

26 February 2014

His Worship the Mayor & Councillors

Notice of Policy Committee Meeting of Bathurst Regional Council - Wednesday, 5 March 2014

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Wednesday, 5 March 2014 commencing at 6.00 pm.



D J Sherley
GENERAL MANAGER

BUSINESS AGENDA

POLICY COMMITTEE

TO BE HELD ON WEDNESDAY, 5 MARCH 2014

1. 6:00 PM - MEETING COMMENCES

2. APOLOGIES

3. REPORT OF PREVIOUS MEETING

* MINUTES - POLICY COMMITTEE MEETING - 5 FEBRUARY 2014

4. DECLARATION OF INTEREST

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

5. RECEIVE AND DEAL WITH DIRECTORS' REPORTS

* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT

* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

* GENERAL MANAGER'S REPORT

6. GENERAL BUSINESS

7. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS - Nil

8. DISCUSSION FORUM OTHER - Nil

9. MEETING CLOSE

MINUTE

1 MEETING COMMENCES

Present: Councillors Rush (Chair), Aubin, Bourke, Coote, Jennings, Morse, North, Westman.

MINUTE

- 2 **APOLOGIES**
 MOVED: Cr I North SECONDED: Cr J Jennings

RESOLVED: That the apology from Cr Hanger be accepted and leave of absence granted.

REPORT OF PREVIOUS MEETING AND MINUTES

POLICY COMMITTEE

1 MINUTES - POLICY COMMITTEE MEETING - 5 FEBRUARY 2014 (07.00064)

Recommendation: That the Minutes of the Policy Committee Meeting held on 5 February 2014 be adopted.

Report: The Minutes of the Policy Committee Meeting held 5 February 2014, are attached.

Financial Implications: N/A

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

MINUTE

3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 5 FEBRUARY 2014
(07.00064)

MOVED: Cr B Bourke SECONDED: Cr W Aubin

RESOLVED: That the Minutes of the Policy Committee Meeting held on 5 February 2014 be adopted.

MINUTES OF THE POLICY COMMITTEE
HELD ON 5 FEBRUARY 2014

MEETING COMMENCES

1 MEETING COMMENCES

Present: Councillors Rush (Chair), Aubin, Bourke, Coote, Hanger, Jennings, Morse, North, Westman.

APOLOGIES

2 APOLOGIES

Nil

REPORT OF PREVIOUS MEETING

3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 4 DECEMBER 2013 (07.00064)

MOVED Cr I North and **SECONDED** Cr M Coote

RESOLVED: That the Minutes of the Policy Committee Meeting held on 4 December 2013 be adopted.

DECLARATION OF INTEREST

4 DECLARATION OF INTEREST 11.00002

MOVED Cr M Coote and **SECONDED** Cr W Aubin

RESOLVED: That the Declaration of Interest be noted.

RECEIVE AND DEAL WITH DIRECTORS' REPORTS

Director Corporate Services & Finance's Report

5 Item 1 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 27 NOVEMBER 2013 (07.00096)

MOVED Cr M Coote and **SECONDED** Cr W Aubin

This is page 1 of Minutes of the Policy Committee held on 5 February 2014.

General Manager

Page 8
Mayor

RESOLVED: That the information be noted.

6 **Item 2 DELEGATIONS REGISTER - LEGISLATION DELEGATIONS (41.00088)**
MOVED Cr B Bourke and **SECONDED** Cr W Aubin

RESOLVED: That Council update the Delegations Register in accordance with the report.

GENERAL BUSINESS

7 **AUSTRALIA DAY COMMITTEE OF NSW (23.00033)**

Cr Jennings - noted if you have a significant event e.g. our 2015 Celebrations, you can request the opportunity to choose your ambassador. Could this option be followed up by Council?

8 **Item 2 TOUCH FOOTBALL (04.00034)**

Cr Jennings - grounds are getting hard, can we increase the level of watering.

The Acting Manager Recreation advised he was aware of this matter, there was a problem with the irrigation system which has now been fixed.

9 **Item 3 SECURING OUR FOOD FUTURE WORKSHOP (20.00166)**

Cr Jennings - advised he attended the Securing Our Food Future Workshop held in Orange last year - was useful. Has Council looked at the possibility of creating a branding program from local food products?

The Director Environmental Planning & Building Services advised he is unaware of this program being implemented in the Bathurst area.

10 **Item 4 REGIONAL AVIATION REVIEW (21.00008)**

Cr Morse - asked will Council be putting in a submission?

The Director Engineering Services advised Council will be putting in a submission.

11 **Item 5 FLAGSTAFF - 2015 (20.00153)**

Cr Westman - advised it appears proposed indigenous art trails are missing.

