

24 April 2013

Her Worship the Mayor & Councillors

I have to advise that an Ordinary Meeting of **Bathurst Regional Council** will be held in the Council Chambers on Wednesday, 1 May 2013 commencing at approximately 6.15 pm (or immediately following the conclusion of the Policy Committee).



D J Sherley
GENERAL MANAGER

BUSINESS AGENDA

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

TO BE HELD ON WEDNESDAY, 1 MAY 2013

1. 6:15 PM - MEETING COMMENCES
2. APOLOGIES
3. DECLARATION OF INTEREST
To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.
4. RECEIVE AND DEAL WITH DIRECTORS' REPORTS

* Director Corporate Services & Finance's Report
5. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

Recommendation: That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

1. In the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public
2. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

*** Director Engineering Services' Report**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR DEBRIS FENCING, PIT STRAIGHT, MOUNT PANORAMA	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	TENDER FOR THE INSTALLATION OF TRACK LIGHTING, PIT STRAIGHT, MOUNT PANORAMA	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

6. RESOLVE INTO OPEN COUNCIL
7. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE
8. MEETING CLOSE

MINUTE

1 MEETING COMMENCES

Present: Councillors Morse (Chair), Aubin, Bourke, Coote, Hanger, Jennings, North, Rush, Westman

MINUTE

2 APOLOGIES

Nil.

MINUTE

3 DECLARATION OF INTEREST 11.00002

MOVED: G Rush SECONDED: B Bourke

RESOLVED: That the Declaration of Interest be noted.

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE
DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT & MINUTES

1 MAY 2013

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT TO THE ORDINARY
MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE MEETING HELD ON 1 MAY
2013**

General Manager
Bathurst Regional Council

1 DRAFT BATHURST 2017 PLAN (4 YEAR DELIVERY PLAN & ANNUAL OPERATING PLAN) (16.00135)

Recommendation: That Council place the draft Bathurst 2017 Plan (4 Year Delivery Plan and Annual Operating Plan) including the Revenue Policy for 2013/2014, on public exhibition for the statutory 28 day period and receive submissions until 4:00pm Tuesday 4 June 2013.

Report: Council adopted the Bathurst 2036 – Community Strategic Plan in February 2013. The next step in Council's planning process is to develop a 4 year Delivery Plan and an Annual Operating Plan. The Draft Bathurst 2017 Plan (4 Year Delivery Plan and Annual Operating Plan) has been prepared to detail how Council will deliver the objectives identified through the community engagement process. The draft Bathurst 2017 Plan includes a detailed financial budget for the next four years and the Revenue Policy for 2013/2014 and has made provision for existing services provided by Bathurst Regional Council. The plan has been previously distributed to Councillors for the Working Party on 11 April 2013.

The Local Government Act 1993 requires that the plans are exhibited for a period of 28 days during which submissions may be made by the public. Adoption of the final plan will occur in June 2013 after consideration of all submissions received.

Assumptions

The following assumptions have been incorporated in the plan:

Consumer Price Index

Anticipated for 2013/2014	3.0%
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Rate Increases

General purpose rate increased by	3.40%
Water rates and charges increased by	9.7%
Sewerage rates and charges increased by	5.00%
Domestic waste charges at reasonable cost, all other waste	5.00%.

Salaries and Wages

Includes award increases, regrades, and wage increases	4.25%
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Superannuation

An allowance of 9.25% generally has been made in accordance with legislative requirements. Council currently has 79 staff in the Local Government Superannuation Scheme Retirement Fund. Employees choose to contribute between 1 and 9 percent of their salary. The fund then requires Council to match staff-elected contributions multiplied by a factor of 1.9 times plus a "basic benefit" of 2.5% of salary. Council is also required to contribute \$390,325 per annum surcharge due to losses incurred by the Superannuation Fund during the global financial crisis.

Revenue Policy

Council fees and charges have generally been increased by 5.0%. Some fees have been restructured to better meet market pricing and also to recognise Council's marginal return on investment. Reference to the Revenue Policy needs to be made to assess individual revenue proposals.

Statutory charges are set by the State Government and therefore increase only when advised by the Division of Local Government or other Government Departments.

GST

GST has been included in Council fees and charges (Revenue Policy) where Council has received legislative determination.

