



POLICY COMMITTEE

29 February 2012

His Worship the Mayor & Councillors

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Wednesday, 7 March 2012 commencing at 5.00 pm.

A handwritten signature in blue ink, appearing to read "D J Sherley".

D J Sherley  
GENERAL MANAGER

# **BUSINESS AGENDA**

## **POLICY COMMITTEE**

**TO BE HELD ON WEDNESDAY, 7 MARCH 2012**

1. 5:00 PM - MEETING COMMENCES
2. APOLOGIES
3. REPORT OF PREVIOUS MEETING
  - \* Minutes - Policy Committee Meeting - 1 February 2012
4. DECLARATION OF INTEREST
  - To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.
5. RECEIVE AND DEAL WITH DIRECTORS' REPORTS
  - \* Director Corporate Services & Finance's Report
  - \* Director Engineering Services' Report
6. GENERAL BUSINESS
7. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS
8. DISCUSSION FORUM OTHER
9. MEETING CLOSE

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Westman (Chair), Aubin, Bourke, Carpenter, Hanger, Morse, North, Thompson.

**In attendance:** General Manager, Director Corporate Services & Finance, Director Cultural & Community Services, Director Engineering Services, Director Environmental Planning & Building Services, Manager Corporate Governance, Manager Technical Services, Manager Recreation.

**MINUTE**

**2     APOLOGIES**

**MOVED: B Bourke SECONDED: M Morse**

**RESOLVED:** That the apology from Cr Toole be accepted and leave of absence granted.

POLICY COMMITTEE  
REPORT OF PREVIOUS MEETING

**REPORT OF PREVIOUS MEETING TO THE POLICY COMMITTEE MEETING HELD ON 7  
MARCH 2012**

General Manager  
Bathurst Regional Council

**1 MINUTES - POLICY COMMITTEE MEETING - 1 FEBRUARY 2012 (07.00064)**

**Recommendation:** That the Minutes of the Policy Committee Meeting held on 1 February 2012 be adopted.

**Report:** The Minutes of the Policy Committee Meeting held 1 February 2012, are attached.

**Financial Implications:** N/A

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

**MINUTE**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 1 FEBRUARY 2012**  
**(07.00064)**

**MOVED: W Aubin SECONDED: I North**

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 1 February 2012 be adopted.

**MINUTES OF THE POLICY COMMITTEE**  
**HELD ON 1 FEBRUARY 2012**

**MEETING COMMENCES**

**1 MEETING COMMENCES**

**Present:** Councillors Westman (Chair), Aubin, Bourke, Carpenter, Hanger, Morse, North, Thompson, Toole.

**In attendance:** General Manager, Director Corporate Services & Finance, Director Cultural & Community Services, Director Engineering Services, Director Environmental Planning & Building Services, Manager Corporate Governance, Manager Water & Waste, Manager Technical Services, Manager Recreation.

**APOLOGIES**

**2 APOLOGIES**

Nil

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 7 DECEMBER 2011 (07.00064)**

**MOVED** Cr R Thompson and **SECONDED** Cr B Bourke

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 7 December 2011 be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**

**MOVED** Cr P Toole and **SECONDED** Cr W Aubin

**RESOLVED:** That the Declaration of Interest be noted.





The **General Manager** advised Council does not facilitate service of food. Available for a private operator if interested and complies with statutory obligations.

**10**      **CARILLON (04.00021)**

**Cr Thompson** - queried as to status of works on this building.

The **General Manager** noted two issues involved. One was maintenance works, these were completed a number of years ago. The installation of a clavier which a community group is raising funds for, is the outstanding item.

**11**      **BI-CENTENNIAL PARK - RUBBISH (04.00017)**

**Cr Morse** - advised has had concerns raised about the level of rubbish in the park, particularly on weekends. Can this be investigated please? Also there is a lot of rubbish at the library area, you cannot see a garbage bin in this area, please review, perhaps signage re "don't leave rubbish" could be installed.

**12**      **CARBON TAX (16.00130)**

**Cr Aubin** - asked could a report come back to Council on the impact to Council of the tax, particularly at the Waste Management Centre.

**13**      **DRAINAGE RESERVE - PEEL STREET NEAR WORKS DEPOT (25.00073)**

**Cr North** - advised has had approaches about the level of water recently in this area and that the drainage reserve is a mess. Can we look into taking some action in this area?