The Mayor advised the model was not meant to depict the story, discussions are being held with Wiradjuri representatives to see how they wish to depict their story in the project.

12 **Item 6 DEVELOPMENT OF SECOND RACING CIRCUIT - MOUNT PANORAMA (07.00084)**

Cr Coote - asked are we doing anything on this matter?

The Mayor spoke to recent discussions on land acquisition with the landowner in the area, which would facilitate this proposal.

13 **Item 7 CAR PARADE - 12 HOUR EVENT 2015 (04.00097)**

Cr Coote - asked could we look at holding a parade next year of the racing cars in the event?

The Director Corporate Services & Finance advised the problem is cars are not registered, but will make enquires into this proposal.

14 **Item 8 TRAFFIC LIGHTS HOWICK & GEORGE STREET (20.00019, 25.00006)**

Cr Coote - asked is this likely to occur in the near future?

The Director Engineering Services advised Council has obtained a quotation for construction of lights from RMS. They are undertaking modelling and are yet to provide final design. When received can be put into budget process for consideration.

15 **Item 9 NETBALL COURTS (04.00013, 23.00131)**

Cr Coote - advised damage on the courts appears to have occurred from the fireworks, did we rip up the area at New Years?

The Director Corporate Service & Finance advised fireworks did not cause any damage, Council is aware of issues at the Centre and ensured safe procedures were in place.

16 **Item 10 ROAD SAFETY PROGRAM WITH KAJULU (28.00002)**

Cr Aubin - advised this was completed last year and it is an excellent project. Involved RMS, Council and students from CSU. The advertisements are likely to go on TV. At the Awards night held last year Bathurst received significant recognition and obtained an Award.

17 **Item 11 NEW YEARS EVE PARTY TRAFFIC ISSUES (23.00131)**

Cr North - asked could we look at traffic management concerns, surrounding the New Years Eve Party event.

18 **Item 12 HOSPITAL REVIEW (07.00095)**

Cr North - advised discussions with the Mayor have been held with the Hospital Review Committee, they appear to be very capable. Feedback from staff has been positive about the Committee's operations.

19 **Item 13 TRACKCORP CASE (34.00065)**

Cr North - asked where is this matter up to? Could a report be prepared for Council?

20 **Item 14 CENTROC (07.00017)**

Cr North - expressed concern at relevance of Council being part of CENTROC. Spoke to size of regional organisation, joint sharing and alliances. When will Council be assessing and reviewing the Local Government Review Panel report?

The Mayor advised a Working Party is scheduled for next week.

21 **Item 15 GREAT WESTERN HIGHWAY UPGRADE (25.00018)**

Cr North - asked where is RMS at with alternate routes to move traffic?

The Director Engineering Services advised Council hasn't yet received advice, will be meeting with RMS in the future on various matters.

22 **Item 16 DEPARTMENT STRUCTURES (19.00005)**

Cr North - asked can we look at structure of organisation in the future?

23 **Item 17 RELAY FOR LIFE (23.00021)**

Cr North - encourage people to enter into the event, and was pleased to see the Mayor is going to be involved.

24 **Item 18 RAILWAY PRECINCT (22.00159)**

Cr Bourke - advised need to heat this matter up. The heritage buildings seem to be being left with little care. The Institute building is of a concern as to how it is being maintained.

The Director Environmental, Planning & Building Services advised he understands John Holland is preparing a DA for demolition of building near where you enter the station.

25 **Item 19 CREMATORIUM (09.00009)**

Cr Bourke - spoke to issues raised by Mr Dowling in the Ordinary Meeting, including life of cemetery, gardens, interment areas.

26 **Item 20 STANLEY STREET TRAFFIC ISSUES (25.00060)**

Cr Bourke - advised the Traffic Committee needs to look at problems, perhaps one-way road should be considered.

27 **Item 21 EARL & COUNTESS BATHURST VISIT (23.00025)**

Cr Bourke - great to see them visit Bathurst, went very well.

MEETING CLOSE

28 **MEETING CLOSE**

The Meeting closed at 7.27 pm.

CHAIRMAN: _____

Date: _____ **(19 March 2014)**

MINUTE

- 4** DECLARATION OF INTEREST 11.00002
 MOVED: Cr W Aubin SECONDED: Cr I North

RESOLVED: That the Declaration of Interest be noted.

**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT AND
MINUTES**

POLICY COMMITTEE

5 MARCH 2014

1 WOOD SMOKE REDUCTION PROGRAM (13.00042)

Recommendation: That Council:

- (a) note that it has been awarded grant funding to participate in the 2014 Wood Smoke Reduction Program; and
- (b) approve the temporary increase in wood heater replacement rebate value from \$500 to \$1000 for standard installations and from \$700 to \$1400 for pensioner or health care card holders.

