

REQUEST FOR PRE DEVELOPMENT APPLICATION MEETING

Section 1 Contact details

Contact Name:

Company Name: (if applicable)

Postal address:

Suburb: State: P/Cod
e

Contact Nos: Mobile: Work Home

Email:

Capacity: (owner, builder, architect, etc)

Section 2 Property details (please identify all lots involved in the development)

Owner:

No: Street:

Suburb:

Lot: DP:

Parcel No:

Section 3 Describe what you propose to do

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Section 4 Describe the matters that you would like to discuss

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Section 5 Documentation to be submitted

NOTE: Meetings will be held on the 2nd Wednesday of each month. Alternate dates should be discussed with Council on 6333 6276.

Electronic files to be forwarded to epb.secretary@bathurst.nsw.gov.au no later than **7 days** prior to the scheduled meeting date. Insufficient information may result in the meeting being postponed.

Please confirm you have provided the following documentation in conjunction with your request:

- ☐ Concept plans, including site plan and elevations (at a scale of 1:100 or 1:200)
- ☐ Written description of the proposed development
- ☐ If a subdivision, proposed subdivision layout

Photographs of the subject site and surrounds are also encouraged.

NOTE: Council encourages you to contact its Planners as you are developing the concept plans for your proposal.

Declaration – please tick.

- ☐ I understand that if the information I lodge is incomplete it may impact on the quality or amount of information that Council will be able to provide about the proposed development. I further acknowledge that if the information provided to Council is misleading or inaccurate, then any advice or information provided by Council may be void.

Disclaimer

This pre development meeting is based on a preliminary review of the issues relating to the proposed development and the details provided by the applicant/consultant. It should not be taken to be a detailed assessment of Council's requirements for any subsequent development application or an indication in any way of the likely outcome of any subsequent application. The points raised during the meeting are intended to assist applicants in determining issues that should be addressed in a development application. Council and its officers do not accept any liability whatsoever for the actions by others taken as a result of any preliminary information offered, or the points raised, or any issues not raised or discussed.

Any comments or actions by Council Officers during the meeting should not be regarded as a decision under the *Environmental Planning and Assessment Act 1979*.

Office use only

Received Stamp

Attendance required:

☐ DEPBS ☐ MDA ☐ Her ☐ Plan ☐ SPlan ☐ H&BS ☐ Env ☐ Eng

Scheduled meeting date & time

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Calendar Invitations sent: ☐ Yes ☐ No

TRIM reference no.

The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.