

## ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

8 November 2023

His Worship the Mayor & Councillors

### **Notice of Ordinary Meeting of Bathurst Regional Council – Wednesday 15 November 2023**

I have to advise that an Ordinary Meeting of Bathurst Regional Council will be held in the Council Chambers on Wednesday 15 November 2023 commencing at 6:00 PM or immediately following the conclusion of the Public Forum session.

Public Forum will be held from 6.00 pm where there will be an opportunity for members of the public to raise matters with Council that are listed on the agenda.



D J Sherley

**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 15 November 2023**

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# 1 PUBLIC FORUM

## MINUTE

**W. Feebrey** - Bathurst and District National Trust - Congratulated events and Bathurst Visitor Information Centre (BVIC) for the awards won at the NSW Tourism Awards. This is a credit to everyone and highlights professionalism of staff. The museums heritage are significant drivers of the Bathurst area and need to be protected and appreciated. Spoke to item 9.2.4 of the DEPBS report regarding the 74-76 Rocket Street proposal. Noted the significance of these is their representing a story for the city. If the buildings cannot be saved then protect the facade. Mr Feebrey feels the buildings should be visited by heritage staff to assess the condition of the buildings, what was their assessment? **DEPBS** spoke to the report in the Council business papers and of advice provided.

**Elizabeth Stoneman** - National Trust Committee Member and NSW President Lace Skills Group Referred to property at 74-76 Rocket Street - Congratulated staff on their work with the Heritage Trades Trail, the awards received were excellent. Noted recently got 2 new members for the Lace Skills Group due to the Trades Trail.

**Ralph Van De Vorstenbosh** - Go Kart Track - Spoke to sustainability of the Go Kart Track and how it is to be funded, cost of loans, further concerns at use of the facility, and the noise that will be generated. Need a better location and also suggested save money. **Mayor and DES** provided replies to issues raised.

**Ingrid Pearson** - Pathway to Sustainability Report (GM 9.1.1) - Spoke to the report and the need to continue community and cultural services. The community will work to help facilities such as the library and museums to achieve sustainability.

**Stuart Pearson** - Pathway to Sustainability Report (GM 9.1.1) - Spoke to Council's Operating ratio and how it has declined for 10 years. Then referred to the movement in the last 2 years when there has been some improvement. Spoke to maintenance funding and backlog for infrastructure, this should be around 2%, Bathurst went to 11%, in recent years, there has been some small improvements, which is positive. Encourages Council to continue with its review of services, and assets, seek more grants and open up more new land lots to generate funds.

**Mr Gordon Crisp** - Financial Statements (DCSF #9.3.1) - Mr Crisp made allegations against Councillors and Staff. Then spoke to financial statements; noted that he has no confidence in Council's auditors. Claimed there are errors in current assets and spoke to the Strata Schemes Act. Further claimed income is over stated. Alleged breaches of the Crimes Act and use of mail as an offence.

**Mayor** advised Mr Crisp that his time to speak had finished, he was asked to cease speaking and he refused to stop speaking.

The **Mayor** deferred the meeting due to the Act of Disorder created by Mr Crisp.

Mr Crisp eventually returned to his seat.

The **Mayor** returned and called the meeting to order and resumed public forum at 6.30pm.

**Jeff Muir** - Dinosaurs - Congratulated the Mayor for bringing the Dinosaurs out of storage. Felt Mr Crisp is not entitled to speak.

**Bob Trimming** - Disability Access Advocate - Congratulated the Mayor on Remembrance Day. Spoke to item 9.5.1 of the DCCS Library Survey Report. Asked when the new toilet construction will occur.

**DCCS** noted that design has been completed, however costs have "gone through the roof", looking at alternative locations within the existing building.

**Mayor** requested that DCCS provide an update regarding the locating of dinosaurs.

**DCCS** advised they will be located in the National Motor Racing Museum, AFMM, BVIC and noted they are looking at holding a naming competition.

Public Forum ended 6.35pm.

## **2 RECORDING OF MEETINGS**

## **3 MEETING COMMENCES**

### **MINUTE**

Meeting commenced at 6:35pm.

**Present:** Cr W Aubin, Cr B Fry (TEAMS), Cr J Jennings, Cr G Hanger (TEAMS), Cr M Hogan, Cr I North, Cr A Smith, Cr R Taylor

## **4 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

## **5 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK**

### **MINUTE**

**MOVED: Cr A Smith SECONDED: Cr I North**

### **RESOLVED:**

That the apology of Cr K Burke be accepted and leave of absence granted.

That the attendance via audio-visual link of Cr B Fry be accepted.

That the attendance via audio-visual link of Cr G Hanger be accepted.

## 6 MINUTES

### 6.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING 18 OCTOBER 2023

**File No:** 11.00005

#### **RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 18 October 2023 be adopted.

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#### **REPORT:**

The Minutes of the Ordinary Meeting of Bathurst Regional Council held on 18 October 2023 are attached.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6:** Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### **ATTACHMENTS:**

1. 181023 Ordinary Minutes Only [6.1.1 - 31 pages]

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-325**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

#### **RESOLVED:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 18 October 2023 be adopted.

## **7 DECLARATION OF INTEREST**

### **Declaration of Interest**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-326**

**MOVED: Cr M Hogan SECONDED: Cr I North**

**RESOLVED:** That the Declaration of Interest be noted.

Cr A Smith declared a non-pecuniary non-significant interest in item 12.3.4 of the DES Confidential Report.

Reason: Sister in-law is employed by CNSWJO and was involved in coordinating the tender process.

## 8 MAYORAL MINUTE

### 8.1 Growing Bathurst's Reputation as the Cultural Capital of the World

**File No:** 11.00004

#### RECOMMENDATION:

That Council establish a local Bathurst Chapter of the peak body Australian Galleries and Museums Association (AMAGA) to better network, support and grow all the local public and private museums and galleries across our region.

Note: This Bathurst Chapter is to be established as a 'Community of Practice' based on an agreed meeting schedule and related protocols in the first instance, with the option of formal incorporation to be considered by members in due course. Council to periodically review the effectiveness of this Bathurst Chapter as it sees fit.

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#### REPORT:

Is Bathurst justified in claiming the title of *Cultural Capital of the World*?

Clearly the answer is "Yes, of course" based on the amazing number of museums and galleries per capita across our Council area. We have an incredible 14 museums, 3 significant collections, and the Arts Out West *CultureMap* shows another 16 art galleries and studios

Based on our population of around 45,000, that's one cultural entity for every 1,300 residents.

Sydney, with its 6 million people would need to have an impossible 4,615 museums and galleries to beat Bathurst on the per capita measure – so I'm claiming this world record until someone proves otherwise.

The combined populations of New York City (8m), London (10m) and Paris (11m) would have to have over 22,300 cultural entities to beat Bathurst, which is simply not plausible – so again, I'm sticking with Bathurst as the undisputed champion until proven otherwise.

The foundation of Bathurst's impressive museums offering is Council's four world-class displays at the Rock & Fossil Museum, Chifley Home, Railway Museum and of course National Motor Racing Museum. Plus there's a host of public and private offerings in the form of Bathurst District Historical Society, Old Government Cottage, Rockley Mill Museum, St Joseph's Perthville Heritage Centre, Miss Trail's House, Abercrombie House Museum, History Hill, Cragigmoor House Museum, RSL Club Memory Walk, and the Australian Milling Museum which hosts a virtual tour of Tremain's Mill until it finds a physical home (and from which I personally resigned from since becoming mayor).

We need to grow our reputation as a buzzing cultural capital and not just a world class motorsport circuit in a wonderful rural and regional heritage setting.

To do this I believe Council can do better by connecting-up all our local museums and galleries through the establishment of a local 'chapter' of the peak body known as the



Australian Museums and Galleries Association (AMAGA).

Over the coming weeks, Council will contact and connect up our local cultural entities in a regular professional meeting forum to share ideas, market content, apply for grants, and generally support each other to get better results.

I hope to have the first Bathurst Chapter meeting in early 2024 to ensure we keep our current title as the undisputed Cultural Capital of the World.

## **FINANCIAL IMPLICATIONS:**

N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 2: A smart and vibrant economy.**

Strategy 2.6      Promote our City and Villages as a tourist destination.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-327**

**MOVED: Cr J Jennings**

### **RESOLVED:**

That Council establish a local Bathurst Chapter of the peak body Australian Galleries and Museums Association (AMAGA) to better network, support and grow all the local public and private museums and galleries across our region.

Note: This Bathurst Chapter is to be established as a 'Community of Practice' based on an agreed meeting schedule and related protocols in the first instance, with the option of formal incorporation to be considered by members in due course. Council to periodically review the effectiveness of this Bathurst Chapter as it sees fit.

## **9 RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

### **9.1 GENERAL MANAGER'S REPORT**

#### **9.1.1 PATHWAY TO SUSTAINABILITY**

**File No: 16.00197**

#### **RECOMMENDATION:**

That Council;

- (a) Note the framework proposed to create a pathway to sustainability.
  - (b) Receives a quarterly, Pathway to Sustainability report,
  - (c) Commences the process to consider the implementation of the recovery of merchant fees incurred by council,
  - (d) Note the update on the Organisational Sustainability Review and Improvement Plan implementation.
- 

#### **REPORT:**

##### **REASON FOR THE REPORT**

Council recently implemented the process to consider a Special Rate Variation (SRV), as one of the tools to ensure the long-term financial sustainability of the organisation. Council has a strong track record in financial management and has been able to hold off applying for an SRV to date. Many nearby councils and similar sized councils have already been granted an SRV (some more than once). At the September 2023 meeting council resolved not to progress the SRV proposal.

This report provides a background to the SRV proposal and a pathway to move forward towards sustainability.

##### **BACKGROUND**

Council has been reviewing its long-term financial sustainability for a number of years. Reference should be made to budget reports to council from 2013 onwards where the question of applying for a Special Rate Variation (SRV) was discussed by Councillors. In assessing this option of whether to apply or not, Council implemented various alternative strategies including;

- Extensive work in the energy space e.g., LED's, Power factor correction & solar panels),

- Alteration of service standards (reduction) e.g., roads, parks and gardens,
- Aggregated procurement options e.g., CENTROC/CNSWJO,
- Alteration of how services are provided to gain efficiencies e.g., childcare from three locations to one,
- Movement of rents received, where appropriate, to a more commercial basis e.g., aerodrome leases,
- Insurance excess levels reviewed to reduce premiums – public liability and property,
- Land development operations/sales to support financial sustainability,

This has been in a climate of ongoing cost shifting, increasing costs and a rate peg regime. Despite strong financial management, costs continue to outstrip revenue, seriously impacting council's ability to provide services whilst maintaining sustainability. The actions implemented are insufficient to address long-term financial sustainability whilst continuing with existing service levels, as are requested by the community.

Recent community surveys have detailed importance/satisfaction ratings on the services provided by Council, people have indicated dissatisfaction with service levels e.g., roads. The Community Strategic Plan (CSP) 2022 process for the current council included discussion on an SRV. The CSP includes:

***“Long-Term Financial Planning***

*Key priorities of Council are to maintain financial sustainability through effective short and long-term financial management, including the integration of Council's IP&R documents in a way that delivers community outcomes, while effectively managing budgets, assets and workforce planning.*

*Exploring sustainable long-term financial management including the identification of alternative sources of revenue, such as disposal of assets or applying for a Special Rate Variation.*

*Council's position on LONG TERM FINANCIAL PLANNING is Council will meet community expectations whilst managing its budget and operations.”*

## **REPORT**

### **SRV Consideration 2022/2023**

Council then further explored the SRV option through a number of working parties during 2022/2023 - 7 Sept 2022, 7 December 2022, 14 March 2023 and 26 July 2023. As a result of these discussions, it was determined that Council would undertake community consultation on a possible SRV (one option to be taken to the community). To aid in this process council had engaged Morrison Low (ML) to assist council, their works included:

- (a) Independent review of Council's finances, including the Long-Term Financial Plan.
- (b) Special Rate Variation Background Paper.
- (c) Capacity to Pay Report, and
- (d) Organisation Sustainability Review and Improvement Plan.

The result of the Morrison Low (ML) review was that Council determined to undertake public consultation on a potential SRV, based on the following principles listed in the

Morrison Low reports;

*“The Local Government Act requires councils to apply sound financial management principles of being responsible and sustainable in aligning income, expenses and infrastructure investment, with effective financial and asset performance management. The objectives are to:*

- achieve a fully funded operating position*
- maintain sufficient cash to fund ongoing operational and capital requirements*
- maintain its asset base ‘fit for purpose’*
- have an appropriately funded capital program.*

*These objectives are the foundation for sound financial management and a financially sustainable council that has the financial capacity to deliver the services to its community over the long term.”*

Morrison Low’s Organisational Sustainability Review and Improvement Plan (July 2023) advised;

*“The objectives of a sustainability review and undertaking an improvement journey are:*

- Long-term financial and operational sustainability and viability across the organisation with a collaborative approach to solutions.*
- Utilising the combined knowledge of the organisation to create a range of productivity improvements.*
- Providing an improvement plan for future decision-making that embeds ‘sustainability’ principles in decisions at all levels.*
- Enable engagement with the community on the alternative options and choices to an SRV.*
- Demonstrate to IPART that Council has considered and consulted on a range of improvements prior to making any application.*
- Demonstrate to IPART and the Office of Local Government (OLG) that Council has a prioritised program of ongoing service reviews aimed at continuous improvement and optimisation of its services.*
- Cost savings, revenue increases and productivity improvements as a means of reducing the amount of the SRV.”*

With Council at its meeting held 16 August 2023, refer GM Report No 8.1.1, copy at **attachment 1** resolving that;

**“MINUTE**

**RESOLUTION NUMBER: ORD2023-218**

**MOVED:** Cr M Hogan **SECONDED:** Cr G Hanger

**RESOLVED:**

*That Council:*

*(a) Endorse the draft Long-Term Financial Plan, at **Attachment 4**, with the inclusion of the additional scenario for Option 3 detailed in (b) below for public exhibition for a minimum period of 28 days.*

*(b) Endorse the undertaking of community consultation on a potential application*

*to the Independent Pricing and Regulatory Tribunal for a proposed permanent Special Variation, that considers the following options:*

<b>SV Options</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>Cumulative increase over SV period</b>
Base Case	3.5%	2.5%	2.5%	2.5%	11.5%
Option 1	58.5%	2.5%	2.5%	2.5%	58.5%
Option 2	43.5%	17.5%	2.5%	2.5%	68.6%
Option 3	33.5%	12.5%	7.5%	7.5%	73.6%

- (c) Receive a further report regarding community consultation undertaken to determine any final application to be made to the Independent Pricing and Regulatory Tribunal for a Special Variation. Cr Aubin requested that his negative vote be recorded."*

An extensive suite of information for the community was provided on Council's YourSay page, (this was regularly updated as more information came to hand e.g., an FAQ section). The release of the information data suite was delayed by a week, as the Council resolved to place four (4) proposals on exhibition as against the recommended one (1), meaning the collateral documents needed to be redone, as well as the Long Term Financial Plan (LTFP). The YourSay page included but was not limited to, several reports,

1. Organisational Sustainability Review and Improvement Plan (ML)
2. Capacity to Pay report (ML)
3. Background Paper – the Special Rate Variation (ML)
4. Long Term Financial Plan

The SRV Community Engagement Plan was implemented following the August 2023 meeting. The consultation period was scheduled to run until the end of October 2023. Most of the scheduled consultation sessions were held in the period up until 20 September 2023.

Council then considered a Notice of Motion at its meeting held 20 September 2023 (evening), whereupon the following was resolved by Council ;

***"MINUTE***

***RESOLUTION NUMBER: ORD2023-285***

***MOVED: Cr W Aubin SECONDED: Cr I North***

***RESOLVED:***

***That Council:***

- 1. Cease any further Community Consultation in regards to the Special Rate Variation across the Bathurst LGA, and***
- 2. Not pursue the SRV for the Bathurst LGA with IPART."***

As a result of this motion the SRV process was halted. Council's financial sustainability remains as an outstanding matter. The rest of this report provides a pathway

forward. Council has also received correspondence from the Office of Local Government (OLG) concerning Council's financial position refer **attachment 2**, the OLG has requested inter alia that;

*“OLG (sic) seek the following information:  
Strategies and actions that Council has commenced or intends to put in place to improve its financial position, given it will no longer be pursuing a SRV.”*

Please note the OLG is not seeking a reopening of Council's position on the SRV, they are seeking details on what are council's next steps.

### **Pathway to Sustainability**

With the cessation of the SRV process, Council is now required to pursue alternative considerations to establish a “Pathway to Sustainability”.

As part of embarking on this *Pathway*, clarity of the term “sustainability” needs to be established.

Sustainability is not just Council's financial position. Sustainability also considers how Council operates, the environment in which Council operates, and the needs of our community.

Council's sustainability is influenced by a number of financial and non-financial factors. Following is a list of some examples of the significant factors, however it should be acknowledged that the list is not exhaustive:

- Operating Environment – the impact that the external environment has on Council and the capacity for Council to respond effectively.
- Finances – the performance of Council in managing our finances over the long term.
- Assets – the performance of Council in managing our assets over the long term.
- Governance – the performance of Council in understanding and managing risks and embedding effective governance practices.
- Compliance – the performance of Council in meeting legislative requirements.

Whilst the cessation of the SRV process will cause attention to be focussed primarily on Council's financial position over the long term, in establishing the *Pathway*, focus must be maintained on each of the factors as listed above.

As noted elsewhere in this report, Council staff have already commenced work on the 31 “cost savings and efficiency gains” that were identified through the SRV process. This is only one step in this *Pathway*.

Other initiatives that are to be undertaken by Council include, but are not limited to:

- A review of the current 2023/2024 Budget for any additional revenue raising, commercialisation, and cost containment strategies.
- Development of the Draft 2024/2025 – 2026/2027 Delivery Program incorporating any additional revenue raising, commercialisation, and cost containment strategies.
- Undertake a review of Council's Asset Management Plans incorporating a reassessment / realignment of the community's level of service standard expectations for each asset class.

- Review various services provided to the community as to level of service and as to service delivery methodology.

Despite the implementation of the above, the *Pathway* will need to include the consideration of an SRV at some point in the future. However, after having regard to the feedback received during the recent SRV process, the implementation of these initiatives will provide a greater opportunity for Council to engage with the community, and to have community walk along the *Pathway* with Council.

Further, details of the steps will be reported quarterly to Council.

#### Morrison Low Sustainability Review and Improvement Plan – Implementation update

The following actions to date have been taken;

##### “Table 7.2.1

- (a) Storage of Records in Orange and relocation.  
This has been actioned with estimated annual savings of \$15,000. The records are now stored at the Central Tablelands Collections Facility (CTCF) off Leena Street, Bathurst.
- (b) Recovery of merchant fees.  
The recovery of these fees, which is standard practice in the private industry will generate savings of around \$100,000 p.a. Councillors should note that there are payment options that can be exercised by ratepayers/customers where merchant fees are not incurred. This is the subject of a recommendation to Councillors.
- (c) Sell access to newly installed optic fibre Mt Panorama/CBD  
fibre installation is about 80% complete around Mount Panorama. A trial of its capability has recently been undertaken with motor racing hirers of the circuit and is currently being assessed. Revenue opportunities will be part of this discussion.
- (d) EOI to hire Kelso Community Hub facility to external stakeholders.  
Discussions with a service provider are underway.

##### Table 7.3

- (a) Streamline payroll system and implement online timesheets rather than paper-based system.  
Estimated savings \$5,000, this is mainly an efficiency gain. Trial has commenced.
- (b) Review website to include a 24/7 customer portal.  
New website went live 26 October 2023. The next phase of the project is to digitise online forms and add a payment gateway. This is an efficiency gain.”

#### Pathway to Sustainability on a Page

This report has included important background and context for a pathway to sustainability. It is appropriate to communicate the substance of the pathway forward in a shortened

format, to enable key messages to be said and heard - by Councillors and Council management to the community and the Council staff who will be tasked with implementing next steps (and the Office of Local Government which will be taking an interest). It creates a framework for regular reference and consistency in interpretation.

The risk of a shortened summary of the pathway is that it will understate what is a complex and difficult set of interacting tasks that will take time and funds to complete and put Council operations under intense scrutiny. During that time, uncertainty will undermine confidence in the outcomes. There will be members of the public intent on disruption. For the duration of the process, and until financial sustainability can be seen, decisions on Council expenditure will need to be made with austerity. This must extend to projects and programs that are on the wish list of Councillors, including election promises.

Council's land development program, with the Windy 1100 residential subdivision approaching completion, requires particular consideration. Income from land sales, or sale of any other asset, needs to be used strategically to ensure long term financial sustainability is achieved and not used as a "sugar hit" or "band aid" solution to Council's short term budget constraints, nor to deliver what the community has described as unnecessary projects, at least not until financial sustainability has been achieved.

The framework is represented by a set of key tasks across three time series.

The key tasks are:

- The Morrison Low (ML) exercise identifying savings and efficiencies.
- Updating and upgrading of Asset Management Plans so that future costs of renewal are accurately known and reliably forecast.
- Review of the functions, services and programs undertaken by Council, the levels of service provided and their prioritisation.
- Auditing of Council assets and the possibility of asset disposal.
- Communication and community engagement.
- Monitoring progress toward sustainability and periodic reporting.
- Integration of the above with budget processes and workforce planning.

In general, a three step approach is necessary: identify how decisions will be made, the methodology and criteria to be used; auditing of functions, processes, projects and programs and making a decision on priority using the agreed methodology; implementing those decisions. The first of these steps is often overlooked in the rush to take a lead in the allocation of scarce resources, and to deflect disruption, but is critical to an ordered and strategic approach to the challenge. The three steps need not be strictly sequential but overlapped as multiple tasks are tackled simultaneously.

This approach also needs to align with an accepted timeline, neither too short to discourage proper analysis and engagement nor too long that the process bogs down and does not provide financial relief in time.

The framework is built around three key milestones:

1. What needs to have occurred before the end of this year - in short, agreement on how key decisions will be made.
2. What needs to occur before the end of this financial year, including implementation of readily available savings and efficiencies identified by the ML exercise, followed by adoption of the 2024/25 budget reflective of agreed austerity measures.
3. Undertaking reviews of services, service levels and assets, with completion of those



reviews to inform the 2024/25 budget and revised Long Term Financial Plan.

This third phase includes the Local Government election in September 2024 which allows the newly elected Councillors to put their emphasis on progress toward financial sustainability. Throughout, community engagement is required. It is hoped this will be in a collaborative rather than combative spirit.

The figure below shows the pathway to sustainability on a page.



## **FINANCIAL IMPLICATIONS:**

The report provides a framework for a pathway to sustainability. Some of the projects will require funding such as reviewing Asset Management Plans/Service Levels. Also refer to the Morrison Low Sustainability Review and Improvement Plan which highlights costings. These will be addressed as part of the process in developing and implementing the *Pathway*.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 6: Community leadership and collaboration.**

Strategy 6.6      Manage our money and our assets to be sustainable now and into the future.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. REPORT ENDORSEMENT OF SPECIAL VARIATION COMMUNITY ENGAGEMENT AND PUBLIC EXHIBITION OF REVISED LON G- [9.1.1.1 - 119 pages]
2. A 877923 - Letter to Council - Financial Sustainability [9.1.1.2 - 2 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-328**

**MOVED: Cr A Smith    SECONDED: Cr M Hogan**

### **RESOLVED:**

That Council;

1. Note the framework proposed to create a pathway to sustainability.
2. Receives a quarterly, Pathway to Sustainability report,
3. Fast track the process to consider the implementation of the recovery of merchant fees incurred by council,
4. Note the update on the Organisational Sustainability Review and Improvement Plan implementation.

## 9.2 DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES REPORT

### 9.2.1 Section 4.15 of the Environmental Planning and Assessment Act 1979

**File No:** 03.00053

#### RECOMMENDATION:

That the information be noted.

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#### REPORT:

Section 4.15 of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

#### 4.15 Evaluation (cf previous s 79C)

- (1) **Matters for consideration—general** In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application—
- (a) the provisions of—
    - (i) any environmental planning instrument, and
    - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
    - (iii) any development control plan, and
    - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
    - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),
    - (v) (Repealed)
  - (b) that apply to the land to which the development application relates,
  - (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
  - (c) the suitability of the site for the development,
  - (d) any submissions made in accordance with this Act or the regulations,
  - (e) the public interest.
- (2) **Compliance with non-discretionary development standards—development other than complying development** If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority—

- (a) is not entitled to take those standards into further consideration in determining the development application, and
  - (b) must not refuse the application on the ground that the development does not comply with those standards, and
  - (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards, and the discretion of the consent authority under this section and section 4.16 is limited accordingly.
- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards—
- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 4.16 is not limited as referred to in that subsection, and
  - (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

**Note—**

The application of non-discretionary development standards to complying development is dealt with in section 4.28(3) and (4).

- (3A) **Development control plans** If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority—
- (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
  - (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
  - (c) may consider those provisions only in connection with the assessment of that development application.

In this subsection, **standards** include performance criteria.

- (4) **Consent where an accreditation is in force** A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that requirement in accordance with the regulations.
- (5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).
- (6) **Definitions** In this section—
- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and
  - (b) **non-discretionary development standards** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

## **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6:** Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-329**

**MOVED: Cr I North SECONDED: Cr R Taylor**

## **RESOLVED:**

That the information be noted.

## **9.2.2 General Report**

**File No: 03.00053**

### **RECOMMENDATION:**

That the information be noted.

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### **REPORT:**

The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental Planning & Building Services during October 2023 (**Attachment 1**).
- (b) Applications refused during October 2023 (**Attachment 2**).
- (c) Applications under assessment as at the date of compilation of this report (**Attachment 3**).
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report (**Attachment 4**).
- (e) Applications with variations to development standards under Clause 4.6 of Bathurst Regional LEP 2014 approved in October 2023 (**Attachment 5**).
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

### **FINANCIAL IMPLICATIONS:**

Nil

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 4: Sustainable and balanced growth.**

Strategy 4.6 Plan for, assess and regulate development activity.

#### **Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. DAs approved [9.2.2.1 - 2 pages]
2. DAs refused [9.2.2.2 - 1 page]
3. DAs pending [9.2.2.3 - 3 pages]
4. Over 40 days [9.2.2.4 - 1 page]
5. Variations [9.2.2.5 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-330**

**MOVED: Cr I North SECONDED: Cr A Smith**

## **RESOLVED:**

That the information be noted.



**9.2.3 Development Application No. 2023/334 – Two Lot Boundary Adjustment At 100 & 106 Hope Street, Bathurst. Applicant: Voerman & Ratsep Surveyors. Owner: Mr J Ryan & Ms R Preece**

**File No: 2023/334**

**RECOMMENDATION:**

That Council:

- (a) support the variation to the 550 square metre minimum lot size development standard pursuant to Clause 4.1 of the Bathurst Regional Local Environmental Plan 2014 and the associated Lot Size Map for the subject land for the creation of proposed Lot 102;
- (b) as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023/334, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979;
- (c) call a division.

---

**REPORT:**

The Site

Council has received a Development Application (DA) for a two lot subdivision (boundary adjustment) at 100 Hope Street and 106 Hope Street, Bathurst, described as Lot 3 DP 153404 and Lot 2 DP 153404. Both lots are in the same ownership.

See location plan and aerial photo at **attachment 1**.

100 Hope Street is located on the corner of Hope Street and Loftus Street and contains a single storey dwelling with a detached double garage accessed via Loftus Street.

106 Hope Street fronts Hope Street and contains a two storey dwelling.

The existing lot sizes are outlined in the table below.

Property	Lot Size
100 Hope Street	569.1m <sup>2</sup>
106 Hope Street	614.6m <sup>2</sup>

Summary of attachments

Attachment No.	Description
1	Location plan and aerial photo
2	Plan of proposed boundary adjustment

3	Statement of Environmental Effects
4	Clause 4.6 justification

### The proposal

The proposal is for a two lot subdivision (boundary adjustment) between 100 and 106 Hope Street. The proposal will result in approximately 107m<sup>2</sup> being transferred from 100 Hope Street to 106 Hope Street. The area being transferred contains an existing detached double garage accessed from Loftus Street.

See plan of proposed development at **attachment 2** and Statement of Environmental Effects at **attachment 3**.

### Planning Context

#### *Bathurst Regional Local Environmental Plan 2014*

The subject site is zoned R1 General Residential under the provisions of the *Bathurst Regional Local Environmental Plan 2014*.

The objectives of the R1 General Residential zone are:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To provide housing choice and affordability by enabling opportunities for medium density forms of housing in locations and at densities that complement the surrounding residential environment.*
- *To protect and conserve the historic significance and scenic quality of the urban villages of Eglinton, Raglan and Perthville.*
- *To enable commercial development that is compatible with the amenity of the area and does not prejudice the status and viability of the Bathurst central business district as the retail, commercial and administrative centre of Bathurst.*

The proposal is consistent with the objectives of the zone.

A subdivision (boundary adjustment) is permissible with consent in the R1 General Residential zone subject to compliance with applicable standards within the LEP and DCP.

#### *Clause 4.1 Minimum subdivision lot size*

The land is subject to Clause 4.1 which establishes a minimum subdivision lot size.

The objectives of the Clause are:

- (a) *to protect and enhance the production capacity of rural lands, by maintaining farm sizes and the status of productive lands,*
- (b) *to ensure residential lots are of a suitable shape and size to provide a building envelope, private open space and suitable building setbacks for acoustic and visual privacy,*

- (c) *to control the subdivision of land shown on the Lot Size Map for the purposes of a dwelling house,*
- (d) *to ensure that lot sizes are consistent with the desired settlement density and intensities for different localities and reinforce the predominant subdivision pattern of the area,*
- (e) *to ensure a secure water supply is available to land in Zone RU4 Primary Production Small Lots to enable the cultivation of land by irrigation.*

The *Lot Size Map* for this locality identifies a minimum subdivision lot size of 550m<sup>2</sup>.

The proposal will result in the following lot sizes:

Property	Proposed Lot Size
100 Hope Street (proposed Lot 102)	462m <sup>2</sup>
106 Hope Street (proposed Lot 101)	731m <sup>2</sup>

As noted above, 100 Hope Street will result in an area less than the prescribed minimum of 550m<sup>2</sup>. In light of this non-compliance the applicant has lodged a Clause 4.6 variation request to justify the proposed variation to the minimum lot size. See discussion below.

#### **Clause 4.6 Exceptions to development standards**

Clause 4.6 provides a mechanism for variation to development standards under certain circumstances.

- (1) *The objectives of this clause are as follows—*
  - (a) *to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
  - (b) *to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*
- (2) *Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument. However, this clause does not apply to a development standard that is expressly excluded from the operation of this clause.*

Clause 4.1 *Minimum subdivision lot size* in the Bathurst Regional Local Environmental Plan 2014 (and the associated *Lot Size Map*) is a development standard as defined in Section 1.4 of the Environmental Planning and Assessment Act 1979.

Clause 4.1 *Minimum subdivision lot size* is not expressly excluded from the operation of Clause 4.6 *Exceptions to development standards* and therefore the current application can be considered by Council.

- (3) **Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating—**

A written Clause 4.6 justification has been submitted with the Development Application and it is considered that it adequately justifies the contravention of the minimum subdivision lot size development standard as outlined below.

See applicant's Clause 4.6 justification at **attachment 4**.

- (a) that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and**

The reasons cited by the applicant are as follows:

*Lot 102 already includes a long standing residential dwelling in a built up residential area. The property remains with an off street car parking space. 108m<sup>2</sup> of private open space at the rear of the dwelling remains available for the occupants. There will be no change to the streetscape or heritage significance as a result of this boundary adjustment. Strict compliance with the development standard is unreasonable in this instance as all other relevant standards for residential development are achieved.*

***Comment on whether the standard is unreasonable or unnecessary***

It is considered that compliance with the minimum subdivision lot size development standard would be both unreasonable and unnecessary in this case as proposed Lot 102 contains an existing dwelling that will retain the benefit of off-street parking, a private open space area of 108m<sup>2</sup> and appropriate boundary setbacks.

The proposed development is considered to be consistent with the objectives of the minimum subdivision lot size development standard which are:

- (b) to ensure residential lots are of a suitable shape and size to provide a building envelope, private open space and suitable building setbacks for acoustic and visual privacy,**

Proposed lot 102 will have a private open space area more than double the prescribed minimum and the existing boundary setbacks to the dwelling are maintained. Proposed Lot 102 is therefore not considered to be inconsistent with the objectives of the development standard.

- (c) that there are sufficient environmental planning grounds to justify contravening the development standard.**

The reason cited by the applicant is as follows:

*Lot 102 already includes a long standing residential dwelling in a built up residential area. The property remains with an off street car parking space. 108m<sup>2</sup> of private open space at the rear of the dwelling remains available for the occupants. There will be no change to the streetscape as a result of this boundary adjustment.*

***Comment on whether there are sufficient environmental planning grounds***

It is considered that there are sufficient environmental planning grounds to justify contravention of the height of buildings development standard. The relevant grounds are as follows:

**Heritage Conservation and Streetscape**

The transfer of a piece of land that currently contains a double garage from one property to another will have no impact on the streetscape and subsequently, will have no impact on the significance of the Bathurst Heritage Conservation Area.

### Car Parking

The existing dwelling on proposed Lot 102 will retain the benefit of off-street car parking via the existing driveway from Hope Street and the potential for an additional driveway and car parking off Loftus Street if desired in the future.

### Private Open Space

The existing dwelling on proposed Lot 102 will retain the benefit from a private open space area of 108m<sup>2</sup> which is more than double the prescribed minimum area.

### Setbacks and Privacy

The common boundary between the two subject dwellings remains unchanged. The new rear boundary of proposed Lot 102 is still 5.0 metres away from the existing dwelling. Both of the existing dwellings will retain their existing level of privacy.

- (4) Development consent must not be granted for development that contravenes a development standard unless—**
- (a) the consent authority is satisfied that—**
    - (i) the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and**
    - (ii) the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and**
  - (b) the concurrence of the Planning Secretary has been obtained.**

It is considered that the applicant's written request adequately addresses the matters outlined above in subclause (3).

It is considered that the proposed development, with the non-compliant minimum lot size, is in the public interest because:

- The development is not inconsistent with the objective of Clause 4.1 *Minimum subdivision lot size* in that proposed Lot 102 is of a *suitable shape and size to provide a building envelope, private open space and suitable building setbacks for acoustic and visual privacy*.
- The development is not inconsistent with the objectives of the R1 General Residential zone in that an established dwelling on a smaller lot provides housing choice and affordability in the central part of Bathurst.
- The proposal is consistent with the surrounding pattern of subdivision.

Council may assume the Secretary's concurrence for exceptions to development standards for applications made under Clause 4.6 subject to certain conditions. Concurrence may not however be assumed by a delegate of the consent authority if the development will contravene a development standard by more than 10%.

The current proposal represents a 16% variation to the development standard and therefore the application must be determined by the full Council.

- (5) In deciding whether to grant concurrence, the Planning Secretary must consider—**

- (a) whether contravention of the development standard raises any matter of significance for State or regional environmental planning, and
- (b) the public benefit of maintaining the development standard, and
- (c) any other matters required to be taken into consideration by the Planning Secretary before granting concurrence.

Not applicable.

- (6) Development consent must not be granted under this clause for a subdivision of land in Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone R5 Large Lot Residential, Zone C2 Environmental Conservation, Zone C3 Environmental Management or Zone C4 Environmental Living if—
  - (a) the subdivision will result in 2 or more lots of less than the minimum area specified for such lots by a development standard, or
  - (b) the subdivision will result in at least one lot that is less than 90% of the minimum area specified for such a lot by a development standard.

Not applicable.

- (7) After determining a development application made pursuant to this clause, the consent authority must keep a record of its assessment of the factors required to be addressed in the applicant's written request referred to in subclause (3).

Council acknowledges its obligations to record the assessment.

- (8) This clause does not allow development consent to be granted for development that would contravene any of the following—
  - (a) a development standard for complying development,
  - (b) a development standard that arises, under the regulations under the Act, in connection with a commitment set out in a BASIX certificate for a building to which State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 applies or for the land on which such a building is situated,
  - (c) clause 5.4,
  - (caa) clause 5.5,
  - (ca) clause 6.1, 6.2, 6.3, 7.7, 7.8 or 7.11.

Clause 4.1 *Minimum subdivision lot size* is not expressly excluded from the operation of Clause 4.6 *Exceptions to development standards*.

#### **Clause 5.10 Heritage conservation**

- (1) The objectives of this clause are as follows—
  - (a) to conserve the environmental heritage of Bathurst Regional local government area,
  - (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,
  - (c) to conserve archaeological sites,

- (d) to conserve Aboriginal objects and Aboriginal places of heritage significance.

The transfer of a piece of land that currently contains a double garage from one property to another will have no impact on the streetscape and subsequently, will have no impact on the significance of the Bathurst Heritage Conservation Area.

### Clause 7.5 Essential services

**Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required—**

Essential Service	100 Hope Street (proposed Lot 102)	106 Hope Street (proposed Lot 101)
(a) the supply of water	The subject property has an existing water service. The water service will be unaffected by the proposed boundary adjustment.	The subject property has an existing water service. The existing water service will be unaffected by the proposed boundary adjustment.
(b) the supply of electricity	The subject property has an existing mains electricity connection. The electricity connection will be unaffected by the proposed boundary adjustment.	The subject property has an existing mains electricity connection. The electricity connection will be unaffected by the proposed boundary adjustment.
(c) the disposal and management of sewage	The subject property is connected to reticulated sewer. The existing sewer junction will be wholly contained within the proposed lot boundaries.	The subject property is connected to reticulated sewer. The existing sewer junction will be wholly contained within the proposed lot boundaries.
(d) stormwater drainage or on-site conservation	The subject property has existing stormwater discharge points to the gutter in Loftus Street. The existing discharge points will be unaffected by the proposed boundary adjustment.	The subject property has an existing stormwater discharge point to the kerb inlet pit in Hope Street. The existing discharge point will be unaffected by the proposed boundary adjustment.
(e) suitable vehicular access	The existing dwelling on proposed Lot 102 will retain the benefit of off-street car parking via the existing driveway from Hope Street and the potential for an additional driveway and car parking off Loftus Street.	The existing dwelling on proposed Lot 101 will retain the benefit of off-street car parking via the existing driveway from Hope Street and via the existing driveway off Loftus Street (leading to the existing garage).

### Public Notification

In accordance with the Community Participation Plan 2019 subdivisions (including boundary adjustments) are not notified where they are undertaken in the R1 General Residential zone.

### **CONCLUSION:**

Council has received a Development Application for a two lot subdivision (boundary adjustment) at 100 Hope Street and 106 Hope Street, Bathurst. One of the proposed lots will have an area less than the prescribed minimum lot size of 550m<sup>2</sup>. In light of this non-compliance the applicant has lodged a Clause 4.6 variation request to justify the proposed

variation to the minimum lot size. For the reasons outlined in this report, the variation to the minimum lot size is considered acceptable and therefore the proposal warrants approval.

## **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.6 Plan for, assess and regulate development activity.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Location & Aerial plan [9.2.3.1 - 2 pages]
2. Plan of proposed boundary adjustment [9.2.3.2 - 1 page]
3. Statement of Environmental Effects [9.2.3.3 - 6 pages]
4. Clause 4.6 justification [9.2.3.4 - 6 pages]

## **MINUTE**

### **RESOLUTION NUMBER: ORD2023-331**

**MOVED: Cr I North SECONDED: Cr M Hogan**

### **RESOLVED:**

That Council:

- a. support the variation to the 550 square metre minimum lot size development standard pursuant to Clause 4.1 of the Bathurst Regional Local Environmental Plan 2014 and the associated Lot Size Map for the subject land for the creation of proposed Lot 102;
- b. as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023/334, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979;
- c. call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

### **The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

Against the Motion - Nil

Absent - Cr K Burke

Abstain - Nil



**9.2.4 Development Application No. 2023/225 - Demolition & Construction Of Single Storey Dwelling With Attached Garage. 74-76 Rocket Street Bathurst. Owner: D Littlejohn. Applicant: D Littlejohn**

**File No: 2023/225**

**RECOMMENDATION:**

That Council:

- (a) as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023/225, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended including but not limited to:
  - 1) The submission of a letter or report, rendered drawings, manufacturers brochures and/or samples sufficient to detail the types and colours of the external materials to be used in the construction of the shed.
  - 2) Before the commencement of demolition, the developer is to submit to Council a digital copy of the photographic record of the site. The photographic record is to be prepared in accordance with the Photographic Recording of Sites Guidelines, copy attached, for the site for which approval has been granted.
  - 3) NOTE: Council will forward a copy of the photographic record to the Bathurst District Historical Society for their records.
  - 4) Demolition is to be undertaken whereby the materials can be salvaged and cleaned for reuse whether on or off site. The material is to be stored in a safe and secure location with limited exposure to weather, vandalism and stealing.
  - 5) The cladding on the roof of the dwelling and the walls and/or roof of the shed is to be of traditional corrugated profile.
- (b) notify those that made submissions of its decision; and
- (c) call a division.

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**REPORT:**

**Site**

The subject site, 74-76 Rocket Street, Bathurst is a battleaxe shaped allotment legally described as Lot A DP151049 having an area of 885.2m<sup>2</sup>. The site is located on the western side of Rocket Street, between Havannah Street and Seymour Street with direct street frontage to Rocket Street.

The site currently contains semi-detached dwellings (i.e. 2 attached dwellings) located well to the rear of the property.

Surrounding properties are predominantly residential with a mixture of single dwellings and residential units.

A location plan and aerial photo is provided at **Attachment 1**.

### **Proposed development**

The proposal consists of:

- The demolition of the existing semi-detached dwellings and the existing shed;
- The construction of a new 4-bedroom brick veneer single dwelling on a concrete slab with a maximum height of 5.45m with an attached garage;
- The construction of a pillar and feature panel fence at the front boundary;
- The construction of a new access driveway.

Plans of the development are provided at **Attachment 2**.

### **Summary of Attachments**

<b>Attachment No.</b>	<b>Description</b>
1	Location Plan and Aerial Photo
2	Development Plans
3	Statement of Heritage Impact
4	Building Condition Survey
5	Submission

### **State Environmental Planning Policies**

#### ***SEPP (Resilience and Hazards) 2021***

##### **Chapter 4 Remediation of land**

Section 4.16 (1) of the SEPP requires the consent authority not consent to the carrying out of any development on land unless:

- “(a) it has considered whether the land is contaminated, and*
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.”*

In considering the above, there is no evidence of contamination on the site.