Report: Council runs an annual wood smoke reduction program which provides rebates for Bathurst residents to replace older style wood heaters with cleaner options such as reverse cycle air conditioning or fixed flue gas. The rebates are set at \$500 for standard installations and \$700 for pensioners and health care card holders. Funding of \$10,000 is provided in the operating plan to run this program.

Council has been awarded grant funding to participate in the 2014 Wood Smoke Reduction Program by the NSW Environment Protection Agency. The grant is for \$40,944 to run the three components of the program which are:

- Education
- Enforcement
- Cash incentives for replacement of wood heaters.

A temporary Project Officer will be employed for two days per week to run all aspects of the program.

The grant funded program will run from 5 March 2014 to the 9 September 2014.

It is proposed to increase the rebates on offer from \$500 to \$1000 for standard installations and from \$700 to \$1400 for pensioner or health care card holders, with the increase to be funded from the grant monies. To be eligible for the increased rebate the wood heater replacement must be completed by 31 August 2014.

Financial Implications: The standard wood heater rebates are funded from existing allocations. The difference between the standard rebate and the proposed temporary increased rebate is to be funded from grant monies.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 10: To protect and enhance the region's biodiversity. Strategy 10.8
- Objective 8: To promote sustainable and energy efficient growth. Strategy 8.2
- Objective 18: To encourage sustainable housing choice and quality design that engenders a sense of place. Strategy 18.4

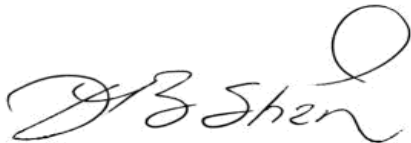
MINUTE

5 Item 1 WOOD SMOKE REDUCTION PROGRAM (13.00042)
MOVED: Cr G Westman SECONDED: Cr W Aubin

RESOLVED: That Council:

- (a) note that it has been awarded grant funding to participate in the 2014 Wood Smoke Reduction Program; and
- (b) approve the temporary increase in wood heater replacement rebate value from \$500 to \$1000 for standard installations and from \$700 to \$1400 for pensioner or health care card holders.

Yours faithfully



D R Shaw
DIRECTOR
ENVIRONMENTAL, PLANNING & BUILDING SERVICES

DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND MINUTES

POLICY COMMITTEE

5 MARCH 2014

1 DELEGATIONS REGISTER REVIEW (41.00088)

Recommendation: That Council adopt the Delegations Register as tabled.

Report: Council under Section 377 of the Local Government Act 1993 may delegate certain authority to the General Manager or any other person or body (not including another employee of the Council). Council has in place a detailed list of delegations to the General Manager the Mayor and some other bodies. Section 380 of the Local Government Act 1993 requires Council to review the delegations in the 12 months following a general local government election. The Delegations Register was adopted by Council on 7 November 2012 following the election.

Council has also established a process of reviewing the delegations register on a more regular basis than the four yearly legislated requirement. The Delegations Register is now submitted to Council for review.

Amendments have been made up to 5 February 2014 to the Register to reflect changes previously adopted by Council. The revised register is provided at **attachment 1.**

Financial Implications: Nil.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

MINUTE

- 6 **Item 1 DELEGATIONS REGISTER REVIEW (41.00088)**
MOVED: Cr M Coote SECONDED: Cr G Westman

RESOLVED: That Council adopt the Delegations Register as tabled.

Yours faithfully



R Roach
DIRECTOR
CORPORATE SERVICES & FINANCE

GENERAL MANAGER'S REPORT AND MINUTES

POLICY COMMITTEE

5 MARCH 2014

1 DEPARTMENT OF LOCAL GOVERNMENT - PROMOTING BETTER PRACTICE REVIEW REPORT (NOVEMBER 2006) (03.00142)

Recommendation: That Council note the updated report (as at February 2014) of the Department of Local Government, PBP Review of November 2006.

Report: In November 2006, the Department of Local Government undertook a Promoting Better Practice Review of the Council. The Review Report and initial responses were presented to Council at its meeting on 16 May 2007 (General Manager's Report No 1). Follow-up reports have been provided to Council at its meetings of 3 September 2008, 1 April 2009, 30 September 2009, 5 May 2010, 3 November 2010, 4 May 2011, 2 November 2011, 2 May 2012, 7 November 2012 and 19 June 2013.

