

31 August 2016

His Worship the Mayor & Councillors

**Notice of Policy Committee Meeting of Bathurst Regional Council -
Wednesday, 7 September 2016**

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Wednesday, 7 September 2016 commencing at 6.00 pm.



D J Sherley
GENERAL MANAGER

BUSINESS AGENDA

POLICY COMMITTEE

TO BE HELD ON WEDNESDAY, 7 SEPTEMBER 2016

1. 6:00 PM - MEETING COMMENCES

2. APOLOGIES

3. REPORT OF PREVIOUS MEETING

* MINUTES - POLICY COMMITTEE MEETING - 3 AUGUST 2016

4. DECLARATION OF INTEREST

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

5. RECEIVE AND DEAL WITH DIRECTORS' REPORTS

* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

6. GENERAL BUSINESS

7. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS - Nil

8. DISCUSSION FORUM OTHER - Nil

9. MEETING CLOSE

MINUTE

1 MEETING COMMENCES

Present: Councillors North (Chair), Aubin, Bourke, Morse, Westman.

MINUTE

2 APOLOGIES

MOVED: Cr G Westman SECONDED: Cr B Bourke

RESOLVED: That the apologies from Crs Coote, Hanger and Rush be accepted and leave of absence granted.

REPORT OF PREVIOUS MEETING AND MINUTES

POLICY COMMITTEE

1 MINUTES - POLICY COMMITTEE MEETING - 3 AUGUST 2016 (07.00064)

Recommendation: That the Minutes of the Policy Committee Meeting held on 3 August 2016 be adopted.

Report: The Minutes of the Policy Committee Meeting held 3 August 2016, are attached.

Financial Implications: N/A

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

MINUTE

3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 3 AUGUST 2016
(07.00064)

MOVED: Cr B Bourke SECONDED: Cr W Aubin

RESOLVED: That the Minutes of the Policy Committee Meeting held on 3 August 2016 be adopted.

MINUTES OF THE POLICY COMMITTEE
HELD ON 3 AUGUST 2016

MEETING COMMENCES

1 MEETING COMMENCES 6:00 PM

Present: Councillors Rush (Chair), Aubin, Bourke, Coote, Hanger, Morse, North, Westman.

APOLOGIES

2 APOLOGIES

Nil.

REPORT OF PREVIOUS MEETING

3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 6 JULY 2015 (07.00064)
MOVED Cr I North and **SECONDED** Cr G Westman

RESOLVED: That the Minutes of the Policy Committee Meeting held on 6 July 2016 be adopted.

DECLARATION OF INTEREST

4 DECLARATION OF INTEREST 11.00002
MOVED Cr M Coote and **SECONDED** Cr B Bourke

RESOLVED: That the Declaration of Interest be noted.

GENERAL BUSINESS

5 Item 1 RESEALING OF ROADS - WET WEATHER (16.00011)

Cr North - enquired as to whether Council needs to look at using hot mix in high traffic areas. Requests a report be prepared for Councillors.

6 **Item 2 LOW LEVEL BRIDGE & EGLINTON ACCESS (25.00032)**

Cr Coote - suggested, given the current weather issues, perhaps Council should look at putting in an enhanced road network in certain locations e.g. raising the low level bridge. This is important with the growth areas that are occurring. Requested a working party on this.

7 **Item 3 BBQ OPERATIONS AT SPORTSGROUND (14.00708)**

Cr Westman - noted concerns have been raised. Seeks Council engage with the Bathurst District Sport & Recreation Council to get training/certification awareness out to various groups. Noted existing training program which Council has in place.

8 **Item 4 HEREFORD STREET LOW LEVEL BRIDGE (25.00035)**

Cr Westman - noted the need to look at what can be done with this structure. Requested a report on this.

9 **Item 5 EDGELL JOG (23.00130)**

Cr Morse - noted the committee have a problem with traffic management costs, which could be as much as \$15,000. This year no funds were made available through Section 356 Donations. Requests a report come to Council on a possible donation for this year, and also how Council can support into the future the event with e.g. in-kind support, staff assistance.

This report also needs to address possible route changes for the event.

10 **Item 6 ACCESS FROM KEPPEL STREET TO EXPANDED BINC CARPARK (22.00653)**

Cr Morse - requests advice on works that are occurring, and what is happening with the walkway?

The Director Engineering Services provided advice on the works that are occurring and the limitation of the route as a walkway.

11 **Item 7 FLOODING (31.00006)**

Cr Bourke - notes the diversion is working well. Asked is this having an affect on the walkway on the other side of the old bridge? Further queried whether Raglan Creek appears to have greater levels of water, is there any reason?