**14**      **WEED CONTROL (13.00022)**

**Cr North** - advised has received approaches about concern at Weed Control in the Bathurst Regional Council area- roads, Council property, private lands, UMCC role.

The **Director Engineering Services** spoke of actions taken by the Council, budget limitations and linkage with UMCC.

**15**      **MUSEUMS - WHALE MUSEUM ALBANY W.A (16.00044)**

**Cr North** - advised recently attended Whale Museum on WA. Their local residents are entitled to enter free of charge, if bring a paying customer in with them. Appears to be working very well, could we look at this?

**16**      **STREETS IN CBD (20.00019)**

**Cr North** - advised has received concerns from people about "bumpiness" of streets in the CBD. Do we have any plans in place?

The **Director Engineering Services** spoke to planning in place, weather issues occurring and funding levels.

**17**      **REPLACEMENT OF TREES AT CHIFLEY PARK (04.00067)**

**Cr North** - asked for progress on this matter.

The **Director Engineering Services** advised trees have been ordered, not yet received, will be planted when received.

**18**      **WILLMAN PLACE OFF LLOYDS ROAD - PURCHASING WALKWAY (25.00421)**

**Cr North** - spoke to approaches from ratepayer to purchasing walkway, could this be followed up?

**19**      **CREMATORIUM (36.00246)**

**Cr Bourke** - asked for an update on the Norwood Park development?

The **Mayor** advised that Norwood Park have received a number of Expressions of Interest which will go to their Board for consideration.

**20**      **STORMWATER DAMAGE MORRISSET AND STANLEY STREETS (32.00015)**

**Cr Bourke** - advised need to look at doing something down in this area, particularly the creek. There is damage to properties.

The **Director Engineering Services** spoke to size of the rain events that occurred. Will look at the creek area and what works may be able to be undertaken. Contact has been made with residents.

**21**      **ROADS IN CBD (20.00019)**

**Cr Bourke** - advised there are problems with road surfaces needs to be looked at eg Russell Street.

**22**      **LIGHTS - HAVANNAH/DURHAM STREETS (25.00027)**

**Cr Bourke** - advised problems with traffic backing up here due to lights.

**Cr Aubin** advised the matter is being reviewed by the RMS.

**MEETING CLOSE**

**23**      **MEETING CLOSE**

The Meeting closed at 5.35 pm.

**CHAIRMAN:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **(15 February 2012)**

**MINUTE**

**4     DECLARATION OF INTEREST 11.00002**

**MOVED: B Bourke SECONDED: I North**

**RESOLVED:** That the Declaration of Interest be noted.

POLICY COMMITTEE  
DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT & MINUTES  
7 MARCH 2012

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT TO THE POLICY  
COMMITTEE MEETING HELD ON 7 MARCH 2012**

General Manager  
Bathurst Regional Council

**1 BATHURST DOMESTIC VIOLENCE LIAISON COMMITTEE (21.00023)**

**Recommendation:** That Council appoint a Duty Councillor to the Bathurst Domestic Violence Liaison Committee.

**Report:** Council has received a request from the Bathurst Domestic Violence Liaison Committee for a Council representative to be appointed to the Bathurst Domestic Violence Liaison Committee.

The Committee have provided the following information regarding the Committee:

*"The purpose of the Committee is to function as a consultative group responsible for raising awareness of all forms of domestic and family violence in the Bathurst community.*

*The aim of the Committee is to help to prevent and respond to domestic and family violence through:*

- *Raising awareness of, and understanding about, violence against women*
- *Developing and promoting effective prevention strategies*
- *Improving access to services*
- *Improving interagency coordination*
- *Improving the criminal justice response to domestic and family violence*

*The Committee's membership includes the following community service providers:*

- *Bathurst Women and Children's Refuge*
- *Bathurst Family Support Service*
- *Department of Community Services*
- *Women's Domestic Violence Court Advocacy Service*
- *Relationships Australia*
- *Central West Community Health*
- *Department of Probation and Parole*
- *Bathurst Women's Housing*
- *Bathurst Community Health*
- *Greater Western Area health Service*
- *NSW Police*
- *Centacare Bathurst*
- *West Bathurst Preschool*
- *Centrelink*
- *NSW Department of Housing*

The Committee have provided a copy of their current mission statement, shown at **attachment 1**. This document is currently being reviewed and updated by the Committee members.