Best Practice Water and Sewer Charges

Council complies with the NSW Government's Best Practice Water and Sewer Pricing Principles.

Best practice water supply pricing requires:

- Water usage charge per kilolitre based on the long term cost of the supply
- Residential water usage charges set to recover at least 75% of residential revenue
- An access charge relative to a customer's capacity requirements – based on the size of the meter connected to Council's network.

Best practice sewerage pricing requires:

- A uniform annual sewerage bill for residential customers.
- For non-residential customers
 - an appropriate sewer usage charge is required for the estimated volume discharged to the sewerage system; and
 - an access charge reflective of the customer's peak load on the system. Council has the option to adopt either of two methods in relation to sewer access charges. The first method is the sewer discharge factor method based on the size of the water meter supplying the property, consistent with the water supply pricing system, which Council has adopted. Council has been charging its ratepayers using this method since 2004 as the preferred charge for access to the sewer system. The second method is the Equivalent Tenement method (ET method) which uses a nominal size of water meter to arrive at a charge for access to the sewer system.

Functions and Services

Charter

Council has the following Charter enshrined in the Local Government Act:

"8(1)[The charter] A council has the following charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively
- to exercise community leadership
- to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism

- to promote and to provide and plan for the needs of children
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to bear in mind that it is the custodian and trustee of public assets and to effectively plan for, account for and manage the assets for which it is responsible
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- to be a responsible employer.

The Vision and Directions of Bathurst Regional Council are contained in Council's adopted Bathurst 2036 Community Strategic Plan (CSP), and are as follows:

Council's Vision

A vibrant regional centre that enjoys a rural lifestyle, the Bathurst Region achieves health and well-being through strengthening economic opportunities, planning for sustainable growth, protecting and enhancing our assets, and encouraging a supportive and inclusive community. A Region full of community spirit and shared prosperity.

Directions

The directions to achieve this vision are the objectives outlined below:

Economic Prosperity

- To attract employment, generate investment, strengthen and attract new economic development opportunities.
- To encourage, promote and protect the region's primary resources.
- To protect a vibrant CBD and support and grow retail diversity.
- To market Bathurst as a great place to live, work, study, invest and play.
- To facilitate and foster partnerships, networks and infrastructure to support and attract knowledge, innovation and research.
- To support infrastructure development necessary to enhance Bathurst's lifestyle and industry development.
- To support integrated transport infrastructure development.

Environmental Sustainability

- To promote sustainable and energy efficient growth.
- To protect and enhance the region's landscapes, views, vistas, open spaces and the Macquarie River.
- To protect and enhance the region's biodiversity.
- To protect the region's unique heritage and history.
- To protect a unique identity.
- To protect and enhance water quality and riparian ecology.
- To minimise the City's environmental footprint.

- To encourage less car dependency.
- To secure a sustainable water supply and raise awareness on water issues.
- To encourage sustainable waste management practices, including opportunities for energy generation.

Liveable Communities

- To encourage living, vibrant and growing villages and rural settlements.
- To encourage sustainable housing choice and quality design that engenders a sense of place.
- To improve equity of access to all members of the community in public and private domains.
- To provide a range of cultural facilities, programs, activities and events and to support and enhance cultural and social activities across the community.
- To support the provision of community services and facilities to meet the needs of specific community sectors and the community as a whole.
- To improve community safety.
- To encourage a supportive and inclusive community.
- To provide and support the provision of accessible, affordable and well planned transport systems.
- To support the provision of high quality medical care that meets the needs of the Bathurst community.
- To encourage and support the provision of a range of opportunities for life long education across the Bathurst community.
- To encourage youth engagement, participation and achievement across all areas of the Bathurst community.

Sound Leadership

- To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets.
- To guide the construction of new infrastructure, facilities and services and the management and upgrading of existing assets and services levels.
- To identify the needs of the community and encourage and support communication, interaction and support within the community.
- To maintain local public ownership of water and sewer assets.
- To ensure Council is supported by an adequate workforce and appropriate governance procedures.
- To be and develop good leaders.

These directions were developed through the community engagement process as detailed in the Bathurst 2036 CSP.