There is no indication of uses listed in Table 1 of the Contaminated Land Planning Guidelines within Council's records. The land is considered suitable for the proposed use as there is no indication of contaminating uses.

## **SEPP (Sustainable Buildings) 2022**

### Chapter 2 Standards for residential development—BASIX

A compliant BASIX certificate was submitted in accordance with the requirements of this Chapter and Schedule 1 of this SEPP.

## **Bathurst Local Environmental Plan 2014**

The land is zoned R1 General Residential.

The objectives of the R1 zone are as follows:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To provide housing choice and affordability by enabling opportunities for medium density forms of housing in locations and at densities that complement the surrounding residential environment.*
- *To protect and conserve the historic significance and scenic quality of the urban villages of Eglinton, Raglan and Perthville.*
- *To enable commercial development that is compatible with the amenity of the area and does not prejudice the status and viability of the Bathurst central business district as the retail, commercial and administrative centre of Bathurst.*

The proposal is consistent with the zone objectives.

The proposed development is defined as a "dwelling house" and is permissible with consent.

### *Clause 4.3 – Height of Buildings*

The maximum height of buildings applicable to the subject land is 9m. The maximum height of the proposed development is 5.45m. The proposal complies with this clause.

### *Clause 5.10 – Heritage Conservation*

The land is located within the Bathurst Heritage Conservation Area (C1). A Statement of Heritage Impact (SoHI) was prepared for the proposal (**Attachment 3**). The Statement indicates that the existing semi-detached dwellings were constructed in the mid-1860's.

The dwellings have a BCAMS rating of 8, exhibiting two semi-detached dwellings with a deep setback from the street. They have a contributory impact on the streetscape given the battle-axe handle is about 8m wide and allows for much of the original façade to be viewed down the driveway. The dwellings have been neglected over a handful of decades leading to substantial deterioration which is supported by a structural assessment submitted with the development application.

The Statement concludes that the historical significance is local and that the proposed development will have no impact on the significance of the site or the broader heritage precinct. The land will continue to contribute to the assessed historic and social significance of the Rocket Street area and the construction continues the tradition of residential buildings on affordable battle-axe land in this part of Bathurst.

## BCAMS Assessment

<b>Address of Building:</b>	74-76 Rocket Street Bathurst
<b>BCAMS Rating:</b>	8
<b>Type of Building/Current Use:</b>	Residential 2 x semi-detached dwellings and a detached shed
<b>Zoning:</b>	R1 General Residential
<b>Period of Construction:</b>	Mid Victorian 1860-1875
<b>Rare</b>	



**Heritage Listings:** None. The subject site is located within Bathurst Heritage Conservation Area and has a BCAMS rating of Contributory and Mid-Victorian (1860-1875). The BCAMS age is based on a visual inspection of architectural features and as such is subject to confirmation should further historical information be sought. The Heritage Impact Statement (HIS) submitted with the application (prepared by Robin White of Calare Civil, dated 18 April 2023), indicates that the construction date is unknown. It was built as an investment property providing low-cost rental accommodation on a site that contained at least one other substantial dwelling. The rates books do not distinguish clearly between the three buildings as house numbering was not introduced until 1903.

The dwellings are characteristic of typical workers cottages that were constructed to serve the larger dwelling that fronted Rocket Street and has since been detached from the block. The dwellings' siting, being approximately 54m from the front boundary, is relatively rare in this location.

**Brief History:** As noted in the HIS, it is found that the original purchaser of the property (Part 4 of Section 82) in 1857 was Chris Mutton according to the 'Heritage Building Report' compiled from the Bathurst Council Rates and Valuation books from 1875 to 1932 and 1940 and other materials held in the Bathurst District Historical Museum. I.B Daniels purchased the land and by 1876 there is a house and shop built, with 6 rooms, stall and stables, coachhouse and loft at the front of the property. Mrs Coles and subsequently Miss Metcalf were tenants. It is assumed that this is the front house which is now No.72 Rocket Street as a result of a subdivision. Mrs Daniels sold the property to Thomas ward in 1878. James Allen became the owner in 1882, his wife in 1892 and then Norman McPhillamy purchased the property in 1895.

A series of tenants are known to occupy No.76 Rocket Street including long-term tenant Robert Holgate from 1886 to circa 1911. Holgate assisted with the carving of the All Saint's Cathedral altar. During his tenancy Harold McPhillamy became the owner, followed by George Clarke, and William

& Catherine Elliot. William Alfred Ison purchased the property in the early 1920's and in this time William R. Tooby, William Vaughan, and later fuel merchant Arthur Leslie & Ivy May Rowling were tenants.

Historical records and documents have not revealed any prominent or significant historical occupants except for Mr Harold Arkell McPhillamy. Mr McPhillamy was a wealthy, well-known grazier from Orton Park just outside Bathurst. He died in November 1924. Mr McPhillamy was the owner of the Rocket Street investment property and was never an occupier of the building. John Bettles of Cowra purchased the property in 1940 and by 1947 Agnes Maud Hobbs, Edward Bernard Hobbs and John Hobbs are tenants. In 1969 the houses are vacant. From 1978-81 Aiden Alexander Hepburn and Margaret Joan Hepburn are tenants.

It appears that a series of tenants are known to occupy No.74 Rocket Street. After being unlet in 1902-1903, William McLaren rented off owner George Clarke. Alice McLaren was the tenant in 1908-10 until William and Catherine Elliot purchased the property. Tooby Junior was the tenant in 1923-25. Following William Alfred Ison's purchase in 1926-28 it was owner occupied until 1929-32 when blacksmith William Vaughan was the tenant. By 1936 storekeeper Oswald Charles Montague Webb and Margaret Webb are tenants up until the purchase by E. M. Bettles in 1950. Frederick George Martin and Moyer Josephine Martin were tenants in 1969-81.

**Physical Description:** Two single storey semi-detached dwellings constructed predominantly of brick with asbestos cladding used on the later additions and verandah infill rooms. The house is a matching pair, attached and mirror reversed. They have centrally located four-panelled timber front doors and timber framed double hung windows to each side. A bullnosed front roof over the concreted verandah is supported on decorative timber posts with ornate brackets and a timber frieze. Both the verandah and main roofs are corrugated iron sheeting. The main roof is a hipped roof design with small dutch gables. There are two decorative brick chimneys. There is also a detached asbestos clad shed and a detached brickwork outhouse, both with corrugated iron roof sheeting.

The unusually wide battle-axe handle is punctuated by two palm trees at the street frontage set behind a single bracket fence constructed of rough cast and plain rendered piers with pyramidal caps.

**Condition Description:** A building condition survey prepared by Calare Civil dated 19 July 2023 assesses that both 74 and 76 Rocket Street are in very poor condition in part due to many decades of neglect. There is also evidence of long-term movement patterns and major damage throughout the buildings.

**Statement of Significance:** Two small scale worker's cottages of a size typical for its period and retains some original features despite being altered to add fibro constructed rooms for modern living requirements.

The building's unusual battle-axe location at the rear of the house at No.72 Rocket Street is indicative of the early maximisation of land-use by developers wishing to profit from tenancing low-cost housing. The semi-detached dwellings are symptomatic of wealthier businessmen, farmers and landholders buying and purchasing investment properties in Bathurst which provided modest workers accommodation at affordable rents. This building was at the lower end of the housing scale, where it was important to fit the maximum number of dwellings onto a site, at the lowest possible cost.

<b>Heritage significance:</b>	(4) Historically significant in a regional context (pre 1900/state significant)
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<b>Streetscape rating</b>	(3) Contributory
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<b>Special Vegetation:</b>	None.
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<b>Integrity:</b>	(1) Altered unsympathetically – Reversible
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## Demolition

In accordance with CI 10.3.3 of BRDCP 2014, a structural report is required to assess the integrity of the building and determine the extent and cost of any remedial work that is required to make the building habitable. The Structural Report by Calare Civil (dated 19/07/2023) is provided at **Attachment 4**.

This report indicates remedial works to rectify the dwellings in the order of \$257,000 each. (Costs to install new bathroom and kitchen are not considered essential works and therefore not included. Cosmetic work is also excluded).

The Statement of Heritage Impact argues that the total cost of remediation (adjusted to \$514,000 as noted above), imposes an unreasonable burden on the current owner. Whilst the cost estimate for the proposed replacement single dwelling is \$891,000, greater than the costs of remediation, it is noted in the Structural Report that the building would continue to deteriorate as the footing systems and floor members would not be sufficient and rebuilding would require almost complete demolition. Whilst the loss of the building is a significant heritage impact and poor outcome in purely heritage terms it remains justifiable given the condition of the building and the extent of works needed to remediate.

There is no requirement for a landowner proposing to demolish to replace with the same number of dwellings. It is also acknowledged that 74 Rocket St is in a significantly poor state due to being closed up and uninhabited for some 40 or so years.

## Infill proposal

### Siting

With respect to the proposed replacement dwelling, the design does not seek to replicate the existing dwellings. It will be located approximately 45m from the front boundary, pushing forward of the existing building line by 9m. Its siting relative to the north-eastern boundary, combined with the setback, will make the infill dwelling more visible down the 8.53m wide battle-axe driveway. Whilst infill dwellings should normally utilise the existing footprint and building line, this site is unusual being a battle-axe allotment. The dwelling location is slightly more forward than existing given it will not impose directly on the street frontage. The siting of the garage door is satisfactory, allowing it to be hidden from view.

### Scale

The overall bulk and scale of the replacement dwelling is much larger than the existing dwellings. The existing footprint of the two dwellings combined is approximately 273m<sup>2</sup> whereas the proposed footprint of the replacement single dwelling is approximately 420m<sup>2</sup>.

### Detailing

The overall design of the dwelling does not make any reference to the fact that there used to be two dwellings on the site, simply presenting as a large single dwelling house. Notwithstanding this, the front façade presents with a good pitched flat-peaked hip roof referencing the original roof form. The utilisation of a bullnose verandah and facebrick is satisfactory. The front windows are double hung in good proportions.

The front fence in brick with pier concrete capping and black steel infill introduces an element of transparency and a style that is suitable for the site context. In accordance with the recommendations of the SoHI, a condition of consent will be imposed to ensure the protection and retention of the existing palm trees located at the street frontage.

### Materials and colours

The proposed colour scheme and materials are suitable for the HCA with black used as only a trim colour on the verandah posts and front door. In accordance with the recommendations of the SoHI, a condition of consent will be imposed requiring any material capable of recovery be recycled or re-used within the proposed buildings.

The proposal is therefore considered to be consistent with the requirements of Clause 5.10.

### *Clause 7.5 – Essential Services*

All essential services are available to the site.

## **Bathurst Development Control Plan 2014**

### Chapter 4 – Residential development

Standard	Comment
4.4 General siting considerations – All residential development	
Requirement	Discussion
Front building line setback <ul style="list-style-type: none"> <li>Consistent with existing setbacks</li> </ul>	The proposal complies with the requirements of this part as follows: <ul style="list-style-type: none"> <li>The proposed dwelling is set back 32m from the front property boundary</li> </ul>
Side and rear setbacks <ul style="list-style-type: none"> <li>In accordance with NCC</li> </ul>	The proposal complies with the requirements of this part as follows: <ul style="list-style-type: none"> <li>The proposed northern side setback is 900mm, and the proposed southern side setback is 1.3m</li> </ul>
4.7 Private open space and landscaping <ul style="list-style-type: none"> <li>4 bedroom dwelling - 50m<sup>2</sup></li> </ul>	The proposal complies with the requirements of this part as follows: <ul style="list-style-type: none"> <li>260m<sup>2</sup> is provided for private open space behind the front building line, open to the sky and adjoining a habitable living room</li> </ul>
4.8 Height of buildings <ul style="list-style-type: none"> <li>9m</li> </ul>	The proposal complies with the requirements of this part as follows: <ul style="list-style-type: none"> <li>The proposed dwelling has a maximum height of 5.45m</li> </ul>
4.9 Parking, access and manoeuvring areas <ul style="list-style-type: none"> <li>One covered car parking space</li> </ul>	The proposal complies with the requirements of this part as follows: <ul style="list-style-type: none"> <li>Two covered car parking spaces are proposed within the attached garage</li> </ul>
4.10 Services and facilities	The proposal complies with the requirements of this part as follows: <ul style="list-style-type: none"> <li>A fire hydrant is located approximately 44m from the property boundary on the eastern side of Rocket Street.</li> <li>Electricity and telephone services are existing on the site;</li> <li>Water and sewer connections are existing on the site;</li> <li>A rainwater tank is proposed for on-site conservation of stormwater, with conditions of consent to be imposed requiring excess to be directed to the legal point of discharge;</li> </ul>

	<ul style="list-style-type: none"> <li>• The public footpath is existing;</li> <li>• Sufficient space is provided for clothes drying facilities</li> </ul>
4.11 Soil and water management	Standard conditions of consent will be imposed regarding sediment and erosion control

## Chapter 10 – Urban design and heritage conservation

Standard	Comment
10.2 Heritage impact	<p>The proposal complies with the requirements of this part as follows:</p> <ul style="list-style-type: none"> <li>• A Statement of Heritage Impact was submitted as part of this development application, providing a detailed history of the existing buildings located on the site.</li> </ul>
10.3 Demolition of buildings	<p>The proposal complies with the requirements of this part as follows:</p> <ul style="list-style-type: none"> <li>• A structural engineers assessment was submitted as part of this application in addition to the statement of heritage impact. This assessment states:  <i>The building is structurally inadequate and has suffered major damage due to reactive clay movement, poor building techniques and lack of maintenance over a long period of time. It would be expected that even with substantial rebuilding the structure would continue to deteriorate as footing systems including piers and floor members would not be sufficient. To repair this building to a satisfactory level complying with current codes of practice would require an almost complete demolish and rebuild.</i></li> <li>• The Statement of Heritage Impact makes the following comment in relation to the proposed demolition:  <i>The long period of tenancy and landlord neglect has led to dilapidation. The house has suffered significant damage with extensive crack damage due to highly reactive clay soils, and unsuitable footings. There has also been water ingress and water damage throughout with salt damage to brick masonry walls. The Engineers Report noted substantial damage inside and outside to the building fabric. The damage to the original physical fabric of the building and non-contributory nature of the existing additions and shed mean that new building is an appropriate alternative to ongoing further deterioration with one dwelling unable to be tenanted due to health and safety concerns, and lack of structural stability.</i></li> <li>• The Statement of Heritage Impact makes the following comment in relation to the proposed replacement dwelling:  <i>The proposed development will have no impact on the significance of the site or the broader heritage precinct. The land will continue to contribute to the assessed historic and social significance of the Rocket Street area and the construction continue the tradition of residential buildings on affordable battle-axe land in this part of Bathurst.</i></li> <li>• The BCAMS rating of the existing buildings is contributory.</li> </ul>
10.5 Development within the Bathurst and Kelso Heritage Conservation areas	<p>The proposed serviced apartment building is considered to be sympathetic with the HCA for the following reasons:</p> <ul style="list-style-type: none"> <li>• The proposed roof pitch fronting the street is 30 degrees where visible from the street.</li> <li>• The utilisation of a bullnose verandah and facebrick is satisfactory.</li> <li>• The front windows are double hung in good proportions.</li> <li>• The proposed colour scheme and materials are suitable for the HCA with black used as only a trim colour on the verandah posts and front door.</li> </ul>



	<ul style="list-style-type: none"> <li>The front fence in brick with pier concrete capping and black steel infill introduces an element of transparency and a style that is suitable for the site context</li> </ul>
10.10 Aboriginal heritage	The land is identified as having moderate Aboriginal Heritage sensitivity. Given the long standing residential use of the land, it is not likely that Aboriginal Heritage will be disturbed in the carrying out of the development. However, a condition of consent regarding unexpected finds will be imposed to ensure that any unexpected finds are appropriately managed.

## Chapter 12 – Signage and colour schemes

Standard	Comment
12.2 Colour schemes and buildings	The proposed colour scheme is consistent with the requirements of this part and is supported.

## Chapter 14 – Parking

Standard	Comment
14.3 Car parking <ul style="list-style-type: none"> <li>Dwelling – one covered space per dwelling</li> </ul>	<p>The proposal complies with the requirements of this part as follows:</p> <ul style="list-style-type: none"> <li>An attached double garage is proposed to provide the covered parking space to the dwelling.</li> </ul>

## **Public Consultation**

The proposal was advertised and notified to adjoining owners between 25 September 2023 and 10 October 2023. One (1) submission was received during the exhibition period by the Bathurst Branch of the National Trust. This submission is provided at **Attachment 5**. The issues raised in this submission are considered below:

Issue Raised	Assessing Officer Comment
Recommend Council officers undertake site inspection to determine accuracy of the deterioration of the dwellings	A site inspection was undertaken by Council's Officers prior to the submission of the development application.
Due to the increasingly rare character of the existing dwellings, a precautionary approach should be taken for the determination of the development application.	A thorough assessment of the existing condition and the impacts of the proposal has been undertaken
Reinstatement of the original façade is recommended	As the proposed dwelling is not representative of the form and scale of the existing semi-detached dwellings located on the site, the use of traditional features such as a 30-degree roof pitch, a bull nose verandah and traditionally proportioned windows are considered to be an appropriate nod to the characteristics of traditional style dwellings without presenting as faux heritage.

## **CONCLUSION:**

This development application has been considered in accordance with the requirements of the EP&A Act and the Regulations as outlined in this report. Following assessment of the relevant planning controls and issues raised in submissions it is considered that the application can be supported.

## **FINANCIAL IMPLICATIONS:**

N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.6 Plan for, assess and regulate development activity.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Site Location and Aerial Photo [9.2.4.1 - 1 page]
2. Attachment 2 - Development Plans [9.2.4.2 - 17 pages]
3. Attachment 3 - Statement of Heritage Impact [9.2.4.3 - 22 pages]
4. Attachment 4 - Building condition surveys [9.2.4.4 - 11 pages]
5. Attachment 5 - Submission [9.2.4.5 - 2 pages]

## **MINUTE**

## **RESOLUTION NUMBER: ORD2023-332**

**MOVED: Cr B Fry    SECONDED: Cr M Hogan**

### **RESOLVED:**

That Council:

- a. as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023/225, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended including but not limited to:
  1. The submission of a letter or report, rendered drawings, manufacturers brochures and/or samples sufficient to detail the types and colours of the external materials to be used in the construction of the shed.
  2. Before the commencement of demolition, the developer is to submit to Council a digital copy of the photographic record of the site. The photographic record is to be prepared in accordance with the Photographic Recording of Sites Guidelines, copy attached, for the site for which approval has been granted.
  3. NOTE: Council will forward a copy of the photographic record to the Bathurst District Historical Society for their records.

4. Demolition is to be undertaken whereby the materials can be salvaged and cleaned for reuse whether on or off site. The material is to be stored in a safe and secure location with limited exposure to weather, vandalism and stealing.
5. The cladding on the roof of the dwelling and the walls and/or roof of the shed is to be of traditional corrugated profile.
6. Amended plans be required such that, the facade of the replacement building is to be more in keeping with the existing building.

b. notify those that made submissions of its decision; and

c. call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North and Cr A Smith

Against the Motion - Cr W Aubin and Cr R Taylor

Absent - Cr K Burke

Abstain - Nil

**9.2.5            Development Application No. 2023/220 - Second Rural Dwelling. 1268 Sunny Corner Road Sunny Corner. Owner: R Myers. Applicant: D Millmore**

**File No:        2023/220**

**RECOMMENDATION:**

That Council:

- (a) as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023/220, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended;
- (b) notify those that made submissions of its decision; and
- (c) call a division.

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**REPORT:**

**Site**

The subject site at 1268 Sunny Corner Road, Sunny Corner is a square shaped allotment legally described as Lot 62 in DP 755764 and has an area of 16.19ha. The site is located on the southern side of Sunny Corner Road and is located on the eastern boundary of the Local Government Area. Forestry Corporation land is located to the north and to the west of the subject site. The land has direct frontage to Sunny Corner Road. The site currently contains an existing dwelling.

A location plan and aerial photo is provided at **Attachment 1**.

The application is being reported to Council for determination as a submission was received from Forestry Corporation that requires consideration.

**Proposed development**

The proposal consists of a 230m<sup>2</sup> second rural dwelling and two 14m x 14m American Barn style sheds with a maximum height of 6.54m to be located on either side of the dwelling. A 3m wide walkway connects the dwelling and the sheds. The dwelling is two storeys with a maximum height of 6.99m.

The dwelling is proposed to be set back 42m from the western side boundary (Forestry land) and 46m from the southern rear boundary. The shed on the north-western side of the dwelling is set back 30m from the western side property boundary, and the shed on the south-eastern side of the dwelling is set back 30m from the southern rear boundary. The development is proposed to be set back 330m from the eastern side boundary.

A site plan is provided at **Attachment 2**.

Development plans are provided at **Attachment 3**.

### Summary of Attachments

Attachment No.	Description
1	Location Plan and Aerial Photo
2	Proposed Site Plan
3	Development Plans
4	Request for variation to DCP
5	Proposed Electricity Plan
6	NSW Forestry Corporation Submission

### State Environmental Planning Policies

#### ***SEPP (Sustainable Buildings) 2022***

##### Chapter 2 Standards for residential development—BASIX

A compliant BASIX certificate was submitted in accordance with the requirements of this Chapter and Schedule 1 of this SEPP.

#### ***SEPP (Resilience and Hazards) 2021***

##### Chapter 4 Remediation of land

Section 4.16 (1) of the SEPP requires the consent authority not consent to the carrying out of any development on land unless:

- “(a) it has considered whether the land is contaminated, and*
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.”*

In considering the above, there is no evidence of contamination on the site.

There is also no indication of uses listed in Table 1 of the Contaminated Land Planning Guidelines within Council's records. The land will be suitable for the proposed use as there is no indication of contamination.

#### **Bathurst Local Environmental Plan 2014**

The land is zoned RU1 Primary Production. The objectives of the RU1 zone are as follows:

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*

- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To maintain the rural and scenic character of the land.*
- *To provide for a range of compatible land uses that are in keeping with the rural character of the locality, do not unnecessarily convert rural land resources to non-agricultural land uses, minimise impacts on the environmental qualities of the land and avoid land use conflicts.*

The proposal is consistent with the zone objectives.

The proposed development is defined as a “dwelling house” and is permitted with consent.

*Clause 4.2B - Erection of dwelling houses on land in certain rural zones*

Clause 4.2B(4) allows for the erection of an additional dwelling house on land in Zone RU1 Primary Production if there is already a lawfully erected dwelling house on the land if the additional dwelling house is located on the same lot or parcel of land as the existing lawfully erected dwelling house. The proposed development satisfies the requirements of this clause.

*Clause 5.16 – Subdivision of, or dwellings on, land in certain rural, residential or conservation zones*

Under Clause 5.16 of the LEP Council is required to take into account the following matters when considering a dwelling in the RU1 Primary Production zone.

- (a) *the existing uses and approved uses of land in the vicinity of the development,*
- (b) *whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,*
- (c) *whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),*
- (d) *any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c).*

The proposed second rural dwelling is considered to be generally consistent with the preferred and predominant land uses in the vicinity of the development, which are rural and Forestry land uses. It is noted that Forestry NSW have suggested that the dwelling should be set back a minimum of 150m from its land to avoid potential conflicts. Those conflicts include issues surrounding hazard reduction burning, application of herbicide and pesticides, recreational activities such as car rallies, 4 wheel driving, motorbike riding, hunting and firewood collection. Advice received from Forestry Corporation during the development application process indicates that the land is currently utilised for passive recreation purposes and there are no plans to undertake commercial logging activities in the near future.

In that context the issues are not dissimilar to activities that may be carried out on rural properties generally and the setback otherwise complies with that which would otherwise apply in the rural zone of 20m under the DCP.

Having regard to the issues raised, the proposed second dwelling is not likely to have a significant impact on these land uses. The proposed development is considered to satisfy

the requirements of this clause.

#### *Clause 7.5 – Essential Services*

The provision of essential services for the proposed dwelling is proposed as follows:

The supply of water	Stormwater will be conserved on site for water supply. A condition of consent will be imposed to ensure the minimum size of the tank to be provided is consistent with the requirements of the Bathurst Regional Development Control Plan 2014.
The supply of electricity	Electricity connections to the property are existing
The disposal and management of sewage	A geotechnical report was submitted as part of the development application for an on-site sewage management system. This demonstrates that the land has the capability to appropriately dispose of effluent within the site.
Stormwater drainage or on-site conservation	Stormwater will be conserved on site for domestic water supply, with excess naturally draining to the existing watercourse traversing the property to the north of the proposed dwelling location.
Suitable vehicular access	Vehicular access to the site is existing. Standard conditions of consent will be imposed ensuring the access to the proposed dwelling meets the requirements of the Rural Fire Services.

The proposed development is considered to satisfy the requirements of this clause.

### **Bathurst Development Control Plan 2014**

#### Chapter 6 – Rural and rural lifestyle development

Standard	Comment
6.2 Siting 6.2.2 General Considerations	The land is identified as high or moderate biodiversity sensitivity. The proposed dwelling has been sited to avoid adverse environmental impacts, including being a minimum of 40m from the unnamed watercourse located on the property. Refer to assessment of Chapter 9 below.
6.2.3 Setbacks – RU1, RU2, RU4 <ul style="list-style-type: none"> <li>20m for lots less than 20ha</li> <li>150m to adjoining land that contains an existing extractive industry, sawmills, road transport facility, an existing forestry operation or land owned by Forests NSW</li> </ul>	<p>The proposed setbacks are as follows:</p> <ul style="list-style-type: none"> <li>320m to the northern front boundary;</li> <li>330m to the eastern side boundary;</li> <li>30m to the western side boundary;</li> <li>30m to the southern rear boundary.</li> </ul> <p>Forestry Corporation land is adjoining the subject property to the north and the west. The western side boundary does not comply with the requirements of this part. The applicant has requested a variation to this standard due to the constraints of the land (<b>Attachment 4</b>), including the slope of the land, drainage depressions traversing the land, an identified watercourse traversing the property, the avoidance of impact on existing vegetation on the site. Having regard to the limitations on the site the chosen location represents a logical site for the dwelling. Alternate sites, which would otherwise achieve compliance with the Forestry Corporation standard, have been discounted.</p> <p>Advice received from Forestry Corporation during the development application process indicates that the land is currently utilised for passive recreation purposes and there</p>

	<p>are no plans to undertake commercial logging activities in the near future.</p> <p>The variation to this development standard can be supported in this circumstance.</p>
6.3 Access, entrances and fencing	<p>The access and entrance to the property is existing. No new fencing is proposed as part of this development.</p> <p>Conditions of consent will be imposed to ensure that the construction of the access track to the proposed second dwelling meets the requirements of the NSW Rural Fire Service 'Planning for Bushfire Protection' 2019.</p>
6.4 On site effluent disposal	<p>A geotechnical report was submitted as part of the development application demonstrating that the land has capability for an on-site sewage management system for the proposed second dwelling.</p>
6.5 Water supply requirements	<p>The DCP requires 15,000L of drinking water per bedroom, plus 20,000L for firefighting purposes. For this proposal, a total of 65,000L is required. Conditions of consent will be imposed reflecting this minimum requirement, as well as the rainwater tank requirements in accordance with Planning for Bushfire Protection 2019.</p>
6.6 Building form and design	<p>The proposed building material for the dwelling and sheds is Colorbond. This is considered to be sympathetic to the rural locality. Given the distance of the dwelling from Sunny Corner Road, the dwelling is not likely to be highly visible or impact on the visual amenity of the locality and is adequately screened by existing vegetation adjacent to Sunny Corner Road. The height of the building is considered to relate to the topography of the land.</p>
6.11 Development on land adjoining land owned or operated by Forests NSW – Special provisions	<p>It has been demonstrated that a safe, all weather access road can be provided that does not incorporate the use of forestry lands.</p> <p>An electrical plan has been provided as part of the development application which demonstrates that the infrastructure will not impact on existing forestry operations. This is provided at <b>Attachment 5</b>.</p>

## Chapter 9 – Environmental considerations

Standard	Comment
9.3 Riparian land and waterways	<p>The land is identified on DCP Map No. 30 – Riparian Land and Waterways as having high and moderately high groundwater sensitivity.</p> <p>It is not considered that the proposed development will affect ground water. The proposed dwelling and associated onsite sewage management system is sited in excess of 40m from identified watercourses and overland flow paths to avoid potential adverse impacts on located on the site.</p>
9.4 Biodiversity	<p>The vegetated sections of the land are identified as moderate biodiversity sensitivity. The proposed development is sited to avoid these areas, and minimal vegetation is required to be thinned to comply with the requirements of the NSW Rural Fire Service Asset Protection Zones. The biodiversity and ecological processes are considered to be appropriately protected.</p>



9.5 Groundwater	The proposed development is not likely to have an adverse impact on groundwater. Minimal earthworks are required to level the site for the concrete slab which are unlikely to disturb groundwater sources.
9.7 Bushfire prone land	The land is identified as bushfire prone. As the proposed site location is more than 200m from a public road, the application was referred to the NSW Rural Fire Service in accordance with Section 4.14 of the <i>Environmental Planning and Assessment Act 1979</i> . BAL29 was determined to be applicable to the proposed development, and upgrades to the fire safety measures for the existing dwelling are recommended. The conditions recommended by the NSW RFS will be imposed on the consent.
9.9 Sustainable building design and energy efficiency	A BASIX certificate was submitted as part of the development application demonstrating compliance with this part. The proposal is considered to utilise the principles of solar passive design, and the applicant has indicated that they intend for the building to be almost wholly reliant on solar electricity generation.

## Public Consultation

The application was not required to be notified in accordance with the Community Participation Plan 2019.

## Agency Referrals

### NSW Rural Fire Service

Given the proposed site location is more than 200m from a public road, advice was sought from the NSW Rural Fire Service regarding the development application in accordance with Section 4.14 of the *Environmental Planning and Assessment Act 1979*, as amended. Recommended conditions of consent were provided relating to asset protection zones for the existing and proposed dwellings, construction standards for the new dwelling, property access and water and utility services. These will be imposed on any consent.

### Forestry Corporation

The application was referred to Forestry Corporation as an interested stakeholder due to the requested variation to the 150m setback specified in Chapter 6.2.3.

The advice received from Forestry Corporation is provided at **Attachment 6** and reproduced below:

*The proposed development is adjacent to Sunny Corner State forest, which is part of Forestry Corporation's commercial plantation resource. Although the section of Sunny Corner State forest adjacent to the proposed development is currently non-productive native forest, Forestry Corporation conduct a variety of management activities, including:*

- *Hazard reduction burning for asset protection purposes.*
- *Application of herbicide and pesticides.*

*In addition, the following activities are also permissible in the forests adjacent to the development area:*

- *Recreational activities such as car rallies, 4-wheel driving, motorbike riding, hunting.*
- *Firewood collection.*

*Forest management activities can be very intensive and may lead to land use conflict when inappropriate development is allowed to encroach on the State forest boundary.*

*To reduce the potential for conflict between the existing land use and the proposed development, Forestry Corporation requests the information within this submission is considered when determining this Development Application.*

*We note this Development Application proposes a dwelling with 30 metres of Sunny Corner State forest and contravenes Bathurst Regional Council's Development Control Plan which requires a setback of 150 metres from the boundary of State forest.*

Given the physical and environmental constraints of the subject site and the historical non-disturbance of the adjoining land parcel within Forestry Corporation ownership despite it forming part of the Sunny Corner State Forest, it is considered that the variation to the development standard can be supported in this instance.

## **Other matters**

### Section 7.11 Plans

The proposal will be subject to conditions requiring contributions under Council's adopted Section 7.11 Plans for Community Facilities and Services (\$6,890.50) and Rural Roads (\$6,156.40)

## **CONCLUSION:**

The proposed second rural dwelling at 1268 Sunny Corner Road complies with most of the planning controls applicable to the subject land and proposed development. A submission was received from Forestry Corporation regarding the proposed development and the proposed variation to the setback to Forestry Corporation owned land adjoining. The merits of the proposed development were weighed against the submission, and it is considered that on balance, the proposed development can be supported.

## **FINANCIAL IMPLICATIONS:**

N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 4: Sustainable and balanced growth.**

Strategy 4.6      Plan for, assess and regulate development activity.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them

understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Site Location and Aerial Photo [9.2.5.1 - 1 page]
2. Site plan [9.2.5.2 - 2 pages]
3. Development Plans [9.2.5.3 - 4 pages]
4. DCP Variation Request [9.2.5.4 - 4 pages]
5. Electrical supply route [9.2.5.5 - 1 page]
6. Forestry Corporation Submission [9.2.5.6 - 2 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-333**

**MOVED: Cr B Fry   SECONDED: Cr M Hogan**

## **RESOLVED:**

That Council:

- a. as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023/220, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended;
- b. notify those that made submissions of its decision; and
- c. call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

## **The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

Against the Motion - Nil

Absent - Cr K Burke

Abstain - Nil

## 9.2.6 Bathurst Development Control Plan 2014 - Amendment - Aboriginal Heritage

**File No:** 20.00372

### RECOMMENDATION:

That Council:

- (a) adopt the Bathurst Regional Development Control Plan amendments as outlined in this report;
  - (b) notify those who lodged submissions of its decision;
  - (c) give public notice of Council's decision in accordance with the requirements of the *Environmental Planning and Assessment Act 1979*, and
  - (d) call a division.
- 

### SUMMARY:

Council prepared a draft amendment to the Bathurst Regional Development Control Plan 2014 (DCP 2014) to update the existing Aboriginal Heritage controls, provided at **attachment 1**.

The proposed amendments will embed current legislative requirements with respect to Aboriginal heritage assessment into the DCP and to better protect the Aboriginal cultural heritage of the region, Wiradjuri habitation that predated Bathurst, the first European inland settlement. The amendment will remove outdated requirements currently in the DCP 2014, link the sensitivity mapping from the *Bathurst Regional Aboriginal Heritage Study 2016* to the DCP 2014, and provide further clarity in relation to development application requirements.

The draft amendment (**attachment 2**) was exhibited from 4 September 2023 to 3 October 2023. One submission was received. A workshop of Council staff was conducted.

The proposed amendments do not introduce any new controls, terminology or practices that are not already included in the *NSW National Parks & Wildlife Act 1974*, the *Heritage Act 1977* or the *Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW*. There is no new DCP map in relation to this amendment.

It is recommended the draft amendment be adopted with minor changes detailed in this report.

### **Summary of Attachments**

Attachment No.	Description
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1	Current Adopted DCP – Chapter 10.10 – Aboriginal Heritage
2	As Exhibited – Draft Amendment – Aboriginal Heritage
3	Public Submissions (1).
4	Post-Exhibition – Draft Amendment – Aboriginal Heritage

## REPORT:

### **Background Information**

The intention of the proposed amendment is to assist in protecting Aboriginal Heritage, and to provide further clarity for development application requirements.

Council engaged consultants, Archaeological and Heritage Management Solutions (AHMS), to complete an Aboriginal Heritage study for the Bathurst Regional LGA including the East Kelso residential expansion area. The *Bathurst Regional Aboriginal Heritage Study* was completed in 2016 and the publicly accessible version is available on Council's website:

<https://www.bathurst.nsw.gov.au/Council/Future-Plans-Budget/Public-Documents/Aboriginal-Heritage-Study>

The abovementioned study is now referred to as the Study within this report.

Detailed mapping produced for the Study was provided to Council.

Part of this mapping includes an archaeological sensitivity map which categorises all land in the Bathurst Regional LGA into low to very high potential of encountering Aboriginal archaeology. The Study that is on Council's website includes a publicly accessible version of this sensitivity map however it is acknowledged that the map is on a single A4 page rendering it difficult to discern fine detail on specific lots.

The publicly accessible version of the Study also does not include the locations of identified Aboriginal objects or places. Heritage NSW has a database called the Aboriginal Heritage Information Management System (AHIMS) through which Aboriginal objects and places can be registered and recorded. Council and any member of the public is able to run a basic search on any property to quickly produce a report that identifies whether or not there are currently any identified Aboriginal objects or places on or near the land that should be considered for any development.

In addition to the Study on Council's website, the DCP 2014 contains development controls in relation to Aboriginal Heritage. The controls in their current form can be viewed in **attachment 1**.

Despite these Aboriginal heritage assessment tools being available, there have been instances in recent years where applicants, developers and landholders have been unaware of the likelihood of their land containing Aboriginal archaeology and have been unaware of identified Aboriginal objects on or near their properties that must be considered as part of their proposed development. This has led to delays in assessment, and on occasion, applicants have perceived the request for Aboriginal Heritage related reports 'surprising'.

It is acknowledged that there is no clear link in the current DCP 2014 to the archaeological sensitivity map from the Study, meaning that many members of the public may not be aware of its existence. In addition to this, the current development controls in

relation to Aboriginal Heritage are out of date, brief, and are not comprehensively informative of the Aboriginal Heritage assessment process in its entirety.

Amending the DCP 2014 as proposed will provide a necessary link to the Study, will provide greater clarity for applicants and landholders, and, vitally, will assist in protecting Aboriginal Heritage.

### **Exhibited draft DCP Amendment**

The draft DCP amendment as exhibited is provided at **attachment 2**. The changes are summarised below:

- Inserts an acknowledgement that the land to which the DCP 2014 relates is Wiradjuri Country.
- Updates the existing Chapter 10.9.1 for 'Archaeological Permits' to specifically relate to 'European Relics and Unexpected Finds' given that Chapter 10.9 generally relates to European heritage.
- Removes the outdated requirement for an 'Aboriginal Site and Foot Survey'.
- Inserts Aboriginal Cultural Heritage context for Bathurst.
- Lists key legislation and guidelines as they relate to Aboriginal Heritage.
- Includes a reference to the archaeological sensitivity mapping in the *Bathurst Regional Aboriginal Heritage Study* to encourage the siting of development away from areas with higher probability of disturbing archaeological materials.
- Provides definitions for what constitutes an Aboriginal object or place.
- Explains reports Council may require for Development Applications, including the Aboriginal Due Diligence assessment and Aboriginal Cultural Heritage Assessments.
- Outlines activities that may be considered exempt from requiring Aboriginal heritage assessment.

There is no new DCP map proposed.

### **Public Exhibition**

Under delegated authority, the draft amendment was exhibited from 4 September 2023 to 3 October 2023. In addition to standard public exhibition requirements, the Local Aboriginal Land Council (LALC) and the Wiradjuri Traditional Owners Central West Aboriginal Corporation (WTOCWAC) were separately notified of the proposed amendments. A letter to these groups invited a meeting to be arranged with the intent of discussing the proposed amendments if they so wished to do so. No such meeting was requested from either group.

An internal workshop was held to inform key Council staff of the proposed amendment on 28 September 2023. Feedback and comments were invited in relation to the operational changes that would occur as a result of the proposed amendment. No objections were made to the proposed amendment.

One public (1) submission was received during the exhibition timeframe. A copy of the submission made is provided in **attachment 3**.

A submission hearing under the *Community Participation Plan 2019* was not held given that the submission received was not an objection, rather, it proposed corrections and requested clarification.

A summary of the submission and response to the issues raised is provided below.

### **Submission summary**

Ref No.	Name	Summary of submission
1	Yanhadarrambal WTOCWAC	(a) The need for an emphasis on intangible heritage (b) Corrections to the wording in the Aboriginal Cultural Context section (c) Questioned what an 'appropriate management plan' is in relation to when Aboriginal archaeology is unexpectedly found

#### **(a) The need for an emphasis on intangible heritage**

**Comment:** The WTOCWAC were concerned that the proposed amendment in its current form and the listed legislation within it does not include any reference to intangible Aboriginal cultural heritage values.

Intangible Aboriginal cultural values are non-physical aspects of Aboriginal culture and can include oral stories, songlines, customs and ceremonial activities. Intangible values are important parts of Aboriginal culture that cannot be easily identified as being associated with any given area without being part of an Aboriginal cultural group and/or holding certain cultural knowledges.

The DCP amendment as exhibited included a description of what Aboriginal objects and places are defined as in the *NSW National Parks and Wildlife Act 1974*:

Aboriginal objects and places of heritage significance, whether identified in heritage register schedules or not, provide evidence relating to Aboriginal habitation or use of an area and are of special cultural significance to Aboriginal people because of spiritual, ceremonial, historic, social or educational values associated with the object or place.

The underscored values are consistent with the definition of intangible values. Notwithstanding this, it is acknowledged that the amendment did not include the specific word 'intangible' in the exhibited version. Likewise, the *NSW National Parks and Wildlife Act 1974*, through which the majority of Aboriginal heritage protection legislation is derived, and the *Heritage Act 1977*, do not include the specific word 'intangible' heritage values.

With respect to the *Heritage Act 1977*, the protection and listing of heritage items for their associated local and/or state significance must be assessed by Heritage NSW. Typically, heritage items are built forms such as buildings, monuments or ruins, but can also be moveable heritage such as museum collections, and can be natural heritage such as significant landforms.

Heritage NSW requires that an item of local or state significance must meet at least two of the following:

- (1) an item is important in the course, or pattern, of NSW's cultural or natural history
- (2) an item has strong or special association with the life or works of a person, or group of persons, of importance in NSW's cultural or natural history
- (3) an item is important in demonstrating aesthetic characteristics and/or a high degree of creative or technical achievement in NSW
- (4) an item has strong or special association with a particular community or cultural group in NSW for social, cultural or spiritual reasons

- (5) an item has potential to yield information that will contribute to an understanding of NSW's cultural or natural history
- (6) an item possesses uncommon, rare or endangered aspects of NSW's cultural or natural history
- (7) an item is important in demonstrating the principal characteristics of a class of NSW's cultural or natural places, or cultural or natural environments.

All heritage items listed in Schedule 5 of the LEP 2014 have met at least two of the above criteria. By way of example, Windradyne's Grave (I199) is an item listed for both its local and state significance. The State Heritage Inventory offers the following statement of significance:

The site of Windradyne's Grave is a site of State significance. Windradyne was a warrior of the Wiradjuri people and a leader during the frontier war period. During the frontier war his family was massacred and he declared war on the settlers. He was given a traditional burial with all his weapons and his grave was marked with carved trees and it is recognised to by the Bathurst Historical society when in 1955 they erected a plaque in Windradyne's honour and is revered as special Wiradjuri warrior by the Wiradjuri people today, as well as being representative of cultural contact with the relationship between Windradyne and the Suttor family settlers of Bathurst. Windradyne was buried with some of his weapons.

