



POLICY COMMITTEE

27 April 2016

His Worship the Mayor & Councillors

**Notice of Policy Committee Meeting of Bathurst Regional Council -  
Wednesday, 4 May 2016**

I have to advise that a **Policy Committee Meeting** will be held in the Council Chambers on Wednesday, 4 May 2016 commencing at 6.00 pm.

A handwritten signature in blue ink, appearing to read 'DJS', is positioned above the name of the General Manager.

D J Sherley  
**GENERAL MANAGER**

## **BUSINESS AGENDA**

### **POLICY COMMITTEE**

**TO BE HELD ON WEDNESDAY, 4 MAY 2016**

**1. 6:00 PM - MEETING COMMENCES**

**2. APOLOGIES**

**3. REPORT OF PREVIOUS MEETING**

\* MINUTES - POLICY COMMITTEE MEETING - 6 APRIL 2016

**4. DECLARATION OF INTEREST**

To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.

**5. RECEIVE AND DEAL WITH DIRECTORS' REPORTS**

\* DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT

\* DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT

**6. GENERAL BUSINESS**

**7. DISCUSSION FORUM - DEVELOPMENT APPLICATION SUBMISSIONS - Nil**

**8. DISCUSSION FORUM OTHER - Nil**

**9. MEETING CLOSE**

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Rush (Chair), Aubin, Bourke, Hanger, Jennings, North, Westman.

## MINUTE

### 2 APOLOGIES

MOVED: Cr B Bourke SECONDED: Cr I North

**RESOLVED:** That the apologies from Crs Coote and Morse be accepted and leave of absence granted.

## REPORT OF PREVIOUS MEETING AND MINUTES

POLICY COMMITTEE

## **1 MINUTES - POLICY COMMITTEE MEETING - 6 APRIL 2016 (07.00064)**

**Recommendation:** That the Minutes of the Policy Committee Meeting held on 6 April 2016 be adopted.

**Report:** The Minutes of the Policy Committee Meeting held 6 April 2016, are attached.

**Financial Implications:** N/A

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

## MINUTE

- 3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 6 APRIL 2016 (07.00064)  
MOVED: Cr W Aubin SECONDED: Cr B Bourke

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 6 April 2016 be adopted.

**MINUTES OF THE POLICY COMMITTEE**  
**HELD ON 6 APRIL 2016**

**MEETING COMMENCES**

**1 MEETING COMMENCES 6:00 PM**

**Present:** Councillors Rush (Chair), Aubin, Bourke, Coote, Morse, North, Westman.

**APOLOGIES**

**2 APOLOGIES**  
**MOVED** Cr M Coote and **SECONDED** Cr B Bourke

**RESOLVED:** That the apology from Crs Jennings and Hanger be accepted and leave of absence granted.

**REPORT OF PREVIOUS MEETING**

**3 Item 1 MINUTES - POLICY COMMITTEE MEETING - 2 MARCH 2016 (07.00064)**  
**MOVED** Cr G Westman and **SECONDED** Cr I North

**RESOLVED:** That the Minutes of the Policy Committee Meeting held on 2 March 2016 be adopted.

**DECLARATION OF INTEREST**

**4 DECLARATION OF INTEREST 11.00002**  
**MOVED** Cr I North and **SECONDED** Cr B Bourke

**RESOLVED:** That the following Declaration of Interest be noted.

Cr Morse

Item #1 of the Discussion Forum Other - Draft Bathurst Regional Local Environmental Plan 2014 - Windradayne & Llanarth Open Space Adjustment.

**RECEIVE AND DEAL WITH DIRECTORS' REPORTS**

**Director Cultural & Community Services' Report**

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General Manager

Page 8

Mayor



- 5** **Item 1 POLICY - BATHURST MEMORIAL ENTERTAINMENT CENTRE PROGRAMMING (41.00089, 21.00060)**  
**MOVED** Cr I North and **SECONDED** Cr M Morse

**RESOLVED:** That Council adopt the Policy Bathurst Memorial Entertainment Centre Programming.

## **GENERAL BUSINESS**

- 6** **Item 1 APPLETON ORCHARD LAND (22.04165)**

**Cr North** - spoke of the land with sheds on left hand side as you travel out to Waste Management Centre, what are we doing with the old sheds? Suggests prioritise removal of sheds before trees.

