

29 March 2017

His Worship the Mayor & Councillors

**Notice of Policy Committee Meeting of Bathurst Regional Council -
Wednesday, 5 April 2017**

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Wednesday, 5 April 2017 commencing at 6.00 pm.



D J Sherley
GENERAL MANAGER

BUSINESS AGENDA

POLICY COMMITTEE

TO BE HELD ON WEDNESDAY, 5 APRIL 2017

1. 6:00 PM - MEETING COMMENCES

2. APOLOGIES

3. REPORT OF PREVIOUS MEETING

* MINUTES - POLICY COMMITTEE MEETING - 1 MARCH 2017

4. DECLARATION OF INTEREST

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

5. RECEIVE AND DEAL WITH DIRECTORS' REPORTS

* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

6. GENERAL BUSINESS

7. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS

8. DISCUSSION FORUM OTHER

9. MEETING CLOSE

MINUTE

1 MEETING COMMENCES

Present: Councillors Hanger (Chair), Aubin, Bourke, Coote, North.

MINUTE

2 APOLOGIES

MOVED: Cr I North SECONDED: Cr M Coote

RESOLVED: That the apology from Cr Morse and the apology for late arrival from Cr Westman be accepted and leave of absence granted.

REPORT OF PREVIOUS MEETING AND MINUTES

POLICY COMMITTEE

1 MINUTES - POLICY COMMITTEE MEETING - 1 MARCH 2017 (07.00064)

Recommendation: That the Minutes of the Policy Committee Meeting held on 1 March 2017 be adopted.

Report: The Minutes of the Policy Committee Meeting held 1 March 2017, are attached.

Financial Implications: N/A

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

MINUTE

- 3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 1 MARCH 2017 (07.00064)
MOVED: Cr B Bourke SECONDED: Cr W Aubin

RESOLVED: That the Minutes of the Policy Committee Meeting held on 1 March 2017 be adopted.

MINUTES OF THE POLICY COMMITTEE
HELD ON 1 MARCH 2017

MEETING COMMENCES

1 MEETING COMMENCES 6:10 PM

Present: Councillors Hanger (Chair), Aubin, Bourke, Coote, Morse, North, Westman.

APOLOGIES

2 APOLOGIES

Nil.

REPORT OF PREVIOUS MEETING

3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 7 DECEMBER 2016 (07.00064)

MOVED Cr W Aubin and **SECONDED** Cr B Bourke

RESOLVED: That the Minutes of the Policy Committee Meeting held on 7 December 2016 be adopted.

DECLARATION OF INTEREST

4 DECLARATION OF INTEREST 11.00002

MOVED Cr W Aubin and **SECONDED** Cr M Coote

RESOLVED: That the Declaration of Interest be noted.

RECEIVE AND DEAL WITH DIRECTORS' REPORTS

Director Environmental Planning & Building Services' Report

5 Item 1 ASBESTOS POLICY (18.00105, 41.00089)

MOVED Cr W Aubin and **SECONDED** Cr M Coote

RESOLVED: That Council :

- (a) place the updated Asbestos Policy on public exhibition for a period of 28 days; and
- (b) if no submissions are received, adopt the Policy.

Cr Westman - asked can planning commence on Christmas decorations for the CBD this year as soon as possible.

12 **Item 6 ENGINEERING DEPARTMENT: INFRASTRUCTURE (23.00012)**

Cr Westman - thanked staff for the way facilities have been presented; eg, hockey facilities and BMX facilities and also noted the excellent work of the Events Team.

13 **Item 7 MAYORAL ELECTION (12.00005)**

Cr Coote - congratulated new Mayor on election and noted the job performed by the former Mayor, Cr Rush.

14 **Item 8 ELECTION OF MAYOR AND DEPUTY MAYOR (12.00005)**

Cr Aubin - congratulated the Mayor and the Deputy Mayor on their election

15 **Item 9 ROADS WORKING PARTY (16.00148)**

Cr Aubin - supports Working Party requested by Cr Westman and noted his request recently for an extra \$2 million to be included in the 2017/2018 budget.