Whilst the grave itself is not of particular aesthetic merit, the site is significant for both its tangible (burial site) and intangible cultural significance (story of Windradyne) that warrants its protection, heritage listing and valuing as not only a location of local significance, but of state significance as well.

In this sense, tangible and intangible values are taken into consideration for the listing and protection of heritage, whether or not the heritage item is pre- or post-colonial, under the *Heritage Act 1977*. Intangible values are therefore a consideration.

Likewise, whilst it is true that the *NSW National Parks and Wildlife Act 1974* does not include the specific word 'intangible' in the legislation, the Act refers to the *Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW* (Due Diligence Code) as the method by which an Aboriginal Due Diligence assessment must be undertaken. The Due Diligence Code includes the word 'intangible' twice. In section 1, the word 'intangible' is used in the contextual information of Aboriginal people and their cultural heritage:

Aboriginal cultural heritage consists of places and items that are of significance to Aboriginal people because of their traditions, observances, customs, beliefs and history. It is evidence of the lives of Aboriginal people right up to the present. Aboriginal cultural heritage is dynamic and may comprise tangible or intangible elements. As such, it includes things made and used in earlier times, such as stone tools, art sites and ceremonial or burial grounds, as well as more recent evidence such as old mission buildings, massacre sites and cemeteries. Aboriginal cultural heritage is also represented in documents and in the memories, stories and associations of Aboriginal people.

In Section 11.2 of the Due Diligence Code, the word 'intangible' is used in relation to Aboriginal Places which can be declared and protected for both their tangible and intangible values. In the planning context, intangible values can be associated with an Aboriginal object or place, however Aboriginal places are more likely to have intangible values associated with them.

An Aboriginal place is any place declared by the Minister for Environment & Heritage under section 84 of the *NSW National Parks & Wildlife Act 1974* to be an Aboriginal place. Currently there are no Aboriginal places in the Bathurst Regional LGA that have been



formally declared, noting that the Section 10 Aboriginal heritage protection that has been placed over part of Mount Panorama Wahluu was declared under separate Federal legislation, the *Aboriginal and Torres Strait Islander Heritage Protection Act 1984*.

Whilst there are no declared Aboriginal places in the Bathurst Regional LGA, that is not to say that there are no Aboriginal places with cultural heritage significance within the LGA. Aboriginal people who know about places with intangible cultural significance have a right to, or to not, register those places (through AHIMS). The same can be said for Aboriginal objects. There may be special reasons why Aboriginal people do not want to make Aboriginal objects or places known. For example, only those of a particular gender may be allowed to know the location or meaning of an object or place due to cultural customs. The specific whereabouts of many Aboriginal objects and places have also been lost due to colonisation.

Given that there are Aboriginal objects and places that are not registered on available record keeping systems, and that there are an indefinite number of Aboriginal objects or places not previously identified as part of a study, investigating Aboriginal heritage is an integral part of planning development and assessing development applications. Tangible and intangible heritage values must be taken into account, regardless of whether Aboriginal objects or places are known to be registered.

The submission maker raised that, in his opinion, the DCP amendment as exhibited and the legislation listed within it, being the *NSW National Parks & Wildlife Act 1974* and the *Heritage Act 1977*, did not include any mention of intangible values and that the *Aboriginal and Torres Strait Islander Heritage Protection Act 1984* (ATSHIPA 1984) be incorporated into the amendment to address the perceived lacking of intangible Aboriginal cultural heritage values. As established by the above discussion, the listed legislation does consider intangible values as part of the assessment of heritage significance.

Furthermore, ATSHIPA 1984 is not planning legislation. It provides powers to Ministers to declare the preservation and protection of areas or objects of Aboriginal significance. The legislation is not relevant for the assessment of Development Applications though the option for an individual or group to initiate a Section 10 application would remain available regardless of the determination of any Development Application.

In order to be very clear that intangible Aboriginal cultural values must be considered as part of Aboriginal heritage assessment, the DCP amendment as exhibited is proposed to be amended as per the following.

#### **Chapter 10.10.2 – Definitions**

The definition of an Aboriginal place as exhibited:

An **Aboriginal place** is any place declared by the Minister for Environment & Heritage under section 84 of the *NSW National Parks & Wildlife Act 1974* to be an Aboriginal place. Aboriginal places are protected by the *NSW National Parks & Wildlife Act 1974*. It is an offence to disturb or destroy places without first obtaining an (AHIP) from Heritage NSW.

Recommended amended definition:

An Aboriginal place is any place declared by the Minister for Environment & Heritage under section 84 of the *NSW National Parks & Wildlife Act 1974* to be an Aboriginal place. An Aboriginal place may associate intangible Aboriginal cultural values with the land, such as oral stories, songlines, customs and ceremonies. Aboriginal places are protected by the *NSW National Parks & Wildlife Act 1974*. It is an offence to disturb or destroy places without first obtaining an (AHIP) from Heritage NSW.

### Chapter 10.10.5 - Aboriginal Heritage Due Diligence Assessment

It is also recommended that an additional note be added under how the requirement for an Aboriginal Heritage Due Diligence Assessment is triggered:

**NOTE:** Council reserves the right to request an Aboriginal Heritage Due Diligence Assessment where there is a suspected unidentified Aboriginal object or place with intangible heritage values that could be impacted by the proposed development. An unidentified Aboriginal object or place may be suspected due to the site's characteristics, such as having a high or very high potential of encountering archaeological materials, containing natural landforms such as watercourses or rocky outcrops that are suspected to have formed part of ceremonial or cultural activities, or if the area is known to be of significance in oral Wiradjuri history.

The intention of this note is to allow flexibility around the parameters by which Council can request an Aboriginal Heritage Due Diligence Assessment. In cases where intangible heritage values are suspected, it should be recommended that the report be prepared in consultation with local Aboriginal groups.

(b) Corrections to the wording in the Aboriginal Cultural Context section

(c)

**Comment:** The submission maker suggested corrections for the wording of the Aboriginal Cultural Context section. The specific paragraphs are proposed to be amended as per the following.

### Chapter 10.10.3 – Aboriginal Cultural Context

As exhibited:

The Wiradjuri people are the people of three rivers – the Wambuul (Macquarie), the Calare (Lachlan) and the Murrumbidgee. The Bathurst Wiradjuri are the most easterly grouping of the Wiradjuri nation.

Recommended amendment:

The Wiradjuri people are the people of three rivers – Wambuul (Macquarie), Galari (Lachlan) and Marrambidya (Murrumbidgee). The Bathurst Wiradjuri are the most easterly grouping of the Wiradjuri nation. Wiradjuri people never ceded or sold their land and remain sovereign custodians of Wiradjuri Ngurambang (Wiradjuri Country).

As exhibited:

One of the Wiradjuri clan leaders, Windradyne, known to settlers as 'Saturday', led attacks against settlers at Millah Murrrah, Warren Gunyah and the Mill Post, north of Bathurst, in May 1824. These attacks are known as the 'Bathurst Wars'.

Recommended amendment:

One of the Wiradjuri clan leaders, Windradyne, known to settlers as 'Saturday', led giban (payback) attacks against settlers at Millah Murrrah, Warren Gunyah and the Mill Post, north of Bathurst, in May 1824. These attacks are known as the 'Bathurst Wars', and are known by the Wiradjuri as their 'Homeland Wars'.

As exhibited:

The settlers responded with violence, rapidly escalating the conflict through random killings of Wiradjuri people.

Recommended amendment:

The settlers responded with violence, rapidly escalating the conflict through random illegal killings of Wiradjuri people.

As exhibited:

The *Sydney Gazette* described the conflict as ‘an exterminating war’ (14 October 1824). Throughout October and November, the Wiradjuri gradually surrendered to the Bathurst settlement in groups of up to sixty. Martial law was repealed on 11 December 1824.

Recommended amendment:

The *Sydney Gazette* described the conflict as ‘an exterminating war’ (14 October 1824). Throughout October and November, those of the Wiradjuri who were not murdered or dispersed by vigilantism and the wanton violence of the colonisers were forced to surrender to the Bathurst settlement. Martial law was repealed on 11 December 1824.

With respect to the above, it is considered important to appropriately contextualise the Aboriginal history outlined in the DCP 2014 so that the importance of assessing Aboriginal heritage is fully comprehended.

Contextualising heritage in this manner is not unusual in the DCP 2014. Chapter 10.5.2 includes statements of significance for the Bathurst and Kelso Heritage Conservation Areas, Chapter 10.7.3 includes character statements for the Mid-Century Precincts, and Chapter 10.9.2, 10.9.3 and 10.9.4 contextualises the significance of early government settlements, the Milltown cemetery area and the Wattle Flat mining areas respectively. Each of these chapters establish the reasons to value and protect those aspects of Bathurst’s history and heritage. The same treatment of contextualising Bathurst’s Aboriginal history is proposed in the amendment.

Of note, some corrections made by the submission maker include the spelling ‘Wiradyuri’. The usage of ‘Wiradjuri’ is not crossed out or objected to within the submission response. The spelling of ‘Wiradjuri’ vs ‘Wiradyuri’ is an unsettled cultural matter. For the purposes of consistency within the DCP amendment and across Council’s publications, ‘Wiradjuri’ has been the established spelling and as such it will continue to be utilised.

(d) *Appropriate management plans for when Aboriginal archaeology is unexpectedly found*

**Comment:** With reference to Chapter 10.10.8 as exhibited, the submission maker questioned what an appropriate management plan would be in relation to the highlighted paragraph:

In the event that an unexpected find is encountered during the carrying out of the proposed work, all work around the find must stop and an appropriate management plan be put into effect. Council must be contacted and works are not to recommence until approval has been received from Council.

Where an unexpected find is encountered, meaning excavation is carried out and Aboriginal archaeology that was not identified in any previous study is unearthed, work must immediately stop and the archaeology must be investigated by an Archaeologist in consultation with Wiradjuri groups to ascertain the significance of the find in a report called an Aboriginal Cultural Heritage Assessment (ACHA). This would be required given

that risk of harm to a potential Aboriginal object would be imminent i.e., works were underway.

The ACHA would determine what the archaeology is and whether harm is avoidable. For example, the plans may need to be modified to remove the impact to the archaeology. If harm is unavoidable, an Aboriginal Heritage Impact Permit (AHIP) from Heritage NSW is required and must be accompanied by the ACHA.

Whether or not harm to the Aboriginal object can be avoided, the ACHA will include a management plan that dictates the protection measures that need to be in place in order to protect the find when work continues, or to manage its relocation or, if absolutely necessary, its destruction. The contents of the management plan would be different in each individual case, hence the use of the open-ended phrasing.

Where harm to an Aboriginal object or place is proposed or is found to be occurring, the ACHA process requires that Aboriginal groups are consulted with, including the WTOCWAC.

### **Recommended changes to the DCP Amendment**

In addition to the amendments outlined above resulting from the public exhibition process, it is recommended that minor corrections are made to clarify the difference between a site and an Aboriginal site. Aboriginal sites and Aboriginal places are synonymously used in the amendment as exhibited, however this caused some confusion. The proposed corrections now present that the word 'site' only refers to the land, lot, parcel or area of the proposed development. The use of the word 'site' should no longer be confused with an Aboriginal place.

The post-exhibition DCP amendment recommended for adoption is provided at **attachment 4**.

## **CONCLUSION:**

The intention of the proposed amendment is to assist in protecting Aboriginal Heritage, and to provide further clarity for development application requirements. A range of minor amendments are recommended as a result of the public exhibition process. It is considered that there are no environmental planning grounds to prevent the DCP amendment from proceeding therefore, it is recommended that Council adopt the amendment to the *Bathurst Regional Development Control Plan 2014* as outlined in the report.

## **FINANCIAL IMPLICATIONS:**

N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

- |              |   |
|--------------|---|
| Strategy 1.1 | Respect, protect and promote the region's Indigenous heritage assets. |
| Strategy 1.3 | Enhance the cultural vitality of the region.                          |

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

1. Current Adopted DCP - Chapter 10.10 [9.2.6.1 - 1 page]
2. As Exhibited - Draft Amendment [9.2.6.2 - 7 pages]
3. Public Submission [9.2.6.3 - 3 pages]
4. Post Exhibition - Draft Amendment [9.2.6.4 - 8 pages]

### **MINUTE**

**RESOLUTION NUMBER: ORD2023-334**

**MOVED: Cr A Smith SECONDED: Cr R Taylor**

### **RESOLVED:**

That Council:

- a. adopt the Bathurst Regional Development Control Plan amendments as outlined in this report;
- b. notify those who lodged submissions of its decision;
- c. give public notice of Council's decision in accordance with the requirements of the *Environmental Planning and Assessment Act 1979*, and
- d. call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

### **The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

Against the Motion - Nil

Absent - Cr K Burke

Abstain - Nil

## 9.2.7 Naming of Public Roads – Keightley Avenue and Roberts Close

**File No:** 20.00024/10

### RECOMMENDATION:

That Council:

- (a) give notice of its intention to adopt the names Keightley Avenue and Roberts Close for the new roads created by the subdivision of Lot 1126, DP 1215618 off Richardson Street and Governors Parade, Windradyne; and
- (b) direct the General Manager to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.

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### REPORT:

On 28 April 2021 Council approved a Development Application for a 205 lot residential subdivision off Richardson Street and Governors Parade in the suburb of Windradyne. The subdivision includes six new roads as well as the extension of Richardson Street and Governors Parade.

See location plan and aerial at **attachment 1** and annotated plan of subdivision at **attachment 2**).

Council at its Ordinary Meeting held 18 October 2023 adopted the names Astley Close and McMillan Avenue, amongst others, for the subdivision. The names Astley Close and McMillan Avenue were rejected by the Geographic Names Board (GNB) because of their similarity to existing road names in the Bathurst Regional LGA (Apsley and McGillan respectively).

The following names have therefore been chosen to replace to two names rejected by the GNB.

Name	Suffix	Significance
Keightley	Avenue	<p><b>Caroline Keightley</b> <b>Born: 1840</b> <b>Died: 1898</b></p> <p>On her death in December 1898, newspapers across Australia remembered Caroline Keightley, the “Heroine of Rockley”, and the dramatic story of her dash on the night of 24 October 1863 to ransom her husband from bushrangers holding him on their Dunn’s Plains property. While the facts of the story vary with the telling, all agree that the Ben Hall gang threatened a revenge killing of Henry Keightley for the shooting of one of their fellow</p>

		<p>bushrangers. Caroline pleaded for his life and a bargain was struck that Henry would be spared for a £500 ransom. With a noon deadline to meet, she raced to Blackdown near Kelso to seek the help of her father, Henry Rotton. The ransom was duly raised with a 4 am visit to Bathurst's Commercial Bank and Henry's life was spared. For Caroline, life was never again quite the same. Rolf Boldrewood wrote her into his classic, <i>Robbery Under Arms</i>, and for a time Caroline took to the stage starring in a drama, <i>Bail Up</i>, re-enacting her midnight race to save her husband.</p> <p>Source: <i>The Pillars of Bathurst</i></p>
<b>Roberts</b>	<b>Close</b>	<p><b>Mary Ann Roberts</b>  <b>Born: 1792</b>  <b>Died: 1868</b></p> <p>Mary Ann Roberts was the first colonial wife and mother to live in the Bathurst Settlement. With her three small children, she arrived in late 1816 on the completion of the family's house, the first built in the Settlement. She was at the time the only woman living among the men employed building the settlement. Mary Ann's partner and father of her children was Richard Lewis, the Settlement's Superintendent. (They married in 1825.) In February 1817, Mary Ann Roberts gave birth to Louisa, the first colonial child born in inland Australia. The basic details of her life after arrival in Bathurst are not difficult to track. Widowed, she remarried in 1829, was the mother of six children born in the Bathurst area and became a woman of property. However, an enduring question remains – who was Mary Ann Roberts? Colonial records indicate she was born in the colony in 1792, but there is no record of her parentage. There are claimants offered by family historians linking her to their own convict ancestry, together with a theory her mother was Aboriginal and another that she was Jane Roberts, a convict on the transport Mary Ann. But, all lack credible evidence.</p> <p>Source: <i>The Pillars of Bathurst</i></p>

## CONCLUSION:

The above names comply with Bathurst Regional Council's *Guidelines for the Naming of Roads*.

## FINANCIAL IMPLICATIONS:

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

Strategy 1.2      Protect, enhance and promote the region's Non-Indigenous heritage assets and character.

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.1      Facilitate development in the region that considers the current and future needs of our community.

Strategy 4.2      Provide safe and efficient road, cycleway and pathway networks to improve accessibility.

Strategy 4.3      Ensure services, facilities and infrastructure meet the changing needs of our region.

Strategy 4.6      Plan for, assess and regulate development activity.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

Strategy 6.5      Be open and fair in our decisions and our dealings with people.

## **COMMUNITY ENGAGEMENT:**

02 **Consult** - to obtain public feedback on alternatives and/or decisions

## **ATTACHMENTS:**

1.      Location plan [9.2.7.1 - 2 pages]
2.      Annotated Plan of Subdivision [9.2.7.2 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-335**

**MOVED: Cr M Hogan    SECONDED: Cr R Taylor**

## **RESOLVED:**

That Council:

- a. give notice of its intention to adopt the names Keightley Avenue and Roberts Close for the new roads created by the subdivision of Lot 1126, DP 1215618 off Richardson Street and Governors Parade, Windradyne; and
- b. direct the General Manager to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.



## 9.3 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 9.3.1 Annual Financial Statements 2023

File No: 16.00055

#### RECOMMENDATION:

That the information be noted.

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#### REPORT:





Council's Auditors, the Audit Office of NSW, have completed their audit of Bathurst Regional Council's Financial Statements for the year ended 30 June 2023.

In accordance with Section 418 (3) the audited Financial Statements and the Auditor's Reports for the year ending 30 June 2023 are presented to Council, at attachment 1.

In accordance with Section 420 of the Local Government Act, the public are invited to make submissions on the Audited Financial Statements until 4 pm on Friday, 24 November 2023.

#### FINANCIAL STATEMENTS SUMMARY

##### 1. Income Statement

	2023	2022	Variance
	\$m	\$m	%
Rates and annual charges revenue	53.0	51.0	 3.9
Grants and contributions revenue	36.1	34.0	 6.2
Operating result from continuing operations	(0.5)	6.2	 108.1
Net operating result before capital grants and contributions	(18.2)	(12.0)	 51.7

Rates and annual charges revenue (\$53.0 million) increased by \$2.0 million (3.9 per cent) in 2022–23, primarily due to rate peg increase of 2.5 per cent.

Grants and contributions revenue (\$36.1 million) increased by \$2.1 million (6.2 per cent) in 2022–23 due to:

- receiving \$6.3 million in funding for water harvesting under Safe and Secure Water Program
- receiving 96 per cent of the financial assistance grants for 2023-24 in advance (73 per cent in 2021-22)

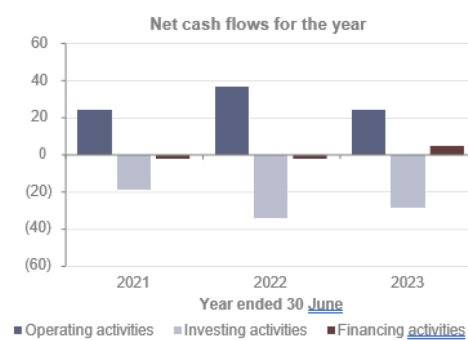
The Council's operating result from continuing operations (\$0.5 million deficit including depreciation, amortisation and impairment expense of \$34.7 million) was \$6.7 million lower than the 2021–22 result.

The net operating result before capital grants and contributions (\$18.2 million) was \$6.2 million higher than the 2021–22 result. Council spent significant funds on infrastructure repairs (primarily roads) during the year due to heavy rains and flood damage.

## 2. Statement of Cash Flows

Cash flows for materials and services increased due to the need for flood remediation works.

Council drew down \$11.0 million in new borrowings during the 2022-23 financial year for the construction of the Winburndale Dam Safety Upgrade, Carrington Park Grandstand Extension, and road constructions.



## 3. Statement of Financial Position

### 3.1 Cash and investments

Cash and investments	2023	2022	Commentary
	\$m	\$m	
<b>Total cash, cash equivalents and investments</b>	<b>98.5</b>	<b>106.0</b>	Externally restricted balances comprise mainly of contract liabilities, unexpended grant funds developer contributions, water and sewer funds.
Restricted and allocated cash, cash equivalents and investments:			
• External restrictions	98.4	96.5	Internal allocations are determined by council policies or decisions, which are subject to change.
• Internal allocations	--	9.4	

### 3.2 Debt

At 30 June 2023, Council had:

- \$39.9 million in secured loans (\$34.4 million in 2021-22)
- \$650,000 in approved overdraft facility with nil drawn down
- \$115,000 in credit card facility with nil used.

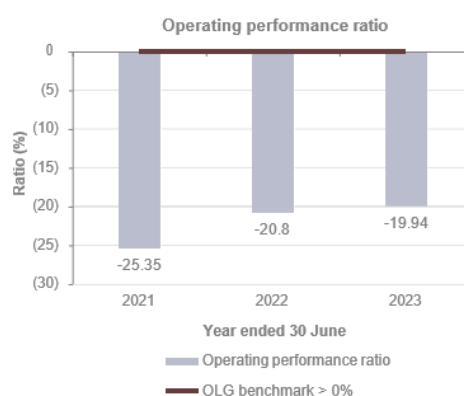
## 4. Performance

The following provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

### 4.1 Operating performance ratio

Council's result is consistently below the benchmark due to reliance on land sales as source of general fund revenue. Gains on asset sales are excluded from the numerator of this measure.

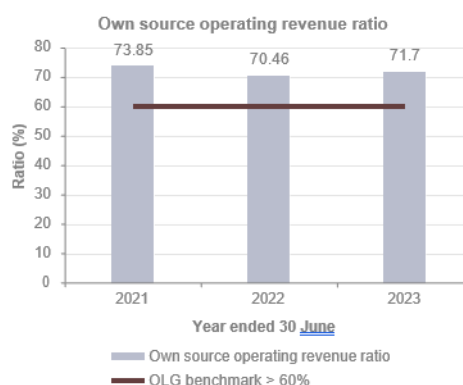
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



### 4.2 Own source operating revenue ratio

The Council continues to exceed the benchmark.

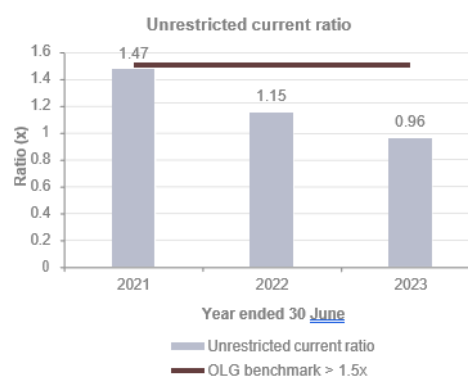
The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.



### 4.3 Unrestricted current ratio

The Council did not meet the benchmark for the current reporting period.

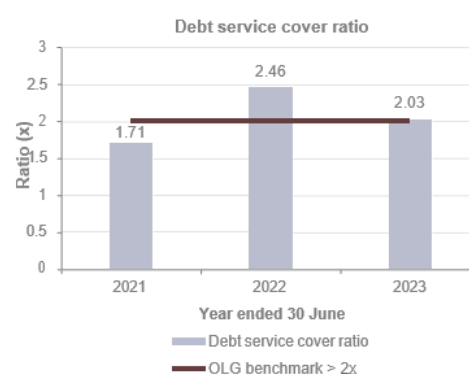
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



### 4.4 Debt service cover ratio

The Council has met the benchmark for the current reporting period.

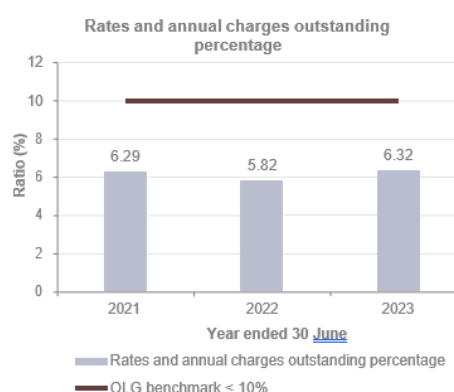
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



### 4.5 Rates and annual charges outstanding percentage

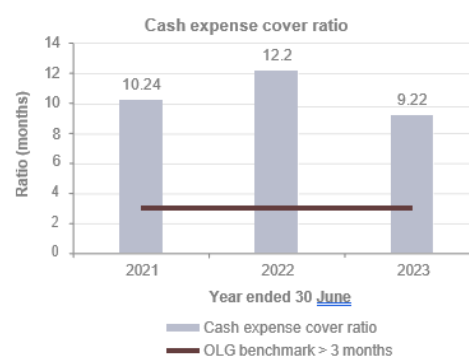
Council has continued to effectively manage its debt recovery, maintaining a ratio which is well below the benchmark for regional councils.

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.



### 4.6 Cash expense cover ratio

The Council continued to exceed the benchmark. This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



## 5. Infrastructure, property, plant and equipment renewals

Council renewed \$9.4 million of infrastructure, property, plant and equipment during the 2022-23 financial year. This was mainly spent on plant and equipment at \$3.7 million, bulk earthworks at \$1.9 million, and roads at \$1.7 million. A further \$32.8 million was spent on new assets.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 6: Community leadership and collaboration.**

- |              |   |
|--------------|---|
| Strategy 6.1 | Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region. |
| Strategy 6.4 | Meet legislative and compliance requirements.   |
| Strategy 6.6 | Manage our money and our assets to be sustainable now and into the future.  |

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

1. BRC Annual Financial Statements 2023 [9.3.1.1 - 109 pages]

### **MINUTE**

**RESOLUTION NUMBER: ORD2023-336**

**MOVED: Cr M Hogan SECONDED: Cr I North**

### **RESOLVED:**

That the information be noted.

### 9.3.2

## Bathurst Regional 2022/23 Annual Report

**File No:** 02.00003-06

### RECOMMENDATION:

That Council endorse the 2022/23 annual report.

---

### REPORT:

The Local Government Act 1993 requires NSW councils to publish an annual report by 30 November each year. Under new requirements in the Integrated Planning and Reporting Guidelines published in September 2021, the annual report must be endorsed by Council.

Council officers have prepared the Annual Report in line with the Integrated Planning and Reporting requirements and the standards set out in Section 428 of the Local Government Act 1993.

Following endorsement by Council, the annual report will be forwarded to the Office of Local Government and published on Council's website.

### FINANCIAL IMPLICATIONS:

Nil

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

#### Objective 6: Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

Strategy 6.5 Be open and fair in our decisions and our dealings with people.

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### ATTACHMENTS:

1. Annual Report 2022-2023 [9.3.2.1 - 45 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-337**

**MOVED: Cr I North SECONDED: Cr M Hogan**

**RESOLVED:**

That Council endorse the 2022/23 annual report.

### 9.3.3 Carryover Works

**File No:** 16.00192

#### **RECOMMENDATION:**

That the items as identified on the lists of Revote works as at 30 June 2023 be approved and the Carryover works be noted, and added to the Operational Plan for 2023/2024.

---

#### **REPORT:**

As Council would be aware, for logistical or resource management purposes, various works for which funding was provided in 2022/2023 Operational Plan remained incomplete or in progress as at 30 June 2023.

Clause 211 of the *Local Government (General) Regulation 2021* (the Regulation) requires Council to formally “Re-vote” into the 2023/2024 Budget any 2022/2023 budget works, services, goods, materials & facilities that haven’t been carried out, provided, started or contracted to be carried out or contracted to be provided as at 30 June 2023. At **attachment 1** is a listing of all Revotes to be adopted into the 2023/2024 Operational Plan, including funding sources.

Clause 211 of the *Local Government (General) Regulation 2021* (the Regulation) allows Council to “Carry Forward” into the 2023/2024 Budget any 2022/2023 budget works, services, goods, materials & facilities that have been started or contracted to be carried out or contracted to be provided as at 30 June 2023, without the need for Council approval. At **attachment 2** for Councillors information is a listing of all Carry Forward items to be adopted into the 2023/2024 Operational Plan, including funding sources.

#### **FINANCIAL IMPLICATIONS:**

Funds voted in the 2022/2023 Operational Plan will be carried over to cover the votes required to complete these projects.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.6      Manage our money and our assets to be sustainable now and into the future.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.



**ATTACHMENTS:**

1. Attachment 1 - Revotes [9.3.3.1 - 1 page]
2. Attachment 2 - Carryovers [9.3.3.2 - 4 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-338**

**MOVED: Cr I North SECONDED: Cr A Smith**

**RESOLVED:**

That the items as identified on the lists of Revote works as at 30 June 2023 be approved and the Carryover works be noted, and added to the Operational Plan for 2023/2024.

### 9.3.4 Quarterly Budget Review Statement September 2023 - Q1 FY2024

**File No:** 11.00040

#### **RECOMMENDATION:**

That the information be noted and budget variations be approved.

---

#### **REPORT:**

##### **Executive Summary**

Overall, Council's financial result and position is sound, albeit that this report only covers the first quarter of the financial year.

The continuing high CPI, at 5.4%, for the year to September 2023 exceeded Council's Rate Peg for the 2024 year of 3.8%. With an award wage increase of 4.5%, plus further cost shifting such as the Emergency Services Levy increase of 13.9% (\$149k), this has had a negative impact on Council's operating performance.

Difficulties in staff recruitment and retention in the current economic environment and difficulty in engaging contractors is delaying project commencement and Council's ability to complete its programs.

At the Council meeting of 16 August 2023, Council resolved to commence a community consultation process for a SRV for the 2024/2025 year. Subsequently at the Council meeting of 20 September, Council resolved to cease the community consultation process immediately and not proceed with an application for a SRV. Council has been reviewing costs and services for many years to reduce costs and/or increase income to address sustainability issues, particularly for the General Fund. Council's remaining options for improving financial sustainability whilst maintaining service levels are extremely limited.

The SRV would have allowed Council to continue with existing service levels, whilst ensuring its long term financial sustainability. Further options to address Council's sustainability issues will continue to be investigated.

##### **Detail**

Projects from Annual Operating Plan:

- George/Lambert Streets roundabout was completed in July 2023
- Construction to commence on William/Keppel Streets roundabout using Black

- Spot grant funding
- Gormans Hill Park opened to the public September 2023 – funded from Everyone Can Play grant
- Tender awarded for Stage 2 Centennial Park upgrade - works include, park seating, picnic shelters, BBQ's garden beds, irrigated lawn areas, tree planting, various playground structures, soft-fall installation and concrete paths

Council has 81 capital projects each over \$50,000 in value in the Revised Budget 2024, totalling \$61m. As at 30 September 2023, 19 are in progress (that is, have funds spent/committed) with \$3.3m spent.

## **Budget Revisions**

### **Income**

Income changes include:

- Decrease in Financial Assistance Grant (FAG) for 2024 matched by an increase in “Transfer from Reserves” of \$7,753,470 meaning a zero net change to the 2024 budget. The FAG for 2024 was received in 2023 and shown in income in that financial year. The funds were transferred to reserve in 2023 for use in this financial year.
- Increased Land Sales of \$5,000,000 from Windy 1100 from \$15 million to \$20 million based on current market data. This movement is matched by a transfer to reserve to fund future land development projects.
- Increase Contributions of \$2,568,532 for Stormwater detention basin in Marsden Lane (adjacent to Laffing Waters Lane), funded by in-kind arrangement from S7.11 with Hewitt Holdings (refer Council meeting 19 July 2023)
- Increase Contributions of \$163,537 to complete/join cycleway from Maxwell Drive to Eleven Mile Drive, Eglinton, funded by in-kind arrangement from S7.11 with Bustin Free Earthworks
- Increase Operating Grants of \$124,800 for Flying Fox Rehabilitation Program;
- Increase Other Revenues by \$180,000 for sale of scrap metal from the Waste Management Centre.

### **Expenditure**

Expenditure changes include:

- Move \$18,950,000 from Capital Real Estate to Capital Roads and Stormwater for the Windy 1100 development to more accurately classify expenditure;
- Increase Capital Stormwater of \$2,568,532 for Stormwater detention basin in Marsden Lane (adjacent to Laffing Waters Lane), funded by in-kind arrangement

from S7.11 with Hewitt Holdings (refer Council meeting 19 July 2023);

- Increase Capital Roads Bridges and Footpaths of \$163,537 to complete/join cycleway from Maxwell Drive to Eleven Mile Drive, Eglinton, funded by in-kind arrangement from S7.11 with Bustin Free Earthworks;
- Increase Materials & Contracts of \$124,800 for Flying Fox Rehabilitation Program;
- Increase Materials & Contracts by \$338,000 various projects within Waste section.

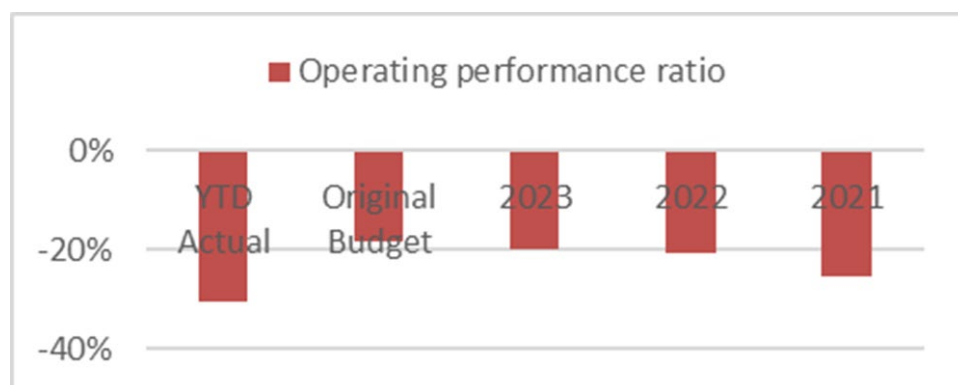
Whilst all budget movements have a net effect of zero on the overall budget, some changes affect operating items and others affect capital items. The net effect of these changes on Council's cash position at end of June 2024 are a decrease of \$9,692,000 from 30 June 2023, mainly due to the \$7,753,470 Financial Assistance Grant that was received in 2023 for 2024, plus \$2,568,532 Stormwater Detention basin funded from Developer Contributions. Council's Unrestricted Cash position is forecast to increase from the Original Budget figure of \$116,000 to \$394,000 as at 30 June 2024.

## **Key Performance Indicators**

### **Operating Performance Ratio**

This ratio measures the extent to which Council is containing operating expenditure within operating revenue. The benchmark, or expected, ratio is greater than 0%.

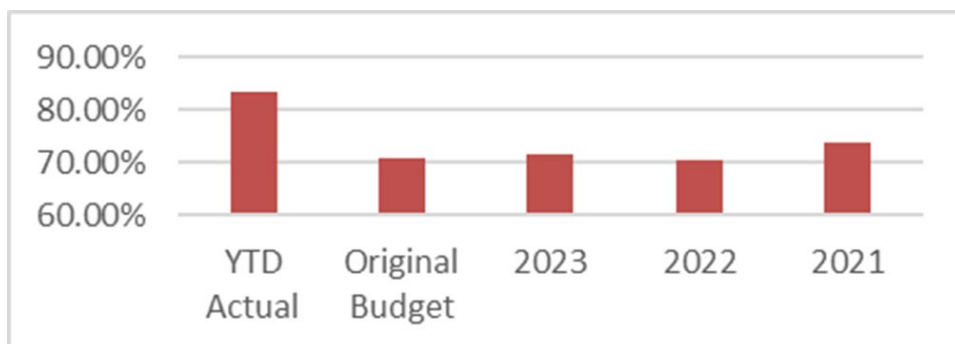
This ratio has been below zero for several years, but has been improving as Council has been reducing expenses and/or increasing income to address sustainability issues. Year to date this ratio is -30.4%, reflecting delays in receipt of income for various grant projects. It is forecast to return to a similar level to last year at -18%.



### **Own Source Operating Revenue Ratio**

This ratio shows the percentage of Council's income that it generates itself - so excludes external funding (like grants) that may not be recurring. The benchmark, or expected, ratio is greater than 60%.

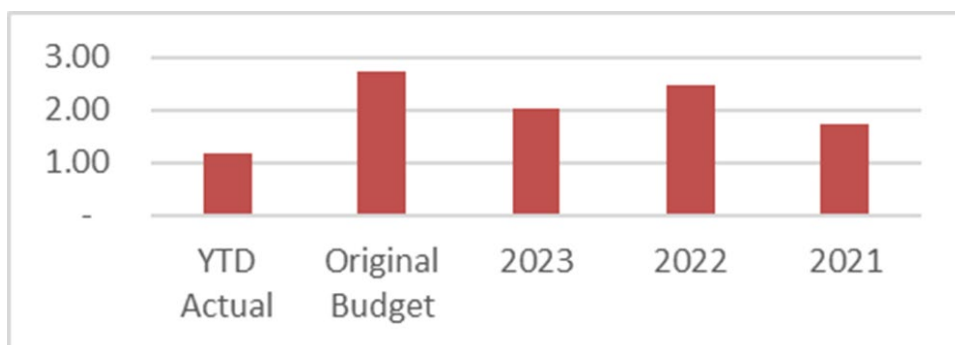
Council has exceeded this ratio for several years, reflecting it's strong revenue base. Year to date this ratio is 83%. It is forecast to drop to a similar level to last year at 71%.



### Debt Service Cover Ratio

This ratio measures the amount of revenue necessary to service annual debt obligations (loan repayments). The benchmark, or expected, ratio is greater than 2.

Council is below benchmark for this ratio YTD, again reflecting delays in receipt of some Government grant income. This ratio is forecast to return to a similar level to last year at 2.73.



### Purpose

Clause 203(1) of the *Local Government (General) Regulation 2021* (the Regulation) requires a council's responsible accounting officer to prepare and submit a Quarterly Budget Review Statement (QBRS) to the governing body of council. The QBRS must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year. It also requires the budget review statement to include a report by the responsible accounting officer as to whether or not they consider the statement indicates council to be in a satisfactory financial position (with regard to its original budget) and if not, to include recommendations for remedial action.

The Division of Local Government has set a prescribed format for the QBRs. The statement is in the same format as the requirements for the new Annual Operational Plan that replaced the Management Plan from 1 July 2012. The QBRs Report shown at **attachment 1** is in the format of a commercial Income and Expenditure Statement as per the Office of Local Government Guidelines.

## **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. QBRs Report Sep 23 [**9.3.4.1** - 19 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-339**

**MOVED: Cr I North    SECONDED: Cr R Taylor**

## **RESOLVED:**

That the information be noted and budget variations be approved.

### 9.3.5 Statement of Investments

File No: 16.00001

#### RECOMMENDATION:

That the information be noted.

#### REPORT:

\$80,650,000 was invested at 31<sup>st</sup> October 2023 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<u>Rating</u>	<u>Balance</u>	<u>Average Return</u>
<b><u>Short Term 1 – 365 Days</u></b> (comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits)			
National Australia Bank Limited	A-1+	15,000,000	4.89%
CBA	A-1+	19,500,000	4.70%
Suncorp	A-1	9,000,000	4.54%
AMP	A2	4,500,000	4.74%
Bank of Queensland Limited	A2	1,500,000	4.97%
Bendigo & Adelaide	A2	3,000,000	3.70%
IMB	A2	1,500,000	5.27%
Maritime, Mining & Power Credit Union Ltd	ADI	4,500,000	5.19%
		<b>58,500,000</b>	<b>4.74%</b>

**Long Term > 365 Days**  
(comprising Commercial Bills, Term Deposits, Debentures and Bonds):

**Floating Rate Term Deposits**

Westpac Coupon Select 2	AA-	1,500,000	4.50%
Westpac Fixed Term deposit	AA-	1,500,000	1.25%
Westpac Green Tailored Deposit	AA-	1,500,000	1.20%
Maritime Mining & Power Credit Union Ltd	ADI	350,000	1.45%
		<b>4,850,000</b>	<b>2.25%</b>

**Floating Rate Notes**

CBA Green (23/12/2026)	AA-	1,500,000	4.55%
National Australia Bank (19/6/2024)	AA-	700,000	5.05%
National Australia Bank 1 (24/8/2026)	AA-	1,200,000	4.55%
National Australia Bank 2 (30/5/2025)	AA-	1,000,000	5.03%
HSBC Sydney (27/9/2024)	AA-	1,500,000	4.97%
HSBC Sydney 1	AA-	1,500,000	5.18%
Westpac	AA-	1,000,000	5.19%

Macquarie Bank 2	A+	1,500,000	4.61%
Macquarie Bank 3	A+	800,000	4.97%
UBS AG Australian	A+	650,000	5.21%
Suncorp Metway Ltd (24/02/2026)	A+	500,000	4.59%
Suncorp Metway Ltd (15/09/2026)	A+	1,550,000	4.61%
Suncorp Metway Ltd (22/8/2025)	A+	500,000	5.07%
Sumitomo Mitsui Banking Corp	A	1,000,000	5.28%
Auswide Bank	BBB+	1,000,000	5.62%
Bendigo & Adelaide Ltd 4	BBB+	900,000	4.65%
Bendigo & Adelaide Ltd 5	BBB+	500,000	5.27%
		<b>17,300,000</b>	<b>4.93%</b>

#### Total Investments

**80,650,000 4.63%**

#### *These funds were held as follows:*

Reserves Total (includes unexpended loan funds)	32,866,547
Grants held for specific purposes	1,512,637
Section 7.11 Funds held for specific purposes	46,238,516
Unrestricted Investments	32,300

#### Total Investments

**\$80,650,000**

#### Total Interest Revenue to 31 October 2023

**\$1,344,151.44 4.63%**

**A Jones**  
Responsible Accounting Officer

### FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

#### Objective 6: Community leadership and collaboration.

- |              |  |
|--------------|--|
| Strategy 6.4 | Meet legislative and compliance requirements.                              |
| Strategy 6.6 | Manage our money and our assets to be sustainable now and into the future. |

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### ATTACHMENTS:

1. 31 October 2023 Investments [9.3.5.1 - 2 pages]



**MINUTE**

**RESOLUTION NUMBER: ORD2023-340**

**MOVED: Cr W Aubin   SECONDED: Cr M Hogan**

**RESOLVED:**

That the information be noted.

