

29 July 2014

His Worship the Mayor & Councillors

**Notice of Policy Committee Meeting of Bathurst Regional Council - Tuesday, 5 August 2014**

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Tuesday, 5 August 2014 commencing at 6.00 pm.



D J Sherley  
**GENERAL MANAGER**

# **BUSINESS AGENDA**

## **POLICY COMMITTEE**

**TO BE HELD ON TUESDAY, 5 AUGUST 2014**

**1. 6:00 PM - MEETING COMMENCES**

**2. APOLOGIES**

**3. REPORT OF PREVIOUS MEETING**

\* MINUTES - POLICY COMMITTEE MEETING - 2 JULY 2014

**4. DECLARATION OF INTEREST**

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

**5. RECEIVE AND DEAL WITH DIRECTORS' REPORTS - Nil**

**6. GENERAL BUSINESS**

**7. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**Recommendation:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

**\* DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' REPORT**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	CAR PARKING LICENCE AGREEMENT WITH BERNARDI GROUP PTY LIMITED	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

8. RESOLVE INTO OPEN COMMITTEE
9. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE
10. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS - Nil
11. DISCUSSION FORUM OTHER - Nil
12. MEETING CLOSE

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Rush (Chair), Aubin, Bourke, Coote, Jennings, North, Westman.

**MINUTE**

**2     APOLOGIES**  
**MOVED: Cr I North SECONDED: Cr B Bourke**

**RESOLVED:** That the apologies from Crs Hanger & Morse and the apology for late arrival from Cr Aubin be accepted and leave of absence granted.

**REPORT OF PREVIOUS MEETING AND MINUTES**

POLICY COMMITTEE

**1 MINUTES - POLICY COMMITTEE MEETING - 2 JULY 2014 (07.00064)**

**Recommendation:** That the Minutes of the Policy Committee Meeting held on 2 July 2014 be adopted.

**Report:** The Minutes of the Policy Committee Meeting held 2 July 2014, are attached.

**Financial Implications:** N/A

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

**MINUTE**

- 3**     **Item 1    MINUTES - POLICY COMMITTEE MEETING - 2 JULY 2014 (07.00064)**  
**MOVED: Cr M Coote SECONDED: Cr B Bourke**

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 2 July 2014 be adopted.



**MINUTES OF THE POLICY COMMITTEE**  
**HELD ON 2 JULY 2014**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Rush (Chair), Aubin, Bourke, Coote, Hanger, Jennings, Morse, North, Westman.

**APOLOGIES**

**2 APOLOGIES**

Nil.

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 4 JUNE 2014 (07.00064)**  
**MOVED** Cr M Coote and **SECONDED** Cr B Bourke

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 4 June 2014 be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**  
**MOVED** Cr M Coote and **SECONDED** Cr W Aubin

**RESOLVED:** That the Declaration of Interest be noted.

**RECEIVE AND DEAL WITH DIRECTORS' REPORTS**

**Director Corporate Services & Finance's Report**

**5 Item 1 AMENDMENTS TO COUNCIL'S LAND SALE POLICY (20.00009, 41.00089)**  
**MOVED** Cr M Coote and **SECONDED** Cr I North

**RESOLVED:** That Council approves the amendments to the Land Sale Policy as

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**This is page 1 of Minutes of the Policy Committee held on 2 July 2014.**

detailed in the report.

## **GENERAL BUSINESS**

### **6 SMART PHONE APPLICATION - STREET BUMP (08.00005)**

**Cr Jennings** - advised application available in USA for recording pot holes in road. Asked have Engineers come across this.

**The Director Engineering Services** spoke to the various applications that are out in the market.

### **7 Item 2 DRIVE THROUGH COFFEE SHOP - OLD LIQUORLAND SITE (2013/0323)**

**Cr Jennings** - asked where this matter is at.

**The Acting Director Environmental, Planning and Building Services** advised Council has received an application for property in Charlotte Street. There has been no further action on the old Liquorland site.