16 **Item 10 KANGAROOS AT MOUNT PANORAMA - 12 HOUR (14.00665)**

Cr Aubin - asked if there had been any kangaroo activity during the recent 12 Hour event.

The Acting Director Engineering Services advised there were no reported activities.

17 **Item 11 RECENT NEWTONS NATION EVENT (04.00122)**

Cr Aubin - advised went really well. Council received a lot of positive feedback. Hopes event will continue into the future.

18 **Item 12 ELECTION OF MAYOR AND DEPUTY MAYOR (12.00005)**

Cr North - congratulated new Mayoral team.

19 **Item 13 STRATEGIC DIRECTION (11.00016)**

Cr North - need to start reviewing this, including Council structure and where to in the future.

20 **Item 14 PETITION - SUTTOR/MITRE/LAMBERT STREETS (25.00095)**

Cr North - has received a petition of over 2000 signatures presented by Mr and Mrs McNabb concerning the intersection and tabled the petition on their behalf.

21 **Item 15 LAGOON ROAD SPEED SIGNS (25.00128)**

Cr North - can speed signs be put back up and can press releases be issued on the speed requirements and asking people to notify if they see anyone knocking them down.

22 **Item 16 789-793 LAGOON ROAD (25.00128)**

Cr North - the road drops away where the bus operates. Could this be checked as it is dangerous.

23 **Item 17 GO-KART CLUB (21.00135)**

Cr North - Clubs advise of many Karting groups who would like to utilise these facilities. Where is this going?

The General Manager advised discussions are being held with interest groups to finalise the Development Application.

24 **Item 18 GASWORKS SITE (22.00052)**

Cr Bourke - noted Jemena are going to spend over \$100,000 on the fencing. Who is paying? Can Councillors get a report on this?

25 **Item 18.01 PIGEONS IN CBD (14.00627)**

Cr Bourke - advised this is still a problem. Requests report on how handled in Melbourne and what can be done in Bathurst.

26 **Item 19 POSITION OF MAYOR (12.00005)**

Cr Bourke - spoke to role of Mayor and that it is a full time role. Feels should consider having a publicly elected Mayor and seek community feedback on this matter.

27 **Item 20 CHRISTMAS LIGHTS/NEW YEARS EVE (23.00131)**

Cr Bourke - queried how much Council spends on these events and what do the Business Houses contribute to Christmas decorations?

MEETING CLOSE

28 **MEETING CLOSE**

The Meeting closed at 6.33 pm.

CHAIRMAN: _____

MINUTE

4 **DECLARATION OF INTEREST 11.00002**
MOVED: Cr M Coote SECONDED: Cr B Bourke

RESOLVED: That the Declaration of Interest be noted.

Cr Westman arrived at 6.04 pm.

DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND MINUTES

POLICY COMMITTEE

5 APRIL 2017

1 FINANCIAL STATEMENTS - RELATED PARTY DISCLOSURES POLICY **(16.00055, 41.00089)**

Recommendation: That Council:

- (a) place the draft Related Party Disclosure Policy on public exhibition for 28 days to receive any public submissions; and
- (b) adopt the Related Party Disclosure Policy if no submissions are received

Report: On 1 July 2016, the reporting requirements for Council's annual financial statements were changed due to a determination by the Australian Accounting Standards Board that AASB 124 related party disclosures will apply to government entities, including local government.

As a result the 2016/2017 Council financial statements must disclose all related party relationships, transactions and outstanding balances, including commitments.

Related parties are defined as a person or entity that is related to the entity preparing its financial statements (broadly speaking a party that interacts with Council through the provision of services or materials or is in a position to influence the operating policies of Council). They include entities related to Council, key management personnel and close family members of key management personnel of Council. Council must disclose all related party transactions in the financial statements. A related party transaction is a transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether there is a price involved.

Key management personnel are defined as people that have authority and responsibility for planning, directing and controlling the activities of the entity (i.e. Council), either directly or indirectly. This would include Councillors, the General Manager and Directors.

