



POLICY COMMITTEE

30 November 2011

His Worship the Mayor & Councillors

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Wednesday, 7 December 2011 commencing at 5.00 pm.

A handwritten signature in blue ink, appearing to read 'DJS'.

D J Sherley  
**GENERAL MANAGER**

# **BUSINESS AGENDA**

## **POLICY COMMITTEE**

**TO BE HELD ON WEDNESDAY, 7 DECEMBER 2011**

1. 5:00 PM - MEETING COMMENCES
2. APOLOGIES
3. REPORT OF PREVIOUS MEETING
  - \* Minutes - Policy Committee Meeting - 2 November 2011
4. DECLARATION OF INTEREST - Nil

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.
5. RECEIVE AND DEAL WITH DIRECTORS' REPORTS
  - \* Director Corporate Services & Finance's Report
  - \* Director Engineering Services' Report
6. GENERAL BUSINESS
7. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS
8. DISCUSSION FORUM OTHER
  - \* Bathurst Region Economic Development Strategy 2011 – 2016
9. MEETING CLOSE

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Westman (Chair), Aubin, Carpenter, Hanger, North, Thompson, Toole.

**In attendance:** General Manager, Director Corporate Services & Finance, Director Cultural & Community Services, Director Engineering Services, Director Environmental Planning & Building Services, Manager Corporate Governance, Manager Recreation, Manager Water & Waste, Manager Economic Development, Manager Technical Services, Acting Manager Environment, Sustainability Strategy Officer.

**MINUTE**

**2     APOLOGIES**

**MOVED: P Toole SECONDED: W Aubin**

**RESOLVED:** That the apologies from Cr B Bourke and Cr M Morse be accepted and leave of absence granted.

POLICY COMMITTEE  
REPORT OF PREVIOUS MEETING

**REPORT OF PREVIOUS MEETING TO THE POLICY COMMITTEE MEETING HELD ON 7  
DECEMBER 2011**

General Manager  
Bathurst Regional Council

**1 MINUTES - POLICY COMMITTEE MEETING - 2 NOVEMBER 2011 (07.00064)**

**Recommendation:** That the Minutes of the Policy Committee Meeting held on 2 November 2011 be adopted.

**Report:** The Minutes of the Policy Committee Meeting held 2 November 2011, are attached.

**Financial Implications:** N/A

**MINUTE**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 2 NOVEMBER 2011**  
**(07.00064)**

**MOVED: T Carpenter SECONDED: G Hanger**

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 2 November 2011 be adopted with the following spelling correction to Item #30 "weather" should be "whether".

**MINUTES OF THE POLICY COMMITTEE**  
**HELD ON 2 NOVEMBER 2011**

**MEETING COMMENCES**

**1 MEETING COMMENCES**

**Present:** Councillors Westman (Chair), Aubin, Bourke, Carpenter, Morse, North, Thompson.

**In attendance:** Director Corporate Services & Finance, Director Cultural & Community Services, Director Engineering Services, Director Environmental Planning & Building Services, Manager Corporate Governance, Manager Financial Services, Parks Operations Manager, Manager Recreation, Manager Water & Waste, Development Control Planner.

**APOLOGIES**

**2 APOLOGIES**

**MOVED** Cr B Bourke and **SECONDED** Cr M Morse

**RESOLVED:** That the apologies from Cr G Hanger and Cr P Toole be accepted and leave of absence granted.

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 28 SEPTEMBER 2011 (07.00064)**

**MOVED** Cr T Carpenter and **SECONDED** Cr B Bourke

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 28 September 2011 be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**

**MOVED** Cr T Carpenter and **SECONDED** Cr M Morse

**RESOLVED:** That the Declaration of Interest be noted.

**RECEIVE AND DEAL WITH DIRECTORS' REPORTS**

**Director Corporate Services & Finance's Report**

**5 Item 1 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 28 SEPTEMBER 2011 (07.00096)**

**MOVED** Cr T Carpenter and **SECONDED** Cr I North

**RESOLVED:** That the information be noted.

**6 Item 2 POLICY - PUBLIC INTEREST DISCLOSURES (FORMERLY PROTECTED DISCLOSURES) (11.00006, 18.00132, 41.00089)**

**MOVED** Cr M Morse and **SECONDED** Cr I North



**RESOLVED:** That Council:

- (a) adopt the amended Public Interest Disclosures Policy
- (b) update the Policy Manual accordingly
- (c) enact this resolution immediately.