Summary

As Councillors are aware this budget has been prepared having regard to tight financial circumstances. Factors such as:

- Rate pegging
- Cost shifting
- Take-up of additional services
- Increasing costs such as electricity
- Imposition of tasks on councils with no corresponding revenue

have continued to place extra pressures on the budget.

For example, Council collects State fees under NSW Plan first and the Builders Long

Service Leave schemes, but receives no recompense for this. Other examples include the Companion Animals Act Obligations and Child Care Services.

In regards to transfer of cost, examples include Rural Fire Service charges, in 2009/2010 council paid \$314,016 and in 2011/2012 the levy was \$400,541, a 27% increase. In 2009, 34.7km of regional roads were transferred back to Council, this resulted in a loss of \$165,000 in road maintenance grants which then had to be funded by council, a turn-a-round of \$330,000.

Take-up of additional services includes the agreement by council to transfer to a 24 hour fire station operation. The first year (2011/2012) of operations added to the Fire & Rescue NSW (State) Levy of \$157,621 and this is expected to exceed \$200,000 per annum into the future, no corresponding revenue increases were granted.

The budget process is becoming more difficult every year as the effects of large cost increases outside Council's control are having a detrimental effect on Council's ability to operate within the confined income levels. the budget has a surplus as follows:

Summary by Department			
	Income	Expenditure	Net
Engineering	(64,839,614)	80,123,972	15,284,358
Corporate Services and Finance	(62,202,092)	38,712,290	(23,489,802)
Cultural & Community Services	(6,273,437)	11,374,911	5,101,474
Development and Environmental Services	(3,191,791)	6,246,813	3055,022
Total All Services	(136,506,934)	136,457,986	(48,948)
Summary by Fund			
	Income	Expenditure	Net
General Fund	(95,307,353)	95,258,405	(48,948)
Water Fund	(20,977,501)	20,977,501	0
Wastewater Fund	(11,984,193)	11,984,193	0
Waste Management	(8,237,887)	8,237,887	0
Total All Services	(136,506,934)	136,457,986	(48,948)

Generally the budget covers the directions of Council and includes continued operation of Council's services at current levels of service (LOS)

In earlier budget workshops the council provided direction that it wished to pursue potential savings in the budget such as:

- Efficiency savings
- Different styles of service provision to reduce costs
- Revenue options
- Alterations to work practices.

Paramount to this review was firstly Council's direction not to increase the general rate above the approved rate pegging limit and secondly, the requirement to have nil or limited impact on the Level of Service (LOS) provision to the community.

The working parties held identified the following savings, service provision changes, revenue options to be implemented in the 2013/2014 annual operating plan.

1. Staff Reductions/alterations

Ten vacant positions have been identified for non-replacement and one position that will be converted to a trainee position. This is expected to have a net funding level impact of \$470,000 per annum.

During the budget period it is intended to further reduce staffing levels by around another ten positions. The overall reduction of approximately twenty positions represents around 5.5% of the EFT workforce. At the same time trainees/apprentices/cadets will be maintained at 5% of the workforce. This additional reduction in staff will generate around another \$500,000 in cost reductions.

Areas identified for staff reduction, at this time, will have limited impact on direct service provision levels to the community.

2. Road construction/enhancement

Road enhancement works will be scaled back. Council will move to maintaining existing road infrastructure rather than undertake extensive upgrades, eg, sealing of rural unsealed roads. This is estimated to have a budgeting impact of \$800,000 in the 2013/2014 Annual Operating Plan. This change will maintain existing service levels of infrastructure to the community.

3. Undergrounding of Power

The provision for undergrounding of power in the CBD has been deleted. Current infrastructure will remain with existing service levels, this will save \$200,000 in the 2013/2014 Annual Operating Plan.

4. Consolidation of survey programs road widening land acquisition

The program of reviewing and completing non-essential road widening and land acquisitions will be significantly scaled back. Activity includes checking survey alignments of existing roads and selling/acquiring land where the actual alignment does not reflect current land surveys. This will save \$100,000 in the 2013/2014 Annual Operating Plan.

The change will not impact service levels to the community, however, it will reduce the program to ensure council assets and their locations are identified correctly in regards to legal survey.