Council has had to develop a new policy to deal with these disclosure requirements. The Related Party Disclosure Policy aims to establish the necessary protocols and procedures to ensure compliance with the AASB 124 disclosure requirements and provide guidance to Council and Council staff on how to implement the new Standard. A copy of the Draft Policy is shown at **attachment 1**

Financial Implications: Nil

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8
- Objective 33: To be and develop good leaders. Strategy 33.6

MINUTE

5 Item 1 FINANCIAL STATEMENTS - RELATED PARTY DISCLOSURES POLICY **(16.00055, 41.00089)**

MOVED: Cr I North SECONDED: Cr B Bourke

RESOLVED: That Council:

- (a) place the draft Related Party Disclosure Policy on public exhibition for 28 days to receive any public submissions; and
- (b) adopt the Related Party Disclosure Policy if no submissions are received.

Crs Aubin and Coote asked that their negative votes be recorded.

2 MOUNT PANORAMA MOTOR RACING CIRCUIT - RESIDENT ACCESS - FULL TRACK HIRE POLICY (18.00150, 41.00089)

Recommendation: That Council

- a) adopt the updated Mount Panorama Motor Racing Circuit - Resident Access - Full Track Hire Policy
- b) rescind the Mount Panorama - Resident Ticketing Policy and remove it from the Policy Manual

Report: Council has for some time been liaising with the Mount Panorama residents in relation to a review of the Mount Panorama Motor Racing Circuit - Resident Access - Full Track Hire Policy.

The policy review has recently been completed and it is now ready for Council consideration. As part of the review process Council sought comments / input from:

- Department of Sport & Recreation;
- CAMS (Confederation of Australian Motor Sport)
- Mount Panorama Residents Access Committee
- Supercars Australia; and
- Yeehah Events

The significant amendments to the current policy that have arisen from this process can be summarised as follows:

- The correction to the title of the Policy to maintain consistency of the reference to "race track"
- The introduction of a "Definitions" section to provide greater clarity of the meaning of some of the key words and/or phrases used in the Policy
- The refinement of the "Background" section to keep it relevant and specific to the intent of the Policy
- The sections of the Policy specific to the race track opening and closing times have been further expanded to provide greater detail as they relate to known specific events.

In reviewing this Policy it was also noted that Council's "Mount Panorama - Resident Ticketing Policy" is essentially a duplicate policy, as the content of the Resident Ticketing Policy is already included in the Resident Access Policy. Accordingly, the report recommends the rescinding of the Resident Ticketing Policy.

The new Draft Policy is shown at **attachment 1**.

Financial Implications: Nil.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 30: To identify the needs of the community and encourage and support communication, interaction and support within the community. Strategy 30.5
- Objective 23: To encourage a supportive and inclusive community. Strategy 23.7

MINUTE

6 Item 2 MOUNT PANORAMA MOTOR RACING CIRCUIT - RESIDENT ACCESS - FULL TRACK HIRE POLICY (18.00150, 41.00089)

MOVED: Cr B Bourke SECONDED: Cr M Coote

RESOLVED: That Council

- (a) place the updated Mount Panorama Motor Racing Circuit - Resident Access - Full Track Hire Policy on public exhibition for 28 days; and
- (b) if no submissions are received, adopt the Mount Panorama Motor Racing Circuit - Resident Access - Full Track Hire Policy.

Yours faithfully



R Roach
DIRECTOR
CORPORATE SERVICES & FINANCE

GENERAL BUSINESS

POLICY COMMITTEE

MINUTE

7 Item 1 GASWORKS SITE (22.00052)

Cr Bourke - spoke to ongoing concerns, there are safety issues. Tabled photos showing problems at the site. This is a matter for Jemena to address. The new fence has not yet gone in. This site has a long history of issues. Noted DA has been submitted for the fence. Need to know what is the future for the site. There is continual neglect.