The purpose of this item is to provide an ongoing report on how Council is addressing the recommendations contained within the review. At **attachment 1**, is an Action Plan/Status Report which provides a Progress Report on each recommendation. Items 13 and 16 are outstanding.

Recommendations 13 and 16

The comprehensive LEP is now with the Department of Planning & Infrastructure for gazettal after adoption by Council on 16 December 2013. Comprehensive DCP adopted by Council 16 December 2013 and will come in force once LEP is gazetted.

Review of S:94 plans is continuing.

Financial Implications: Actions are being taken within existing budgets.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2
- Objective 33: To be and develop good leaders. Strategy 33.5

MINUTE

7 Item 1 DEPARTMENT OF LOCAL GOVERNMENT - PROMOTING BETTER PRACTICE REVIEW REPORT (NOVEMBER 2006) (03.00142)

MOVED: Cr G Westman SECONDED: Cr M Coote

RESOLVED: That Council note the updated report (as at February 2014) of the Department of Local Government, PBP Review of November 2006.

Yours faithfully



D J Sherley
GENERAL MANAGER

GENERAL BUSINESS

POLICY COMMITTEE

MINUTE

8 Item 1 SHADE FOR CHILDRENS PLAY EQUIPMENT (04.00034)

Cr Jennings - noted temperatures have been at record levels. Asked what is the current position on shade for play equipment.

The Director Engineering Services spoke to structures allowed for in prior budgets and some vandalism issues that have occurred.

MINUTE

9 Item 2 INVESTMENT OF FUNDS (16.00001)

Cr Jennings - asked does Council invest in ethical investments e.g. not in tobacco.

The Director Corporate Services & Finance spoke to investment polices and processes in place and State Government restrictions.

MINUTE

10 Item 3 ASIAN TRADE (20.00071)

Cr Jennings - referred to Australia/Japan foundation and noted there are grant opportunities available. Requested Council look at these for the future. Noted value adding to the trip referred to recently in the press. Also raised Wyong Council activities, including Australian/Chinese consortium. There are economic opportunities. Asked is Council aware of State Government Trade delegation to Asia? Also asked is Simplot involved in this as it targets food manufacturing business?

MINUTE

11 Item 4 JAMIE OLIVER KITCHEN APPLICATION (23.00026)

Cr Jennings - noted there is good community and Council support for this. Advised it would be great for Bathurst if it comes here, as the program targets diet related illnesses.

The Mayor advised a letter of support has been sent by the Mayor on behalf of the Council.

MINUTE

12 Item 5 MULTI-CULTURAL ADVANTAGE PROGRAM (09.00032)

Cr Jennings - noted that State Government funds are available. Advised he has spoken to Bathurst Information & Neighbourhood Centre (BINC), there is benefit for migrants to Bathurst. Advised he would like Council to support.

MINUTE

13 Item 6 BATHURST HERITAGE WEEK 9 - 18 MAY 2014 (23.00060)

Cr Jennings - asked is Council aware there is a National Heritage Week at a different time to Bathurst's week? Advised the National Week next year fits between the middle of March and early May.

The Mayor noted Date of Proclamation Day, Autumn Colours Program and various timing issues. The National Trust Heritage Festival booklet includes Bathurst Heritage Week with excellent exposure for Bathurst.

MINUTE

14 Item 7 KANGAROOS (04.00019)

Cr Jennings - asked is there any operational proposals regarding culling in place?
Have monitoring counts occurred?

The Mayor advised there are no operational proposals in place.

The Director Engineering Services spoke to Fauna Plan in place and prior count cycles.

MINUTE

15 Item 8 ART FOR BATHURST BASE HOSPITAL (22.01047)

Cr Jennings - advised he would like Council to investigate the possibility of art being supplied to the hospital. This would get art more publicly exposed. Also reduces pressure on storage needed.

MINUTE

16 Item 9 KEPPEL STREET MEETING (22.00159)

Cr Jennings - advised the Keppel Street group met with John Holland, appears they may not be seeking demolition of cottage.

The Mayor spoke to future meetings planned with local member and John Holland.

MINUTE

17 Item 10 DESTINATION MANAGEMENT PLAN (37.00042)

Cr Jennings - inquired as to where the Destination Management Plan is at?

The Director Environment, Planning & Building Services advised a firm has been appointed, and consultation plan is being finished.

MINUTE

18 Item 11 USE OF MICROPHONES (11.00005)

Cr Morse - asked everybody to use the microphones that are provided to assist with the conduct of Council meetings.

MINUTE

19 Item 12 SHADE FOR TAXIS (28.00009 & 25.00006)

Cr Morse - advised taxi drivers are requesting shade covers over taxi stops in Howick Street.