The Director Engineering Services spoke to fact Raglan Creek is very low laying with minimal fall-off. Rainfall has been very high in the southern part of the catchment.

In regards to the diversion channel, not coming out where the erosion is occurring. Feels mainly due to high levels of rain.

12 **Item 8 GAS WORKS SITE (22.00052)**

Cr Bourke - asked what are Council's obligations for this site? Expressed concern at access being obtained by various individuals.

The General Manager advised Council has no responsibility for the building and that the Environmental Protection Authority (EPA) had satisfied itself that an acceptable level of remediation has occurred and consequently the item has been removed from relevant lists. In regards to access, concerns have been raised with the lessee.

MEETING CLOSE

13 **MEETING CLOSE**

The Meeting closed at 6.16 pm.

CHAIRMAN: _____

MINUTE

- 4** **DECLARATION OF INTEREST 11.00002**
 MOVED: Cr B Bourke SECONDED: Cr W Aubin

RESOLVED: That the Declaration of Interest be noted.

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND
MINUTES**

POLICY COMMITTEE

7 SEPTEMBER 2016

1 GOVERNANCE - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS (11.00008, 41.00089)

Recommendation:

That Council:

- (a) Adopt the policy as outlined in the report.
- (b) Note that as there is no changes proposed to the policy that Council does not need to place the policy on public display and seek submissions

Report: Section 252(1) of the Local Government Act 1993 states "*within five months after the end of each year, a Council must adopt a Policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the Mayor, the Deputy Mayor (if there is one) and the other Councillors in relation to discharging the functions of civic office*".

Council also as part of its governance procedures reviews this policy on a regular basis. There are at the present time no identified changes to the existing policy and it is provided for Councillors to review and suggest changes if required. A copy of the current policy is provided at **attachment 1**.

It is recommended that Council adopt the Policy - Payment of Expenses and Provision of Facilities for Councillors and note that there is no requirement to advertise the policy seeking public submissions as there are no changes to the current policy.

Financial Implications: Funding for this item is contained within existing budgets.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

MINUTE

5 Item 1 GOVERNANCE - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS (11.00008, 41.00089)

MOVED: Cr M Morse SECONDED: Cr B Bourke

RESOLVED: That Council:

- (a) Adopt the policy as outlined in the report, with the following changes:
 - (i) Clause 9 (vii) (b) - Delete the words "for exclusive use"
 - (ii) Clause 19.2 - Delete the words "Shires Association Conference" and amend "Local Government Association (LGA)" to read "Local Government NSW"
 - (iii) Clause 19.5 (c) (ii) - Amend to read "telephone, facsimile and wi-fi costs".
- (b) Is of the opinion that the proposed amendments are not substantial in accordance with Section 253 of the Local Government Act and accordingly Council does not need to place the amendments on public notice.

Yours faithfully



R Roach

**DIRECTOR
CORPORATE SERVICES & FINANCE**

GENERAL BUSINESS

POLICY COMMITTEE

MINUTE

6 Item 1 MOUNT PANORAMA SIGN (04.00028 & 04.00019)

Cr Aubin - asked what is happening with the sign. Can we put money in the 2017/18 Management Plan to make the Bathurst sign permanent.

The Director Engineering Services advised the sign will be painted for the Bathurst 1000 race.

MINUTE

7 Item 2 CONDITION OF ROADS (16.00011)

Cr Aubin - raised concerns about the condition of roads, asked can we get some funding to resheet roads and look at the way we do roads. Can we look at purchasing a pot hole fixing machine?

The General Manager noted reports are being prepared for Council.

The Director Engineering Services spoke to level of rain occurring and works being undertaken in the current climate. When weather is better, heavy patching will occur.

MINUTE

8 Item 3 DEBATE ON FLOOR AT COUNCIL MEETINGS (11.00005)

Cr Westman - raised concerns about number of items being referred to working parties. Councillors seemed to have lost the art of debate. Councillors are provided with Business Papers one week in advance, if have questions, should do homework prior to meeting. Spoke to recent planning decisions, particularly duplexes. Perhaps shying away from debate on the floor, just do not defer.

MINUTE

9 Item 4 CONDITION OF ROADS (16.00011)

Cr Morse - understands there are problems with the condition of roads, but this is also a PR issue. Need to publicise the problems such as unusual circumstances.

MINUTE

10 Item 5 GEORGES PLAINS - QUEEN CHARLOTTE'S VALE (31.00011)

Cr Morse - requests a report on concerns raised about clearing of the creek come back to Council.

MINUTE

11 MEETING CLOSE

The Meeting closed at 6.16 pm.

CHAIRMAN: _____