### **General Manager's Report**

- 7** **Item 1 CONDUCT OF 2012 COUNCIL ELECTIONS (12.00010)**  
**MOVED** Cr M Morse and **SECONDED** Cr I North

**RESOLVED:** That Council enter into a contract with the Electoral Commission for the NSW Electoral Commission to administer Council's Elections, Constitutional Referendums and Polls until the conclusion of 2012 Ordinary Elections.

**Cr Thompson and Cr Aubin arrived at 5.05pm**

- 8** **Item 2 DEPARTMENT OF LOCAL GOVERNMENT - PROMOTING BETTER PRACTICE REVIEW REPORT (NOVEMBER 2006) (03.00142)**  
**MOVED** Cr T Carpenter and **SECONDED** Cr B Bourke

**RESOLVED:** That Council note the updated report (as at November 2011) of the Department of Local Government, PBP Review of November 2006.

### **GENERAL BUSINESS**

- 9** **KELSO COMMUNITY CENTRE (9.00026)**

**Cr Bourke** - asked has there been cuts as only open 3 1/2 days. Is more grant funding available to access. Need to keep centre open as much as we can.

The **Director Cultural & Community Services** advised that program funding has been lost and operating 3 1/2 days is temporary.

**Cr Bourke** - asked to approach State Member for funding.

- 10** **BUNORA PARK (04.00043)**

**Cr Aubin** - asked about status of report.

The **Director Engineering Services** responded that the report will be submitted to the January meeting.

- 11** **HOWICK & GEORGE STREETS ROUNDABOUT (25.00006)**

**Cr Aubin** - asked if the roundabout at the intersections of Howick and George Streets is to be resurfaced.

The **Director Engineering Services** advised that no plan to reseal due to prospect of traffic lights.

- 12** **TREE REMOVAL HILL STREET (25.00382)**

**Cr North** - advised that the resident stated that Council staff were very courteous when completing this job. Resident now feels that concrete needs to be placed on the footpath area.

Tabled letter from resident.

**13**      **MARANATHA LAWN CEMETERY (09.00009)**

**Cr North** - tabled a letter from K Kearney suggesting that chapel in the grounds of the cemetery be reopened to the public.

**14**      **RATES LEVIED ON PROPERTY ON LORD STREET (22.01578)**

**Cr North** - raised issue of rates levied on a property in Lord Street asked if the gentleman could meet with the director to discuss the issue.

**15**      **DELWARE CRESCENT - B DOUBLE ROUTE (28.00012)**

**Cr North** - asked how this matter could be revisited by the applicant (tabled letter from applicant)

The **Director Engineering Services** advised the process available to the applicant.

**16**      **CAR EVENTS MOUNT PANORAMA (04.00009)**

**Cr North** - asked if GT nationals and Australian Early Holden Federation could discuss with Council Officers proposed dates of events at Mount Panorama.

**17**      **AUSTRALIA DAY CELEBRATIONS (23.00033)**

**Cr North** - feels that Villages are not being supported on Australia Day. We need to reconsider the decision of the Australia Day Working Party.

**18**      **DIRTY WATER COMPLAINTS (32.00013)**

**Cr Morse** - acknowledged the efforts of Council's water section in providing her with advice and in dealing with the dirty water complaints received.

**19**      **CARRINGTON PARK - LONG JUMP PIT (04.00008)**

**Cr Morse** - asked whether the new long jump pit would be made less obvious.

The **Director Engineering Services** advised that the completion of the project would involve the installation of synthetic grass on top of the concrete.

**20**      **OPHIR ROAD (25.00040)**

**Cr Morse** - asked whether section between Eglinton Road and Abercrombie House could be resealed or the speed limit reduced.

The **Director Engineering Services** advised funding for reseat works has been approved this financial year and can discuss the speed limit with the RTA.

**21**      **SUPPORT OF SPORTING CLUBS (16.00044)**

**Cr Morse** - asked for figures on the cost of sporting facilities and the usage.

The **Director Corporate Services & Finance** advised that the operating costs of these facilities are included in the Management Plan. Usage figures are something not able to be collected by Council would need to be done by sporting bodies.