The Director Engineering Services noted approaches have been made to Council and discussions are ongoing. The matter is being investigated, possible funding through Department of Transport may be available.

MINUTE

20 Item 13 ACCESS ISSUES (07.00031)

Cr Morse - noted problems exist in City concerning disabled access e.g. toilet doors opening outwards. Also spoke to microphone problems. Could sound/audio systems be investigated for Mount Panorama suite?

The Director Environmental, Planning & Building Services noted Building Code requirements.

MINUTE

21 Item 14 FOOD MANUFACTURING/AGRIBUSINESS (20.00071)

Cr Westman - asked could a report comeback on the future direction of food manufacturing/Agribusiness in the region and how it aligns with State and Federal Government directions.

MINUTE

22 Item 15 12 HOUR EVENT (04.00097)

Cr Coote - asked how did this event go? Congratulated all involved.

The Director Corporate Services & Finance noted crowd numbers where around 27,000. 14 overseas teams participated and 44 cars started on the grid. Advised financial results appear good. Noted TV ratings information is being collated for Councillors. Live streaming was excellent.

MINUTE

23 Item 16 WARWICK ARTIS - GREENING BATHURST (18.00157)

Cr Coote - advised Warwick Artis has passed on his congratulations. Noted Council is not doing a bad job.

MINUTE

24 Item 17 MASTERS DEVELOPMENT (22.07151)

Cr Coote - congratulated the group for opening. Also noted future initiatives by Council to meet various businesses into the future, this is excellent.

MINUTE

25 Item 18 ROAD SAFETY OFFICER (28.00002)

Cr Aubin - advised application for a grant from IPWEA to go and do Traffic Emergency Studies in Japan has been successful.

MINUTE

26 Item 19 CHINESE BUSINESS (20.00071)

Cr Aubin - advised he has received some approaches recently from Chinese businesses. Noted Bathurst is known in the market place,

MINUTE

27 Item 20 KANGAROOS AT MOUNT PANORAMA (04.00019)

Cr Aubin - asked can a Working Party be held on this issue? Spoke to fencing being put in place and safety issues.

MINUTE

28 Item 21 CARPARK BEHIND BERNARDS BAKERY , GEORGE STREET (22.01453)

Cr Aubin - noted the Carpark located behind Bernards has been recommended by Traffic Committee to change restrictions to all day carparking.

MINUTE

29 Item 22 KANGAROOS (04.00019)

Cr North - advised the issue is not just about the race, but concerned about the people in Bathurst. Need to look at options like more fencing, so agrees with a Working Party.

MINUTE

30 Item 23 TRAFFIC LIGHTS KELSO (NEW) (25.00018)

Cr North - advised there is confusion with an arrow for westbound traffic and yet sign says no left turn. Asked can this be looked at and be referred to the Traffic Committee?

MINUTE

31 Item 24 LEP - STATE GOVERNMENT NEW PLANNING LAWS (20.00143)

Cr North - asked do new proposals allow State to undertake spot rezoning?

The Director Environment, Planning & Building Services advised this has always been the case and is not aware of any changes. Noted will investigate this matter.

MINUTE

32 Item 25 NEW BUSINESSES TO TOWN (20.00071)

Cr North - noted there are a number of new businesses coming to town. Asked could Council put in place a process of welcoming these businesses to town and have, for example "Experiences at the Mount".

MINUTE

33 Item 26 KANGAROOS (04.00019)

Cr Bourke - noted Council is a big business, and needs to look at fencing, water supply issues etc.

MINUTE

34 Item 27 CARRINGTON PARK (04.00008)

Cr Bourke - asked are we looking at using Carrington Park for parking?

The Director Environmental, Planning & Buildings Services understands the park is currently opened during peak times.

The Director Engineering Services noted Council is not looking at expanding use outside of major events.

MINUTE

35 **Item 28** **ACCESS ISSUES (07.00031)**

Cr Bourke - noted new buildings need to abide by Building Codes. For old buildings it is very hard to put, for example, a lift in. In country towns there needs to be a compromise e.g. TAFE building and Webb Building.

MINUTE

36 Item 29 KATH KNOWLES PATHWAY (20.00038)

Cr Bourke - noted the pathway was recently named after Kath Knowles who did a great deal for the City. Advised he would like to see Ian MacIntosh acknowledged e.g. name the theatre after him as he had a lot to do with this. Noted Council should also look at naming grandstand at Mount Panorama after Ivan Stibbard.

MINUTE

37 MEETING CLOSE

The Meeting closed at 6.50 pm.

CHAIRMAN: _____

Date: _____ **(19 March 2014)**