### **8 Item 3 SHOP LOCAL CAMPAIGN (20.00071)**

**Cr Jennings** - advised he is aware that 2BS will be running a Shop Local campaign in the near future. Will probably be looking for Councillors to voice some advertisements.

### **9 Item 4 COMMUNITY GARDEN (22.02574)**

**Cr Jennings** - asked how will this be run and how will community be engaged.

**Cr Bourke** noted he will advise of current status when he raises item in General Business.

### **10 Item 5 OPHIR ROAD BETWEEN WESTBOURNE ROAD, EDGE OF EGLINTON VILLAGE AND DUNKELD TURNOFF (25.00040)**

**Cr Morse** - advised community has expressed concerns about speeding vehicles. Could this be referred to the Traffic Committee. Spoke to road width after Abercrombie House and problems this causes.

### **11 Item 6 MOUNT PANORAMA - MEMORIAL WALL (04.00098)**

**Cr Westman** - asked could Council look at a proposal to put up a low wall where people could put up plaques (commemorative). A fee could be charged for this.

**12**      **Item 7 YOUTH COUNCIL: BABES AND BOGANS NIGHT (11.00020)**

**Cr Coote** - understands a request will come in for Council to waive fees. Seeks Council to give favourable consideration.

**13**      **Item 8 KATH KNOWLES PATHWAY (28.00003)**

**Cr Aubin** - spoke to problem with dog excrement. Asked are facilities going to be placed out there and could the sweeper be sent weekly to clean up the pathway.

**14**      **Item 9 MR ARTIS - DURHAM STREET PLANTING (25.00089)**

**Cr North** - noted a question has been raised by Mr Artis as to the programming of a development plan.

**The General Manager** noted this matter will be reported back to Council, current resources are being focussed on the Orange and Blayney entrances.

**15**      **Item 10 2015 SIGNAGE (20.00153)**

**Cr North** - noted that city signs will come in prior to end of year. Asked when will Sofala signs be installed.

**The Acting Director Environmental Planning & Building Services** advised will be subject to funds being made available.

**16**      **Item 11 EMPLOYMENT CONDITIONS (19.00031)**

**Cr North** - queried conditions of employment of persons employed by tenderers to Council.

**The Director Engineering Services** noted Council does not control the employment of employees by contractors. Spoke to level of involvement by Council.

**17**      **Item 12 BUDGET 2014/2015 - STANLEY STREET CARPARK (20.00153)**

**Cr North** - asked where are we at with a possible carpark in this area.

**The Mayor** spoke to the need for this, in regards to 2015 celebrations.

**The Director Corporate Services & Finance** noted no funds yet available. If they become available a report will come back to Council.

**18**      **Item 13 ACCESS COMMITTEE - SEATS IN MACHATTIE PARK (04.00012)**

**Cr North** - advised concerns have been expressed about accessible seats. Cr North will forward a letter to Council on this from the Access Committee.

**The Director Engineering Services** spoke to heritage issues in the park. Currently looking at seating in the area.

**19**      **Item 14 PARKING STATION, MULTI-STOREY (20.00090)**

**Cr North** - requested Council not to sit on this. Would like Council to see if there are any developers out there who may be interested in constructing a carpark.

**20**      **Item 15 BMEC - HONOURING IAN MACINTOSH (04.00032)**

**Cr Bourke** - asked where is this matter and also the Ivan Stibbard acknowledgement at.

**The Director Corporate Services & Finance** provided advice on the status of these two matters.

**21**      **Item 16 GO-KART TRACK - ALEC LAMBERTON FIELD (2014/0146)**

**Cr Bourke** - asked have we had any more detail on this matter.

**The Acting Director Environmental, Planning & Building Services** advised not at this time.

**22**      **Item 17 COMMUNITY GARDEN (22.02574)**

**Cr Bourke** - gave an update on the Community Garden - water has been connected. Ground has been cleared of blackberries. Starting to level off the ground. This is to be a local garden, for local people. Have a number of volunteers and businesses in place assisting with the development of the garden.