### 9.3.6

## Monthly Review - 2023/2027 Delivery Plan and Operational Plan 2023/2024

**File No:** 16.00187

### RECOMMENDATION:

That the information be noted.

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### REPORT:

Bathurst Regional Council has in place the Our Region Our Future Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in the Community Strategic Plan which was adopted by Council on 15 June 2022. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, [www.bathurst.nsw.gov.au/council/plans-policies/community-strategic-plan](http://www.bathurst.nsw.gov.au/council/plans-policies/community-strategic-plan). A listing of the Objectives and Strategies from the Community Strategic Plan can be found within the Plan commencing from page 18.

At **attachment 1** is an update of Council's progress towards achieving the Strategies and Objectives for the 2023-2027 Delivery Plan and the Annual Operational Plan 2023-2024. The Local Government (General) Regulation 2005 has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council.

Fines or penalty notices this month - Refer to **attachment 1**.

### FINANCIAL IMPLICATIONS:

Nil

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### ATTACHMENTS:

1. Oct 23 Operational Plan Review [9.3.6.1 - 67 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-341**

**MOVED: Cr I North SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted.

### **9.3.7 Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community use Subsidy and Mount Panorama Fee Subsidy**

**File No: 18.00004**

#### **RECOMMENDATION:**

That the information be noted and any additional expenditure be voted.

---

#### **REPORT:**

At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 31 October 2023 including a report on annual Rental Subsidies granted by Council.

#### **FINANCIAL IMPLICATIONS:**

Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$ 13,988.00 **
BMEC Community use:	\$ 0.00
Mount Panorama:	\$ 20,928.64

\*\* The above amount includes donations already committed but not yet paid. After allowing for the committed donations the remaining balance is \$7,224.64.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### **ATTACHMENTS:**

1. 356 Council Report Oct 2023 [**9.3.7.1** - 3 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-342**

**MOVED: Cr A Smith SECONDED: Cr M Hogan**

**RESOLVED:**

That the information be noted and any additional expenditure be voted.

### **9.3.8 Bathurst Memorial Entertainment Centre Deductible Gift Recipient Status**

**File No: 21.00060**

#### **RECOMMENDATION:**

That Council:

- (a) Note the 'Bathurst Memorial Entertainment Centre' is endorsed to operate as a deductible gift recipient (DGR);
- (b) Endorse the governing rules for the operation of the 'Bathurst Memorial Entertainment Centre'; and
- (c) Notify the Australian Taxation Office of the adoption of governing rules to progress the application for DGR status for the Bathurst Memorial Entertainment Centre.

---

#### **REPORT:**

Council currently holds Deductible Gift Recipient (DGR) status for the Bathurst Rail Museum and Chifley Home, the National Motor Racing Museum, Bathurst Library and the Bathurst Regional Art Gallery. Organisations endorsed as DGRs are entitled to receive gifts which are deductible from the donor's income tax.

Cultural Organisations that operate Performing Arts are a separate DGR category and must have the following characteristics, which Council has already in operation:

- it is an Australian government agency.
- its principal purpose must be to promote literature, music, a performing art, a visual art, a craft, design, film, video, television, radio, community arts, Indigenous arts or languages, or movable cultural heritage.
- it does not give any of its property, profits or financial surplus to its members, beneficiaries, controllers or owners.
- it maintains a public fund to receive gifts for its principal purpose.
- it agrees to provide information on donations at six monthly intervals.
- it agrees that it will participate in periodic reviews of eligibility.

A separate set of rules based on the principles above is required for BMEC which needs to be endorsed by the Council is shown at **attachment 1**.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

**Objective 4: Sustainable and balanced growth.**

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

Strategy 6.6 Manage our money and our assets to be sustainable now and into the future.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. BATHURST MEMORIAL ENTERTAINMENT CENTRE rules for DGR status [9.3.8.1 - 2 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-343**

**MOVED: Cr R Taylor SECONDED: Cr I North**

**RESOLVED:**

That Council:

- a. Note the 'Bathurst Memorial Entertainment Centre' is endorsed to operate as a deductible gift recipient (DGR);
- b. Endorse the governing rules for the operation of the 'Bathurst Memorial Entertainment Centre'; and
- c. Notify the Australian Taxation Office of the adoption of governing rules to progress the application for DGR status for the Bathurst Memorial Entertainment Centre.

### 9.3.9 Power of Attorney

**File No:** 11.00007

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

That the General Manager's action in affixing the Power of Attorney to the following be noted.

<b>Purchaser</b>	<b>Address</b>	<b>Lot &amp; DP</b>	<b>Agreement Type</b>
Elders	Shop 1, 38 William Street	Part Lot 19, DP1084053	Lease Agreement
CW Net Pty Ltd	Roof, 230 Howick Street	Part Lot 1, DP774489	License Agreement
Master Communications	McPhillamy Park	Part Lot 1, DP634401	License Agreement

#### **Linen Plan Release**

<b>Applicant</b>	<b>Subdivision Type</b>	<b>Lot &amp; DP</b>	<b>Address</b>
Mr C J & MRs L H Tabone	Three lot subdivision	Lot 1 DP1046017	21 Samual Way, The Lagoon
Mr S R & Mrs J W Soames	Two lot rural subdivision	Lot 16 DP755761	82 Hodges Road, Bruinbun
Mr C I & Mrs L K Marple	Two lot residential subdivision	Lot 3 DP231355	234 Eglinton Road, Abercrombie
Mr B J Tobin	Four lot residential subdivision	Lot 21 DP253818	14 Landseer Street, Raglan

#### **General Items**

Nil

#### **FINANCIAL IMPLICATIONS:**

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N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-344**

**MOVED: Cr W Aubin   SECONDED: Cr M Hogan**

## **RESOLVED:**

That the information be noted.

**9.3.10      Renewal of Licence Agreement - Part Lot 7006  
DP1057676, Part Lot 10 DP1157553, Part Lot 100  
DP1255393 - John Matthews Complex**

**File No:      04.00013**

**RECOMMENDATION:**

That Council approves the renewal of the Licence Agreement for part Lot 7006 DP1057676, part Lot 10 DP1157553 and part Lot 100 DP1255393, known as John Matthews Complex, for a period of five (5) years, as detailed in the report.

---

**REPORT:**

The existing licence agreement for part Lot 7006 DP1057676, part Lot 10 DP1157553 and part Lot 100 DP1255393, known as John Matthews Complex, is due to expire on 31 December 2023. A map of the location is shown at **attachment 1**. The current licensee, Bathurst Miniature Railway Society Inc, has confirmed with Council that they wish to renew the agreement for a further five (5) years.

The proposed new terms and conditions are:

Commencement date	1 January 2024
Expiration date	31 December 2028
Licence term	Five (5) years
Option period	Nil
Licence fee	\$700.00 per annum (GST inclusive)
Outgoings	100% water, electricity, telephone, gas, and annual sporting field fees as per Council's Revenue Policy
Insurance requirements	Licensee must maintain current Public Liability Insurance cover to the amount recommended by Council's insurance provider for the term of the licence (currently twenty million dollars {\$20m})

An in-house agreement will be prepared to minimise cost to the Society.

It is recommended that Council approve the renewal of the Licence Agreement for part Lot 7006 DP1057676, part Lot 10 DP1157553 and part Lot 100 DP1255393, known as John Matthews Complex, to Bathurst Miniature Railway Society Inc at a licence fee of \$700.00 per annum (GST inclusive), for a period of five (5) years as detailed in the report.

**FINANCIAL IMPLICATIONS:**

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If the recommendation is adopted Council will receive \$700.00 per year (GST inclusive) for five (5) years.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 5: Community health, safety and wellbeing.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Bathurst Miniature Railway map [9.3.10.1 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-345**

**MOVED: Cr I North SECONDED: Cr R Taylor**

### **RESOLVED:**

That Council approves the renewal of the Licence Agreement for part Lot 7006 DP1057676, part Lot 10 DP1157553 and part Lot 100 DP1255393, known as John Matthews Complex, for a period of five (5) years, as detailed in the report.

## 9.4 DIRECTOR ENGINEERING SERVICES' REPORT

### 9.4.1 Proposed Road Transfer - Box Ridge Road, Turondale

**File No:** 25.00341

#### RECOMMENDATION:

That Council:

- a) Make an application to the Department of Planning & Environment – Crown Lands seeking their consent to the transfer of part of Box Ridge Road to Council.
- b) Not pursue the transfer of Wingeretta Road from the Crown to Council.

---

#### REPORT:

Over the course of approximately eighteen months, commencing in February 2022, Council has received correspondence on three separate occasions from a ratepayer at Turondale, over concerns about the condition of Wingeretta Road, which is used by the ratepayer to access their property. The local member for Bathurst has also made a representation on behalf of the ratepayer.

Wingeretta Road is a Crown road, approximately 1.8km in length, that provides access to three lots within a subdivision developed by Wingeretta Pty Ltd in the 1970's, which was approved by Turon Shire Council. As Council is not the roads authority for Crown roads, no maintenance has been undertaken by Bathurst Regional Council. The ratepayer and the local member for Bathurst were advised of this situation and the ratepayer has requested that Council consider taking over the ownership of Wingeretta Road.

In similar circumstances, Council at its meeting of 15 March 2023 resolved not to take over ownership of the Crown road adjacent to 4087 Sofala Road, Wattle Flat. A copy of the report without attachments is shown in **attachment 1**. For the same reasons outlined in the March report, it is not recommended that Wingeretta Road be transferred to Council.

When investigating the ratepayer's concerns, it was identified that sections of Box Ridge Road, including the section that intersects with Wingeretta Road is also a Crown road. However, Box Ridge Road has been maintained by Council due to much of the road being a Council public road, servicing numerous properties between Turondale Road and The Bridle Track which is approximately 17km.

It is proposed that Council seek to have the Crown road sections of Box Ridge Road transferred to Council. The total length of these sections is approximately 7km with 4.7km being sealed. A diagram depicting the sections of road proposed for transfer is shown in **attachment 2**.

As Council has been maintaining Box Ridge Road and its condition is an acceptable standard, it's appropriate that Council assumes ownership of the road. It is therefore

recommended that Council:

- 1) Make an application to the Department of Planning & Environment – Crown Lands seeking their consent to the transfer of part of Box Ridge Road to Council.
- 2) Not pursue the transfer of Wingeretta Road from the Crown to Council.

## **FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.2      Provide safe and efficient road, cycleway and pathway networks to improve accessibility.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Council Report Attachment 1 [9.4.1.1 - 3 pages]
2. Council Report Attachment 2 [9.4.1.2 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-346**

**MOVED: Cr B Fry   SECONDED: Cr A Smith**

## **RESOLVED:**

That Council:

- a. Make an application to the Department of Planning & Environment – Crown Lands seeking their consent to the transfer of part of Box Ridge Road to Council.
- b. Not pursue the transfer of Wingeretta Road from the Crown to Council.

**9.4.2 Proposed Land Acquisition Affecting Lot 6022  
DP1221398, Lot 61 DP1013488, Lot 10  
DP827359, Lot 1 DP1206130 And Lots 4 & 5  
DP720638 - Tarana Road, Brewongle**

**File No: 25.00290**

**RECOMMENDATION:**

That Council:

- a) Proceed with the proposed acquisition by agreement of the land described as part of Lot 6022 in DP1221398, part of Lot 61 in DP1013488, part of Lot 10 in DP827359 and part of Lot 1 in DP1206130 for the purpose of road widening, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
- b) Proceed with the compulsory acquisition of the land described as Lot 4 in DP720638 and part of Lot 5 in DP720638 for the purpose of road widening, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
- c) Make an application to the Minister and the Governor for approval to acquire Lot 4 in DP720638 and part of Lot 5 in DP720638 by compulsory process under section 177(2)(b) of the Roads Act 1993.
- d) Proceed with the proposed actions as outlined in the Director Engineering Services' report.

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**REPORT:**

Council is proposing to replace the Tarana Road bridge over Saltwater Creek at Brewongle and reconstruct the road approaches that were washed away during a flooding event in 2022.

The project will involve the realignment of the road, necessitating the acquisition of land from Lot 6022 in DP1221398, Lot 61 in DP1013488, Lot 10 in DP827359, Lot 1 in DP1206130, and Lots 4 and 5 in DP720638.

The proposed acquisition area of approximately 9,000m<sup>2</sup> is shown in **attachment 1** and is subject to survey by a registered surveyor.

The Department of Planning and Environment – Crown Lands own Lots 4 and 5 in DP720638 and have indicated that the land acquisition will need to be undertaken by compulsory process.

Other landowners impacted by the proposed works have been consulted and have provided their consent to proceed, subject to Council's approval of the following actions, to be documented in a deed of agreement between Council and the landowners.

The conditions consented to include Council:

- 1) Engaging a registered surveyor to undertake a formal survey and prepare a suitable plan for registration at NSW Land Registry Services.
- 2) Negotiating compensation following the engagement of a suitably qualified property valuer to prepare a valuation report in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.
- 3) Arrange for fencing along the new boundaries as required.
- 4) Paying the landowner's reasonable legal costs and bank consent fees.

It is proposed that through further liaison with Crown Lands, it may be possible to acquire the Crown land by agreement. Should attempts to do so fail, an application for compulsory acquisition will be necessary.

It is therefore recommended that Council:

- i) Proceed with the proposed acquisition by agreement of the land described as part of Lot 6022 in DP1221398, part of Lot 61 in DP1013488, part of Lot 10 in DP827359 and part of Lot 1 in DP1206130 for the purpose of road widening, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
- ii) Proceed with the compulsory acquisition of the land described as Lot 4 in DP720638 and part of Lot 5 in DP720638 for the purpose of road widening, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
- iii) Make an application to the Minister and the Governor for approval to acquire Lot 4 in DP720638 and part of Lot 5 in DP720638 by compulsory process under section 177(2)(b) of the Roads Act 1993.
- iv) Proceed with the proposed actions as outlined in the Director Engineering Services' report.

## **FINANCIAL IMPLICATIONS:**

The cost of acquiring the land including survey, legal and compensation costs is estimated at \$80,000.00. Funding for this item is contained within existing budgets.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.2      Provide safe and efficient road, cycleway and pathway networks to improve accessibility.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them

understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Council Report Attachment 1 [9.4.2.1 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-347**

**MOVED: Cr M Hogan SECONDED: Cr I North**

## **RESOLVED:**

That Council:

- a. Proceed with the proposed acquisition by agreement of the land described as part of Lot 6022 in DP1221398, part of Lot 61 in DP1013488, part of Lot 10 in DP827359 and part of Lot 1 in DP1206130 for the purpose of road widening, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
- b. Proceed with the compulsory acquisition of the land described as Lot 4 in DP720638 and part of Lot 5 in DP720638 for the purpose of road widening, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
- c. Make an application to the Minister and the Governor for approval to acquire Lot 4 in DP720638 and part of Lot 5 in DP720638 by compulsory process under section 177(2)(b) of the Roads Act 1993.
- d. Proceed with the proposed actions as outlined in the Director Engineering Services' report.



### 9.4.3 Water Supply Update

**File No:** 32.00017

#### **RECOMMENDATION:**

That the information be noted.

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#### **REPORT:**

Council at its Ordinary Meeting held 16 March 2022 requested a monthly report regarding storage levels within Council's water supply dams.

As at Tuesday 31 October 2023, Chifley Dam was at 99.5%, with 29,943ML in storage. Refer to **attachment 1** for a graph of Chifley Dam storage levels. Chifley Dam has been at capacity or overflowing for 3 years.

Water release from Chifley Dam outlet pipework is currently 4.35ML/day.

Winburndale Dam was at 63.8% on Tuesday 31 October 2023. The level is 3.02m below the crest level and there is 1,085ML in storage.

The Winburndale Dam water level has been held artificially low to enable the dam wall strengthening project to be carried out in a safe manner noting that significant work has been taking place at the base of the downstream face of the dam.

In Bathurst, the estimated residential water usage varies from week to week and whilst it rose over last summer, it has dropped and remains at or below the target for Level 5 water restrictions. Over the last 4 weeks, the average estimated residential water usage is 11.3ML/d. Refer to **attachment 2** for details of consumption.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 3: Environmental stewardship.**

**Objective 3: Environmental stewardship.**

Strategy 3.2 Develop Bathurst as a Smart City.

Strategy 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely.

**Objective 4: Sustainable and balanced growth.**

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Chifley Dam Monthly Storage Graph [9.4.3.1 - 1 page]
2. Estimated Residential Water Usage Graph [9.4.3.2 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-348**

**MOVED: Cr A Smith SECONDED: Cr M Hogan**

## **RESOLVED:**

That the information be noted.

## 9.5 DIRECTOR CULTURAL AND COMMUNITY SERVICES' REPORT

### 9.5.1 Bathurst Library Customer Satisfaction Survey Results 2023

**File No:** 21.00054

#### **RECOMMENDATION:**

That the information be noted.

---

As recommended by the State Library of NSW, the Bathurst Library ran a biennial customer satisfaction survey in 2023 to allow community feedback on the library facility, services and programs. This valuable feedback gives the library team information on how they can improve services to the community.

The 2023 survey ran from 16 June to 17 July 2023. The survey was available online and hard copies were made available in the Bathurst Library. A total of 172 responses were received.

A copy of the 2023 Bathurst Library Customer Satisfaction Survey Results is **attached**. The report analyses the results of the survey and compares results to previous surveys, where relevant.

#### **SUMMARY OF SURVEY RESULTS:**

Over 96.2% of respondents rate the library facilities and services as being very good or good (98.7% for Customer Service).

*"It's a very relaxing environment. The ambience of the library is lovely. The arrangements of the seating etc. has been well planned. Thank you"*

The library facilities, services, collections, and programs all received a high satisfaction score ranging from 90% (online catalogue and website) to 98.7% (customer service).

*"I have always enjoyed visiting the library because of the friendliness and attention given by all staff. There should be an "excellent" choice and it would be given to all categories. I love my library."*

Over 96% of respondents rated the material they borrowed as good or very good.

*"You do an amazing job stocking new releases and on trend books"*

Compared to the surveys held in 2019 and 221, there is a notable rise in attendance at programs, which is reflected in the library annual statistics. Attendance at programs has now returned to pre-COVID numbers and more.

## **CONCLUSION:**

The results from the survey conducted are very pleasing and support the Bathurst Library Strategic direction as contained in the Bathurst Library Strategic Plan 2019-2024.

## **FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

### **Objective 2: A smart and vibrant economy.**

Strategy 2.3 Develop Bathurst as a Smart City.

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

### **Objective 5: Community health, safety and well being.**

Strategy 5.3 Help build resilient, inclusive communities.

Strategy 5.5 Plan and respond to demographic changes in the community.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. 2023 Bathurst Library Customer Satisfaction Survey Results [9.5.1.1 - 3 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-349**

**MOVED: Cr I North SECONDED: Cr M Hogan**

## **RESOLVED:**

That the information be noted.

## 9.5.2 Museums Bathurst - Spring School Holiday Activity Report (23 September 2023 - 8 October 2023)

**File No: 21.00144**

### RECOMMENDATION:

That the information be noted.

---

### REPORT:

The recent School Holidays proved to be another busy period for the Australian Fossil and Mineral Museum, National Motor Racing Museum (NMRM), Bathurst Rail Museum (BRM) and Chifley Home.

The Spring School holidays occurred from Saturday 23 September – Sunday 8 October, and included the Labour Day public holiday on Monday 2 October and the Bathurst 1000 Race Week.

From Thursday 4 October to Sunday 8 October, the Mount Panorama race precinct (which includes the National Motor Racing Museum) was closed to the general public, being accessible only to those holding a Repco Bathurst 1000 ticket.

A total revenue of \$234,084.94 was achieved across all four museums during this period which is an increase of 10.9% on 2022. Total visitation was 12,319 which was 10.8%, (1,501) lower than 2022.

Indicative visitor data reflects the high volume of visitors to the National Motor Racing Museum during the race period with metro, regional and interstate being the main origin. A high percentage of metro visitors to the Australian Fossil and Mineral Museum (AFMM) and Chifley Home also reflects the attraction of our museums to visitors to Bathurst during holiday periods. The Bathurst Rail Museum continues to maintain its importance to locals through its strong museum membership and use of Kids Central.

VISITOR ORIGIN (as a %)	AFMM	BRM	CHIFLEY	NMRM	TOTAL
Bathurst	11%	34%	6%	3%	16%
Metro	53%	38%	52%	35%	40%
Regional	22%	18%	24%	17%	19%
Interstate	11%	8%	17%	38%	21%
International	3%	2%	1%	6%	4%

### FINANCIAL IMPLICATIONS:

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

### **Objective 2: A smart and vibrant economy.**

Strategy 2.5 Support Mount Panorama Wahluu as a premier motor sport and event precinct.

Strategy 2.6 Promote our City and Villages as a tourist destination.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-350**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

## **RESOLVED:**

That the information be noted.

### **9.5.3 National Motor Racing Museum - Repco Bathurst 1000 Activity Report - 30 September 2023 to 9 October 2023**

**File No: 21.00005**

#### **RECOMMENDATION:**

That the information be noted.

---

The 2023 Repco Bathurst 1000 was an extremely successful event for the National Motor Racing Museum (NMRM).

In keeping with excellent attendance figures for the overall event, the NMRM saw a 10% increase in museum visitation over 2022 figures from 30 September to 9 October, with a total of 6055 visitors. Retail sales during this period were also up over the same time in 2022, with a 52% increase to \$77,446.01. Both attendance and retail results are the second highest figures for the corresponding race week period in the NMRM's history, bettered only by the 2012 Bathurst 1000 race week.

With the overall 60<sup>th</sup> Anniversary theme of the event from Supercars, a complimentary exhibition was mounted at NMRM to work in with the legends display in the paddock area, and the Top Ten Shootout exhibit in the Harris Park precinct.

Significant promotion of the 60<sup>th</sup> Anniversary Special Exhibition through various social media channels was complemented by specialist media coverage, with great response to the exhibition content. This exhibition will be ongoing until January 2024, and further promotion will aim to continue to grow Museum visitation in response to this content, including display vehicle changes planned during the life of this exhibition.

In excess of thirty cars were featured in the 60<sup>th</sup> Anniversary Special Exhibition over race week, including the following ten genuine Bathurst 500 or 1000 winning vehicles:

- 1965 Ford Cortina GT500 – NMRM collection
- 1976 Holden L34 Torana – NMRM collection
- 1984 Holden HDT Commodore – NMRM collection
- 1988 Ford Sierra RS500 – NMRM collection
- 1991 Nissan Skyline GT-R – loan
- 1992 Nissan Skyline GT-R - loan
- 1995 Holden Commodore - loan
- 1997 Holden Commodore - loan
- 2016 Holden Commodore – loan
- 2020/2022 Holden Commodore - loan

Additionally, the NMRM Museum Coordinator was able to utilise the event period to develop relationships with teams, media and other organisations with a view to future collaborations for museum development and exhibition content. Organisations and individuals included Supercars, PremiAir Racing, Brad Jones Racing, Chevron Publishing, V8 Sleuth, Authentic Collectables, Speedcafe, and several collectors and vehicle owners.

#### Social Media engagement:

- NMRM Facebook posts had a reach of 247,642 during the race week period, with 316 new page likes gained, and a reach of 390,024 and 580 new page likes during the 28-day period to 9 October.

#### Other activities relating to the NMRM during the race period included:

- Two (2) cars on display and retail sales during the Super Wednesday event in the Bathurst CBD 5 Oct.
- NMRM Coordinator hosted an Author Talk at Bathurst library with Aaron Noonan on Wednesday 5 October.
- 1977 Bathurst 1000-winning Ford Falcon hardtop on display in legends tent in Supercars paddock
- NMRM hosted a sell-out V8 Sleuth Open Night event – 200 guests for a Q & A format evening with Larry Perkins on Thursday 5 October.
- After hours tour for winners of Ultimate Motorsport Prize raffle coordinated by Speedcafe.com
- Venue hire by Repco Authorised Service for private function on Friday 6 October.
- NMRM vehicle (1963 Ford Cortina GT) in Supercars Hino Hub studio.
- NMRM Toyota Corolla Group A in Bathurst Library during lead up period and race weekend.
- NMRM Ford Cortina, Mini Cooper S and Holden Monaro replica race cars on display in Bathurst City Centre, Armada Bathurst and Repco Bathurst in lead up period to the race event.

#### Media engagements:

- Excellent coverage of Repco exhibition content via Supercars media, V8Sleuth.com.au, Chevron/Australian Muscle Car Magazine social media and theracetorque.com.
- V8 Sleuth Podcast on Tuesday 4 October featuring NMRM and Museum Coordinator.
- Radio interviews on 2BS and ABC Local Radio during lead up and race week
- Supercars Media story during telecast Macauley Jones in NMRM
- Western Advocate article on NMRM visitation published 10 October.

### **FINANCIAL IMPLICATIONS:**

Funding and revenue for this item is contained within existing budgets

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

#### **Objective 2: A smart and vibrant economy.**

Strategy 2.5 Support Mount Panorama Wapulu as a premier motor sport and event precinct.

Strategy 2.6 Promote our City and Villages as a tourist destination.



## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-351**

**MOVED: Cr A Smith SECONDED: Cr R Taylor**

## **RESOLVED:**

That the information be noted.

## **10 REPORTS OF OTHER COMMITTEES**

### **10.1 Policy Committee Report - 1 November 2023**

**File No: 07.00064**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-352**

**MOVED: Cr I North SECONDED: Cr M Hogan**

#### **RESOLVED:**

That the recommendations of the Policy Committee Meeting of Bathurst Regional Council held on 1 November 2023 be adopted.

**10.2 Traffic Committee Report - 7 November 2023**

**File No: 07.00006**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-353**

**MOVED: Cr B Fry SECONDED: Cr W Aubin**

**RESOLVED:**

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 7 November 2023 be adopted.

## 11 COUNCILLORS / DELEGATES REPORTS

### 11.1 Bathurst Regional Community Safety Committee - 28 September 2023

**File No:** 07.00107

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

The Bathurst Regional Community Safety Committee considered a number of items at their meeting held on 28 September 2023, including the following:

- 16 Days of Activism
- New Logo

The Minutes of the Bathurst Regional Community Safety Committee held on the 28 September 2023 are attached.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

##### **Objective 4: Sustainable and balanced growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

##### **Objective 5: Community health, safety and well being.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.4 Make our public places safe and welcoming.

##### **Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

Strategy 6.3 Advocate for our community.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them

understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Minutes 28 September 2023 [11.1.1 - 4 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-354**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

**RESOLVED:**

**RECOMMENDATION:**

That the information be noted.

## 11.2 Minutes - Councillors Meeting with Community Groups/Representatives - 11 October 2023

**File No:** 11.00019

### RECOMMENDATION:

That the information be noted.

---

### REPORT:

**Present:** Cr J Jennings, Cr R Taylor, Cr M Hogan, Russell Deans (MWW), Tony Burgoyne (A/DCSF), Nicholas Murphy (MCG), Neil Southern (DEPBS), David Sherley (GM), Cr G Hanger, Alan Cattermole (DCCS), Cr K Burke, Cr I North and Cr W Aubin.

**Apologies:** Cr A Smith

#### 1. Basketball NSW– Maria Nordstrom, Simon ?, Andrew James

- Provided the background and an update on the Association.
- Seeking a co-contribution for the roof upgrades and floor replacement.
- Basketball is growing in participation across the state.
- The venue is at capacity (in 2023) during the peak periods. There is a high participation rate in basketball for the Bathurst Region. Catchment is outside the Bathurst Region as well.
- There are a wide range of other sport users of the stadium, other than basketball.
- Discussed the recent improvements that have been made to the stadium over the past years, including grant funding and works completed by BRC.
- Floor is at end of life because of the thickness of the floor and resultant cracking.
- Ongoing leaking of the roof has not been resolved.
- Amenity facilities, grandstands and exit doors require upgrades to meet contemporary standards.
- Estimate that the works required to upgrade the facility is in the order of up to \$3million. Seeking Council review its budget to provide seed funding for upgrades.
- Venue priorities Floor replacement \$1-2M, Replacement of roof \$700k, Changeroom \$130k, Exit doors \$50k

#### 2. ATCO Hydro – Chris Judd, Oliver Tridgell, Kimbalee Clews

- Provided the background and provided an update on the project.

- The lodgement of the EIS has been delayed due to design optimisation process and weather conditions during the end of 2022.
- ATCO have had ongoing discussions with the State Government about the project and the delivery of renewable energy projects.
- There was a general discussion about ATCO's presence in Bathurst, and the local area including O'Connell village group, the local office and ongoing community engagement.
- Anticipate that the EIS will be lodged during 2024.
- Construction expected to take 3-4 years to complete starting during 2025.

## **FINANCIAL IMPLICATIONS:**

N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-355**

**MOVED: Cr I North    SECONDED: Cr M Hogan**

## **RESOLVED:**

That the information be noted.

## **11.3 Minutes - Bathurst Regional Youth Council - 16 October 2023**

**File No: 11.00020**

### **RECOMMENDATION:**

That the information be noted.

---

### **REPORT:**

The Bathurst Regional Youth Council considered a number of items at their meeting held on Monday 16 October 2023, including the following:

- Guest Speakers presented to the Youth Councillors on a range of services available. The Guest Speakers included:
  - Community Engagement Co-Ordinator – Headspace – Sam Bolt
  - The Clubhouse Bathurst – Claire Lewis
  - 2MCE Community Radio – Faith Hanstock
- Social Media Discussion
- Youth Council Project Planning discussion.
- Youth Week 2024

The Minutes of the Bathurst Regional Youth Council Meeting, held on Monday 16 October 2023, are **attached**.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 4: Sustainable and balanced growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

#### **Objective 5: Community health, safety and well being.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.4 Make our public places safe and welcoming.



**Objective 6: Community leadership and collaboration.**

Strategy 6.1      Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Minutes 16 October 2023 [**11.3.1** - 3 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-356**

**MOVED: Cr G Hanger   SECONDED: Cr B Fry**

**RESOLVED:**

**RECOMMENDATION:**

That the information be noted.

## **11.4 Minutes - Councillors Meeting With Community Groups/Representatives - 25 October 2023**

**File No: 11.00019**

### **RECOMMENDATION:**

That the information be noted.

---

### **REPORT:**

**Present:** Mayor J Jennings, Alan Cattermole (DCCS), Darren Sturgiss (DES), Richard Denyer (MDA), David Flude (MED), Cr B Fry, Cr R Taylor, Cr M Hogan, David Sherley (GM), Tony Burgoyne (MFS), Nicholas Murphy (MCG), Cr I North, Cr G Hanger and Cr W Aubin (TEAMS).

**Apologies:** Cr K Burke, Cr A Smith

#### **1. Arts OutWest – Kylie Shead, Margot Jolly, Fran Charge**

- Provided the background and an update on the Association.
- Discussed the 2022 achievements and the video on their website.
- Acknowledged and thanked Council's contribution to the program. Discussed other funding sources.
- Arts OutWest turns 50 in 2024.
- Discussed the development of the Arts & Culture maps that have been developed and available online. Reliant on Tourism managers to advise of changes to keep the maps current.
- Discussed the arts projects being completed in the local hospitals and support that is being provided to the local music industry.
- Discussed the local partnerships that Arts OutWest have with different organisations.
- Discussed the events planned for 2024 and beyond including Aboriginal Arts Trail and Arts on Tour program.

#### **2. Skillset – Narelle Stocks, Scott Ferguson, David Cook**

- Provided the background and an update on the organisation.
- Council is one of the 7 member organisations within the Central West. Provision of apprenticeships for the members.
- Discussed the Skillset Senior College. Discussed the demand for the College exceeds the ability for Skillset to meet.
- Discussed the other services being provided, including group training, recruitment,

labour hire and landworks.

- Discussed the importance of Skillset and the activities they are providing, including social/inter-generational issues.
- Discussed the composition of the board and the future of the board's composition, taking into consideration the skill competencies required for the board.

## **FINANCIAL IMPLICATIONS:**

N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-357**

**MOVED: Cr W Aubin   SECONDED: Cr I North**

**RESOLVED:**

## **RECOMMENDATION:**

That the information be noted.

## **12 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

### **12.0 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE**

#### 12.0.1 Resolve into Confidential Committee of the Whole

**There were no representation from the public.**

#### **RESOLVED:**

That:

Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.

- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-358**

**MOVED: Cr B Fry    SECONDED: Cr A Smith**

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

## **12.1 DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICE'S REPORT**

### **12.1.1 Status Of Discussions Between Bathurst Regional Council and Bimc Pty Ltd in Relation to the Proposed Multistorey George Street Carpark**

**Reason:** 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to ongoing discussions with BIMC Pty Ltd for development of a multi storey car park on Council land.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-72**

**MOVED: Cr A Smith SECONDED: Cr R Taylor**

#### **RESOLVED:**

That Council authorise the General Manager to continue negotiations with BIMC Pty Ltd over commercial arrangements applying to the proposed George Street Carpark in accordance with the guidelines summarised in this report.

## 12.2 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 12.2.1 Proposed Transfer of Airport Lease Agreement - Lot 31 DP1151799 - 5 Windsock Way, Raglan

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for the transfer of the airport lease agreement for Lot 31 DP1151799, known as 5 Windsock Way, Raglan.

#### MINUTE

**RESOLUTION NUMBER:** CONF2023-73

**MOVED: Cr I North SECONDED: Cr M Hogan**

#### RESOLVED:

That Council approve the transfer of the airport lease agreement for Lot 31 DP1151799, known as 5 Windsock Way, Raglan, as per the report.

### 12.2.2 Rural Licence Agreement - Lots 2 and 3 DP786760, Known as 44 Freemantle Road, Eglinton

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for a rural licence agreement for Lots 2 and 3 DP786760, known as 44 Freemantle Road, Eglinton.

#### MINUTE

**RESOLUTION NUMBER:** CONF2023-74

**MOVED: Cr W Aubin SECONDED: Cr I North**

#### RESOLVED:

That Council approves entering into a new rural licence agreement for Lots 2 and 3 DP786760, known as 44 Freemantle Road, Eglinton, for a period of twelve (12) months with a twelve (12) month option for renewal as detailed in the report and subject to Council's Land Management Guidelines and insurance requirements.

## 12.3 DIRECTOR ENGINEERING SERVICES' REPORT

### 12.3.1 Tender 36.00824 - Design and Construction of the Upper Turon Road Bridge at Sofala

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for the design and construction of a bridge within the Bathurst Regional Council area. The existing bridge is situated on the Upper Turon Road, Sofala, NSW, approximately 3km south-east of the town centre, at the crossing of Big Oaky Creek.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-75**

**MOVED: Cr M Hogan SECONDED: Cr R Taylor**

#### RESOLVED:

That Council accepts the tender from Transbridge Group Pty Ltd for the Design and Construction of Big Oaky Creek Bridge, Sofala in the amount of \$690,290.00 (incl. GST), subject to provisional items and variations.

### **12.3.2 Tender 36.00822 - Design and Construction of a New Meal Room and Training Room Building at Works Depot, Peel Street Bathurst**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for the design and construction of a new meal room, training room and toilet facilities at the Peel Street Works Depot.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-76**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

#### **RESOLVED:**

That Council:

- a. accept the tender from Easyline Carpentry Pty Ltd for \$995,926 (incl GST) subject to provisional items and adjustments.
- b. Provide additional funding in the amount of \$350,000 (ex GST) from the Sewer Fund to provided the necessary funds to complete the project.

### **12.3.3 Tender - Renovation Treatments to Various Sports Fields, Bathurst**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed tender for renovation treatments to various sports fields in Bathurst.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-77**

**MOVED: Cr I North SECONDED: Cr A Smith**

#### **RESOLVED:**

That Council accept the tender of Turf Drain Australia in the amount of \$512,248.12 (GST Inclusive) including selected provisional items, as detailed within the report, subject to adjustments, for renovation treatments to various sports fields, Bathurst.



### **12.3.4 CNSWJO Tender for Supply and Delivery of Road Signs**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed tender for the supply and delivery of road signs.

**Cr A Smith declared a non-pecuniary non- significant interest in item 12.3.4 of the DES Confidential Report.**

**Reason:** Sister in-law is employed by CNSWJO and was involved in coordinating the tender process.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-78**

**MOVED: Cr W Aubin    SECONDED: Cr R Taylor**

#### **RESOLVED:**

That Council accept and sign contracts with -

- Artcraft Pty Ltd
- Barrier Signs Pty Ltd
- DeNeefe Signs Pty Ltd
- Hi-Vis Group

for the supply and delivery of road signs.

## **13 RESOLVE INTO OPEN COUNCIL**

### **RECOMMENDATION:**

That Council resume open Council.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-79**

**MOVED: Cr A Smith    SECONDED: Cr R Taylor**

**RESOLVED:** That Council resume open Council.

## **14 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

### **MINUTE**

**RESOLUTION NUMBER: ORD2023-359**

**MOVED: Cr B Fry   SECONDED: Cr M Hogan**

### **RESOLVED:**

That the Report of the Committee of the Whole, resolution numbers Conf2023-72 to Conf2023-79 be adopted.

## **15 MEETING CLOSE**

### **MINUTE**

The Meeting closed at 8:04pm.

### **CHAIR:**

---

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**MINUTES OF THE ORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 18 October 2023**

## **1 PUBLIC FORUM**

### **MINUTE**

**Bob Trimming** - Disability Access Advocate - Commented on the flowers in Kings Parade looking fabulous and congratulated Council on that. Noted public forums and the proposed return of the Policy Meetings. Supports that the public discussion at Ordinary meetings be on agenda items and that general discussion be put to public forum at the Policy meetings. Only concern is if a Policy meeting gets cancelled. Noted that he feels the time to speak should be the same at each meeting. Then noted that February has two Ordinary meetings and no Policy meeting, so asked that this be taken into consideration.

**Catherine Lonard** - Access issues - Discussed access issues for her legally blind mother. Spoke to concerns she has for her mother and how she can get heard. Only option given was to talk to the General Manager. Spoke to her role as a carer. Then referred to the Disability Inclusion Action Plan and the need for Council to engage with Vision Impaired Australia.

**DCCS** noted that he will review this matter.

**Vanessa Comiskey** - Spoke to Disability Inclusion Action Plan of Bathurst Regional Council - Asked why the 'read speaker' service on the website is not working? Noted that it does not meet with the Disability Inclusion Plan guidelines and asked when it will be fixed?

**Mayor J Jennings** spoke to the issues experienced and noted that it is being reviewed. Also spoke to other systems that are available.

- Asked Council what provisions were made for people with vision and hearing impairments during the SRV consultation period? Noted that data used for the Disability Inclusion Action Plan was old and spoke to how the plan did not cover relevant Advocacy services available.

- Raised concerns at figures used as it does not provided full details. Feels a Disability Inclusion Action Plan review should be more extensive. Need to do letterbox deliveries to individual households in order to get more people involved.

- Asked if Council could please advise who will be cleaning the changing facilities.

**Major** noted that he will take their questions on board and get a response back

**General Manager** and **DCCS** provided a response on the items including that Vivability will be cleaning the changing place facilities.

**Danielle Pears** - Item 8.1.5 Locksley Shearing Shed DA - Thanked Planning team and Councillors for their engagement. Noted concerns have been reduced, but asks Council to limit the number of events that can be held.



**Gordon Crisp** - Secretary Manager Strata Corporation - Spoke to strata scheme Act and the addressing of his accounts and offers to pay water charges. Council has not met his requests. Noted the requirements he must comply with to pay the accounts. Council has no options to do anything but what he asks. Then spoke to purported legal advice held on Council's files.

**General Manager** provided advice on the matter and welcomed payments from Mr Crisp. Noting numerous actions Mr Crisp has taken.

**Ingrid Pearson** - Spoke to a number of matters - Thanked the Mayor for forgoing some of his entitlements. Thanked Council for support given to the Allegri Singers. Also noted support from the Planning Department in recent times. Raised some questions concerning:

1. Landcom funding for affordable housing;
2. Council partnering with social housing providers;
3. Planning for housing for essential workers;
4. Housing funding of \$100 million;
5. Projects to operate under Regional Development Fund;
6. Regional roads funding - what is it and has Council applied for it?

**DEPBS** spoke to the issues raised on housing supply diversity. Council is reviewing planning controls and undertaking consultation with developers. Then spoke to grant possibilities and that Council has spoken to Landcom. Noted social housing providers and funding access, and essential worker needs. Noted that Infrastructure fund applications have been made.

**DES** spoke to the Regional Roads fund and noted that Bathurst Regional Council is talking to TFNSW about funding available.

**Sharlene Bingham** - Raglan item 8.3.3, water supply - Spoke to objections listed which refers to Smart Cities Strategy 3.2 and 3.3 minimise environmental footprint.

**Mayor** noted that he will provide Ms Bingham with advice if she leaves her details.

**Lee Burton** - Spoke to Councillor and Staff entitlements - Asked if the General Manager, Councillors and Council staff live in Council houses?

**Mayor** spoke to the suitability of the question and that we are not here to persecute staff or Councillors.

**Sophie Wright** - Spoke to Allowances, recording of meetings and GIPA Application - Asked what the gross allowance for the Mayor is? Is this on top of the Councillor allowance? Is the car on top of these payments?

**Mayor** noted that the allowance is around \$55K, and also spoke to revenues received and noted the amounts are publicly available in Council's financial reports.

Sophie queried how the Policy meeting will be minuted.

**General Manager** advised how the administration process will work.

Further questions were raised about recording of meetings and why changes were occurring. Asked about the process followed around recording of meetings.

**Mayor** provided advice noting it was about transparency.

Sophie spoke to her GIPA request and the response she had received from Council and the spreadsheet document she had created. She did not ask for a spreadsheet to be populated, there are errors in the data provided.

**Mayor** requested that Sophie book a meeting with himself or senior staff to discuss the concerns.

**Vanessa Russell** - Microphone problem - Asked that Council address the microphone problem. Noted that it is hard to hear responses.

**Vanessa Comiskey** - Microphone issue - Ms Comiskey went to speak about the microphone issue.

**Mayor** noted that Ms Comiskey had already spoken in the public forum.

**Jeff Muir** - Mayor's actions at last meeting - Felt that the Mayor's conduct at the recent meeting with Figure It Out Bathurst Regional Council was disrespectful and arrogant.

**Monique Constable** - Smart Cities - Spoke to Smart Cities, Environmental strategies and correlation of numbers into the report. Feels that this needs to be clearer.

