

**COMMERCIAL INFILL APPLICATION**

DA No: .....

**Section 1 Applicant details**

Contact Name: .....  
Contact Nos: Mobile: ..... Work ..... Home .....

**Section 2 Property details**

No: ..... Street: ..... Suburb: .....

**Section 3 Infill details**

	Nearest left hand side building	Nearest right hand side building	How does your proposal relate to its neighbours?
<b>Scale</b> (the height and width, or size of the building)			
Number of storeys	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
Approx. overall height – A	metres	metres	
Approx. width of building – B	metres	metres	
Approx. height to awning – C	metres	metres	
<b>Massing</b> (The arrangement of the parts. The proportions of the parts within the whole, and the spacing between items)			
Roof pitch	<input type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/> Unseen	<input type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/> Unseen	
Roof style	<input type="checkbox"/> Hip <input type="checkbox"/> Parapet <input type="checkbox"/> Skillion <input type="checkbox"/> Gable	<input type="checkbox"/> Hip <input type="checkbox"/> Parapet <input type="checkbox"/> Skillion <input type="checkbox"/> Gable	
Window shape & type	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal	
Verandah or awning	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other elements (such as parapet details etc)			
<b>Setback</b> (from front boundary/s)			
	metres	metres	
<b>Materials</b>			
Walls			
Roof			
Other			
<b>Colours</b>			
Walls			
Roof			
Other			

*The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.*

## COMMERCIAL INFILL POLICY

This form is to be filled out and submitted with a Development Application where the proposal includes new infill development on vacant land, or is a proposed replacement commercial building within any of the conservation areas within the Bathurst Regional Council Local Government Area.

Within the Conservation Areas of Bathurst, Kelso and within the historic villages of the region, infill development must complement and enhance the local character by relating to the predominant:

### SCALE, MASSING, SETBACKS, COLOURS AND MATERIALS

of the area. This does not mean a developer must mimic the buildings nearby. It is acceptable to relate to the above factors, yet produce a contemporary design. To demonstrate that this Policy has been complied with, an application for commercial 'infill' must be accompanied by the following:

1. Street photographs showing the proposed site and adjoining developments to each side, and include the dimensions A, B, C and roof pitch as indicated in the illustration below.
2. A completed commercial infill application form containing an explanation of your selection of scale, massing, setbacks, colours and materials.

**It is recommended that intending infill designers or builders should discuss their proposal at an early stage with Council's planning staff. Assistance will be given, if required, with completing the infill application.**

**Example of dimensions and context photos required as below.**