5. Strategic Access Plan

The level of new assets being developed will be reduced. Existing service levels, ie, access ways already developed are maintained and so no change to current levels of service (LOS). Where assets are enhanced or new ones built, council's maintenance/liability increases. This change will mean delays in completing the adopted plan. The estimated saving in the 2013/2014 Annual Operating Plan is \$90,000.

6. Cycleway construction

The level of new assets being developed will be reduced. Existing service levels, ie, cycleways already developed are maintained and so no change to current levels of service (LOS). Where assets are enhanced or new ones built, council's maintenance/liability increases.

This change will mean delays in completing the adopted plan. The estimated saving in the 2013/2014 Annual Operating Plan is \$50,000.

It is to be noted that two new initiatives in regards to bikes have been included in the 2013/2014 annual operating plan, these are:

- Cycle Park works Vale Road, \$250,000
- Cycle Education Park - Adventure Playground, \$100,000

7. Insurances Review

An operational review of insurances carried, in particular levels of excess, is currently being undertaken. Issues such as greater risk exposure, self-funded reserves, current claim trend lines are included in this review.

Whilst it is difficult to fully quantify savings, an amount of \$160,000 has been allowed for in the 2013/2014 Annual Operating Plan.

It is anticipated this will have limited impact on the level of service (LOS) provided.

8. Village Improvement Program

The program will be reduced for 2013/2014. Council is currently finalising village plans which will inform the future direction of the Program.

As this program targets new assets, or the enhancement of existing assets, there is minimal impact on current levels of service. The program has seen around \$1 million injected into the rural villages for new or enhanced infrastructure since the amalgamation of the former Evans Shire and Bathurst City Councils.

The saving in the 2013/2014 Annual Operating Plan is \$40,000.

9. Bathurst Memorial Entertainment Centre (BMEC) Loan

An existing financial loan for the BMEC has been paid out. Rather than seeking additional loan funds to undertake further enhancements at this facility, the loan stream will be retired. The facility continues to run at existing levels of service (LOS) to the community.

The saving in the 2013/2014 Annual Operating Plan is \$158,000.

10. Extra Revenue Opportunities

The following additional revenue streams have been developed, which will impact on the 2013/2014 annual operating plan in comparison to the current levels in the

2012/2013 Plan.

(a)	Communication tower leases	\$ 50,000
(b)	Property Leases	\$ 19,000
(c)	Childcare Fees	\$ 20,000
(d)	Introduction of Electronic Parking operations	<u>\$ 50,000</u>
	<u>Total</u>	\$139,000

The introduction of electronic parking operations will ensure a more efficient observation method for parking inspectors. Further, it will facilitate the objectives of the CBD Parking Strategy and allow for more regular patrols in problem areas outside the CBD.

The net effect of the above measures, not including the additional 10 staff numbers reduction, is \$2,207,000.

During the 2013/2014 annual operating plan period, reviews of various services provided or funded by council will continue. These reviews will be undertaken in-house, having regard to funding constraints in place. Areas to be reviewed include:

- Noxious Weeds operations (UMCC)
- Aerodrome operations
- Plant operations, in particular plant held by council and utilisation rates.

The purpose of these reviews is to identify additional funding and efficiency opportunities to reduce the external pressures being placed on council's budgets.

A review of the operations of the Chifley Home and Education Centre (CH&EC) was undertaken during 2012/2013. This targeted a bequest/donation funding strategy for the facility. The aim of the strategy is to utilise philanthropic and donation funding to develop a self-funding model for the CH&EC. From an education perspective, there will be a linkage developed between the CH&EC with the water, waste & sewerage operations of BRC. The CH&EC will provide the opportunity for these services to access an audience profile suitable to their education provision needs.

Approval for the CH&EC to have tax deductibility status, as a facility in its own right (under BRC auspices), has been received and will apply from 1 July 2013. A Chifley Home (Foundation) Committee will be created under Section 355 of the Local Government Act to implement this funding strategy.