Council has supported this Committee in the past with financial assistance for community

activities. As the Committee is reforming with a new mission statement for its function and outcomes, members would appreciate the support of a Council Delegate to provide information and feedback to the Committee where appropriate. The Committee meetings are held once a month, currently the second Wednesday of the month, from 12 noon to 1 pm.

Council is asked to consider appointing a Duty Councillor to this Committee. Duty Councillors provide a community organisation with a direct contact on a needs basis. This enables organisations to function in their existing format with Councillors attending meetings only for Council related matters.

**Financial Implications:** Nil.

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 30: To identify the needs of the community and encourage and support communication, interaction and support within the community. Strategy 30.5, 30.6
  
- Objective 23: To encourage a supportive and inclusive community. Strategy 23.1, 23.5



**MINUTE**

**5     Item 1   BATHURST DOMESTIC VIOLENCE LIAISON COMMITTEE (21.00023)**

**MOVED: M Morse SECONDED: W Aubin**

**RESOLVED:** That Council appoint Councillor Carpenter as a Duty Councillor to the Bathurst Domestic Violence Liaison Committee with Councillor North as an alternate.

## **2 RURAL FIRE SERVICE - RURAL FIRE DISTRICT SERVICE AGREEMENT - CHIFLEY ZONE (13.00020)**

**Recommendation:** That Council sign the Rural Fire District Service Agreement - Chifley Zone.

**Report:** Council (BRC) and NSW Rural Fire Service (RFS) have for several years operated under a Service Level Agreement whereby both parties provide specific services to the other. RFS responsibilities include administration functions, co-ordination of volunteers, the maintenance, purchase of all equipment and vehicles necessary to combat fires within the Bathurst Regional Council area. BRC responsibilities include provision of accounting information, provision of buildings, and funding contribution to the NSW Rural Fire Fighting Fund.

Council's current Service Level Agreement was signed in 2007 between Bathurst Regional Council, Oberon Council and the Rural Fire Service. This Agreement expired on 30 June 2011 due to a change in funding arrangements between the two Councils. Under the old Agreement, Oberon maintained financial control and payment of accounts for the majority of costs incurred in relation to Chifley Zone. As of 1 July 2011, RFS have agreed to provide individual allocations from the Rural Fire Fighting Fund for both Councils.

As a result of this change, the Rural Fire Service have now updated the Service Level Agreement which is shown at **attachment 1**,

It is recommended that Council sign the Rural Fire District Service Agreement - Chifley Zone.

**Financial Implications:** Funding for this item is contained within existing budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6
- Objective 33: To be and develop good leaders. Strategy 33.4

**MINUTE**

**6 Item 2 RURAL FIRE SERVICE - RURAL FIRE DISTRICT SERVICE AGREEMENT - CHIFLEY ZONE (13.00020)**

**MOVED: R Thompson SECONDED: I North**

**RESOLVED:** That Council sign the Rural Fire District Service Agreement - Chifley Zone.

Yours faithfully



R Roach  
**DIRECTOR  
CORPORATE SERVICES & FINANCE**

POLICY COMMITTEE  
DIRECTOR ENGINEERING SERVICES' REPORT & MINUTES  
7 MARCH 2012

**DIRECTOR ENGINEERING SERVICES' REPORT TO THE POLICY COMMITTEE**  
**MEETING HELD ON 7 MARCH 2012**

General Manager  
Bathurst Regional Council

**1 MURRAY DARLING BASIN PLAN (07.00047)**

**Recommendation:** That the information be noted.

**Report:** Council would be aware that the Australian Government has released the draft Murray Darling Basin Plan late in 2011.

There are a substantial number of documents available on the website [www.mdba.gov.au](http://www.mdba.gov.au) including a plain English summary of the proposed Murray Darling Basin Plan, and The Draft Basin Plan: Catchment by Catchment which provides an assessment and details for all catchment areas.

For Bathurst Regional Council the relevant Catchment is the Macquarie – Castlereagh Catchment which extends from Bathurst and Parkes in the south to Walgett and Brewarrina in the north.