**22 AUSTRALIA DAY CELEBRATIONS (23.00033)**

**Cr Morse** - advised Sofala last year were very disappointed with support of event. Feels that it is spreading support rather than reducing it if Council provides each Village with a small sum of money.

**23 OPHIR ROAD (25.00040)**

**Cr Thompson** - asked if Council was to discuss speed limits on Ophir Road with the RTA would be residents be consulted.

The **Director Engineering Services** responded that the speed limit considerations are based solely on the road conditions.

**24 SPRING SPECTACULAR & BOOK SALE (23.00026)**

**Cr Thompson** - advised that these events were a great success.

**25 ROYAL BATHURST SHOW (18.00108, 16.00129)**

**Cr Thompson** - feels that Council should consider including an amount for the show in the 2012/13 Management Plan.

**26 SEWER CHARGE MODELLING (26.00010)**

**Cr Thompson** - asked when some figures on sewer modelling would be available.

The **Director Corporate Services & Finance** advised that preliminary figures should be available shortly.

**27 BLUE HELIOTROPE (18.00004)**

**Cr Thompson** - would like to see Council provide a small amount of funding for follow up work on Blue Heliotrope.

**28 WEEDS IN URBAN AREA (13.00022)**

**Cr Carpenter** - mentioned that we should not forget the cost of weeds in the urban area.

**29 AUSTRALIA DAY CELEBRATIONS (23.00033)**

**Cr Carpenter** - advised that she thought village celebrations were to be held every second year.

**30 OPHIR ROAD (25.00040)**

**Cr Carpenter** - asked weather any works were proposed on the dangerous corner just past Abercrombie House.

The **Director Engineering Services** advised no funding available at present time.

**31 TOURISM PROMOTION (20.00020)**

**Cr Carpenter** - advised that on a recent bus trip to Sydney she noticed Orange tourist brochures on the back of the seats. Perhaps Council could look at a similar promotion.

**32 CONSTITUTIONAL RECOGNITION (18.00008)**

**Cr Carpenter** - asked whether Council was putting a submission in on constitutional recognition.

The **Mayor** advised that a letter had already been sent.

**33 CHILD CARE PLACES (09.00008)**

**Cr Carpenter** - asked whether a report could be supplied on supply and demand for child care places in Bathurst.

**34 KELSO COMMUNITY CENTRE (09.00026)**

**Cr Carpenter** - supports Cr Bourke on the benefits of the Kelso Community Centre. Need to put pressure on State Member for funding.

**35 OLD TAFE BUILDING (22.01387)**

**Cr Carpenter** - need to be pressuring State Member for funding of this facility.

The **Director Cultural & Community Services** advised that Council has met twice with the State Member in relation to this matter.

**36 DEVELOPMENT APPLICATION NOTIFICATION (11.00003)**

**Cr Carpenter** - wasn't aware that Development Application Policy was a Council policy. Believes people should be advised.

The **Director Environment Planning & Building Services** gave advice on Council's policies.

**DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS**

**37 Item 1 DEVELOPMENT APPLICATION NO. 2011/0273 – TELECOMMUNICATION BASE STATION AT LOT: 1 DP 1140980, WALMER PARK, BRADWARDINE ROAD WINDRADYNE. APPLICANT: TCI LTD. OWNER: BATHURST REGIONAL COUNCIL (DA/2011/0273)**

**Mayor** advised the residents of procedure for addressing Council.

Discussion included:

**Michelle Knockles (McKibbin Place)** - spoke to lack of notification on all three communication towers. Believes there is real health issues. Cumulative effect of all three towers. Will sell if tower proceeds. Council has a duty of care to residents.

**Albert Ashbury** - public often ill informed in these matters. Council doesn't appear to follow its notification procedures. There are conflicting reports over the health issues. Urged Council to consider carefully. Asked Council to adhere to own principals and consult people affected by these types of applications.

**Janetta Roth** - believes there is evidence supporting the health concerns. Development standards for residential area. Towers should be 500m away. Against having 3 towers in the area, Walmer Park is a recreation area.