**The Director Corporate Services & Finance** advised the old sheds are scheduled for removal in the near future.

- 7** **Item 2 PERTHVILLE CHURCH LAND (22.13487)**

**Cr North** - asked can we look at cleaning this land if we now own the property?

**The Director Corporate Service & Finance** advised of current negotiations on the land. Council does not at this stage own the land.

- 8** **Item 3 PETER BROCK 10 YEAR ANNIVERSARY (23.00122)**

**Cr North** - asked could Council organise an event in September to commemorate the 10 year anniversary of Peter Brock's death. Also it is 40 years since Peter Brock and his brother stood on the podium at Bathurst. Could Council also investigate an acknowledgement/event each year for those who have important links to the racetrack.

- 9** **Item 4 PROPOSED SALE OF TREATED EFFLUENT TO REGIS RESOURCES (21.00137)**

**Cr North** - spoke to submissions made by the public and advice received from the "Don't Mine the Macquarie Group". Could we record details of those opposing the sale as follows; 395 proforma letters and 2,488 signed petitions; 689 signatures on the hard copy petition plus 1,799 signatures with 509 written comment on the electronic petition.

- 10** **Item 5 WASTE BIN NUMBERS (14.00053)**

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**Cr North** - understands in previous years Council provided ratepayers with numbers for their bins. Could we look into this.

**Director Engineering Services** noted all bins have serial numbers which allow for them to be traced. Spoke to prior processes in place.

**11** **Item 6 BATHURST TENNIS CENTRE (04.00013)**

**Cr North** - has had representations about condition of courts and lighting. What is currently occurring?

**Director Engineering Services** some works are occurring on court surfaces and an electrical contractor is being engaged to try and locate an electrical problem.

**12** **Item 7 DOG MATTER (22.05133)**

**Cr North** - has had representations about a dog matter from a member of the public. Could information be provided to Councillors on this please.

**13** **Item 8 KANGAROOS IN ORCHARD (14.00665 & 22.04165)**

**Cr Aubin** - asked are there any plans regarding fauna management when Council removes the trees from the orchard? Council needs to put in place a management plan.

**14** **Item 9 EMAILS ABOUT KANGAROOS (14.00665 & 04.00125)**

**Cr Aubin** - asked could these be collated and a summary be provided to Council? There were incidences with kangaroos at Easter races, contrary to the emails received.

**15** **Item 10 LAMPS IN CBD: VANDALISM (28.00014)**

**Cr Aubin** - notes many covers have been replaced but a number of the lights are not working. Could we get these replaced?

**16** **Item 11 GREEN BINS (14.00053)**

**Cr Aubin** - a block of units in Rocket Street have 14 bins sitting out the front, plus recycling bins. Can something be done about where they have been left?

**17** **Item 11.01 SUSPENSION OF STANDING ORDERS**

**MOVED** Cr B Bourke and **SECONDED** Cr I North

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**RESOLVED:** That Standing Orders be suspended to allow Council to deal with the Discussion Forum Item.

**DISCUSSION FORUM OTHER**

**18 Item 1 DRAFT BATHURST REGIONAL LOCAL ENVIRONMENTAL PLAN 2014 – WINDRADYNE & LLANARTH OPEN SPACE ADJUSTMENT (20.00292)**

**Cr Morse declared a non-pecuniary interest in this item, left the Chamber and took no part in discussion.**

**Reason: Personal friend of Applicant.**

Discussion included:

**P Stewart – resident** - has land adjoining Sawpit Creek mostly to the west and small area on the east. Part of Part Lot 10 DP842947 requests it be rezoned to residential. This will reinstate the prior residential zoning that was in place.