Major capital items included in the budget are as follows:

Engineering	Road Construction	\$4,507,443	Road Construction
	Concrete Bridges	\$1,000,000	Bridge upgrade
	Rural Drainage	\$250,000	Upgrade
	Stormwater Drainage	\$200,000	Upgrade
	Cycleway Construction	\$150,000	Bradwardine Rd (Suttor to Mitchell Highway)
Recreation	Bathurst Cycle Complex	\$250,000	New cycle park
	Adventure Playground – Cycle	\$100,000	Education for

	Education Park		children
	Parks Special Items – Playing Fields Reserve	\$100,000	Increase reserve for future works
Technical Services	Aerodrome Upgrade	\$2,000,000	Runway Rehabilitation
Water	Water Treatment Works - Manganese Removal Project	\$4,000,000	Resolve dirty water issues
	Water Mains - Eglinton Village Expansion	\$3,000,000	Allow for land development
	Upgrade Water Telemetry System	\$775,000	Upgrade
	Water Mains	\$707,605	Ongoing upgrades
	Mains	\$154,950	New mains Switchboard
	Winburndale Pipeline Renewal	\$123,960	Ongoing replacement
Wastewater	Treatment Works	\$1,258,750	Ongoing upgrades
	Mains Capital - Eglinton Village Expansion	\$750,000	Allow for land development
	Upgrade Sewer Telemetry System	\$375,000	Upgrade
	Public Amenities Block - Raglan	\$170,000	New toilet block
	Pump Stations	\$103,300	Replace pumps
Waste Management	WMC Roadworks Upgrade	\$129,125	Upgrade existing roads
Mount Panorama	Capital Redevelopment	\$3,176,000	Concrete barriers, fencing & drainage works
	Capital Redevelopment	\$2,000,000	Reseal circuit
	Capital Works – Lighting Paddock Camping	\$100,000	Provide lighting to sections of camping area
Governance	Bathurst 2015 Commemoration	\$250,000	Construct commemorative flagpole
	TOTAL	\$25,633,133	

Asset Maintenance Backlog

The current asset maintenance backlog identified by Council's asset plans includes:

Classification	Dollars (\$)
Drainage	443,260
Parks & Recreations	353,000
Urban Roads	476,000
Rural Roads	120,000
Bridges & Culverts	73,299
Footpaths & Cycleways	57,367
Bathurst Aerodrome	58,685
Water	522,581

Sewer	115,324
Total:	2,219,516

Asset Management Plans are available on Council's website.

Rate Pegging

Council has prepared its estimates based on the rate pegging limit imposed by the State Government of 3.4%. Commercial organisations are not restricted by rate pegging legislation and are subject to market rate increases.

General Purpose Rates & Charges	3.4%
Water Rates & Charges	9.7%
Sewer Rate & Charges	5.0%
Waste Charges	5.0%
Domestic Waste Collection	Reasonable Cost Method

Council should be mindful of the continual squeeze on the Council in its ability to raise revenue through rates as compared to pricing policies of State Government and commercial organisations. Consideration needs to be given to increasing general rates above the 'pegged' limit into the future, or the reduction of current service levels into the future.

Staffing Levels

The Plan has been prepared based on staffing levels of 350 (EFT). It is proposed that in 2013/2014 Council will reduce staffing levels. The level of reduction will be approximately 20 positions. This will be through a process of natural attrition, having regard to the nature of the positions that become vacant. At this time, 10 positions have been identified for non-replacement.

Councillors should be aware that as the city grows and the need for staff resources increases, additional staff may be needed in future years. This will place pressure on future budgets.

Service Levels

Council's services to the community will generally remain constant through 2013/2014. However, Councillors will generally be mindful that as further work is taken on it will become increasingly difficult for the required service levels to be met.

Councillors should also be mindful that Council is continually being requested to increase service levels in rural areas and at present there is no corresponding rate increase available to offset these increased costs.

Section 356 Donations

		\$
Bathurst AH & P Association	6,000	
Monkey Hill UHF Repeater Association	800	
2BS Sports Awards	5,000	
CSU Foundation	3,000	
Bathurst Seymour Centre	4,000	
Life Line	3,500	
Macquarie Philharmonia	2,500	
Sofala & District A&HP	350	
Sofala Progress Association	600	
Bathurst City Colts Sporting Club Inc	3,791	
CSU Foundation	5,000	
Catholic Diocese of Bathurst	15,000	