**Melissa Johnson** - would prefer to live in comfort and not near towers. Reduced property values. Area is a low income area, why are these developments not in high income areas. What does Council get from it.

**Lee Burden (McKibbin Place)** - tower is 55m from her home, concerns are the same as Kelso residents. It is a recreation area. Towers have huge visual impact. Raised health concerns. Believes Council should install towers in new areas. Graffiti on buildings.

**Bob Collins (Stack Street)** - area developed by Bathurst Orange Development Corporation. Covenants in place. No poles in estate. Too visible. Towers 55m from residences. Will have visual impact. Has a farm in Rylstone and there are no towers in the villages there.

**Sharon Evans (Whiteman Place)** - will sell if tower goes in. Wants children to be able to play safely. Objects to graffiti on current buildings.

**Doreen Morgan** - concerned over possible lack of brain development in under 14 year olds.

**Clarissa Tyrell** - mentioned international study. EF waves impact on the human body but we are not sure to what extent. Raised health concerns, no long term studies in Australia.

**TCI Ltd Adilla (Environmental Planner)** - involved in a long planning process, looked at several sites. Selected the colour of tower to blend in. Monopole structure gives less visual impact.

**Engineer (Vodaphone)** - monopole structure and underground cabling used to lessen visual impact.

**Michael Bangay (Radass Consulting)** - world health organisation had a clear statement based on facts that there are no adverse health concerns. Phone base stations are low level emissions compared to broadcast towers. Tabled a fact sheet from the World Health Organisation.

**38**

**Item 2 BATHURST CBD & BULKY GOODS BUSINESS DEVELOPMENT STRATEGY (20.00161)**

**Mayor** advised the residents of procedure for addressing Council.

Discussion included:

**Hugh Zopling (Representative Trinity Heights Shopping Centre)** - wants to ensure owners can maintain a vibrant centre. Should be same as Westpoint. Site can

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**This is page 6 of Minutes of the Policy Committee held on 2 November 2011.**

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**General Manager**

Page 13  
**Mayor**

physically accommodate a larger supermarket. Would like to see strategy modified to include this.

The **Director Environment Planning Building Services** responded Council has been talking to the consultant.

**MEETING CLOSE**

**39 MEETING CLOSE**

The Meeting closed at 6.34 pm.

**CHAIRMAN:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **(16 November 2011)**

**MINUTE**

**4     DECLARATION OF INTEREST 11.00002**

**MOVED: T Carpenter SECONDED: G Hanger**

**RESOLVED:** That the Declaration of Interest be noted.

POLICY COMMITTEE  
DIRECTOR CORPORATE SERVICES & FINANCE'S REPORTS & MINUTES  
7 DECEMBER 2011



**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT TO THE POLICY  
COMMITTEE MEETING HELD ON 7 DECEMBER 2011**

General Manager  
Bathurst Regional Council

**1 SUBMISSION - POLICY - GOVERNANCE - PAYMENT OF EXPENSES AND  
PROVISION OF FACILITIES FOR COUNCILLORS (11.00008, 41.00089)**

**Recommendation:** That Council

- (a) make no change to the Policy as a result of the submission received
- (b) confirm adoption of the Policy
- (c) forward the adopted Policy to the Division of Local Government

**Report:** Council, at its Ordinary Meeting of 19 October 2011 considered the Policy on the Payment of Expenses and Provision of Facilities for Councillors. The resolution adopted by Council was that:

- (a) Council place the revised Policy on Payment of Expenses and Provision of Facilities for Councillors on public exhibition for a period of 28 days.
- (b) Council forward the revised Policy to the Division of Local Government, Department of Premier & Cabinet.
- (c) If no submissions are received; adopt the Policy, update the Policy Manual and place on Council's website.
- (d) if submissions received; report back to Council.

The Policy shown at **attachment 1** has been on public display from 22 October 2011 to 22 November 2011. One submission, shown at **attachment 2** has been received from Mr G Crisp.

The submission raises concerns about the use of the Council internet facilities on inappropriate sites.