**19 Item 1.01 RESUMPTION OF STANDING ORDERS (20.00292)**  
**MOVED** Cr W Aubin and **SECONDED** Cr B Bourke

**RESOLVED:** That Council resume Standing Orders.

**GENERAL BUSINESS**

**20 Item 12 CONTINUATION OF GREEN BINS ITEM (CR AUBIN) (14.00053)**

**The Director Engineering Services** spoke to delivery process in place for the green bins. Green bins were not delivered to strata units. Where non-strata blocks received bins, owners have the right to request in writing changes in service levels provided.

**21 Item 13 BEGONIA HOUSE (04.00012)**

**Cr Coote** - congratulated Council workers on this facility.

**22 Item 14 AH&P ANNUAL SHOW (18.00108)**

**Cr Coote** - encouraged people to attend the show this weekend.

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**23**      **Item 15 BMX NATIONAL CHAMPIONSHIPS (23.00148)**

**Cr Westman** - thanked people who went above and beyond what was required; the Mayor, Director Corporate Services & Finance, Events and Engineering Teams. The event was fantastic and so was the efforts of people at the council to ensure the event went ahead. There are some little things to be worked on into the future, but it was fantastic what was put in place given the time-frames etc.

**MEETING CLOSE**

**24**      **MEETING CLOSE**

The Meeting closed at 6.30 pm.

**CHAIRMAN:** \_\_\_\_\_

**MINUTE**

- 4**     **DECLARATION OF INTEREST 11.00002**  
          **MOVED: Cr G Westman SECONDED: Cr J Jennings**

**RESOLVED:** That the Declaration of Interest be noted.

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT AND  
MINUTES**

POLICY COMMITTEE

4 MAY 2016

## **1 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 23 MARCH 2016 (07.00096)**

**Recommendation:** That the recommendations of the Audit & Risk Management Committee Meeting held on 23 March 2016 be adopted.

**Report:** The minutes of the Bathurst Regional Council Audit and Risk Management Committee Meeting held on 23 March 2016 are shown at **attachment 1**,

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.8
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

**MINUTE**

**5 Item 1 REPORT OF AUDIT AND RISK MANAGEMENT COMMITTEE - 23**  
**MARCH 2016 (07.00096)**

**MOVED: Cr B Bourke SECONDED: Cr G Westman**

**RESOLVED:** That the recommendations of the Audit & Risk Management Committee Meeting held on 23 March 2016 be adopted.

Yours faithfully



R Roach  
**DIRECTOR**  
**CORPORATE SERVICES & FINANCE**



**DIRECTOR CULTURAL & COMMUNITY SERVICES' REPORT AND  
MINUTES**

POLICY COMMITTEE

4 MAY 2016

## **1 POLICY - MUSEUM COLLECTIONS MANAGEMENT (41.00089, 21.00096, 20.00004)**

**Recommendation:** That Council adopt the Museum Collections Management Policy.

**Report:** Council is custodian of a wide and unique range of museum collections. For the sake of simplicity and consistency, the Policy uses the term "Museum Collections" to refer to all those groups of historic objects and works owned by Council as well as the art collection held by the Bathurst Regional Art Gallery.

As collections are held in trust for the public and are made accessible for the public's benefit, the public expects museums to maintain the highest legal, ethical and professional standards. This policy articulates the ethics, standards and practices of activities relating to the ownership and management of Museums Collections.

Aside from their individual cultural, social, historic and artistic significances, these collections are also assets that are of sizeable monetary value (approximately \$19,480,000) and as such should be managed utilising the best possible systems.

The purpose of this policy is to articulate the ethics, standards and professional practices of Bathurst Regional Council relating to the ownership and management of Museum Collections. A copy of the proposed policy is provided at **attachment 1**.

It is therefore recommended that Council adopts the Policy Museum Collections Management.