**MEETING CLOSE**

**23**      **MEETING CLOSE**

The Meeting closed at 6.21 pm.

**CHAIRMAN:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **(16 July 2014)**

**MINUTE**

- 4**     **DECLARATION OF INTEREST 11.00002**  
          **MOVED: Cr M Coote SECONDED: Cr J Jennings**

**RESOLVED:** That the Declaration of Interest be noted.

**Cr Aubin arrived at the meeting.**

**MINUTE**

**5 SUSPENSION OF STANDING ORDERS 11.00002**  
**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That the Standing Orders be suspended to allow Council to deal with General Business.

**GENERAL BUSINESS**

POLICY COMMITTEE



## MINUTE

### 6 Item 1 BMEC - DISABLED PARKING (28.00006)

**Cr North** - advised there are 2 spots for disabled parking at BMEC. As this is on Council land, can we look at whether fines can be issued in this area for incorrect parking?

**The Director Environmental, Planning & Building Services** advised Council will review legislation in place and what actions can be taken.

**MINUTE**

**7 Item 2 C. SHARAH - COUNTRY FRUIT (28.00006)**

**Cr North** - has received concerns about parking habits in George Street between Russell & Keppel Streets and recent time changes. Could these be reviewed? Tabled letter from Mr Sharah.

**MINUTE**

**8 Item 3 HOUSING AT EGLINTON (20.00170 & 20.00036)**

**Cr North** - noted growth occurring. Have plans been put in place for infrastructure and road development? When will roads be upgraded for the growth?

**The Director Environmental, Planning & Building Services** spoke to Section 94 Plans in place.

**The Director Engineering Services** noted adequate funding needs to be generated to allow works to occur.

**MINUTE**

**9      Item 4    ANGLE PARKING - LINE MARKING (28.00006)**

**Cr North** - constituents have raised issue of putting in lines for angle parking. Could this be looked into?

**MINUTE**

**10**    **Item 5**    **SMOKING RESTRICTIONS IN TOWN (04.00123)**

**Cr North** - could smoking restrictions in town be reviewed, so as to determine future directions?

**MINUTE**

**11     Item 6     PROCTOR PARK SOCCER FIELDS NO 1 & NO 2 (04.00044)**

**Cr North** - noted there are drainage problems on soccer fields and the surface has issues. Are there any plans to fix the surfaces?

**The Director Engineering Services** spoke of usage levels and various needs. Currently no specific funded plans for fields. This is a matter for future budgets.

**MINUTE**

**12 Item 7 HERITAGE STREET LAMPS - PAINTING & LIGHTING (28.00014 & 20.00019)**

**Cr Aubin** - thanked staff for the works on painting lamp standards. Noted 11 street lights in CBD area are currently out (for a long time). Could we get Essential Energy to fix?

**MINUTE**

**13**    **Item 8**    **SMOKING IN CBD (04.00123)**

**Cr Aubin** - would support a ban on smoking in the CBD. Suggested matter be referred to a Working Party for discussion.



**MINUTE**

**14 Item 9 ENTRANCES TO THE CITY: TENDERS (36.00524)**

**Cr Aubin** - asked where is the process for tenders for the entrances to the city at?

**The Director Engineering Services** advised the tenders have just closed and will be reported to Council in the near future.

**MINUTE**

**15    Item 10    SOLID WASTE (14.00007)**

**Cr Coote** - noted ANL has expressed interest in collecting waste.

**The Manager Water & Waste** noted tender is currently out for this service.

**MINUTE**

**16    Item 11    FENCING OLD SECTION OF CEMETERY (09.00009)**

**Cr Coote** - asked is there a plan to fence the old section of the cemetery? Could this matter be reviewed?

**The Director Engineering Services** advised Council has previously determined not to do this.

**MINUTE**

**17    Item 12    RAGLAN CREEK (31.00006)**

**Cr Coote** - noted Raglan Creek is currently being dredged, where is this up to? Has had a resident express concern at blockages in creek near Lee Street behind Bunnings.