For this particular catchment the environmental water recovered to date has already exceeded the Murray Darling Basin Authority's assessment of the local environmental water needs. This means that no further water needs to be recovered to meet local needs and any additional water that is recovered would contribute to meeting the shared downstream environmental water needs of the Barwon-Darling. The northern basin shared reduction amount to be recovered is 143GL per year and the southern basin shared reduction amount to be received is 971GL per year.

**Background Information**

The Catchment by Catchment document provides the following information as to what is proposed by the Plan:

The Basin Plan aims to balance the water needs of the environment and other uses, through the establishment of new limits (known as sustainable diversion limits, or SDLs) on the volumes of water use. Drawing on the best available information and advice, the Authority has:

- assessed flow regimes at 122 environmental sites throughout the Basin
- taken account of physical constraints that limit the volume of water that can travel down a river
- looked at how water is shared between the environment and other users, with arrangements in 2009 used as the reference point (or 'baseline') and including around 959 GL of environmental water recovered in the Basin prior to 2009 (of which 136 GL has been returned to the Snowy River).
- taken account of potential social and economic effects.

Based on this assessment, the Authority is proposing a long-term sustainable diversion

limits of 10,873 GL per year. This would see an additional 2,750 GL per year of water returned to the Basin's rivers, including:

- 1,636 GL per year to meet the local environmental water needs within catchments
- 971 GL per year to meet the shared downstream water needs of the River Murray
- 143 GL per year to meet the shared downstream water needs of the Barwon–Darling.

Water to meet the shared downstream needs will be recovered from catchments that regularly flow into the River Murray or Barwon–Darling. The volume contributed from each connected catchment has not been specified, as this will provide greater flexibility in water recovery activities, with water to be sourced based on the lowest economic cost, in addition to consideration of physical and operating constraints and environmental water needs.

Since 2009, there has already been progress towards recovering this volume of environmental water. Between 2009 and 30 September 2011, 1,068 GL per year of environmental water was recovered. The recently announced stage two of the Northern Victoria Irrigation Renewal Project is expected to save a further 214 GL per year.

This leaves 1,468 GL per year to be found by 2019, from across the Basin from willing sellers and new infrastructure projects.

The Authority is also proposing limits for groundwater use throughout the Basin of 4,340 GL per year. These limits have been set to ensure the level of groundwater use is sustainable in the long term.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- |   |               |
|---|---------------|
| ● Objective 15: To secure a sustainable water supply and raise awareness on water issues. | Strategy 15.7 |
| ● Objective 31: To maintain local public ownership of water and sewer assets.             | Strategy 31.1 |

**MINUTE**

**7     Item 1   MURRAY DARLING BASIN PLAN (07.00047)**

**MOVED: I North SECONDED: T Carpenter**

**RESOLVED:** That the information be noted.

Yours faithfully



Doug Patterson  
**DIRECTOR**  
**ENGINEERING SERVICES**

POLICY COMMITTEE  
GENERAL BUSINESS



## MINUTE

### 8 TRAIN PROVISION BATHURST TO RAGLAN DURING FLOOD (13.00031)

**Cr Bourke** - congratulated those who put in place the train operations during the recent flood.

The **Manager Corporate Governance** spoke to local emergency management plan in place and that this provision is contained in this plan.

**MINUTE**

**9      RECENT FLOODS (13.00031)**

**Cr North** - spoke to actions taken and noted we should be out there advertising the processes in place. Staff and other groups put in place an awesome response.

## MINUTE

### 10 MOUNT PANORAMA 50 YEAR CELEBRATIONS (23.00026)

**Cr North** - asked where this was at? V8 Supercars will organise something. Council should do something eg. get the old drivers here and have a parade in town, as a one-off. We do not have details on what V8's are going to do. Request report to next meeting.

The **Director Corporate Services & Finance** spoke of current staffing changes at V8 Supercars and discussions on proposed events and parade. Meeting will occur in March.

**MINUTE**

**11     FLOOD - ROAD CONDITIONS (13.00031)**

**Cr North** - suggested we look at current schedule of priorities and alter where required.

**MINUTE**

**12     BATHURST AIRPORT OPERATIONS (21.00008)**

**Cr North** - asked if a report can comeback to Council on this. Spoke to operations by REX, future reseal needs, sewerage needs, air cadet operations.