**Ralph Vander Vostenbos** - Smart Cities - Spoke to Smart Cities. Environmental impact and how this relates to the Go Kart Track? Noted limited usage times of the proposed facility.

**DES** spoke to the process in place for the Go Kart Track; DA tender, Council considerations, noise issues.

Noted that the Mount Panorama circuit is losing money, the town makes no money.

**Mayor** noted that this statement is not correct and the benefits of car racing to the Bathurst region, the state and the National economy.

**Rowan Bracken** - GIPA request - Spoke to the GIPA request and asked for a break up on how the costs were calculated.

**Mayor** has taken on notice and will provide advice.

**Susie New** - Mayor's Salary - Spoke to the Mayor's salary, asked why doesn't anymore know? The figure should be known. There should be nothing to hide, be transparent.

## 2 RECORDING OF MEETINGS

## 3 MEETING COMMENCES

### MINUTE

Meeting commenced at 7:07pm.

**Present:** Cr W Aubin, Cr K Burke, Cr B Fry, Cr J Jennings, Cr G Hanger (TEAMS), Cr M Hogan, Cr I North, Cr A Smith, Cr R Taylor

## 4 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

## 5 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK

### MINUTE

**MOVED: Cr W Aubin SECONDED: Cr R Taylor**

### RESOLVED:

That the attendance via audio-visual link of Cr G Hanger be accepted.

**6 MINUTES**

**6.1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL  
MEETING 20 SEPTEMBER 2023**

**File No: 11.00005**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-293**

**MOVED: Cr I North SECONDED: Cr K Burke**

**RESOLVED:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 20 September 2023 be adopted.

## 7 DECLARATION OF INTEREST

### Declaration of Interest

#### MINUTE

**RESOLUTION NUMBER: ORD2023-294**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:** That the Declaration of Interest be noted.

Cr A Smith declared a non-pecuniary interest in item 9.1.3 of the DEPBS Report.  
Reason: The Oxford Bathurst is a customer of his employer of which he conducts visits.

Cr K Burke declared a pecuniary interest in item 9.1.3 of the DEPBS Report.  
Reason: Councillors personal small business has engaged with the applicant.

Cr K Burke declared a pecuniary interest in item 9.1.4 of the DEPBS Report.  
Reason: Family business engages in work with the applicant.

Cr B Fry declared a pecuniary interest in item 9.1.5 of the DEPBS Report.  
Reason: Operates a business in the same industry.

## 8 MAYORAL MINUTE

### 8.1 MAYORAL MINUTE - IMPROVING GOVERNANCE AND ECONOMIC REPORTING

**File No: 11.00041**

#### MINUTE

**RESOLUTION NUMBER: ORD2023-295**

**MOVED: Cr J Jennings**

#### **RESOLVED:**

That Council;

1. Reinstate Policy Meetings previously held on the first Wednesday of the month except January and February, beginning on 1<sup>st</sup> November 2023, as per Council's existing meeting procedure policy.

Note: These meetings are open to the general public, and media is invited to attend for the purpose of reporting on Council business arising.

Note: Increasing the opportunity for community and media engagement with Council especially on policy direction will better inform our Bathurst community of Council policy directions, projects and actions in the past, present and future.

Note: Additional issue-specific Submission Hearings can be held by Council as part of the Policy Meeting procedure as was done previously.

2. That Council offer a new General Public Forum session with the reinstated Policy Meeting (Item 1 above) that is dedicated to general discussion on any topic raised by the public, and is not restricted to the agenda of the Policy Meeting agenda. The Public Forum is to be conducted in accordance with the Provisions in the Code of Meeting Practice clause 4.
3. In light of Item 2 (above), Council is to maintain public forum prior to Ordinary Meetings (usually held 3<sup>rd</sup> Wednesday of the month) with public discussion limited to the agenda of the business paper of the night referred to as Agenda Public Forum.

Note: Council business commonly requires major decisions to be debated and decided by Councillors, with the resulting decisions commonly determining local people's livelihoods especially with respect to Development Applications. Significant financial decisions are also decided on a regular basis, and hence the Agenda Public Forum prior to Ordinary Meetings should remain focused on the agenda of the night.

### Bathurst Regional Council Budget Analysis

4. That Council provide a new budget analysis report in the form of an Executive Summary of its Annual Operating Plan when it is reported each quarter.

Note: This new quarterly AOP Executive Summary will better inform the Community of Council's prevailing budgetary position with respect to policy aims, objectives and community expectations.

### State of Play of Bathurst Regional Economy

5. That Council quarterly report and highlight a select range of key economic indicators to regularly present the state of the Bathurst regional economy.
- Council is to seek public feedback regarding the specific economic indicators to be reported on the state of Bathurst's regional economy.
  - Upon receiving community feedback (item 5a above), Council is to research and fund the range of economic indicators selected, based on the most current and available data on a quarterly basis.

Note: The state of play of the Bathurst Regional Economy has traditionally been underrepresented in public discussions about Bathurst, despite such information being a strong driver for investment.

Date	Meeting Type	Public Forum
1 <sup>st</sup> November 2023, 6pm (1 <sup>st</sup> Wednesday)	Policy Meeting	Yes – General
15 <sup>th</sup> November 2023, 6pm (3 <sup>rd</sup> Wednesday)	Ordinary Meeting	Yes – Agenda
6 <sup>th</sup> December 2023, 6pm (1 <sup>st</sup> Wednesday)	Policy Meeting	Yes – General
13 <sup>th</sup> December 2023, 6pm (2 <sup>nd</sup> Wednesday)	Ordinary Meeting	Yes – Agenda
7 <sup>th</sup> February 2024, 6pm (1 <sup>st</sup> Wednesday)	Ordinary Meeting	Yes – General
21 February 2024, 6pm (3 <sup>rd</sup> Wednesday)	Ordinary Meeting	Yes – Agenda
6 <sup>th</sup> March 2024, 6pm (1 <sup>st</sup> Wednesday)	Policy Meeting	Yes – General
20 <sup>th</sup> March 2024, 6pm (3 <sup>rd</sup> Wednesday)	Ordinary Meeting	Yes – Agenda
3 <sup>rd</sup> April 2024, 6pm (1 <sup>st</sup> Wednesday)	Policy Meeting	Yes – General
17 <sup>th</sup> April 2024, 6pm (3 <sup>rd</sup> Wednesday)	Ordinary Meeting	Yes – Agenda
1 <sup>st</sup> May 2024, 6pm (1 <sup>st</sup> Wednesday)	Policy Meeting	Yes – General
15 <sup>th</sup> May 2024, 6pm (3 <sup>rd</sup> Wednesday)	Ordinary Meeting	Yes – Agenda
5 <sup>th</sup> June 2024, 6pm (1 <sup>st</sup> Wednesday)	Policy Meeting	Yes – General
19 <sup>th</sup> June 2024, 6pm (3 <sup>rd</sup> Wednesday)	Ordinary Meeting	Yes – Agenda

**9 RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

**9.1 DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES REPORT**

**9.1.1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

**File No: 03.00053**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-296**

**MOVED: Cr I North SECONDED: Cr B Fry**

**RESOLVED:**

That the information be noted.

**9.1.2 GENERAL REPORT**

**File No: 03.00053**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-297**

**MOVED: Cr K Burke SECONDED: Cr R Taylor**

**RESOLVED:**

That the information be noted.



**9.1.3            MODIFICATION - DEVELOPMENT APPLICATION NO.  
2020/95 - ALTERATIONS AND ADDITIONS TO EXISTING  
HOTEL. 170 WILLIAM STREET, BATHURST. OWNER:  
ASH LYONS. APPLICANT: WILLOW FRANK**

**File No:        2020/95**

**Cr A Smith declared a non-pecuniary interest in item 9.1.3 of the DEPBS Report and left the room.**

**Reason: The Oxford Bathurst is a customer of his employer of which he conducts visits.**

**Cr K Burke declared a pecuniary interest in item 9.1.3 of the DEPBS Report and left the room.**

**Reason: Councillors personal small business has engaged with the applicant.**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-299**

**MOVED: Cr B Fry   SECONDED: Cr I North**

**RESOLVED:**

That Council:

- a.     as the consent authority, grant consent under Section 4.16 of the Environmental Planning and Assessment Act 1979 to the Modification of Development Consent Application No. 2020/95, by:

1.     Approving the amended plans.
2.     **Altering** Condition No. 9 to read as follows:

The payment to Council of \$20,316.00 for the provision of one (1) car parking space within the Bathurst CBD in accordance with Council's Section 94 or 7.11 Contributions Plan "Bathurst CBD Car Parking".

All monetary conditions are to be paid prior to the issuing of any Construction Certificates.

NOTE 1: All monetary conditions are reviewed annually and may change as of 1 July each year.

NOTE 2: Copies of all Council's Section 94 or 7.11 Contribution Plans may be inspected at Council's offices.

NOTE 3: Payment of the Development Contributions may be deferred until the issue of any Occupation Certificate.

3. **Altering** Condition No. 47 to read as follows:

The provision of at least 55 car parking spaces on the subject land in a manner that is in accordance with Australian Standard AS 2890.1 – 2004 Car Parking and Council's Off-street Car Parking Code.

(b) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North and Cr R Taylor

Against the Motion - Nil

Absent - Cr K Burke and Cr A Smith

Abstain - Nil

**9.1.4 DEVELOPMENT APPLICATION NO. 2023/262 -  
DEMOLITION OF EXISTING SEMI-DETACHED  
DWELLING (93), CONSTRUCT 8 X SERVICED  
APARTMENTS AND CARPORTS, AND 3 LOT  
SUBDIVISION. 93, 95 & 97 DURHAM STREET. OWNER:  
NATMAP PTY LTD. APPLICANT: MR D TAYLOR**

**File No: 2023/262**

**Cr K Burke declared a pecuniary interest in item 9.1.4 of the DEPBS Report and left the room.**

**Reason: Family business engages in work with the applicant.**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-300**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

That Council:

- a. as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023/262, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended;
- b. notify those that made submissions of its decision; and
- c. call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

**In favour of the motion** - Cr W Aubin, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

**Against the Motion** - Nil

**Absent** - Cr K Burke

**Abstain** - Nil

**9.1.5 DEVELOPMENT APPLICATION NO. 2023/137 - CHANGE OF USE FROM A SHEARING SHED TO A FUNCTION CENTRE AT LOT: 1 DP: 251968 1371 TARANA ROAD, LOCKSLEY. APPLICANT MRS. B DE LOSA. OWNER: MR J D DE LOSA & MRS B L DE LOSA.**

**File No: 2023/137**

**Cr B Fry declared a pecuniary interest in item 9.1.5 of the DEPBS Report and left the room.**

**Reason: Operates a business in the same industry.**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-301**

**MOVED: Cr W Aubin SECONDED: Cr M Hogan**

**RESOLVED:**

That Council:

- (a) as the consent authority, grant consent pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2023.137, subject to conditions able to be imposed pursuant to Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended, including but not limited to the following conditions:
  - i. Submission of a Noise Management Plan for approval prior to issuing of Construction Certificate, which is to include but is not limited to:
    - a. Installation of sound level meters in the function centre;
    - b. Monitoring of noise from events by staff and management;
    - c. Process for reduction of noise should there be a breach;
    - d. How windows and doors will be kept closed during noisier events prevention of fire escapes being kept open - installation of air conditioning system;
    - e. Copies of event hire conditions relating to noise;
    - f. Complaints management process including 24hr management contact details;
    - g. Process for modifying operational activities should there be a need to reduce noise impacts; and
    - h. Prevention of congregation of patrons between function centre and property boundary.
  - ii. Noise from amplified music or sound equipment may only operate:
    - between 8am and 11pm on a Friday, Saturday or any day preceding a public holiday, and
    - between 8am and 10pm on any other day.

- iii. Events must conclude, and all guests must have vacated the function centre by 12 midnight following all events, on all days, such that no disturbance is caused after 12 midnight, either by guests attending an event or by their departure from the function centre.
- iv. Noise from the function centre at the following receivers cannot exceed, at any time:
  - a. 35dBA at 1395 Tarana Road
  - b. 30dBA at all other receivers
- v. Implementation and maintenance of all Actions and Recommendations in the Noise and Sound Services Noise Assessment dated May 2023.
- vi. The function centre is not to be used for residential purposes without Council's consent.
- vii. All exterior lighting associated with the development shall have LED luminaires and be designed and installed so that no obtrusive light will be cast onto any adjoining property or in an upward manner.

NOTE 1: Compliance with Australian Standard AS4282 "Control of Obtrusive Effects of Outdoor lighting" will satisfy this condition.

- viii. The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.
  - ix. Unless development consent can be assumed in accordance with the Bathurst Regional Local Environmental Plan 2014, a Development Application is to be submitted to Council and development approval obtained, prior to any advertising structure, sign, notice, device or representation in the nature of an advertisement being erected, fixed or displayed on the land or on any building thereon.
  - x. The number of guests at any event may not exceed 130, excluding venue and catering staff.
  - xi. Prior to the issue of a Construction Certificate, a landscape plan must be submitted to Council for approval. This landscape plan is to specify:
    - Evergreen species on the driveway alignment.
  - xii. Prior to the issue of a Construction Certificate, a plan must be submitted detailing acoustic insulation measures for the function centre.
- (b) notify those that made submissions of its decision; and
- (c) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr K Burke, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

Against the Motion - Nil

Absent - Cr B Fry

Abstain - Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2023-302**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

**RESOLVED:**

That Council:

- a. Refer the DA to the Traffic Committee for further consideration on matters such as concealed driveways and signage; and
- b. call a division

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr K Burke, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North and Cr A Smith

Against the Motion - Cr R Taylor

Absent - Cr B Fry

Abstain - Nil

**9.1.6 AMENDMENT TO BATHURST REGIONAL  
DEVELOPMENT CONTROL PLAN 2014 - SECONDARY  
DWELLINGS AND DETACHED STUDIOS**

**File No: 20.00371**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-303**

**MOVED: Cr K Burke SECONDED: Cr I North**

**RESOLVED:**

That Council:

- (a) adopt the amendment to *Bathurst Regional Development Control Plan 2014* with the changes as outlined in this report;
- (b) notify those who lodged submissions of its decision;
- (c) give public notice of Council's decision in accordance with the requirements of the *Environmental Planning and Assessment Act 1979*, and
- (d) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr K Burke, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

Against the Motion - Nil

Absent - Nil

Abstain - Nil

**9.1.7 NAMING OF PUBLIC ROADS – MULHOLLAND PARKWAY, MCMILLAN AVENUE, DAWSON DRIVE, MERANDA PLACE, EYRE CLOSE AND ASTLEY CLOSE**

**File No: 20.00024-10**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-304**

**MOVED: Cr A Smith SECONDED: Cr W Aubin**

**RESOLVED:**

That Council:

- a. give notice of its intention to adopt the names Mulholland Parkway, McMillan Avenue, Neville Dawson Drive, Meranda Place, Eyre Close and Astley Close for the new roads created by the subdivision of Lot 1126, DP 1215618 off Richardson Street and Governors Parade, Windradyne; and;
- b. If the GMB does not agree to the name Neville Dawson Drive that Council give notice of its intentions to adopt the name Dawson Drive.
- c. direct the General Manager to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.

**9.1.8 CAR PARKING LICENCE AGREEMENT WITH THE MINTUS INVESTMENTS 3 PTY LTD (BATHURST CHASE)**

**File No: 22.00553-08**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-305**

**MOVED: Cr W Aubin SECONDED: Cr R Taylor**

**RESOLVED:**

That Council:

- a. agree to enter into a Car Parking License Agreement with Mintus Investments 3 Pty Ltd for a period of five (5) years; and
- b. delegate authority to the General Manager to sign the agreement on behalf of Bathurst Regional Council.



**9.1.9 HERITAGE LAMP STANDARDS CONDITION REPORT**

**File No: 20.00123**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-306**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

That Council:

- a. note the completion of the Heritage Lamp Standards Condition Assessment Report;
- b. consider funding for a maintenance program for the lamp standards as part of its future management plans; and
- c. actively seek external grant funding to support maintenance of the lamp standards consistent with the recommendations of the condition report and with Council's maintenance obligations under the *Heritage Act 1977*.

**9.1.10 ECONOMIC DEVELOPMENT 2023 THIRD QUARTER REPORT**

**File No: 20.00323**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-307**

**MOVED: Cr W Aubin SECONDED: Cr K Burke**

**RESOLVED:**

That the information be noted.

**9.1.11 POLICY REVIEW**

**File No: 11.00006, 41.00089**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-308**

**MOVED: Cr I North SECONDED: Cr B Fry**

**RESOLVED:**

That Council:

- a. adopt the updated Policy “Approved handling of fill” with minor amendments as detailed in the report.
- b. adopt the updated Policy “Use of remotely piloted aircraft systems/drones” with minor amendments as detailed in the report.

## 9.2 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 9.2.1 STATEMENT OF INVESTMENTS

**File No: 16.00001**

#### MINUTE

**RESOLUTION NUMBER: ORD2023-309**

**MOVED: Cr I North SECONDED: Cr K Burke**

#### RESOLVED:

That the information be noted.

### 9.2.2 MONTHLY REVIEW - 2022/2026 DELIVERY PLAN AND OPERATIONAL PLAN 2022/2023

**File No: 16.000187**

#### MINUTE

**RESOLUTION NUMBER: ORD2023-310**

**MOVED: Cr B Fry SECONDED: Cr M Hogan**

#### RESOLVED:

That the information be noted.

**9.2.3            SUNDRY SECTION 356 DONATIONS, BATHURST  
MEMORIAL ENTERTAINMENT CENTRE COMMUNITY  
USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

**File No:        18.00004**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-311**

**MOVED: Cr W Aubin   SECONDED: Cr R Taylor**

**RESOLVED:**

That the information be noted and any additional expenditure be voted.

**9.2.4            POWER OF ATTORNEY**

**File No:        11.00007**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-312**

**MOVED: Cr I North   SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted.

**9.2.5        SPORTING LICENCE AGREEMENT - PART LOT 7013  
DP1114435 & PART LOT 262 DP728890 - BROOKE  
MOORE OVAL**

**File No:        04.00050**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-313**

**MOVED: Cr K Burke    SECONDED: Cr I North**

**RESOLVED:**

That Council approve the renewal of the Sporting Licence Agreement for part Lot 7013 DP1114435 and part Lot 262 DP728890, Brooke Moore Oval, West Bathurst for a period of five (5) years, as detailed in the report.

### 9.3 DIRECTOR ENGINEERING SERVICES' REPORT

#### 9.3.1 BATHURST LITTER STRATEGY - LEAVING LITTER IN THE PAST

**File No:** 16.00194

##### MINUTE

**RESOLUTION NUMBER:** ORD2023-314

**MOVED: Cr W Aubin SECONDED: Cr R Taylor**

##### RESOLVED:

That the information be noted.

#### 9.3.2 WATER SUPPLY MANAGEMENT

**File No:** 14.0007

##### MINUTE

**RESOLUTION NUMBER:** ORD2023-315

**MOVED: Cr W Aubin SECONDED: Cr B Fry**

##### RESOLVED:

That Council:-

- a. note that the Drought Management Plan 2014 delegates the implementation of water restrictions to an Appointed Drought Incident Manager, and
- b. note the contents of the Director Engineering Services' Report, and
- c. continue to promote Water Smart Actions within the Bathurst community.

**9.3.3 WATER SUPPLY UPDATE**

**File No: 32.00017**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-316**

**MOVED: Cr W Aubin SECONDED: Cr I North**

**RESOLVED:**

That the information be noted.

**9.3.4 POLICY REVIEW - ENGINEERING SERVICES**

**File No: 03.00160, 28.00016, 37.00152, 32.00021**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-317**

**MOVED: Cr M Hogan SECONDED: Cr R Taylor**

**RESOLVED:**

That Council:

- a. rescind the Policy “Asset Management” as it is no longer required.
- b. adopt the Policy “Walkways - Strategy for Walkway requirements and closures” with no amendments.
- c. adopt the updated Policy “Water Supply – minimum pressure standards” with minor amendments as detailed in the report.
- d. adopt the Policy “Temporary Weir on the Macquarie River” with no amendments.

## 9.4 DIRECTOR CULTURAL AND COMMUNITY SERVICES' REPORT

### 9.4.1 2023/2024 RURAL VILLAGE IMPROVEMENT PROGRAM

**File No: 16.00104**

#### MINUTE

**RESOLUTION NUMBER: ORD2023-318**

**MOVED: Cr B Fry SECONDED: Cr K Burke**

#### **RESOLVED:**

That Council distribute the 2023/2024 Rural Village Improvement Program funding as follows:

<b>Name of Association</b>	<b>Project Requested</b>	<b>Funding Requested</b>
Rockley & District Community Association	Replace flooring in the foyer of the Rockley School of Arts Hall.	\$1,250
Rockley Sportsground and Hall Management Committee	Chairs for utilisation at the Rockley Sportsground Hall.	\$1,250
Sofala and District Agricultural & Horticultural Show Society Inc	Replacement of signs at Showground, posters and programs.	\$1,250
Sofala Progress Association Inc	Electrical repairs contribution to replace meter box at Sofala Memorial Hall.	\$1,250
Sunny Corner & District Progress Association Inc	Repair of front wall of Sunny Corner Hall.	\$2,500
Trunkey Creek Progress Association	Portable speakers for use at events, ie ANZAC services. Concrete area under existing awning area at local Sports Ground, in front of kitchen.	\$2,500
Wattle Flat Heritage Lands Land Manager	Purchase and install park bench close to the Wattle Flat lagoon and picnic shelter on the northern section.	\$1,250
Wattle Flat Progress Association	Purchase oven, microwave, freezer for use in Wattle Flat Recreation Hall.	\$1,250
Yetholme Progress Association	<i>No application to be submitted for 2023/2024.</i>	\$0
Hill End & District Volunteer Bushfire Brigade	<i>No project provided at time of report, further request to be provided to Council at a later meeting.</i>	\$0



Peel Residents Association	<i>No project provided at time of report, further request to be provided to Council at a later meeting.</i>	\$0
		\$12,500.00

#### 9.4.2 2023/2024 BATHURST CCTV FUNDING PROGRAM

**File No: 16.00145**

##### MINUTE

**RESOLUTION NUMBER: ORD2023-319**

**MOVED: Cr I North SECONDED: Cr K Burke**

##### RESOLVED:

That Council utilise the 2023/2024 Bathurst CCTV Funding to fund a stand-alone CCTV system as outlined in the report.

#### 9.4.3 INTERNATIONAL COUNCIL ON MONUMENTS AND SITES (ICOMOS) 21ST GENERAL ASSEMBLY AND SCIENTIFIC SYMPOSIUM, 3-9 SEPTEMBER 2023, DARLING HARBOUR

**File No: 21.00041, 23.00025**

##### MINUTE

**RESOLUTION NUMBER: ORD2023-320**

**MOVED: Cr R Taylor SECONDED: Cr M Hogan**

##### RESOLVED:

That the information be noted.

## 10 COUNCILLORS / DELEGATES REPORTS

### 10.1 MINUTES - BATHURST REGIONAL YOUTH COUNCIL - 18 SEPTEMBER 2023

File No: 11.00020

#### MINUTE

RESOLUTION NUMBER: ORD2023-321

MOVED: Cr B Fry SECONDED: Cr A Smith

RESOLVED:

#### RECOMMENDATION:

That the information be noted.

## 11 REPORTS OF OTHER COMMITTEES

### 11.1 TRAFFIC COMMITTEE REPORT - 3 OCTOBER 2023

File No: 07.00006

#### MINUTE

RESOLUTION NUMBER: ORD2023-322

MOVED: Cr W Aubin SECONDED: Cr B Fry

#### RESOLVED:

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 3 October 2023 be adopted.

## **12 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

### **12.0 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE**

#### 12.0.1 Resolve into Confidential Committee of the Whole

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-323**

**MOVED: Cr K Burke    SECONDED: Cr B Fry**

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

**There were no representation from the public.**

#### **RESOLVED:**

That:

Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.

- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

## 12.1 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 12.1.1 RENEWAL OF AIRPORT LEASE AGREEMENT – LOT 32 DP1151799 – PJ MOODIE DRIVE, BATHURST AIRPORT

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for Council to renew the lease agreement for a hanger site at Bathurst Airport.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-69**

**MOVED: Cr I North SECONDED: Cr K Burke**

#### RESOLVED:

That Council approves the renewal of the lease agreement for a hangar site located at Lot 32 DP1151799, PJ Moodie Drive at Bathurst Airport for a period of ten (10) years with a ten (10) year option period as detailed in the report.

## 12.2 DIRECTOR ENGINEERING SERVICES' REPORT

### 12.2.1 WATER HARVESTING PROJECT

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed water harvesting project.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-70**

**MOVED: Cr I North SECONDED: Cr A Smith**

#### RESOLVED:

That Council act in accordance with the recommendation of this report.

### 13 RESOLVE INTO OPEN COUNCIL

MINUTE

RESOLUTION NUMBER: CONF2023-71

MOVED: Cr I North SECONDED: Cr M Hogan

RESOLVED: That Council resume open Council.

### 14 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

MINUTE

RESOLUTION NUMBER: ORD2023-324

MOVED: Cr I North SECONDED: Cr K Burke

RESOLVED:

That the Report of the Committee of the Whole, resolution numbers Conf2023-69 to Conf2023-71 be adopted.

### 15 MEETING CLOSE

MINUTE

The Meeting closed at 8.34 pm.

CHAIR:

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**8.1.1                      ENDORSEMENT OF SPECIAL VARIATION  
COMMUNITY ENGAGEMENT AND PUBLIC  
EXHIBITION OF REVISED LONG-TERM  
FINANCIAL PLAN**

**File No:                      16.00004-13**

**RECOMMENDATION:**

**RECOMMENDATION:**

That Council:

- (a) Endorse the draft Long-Term Financial Plan, at **Attachment 4**, for public exhibition for a minimum period of 28 days.
- (b) Endorse the undertaking of community consultation on a potential application to the Independent Pricing and Regulatory Tribunal for a proposed permanent Special Variation of 43.5 per cent in 2024-25 (including the forecasted rate peg of 3.5 per cent) and 17.5 per cent in 2025-26 (including the forecasted rate peg of 2.5 per cent), representing a cumulative Special Variation of 68.6 per cent over two years, which is Option 2 in the draft Long Term Financial Plan.
- (c) Receive a further report regarding community consultation undertaken to determine any final application to be made to the Independent Pricing and Regulatory Tribunal for a Special Variation.

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**REPORT:**

Bathurst Regional Council (Council) has supported a steadily growing population and maintained its infrastructure and services within the scope of its revenue growth, in line with the rate peg increases established by the NSW Government. In recent years, however, this has become increasingly difficult: the recent COVID-19 pandemic; the impacts of recent weather events on local infrastructure; and the current highly volatile inflationary environment, which has increased Council's costs faster than its revenue growth, have all placed considerable stress on Council's budget.

With costs out-stripping revenue, resulting in operating deficits, Council has needed to utilise its cash reserves and reduce infrastructure renewal and maintenance to ensure a balanced budget. Council has introduced a large range

of efficiency measures to reduce operating expenses, and in some areas, has also been able to utilise State and Federal Grants to fund infrastructure renewal and operations. However, with unrestricted cash balances dwindling and State and Federal budgeting constraints reducing the likelihood of future substantial grants; Council must consider increasing rates revenue to adequately fund its current services and infrastructure needs.

Council's current Community Strategic Plan, adopted in 2022, identifies the need for Council to consider the introduction of a Special Variation (SV) for rates to ensure the organisation's ongoing financial sustainability. In its 2022-2026 Delivery Program, Council endorsed the objective to review need for an SV to its rates. Similarly, in its 2023-2034 Long Term Financial Plan (LTFP), Council commenced the process of modelling an SV in one of its planning scenarios.

Since then, further analysis has been undertaken in relation to Council's long-term financial position and has established that an SV is required to achieve Council's financial sustainability and maintain fit-for-purpose infrastructure. Accordingly, Council's LTFP has been reviewed and a revised draft LTFP has subsequently been prepared (refer **Attachment 4**).

The draft LTFP has been prepared in accordance with the *Integrated Planning and Reporting Guidelines* issued by the Office of Local Government and prescribed under the Act, and includes four (4) financial modelling scenarios. In addition to a base case scenario, the LTFP models three (3) Special Variation scenarios that were designed to ensure Council can successfully:

- Generate an operating surplus, before capital income,
- Fully fund all required asset renewals and maintenance,
- Return to and maintain a positive unrestricted cash position, and
- Deliver all improvement program initiatives.

The proposed SV increases in each of the three (3) scenarios are largely similar; the key difference is the number of years required to implement the full extent of the rate increase.

Table 1, below, summarises the three (3) scenarios:

Table 1: Special Variation options considered by Council					
SV Options	2024-25	2025-26	2026-27	2027-28	Cumulative increase over SV period
Base Case	3.5%	2.5%	2.5%	2.5%	11.5%
Option 1	58.5%	2.5%	2.5%	2.5%	58.5%
Option 2	43.5%	17.5%	2.5%	2.5%	68.6%
Option 3	33.5%	12.5%	7.5%	7.5%	73.6%



Of the above scenarios, **Option 2** is the preferred option as it balances Council's sustainability needs with reducing the shock to household budgets through implementing the SV over two years. Under this scenario, Council would apply to the Independent Pricing and Regulatory Tribunal (IPART) for a permanent cumulative rate increase of 68.6 per cent over two years from 01 July 2024. If secured, this SV would assist Council in maintaining surpluses, meeting operating expenditure, and, with the use of borrowings, reduce its asset backlog ratio from approximately 10.6 per cent of its total asset value to 6.6 per cent over the 10-year forecast period.

*Table 2*, below, provides an indication of the annual rates increase likely to be experienced by the average land value for each rating category, should the proposed SV be secured:

Table 2: Annual rates (Option 2)				
Rating category	2023-24	2024-25	2025-26	Cumulative increase
Residential	\$1,262.12	\$1,811.14	\$2,128.09	\$865.97
Business	\$4,843.74	\$6,950.77	\$8,167.15	\$3,323.41
Farmland	\$1,642.03	\$2,356.31	\$2,768.67	\$1,126.64
Mining	\$542.00	\$777.77	\$913.88	\$371.88

Additional and more detailed information on the proposed SV is contained in the Special Variation Background Paper appended at **Attachment 1**, and Capacity to Pay Report appended at **Attachment 2**.

#### **FINANCIAL IMPLICATIONS:**

The work necessary to be undertaken prior to any application for an SRV can be completed within existing staff resources and budget allocation. Consideration of the subsequent lodgment of an SV application to IPART would be the subject of a further report to Council following the community engagement process. Approval of such application would have a financial impact as outlined in this report.

#### **COMMUNITY ENGAGEMENT:**

In making an application for an SV, Council must demonstrate that it has effectively informed and consulted the community on the possibility of an SV, including impact of both the proposed SV as well as not applying for an SV.

Accordingly, a Community Engagement Plan has been developed to form the basis for this community consultation process (refer **Attachment 3**).

The Community Engagement Plan clearly outlines the various consultation tools that will be used to inform and consult the community about the proposed SV. Consistent with Council's Community Engagement Strategy, it is proposed that a suite of print, online and face-to-face consultation mechanisms be used to support the delivery of the community consultation.

If Council resolves as recommended, community consultation will commence Thursday, 17 August 2023 and conclude Friday, 27 October 2023. Following conclusion of that process, a report on the community engagement and feedback received via that process will be prepared and submitted to Council for consideration at its Ordinary Meeting scheduled for 16 November 2023.

It should be noted that, should Council proceed in making application to IPART for an SV, IPART will seek its own community feedback separate from Council's processes and invite submissions from members of the public. This process is typically undertaken in the subsequent February/March.

### **FINANCIAL IMPLICATIONS:**

Nil

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 6: Community leadership and collaboration.**

Strategy 6.6      Manage our money and our assets to be sustainable now and into the future.

### **COMMUNITY ENGAGEMENT:**

02 **Consult** - to obtain public feedback on alternatives and/or decisions

### **ATTACHMENTS:**

1. Bathurst Regional Council - Background Paper - the Special Rate Variation [8.1.1.1 - 14 pages]
2. Bathurst Regional Council - Capacity to Pay Report - Draft [8.1.1.2 - 29 pages]
3. SRV \_ CE Strategy 2024 Final Draft [8.1.1.3 - 17 pages]
4. Bathurst Regional Council Updated Long Term Financial Plan 2023 [8.1.1.4 - 54 pages]





## Bathurst Regional Council

### The Proposed Special Variation to Council Rates

#### Introduction

Morrison Low Consultants has been engaged by Bathurst Regional Council ('Council') to clarify the need for and develop a special rate variation (SV) application.

The Local Government Act requires councils to apply sound financial management principles of being responsible and sustainable in aligning income, expenses and infrastructure investment, with effective financial and asset performance management. The objectives are to:

- achieve a fully funded operating position
- maintain sufficient cash to fund ongoing operational and capital requirements
- maintain its asset base 'fit for purpose'
- have an appropriately funded capital program.

These objectives are the foundation for sound financial management and a financially sustainable council that has the financial capacity to deliver the services to its community over the long term.

#### Current situation

Council has supported a steadily growing population and maintained its infrastructure and services within the scope of its revenue growth in line with the rate peg increases set by the State Government. However, in recent years this has become increasingly difficult. The recent COVID pandemic, impacts on infrastructure of recent weather events, and the current highly volatile inflationary environment which has increased Council's costs faster than its revenue growth have resulted in extreme pressure on Council's budget. With costs out-stripping revenue, resulting in Operating Deficits, Council has needed to utilise its cash reserves and reduce infrastructure renewal and maintenance to ensure a balanced budget. In some areas, Council has also been able to utilise State and Federal Grants to fund infrastructure renewal and operations. With unrestricted cash balances dwindling and State and Federal budgeting constraints reducing the likelihood of future substantial grants, Council must consider increasing rates revenue to adequately fund its current services and infrastructure needs.

Council identified in its 2022 Community Strategic Plan the need to consider a Special Variation for rates to ensure its ongoing financial sustainability. In its 2022-26 Delivery Program, Council endorsed the objective to review the need for a Special Variation (SV) to its rates. In the 2023-34 Long Term Financial Plan (LTFP), Council commenced the process of modelling an SV in one of its financial planning scenarios.

Since then, Council has undertaken further analysis on the need for and amount of a potential SV, with an updated proposed SV developed. Council is now looking to consult with its community on this proposed SV.

#### What has Council done and is going to do to control costs?

Council undertakes regular reviews to ensure that it is containing costs and implementing efficiency gains, so that it is able to provide value for money to the community. Council has found savings of approximately \$3.6 million per year through implementing 75 initiatives, including restructuring and reducing from five to four directorates, reviewing advertising, and installing cost-efficient LED lighting.



Going forward, Council has identified further improvement initiatives that it will implement in the coming years providing a further annual net benefit of \$957 thousand, with one-off implementation costs of \$273 thousand. These improvements have been included in the updated LTFP. There are an additional 31 improvement opportunities identified that need to be further assessed and costed before implementing, which are not included in the updated LTFP.

Council has also identified additional costs that it must incur to ensure its ongoing organisational sustainability, these are investing in cyber security of Council technology systems and adequately resourcing the recreation team to maintain and manage Council's parks and open spaces. These additional costs total \$2.4 million per year and \$1.4 million in one-off costs, which have been included in the updated LTFP.

Further details on these improvement initiatives and organisational sustainability requirements can be found in the Council's Organisational Sustainability Review and Improvement Plan report (July 2023).

## The proposed special rate variation

### What is a special rate variation?

New South Wales has a rate capping regime in place. Each year, the Independent Pricing and Regulatory Tribunal (IPART) sets a "rate peg", which is the maximum percentage increase in total rates that councils are allowed to implement. If a council needs to increase rates by more than the rate peg, it must apply to IPART for a Special Variation (SV) to its rates.

Almost all NSW councils will be faced with having to apply for a special rate variation at some point. There are two types of SVs:

- a temporary SV for a fixed amount over a fixed period of time
- a permanent SV for a fixed amount that remains in the rate base.

When a temporary SV expires, rates return to the original level at the conclusion of the approval period.

Temporary SVs are usually approved to fund specific one-off projects, such as significant infrastructure projects. As Bathurst Regional Council is looking to deliver current service levels, uplift the ongoing renewal of assets to ensure they remain fit for purpose over time and address the core deficit in the General Fund, a permanent SV is required. Permanent SVs can be implemented over up to seven years.



## What SV is proposed for Bathurst Regional Council?

To achieve financial sustainability and maintain fit for purpose infrastructure, Council requires a permanent cumulative rate increase of 68.6% over two years from 1 July 2024, this includes the expected rate peg increases that Council would have otherwise increased rates by.

**Table 1 Proposed Special Variation rate increase.**

	2024-25	2025-26	Cumulative
Permanent increase above the rate peg	40.0%	15.0%	
Forecasted rate peg	3.50%	2.5%	
<b>Total increase</b>	<b>43.5%</b>	<b>17.5%</b>	<b>68.6%</b>

IPART determines the annual rate peg that councils receive each year, based on the increase in cost of a selection of goods and services that NSW councils purchase. This calculation looks back over the past year of cost increases and applies the rate peg to the next financial year. The 2024-25 rate peg will be based on cost increases experienced in 2022-23. The rate peg increases for 2024-25 and 2025-26 have been forecasted at 3.5%, and 2.5% respectively. Further details on these assumptions are outlined in Council's updated Long Term Financial Plan.

## What do these proposed changes mean for ratepayers?

The impact on an individual's rates will be different depending on the unimproved land value of their property. The following table provides an indication of the annual rates increase likely to be experienced by the average land value for each rating category. The increases include the forecast rate peg.

**Table 2 Average annual rates**

Rating category	2023-24	2024-25	2025-26	Cumulative increase
Residential	\$1,262.12	\$1,811.14	\$2,128.09	\$865.97
Business	\$4,843.74	\$6,950.77	\$8,167.15	\$3,323.41
Farmland	\$1,642.03	\$2,356.31	\$2,768.67	\$1,126.64
Mining	\$542.00	\$777.77	\$913.88	\$371.88

## How do my rates compare to other councils?

The Office of Local Government groups councils with other similar councils for comparison. Bathurst Regional Council is in Group 4 with 25 other Regional Town or City councils. This group of councils represents a diverse cross section of geographies and communities across New South Wales, including Albury, Dubbo, Broken Hill and Armidale, as well as coastal councils such as Byron, Ballina and Eurobodalla.

For comparison, we have selected the three councils in the group that neighbour Bathurst, being Mid-Western, Orange and Lithgow. For each rating category we have also selected the council with the highest average rates and



the lowest average rates. We also provide the average for the group. This provides the group range and average for each rating category.

This comparison uses the most recent reported data from the Office of Local Government, which is from 2021-22 and projects rate increase in line with the forecast rate peg. Where Councils have been approved for a Special Variation in prior years, these are reflected in the average rates provided (the average rates being taken from the IPART determination for each approved council).

It is expected that there will be several councils that, like Bathurst, will be consulting with their communities on a Special Variation in the coming months and are likely to apply for an increase starting from 1 July 2024. As these increases are not yet approved, they are not included in the comparison data, but are worth noting as they may affect Council's relative position in terms of average rates within the group.

In comparison to these councils, Bathurst Regional Council's residential and business rates move from being close to the OLG average to above the average with the proposed special rate variation. For residential rates, Bathurst would become one of the highest average rates of the group, the next closest is Wingecarribee. Of the comparison Councils, only Lithgow has recently applied for and received approval to increase their rates above the rate peg.

Council has undertaken detailed capacity to pay analysis which includes analysis of the average rates on the different socio-economic groups within the Bathurst LGA. The detailed Capacity to Pay report is included in Council's updated LTFP. In summary, the analysis found that as a result of higher average land values in Eglinton-Kelso North, residential ratepayers in this grouping are likely to see a larger increase in rates. This area has the highest levels of equivalised income within the LGA and some of the lowest levels of disadvantage. This compares to Perthville and Rural, where ratepayers will see a lower increase in average rates, due to lower land values, however this is still considered to be an advantaged grouping, with lower levels of disadvantage and higher levels of resident ratepayers.

In areas with significant disadvantage, such as Kelso South-Raglan, the impact is somewhere in the middle, therefore Council should consider the impact on individual ratepayers. This grouping has significant levels of disadvantage, including higher unemployment rates and lower equivalised income levels, however the proportion of residential ratepayers is lowest, with 10% of residential ratepayers coming from this grouping.

Even though the proposed increase to Bathurst's business rates produces one of the highest average rates in the group, Figure 4 below shows that once the full extent of Lithgow's recently approved SV is implemented, their average business rates are comparable to Bathurst's proposed SV rates.

Bathurst's average farming and mining rates remain below the group average even with the proposed SV rate increase.