The adopted Council Policy states:

**"8. ACCESS AND USE OF FACILITIES/EQUIPMENT**

*Councillors are to be provided with access and use of the following:*

- (i) *A room suitably furnished for use by all Councillors;*
- (ii) *Access to a motor vehicle if available, or alternative arrangement (eg hire car), for the purposes of attending official functions or meetings outside the Council area; (see also Clause 15);*

- (iii) Use of Council photocopiers, telephones, computers, (& associated equipment) and fax machine **in the course of the Councillor undertaking official business.**"

## **"9. PROVISION OF EQUIPMENT**

Each Councillor will be provided with the following:

- (i) Business cards.
- (ii) Councillor letterhead.
- (iii) A name badge.
- (iv) Stationery, office supplies and other consumables.
- (v) Provision of car parking sticker for parking in designated/authorised parking areas.
- (vi) Each Councillor will be provided with the following **for Council use**:
  - A laptop computer and associated equipment (printer etc).
  - Access to the internet.
  - Facsimile transmission device (Fax) (including installation at the principal place of residence).
  - A document shredder.

*NB: All rental, call and stationery costs incurred in the course of Council activities will be met by Council."*

The equipment is provided for use on Council business, however the policy at Clause 9.2 allows for incident of private use.

In addition, Council has in place a separate policy - Email & Internet Policy, as shown at **attachment 3** which outlines the protocols for use of Council resources for internet and email. Councillors are particularly referred to in Clause 3 of the Policy: Unacceptable Uses. Each Councillor was provided with a copy of the Internet and Email Policy following their election to Council. Council currently has in place sufficient policies concerning the use by Councillors of the Internet and therefore it is recommended that no changes be made to the Policy on the Payment of Expenses and Provision of Facilities for Councillors.

**Financial Implications:** Nil.

**MINUTE**

**5 Item 1 SUBMISSION - POLICY - GOVERNANCE - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS (11.00008, 41.00089)**

**MOVED: R Thompson SECONDED: P Toole**

**RESOLVED:** That Council

- (a) make no change to the Policy as a result of the submission received
- (b) confirm adoption of the Policy
- (c) forward the adopted Policy to the Division of Local Government

## **2 AUSTRALIA DAY ACTIVITIES - 2012 (23.00033)**

**Recommendation:** That the information be noted.

**Report:** Bathurst Regional Council each year provides a variety of activities and entertainment as part of Australia Day. The aim of the Australia Day celebrations is to encourage the local community to get involved and celebrate what's great about Australia and living in the local Bathurst community. Australia Day 2012 will be held on Thursday 26 January and incorporates two key locations for the main official celebrations; Eglinton War Memorial Hall and Machattie Park, in order to engage with the community and staff in a variety of different ways.

**The following activities will be taking place throughout the day:**

### **Eglinton BBQ Breakfast – Eglinton War Memorial Hall**

**8.00am – 9.30am**

#### **Free Public Event**

- Gold Coin community BBQ breakfast
- Flag raising ceremony
- Mayors address
- Games and novelty races
- Display in the Eglinton War Memorial Hall

### **Citizenship Ceremony – Machattie Park**

**9.30am – 10.00am**

#### **Free Public Event**

- Formal Citizenship Announcements
- Australia Day Ambassador Address
- Local music performances
- Morning tea in the park for citizens and guests

### **Machattie Park Celebrations – Machattie Park**

**10.00am – 3.00pm**

#### **Free Public Event**

- Australia Day Stage – Anthem & Flag Raising
- Theme: 'Celebrating Bathurst's Rural Heritage'
- Games, activities and entertainment for the whole family
- Food stalls from community groups
- Official presentations: Event of the Year Award, Greening Bathurst Award (presented to an individual, group or institution on recognition of their ongoing efforts to improve the local environment), Citizen & Young Citizen of the Year.
- Australia Day Ambassador Address

**N.B** On Wednesday 25 January, Council will be hosting an A-League Football match at Carrington Park between Adelaide United vs Newcastle Jets. The game is aimed to be a promotional lead in to the Australia Day Celebrations the following day.