MINUTE

8 Item 2 POPULARLY ELECTED MAYOR (12.00005)

Cr Bourke - requests that a report be prepared for April 2017 meeting of Council which considers the possibility of holding a referendum on the election of a popularly elected Mayor at this year's (September 2017) Local Government Election.

MINUTE

9 **Item 3** **GASWORKS SITE (22.0052)**

Cr North - raised possibility of a discussion session between State Government, Council and Jemena to discuss the way forward.

MINUTE

10 Item 4 BMX TRACK (04.00140)

Cr North - noted that after the rain there are ruts and erosion. Are there any processes that can be put in place to minimise the damage. Requests a report on this matter.

MINUTE

11 Item 5 GREAT WESTERN HIGHWAY EXTENSION (25.00074)

Cr North - asked is there a chance into the future that Lee Street can be opened in an emergency. Is there any agreement in place for this?

The Acting Director Engineering Services advised no agreement is in place for this with John Holland Rail. Council will review this matter.

MINUTE

12 Item 6 HOLLIS LANE (25.00114)

Cr North - noted the works that are occurring at Hollis Lane. What is the timeline to get the road sealed?

The Acting Director Engineering Services referred to rain delays. Council will be dealing with Eglinton works in the near future and then will move to Hollis Lane.

MINUTE

13 Item 7 PERTHVILLE LAND - CATHOLIC DIOCESE (22.13487)

Cr North - asked where is the sale of the land at Perthville up to.

The General Manager noted will investigate and advise.

MINUTE

14 Item 8 HI-TEC OILS BATHURST 6 HOUR - DISABILITY PARKING (07.00031)

Cr North - noted concerns have been raised at where the disabled parking is located. Referred to request from Bathurst Regional Access Committee (BRAC).

The Acting Director Engineering Services advised the matter will be raised with the promoter.

MINUTE

15 Item 9 STAFFING MATTER (19.00084)

Cr North - asked does Council conduct staff exit interviews. Raised issues of staff leaving the organisation.

The General Manager spoke to staffing and operational regimes in place.

MINUTE

16 Item 10 PEDESTRIAN CROSSING AND LIGHTING (28.00010)

Cr North - asked can we look at getting better lighting at pedestrian crossings (e.g. George and Russell Street intersection). Also noted concern with George and Howick Street intersection and problems with plantings causing sight line problems. Some areas are done very well such as Bentinck and Keppel Street intersection.

The Acting Director Engineering Services advised a lighting audit is currently being undertaken. Noted report to Traffic Committee occurring on George and Howick Street intersection.

MINUTE

17 Item 11 GORMANS HILL ROAD (25.00092)

Cr North - spoke to excellent works occurring on Gormans Hill Road.

MINUTE

18 Item 12 SPEED SIGNS - LAGOON ROAD (25.00128)

Cr North - noted the speed signs on Lagoon Road are still down. Probably only 2 out of 12 are still up. Can we get them back up?

The Acting Director Engineering Services advised some signs have been put back up today.

MINUTE

19 Item 13 LEE STREET RAIL CROSSING (25.00074)

Cr Aubin - spoke in favour of the crossing being opened when there is a major accident. Would be ideal if available, can we follow this up?

MINUTE

20 Item 14 KELSO ESTATE AND LAND AT SUNBRIGHT ORCHARD DEVELOPMENTS (22.00358)

Cr Aubin - these developments will put more pressure onto Hereford Street. Noted Working Party is scheduled, but could we look at a second crossing over Kelso flood plains?

MINUTE

21 Item 15 MITRE/SUTOR/LAMBERT STREET INTERSECTION (25.00095)

Cr Aubin - is not sure that a round-a-bout is the solution to this problem. Best solution may be to better align the road and make a "T" intersection. Need to consider future plans.

MINUTE

22 Item 16 BLAYNEY TO BATHURST (B2B) ECONOMIC VALUE (23.00128)

Cr Coote - congratulations to staff on the event. Businesses are really seeing benefits out of all the events that are occurring.

MINUTE

23 MEETING CLOSE

The Meeting closed at 6.37 pm.

CHAIRMAN: _____