Sporting Association Grants	20,000
Cultural Grants	5,000
Mt Panorama Fees Waived	5,000
Mt Panorama Fees Waived - Internal	30,000
BMEC Community Use Subsidy	75,800
WRAS (Wetern Region Academy of Sport)	2,000
Home Modification Tip Fees	1,000
Bathurst Remembers Project	2,500
Pre-War MG Register National Rally 2013	1,200
Lions Club of Epping-Eastwood Inc	2,287
Bathurst District Historical Society	1,000
Perthville Neighbourhood Group	2,100
Miss Traill's House	3,000
Quota International of Bathurst	500
Evans Arts Council	2,550
Errol & Marie Nightingale	1,078
BINC - Migrant Support	800
Bathurst City & RSL Band Association Inc.	2,500
Bathurst Chamber Orchestra	2,500
Others - approved	4,000
TOTAL	\$214,355

Other community support included in the budget:

Boundary Road Nature Corridor	\$9,400
Arts Out West contribution	\$20,732
Village Improvement Program	\$10,000

In total, Council will be providing more than \$250,000 to outside organisations beyond its own operating requirements.

Mayor and Councillor Remuneration

Council is currently awaiting the Local Government Remuneration Tribunal's Report in respect to fees payable to Council's Mayor and Councillors. Council has resolved that in accordance with Section 241 of the Act, Council will fix the annual fee paid to Councillors to the maximum determination made by the Remuneration Tribunal for the category Regional Rural area.

Organisation Structure

The organisation structure is based on:

1. Facilitating an organisation structure that will meet the future needs of Council and the community;
2. Ensuring stability and certainty within the organisation;
3. Delivering an efficient, sustainable ongoing structure;
4. Providing improved outcomes for the citizens of the area ensuring properly delivered services.

The existing organisation structure has been reviewed during the planning process and consists of the General Manager and the following Department structure:

Corporate Services & Finance
 Engineering Services
 Environmental, Planning & Building Services
 Cultural & Community Services

The organisation structure and associated functions are as follows:

Each of the Departments has a Director appointed who is "senior staff" in accordance with Section 332 of the Local Government Act.

GENERAL MANAGER			
Director Corporate Services & Finance	Director Engineering Services	Director Environmental, Planning & Building Services	Director Cultural & Community Services
Payroll Administration Governance Stores/Purchasing Information Services Geographic Information System Records Human Resources Risk Management/ Insurance Rates Creditors/debtors Business Papers Government Information (Public Access) Public Interest Disclosures Work, Health & Safety Internal Audit Annual Report Delivery & Operating Plan Financial Management Committee Secretariat Switchboard Customer Request Management System Customer Service State Emergency Service Rural Fire Service Emergency Management Marketing/ Communications Property Development	Water Sewer Waste & Recycling Collection Waste Management Centre Parks & Gardens Aquatic Centre Depot Plant (Workshop) Floodplain Management Mount Panorama Operations Maintenance (roads, bridges, kerb & guttering) Construction (roads,bridges) Contract Management Design Works Disaster Planning Aerodrome Asset Management Project Management Forward Planning: * Environment * Recreation	Land Use Planning Corporate Planning Environmental Planning Control Building Control Health Pollution Control Development Control & Applications Traffic Inspectors (parking control) Rangers Stock Impounding Heritage & Conservation Regulatory Functions Animal Control Companion Animals Food/Health Inspections Immunisation State of Environment Tree Preservation Order Septic Tanks Strategic Planning Land Use Planning Subdivision Planning Ordinance Control Licence Monitoring Section 94 Contributions Plumbing &	Art Gallery Library Chifley Cottage Somerville Collection Bathurst Memorial Entertainment Centre Sallywags Childcare Family Day Care Vacation Care Community Services Cultural Planning Community Social Planning Community Development Historical Society Youth Council Crime Prevention Community Facilities Community Halls/Groups - Eglinton - Raglan - Perthville Community Organisations - Rockley - Hill End - Sofala - Eglinton - Wattle Flat - Trunkey Creek - Bathurst Information & Neighbourhood Centre - Home & Community Care

& Management Mount Panorama Business/Conferencing & Events Sister City	* Infrastructure Rural Works Indoor Sports Stadium Tennis Courts Traffic Management Buildings Maintenance Subdivision Design & Construction Vegetation Management Plan Cemeteries Drainage/ Stormwater Private Works	Drainage Environmental Management Contamination Tourism Economic Development	Centre - Kelso Community Centre Club Grants Community Interagencies Senior Citizen Centre National Motor Racing Museum
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Financial Implications: Adoption of this report will place the Council's Draft Bathurst 2017 plan on public display for 28 days. Following the end of the public display period and consideration of any submissions received Council will formally adopt its budget for the 2013/2014 year.