**Financial Implications:** Funding for this item is contained within existing budgets.

**MINUTE**

**6 Item 2 AUSTRALIA DAY ACTIVITIES - 2012 (23.00033)**

**MOVED: T Carpenter SECONDED: G Hanger**

**RESOLVED:** That the information be noted.

**3 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 23 NOVEMBER 2011  
(07.00096)**

**Recommendation:** That the information be noted.

**Report:** The minutes of the Bathurst Regional Council Audit and Risk Management Committee Meeting held on 23 November 2011 are shown at **attachment 1**,

**Financial Implications:** Nil.

**MINUTE**

**7 Item 3 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 23**  
**NOVEMBER 2011 (07.00096)**

**MOVED: T Carpenter SECONDED: R Thompson**

**RESOLVED:** That the information be noted.

#### **4 ENTERPRISE RISK MANAGEMENT PLAN (03.00162)**

**Recommendation:** That Council refer the consideration of the Draft Enterprise Risk Management Plan to a Working Party.

**Report:** Council staff have been developing an Enterprise Risk Management Plan to assist in the implementation of an organisational approach to risk management. By adopting appropriate risk management measures Council seeks to achieve the following outcomes:

- limit council's risk profile
- achieve gains in efficiency at strategic and operational levels
- ensure transparency and accountability within Council
- 

The Draft Enterprise Risk Management Plan (shown at **attachment 1**) and Strategic Risk Register (shown at **attachment 2**) were recently presented to the Audit and Risk Management Committee (ARMC) for their consideration prior to submission to Council. The ARMC resolved to

" recommend to Council that Council refer the draft Enterprise Risk Management Plan to a Working Party of Council for consideration of the risks, risk ratings, mitigation strategies and completion dates".

The Enterprise Risk Management Plan is a strategic document that requires input from all levels of Council, especially the Councillors and it is therefore recommended that council refer the consideration of the Draft Enterprise Risk Management Plan to a Working Party.

**Financial Implications:** Nil.



**MINUTE**

**8     Item 4   ENTERPRISE RISK MANAGEMENT PLAN (03.00162)**

**MOVED: W Aubin SECONDED: T Carpenter**

**RESOLVED:** That Council refer the consideration of the Draft Enterprise Risk Management Plan to a Working Party.

Yours faithfully



R Roach  
**DIRECTOR  
CORPORATE SERVICES & FINANCE**

POLICY COMMITTEE  
DIRECTOR ENGINEERING SERVICES' REPORT & MINUTE  
7 DECEMBER 2011

**DIRECTOR ENGINEERING SERVICES' REPORT TO THE POLICY COMMITTEE**  
**MEETING HELD ON 7 DECEMBER 2011**

General Manager  
Bathurst Regional Council

**1 ROADSIDE TRIBUTES POLICY (15.00017)**

**Recommendation:** That Council adopt the the Roadside Tributes Policy for Local Roads in the Bathurst Region.

**Report:** Following a report to the August Policy Committee meeting, Council subsequently resolved that:

- (a) Council place the Policy on Roadside Tributes on a public exhibition for a period of 28 days.
- (b) If no submissions are received; adopt the Policy.
- (c) If any submissions are received; report back to Council.

A copy of the Roadside Tributes Policy is at **attachment 1.**

The policy was placed on exhibition with one submission received as per **attachment 2.**

There are a number of existing tributes within the Bathurst Region on both the Classified Road network and Council's local roads and it is considered appropriate that guidelines are available to those wishing to place such a tribute allowing appropriate respect and compassion whilst endeavouring to set suitable standards and guidance for families and Council's staff.

In relation to the length of time a memorial should be erected, the policy is relatively open ended giving advice that they should be removed after an appropriate period of mourning. This is very subjective and can support an extended period depending on circumstances. Anything that would be proposed for an existing tribute would only be done in consultation with the family involved.

In summary this is more a policy to assist and advise as opposed to regulate and will need to be handled with appropriate concern for those involved in this highly emotive issue. As advised in the initial report, Council needs to adopt a policy in this regard to provide guidance to staff handling such matters and to anyone proposing to erect such a tribute so that the potential for inappropriate tributes in regards to safety, location and adverse visual impact is negated.

The proposed policy already applies on all Classified Roads in the Bathurst region which is in excess of 200 kms and provision of the policy on local roads under Council's control will provide uniformity on the different classes of roads.