**MINUTE**

**13     PARK STREET/LAMONT PLACE - EGLINTON ACCESS WALKWAY (25.00107)**

**Cr North** - advised this is still gravel and asked if Council can look at putting a concrete path in here as it has high usage. Perhaps include for consideration in 2012/13 budget.

**MINUTE**

**14     FLOOD DAMAGE - GOVERNMENT FUNDING (13.00031)**

**Cr Aubin** - asked if Council can get access to funding for roadworks.

The **Director Engineering Services** advised that Council is currently applying for relevant status/funding.

**MINUTE**

**15     VEGETATION MANAGEMENT PLAN - PLANTING CITY ENTRANCES (13.00001)**

**Cr Aubin** - would like a policy change to allow entrances eg. near RTA offices to be planted out with non-native species. Requested Council hold a working party on this matter.



**MINUTE**

**16     URBAN DRAINAGE PLANTING (20.00174)**

**Cr Aubin** - expressed concerns at how these look unattractive and queried who is responsible for weeding? This needs to be looked at.

**MINUTE**

**17     BATHURST CITY COUNCIL 150 YEARS CELEBRATIONS (16.00118)**

**Cr Morse** - November 2012 marks 150 years of Bathurst City Council. Requests General Manager to write letter to Bathurst District Historical Society to seek their support in researching the history of Bathurst City Council.

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to the Policy Meeting 07/03/2012

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GENERAL MANAGER

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MAYOR  
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**MINUTE**

**18     WASTE 2 ART (23.00026)**

**Cr Morse** - congratulated Council on being involved again. Spoke to workshops being held at the Art Gallery.

**MINUTE**

**19     FLAG POLES ENTRANCE TO BATHURST (18.00269)**

**Cr Morse** - asked Council to write to Lions Club asking when will the broken pole be replaced.

**MINUTE**

**20     COUNCIL CHAMBERS - SET UP (11.00005)**

**Cr Morse** - requests that the Chamber be prepared for Council meeting 15 minutes before the meeting.

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to the Policy Meeting 07/03/2012

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GENERAL MANAGER

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MAYOR  
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**MINUTE**

**21     YEAR OF THE FARMER (23.00026)**

**Cr Thompson** - can we make sure Council promotes this when possible.

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to the Policy Meeting 07/03/2012

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GENERAL MANAGER

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MAYOR  
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**MINUTE**

**22     FLOODS (13.00031)**

**Cr Carpenter** - thanked everyone for their efforts.

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to the Policy Meeting 07/03/2012

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GENERAL MANAGER

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MAYOR  
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**MINUTE**

**23     GREAT WESTERN HIGHWAY UPGRADE (13.00031)**

**Cr Carpenter** - could the RMS be asked to consider putting in a rail service between Bathurst and Raglan during all occasions the highway is closed due to flooding.



**MINUTE**

**24     ALTERNATE ENERGY FUNDING - AQUATIC CENTRE (04.00027)**

**Cr Carpenter** - technology is continually upgrading, can we look at updating our plan for the Aquatic Centre, so we can apply for funding when it becomes available.

The **Director Environmental, Planning & Building Services** advised that Council is already updating the plan.

**MINUTE**

**25     GREENING BATHURST - ENTRANCES TO CITY (07.00097)**

**Cr Carpenter** - advised Greening Bathurst agree that a contribution of local and non-local species could be used to the City entrances.

**MINUTE**

**26     BATHURST SHOW SOCIETY - 150 YEARS CELEBRATIONS (18.00108-03)**

**Cr Carpenter** - noted that they are celebrating their 150th Anniversary, can Council look at getting involved in this?

Discussion occurred as to whether the anniversary date is 1862 or 1868.

**MINUTE**

**27 OHKUMA SISTER CITY COMMEMORATION SERVICE - 11 MARCH 2012**  
**(23.00011)**

**Cr Carpenter** - spoke to issues with Ohkuma and inability to return to the town. There will be a ceremony at the Japanese Gardens on the anniversary of the Tsunami occurring.

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to the Policy Meeting 07/03/2012

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GENERAL MANAGER

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MAYOR  
Page 44

**MINUTE**

**28     FLOODS (13.00031)**

**Cr Hanger** - congratulated all people involved.

**MINUTE**

**29     MEETING CLOSE**

The Meeting closed at 5.34 pm.

**CHAIRMAN:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **(21 March 2012)**