Bathurst 2036 Community Strategic Plan - Objectives and Strategies

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6

- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.3

- Objective 33: To be and develop good leaders. Strategy 33.5

MINUTE

4 Item 1 DRAFT BATHURST 2017 PLAN (4 YEAR DELIVERY PLAN & ANNUAL OPERATING PLAN) (16.00135)

MOVED: B Bourke SECONDED: I North

That Council place the draft Bathurst 2017 Plan (4 Year Delivery Plan and Annual Operating Plan) including the Revenue Policy for 2013/2014, on public exhibition for the statutory 28 day period and receive submissions until 4:00pm Tuesday 4 June 2013, with the budget to be structured on a water rates increase of 5%. Other fees and charges to be as detailed in the Revenue Policy.

MINUTE

5 Item 1 EXTENSION OF TIME (16.00135)

MOVED: I North SECONDED: W Aubin

RESOLVED: That an extension of time be granted to Cr Rush for Minute #4 in accordance with Clause 250(3) of the Local Government (General) Regulation 2005.

MINUTE

6 Item 1 EXTENSION OF TIME (16.00135)

MOVED: G Westman SECONDED: B Bourke

RESOLVED: That an extension of time be granted to Cr North for Minute #4 in accordance with Clause 250(3) of the Local Government (General) Regulation 2005.

MINUTE

7 Item 1 DRAFT BATHURST 2017 PLAN (4 YEAR DELIVERY PLAN & ANNUAL OPERATING PLAN) (16.00135)

MOVED: G Hanger SECONDED: G Rush

The following AMENDMENT was MOVED

That Council place the draft Bathurst 2017 Plan (4 Year Delivery Plan and Annual Operating Plan) including the Revenue Policy for 2013/2014, on public exhibition for the statutory 28 day period and receive submissions until 4:00pm Tuesday 4 June 2013.

The AMENDMENT was PUT and CARRIED.

The AMENDMENT then became the MOTION.

The MOTION was then PUT and CARRIED.

Yours faithfully



R Roach
**DIRECTOR
CORPORATE SERVICES & FINANCE**

MINUTE

8 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

MOVED: M Coote SECONDED: I North

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

There were no representations from the public.

RESOLVED: That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

*** Director Engineering Services**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
1	TENDER FOR DEBRIS FENCING, PIT STRAIGHT, MOUNT PANORAMA	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	TENDER FOR THE INSTALLATION OF TRACK LIGHTING, PIT STRAIGHT, MOUNT PANORAMA	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would

		prejudice the commercial position of the person who supplied it.
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ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE

DIRECTOR ENGINEERING SERVICES' CONFIDENTIAL MINUTE

1 MAY 2013

MINUTE

a Item 1 TENDER FOR DEBRIS FENCING, PIT STRAIGHT, MOUNT PANORAMA (36.00480)

MOVED: M Coote SECONDED: B Bourke

That Council accept the tender of Lumax Engineering Co Pty Limited in the amount of \$107,250 (incl GST) for the fabrication of debris fencing for Pit Straight, Mount Panorama subject to adjustments and provisional items.

MINUTE

b Item 2 TENDER FOR THE INSTALLATION OF TRACK LIGHTING, PIT STRAIGHT, MOUNT PANORAMA (36.00481)

MOVED: I North SECONDED: W Aubin

That Council accept the tender of Stahl Pty Ltd in the amount of \$67,231 (incl GST) for the installation of track lighting to Pit Straight, Mount Panorama subject to adjustments and provisional items.

MINUTE

9 RESOLVE INTO OPEN COUNCIL

MOVED: J Jennings SECONDED: G Rush

RESOLVED: That Council resume Open Council.

MINUTE

10 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

MOVED: G Westman SECONDED: G Hanger

RESOLVED: That the Report of the Committee of the Whole, Items (a) to (b) be adopted.

MINUTE

11 MEETING CLOSE

The Meeting closed at 7.18 pm.

CHAIRMAN: _____

Date: _____ **(15 May 2013)**