**Financial Implications:** Any cost will be covered by existing budgets within the adopted Management Plan.

**MINUTE**

**9 Item 1 ROADSIDE TRIBUTES POLICY (15.00017)**

**MOVED: P Toole SECONDED: R Thompson**

**RESOLVED:** That Council adopt the the Roadside Tributes Policy for Local Roads in the Bathurst Region.

Yours faithfully



Doug Patterson  
**DIRECTOR**  
**ENGINEERING SERVICES**

POLICY COMMITTEE  
GENERAL BUSINESS  
7 DECEMBER 2011

**MINUTE**

**10     THANK YOU COUNCIL STAFF (23.00012)**

**Cr Hanger** - Thanked staff for efforts they have put in during the past year. Has been very good.

**MINUTE**

**11     RURAL FIRE SERVICE FUND (18.00233, 13.00020)**

**Cr Carpenter** - Notes Local Government & Shires Association has advised Government has miscalculated contributions for next year, have we received amended prices.

The **Manager Corporate Governance** advised Council has received the amended contribution.

**MINUTE**

**12     GREAT WESTERN HIGHWAY UPGRADE - UNDERGROUND POWER (25.00018)**

**Cr Carpenter** - Asked if Council could approach RMS (formerly RTA) to get services underground when upgrade occurs.

The **Mayor** advised letter has already been sent.



**MINUTE**

**13     ONE LOCAL GOVERNMENT ASSOCIATION PROPOSAL (18.00105)**

**Cr Carpenter** - Spoke to voting proposal contained in the memorandum which in fact splits the association into two groups. Feels regional councils are disadvantaged with number of votes. Could this be included in any response made by Council.

**MINUTE**

**14     MEDIA OUTLETS (08.00001)**

**Cr Thompson** - Feels Council is under utilising the media in explaining issues to the community. Could we look at use.

**MINUTE**

**15     DELEGATED AUTHORITY - DEVELOPMENT APPLICATIONS (11.00007)**

**Cr Thompson** - asked if a working party could be held in new year to discuss these matters.

**MINUTE**

**16     JUBILEE PARK (04.00061)**

**Cr Thompson** - asked Council to look at recent horticultural actions taken in this area.

**MINUTE**

**17     YEAR OF THE FARMER (16.00129)**

**Cr Thompson** - advised this is next year. Could Council look at a farmer of the year award, in 2012/13 Management Plan.

**MINUTE**

**18     BILLBOARDS ON SYDNEY ROAD (18.00208)**

**Cr Toole** - asked is the billboard we are talking about the one at Meadow Flat.

The **Director Environmental Planning & Building Services** advised yes that is correct.

## MINUTE

### 19 CARBON TAX (16.00130)

**Cr Aubin** - asked have guidelines been received as to the impact of carbon tax on councils.

The **General Manager** noted awaiting final advice, but a letter has been received from Federal Government this week providing some guidelines, these are being assessed at this time. Noted next years rate increase from IPART allows 0.4% to cover for carbon costs.

## MINUTE

### 20 INTERNATIONAL DAY OF DISABILITY (23.00066)

**Cr North** - Spoke to recent event held in Bathurst and the presentations made. A number of people raised an issue with access the Russell & William Streets intersection. Council needs to action this and requested a report be prepared for Council.



**MINUTE**

**21     PURCHASING OF TREES BY COMMUNITY (13.00019)**

**Cr North** - stated that we put in place a tree purchasing scheme in 2010. Have we replaced those that died?

The **Manager Recreation** advised officers are checking plantings, those that have died will be replaced.

**MINUTE**

**22     LLOYDS ROAD DEVELOPMENT (2010/0945)**

**Cr North** - asked if this is due to start in the near future.

The **Director Environmental Planing & Building Services** spoke to advice received on the development.

**MINUTE**

**23     RATES OVERCHARGE (22.01578)**

**Cr North** - Raised at last Policy meeting how is this matter going?

The **Director Corporate Services & Finance** advised this matter has been resolved.

**MINUTE**

**24     SUSPENSION OF MEETING**

Meeting suspended at 5.25pm till Discussion Forum commenced as advertised at 5.30pm.

