

NOTICE OF INTENDED USE OF A CRANE/HIGH CLEARANCE PLANT
BATHURST REGIONAL AIRPORT

TO: Airport Manager
EMAIL: airport@bathurst.nsw.gov.au

APPLICANT:	
Name	Fax
Business	Phone
Date	Mobile

Information to be Completed by Applicant

PLEASE NOTE: Complete information must be provided before the application will be assessed

Location of Activity:..... (please provide the street address or Plan Number)
Type of Equipment (eg: Crane).....
Ground Level at Crane Location (for above 30M AGL):
Date(s) of Activity:
Start Time:
Finish Time:
Position of Equipment on Property: <input type="checkbox"/> Northside <input type="checkbox"/> Eastside <input type="checkbox"/> Southside <input type="checkbox"/> Westside <input type="checkbox"/> Centre
Does Equipment have Existing Marking and/or Lighting (if applicable): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
If yes, is Marking and/or Lighting Compliant with CASR MOS Part 139 (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Additional Information (if applicable):
I certify that I have read and understood the Terms and Conditions on the reverse of this application. By signing I verify that I will abide by the Terms and Conditions.
Signature:
Name: (please print)

To be Completed by Airport Manager

Assessed as per above dates, times and details: (please provide the street address or Plan Number)	No objection (see below)	/	Objection (see below)
Comments and/or Conditions:			
Customer Advised of Outcome:		Yes / No	
Customer Advised by: Email			
Name of Actioning Officer:			
Signature of Actioning Officer:		Date:	

BATHURST REGIONAL COUNCIL

Notice of Intended Use of a Crane/High Clearance Plant at Bathurst Airport Terms and Conditions

Bathurst Regional Council is the owner and operator of the Bathurst Airport. As the Airport owner, Council plays an important role in providing safe operating conditions for all Airport users. Bathurst Regional Council must also comply with the provisions of the Civil Aviation Regulation 1988, the Civil Aviation Safety Regulation 1998 and all of Council's local laws, policies and procedures.

To ensure that the activity you are proposing to undertake complies with relevant legislation as well as Council's local laws, policies and procedures it is essential that:

- **Applications are lodged a minimum of 48 business hours (excludes weekends and public holidays) prior** to the commencement time of the item of high clearance plant being used. This is to allow time for qualified staff to determine if the item of plant infringes on the Obstacle Limitation Surfaces (OLS). If this is the case, a NOTAM (Notice to Airmen) must be lodged with Air Services Australia (ASA). Bathurst Regional Council will arrange this. The Notice notifies pilots of the height and position of the plant. A NOTAM is both a legal and legislative requirement. Fines apply for non-compliance.
- Works are not (under any circumstances) to commence before or to conclude after the times stated on the reverse side of this application. If times are to be extended or varied, prior approval must be sought from the Airport Manager or the Airport Groundsman. If a NOTAM has to be lodged or varied this must be done prior to work commencing/continuing.
- Works are to be carried out in accordance with any directions/conditions issued by the Airport Manager and/or the Airport Groundsman.
- Any aircraft related incident must be reported by telephone to the Airport Manager or Airport Groundsman immediately. A written report must be forwarded to the Airport Manager as soon as practicable.

Please Note:

It is prohibited to commence work without a formal reply from the Airport Manager, regardless if the work is only for a short duration.

Height restrictions to below the Obstacle Limitation Surfaces (OLS) height may be applied where work is within close proximity of the Runway centreline or if the nature of the works is considered to be unsafe for departing or approaching aircraft.

Where cranes are proposed to have a jib height of 30m or more, a registered surveyor will be required to be engaged by the applicant to provide a ground level height (to Australian Height Datum) so to properly assess the crane's impact on the Obstacle Limitation Surface (OLS).

Should Council deem the use of high clearance plant to be contrary to the terms and conditions of an application, in breach of aviation standards, regulations, Council's local laws, policies or procedures or that the works pose a safety risk to Airport users, the operator will be immediately directed to cease operations.

It is the responsibility of the applicant to ensure that the site manager and all staff using the high clearance plant are made aware of these terms and conditions. Council accepts no responsibility for ensuring that the relevant staff have been provided with the required information.

It is also suggested that applicants refer to the Civil Aviation Safety Regulation 1998, Manual of Standards - Part 139 for further information pertaining to obstruction marking and lighting standards.

Contact Details

Airport Manager

Phone: (02) 6333 6184

Mobile: 0427 800 560

Airport Groundsman

Phone: 0408 639 075

Email: airport@bathurst.nsw.gov.au

The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.