**Financial Implications:** Funding for this item is contained within existing budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 6: To support infrastructure development necessary to enhance Bathurst's life-style and industry development. Strategy 6.3
- Objective 11: To protect the region's unique heritage and history. To protect a unique identity. Strategy 11.4
- Objective 20: To provide a range of cultural facilities, programs, activities and events and to support and enhance cultural and social activities across the community. Strategy 20.1
- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.5

**MINUTE**

**6 Item 1 POLICY - MUSEUM COLLECTIONS MANAGEMENT (41.00089, 21.00096, 20.00004)**

**MOVED: Cr G Westman SECONDED: Cr I North**

**RESOLVED:** That Council adopt the Museum Collections Management Policy.

Yours faithfully



Alan Cattermole  
**DIRECTOR**  
**CULTURAL & COMMUNITY SERVICES**

**GENERAL BUSINESS**

POLICY COMMITTEE

## MINUTE

### 7 Item 1 COMMUNITY GARDEN EVENT (22.02574)

**Cr Bourke** - spoke to recent event held, with Jason Hodges as guest speaker. Thanked everyone for their assistance, everything is going really well at the Community Garden. The Event was successful. The staff did a great job.

## MINUTE

### 8 Item 2 PETER BROCK 10 YEAR ANNIVERSARY (23.00122)

**Cr North** - requested a council update on where a proposal for acknowledgement of the 10 year anniversary of Peter Brock's death is at.

**The General Manager** advised that the Director Corporate Services & Finance is following this up. Advice will be provided.

**MINUTE**

**9     Item 3   NRL EVENT (18.00296)**

**Cr North** - congratulated staff on their efforts. This event was very successful.

## **MINUTE**

### **10 Item 4 TOILET BLOCK - CARRINGTON PARK (36.00587)**

**Cr North** - asked has toilet block matter been resolved and will it be in place before next years' match?

**The Director Engineering Services** advised tenders have been called and construction shall be completed this year.



## MINUTE

### 11 Item 5 VALUE OF EVENTS (20.00020)

**Cr North** - asked has any research been undertaken to see community satisfaction with events.

**The General Manager** referred to economic assessments, noted no satisfaction surveys undertaken. Will look at this into the future.

## **MINUTE**

### **12 Item 6 GEORGE STREET TRAFFIC MATTERS (25.00007)**

**Cr North** - advised congestion in George Street is getting worse, where are we at with reviewing this.

**The Acting Director Environmental, Planning & Building Services** advised no funds allowed in this years budget for CBD Traffic Study.

**Director Engineering Services** advised Roads & Maritime Services is undertaking studies via their traffic modelling software which will provide information on the stretch of road down to the highway intersection.

## MINUTE

### 13 Item 7 HOWICK STREET ROUNDABOUT - RMS (25.00006)

**Cr Aubin** - noted Roads & Maritime Services (RMS) is seeking data from Council to put into the new modelling package they have. Recent meetings have been held with RMS.

**MINUTE**

**14    Item 8    GEORGE PARK - TRAFFIC MATTERS (04.00042)**

**Cr Aubin** - noted when football training is occurring, cars are coming off Bentinck Street and then are driving right around the oval, causing damage, can this be stopped.

**MINUTE**

**15    Item 9    SHOPPING TROLLEYS (28.00006)**

**Cr Aubin** - advised trolleys are being dropeed everywhere, can we do something about this? This has previously been raised.

## **MINUTE**

### **16    Item 10    KANGAROOS IN ORCHARD (14.00665)**

**Cr Aubin** - referred to last Policy Meeting and concern expressed about a need for a fauna plan. Notes recent reports in newspaper that we did not put in place a satisfactory plan. This reflects poorly on the Council.

## **MINUTE**

### **17 Item 11 SKATE PARK - SCHOOL ACTIVITIES (04.00037)**

**Cr Jennings** - asked, during school holidays, does Council utilise the skate park for activities? Possibly Council could initiate with the State Government, LGNSW and the Local Government National body to conduct a regional/state competition.

Most skate parks are run by Councils and such an Event would fulfill Council's Charter. Bathurst could lead this in a regional sense.

**The Director Cultural & Community Services** advised Council does not at this time conduct such an activity, but it can be considered.

**The Mayor** suggested that Council's Director Cultural & Community Services could raise as a project for the Youth Council.

## MINUTE

### 18 MEETING CLOSE

The Meeting closed at 6.17 pm.

**CHAIRMAN:** \_\_\_\_\_