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to the Policy Meeting 07/12/2011

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GENERAL MANAGER

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MAYOR  
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POLICY COMMITTEE  
DISCUSSION FORUM OTHER

**DISCUSSION FORUM OTHER TO THE POLICY COMMITTEE MEETING HELD ON 7  
DECEMBER 2011**

General Manager  
Bathurst Regional Council

**1 BATHURST REGION ECONOMIC DEVELOPMENT STRATEGY 2011 – 2016  
(20.00168)**

**Recommendation:** That the information be noted.

**Report:** The draft Economic Development Strategy provides a strategic framework for Bathurst Regional Council for a short to medium timeframe, 2011-2016. Council resolved at its meeting held 21 September 2011 to place the draft Economic Development Strategy for the period 2011 – 2016 on public exhibition for a period of 28 days with a closing date of 24 October 2011.

The full draft Economic Development Strategy and supporting Executive Summary was placed on Council's website, advertised in the Western Advocate and a series of stories were run in the Western Advocate calling for comment. Personal notification was distributed by Council's Manager Economic Development to stakeholders including the Bathurst Business Chamber, for distribution to their members and through the Sustainable Bathurst Network (over 27 groups and individuals).

A total of five submissions were received from the following:

- Mr John Hollis (Chair of Rail Action Group)
- Mr Geoff Fry (Resident Ratepayer, member of Bathurst Business Chamber Executive)
- Sustainable Bathurst Network – Jess Jennings
- Mr John Kellett
- Ms Tracey Carpenter (Councillor)

The submissions (refer to **attachment 1**) have been reviewed and the table below details the submissions received and comments.

<b>Submission</b>	<b>Comment</b>
John Hollis Chair Rail Action Group	Inclusion of daily return CityRail Rail service.
Geoff Fry Resident Ratepayer Executive of Bathurst Business Chamber	Support Tourism project being put forward by the Sustainable Bathurst Group.
	Link Mount Panorama with activities into the business centre.
	Construction of New National Motor Racing Circuit.
Sustainable Bathurst Network	Reappoint Director of Economic, Business Development.
	Conduct discussion regarding a submission for a coordinator role/position proposal for adoption in 2012/2013 financial year.
	Document structure.
	Title of section "Why do we need Economic

	Development should be renamed “Why do we need an Economic Development Strategy”.
	Vision: Agree but would like to see “ <i>enhance cultural characteristics or restoring lost environmental services</i> .”
	Suggestion Vision should be early in document.
	Situation Analysis: - Inclusion of economic data. - Define Central NSW Region.
	Property – Residential Comments note the development trend and need to develop strategies “to direct this substantial investment in a desirable direction”.
	Situation Analysis: Trends Inclusion of rising oil prices suggesting impacted areas be identified and elements of dialogue to be set out.
	Situation Analysis: An ageing and growing population: lacks mention of aged care.
	Strategic Positioning Analysis: Include vision elements of lifestyles, culture and environment.
	Threats: - List population growth will stress the capacity of infrastructure (esp. water and roads). - Rising oil prices. - Ageing population listed as opportunity.
	Advanced Manufacturing: Due to rising oil prices the Network noted that the support of Bells Line of Road upgrade may be considered a high risk project and support efforts better directed to upgrading the rail line between Bathurst and Lithgow.
John Kellett	Strategy needs to give greater consideration to sustainable economic development; that is move from an economic growth model to one that ensures sustainable economic growth (definitions given in submission). Suggest the need for well-resourced workshops to better understand the implications for sustainable economic and strategic development.
Councillor Tracey Carpenter	More focus on agricultural sector including carbon farming and improving fertility and productivity.
	Daily CityRail return services.
	Renewable energy.

Following this Discussion Forum the draft Strategy will be presented to the next Council meeting for consideration of its adoption.

**Financial Implications:** Nil.

## MINUTE

### 25 Item 1 BATHURST REGION ECONOMIC DEVELOPMENT STRATEGY 2011 – 2016 (20.00168)

**J Hollis Rail Action Bathurst** - The strategy on integrated transport did not appear to include mention of rail service (daily) to Sydney. Requests that it be included as it is an important facet of internal transport systems eg. light rail system. Council should also look at impacts of a larger Council area.

**J Jennings Sustainable Bathurst Network** - Involves a number of groups. Trying to develop a more coordinated program. Spoke to submission made and possibilities that are available. Would like a coordinator to be employed.



**MINUTE**

**26     MEETING CLOSE**

The Meeting closed at 5.38 pm.

**CHAIRMAN:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **(1 February 2012)**