Figure 1 2025-26 projected average residential rates

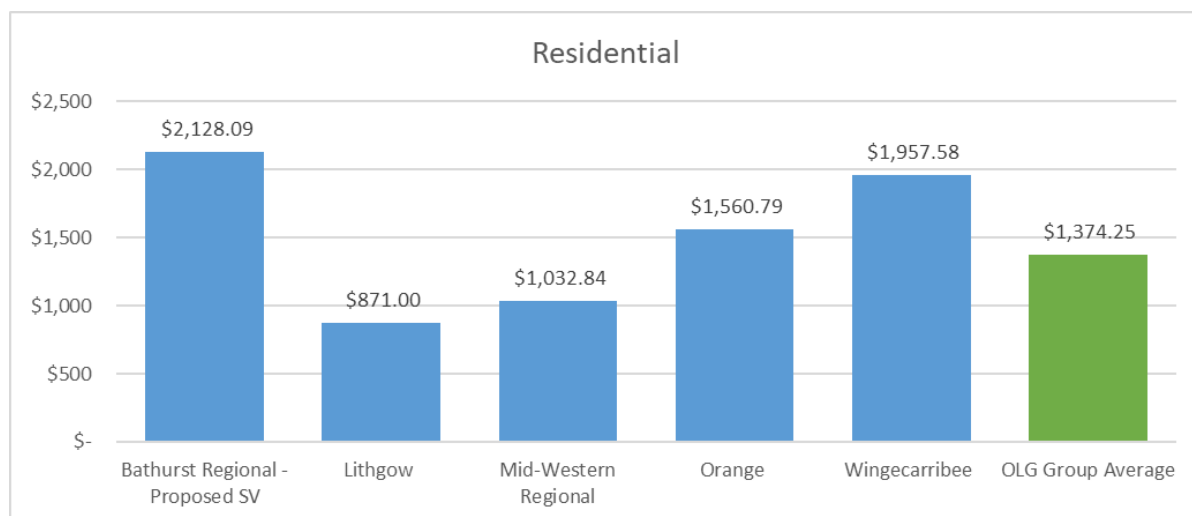


Figure 2 Comparison of average residential rates over the next five years (from 2023-24 to 2027-28)

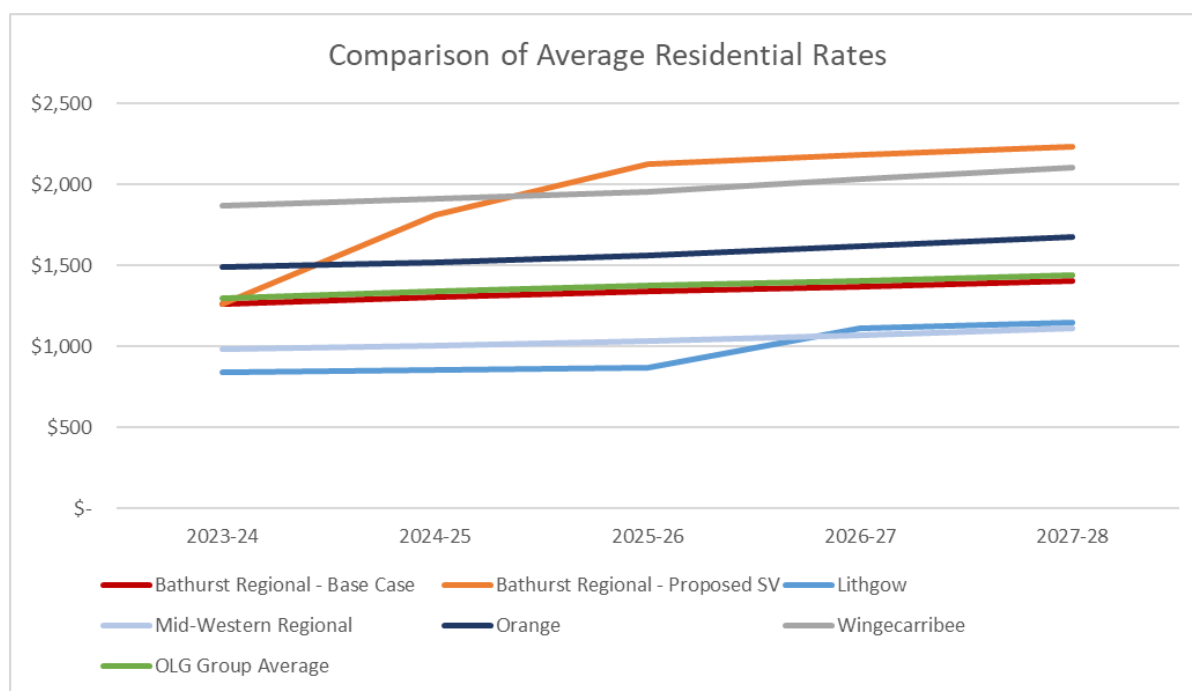






Figure 3 2025-26 projected average business rates<sup>1</sup>

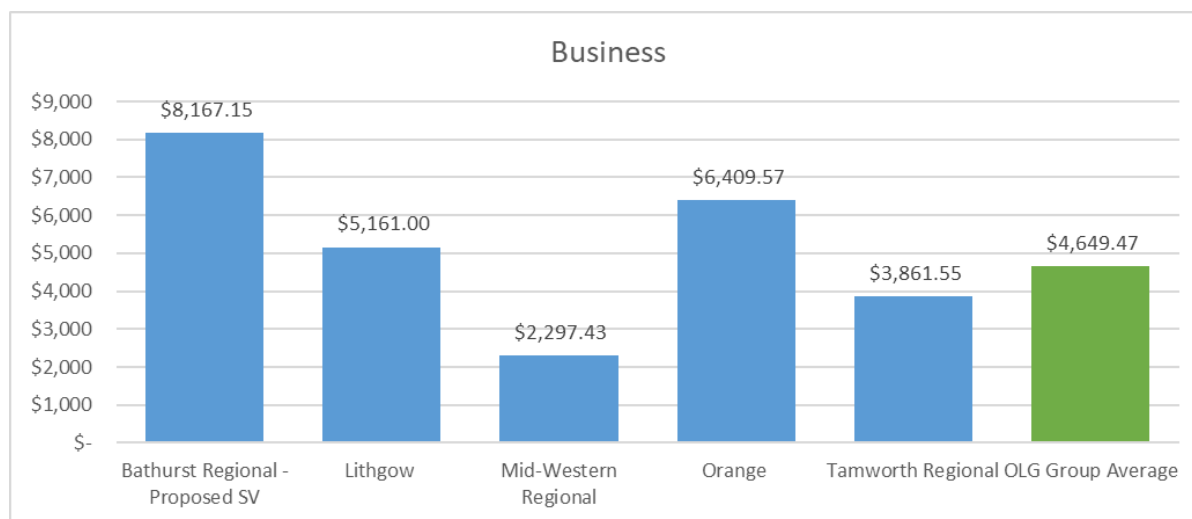
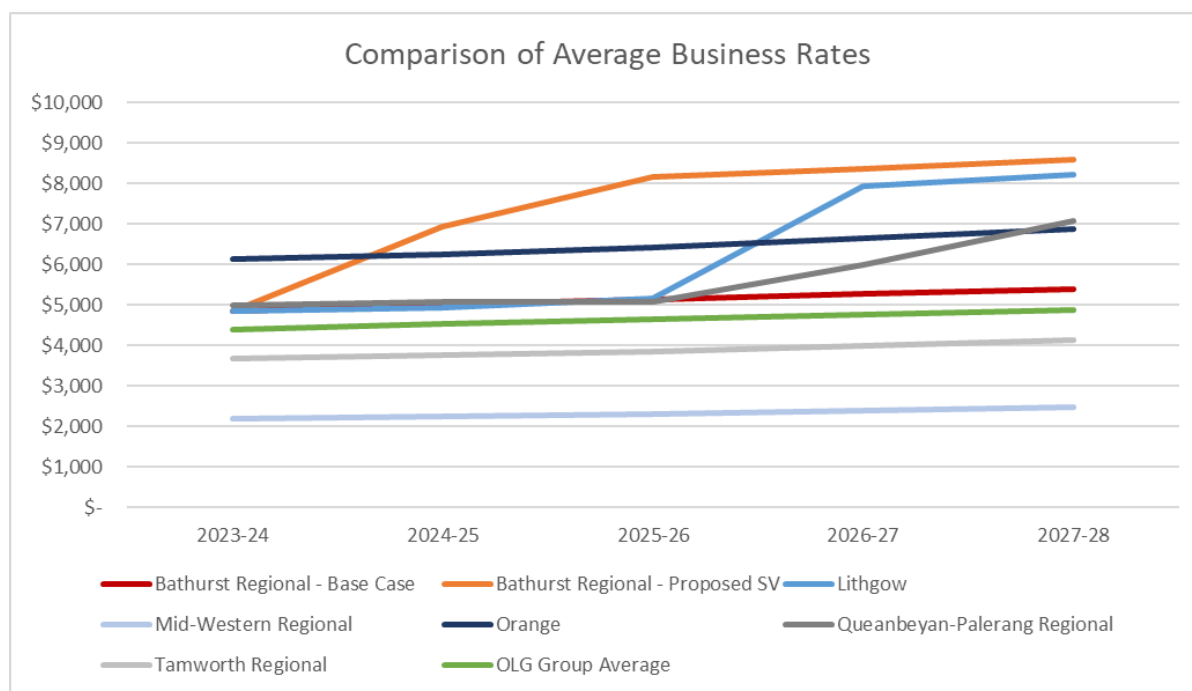


Figure 4 Comparison of average business rates over the next five years (from 2023-24 to 2026-27)



<sup>1</sup> Tamworth's reported average business rate for 2020-21 was \$323.92, which was substantially lower than the second lowest reported average business rate in the group (Mid Western at \$2,168.81 in 2020-21). It is possible that Tamworth's average business rates is the result of an error in the reporting, collating and publishing of the data. If so this result will be skewing the average data downwards also.



Figure 5 2025 -26 projected average farming rates

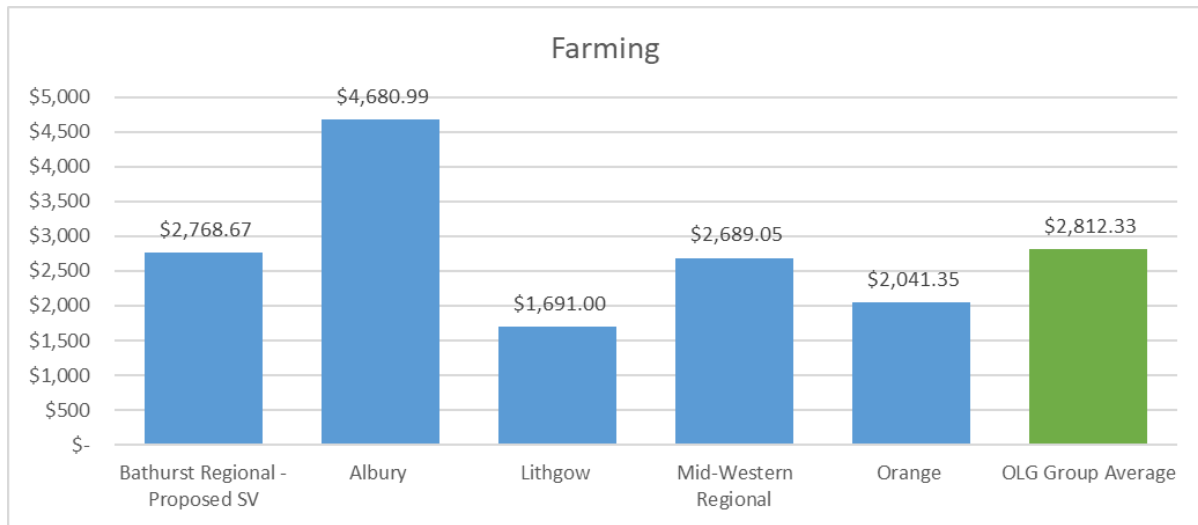


Figure 6 Comparison of average farming rates over the next five years (from 2023-24 to 2026-27)

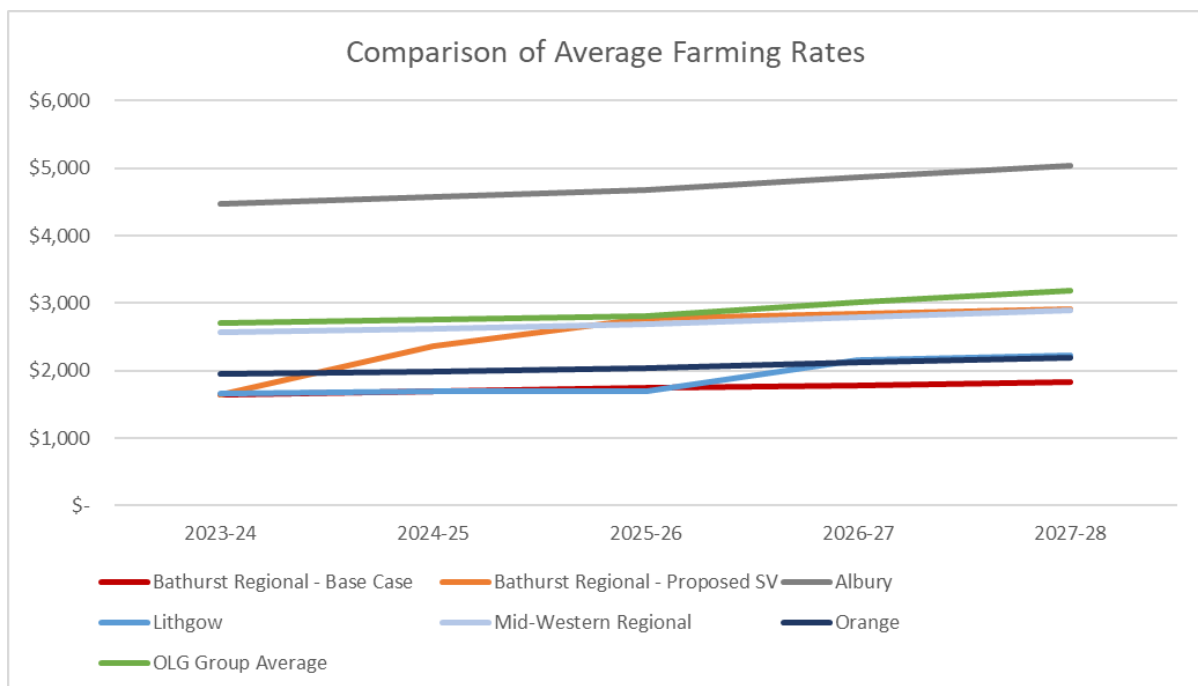




Figure 7 2025 -26 projected average mining rates

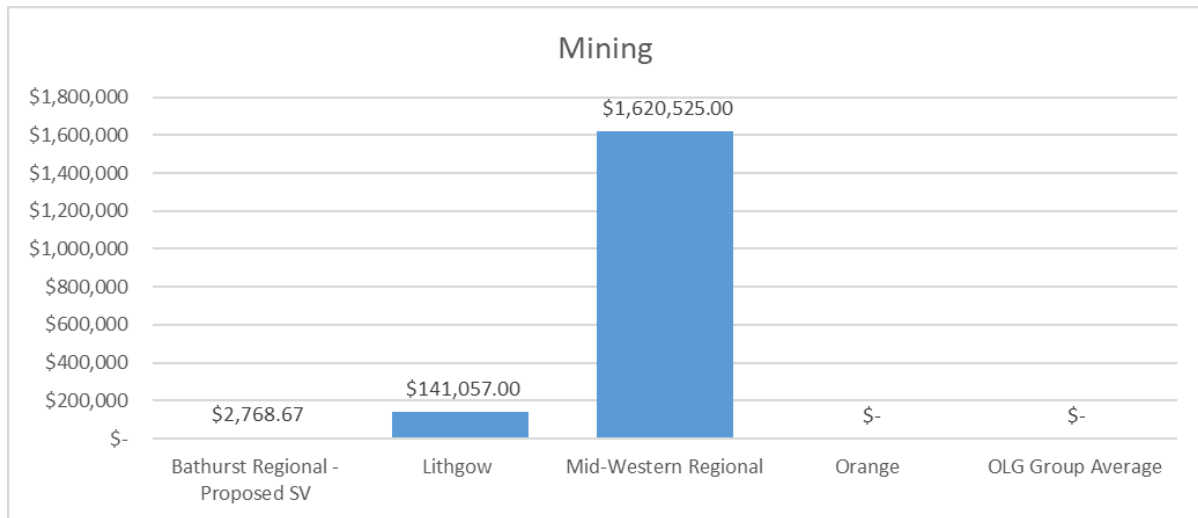
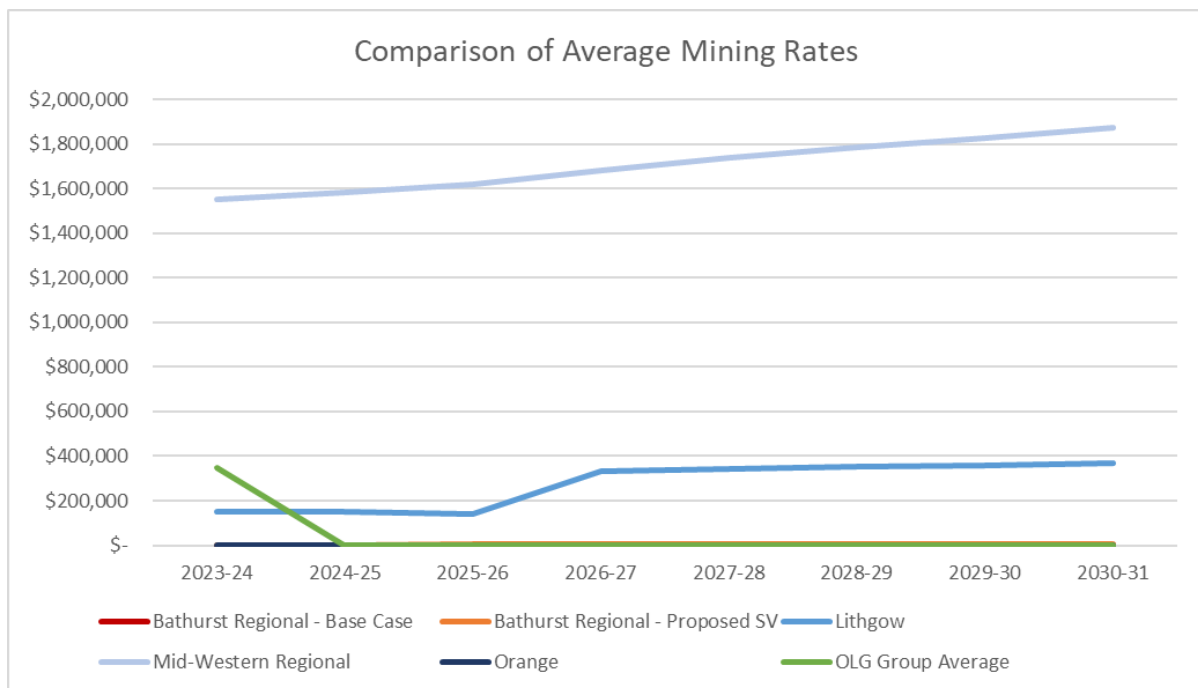


Figure 8 Comparison of average farming rates over the next five years (from 2023-24 to 2026-27)



The comparison data from other councils is projected from current reported average rates using Bathurst Regional Council's forecast rate peg. It does not include any increases that may occur in 2023-24 and subsequent years from these councils applying for their own special rate variation.



## Why are Council's proposed residential and business rates higher than the group average rates?

There are many reasons why councils' rates vary, they have different infrastructure to maintain, and different services and levels of service agreed with their communities. Bathurst is also in a group of councils that are widely variable in their location, infrastructure, services, and the communities they serve. This means that the group average may not be a good indicator on the expected rates, costs, or services that Bathurst should provide.

Council, first and foremost, relies on what the people of the Bathurst Local Government Area want Council to spend money on in terms of services and infrastructure. One significant reason why Council is proposing a rate increase that puts average rates above many other comparable councils relates to their forecasted required renewal of road infrastructure. Council is forecasting a significantly higher renewal of infrastructure than the average for their group. A small part of this difference is due to the higher costs of maintaining and renewing the Mt Panorama pavement. But the more substantial part is a result of Council's decisions to plan to renew road base more regularly than many other councils in the group. This is supported by feedback from the community that endorses Council's focus on renewing and improving its road infrastructure. In the recent Council community survey conducted in 2023, 65% of respondents supported rate increases to fund improvements in infrastructure, see Figure 10 below.

Figure 9 Forecast transport asset renewals

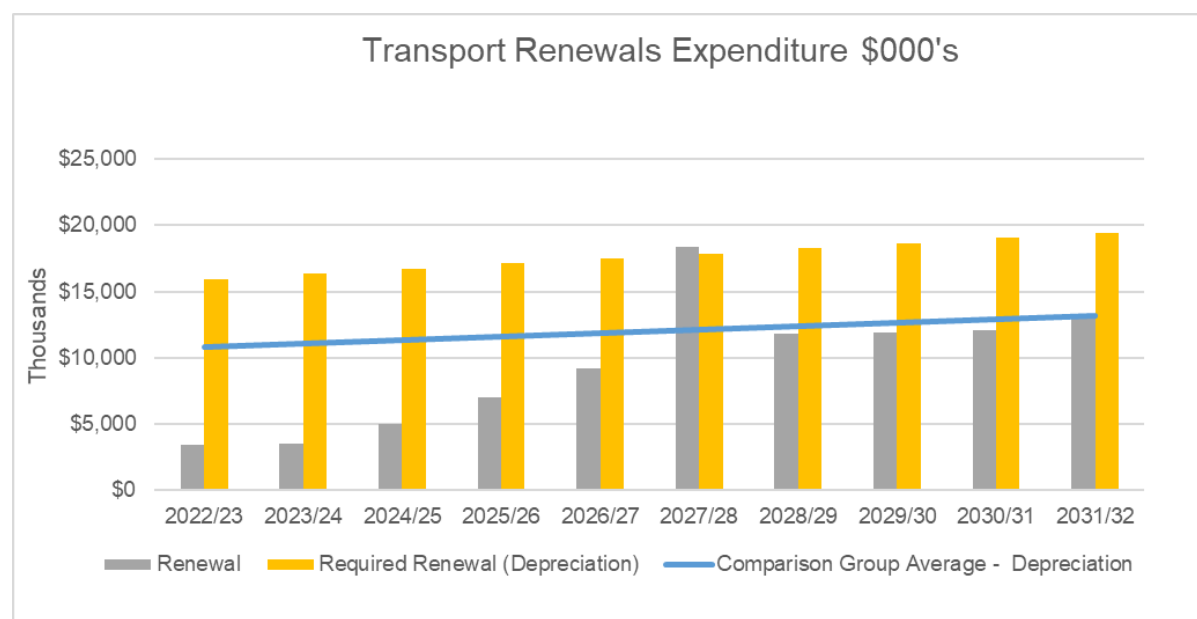
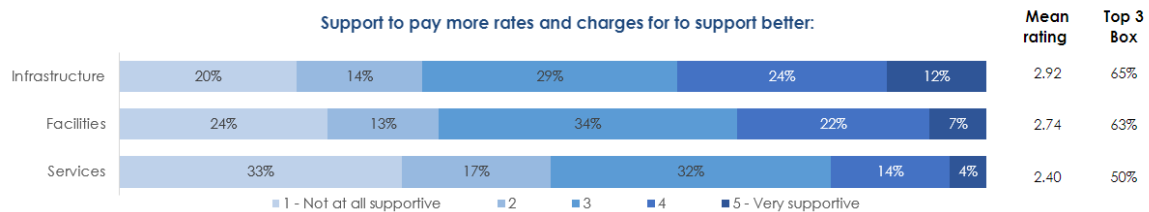




Figure 10 Community's willingness to pay for better infrastructure and services.<sup>2</sup>



## How will the increase impact Council's ongoing financial sustainability?

The proposed special rate variation will enable Council to deliver current services and maintain assets to the community, while ensuring financial sustainability in the longer-term. It will also enable Council to fast-track renewals through borrowings to improve its infrastructure.

Council modelled three options for a Special Variation in considering its path to improving financial sustainability. All three options were designed to:

- Generates an operating surplus, before capital income.
- Council is able to fully fund its required renewal and maintenance.
- Council is able to bring back and maintain a positive unrestricted cash position.
- Council delivers all its improvement program initiatives.

All three options were for relatively similar increases overall, the difference between them was the number of years it would take to implement the full extent of the rate rise. These three options are outlined in the table below. Council's proposed Special Variation is Option 2, which is a rate increase of 68.6% implemented over two years.

Table 3 Special Variation options considered by Council

SV Options	2024-25	2025-26	2026-27	2027-28	Cumulative increase over SV period
Base Case	3.5%	2.5%	2.5%	2.5%	11.5%
Option 1	58.5%	2.5%	2.5%	2.5%	58.5%
<b>Option 2 - Proposed SV</b>	<b>43.5%</b>	<b>17.5%</b>	<b>2.5%</b>	<b>2.5%</b>	<b>68.6%</b>
Option 3	33.5%	12.5%	7.5%	7.5%	73.6%

Council has forecasted its financial performance over the next 10 years, both under the proposed Special Rate Variation, the other SV options and under a base case where rates are only increased by the forecast rate peg.

<sup>2</sup> Bathurst Regional Council – Community Research (April 2023)

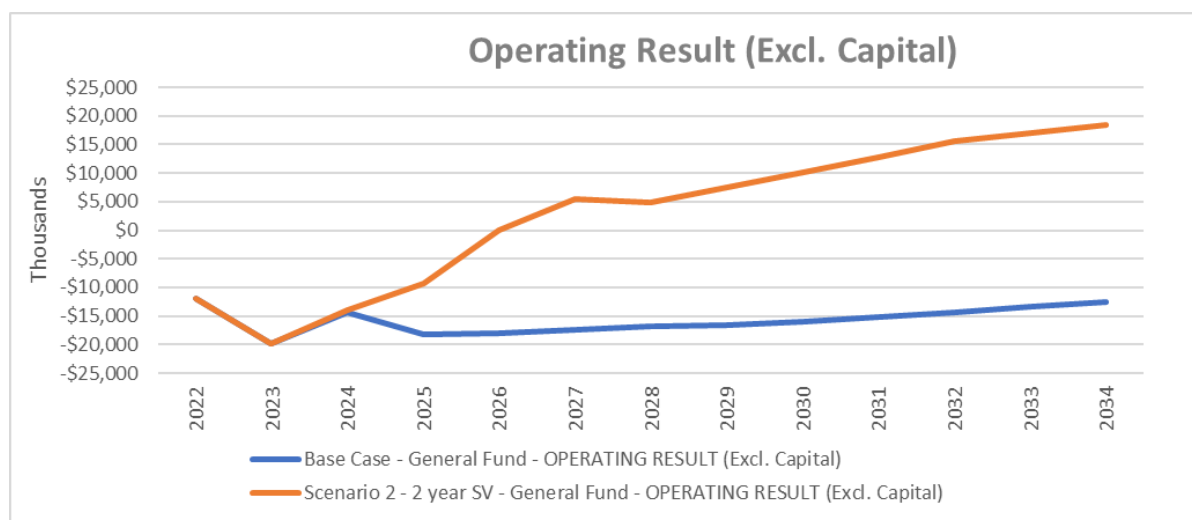


The proposed SV enables Council to meet all financial sustainability objectives, while the base case plans to maintain a fit for purpose asset base but does not enable a fully funded operating position, depleting Council's unrestricted cash position as a result.

### Maintaining modest operating surpluses

The proposed special rate variation arrests the ongoing deficits seen in the base case and allows Council to maintain surpluses, that is revenues will fully cover expected operating expenditure.

Figure 11 Forecast operating result



### Sufficient investment in assets

With a forecast modest and growing surplus, council is able to borrow to invest in its renewal and start to address the backlog of infrastructure that is below a satisfactory condition. Over the ten-year forecast, Council would be able to sustain an asset renewal rate averaging 168.6%, well over the 100% benchmark that would maintain assets at their current condition. As a result, Council would be able to reduce its backlog (cost to bring asset to a satisfactory level) from approximately 10.6% of its total asset value to 6.6% over the ten-year forecast period.



Figure 12 Forecast asset renewal ratio

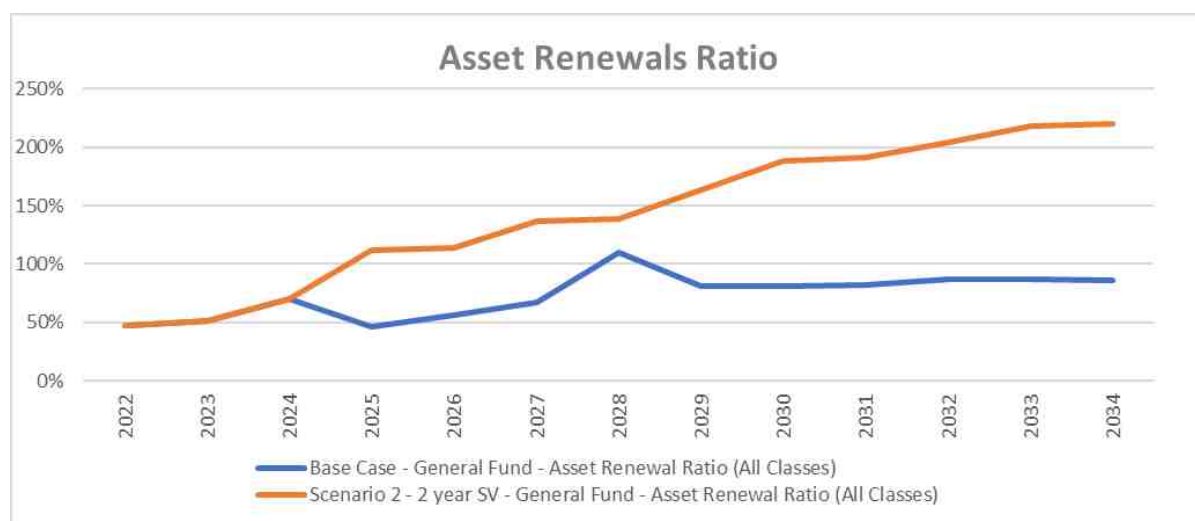
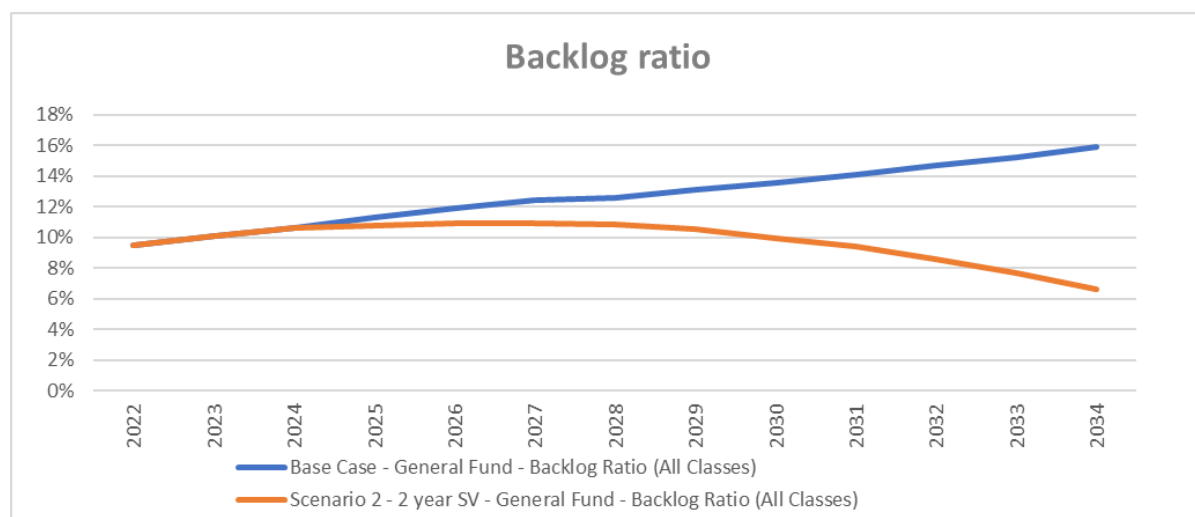


Figure 13 Forecast infrastructure backlog ratio

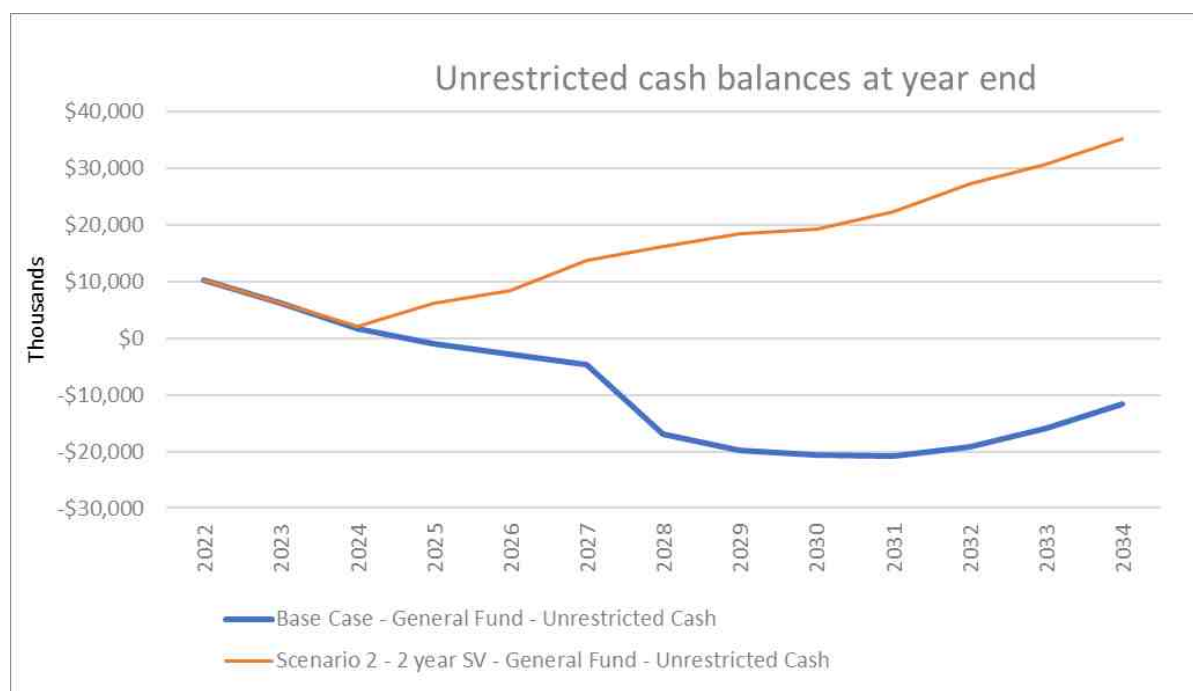


### Sufficient unrestricted cash to fund day-to-day operations

With continuing operating deficits in the base case, Council would need to deplete its cash balances to fund ongoing operations. The proposed SV will allow Council to continue to increase its unrestricted cash balances.



Figure 14 Forecast unrestricted cash position



Councils need to hold sufficient unrestricted cash balance at the end of each financial year to at least cover the next four months of day-to-day operating expenditure, at which point Council starts to collect its rates revenue for the year.

Sound financial management encourages planning for modest operating surpluses and building of unrestricted cash reserves over time. This enables councils to respond to events that cannot be predicted or planned for in their Long Term Financial Plan. Bathurst Regional Council has experienced these events and, while what exactly will occur in the future is unpredictable, it is prudent that it plans for similar un-forecasted expenditure in the future. The above unrestricted cash balance forecast does not take into account any movements in internal restrictions. As Council builds its cash balances over time, it will be able to transfer unrestricted cash for specific purposes to internal restrictions, including Employee Leave Provisions, which will reduce its reported unrestricted cash.

Council has updated its Long-Term Financial Plan to show the impacts of both the base case (no SV) and the proposed SV case scenario. This will be out for exhibition during the SV consultation period.

### What would happen if Council does not increase its rates by the proposed amounts?

Council's current base case is not financially sustainable, as it involves significant General Fund deficits of an average of approximately \$16.2 million over the ten-year forecast. On its current path, Council would likely run out of unrestricted cash to fund its day-to-day operations in 2027-28 or sooner.

If Council could not increase its rates revenue through an SV, it would need to cut its operating costs by around \$16 million per year and continue not to adequately fund its asset renewal. Council would be faced with the decision to stop or significantly reduce discretionary services such as cultural or recreational services and facilities.





Council's infrastructure would also continue to deteriorate without sufficient funds to maintain them fit for purpose.

## What is the process for Council to apply for an SV?

Council must apply to IPART for approval to increase rates through an SV. Before doing so, Council must demonstrate that it has engaged the community about the possibility of an SV and has considered its views. IPART will also seek community feedback.

More information on SVs can be found on IPART's website: <https://www.ipart.nsw.gov.au/Home/Industries/Local-Government/Special-Variations>.

## Where can I get more information?

More information on the proposed SV is available from Council's Have Your Say page at the following link: [yoursay.bathurst.nsw.gov.au/srv](https://yoursay.bathurst.nsw.gov.au/srv)

Council will also be including information on the proposed SV in its regular newsletters and to the media. We will also be running public forums for community to find out more and to ask questions. Dates and locations will be advised shortly.

## What happens after this?

Once the community consultation period concludes, Council will review the feedback received.

A report will then go to Council for their consideration of the feedback and any updates required to the LTFP. Council will decide whether to proceed with the SV application.

If they decide to proceed with the SV application, the application will be submitted to IPART in February 2024. IPART will conduct its own consultation, with public submissions likely to be sought in March 2024, before they make their determination in May 2024. If successful, the SV will be included in rates from 1 July 2024.

## About Morrison Low Consultants

Morrison Low is a multidisciplinary management consultancy specialising in providing advice to local government. It has extensive experience across Australia and New Zealand and in particular assisting councils with financial modelling to understand current and future sustainability challenges. Morrison Low has supported councils to become more sustainable through improvement programs and with preparing special rates variation applications to IPART where necessary. Morrison Low undertakes community engagement on behalf of councils relating to SVs, rates harmonisation, integrated planning and reporting and statutory engagement processes, where independence is important. More information about Morrison Low can be found on our website: [www.morrisonlow.com](http://www.morrisonlow.com).



# Capacity to Pay Report

## Bathurst Regional Council

July 2023



Document status

Job #	Version	Written	Reviewed	Approved	Report Date
7692	1 – Draft	M. Drummond	G. Smith	G. Smith	July 2023

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## Executive summary

Bathurst Regional Council ('Council') is currently considering a special variation (SV) to ensure it has the financial capacity to maintain service levels into the future. Therefore, Council is currently reviewing the potential impact on the community of an SV. This report puts due emphasis on the capacity to pay principle; given that some ratepayers have more ability to pay rates than others.

This report provides an analysis and evaluation of relative wealth and financial capacity; it looks at the financial vulnerability and exposure of different community groups within the local government area (LGA). The key findings are summarised in table one.

**Table 1 Grouping summary**

Grouping	Findings
Bathurst-Abercrombie-Windradyne	<ul style="list-style-type: none"> <li>Contains 40% of the LGA's population, at 17,372 people.</li> <li>Highest proportion of vulnerable households, at 45% (3,445 households), due to highest percentage of lone person households (33% or 2,514 households).</li> <li>Lowest proportion of resident ratepayers at 55% (although this does total 4,131 households) and the highest proportion of renters at 39%.</li> <li>Highest number of people requiring core assistance, at 1,209 people (joint highest proportion at 7%).</li> <li>Reduced risk of mortgage stress in this grouping, although noting this may be higher in the Windradyne area.</li> </ul>
Eglinton-Kelso North	<ul style="list-style-type: none"> <li>Contains 24% of the LGA's population, at 10,341 people.</li> <li>Joint lowest proportion of vulnerable households (28% or 1,024 households), with lowest proportion of lone person households (16% or 579).</li> <li>Highest percentage of households with a mortgage (42% or 1,542 households).</li> <li>Highest proportion of households in both the middle two (58%) and highest two (52%) equivalised income quartiles.</li> <li>Joint lowest unemployment rate (3%).</li> <li>6% of the population, or 666 people, requiring assistance.</li> <li>Reduced risk of mortgage stress for this grouping, with 9% of household mortgages exceeding 30% of income and higher levels of equivalised income.</li> </ul>
Kelso South-Raglan	<ul style="list-style-type: none"> <li>Contains 9% of the LGA's population, at 4,084 people.</li> <li>Highest percentage of dependents (29%) and lowest of retirees (19%).</li> <li>Highest percentage of one-parent families (19% or 284 households).</li> <li>Highest percentage of households utilising social housing (11% or 173 households).</li> <li>Highest proportion of households in the lowest two equivalised income quartiles (65%) and lowest in the highest two quartiles (35%).</li> <li>Highest rate of unemployment (7%).</li> <li>Joint highest proportion of people requiring assistance (7% or 267 people).</li> <li>Potential risk of mortgage stress due to 11% of households' mortgages being greater than 30% of income, plus a high proportion of lower equivalised income.</li> </ul>



Grouping	Findings
Perthville and Rural	<ul style="list-style-type: none"> <li>Contains 14% of the LGA's population, at 6,246 people.</li> <li>Highest proportion of retirees (30%) and lowest proportion of working age (49%).</li> <li>Joint lowest proportion of vulnerable households (28% or 633 households).</li> <li>Highest percentage of resident ratepayers (82% or 1,896 households) and lowest proportion of social housing (0%).</li> <li>Joint highest proportion of workforce in employment (97%).</li> <li>Lowest percentage of individuals requiring assistance (4% or 257 people).</li> </ul>
Robin Hill-South Bathurst-White Rock	<ul style="list-style-type: none"> <li>Contains 13% of LGA's population, at 13% or 5,521 people.</li> <li>Lowest percentage of dependents (19%) and highest percentage of working age (56%).</li> <li>Second lowest proportion of households with a mortgage (29% or 499 households), with a total 63% of resident ratepayers (1,094 households).</li> <li>Second lowest proportion in the highest two income quartiles (43%) and second highest in the lowest two quartiles (57%).</li> <li>Joint highest proportion of residents requiring assistance (7% or 411 people).</li> <li>Potential risk of mortgage stress due to 13% of households' mortgages being greater than 30% of income, plus a higher proportion of lower equivalised income.</li> </ul>

*Full summary section to be completed once SV rating changes confirmed.*



## Introduction

This report provides an analysis and evaluation of relative wealth and financial capacity; it looks at the financial vulnerability and exposure of different community groups within the LGA.

Key considerations include:

- regions of social disadvantage
- particularly vulnerable groups of individuals
- patterns of household expenditure.

These findings will then be compared to proposed changes in rates to identify whether there are any groups or individuals that are being particularly impacted and/or marginalised.

Data for this review was obtained from the following sources:

- Australian Bureau of Statistics *2016 and 2021 Census Data – Data by Regions*.
- .id – *Bathurst Regional Council Community/Social/Economic Profiles*.
- Housing and Homelessness Policy Consortium (ACT Shelter, ACTCOSS, Women’s Centre for Health Matters, Youth Coalition of Act) – *Snapshot: Housing stress and its effects, February 2016*.