**The Director Engineering Services** advised that in the Lee Street area adjacent to Bunnings, Council has applied to do some clearing, currently awaiting a response from the relevant Government Department.

**MINUTE**

**18**     **Item 13**   **NRL EVENT (18.00296)**

**Cr Coote** - congratulated all staff on how the NRL event ran, it was very successful from all feedback.

## MINUTE

### 19    Item 14    KANGAROOS ON MOUNT PANORAMA (14.00665)

**Cr Jennings** - asked what is the current status of Fauna Management at Mount Panorama? Can some of the funding for the second track go to environmental works?

**The General Manager and Director Engineering Services** advised the current status of;

- UTS study
- second track development
- fencing being installed.

**MINUTE**

**20    Item 15    DESTINATION MANAGEMENT PLAN (37.00421)**

**Cr Jennings** - queried what is the current status of the Destination Management Plan?

**The Mayor** spoke to advisory committee process and review of draft documents.

**The Director Environmental, Planning & Building Services** expects plan to be available in the next 2-3 months.

**MINUTE**

**21**    **Item 16**    **2015 AMBASSADOR (20.00153)**

**Cr Jennings** - asked who are we getting as the 2015 Ambassador?

**The Mayor** advised Council is looking at various options and will be meeting with Paula Duncan in the near future.



**MINUTE**

**22    Item 17    POST OFFICE BUILDING (22.00041)**

**Cr Jennings** - asked what is current level of usage and possibility of Council utilising some of this for Council operations.

**The General Manager** spoke to efficiencies of Council operations, staffing numbers & expansion on the current site.

**MINUTE**

**23    Item 18    KEPPEL STREET PARKING (25.00039)**

**Cr Jennings** - asked has the parking in Keppel Street (between Legall and The Hub) been reviewed?

**The Director Engineering Services** will review this matter and advise.

**MINUTE**

**24    Item 19    CENTRAL WEST LIFESTYLE MAGAZINE (24.00001)**

**Cr Jennings** - understands the Magazine has approached Council about advertising in the magazine.

**The Director Environmental, Planning & Building Services** noted Council will be taking a quarter page advertisement. Council works to utilise available funds to achieve the best return on investment.

**MINUTE**

**25**     **RESUMPTION OF STANDING ORDERS 11.00002**  
**MOVED: Cr I North SECONDED: Cr W Aubin**

**RESOLVED:** That Council resume Standing Orders.

**MINUTE**

**26      CONFIDENTIAL COMMITTEE OF THE WHOLE**  
**MOVED: Cr I North SECONDED: Cr M Coote**

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in confidential Committee.

**There we no representations from the public.**

**RESOLVED:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
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**DIRECTOR ENVIRONMENTAL PLANNING & BUILDING SERVICES' CONFIDENTIAL  
MINUTES**

POLICY COMMITTEE

5 AUGUST 2014

**MINUTE**

**a Item 1 CAR PARKING LICENCE AGREEMENT WITH BERNARDI GROUP PTY LIMITED (22.13408)**

**MOVED: Cr B Bourke SECONDED: Cr W Aubin**

**RESOLVED:** That Council:

- (a) agree to enter into a Car Parking License Agreement with Bernardi Group Pty Limited for a period of five (5) years;
- (b) delegate authority to the General Manager to sign the agreement on behalf of Bathurst Regional Council; and
- (c) enact the resolution immediately.

**MINUTE**

**27     RESOLVE INTO OPEN COUNCIL**  
**MOVED: Cr M Coote SECONDED: Cr I North**

**RESOLVED:** That Council resume Open Council.



**MINUTE**

**28     ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**  
**MOVED: Cr I North SECONDED: Cr M Coote**

**RESOLVED:** That the Report of the Committee of the Whole, Item (a) be adopted.

**MINUTE**

**29     MEETING CLOSE**

The Meeting closed at 6.37 pm.

**CHAIRMAN:** \_\_\_\_\_.

**Date:** \_\_\_\_\_ **(20 August 2014)**