## Background

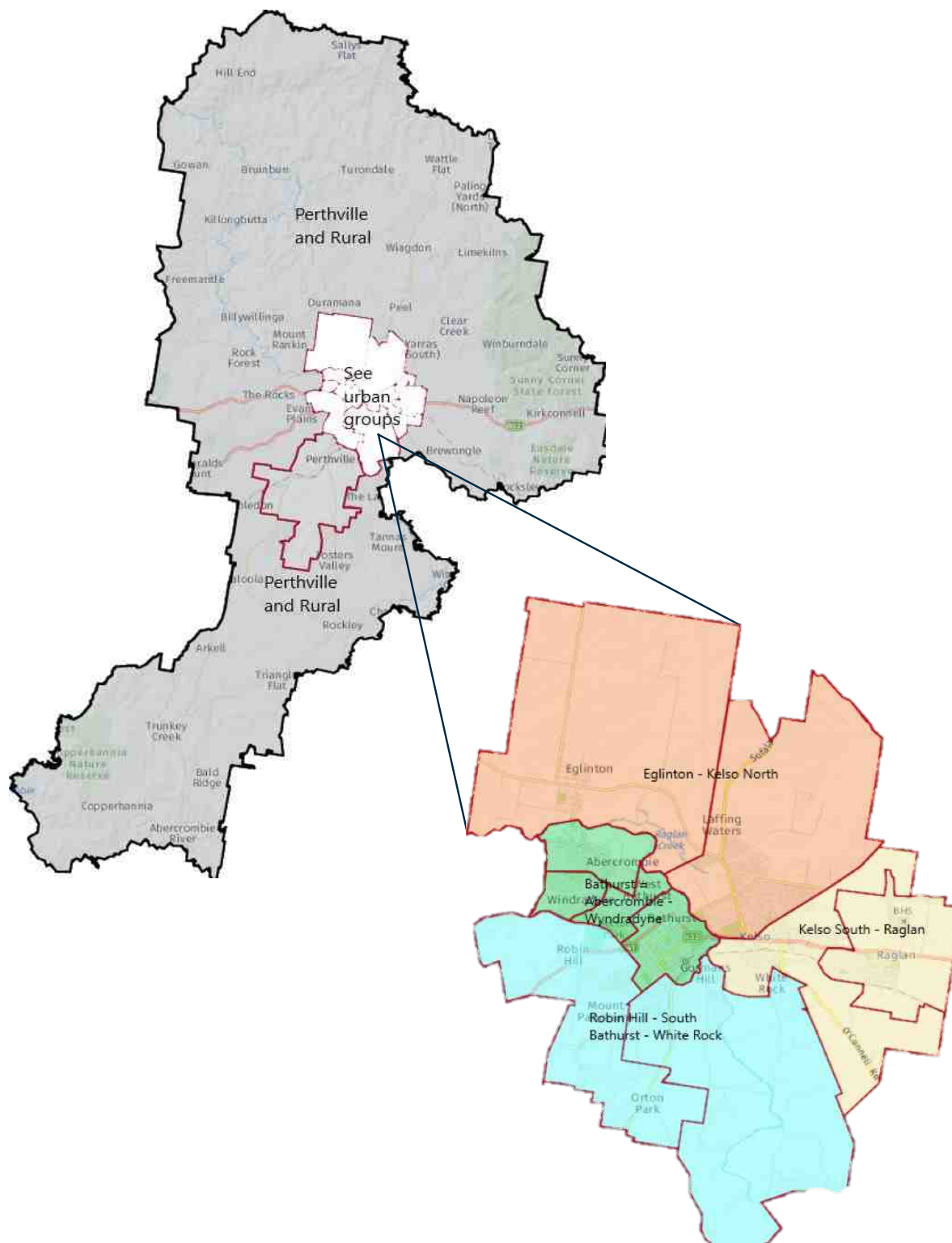
Bathurst Regional Council is divided into five groupings. Council is looking to ensure that equity is maintained between areas, as each grouping has differing economic and socio-economic profiles. A summary of the groupings and the areas they encompass has been provided in the following table and figures.

**Table 2 Bathurst Regional Council area grouping summary**

Grouping	Population (2021)	Localities (as per profile.id) include
Bathurst-Abercrombie-Windradyne	17,372	Windradyne, Abercrombie – Llanarth, West Bathurst, Bathurst (Central)
Eglinton-Kelso North	10,341	Kelso (North) – Laffing Waters, Eglinton
Kelso South-Raglan	4,084	Kelso (South), Raglan
Perthville and Rural	6,246	Perthville and surrounds, Rural remainder
Robin Hill-South Bathurst-White Rock	5,521	South Bathurst – Gormans Hill – White Rock, Mitchell – Robin Hill – Mount Panorama
Bathurst Regional LGA	43,564	



Figure 1 Bathurst Regional Council area map





## Methodology

Our methodology in examining the relative wealth between the different areas focuses on the following:

- **Areas of social disadvantage**

We will first look into the different characteristics and make up of each area to determine whether there are any particular areas of social disadvantage. This will include an investigation into:

- the age structure of each region
- the typical make up of each household
- household income, including the effect of dependants
- SEIFA rankings.

- **Particularly vulnerable groups of individuals**

We will investigate whether there are any particular groups within each area that, despite the overall wealth of the area, would be particularly vulnerable and affected by a change in rates. These include:

- property owners
- persons who have or need core assistance
- individuals who are currently unemployed
- households currently under housing stress
- pensioners.

- **Patterns in household expenditure**

We will examine trends in household expenditure and discuss what impacts they may have on an individual's ability to pay.

We will then compare these findings to the proposed rating changes to determine whether there are any particular groups or individuals that would be significantly impacted.



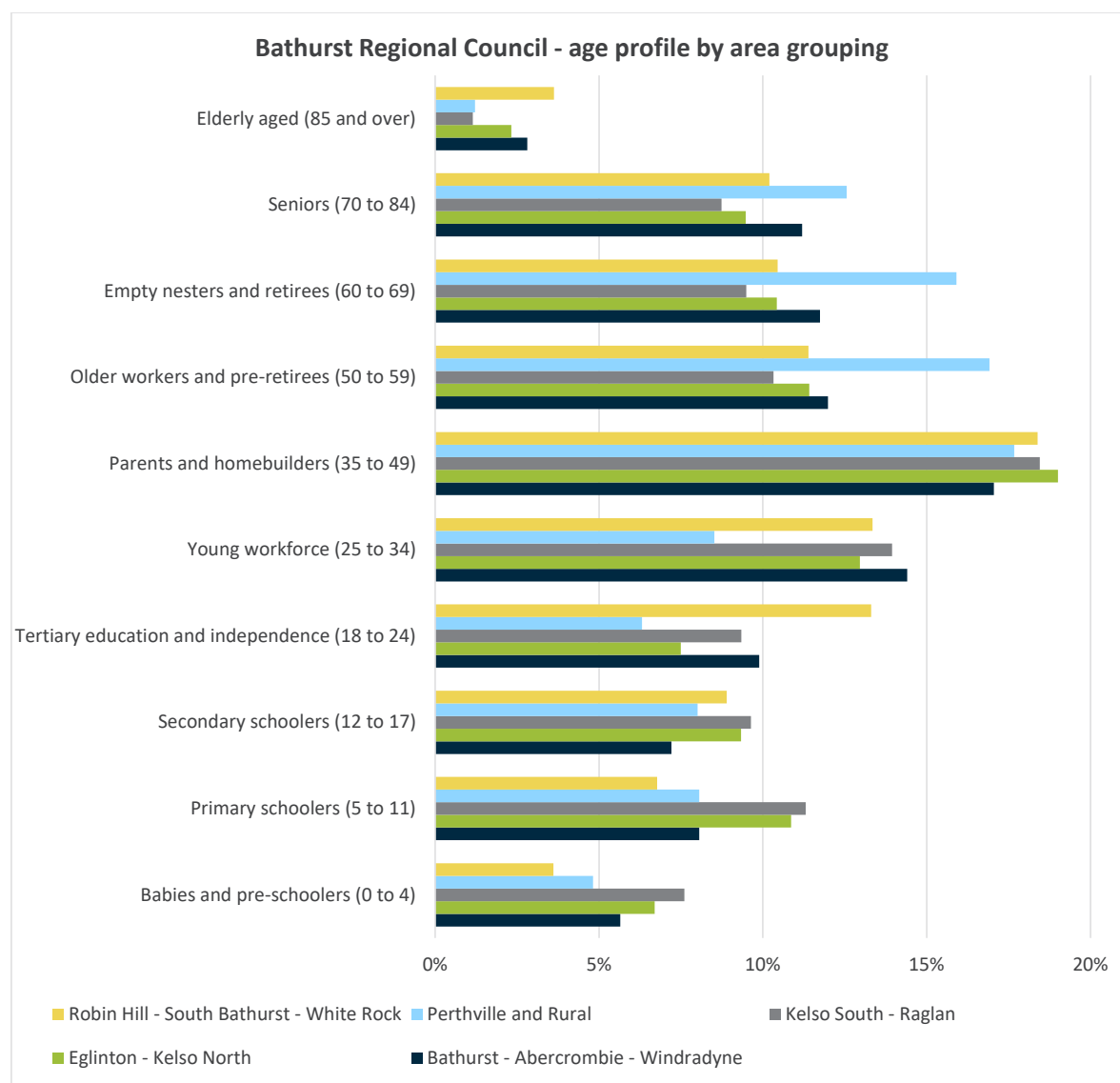
## Areas of social disadvantage

Each area has differing demographic characteristics, and we first want to identify 'who are the people' that make up each area, 'what do they do' and 'how do they live'.

### Service age groups

Age profiles are used to understand the demand for aged-based services as well as the income earning status of the population. Data has been broken into groups that are reflective of typical life stages. This provides insight into the number of dependants, size of the workforce and number of retirees in each area.

Figure 2 Service age groups





Grouping these results in terms of the following categories (dependants, workforce, and retirees) and ranking them in terms of proportion of population (with one representing the largest proportion) generates the following results.

**Table 3 Service age rankings**

Rank	Bathurst-Abercrombie-Windradyn	Eglington-Kelso North	Kelso South-Raglan	Perthville and Rural	Robin Hill-South Bathurst-White Rock
Dependents	3	2	1	4	5
Working age	2	4	3	5	1
Retirees	2	4	5	1	3

At an LGA level, the age profiles are relatively consistent with Central West and Regional NSW:

- 23% of the population are dependants, higher when compared to Regional NSW (21%) and in line with Central West (23%).
- Working age population represents 52% of the population, slightly higher than both Central West and Regional NSW (both 49%).
- The proportion of population that are retirees (25%) is slightly lower than both Central West (28%) and Regional NSW (29%).

Looking into specific areas, we observe the following:

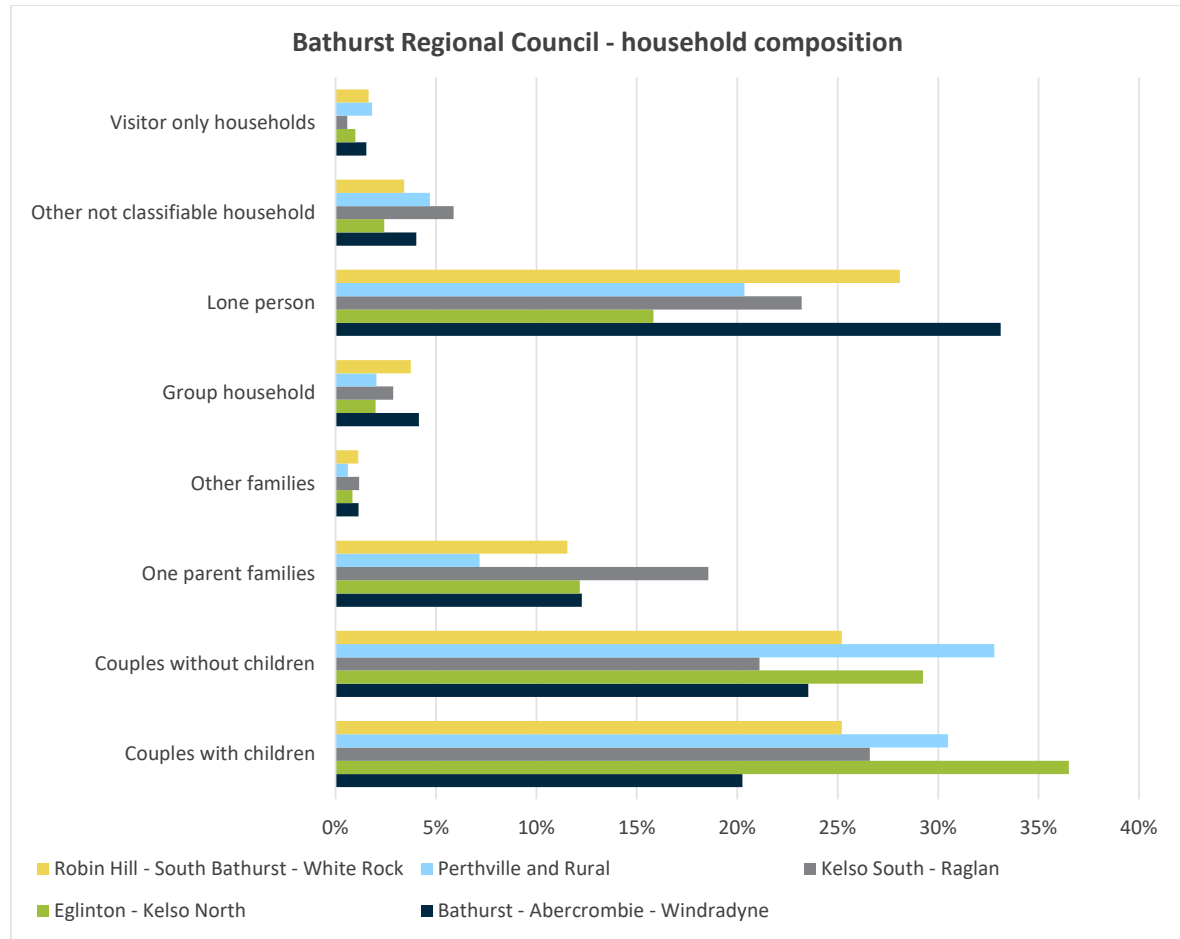
- Robin Hill-South Bathurst-White Rock has the largest proportion of working age population (56%) and lowest proportion of dependants 19%).
- Perthville and Rural has the lowest proportion of working age (49%) and highest proportion of retirees (30%).
- Kelso South-Raglan has the highest proportion of dependants (29%) and lowest proportion of retirees (19%).
- Bathurst-Abercrombie-Windradyn is generally in line with LGA averages.

## Household types

Alongside the age structure of each region, it is important to determine the typical trends in the make-up of households. This provides a more complete picture of the people, families, and communities in each area. A summary of household type is provided in the following figure.



Figure 3 Household composition



Overall, for the Bathurst LGA, proportions are generally in line with those of Central West and Regional NSW across all categories.

The 'lone person' and 'one parent family' households are considered to be more vulnerable to the impacts of rate increases due to a reduced/singular income stream. Combining these categories together into an 'at risk' group shows that across the LGA as a whole, the at-risk group makes up 38% of the population. This is in line with the Central West (38%) and Regional NSW (37%) averages, but higher than the proportions for Blayney Shire Council and Oberon Council, both at 34%.

Both Bathurst-Abercrombie-Windradyne and Kelso South-Raglan have notably higher proportions of 'at risk' households, at 45% and 42% respectively. Kelso-South-Raglan has a 19% proportion of one-parent families, significantly higher than the Bathurst LGA average (12%) and those for Central West and Regional NSW (both at 11%). Bathurst-Abercrombie-Windradyne has a much higher proportion of lone person households, at 33% compared to the LGA average of 26%.

It is important to note that of the 6,442 vulnerable households identified, 3,445 are within the Bathurst-Abercrombie-Windradyne grouping (with Eglinton-Kelso North having the second highest amount at 1,024).



Eglinton-Kelso North and Perthville and Rural have a high proportion of couples with children, at 37% and 30% respectively. These are higher than Regional NSW and Central West averages (both 25%).

## Housing tenure

Analysis of housing tenure levels within the LGA allows us to identify which areas most impacted by changes in council rates, i.e. the direct impact of a change in rates will be felt by home owners, whereas renters may experience an indirect increase/decrease depending on their lease agreement/decisions of their landlord. Furthermore, individuals in social housing are unlikely to be impacted by a change in rates.

**Table 4 Housing tenure**

Housing Tenure – % of households	Bathurst-Abercrombie-Windradynne	Eglinton-Kelso North	Kelso South-Raglan	Perthville and Rural	Robin Hill-South Bathurst-White Rock	Bathurst Regional Council area
Fully owned	29%	34%	25%	46%	34%	33%
Mortgage	25%	42%	32%	36%	29%	31%
Renting – Total	39%	20%	34%	8%	30%	29%
Renting – Social housing	3%	1%	11%	0%	8%	4%
Renting – Private	35%	19%	22%	8%	22%	25%
Other tenure type	1%	1%	1%	3%	2%	2%
Not stated	5%	3%	7%	6%	5%	5%
<b>Total households</b>	<b>7,560</b>	<b>3,650</b>	<b>1,535</b>	<b>2,310</b>	<b>1,737</b>	<b>16,826</b>

The Bathurst LGA home ownership (fully owned and mortgaged) average of 64% is slightly lower than Regional NSW (66%) and Central West (65%) averages; however, slightly above the average for NSW (61%). Home ownership levels vary substantially throughout the LGA, with Perthville and Rural (82%) and Eglinton-Kelso North (76%) having the highest proportion of resident ratepayers. Conversely, Bathurst-Abercrombie-Windradynne and Kelso South-Raglan have the lowest proportions at 55% and 57% respectively. This lower proportion of resident ratepayers is due to a higher level of renters, which could possibly be reflective of the higher percentage of lone person households and one-parent families.

33% of households fully own their homes within the LGA, slightly below the Regional NSW and Central West averages of 36%. Perthville and Rural has very high levels of fully owned homes (46%), whilst Kelso South-Raglan is low at 25%.

The LGA's proportion of owners with mortgages is slightly higher (31%) than Regional NSW and Central West averages of 29%. This proportion contrasts across the LGA, with a low 25% in Bathurst-Abercrombie-Windradynne compared to 42% in Eglinton-Kelso North.

The majority of the LGA has higher levels of private renters (25% overall) compared to Central West (21%), with Bathurst-Abercrombie-Windradynne making up 62% of the LGA's private renters, due to 39% of its households falling into this category (2,661 households). This is substantially different to Perthville and Rural, which has 8% of its households renting privately. It is important to note that whilst renters are not directly impacted by an increase in rates, these increases can be passed on by landlords or accommodation providers.



Bathurst-Abercrombie-Windradynne contains the majority of the LGA's social housing, as 3% of households live in social housing, making up 40% of the LGA's total. Followed by Kelso South-Raglan with 11% of households living in social housing, making up 28% of the LGA's total. Robin Hill-South Bathurst-White Rock is also high, with 8% of its households falling into this category. Residents in social housing do not pay rates, and therefore are not impacted by the proposed SRV.

### Equivalised household income

Equivalised household income can be viewed as an indicator of the economic resources available to a standardised household. It is calculated by dividing total household income by an equivalence factor. The factor is calculated in the following way:

- first adult = 1
- each additional adult + child over 15 = + 0.5
- each child under 15 = + 0.3.

Dividing by the equivalence factor, household income becomes comparable to that of a lone individual, thereby making households with dependants and multiple occupants comparable to those without. By factoring in dependants into household incomes we are provided with a better indicator of the resources available to a household.

As this is a relative comparison, data has been presented in quartiles; regions of disadvantage will have a higher proportion of households in the bottom two quartiles than those of greater wealth and advantage. These quartiles were determined by reviewing the distribution of household incomes within NSW and then dividing them into four equal groups or quartiles.

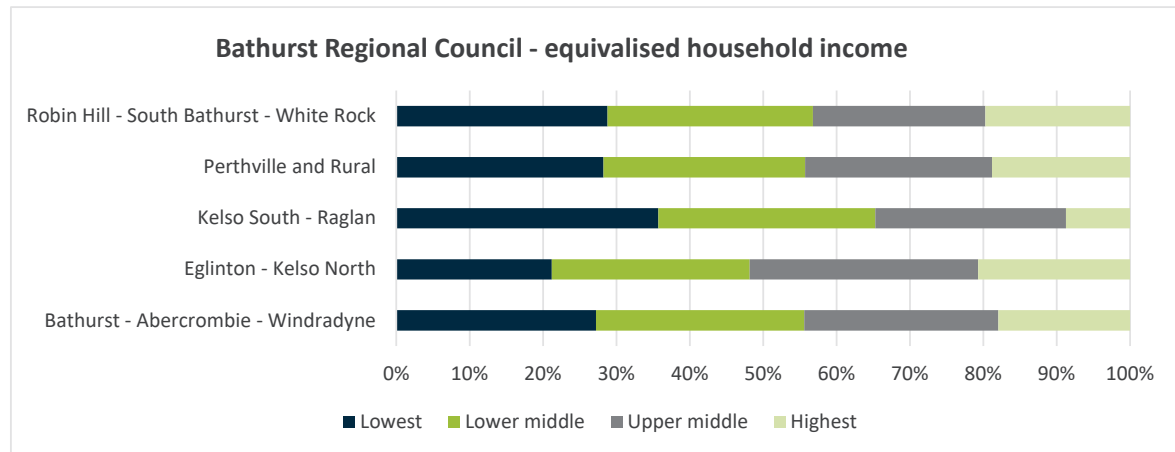
The data has been presented in ranges for the following equivalised weekly income levels for 2021:

- Lowest: \$0 – \$603 – this range is representative of the bottom 25% of all equivalised household incomes in NSW.
- Medium lowest: \$604 – \$1,096 – this range is representative of the bottom 25% – 50% of all equivalised household incomes in NSW.
- Medium highest: \$1,097 – \$1,770 – this range is representative of the top 25% – 50% of all equivalised household incomes in NSW.
- Highest: \$1,771 and over – this range is representative of the top 25% of all equivalised household incomes in NSW.

Figure 4 summarises the equivalised household income ranges for each area.



Figure 4 Equivalised household income



The LGA as a whole has higher proportions in the lower two income quartiles, at 57%, although this is still lower when compared to 60% for Regional NSW and 59% for Central West. All profile areas within the LGA also have higher proportions in the lowest two quartiles compared to the highest two quartiles, except for Eglinton-Kelso North (48% in lower two quartiles). Kelso South-Raglan has significantly higher proportions in the lower two quartiles, at 65%.

The LGA has slightly higher amounts in the middle two quartiles, at 54%, compared to 53% for Regional NSW and 52% for Central West. Eglinton-Kelso North has higher proportions in the middle two quartiles when compared to the rest of the LGA (58%), with Kelso-South Raglan close behind with 56%.

Eglinton-Kelso North has the highest equivalised income levels at 52% in the upper two income quartiles, compared to the LGA average of 46%. Both compare favourably with Central West (41%) and Regional NSW (40%) averages. Bathurst-Abercrombie-Windradyne and Perthville and Rural are both slightly below the LGA average, at 44% each, whilst Kelso South-Raglan has notably lower levels in the upper two equivalised income quartiles, at 35%.

Table 5 Regional comparison of equivalised household income

Equivalised income quartiles (2021)	Bathurst-Abercrombie-Windradyne	Eglinton-Kelso North	Kelso South-Raglan	Perthville and Rural	Robin Hill-South Bathurst-White Rock	Bathurst Regional Council area	Regional NSW	Central West SA4
Lowest	27%	21%	36%	28%	29%	27%	31%	31%
Lower middle	28%	27%	30%	27%	28%	28%	29%	28%
Upper middle	26%	31%	26%	25%	23%	27%	24%	24%
Highest	18%	21%	9%	19%	20%	19%	16%	17%





## Socio-economic index

The Socio-Economic Indexes for Areas (SEIFA) is an economic tool developed by the ABS to rank areas in Australia according to their relative socio-economic advantage and disadvantage. It takes into consideration a broad range of variables such as income, education, employment, occupation, housing, etc. and is standardised such that the average Australian represents a score of 1000.

In our research we explored two of the indexes published by the ABS:

- **Index of Relative Socio-Economic Disadvantage (IRSD)**

This index ranks areas from most disadvantaged to least disadvantaged, i.e. a lower score will have a greater proportion of relatively disadvantaged people in the area.

From this score however you cannot conclude whether a high-ranking area will have a large portion of relatively advantaged people, just that it has a low proportion of disadvantage.

- **Index of Relative Socio-Economic Advantage and Disadvantage (IRSAD)**

This index considers variables of both advantage and disadvantage and, as such, scores and ranks areas from most disadvantaged to most advantage.

The ABS has also published the variables which have the most impact on both indices, these include:

- IRSD variables of disadvantage:
  - low equivalised household incomes
  - households with children and unemployed parents
  - percentage of occupied dwellings with no internet connection
  - percentage of employed people classified as labourers.
- IRSAD variables of advantage only (disadvantage similar to IRSD):
  - high equivalised household incomes
  - percentage of households making high mortgage repayments
  - percentage of employed people classified as professionals
  - percentage of employed people classified as managers.

A regional summary, including national percentiles, is provided in the following table.



**Table 6 Regional SEIFA scores and percentiles**

Area	2021 index IRSD	Percentile	2021 index IRSAD	Percentile	2016 index IRSD	Percentile	2016 index IRSAD	Percentile
Australia	1001.2	42	1002.6	60	1,001.9	46	1,003.1	57
New South Wales	1000.0	42	1016.0	67	1,001.0	45	1,011.0	62
<b>Bathurst Regional Council area</b>	<b>991.5</b>	<b>37</b>	<b>967.3</b>	<b>39</b>	<b>986.0</b>	<b>37</b>	<b>973.0</b>	<b>39</b>
Blayney Shire	991.2	37	962.5	36	982.0	35	965.0	35
Regional NSW	982.0	32	962.0	36	971.0	29	959.0	32
Central West SA4	977.0	30	953.0	32	964.0	26	951.0	28
Oberon Council area	977.6	30	948.1	29	969.0	28	951.0	28

Bathurst Regional Council's IRSD score of 991.5 is above the Central West (977.0) and Regional NSW (982.0) scores. This places the LGA in the 37th percentile, meaning approximately 63% of Australian suburbs have a SEIFA IRSD ranking higher than this area (less disadvantaged), while 37% are lower.

IRSAD includes levels of both advantage and disadvantage. Bathurst Regional Council's score of 967.3 places the LGA into the 39th percentile. A higher IRSAD score compared to IRSD score is indicative of greater opportunities within the LGA, e.g. higher equivalised incomes, higher education levels, greater employment opportunities within the area or more skilled jobs.

An area-level summary is provided in the table below.

**Table 7 Grouping-level SEIFA scores and percentiles**

Area	2021 index IRSD	Percentile	2021 index IRSAD	Percentile	2016 index IRSD	Percentile	2016 index IRSAD	Percentile
<b>Perthville and Rural</b>	1051.1	73	1015.5	67	1035.8	68	1017.3	65
<b>Eglington-Kelso North</b>	1032.4	62	992.0	54	1029.7	64	1000.9	56
<b>Robin Hill-South Bathurst-White Rock</b>	1005.0	50	988.8	52	1007.8	52	1002.8	56
<b>Bathurst-Abercrombie-Windradyne</b>	984.5	39	964.1	40	980.1	40	969.9	40
<b>Kelso South-Raglan</b>	908.8	20	885.6	14	903.9	19	891.3	16

Analysis at the grouping level demonstrates significant inequity between different parts of the LGA. On the one hand, Perthville and Rural (IRSD in the 73rd percentile and IRSAD in the 67th percentile) has levels of disadvantage below the average levels in NSW, Central West, and Regional NSW. Kelso South-Raglan however shows significant disadvantage, with this grouping scoring very low (IRSD in 20th percentile and IRSAD in 14th percentile).

All groupings have also seen their IRSAD scores decrease from 2016, which suggests a potential decrease in opportunities across the LGA in the past five years. There has also been a mix in relation to IRSD scores, with some groupings' scoring increasing and some decreasing since 2016.



Table 8 Area SEIFA rankings

Area	2021 index IRSD	Percentile	2021 index IRSAD	Percentile	2016 index IRSD	Percentile	2016 index IRSAD	Percentile
Abercrombie-Llanarth	1073.6	87	1048.8	83	1,088.9	94	1,076.3	91
Mitchell-Robin Hill-Mount Panorama	1060.2	80	1043.7	81	1,050.6	76	1,051.1	82
Perthville and surrounds	1055.4	76	1013.2	66	1,042.5	72	1,020.6	67
Rural Remainder	1046.8	70	1017.7	68	1,029.0	63	1,013.9	63
Eglinton	1036.1	64	990.0	52	1,034.0	66	996.6	53
Kelso (North)-Laffing Waters	1028.6	59	993.9	55	1,025.3	61	1,005.2	58
Windradyne	989.3	36	958.4	34	972.4	31	954.4	30
Raglan	987.7	35	937.9	24	977.3	33	948.1	27
Bathurst (Central)	954.4	21	944.3	27	948.7	21	946.3	26
South Bathurst-Gormans Hill-White Rock	949.7	19	933.8	23	964.9	27	954.5	30
West Bathurst	920.7	12	904.7	14	910.3	12	902.7	12
Kelso (South)	829.9	4	833.2	4	830.4	4	834.5	4

At an area profile level, Kelso (South) is one of the most disadvantaged areas in the country, with IRSD and IRSAD rankings in the 4th percentile. West Bathurst is also very disadvantaged, with an IRSD percentile of 12 and IRSAD percentile of 14. This is most likely due to higher levels of unemployment and lower levels of household income. There are also higher levels of one-parent and lone person households within these suburbs, which can be considered to be more vulnerable to rating increases. In addition to these factors, both areas have higher proportions of households utilising social housing (particularly Kelso (South) at 16%), which although a marker of disadvantage does mean that this proportion of the community will not be directly affected by any potential rise in rates. The combined population of these two areas represents 15% of the LGA (6,446 people); therefore, it is important that this inequality is considered by Council, for example, through appropriate hardship policies.

Abercrombie-Llanarth and Mitchell-Robin Hill-Mount Panorama can be considered particularly advantaged, all with IRSAD scores in either the 83rd or 81st percentile – these areas account for 13% of the LGA's population.



## Vulnerable groups or individuals

This section of the report considers whether there are any spatial patterns of individuals or groups who either need additional community services or are more sensitive to a change in rates.

### Workforce status

The levels of full or part-time employment and unemployment are indicative of the strength of the local economy and social characteristics of the population.

Table 9 Community workforce status

Workforce status	Bathurst-Abercrombie-Windradynne	Eglinton-Kelso North	Kelso South-Raglan	Perthville and Rural	Robin Hill-South Bathurst-White Rock	Bathurst Regional Council area
Employed	95%	97%	93%	97%	96%	96%
Employed full-time	58%	61%	57%	59%	53%	58%
Employed part-time	31%	31%	29%	32%	36%	32%
Employed, away from work	6%	5%	7%	6%	7%	6%
Unemployed	5%	3%	7%	3%	4%	4%
Looking for full-time work	3%	1%	4%	2%	2%	2%
Looking for part-time work	2%	1%	3%	1%	2%	2%
<b>Total labour force</b>	<b>8,767</b>	<b>5,293</b>	<b>1,827</b>	<b>3,155</b>	<b>2,283</b>	<b>21,322</b>

Note: Pensioners and other non-participants are not included in the total labour force.

In 2021, unemployment within the LGA (4%) was equivalent to the average for Central West (4%) and slightly lower than the NSW and Regional NSW averages (both 5%). It is noted that Kelso South-Raglan (7%, representing 137 people) and Bathurst-Abercrombie-Windradynne (5%, representing 404 people) had higher levels.

### Pensioners

A distinction is made between retirees, and eligible pensioners. To be classified as a pensioner for the purposes of receiving rates rebates, ratepayers must be receiving Centrelink payments such as the age pension or have partial capacity to work such as having a disability, being a carer or being a low-income parent. These individuals have reduced income streams and can be vulnerable to financial shocks and price rises.



Table 10 Number of pensioner assessments

Number of pensioner properties	Total assessments	Pensioner assessments	Percentage of pensioner assessments

## Core assistance

Table 11 highlights the areas within the LGA that have higher concentrations of people who need assistance in their day-to-day lives with self-care, body movements or communication – because of a disability, long-term health condition or old age.

Table 11 Number of people requiring core assistance

Assistance required (2021)	Number	Percentage
Bathurst-Abercrombie-Windradyne	1,209	7%
Eglinton-Kelso North	666	6%
Kelso South-Raglan	267	7%
Perthville and Rural	257	4%
Robin Hill-South Bathurst-White Rock	411	7%
<b>Bathurst Regional Council area</b>	<b>2,807</b>	<b>6%</b>

We observe that those needing assistance are concentrated in the Bathurst-Abercrombie-Windradyne and Eglinton-Kelso North groupings. Perthville and Rural has a low proportion of the population requiring assistance, compared to Bathurst-Abercrombie-Windradyne, Kelso South-Raglan and Robin Hill-South Bathurst-White Rock, which all have higher proportions at 7%. Overall, the LGA is in line with Central West and Regional NSW averages (6% and 7% respectively).

## Housing stress

The National Centre for Social and Economic Modelling (NATSEM) defines households experiencing 'housing stress' as those that satisfy both of the following criteria:

- equivalised household income is within the lowest 40% of the state's income distribution
- housing costs (i.e. mortgage and/or rent repayments) are greater than 30% of household income.

Research funded by the ACT Government on housing and homelessness issues in the ACT found that due to financial pressures:

- 19% of households facing housing stress compromised a lot on their grocery spend over a 12-month period



- 24% of households facing housing stress found rent/mortgage repayments quite/very difficult in the last three months.

Households facing housing stress are highly likely to be under significant financial stress and vulnerable to sudden increases in council rates. A comparison of the percentage of monthly mortgage repayments higher than 30% of income, for each grouping, is provided in the table below.

**Table 12 Analysis of households where mortgage costs >30% of income**

Area	Number	Total households with a mortgage	Percent %
Bathurst-Abercrombie-Windradynne	213	1,886	11%
Eglington-Kelso North	144	1,532	9%
Kelso South-Raglan	53	485	11%
Perthville and Rural	98	831	12%
Robin Hill-South Bathurst-White Rock	63	497	13%
<b>Bathurst Regional Council area</b>	<b>562</b>	<b>5,232</b>	<b>11%</b>
Regional NSW	42,576	334,073	13%
Central West SA4	2,698	25,177	11%
New South Wales	163,060	942,804	17%
Australia	468,822	3,242,448	15%

The table above, while not specifically identifying mortgage stress, does give an indication of areas where mortgage stress may be likely. At an LGA level, 562 (11%) of households with mortgages have mortgage costs exceeding 30% of income. This is in line with Central West (11%) but lower than Regional NSW (13%) levels.

Robin Hill-South Bathurst-White Rock, with the second lowest levels of equivalised income also has the highest proportion of households with mortgages greater than 30% of income, indicating an increased likelihood of mortgage stress within this grouping.

This contrasts with Eglington-Kelso North which has higher levels of equivalised income but a lower proportion of mortgages exceeding 30% of income, therefore suggesting reduced risk of mortgage stress in this grouping. This is also similar for Bathurst-Abercrombie-Windradynne, although noting that Windradynne as an individual suburb has the highest percentage of mortgages above 30% of income, at 15%. It also has 55% in the lowest two equivalised income brackets, therefore suggesting potential for mortgage stress in this suburb.



## Trends in cost of living

The cost of living can best be described as the cost of maintaining a certain standard of living. Identifying trends in future costs, particularly with regards to discretionary and non-discretionary income. The following table presents the changes in typical household expenditure throughout the Bathurst LGA over a five-year period.

**Table 13 Five-year comparison of cost of living in Bathurst Regional Council LGA<sup>1</sup>**

Household expenditure (totals)	2021/22		2016/17		Change		
	\$ per household	% of expenditure	\$ per household	% of expenditure	\$ per household	% of expenditure	% change
Food	12,018	11%	10,494	9%	1,524	1%	15%
Alcoholic beverages & tobacco	5,520	5%	5,795	5%	-275	0%	-5%
Clothing & footwear	4,972	5%	4,176	4%	796	1%	19%
Furnishings & equipment	6,057	5%	5,253	5%	804	1%	15%
Health	7,526	7%	6,602	6%	924	1%	14%
Transport	8,750	8%	12,295	11%	-3,545	-3%	-29%
Communications	2,500	2%	1,967	2%	534	0%	27%
Recreation & culture	13,215	12%	11,991	11%	1,224	1%	10%
Education	4,367	4%	3,952	4%	415	0%	11%
Hotels, cafes & restaurants	7,697	7%	9,750	9%	-2,053	-2%	-21%
Miscellaneous goods & services	17,383	16%	16,886	15%	497	1%	3%
Housing	17,933	16%	19,159	17%	-1,226	-1%	-6%
Utilities	3,589	3%	3,534	3%	55	0%	2%
<b>Total expenditure</b>	<b>111,527</b>	<b>100%</b>	<b>111,854</b>	<b>100%</b>	<b>-326</b>	<b>0%</b>	<b>0%</b>
Net savings	27,234	20%	13,947	11%	13,287	9%	95%
<b>Total disposable income</b>	<b>138,761</b>		<b>125,801</b>		<b>12,960</b>		<b>10%</b>
Non-discretionary	57,288	51%	58,227	52%	-939	-1%	-2%
Discretionary	54,239	49%	53,627	48%	612	1%	1%

\*Non-discretionary spending includes the following categories: food, clothing and footwear, health, transport, communications, housing and utilities.

<sup>1</sup> National Institute of Economic and Industry Research (NIEIR), 2021. Compiled and presented in economy.id by. Data based on 2020/21 price base for all years. NIEIR-ID data are inflation adjusted each year to allow direct comparison, and annual data releases adjust previous years' figures to a new base year.



Table 13 shows over the five-year period, total disposable income across the LGA has increased by an average of \$12,960, with net annual savings having increased by \$13,287, which indicates capacity to absorb increases in rates as proposed. Total expenditure has slightly decreased by \$326, with significant decreases in transport (29% decrease) and hotels, cafes, and restaurant expenditure (21% decrease), which may be due to impacts of the COVID-19 pandemic. There have, however, been significant increases in spending on communications (27%), clothing and footwear (19%), furnishings and equipment (15%) and food (15%). This has meant that overall there has been a 1% increase in discretionary spending and 1% decrease in non-discretionary spending.

## Industry

In 2022, the main industries in order of employment were health care and social assistance (15.5%), construction (12.4%), education and training (12.4%), public administration and safety (9%) and retail trade (7.6%). Manufacturing was previously the highest industry of employment in 2011/12 (11.5%), however, is no longer considered one of the top five key industries within the LGA and has fallen to sixth place (7.1%). The most recent data indicates the following trends over the ten years from 2012 to 2022, in these sectors:

- manufacturing is in long-term decline with 448 less jobs (a decrease of 26%)
- health care and social assistance jobs increased by 1,207
- construction jobs increased by 726
- education and training and public administration and safety both have increased jobs by 508 and 349 jobs respectively
- retail trade has seen a drop of 105 jobs
- electricity, gas, water and waste services employment numbers have decreased by 46% from 340 jobs in 2012 to 184 in 2022
- transport, postal and warehousing has seen a 50% increase in the number of jobs, from 626 in 2012 to 955 in 2022
- within the LGA, the number of FTE across all industries has increased by 2,841 since 2011/12.

It is noted that 82.4% of Bathurst Regional Council's resident workers work within the LGA, with 14% travelling outside the LGA to work (mainly to the Orange, Lithgow and Oberon LGAs) and 3.6% with no fixed place of work.

Health care and social assistance has become the most productive industry for the Bathurst LGA, generating 14% of the region's value (as value added) compared to 12% for Regional NSW. This is an increase of \$141.9 million since 2011/12. Education and training remains one of the top two most valuable industries for the area, at 12% compared to 13% in 2011/12. This contrasts with 8% for both years for Regional NSW.

Electricity, gas, water and waste services has seen the largest decrease in value added, with 2021/22 at \$82.7 million less than in 2011/12, this is followed by manufacturing which has dropped by \$48.5 million over the same period and is therefore no longer one of the top two most valuable industries for the LGA.





Table 14 Value added by industry sector

Industry	2021/22			2011/12			Change 2011/12 – 2021/22
	Bathurst Regional \$m	%.	Regional NSW %	Bathurst Regional \$m	%.	Regional NSW %	Bathurst Regional \$m
Health Care and Social Assistance	292.80	14%	12%	150.9	8%	9%	141.9
Education and Training	257.20	12%	8%	239.8	13%	8%	17.4
Construction	207.90	10%	10%	129.9	7%	11%	78
Public Administration and Safety	190.10	9%	7%	146.8	8%	6%	43.3
Manufacturing	185.60	9%	7%	234.1	13%	9%	-48.5
Retail Trade	122.40	6%	6%	115.1	6%	6%	7.3
Transport, Postal and Warehousing	118.30	6%	5%	83	5%	6%	35.4
Agriculture, Forestry and Fishing	110.70	5%	8%	97	5%	9%	13.7
Professional, Scientific and Technical Services	99.80	5%	5%	71.2	4%	5%	28.7
Administrative and Support Services	88.70	4%	4%	60.6	3%	3%	28.1
Accommodation and Food Services	78.50	4%	4%	70.1	4%	4%	8.4
Financial and Insurance Services	78.00	4%	4%	67.8	4%	4%	10.3
Wholesale Trade	63.10	3%	4%	51.1	3%	3%	12
Rental, Hiring and Real Estate Services	55.10	3%	3%	54.1	3%	3%	1
Electricity, Gas, Water and Waste Services	47.60	2%	3%	130.4	7%	5%	-82.7
Information Media and Telecommunications	46.20	2%	1%	35.8	2%	1%	10.3
Other Services	46.40	2%	2%	45.1	3%	3%	1.3
Arts and Recreation Services	15.80	1%	1%	10.6	1%	1%	5.2
Mining	12.20	1%	6%	9.8	1%	7%	2.5
<b>Total industries</b>	<b>2,116.50</b>	<b>100%</b>	<b>100%</b>	<b>1803</b>	<b>100%</b>	<b>100%</b>	<b>313.5</b>

The Bathurst Regional LGA's Gross Regional Product was \$2.62 billion in the year ending June 2022, growing 0.4% since the previous year and 18% since 2011/12. The local industry to residents ratio has increased slightly from 0.93 in 2011/12 to 0.96 in 2022. This indicates that generally, most residents are contributing to economic productivity within the LGA and that slightly less residents may be commuting out of the LGA to work than ten years ago.



## Discussion

The Bathurst LGA as a whole can generally be considered to be a less advantaged socio-economic area; however, there are significant differences emerging between the different groupings, and this is also evident when reviewing SEIFA rankings.

Overall, we observe greater levels of advantage in Perthville and Rural and Eglinton-Kelso North when compared to Kelso South-Raglan. It is important to note that this is likely due to higher proportions of social housing, unemployment and lower equivalised income levels in Kelso South-Raglan, as well as a greater proportion of residents requiring core assistance. Whilst those living in social housing are unlikely to be affected by increasing rates, it is important for Council to ensure it considers other vulnerable resident ratepayers, such as through appropriate hardship policies.

Key aspects of the Bathurst-Abercrombie-Windradyne grouping, which has an IRSD ranking in the 39th percentile and an IRSAD ranking (including factors of advantage) in the 40th percentile, include:

- containing 40% of the LGA's population, at 17,372 people
- ranking second highest for proportion of working age and retirees
- the highest proportion of vulnerable households, at 45% (3,445 households), due to highest percentage of lone person households (33% or 2,514 households)
- the lowest proportion of resident ratepayers at 55% (although this does total 4,131 households) and the highest proportion of renters at 39%
- the joint second highest proportion of households in the upper two income quartiles (44%) and the joint second lowest in the lowest two quartiles (56%)
- the second lowest proportion of employed workforce (95%), with a 5% unemployment rate which accounts for 404 people
- the highest number of people requiring core assistance, at 1,209 people (joint highest proportion at 7%)
- a reduced risk of mortgage stress in this grouping, although noting this may be higher in the Windradyne area.

The Eglinton-Kelso North grouping has an IRSD ranking in the 62nd percentile and an IRSAD ranking in the 54th percentile. Key attributes of this grouping include:

- containing 24% of the LGA's population, at 10,341 people
- the second highest proportion of dependents and second lowest of working age and retirees
- joint lowest proportion of vulnerable households (28% or 1,024 households), with lowest proportion of lone person households (16% or 579)
- second highest proportion of resident ratepayers (76% or 2,768 households) and highest percentage with a mortgage (42% or 1,542 households)
- second lowest proportion of social housing (1%)
- highest proportion of households in both the middle two (58%) and highest two (52%) equivalised income quartiles
- joint lowest unemployment rate (3%)



- 6% of the population, or 666 people, requiring assistance
- a reduced risk of mortgage stress for this grouping, with 9% of household mortgages exceeding 30% of income and higher levels of equivalised income.

Key features of the Kelso South-Raglan grouping, which has an IRSD ranking in the 20th percentile and an RSAD ranking in the 14th percentile, include:

- containing 9% of the LGA's population, at 4,084 people
- the highest percentage of dependents (29%) and lowest of retirees (19%)
- second highest proportion of vulnerable households (42% or 639 households), with highest percentage of one-parent families (19% or 284 households)
- the second lowest proportion of resident ratepayers (57% or 882 households)
- highest percentage of households utilising social housing (11% or 173 households)
- highest proportion of households in the lowest two equivalised income quartiles (65%) and lowest in the highest two quartiles (35%)
- highest rate of unemployment (7%)
- joint highest proportion of people requiring assistance (7% or 267 people)
- potential risk of mortgage stress due to 11% of households' mortgages being greater than 30% of income, plus a high proportion of lower equivalised income.

The Perthville and Rural grouping has an IRSD ranking in the 73rd percentile and an IRSAD ranking in the 67th percentile. Key aspects of this grouping include:

- containing 14% of the LGA's population, at 6,246 people
- highest proportion of retirees (30%) and lowest proportion of working age (49%)
- joint lowest proportion of vulnerable households (28% or 633 households)
- highest percentage of resident ratepayers (82% or 1,896 households) and lowest proportion of social housing (0%)
- a relatively even spread in relation to equivalised household income, however higher proportion in lowest two quartiles than highest two quartiles
- joint highest proportion of workforce in employment (97%)
- lowest percentage of individuals requiring assistance (4% or 257 people)
- second highest proportion of households with mortgage payments greater than 30% of income, at 12% – with some potential for mortgage stress.

The Robin Hill-South Bathurst-White Rock grouping has an IRSD ranking in the 50th percentile and an IRSAD ranking in the 52nd percentile. Key aspects of this grouping include:

- containing 13% of LGA's population, at 13% or 5,521 people
- lowest percentage of dependents (19%) and highest percentage of working age (56%)
- second highest proportion of lone person households (28% or 494), with a total of 40% vulnerable households (697 households)



- second lowest proportion of households with a mortgage (29% or 499 households), with a total 63% of resident ratepayers (1,094 households)
- second highest proportion of social housing (8% or 136 households)
- second lowest proportion in the highest two income quartiles (43%) and second highest in the lowest two quartiles (57%)
- 4% unemployment rate (99 people)
- joint highest proportion of residents requiring assistance (7% or 411 people)
- potential risk of mortgage stress due to 13% of households' mortgages being greater than 30% of income, plus a higher proportion of lower equivalised income.



## **Proposed rating changes**

*To be completed once confirmed.*



## **Conclusion**

*To be completed once rating changes confirmed.*



**Special Rate Variation –  
Community Engagement Action Plan**  
Bathurst Regional Council  
August 2023





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# Community Engagement Plan

August 2023

## Background

Council has flagged the need for a Special Rate Variation in its strategic planning documents, Our Region Our Future Bathurst Region Community Strategic Plan 2022 and the Long Term Financial Plan 2023-2033.

Council's Long Term Financial Plan 2023-2033, adopted June 2023, shows that Council cannot continue with the status quo, that is increasing rates annually in line with the Independent Pricing and Regulatory Tribunal (IPART) rate peg, when it comes to our budgeting process.

IPART, limits the amount councils can increase rates by each year. Rate pegging does not allow Council to keep up with rising costs and an increased level of service delivery to cater for a growing population.

Each year, Council works to present a balanced budget, and with rate increases limited, this means decreased spending in some areas or reduced levels of service provision.

In addition, Council has introduced a large range of efficiency measures to reduce operating expenses in recent years and used funds from reserves to maintain service levels. If income doesn't increase Council will need to assess service delivery levels, pursue additional/alternate revenue streams and revise the efficiencies used in the delivery of services to retain a balanced budget.

As a result, Council has undertaken a financial sustainability review and has considered a range of options to increase income, including the potential to apply for a Special Rate Variation.

At the Council meeting on 16 August 2023 Council will consider a range of options for a special rate variation, with Option 2 a permanent cumulative SRV of 68.6% over two years, the preferred rate variation.

Council will also seek a resolution to commence seeking community feedback on the preferred SRV.

Table 1: Proposed rate increases:

SV Options	2024-25	2025-26	2026-27	2027-28	Cumulative increase over SV period
Base Case – Rate Peg	3.5%	2.5%	2.5%	2.5%	11.5%
Option 1 – One-year SV	58.5%	2.5%	2.5%	2.5%	58.5%
Option 2 – Two-year SV	43.5%	17.5%	2.5%	2.5%	68.6%
Option 3 – Four-year SV	33.5%	12.5%	7.5%	7.5%	73.6%

Council is one of the last remaining councils in NSW that has never applied for a special rate variation.

The adverse future financial position of Council is a direct reflection of the failing of the rate-peg legislation that has been imposed on NSW councils for many years.

The SRV application process requires both a detailed financial analysis and impact submitted to IPART as well as an extensive community engagement process.

The Office of Local Government's *Guidelines for the preparation of an application for a special variation to general income (SV Guidelines)* require Council 'to demonstrate an appropriate variety of engagement methods to ensure community awareness and input occur.' IPART will assess Council's community consultation as part of the assessment of the application against criteria set out in the guidelines.

This community engagement plan outlines the approach to be taken by Council to undertake the community engagement process.

## Engagement Purpose and Goals

The purpose of this community engagement is to ensure that the community is adequately informed and consulted about the impact of the proposed special rate variation and the impact of not applying for a special rate variation.

The objectives of this community engagement process include:

- To present the proposed SRV.
- To identify the impact of the SRV on the average rates across each rating category.
- To exhibit an updated LTFP demonstrating the impact of the proposed SRV on Council's operating results from 2023-24 for feedback and final endorsement by Council.
- To communicate to the community the timeline and process for any potential SRV application.
- To gather and consider the community's feedback to inform Council's final decision on whether and how to move forward with an SRV application.

## Stakeholder Analysis

The key impacted stakeholders are those that pay rates in the Bathurst Regional Council Local Government Area (LGA) or are renting property, where there may be rent increases passed to cover the proposed rate increases fully or partly.

To help guide Council's community engagement and communication processes, all relevant stakeholders have been identified and a consideration of how they need to be consulted with

included in the plan. The level of risk associated with a group helps determine the way and how often we engage with them.

Stakeholder	Who is in the group?	Impact and Issues
<b>External</b>		
Ratepayers	Homeowners who are residents and non-resident ratepayers of Bathurst LGA	High level of interest and impact. Proposed rate increase will directly impact these stakeholders.
Renters	Renters who are residents of Bathurst LGA	Medium level of interest and Renters will be unsure of the impact of the SRV as it will be a decision of landlords as to whether any rate increases are passed on.
Landlords	Investment property owners of property within Bathurst LGA	High level of interest and impact. It will be a decision of the landlord as to whether any rate increases are passed on.
Chamber of Commerce/Businesses and Industry	Business property owners and business operators in the LGA	High level of interest and impact. Proposed rate increases will be directly impacting business property owners. Commercial leaseholders will need to assess lease agreements as to whether and when any increase will be passed on to tenants.
Community Groups	Community organisations, cultural groups, special interest groups, environmental groups village and progress associations	High level of interest and mixed impact. Community group members are local residents and will need to understand why Council is proposing an SRV.
Sporting Associations	Sporting and recreational groups	High level of interest and high impact. Sporting groups rely on service provisions from Council (e.g., field maintenance) and this may be impacted on the outcome of the SRV process. Groups will need to understand why Council is proposing an SRV.
Media	Local and regional media organisations	High level of interest and low impact from the SRV but high level of potential influence on community opinions.
IPART		High level of interest, high impact as the approval body.
<b>Internal</b>		
Councillors and Council Staff		High level of interest and high impact. Councillors and Council staff need to be informed and consulted as part of the process.

Within each stakeholder group, there will be a range of socio-economic factors that will be considered through a capacity to pay analysis and report; this will further inform not only the affordability of any SRV, but also may provide further insight to improve the consultation plan and key messages.

## Approach

The defined approach to engagement has been crafted in line with Council's five core engagement principles:

- Meaningful and effective consultation
- Consult before making decisions
- Provide feedback
- Be representative
- Don't over consult

## Impact and Complexity of the Engagement

This engagement is defined as 'high impact', which means that the issues will have a real or perceived impact across the whole LGA. The issue has the potential to create controversy and has a high level of potential community interest.

It is also considered to have 'high complexity', as the information presented to the community will be based on relatively complex financial analysis and needs to be expressed in terms that are easily understood.

## Levels of Engagement

The level of engagement is defined from the IAP2 Spectrum of Public Participation in the figure below, also included in Council's Community Engagement Policy. This spectrum outlines the level of engagement required depending on the purpose and desired outcome of the project.

INCREASING IMPACT ON THE DECISION					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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To meet the assessment criteria for an SRV application, Council must:

1. Demonstrate that the **need and purpose** of a different rate path for Council's General Fund is clearly articulated and identified in Council's Integrated Planning and Reporting (IP&R) documents.
2. Show evidence that the **community is aware** of the need for and the extent of a rate rise.
3. Show that the **impact on affected ratepayers** is reasonable.
4. Exhibit, approve and adopt the relevant **IP&R documents**.
5. Explain and quantify the **productivity improvements and cost containment** strategies in its IP&R documents and/or application.
6. Address any other matter that IPART considers relevant.

To meet criterion two, Council would only need to undertake engagement at the "inform" level, but a "consult" level would ensure it more fully meets criteria one and four.

The LTFP adopted in June 2023 forecasted operating deficit and flagged the need for a special rate variation. To meet these criteria fully, Council will adopt an updated LTFP, which includes the proposed SRV, that will be exhibited in parallel to this community engagement process.

As a result, this community engagement action plan is drafted to meet both the **inform** and **consult** levels of engagement. This means that Council will provide the public with balanced and objective information to assist them in understanding the problem, alternatives, and preferred solution and to obtain the public's feedback on analysis and alternatives. Council will keep the public informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision made by Council.

Given the complexity of the project and proposed level of engagement, Council's Community Engagement Strategy outlines the following as possible mechanisms for community engagement that are considered relevant to this consultation:

- Print:
  - Reports, fact sheets, letters, flyers
  - Advertisements
  - Media releases
  - Banner, poster, signage
- Online:
  - Newsletters, emails
  - Web pages, campaign/project microsites
  - Social media
  - Surveys (online)
  - Submissions (email and post)
  - Information session
- Face-to-Face:
  - Pop-up stalls, displays

- Speaking at Council meetings
- Forum, briefing, information session.

This community engagement will build from inform to consult:

1. Inform: to raise awareness and inform all stakeholder groups of the options being considered.
2. Consult: to seek considered community feedback on these options to inform Council in their final deliberations on a potential SRV application.

### Engagement Mechanisms

Mechanism	Level of consultation	Reach (stakeholder groups)
Direct mail out	Inform	All ratepayers
Media Releases	Inform	Media and all ratepayers
e-Newsletters	Inform	Approx 3,200 subscribers – residents and businesses
Social media channels	Inform	Facebook: 19,203 followers Instagram: 3,651 followers LinkedIn: 2,486 followers Twitter: 1,754 followers
Have your Say page (website) – YourSay Bathurst	Inform and consult	All residents and ratepayers
Radio and local newspapers	Inform and consult	All residents and ratepayers
Public forums (one online and face-to-face)	Inform and consult	All residents and ratepayers

These external community engagement mechanisms will be coupled with internal communications to inform all staff about the proposed SRV and process and provide them with information to direct questions from members of the public that may arise in their day-to-day interactions. This will include:

- A managers' briefing
- Information and scripting for customer service and frontline teams including frequently asked questions document
- Updates in staff e-news.

## Roles and Responsibilities

The roles of councillors, Council officers and Morrison Low in the engagement process are defined in the table below.

Role	Responsibility
Morrison Low (Consultant)	<ul style="list-style-type: none"> <li>Develop the background paper on the SRV</li> <li>Update LTFP document</li> <li>Draft Council report to proceed to community engagement</li> <li>Facilitate public forums, assist Council in preparing presentation and taking notes at each forum</li> <li>Draft report on community engagement outcomes</li> </ul>
Bathurst Corporate Communications team	<ul style="list-style-type: none"> <li>Develop collateral for the various written mechanisms, based on information provided by Morrison Low to inform Council communications</li> <li>Publish and release materials in line with this community engagement action plan, including internal communications</li> <li>Gather community feedback and provide to Morrison Low for analysis</li> </ul>
Bathurst Executive and Management Team	<ul style="list-style-type: none"> <li>Brief staff on SRV, process and community engagement activities</li> </ul>
Bathurst Councillors	<ul style="list-style-type: none"> <li>Approve community engagement plan</li> </ul>
Bathurst General Manager	<ul style="list-style-type: none"> <li>Endorse community engagement plan, approve any adjustments to community engagement process as required</li> <li>Participate in media interviews and public forums, where required</li> </ul>

## Timeline

The high-level timeline, with key milestones, is mapped out in the figure on the following page. Further detail on tasks and dependencies is provided in the supporting action plan.

The engagement period is from 17 August to 27 October 2023.

### Key milestones:

Prior to 16 August: Collateral developed to support proposed community engagement activities regarding a potential SRV.

16 August 2023: Council meeting to endorse decision to proceed to community engagement regarding a potential SRV.

17 August – 27 October Community engagement period; Feedback survey available and updated Long Term Financial Plan on exhibition.

16 November Council resolves whether to proceed with SRV application.

18 November Council notification to IPART of intent to apply for SRV.

10



## Detailed Action Plan

Ref	Action	Responsible	By when	Dependency
1	Draft Background Paper for SRV	Morrison Low (consultant)	7 August	
2	Finalise updated LTFP for exhibition	Morrison Low and Executive	7 August	
2	Develop FAQs	Corporate Communications team and Morrison Low (consultant)	16 August	1,2
4	Draft 'Direct Mail' content and plain English/easy read version	Corporate Communications team and Morrison Low (consultant)	21 August	1,2
5	Draft Newspaper advertisements	Corporate Communications team	17 August	1,2
6	Draft e-Newsletter content	Corporate Communications team	21 August	1,2
7	Develop video on SRV (TBC)	Corporate Communications team		1,2
8	Build YourSay page and feedback survey	Corporate Communications team	16 August	1,2
9	Council meeting to resolve to commence community consultation on SRV	Council	16 August	1,2
10	Schedule community information sessions		16 August	1,2

Ref	Action	Responsible	By when	Dependency
11	Distribute FAQ document to customer service staff for community enquiries		16 August	1,2
12	Brief managers on Council decision and next steps	General Manager/Executive Leadership team	17 August	9
13	Publish first newspaper advertisement on SRV and initial radio advertising	Corporate Communications team	19 August – 1 September	9
14	Council issue media release/social media advising of outcome of Council meeting	Corporate Communications team	17 August	9
15	Publish YourSay page and e-newsletter to all registered participants advising project is live	Corporate Communications team	21 August	1, 2, 9
16	Engagement period commences		17 August	9
17	Exhibition of updated LTFP and Delivery Program		17 August –	9
18	Direct mail out to all residents	Corporate Communications team	TBC	9,16
19	Manage media enquiries	Corporate Communications team	17 August – 27 October	9,16
20	Manage social media	Corporate Communications team	17 August – 27 October	9,16
21	Run community information sessions		17 August – 27 October	10

Ref	Action	Responsible	By when	Dependency
22	Run second newspaper advertisement on SRV and second round of radio ads		2 September – 15 September	5,16
23	Third newspaper advertisement on SRV and third round of radio ads		16 September – 29 September	5,16
24	Fourth newspaper advertisement on SRV and fourth round of radio ads		30 September – 13 October	5,16
25	Fifth and final newspaper advertisement on SRV and fifth round of radio ads		14 October – 27 October	5,16
26	Final reminders re engagement period closing – media release, social media, e-newsletter		23 October – 26 October	9,16
27	Community engagement finishes, LTFP exhibition ends and feedback survey closes. Consolidate all community feedback		27 October	9,16,17
28	Analyse submissions and survey results and draft community engagement report		6 November	27
29	Finalise updated LTFP based on feedback over exhibition period		6 November	27,28
30	Draft report to Council		6 November	27,28,29
31	Council considers community engagement report, updated LTFP and resolves on whether to proceed to proceed with SRV application.		16 November	30
32	Council notifies IPART of intent to submit application for an SRV (due date will depend on IPART notification dates – TBC)		18 November	30

Ref	Action	Responsible	By when	Dependency
33	Complete IPART submission		December 2023 - January 2024	31
34	Ratepayers newsletter- update on process		January 2024	
35	Council to resolved to lodge SRV application with IPART (date TBC based on IPART timeline)		14 February	
36	Application lodged, submission and consultation report published to YourSay project page		February 2024	
37	IPART consultation with community (date TBC based on IPART timelines)		April 2024	
38	IPART determination		Mid-May 2024	

## Measures of Success

A final community engagement report will be produced to document the outcomes of the engagement process, but also to clarify the extent to which the community engagement activities reached all relevant stakeholder groups. Measures to understand the level of reach and participation in the engagement process will include:

- attendance at forums
- SRV related inquiries through customer service teams
- number of unique survey responses
- number of submissions on the SRV proposal
- key analytics from the 'Your Say' page.
- Attendance at community information sessions

Where feasible, measures of success would also include documenting key demographics of participants to ensure that it is both representative of the Bathurst community and engagement activities have reached groups that can sometimes be hard to reach.

## Key Messages

The key messages for the community should clearly communicate what is not negotiable and what aspects are open for community feedback to inform the decision-making process.

Non-negotiables include:

- the legislative requirement for Council to employ sound financial management principals.
- the current core deficits in the General Fund need to be addressed, targeting sufficient surpluses over time to ensure the ongoing financial sustainability of Council.

Community feedback is sought to:

- assess the level of community understanding of the proposed SRV and its impacts and why it is needed.
- seek submissions on the proposed SRV and the updated Long Term Financial Plan.

To support these key messages and the development of collateral for the community engagement activities, a background paper will be developed to articulate the need for and level of SRV being sought.

In addition, Council will also have the following reports:

1. A capacity to pay report which will investigate, analyse and report on the community's capacity to pay against Council's rating categories and proposed SRV. This includes research of specific areas across the LGA and will undertake a range of comparisons and assessments of information for areas/locations within the LGA, and associated land use.
2. An updated LTFP and financial sustainability analysis that will demonstrate the

impact of the SRV on the ongoing financial sustainability of Council.

Key messages in any community communications and collateral will also include:

- how community members can seek further information or have their questions answered.
- how community members can provide their feedback on the proposed SRV.
- what to expect after the community engagement activity is completed, including IPART's public submission and assessment process.

## Frequently asked questions

A set of frequently asked questions (FAQs) and their responses will be developed for this engagement process. While every effort is made to ensure that this is a complete list of FAQs at the commencement, these questions will be regularly reviewed and updated throughout the engagement process.

The below is a starting list of the questions we expect to develop for the FAQs:

- How will the proposed special rate variation impact my rates?
- Why do we need an increase to our rates?
- What is the alternative to the proposed rates increase?
- What action has Council taken to address its financial situation?
- How does Council work out what rates to charge each resident?
- How will the 2023 General Revaluation impact my rates?
- What is Council doing to keep rates low?
- Can't you get more funding from other levels of government to help pay for things?
- What if I can't afford to pay my increased rates? (Hardship Policy)
- When would a rate increase be applied from?
- How has Council identified the priority initiatives?
- Who is IPART and what do they do?

## Monitoring and Risk

### Monitoring

During the consultation process, the level of engagement will be monitored by Morrison Low and Council's Communications and Engagement team.

Any proposed adjustments to the plan will be approved by the General Manager before implementation.

### Risk Assessment

The table below documents the key risks associated with this community engagement. The risk ratings are assessments of the residual risk after the documented risk responses are implemented.

#### Issues Management/Reputation Risk Assessment

Issue	Rating	Mitigation
Engagement doesn't meet IPART assessment criteria.	High	Engagement plan and activities analyse and integrate requirement to meet criteria.
Ratepayers not wanting to pay more without an increase in service delivery levels	High	FAQ's - what rates are used for; sustainability issues; service delivery levels without rate increase
Impact on ratepayers of raising rates at a time of increasing inflation and cost of living pressures	High	Capacity to pay analysis to understand impacts and help with messages FAQ's - detail Council's hardship policy
Threat to withhold rates	High	FAQ's - detail compulsory nature of rates and what they are used for
Lack of consultation regarding SRV	High	FAQ's - feedback will be included in submission – plus further opportunity for feedback when IPART seeks community feedback

OUR *Region* OUR *Future*

Bathurst Regional Council

Long Term Financial Plan 2023 - 2034



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## **Executive Summary**

***Our Region Our Future***, the Bathurst region's Community Strategic Plan (CSP) is supported by a range of other strategies and plans to help Bathurst Regional Council (Council) achieve the vision of the community.

Supporting this vision is the Resourcing Strategy that includes:

- The **Workforce Management Plan** that makes certain Council has properly skilled people and can access the necessary funds to do its work.
- The **Asset Management Strategy and Plans** that ensures that Council plans for adequate infrastructure that is fit for purpose into the future; and;
- This document, the **Long Term Financial Plan (LTFP)** that ensures Council plans for adequate financial resources over the next ten years in line with the choices it makes to manage assets and deliver Council's services sustainably.

Council has an obligation to ensure that it manages its financial resources sustainably, including that it has adequate revenue to cover expenditure. This LTFP looks at how Council's finances will shape up if it continues as it currently is (the base case) as well as modelling three different scenarios for a Special Variation (SV) to increase rates. All three options were designed to:

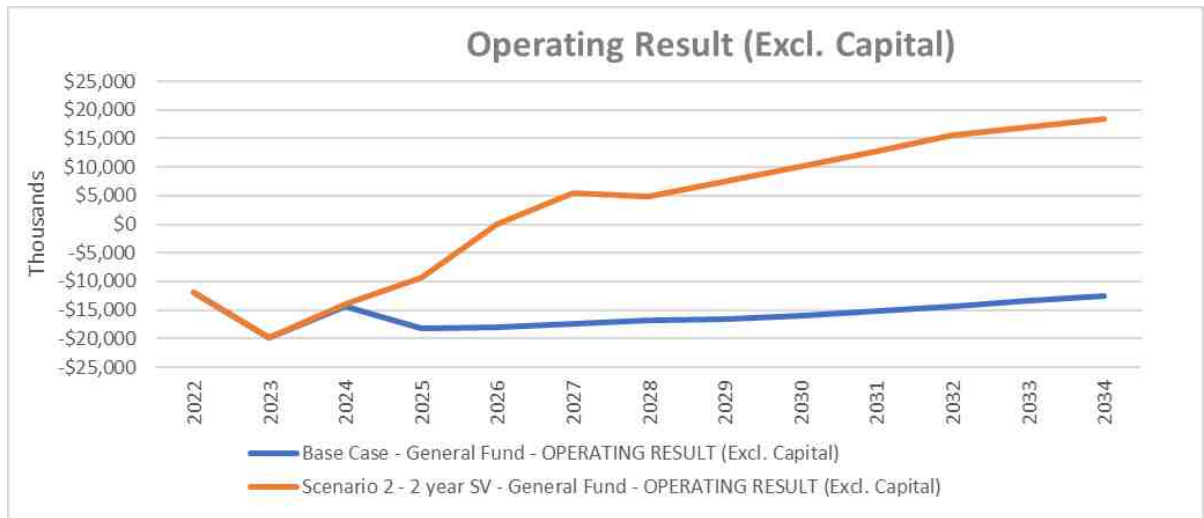
- Generates an operating surplus, before capital income.
- Council is able to fully fund its required renewal and maintenance.
- Council is able to bring back and maintain a positive unrestricted cash position.
- Council delivers all its improvement program initiatives.

All three options were for relatively similar increases overall, the difference between them was the number of years it would take to implement the full extent of the rate rise. These three options are outlined in the table below.

Based on the analysis within this LTFP, including the capacity to pay analysis, Council is proposing SV Option 2, as its preferred and planned scenario. This is a Special Variation of 68.6% over two years, which include a 43.5% rate increase in 2024-25 and a 17.5% increase in 2025-26 (inclusive of rate peg increases) before returning to the rate peg increases.

The proposed special rate variation arrests the ongoing deficits seen in the base case and allows Council to maintain surpluses, that is revenues will fully cover expected operating expenditure.

Figure 1 General Fund forecast operating result



With a forecast modest and growing surplus, council is able to borrow to invest in its renewal and start to address the backlog of infrastructure that is below a satisfactory condition. Over the ten-year forecast, Council would be able to sustain an asset renewal rate averaging 168.6%, well over the 100% benchmark that would maintain assets at their current condition. As a result, Council would be able to reduce its backlog (cost to bring asset to a satisfactory level) from approximately 10.6% of its total asset value to 6.6% over the ten-year forecast period.

Figure 2 Forecast General Fund asset renewal ratio

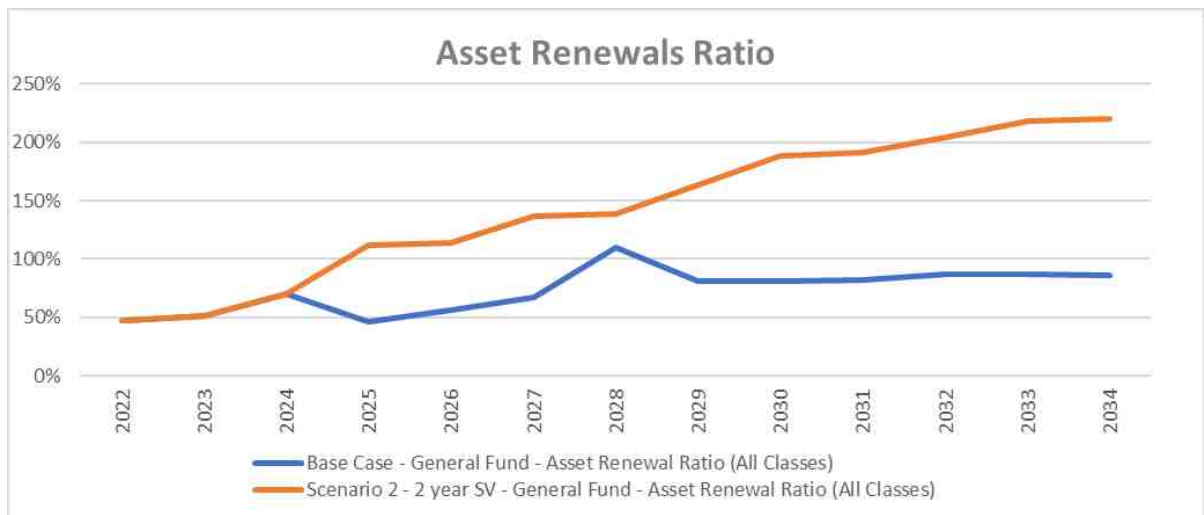
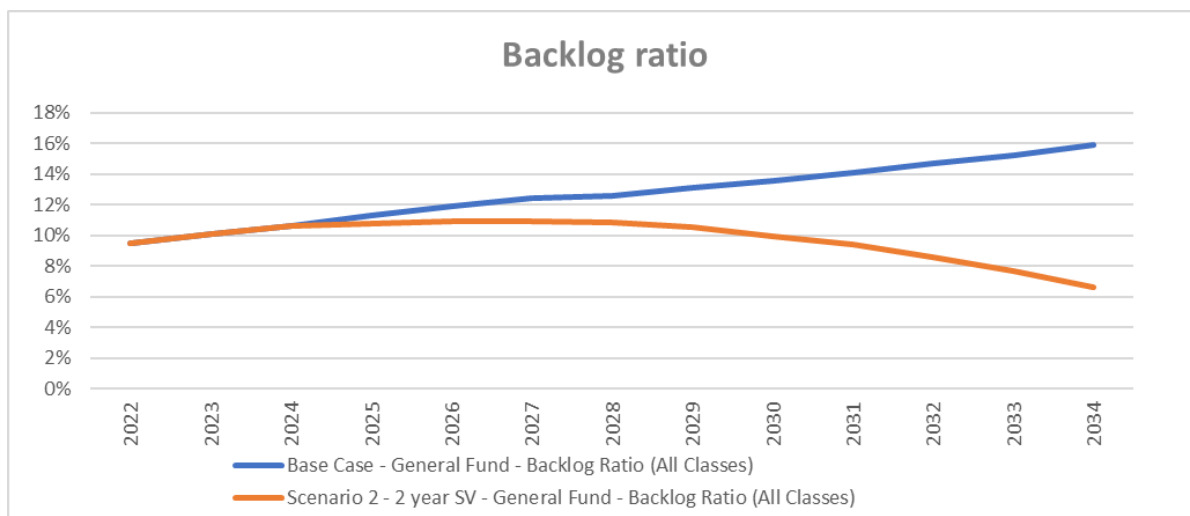
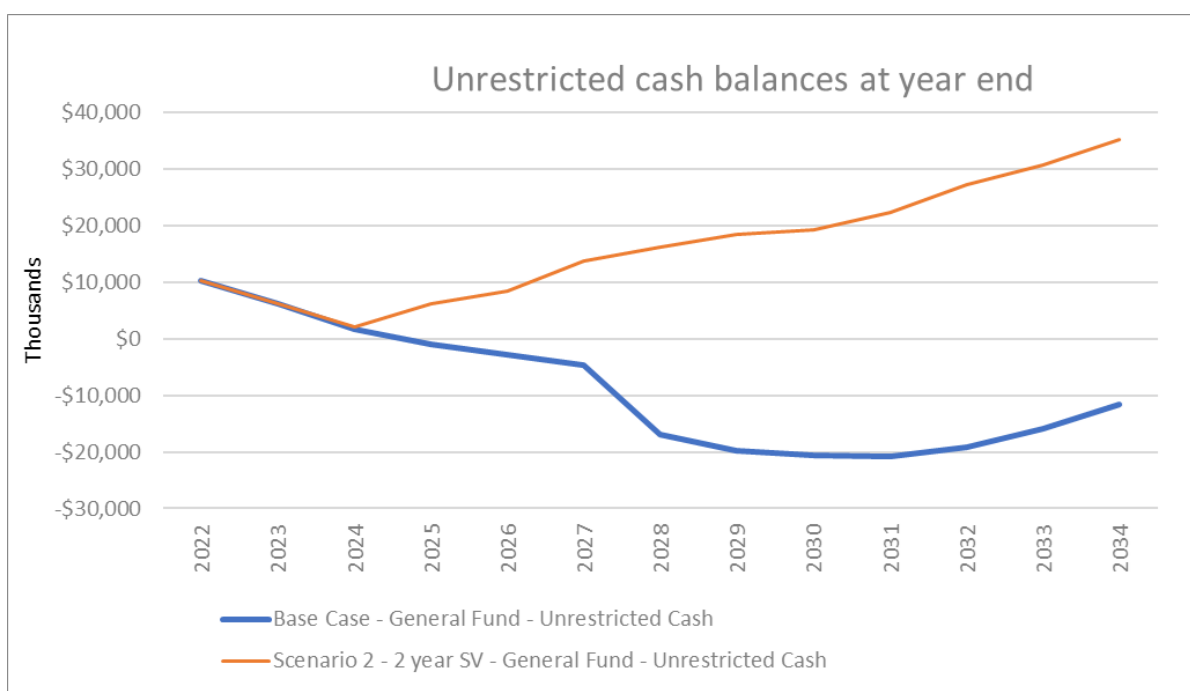


Figure 3 Forecast General infrastructure backlog ratio



With continuing operating deficits in the base case, Council would need to deplete its cash balances to fund ongoing operations. The proposed SV will allow Council to continue to increase its unrestricted cash balances.

Figure 4 Forecast unrestricted cash position



Councils need to hold sufficient unrestricted cash balance at the end of each financial year to at least cover the next four months of day-to-day operating expenditure, at which point Council starts to collect its rates revenue for the year.

Sound financial management encourages planning for modest operating surpluses and building of unrestricted cash reserves over time. This enables councils to respond to events that cannot be predicted or planned for in their Long Term Financial Plan. Bathurst Regional Council has experienced these events and, while what exactly will occur in the future is unpredictable, it is prudent that it plans for similar un-forecasted expenditure in the future. The above unrestricted cash balance forecast does not take into account any movements in internal restrictions. As Council builds its cash balances over time, it will be able to transfer unrestricted cash for specific purposes to internal restrictions, including Employee Leave Provisions, which will reduce its reported unrestricted cash.

This updated Long-Term Financial Plan shows the impacts of both the base case (no SV) and the proposed SV scenarios.

## **Introduction**

### **The Integrated Planning and Reporting**

All local councils in NSW are required to plan and report in line with the Government's Integrated Planning & Reporting Framework (IP&R). Its specific aim is: *"To inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region"*. The Office of Local Government (OLG) publishes a set of requirements, guidelines and a handbook that provide support council and the community in understanding the IP&R framework requirements.

Figure 5 Integrated Planning and Report framework



## Bathurst's Strategic Plans

***Our Region Our Future***, the Bathurst region's Community Strategic Plan (CSP) is supported by a range of other strategies and plans to help Bathurst Regional Council (Council) achieve the vision of the community. Council has then articulated how it plans to progress its CSP by defining what it plans to achieve in the next four years (term of Council) in its Delivery Program and each year in its annual Operating Plan.

The long term vision will not be achieved without formal identification and allocation of resources. The Resource Strategy outlines Council's capacity to manage assets and deliver services over the next ten years. It determines Council's capacity to manage its finances

effectively, to sustain its workforce and manage the overall costs of community assets. It includes 3 key elements – a Workforce Plan, Asset Management Plans and, this document, the Long Term Financial Plan:

- The **Long Term Financial Plan (LTFP)** ensures Council plans for adequate financial resources over the next ten years to deliver Council's services and infrastructure sustainably.
- The **Workforce Management Plan** ensures Council plans for properly skilled and supported people to do its work.
- The **Asset Management Strategy and Plans** ensure that Council plans for adequate infrastructure that is fit for purpose into the future.

### **What is the Long Term Financial Plan?**

The LTFP is a financial projection that quantifies the cost of Council's services, investments and capital programs for the next ten years, and how Council intends to fund those, given certain assumptions and estimates. It is the mechanism where Council can test the assumptions and objectives against financial realities to achieve the value statements included in the CSP process:

- We value our sense of place and identity.
- We aspire to have a smart and vibrant economy.
- We strengthen environmental stewardship.
- We encourage sustainable and balanced growth.
- We foster community health, safety and well-being.
- We advocate for community leadership and collaboration.

The Long-Term Financial Plan (LTFP) is a 10-year rolling plan that informs decision-making and demonstrates how the objectives of the CSP and commitments of the Delivery Program (DP) and Operating Plan (OP) will be resourced and funded.

The Long-Term Financial Plan includes:

- Projected income and expenditure, balance sheet and cash flow statement
- The planning assumptions used to develop the Plan (the "Planning Assumptions Statement")
- Sensitivity analysis highlighting factors assumptions most likely to affect the Plan
- Financial modelling for different scenarios e.g. planned/optimistic/conservative

- Methods of monitoring financial performance.

The LTFP captures financial implications of asset management and workforce planning. For example, by identifying how additional assets will be funded, or existing assets renewed or upgraded and what provisions are made for changes to service levels.

### **How often is the LTFP reviewed and updated?**

Council reviews and updates its LTFP as key assumptions and factors change. Generally, the LTFP planning assumptions and key risks are reviewed at least each year, with detailed review at least every four years in line with a term of the elected council and Council's Delivery Program.

In some specific circumstances, Council may elect to review its financial plans more frequently, as is the case with this plan. Council has updated this 2023-34 LTFP to reflect the analysis undertaken on a potential Special Variation.

Council also undertakes annual and quarterly monitoring and reporting.

### **Annual Budgeting process**

Each year, an extensive, detailed and complete budget process is undertaken by Council. Incorporated into this process is a comprehensive review of the next year of the LTFP. The Managers and Directors identify emerging projects and propose them for consideration to the forecast budgets produced over the 10 years that the LTFP covers.

### **Quarterly Reporting**

Each quarter, all Managers are required to review their actual and forecast performance for the relevant financial year and report reasons for variations to their budgets as approved by Council. Managers are also tasked with identifying opportunities for an improved financial result.

Variations and proposals arising from the Managers' reviews are then presented to the General Manager for consideration before presenting them to Council. Upon resolution, Council's budget is then revised to reflect these changes.

This quarterly reporting process enables Council to track progress of the LTFP via the Delivery Operational Plan to inform the community of its progress in delivering the latest revised budget.

### **How to read this plan**

This plan has been broken into the following sections:

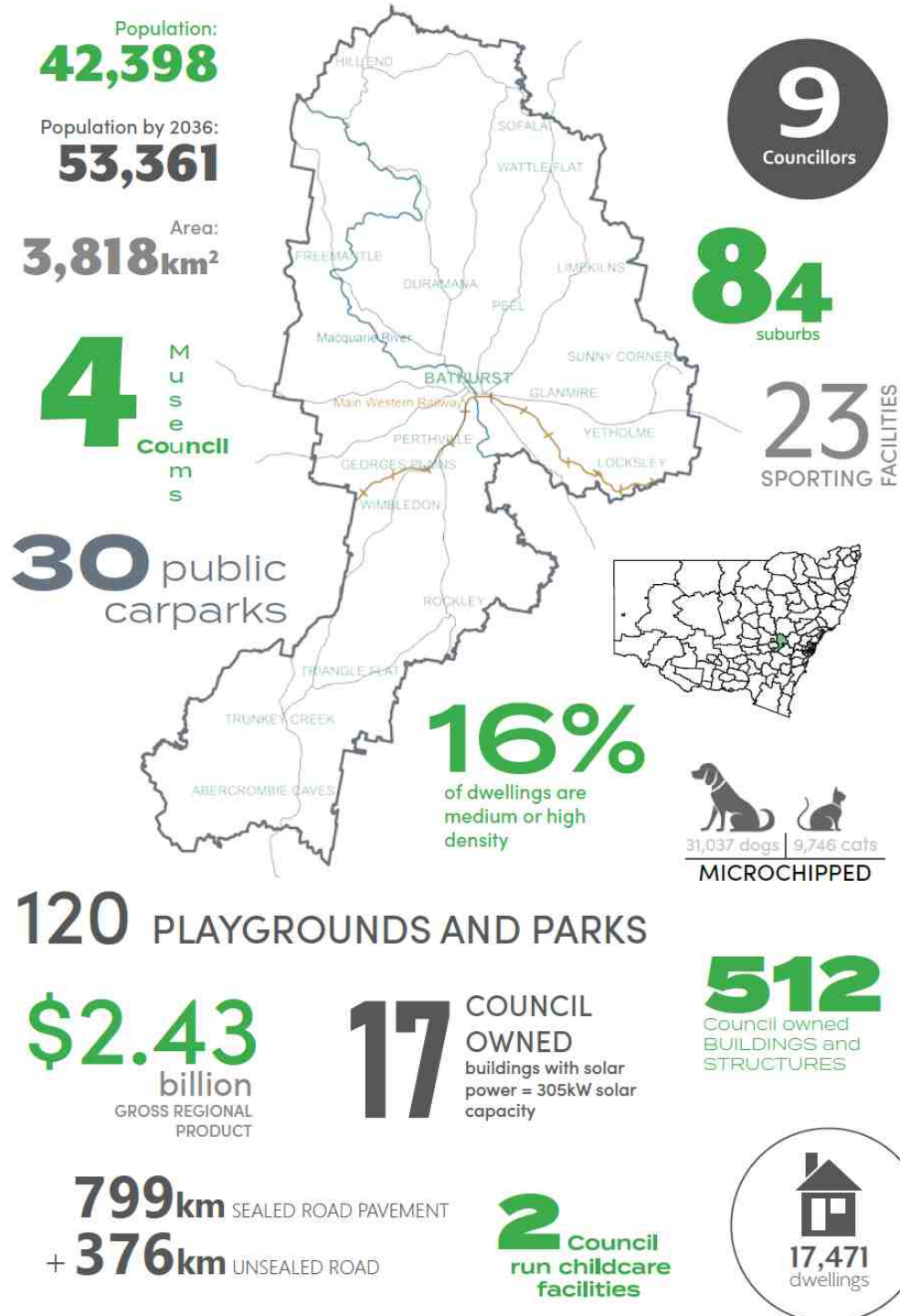
- Context – recap of Bathurst's council area and other key issues
- Strategic Alignment – significant points of linkage between Council's key strategic

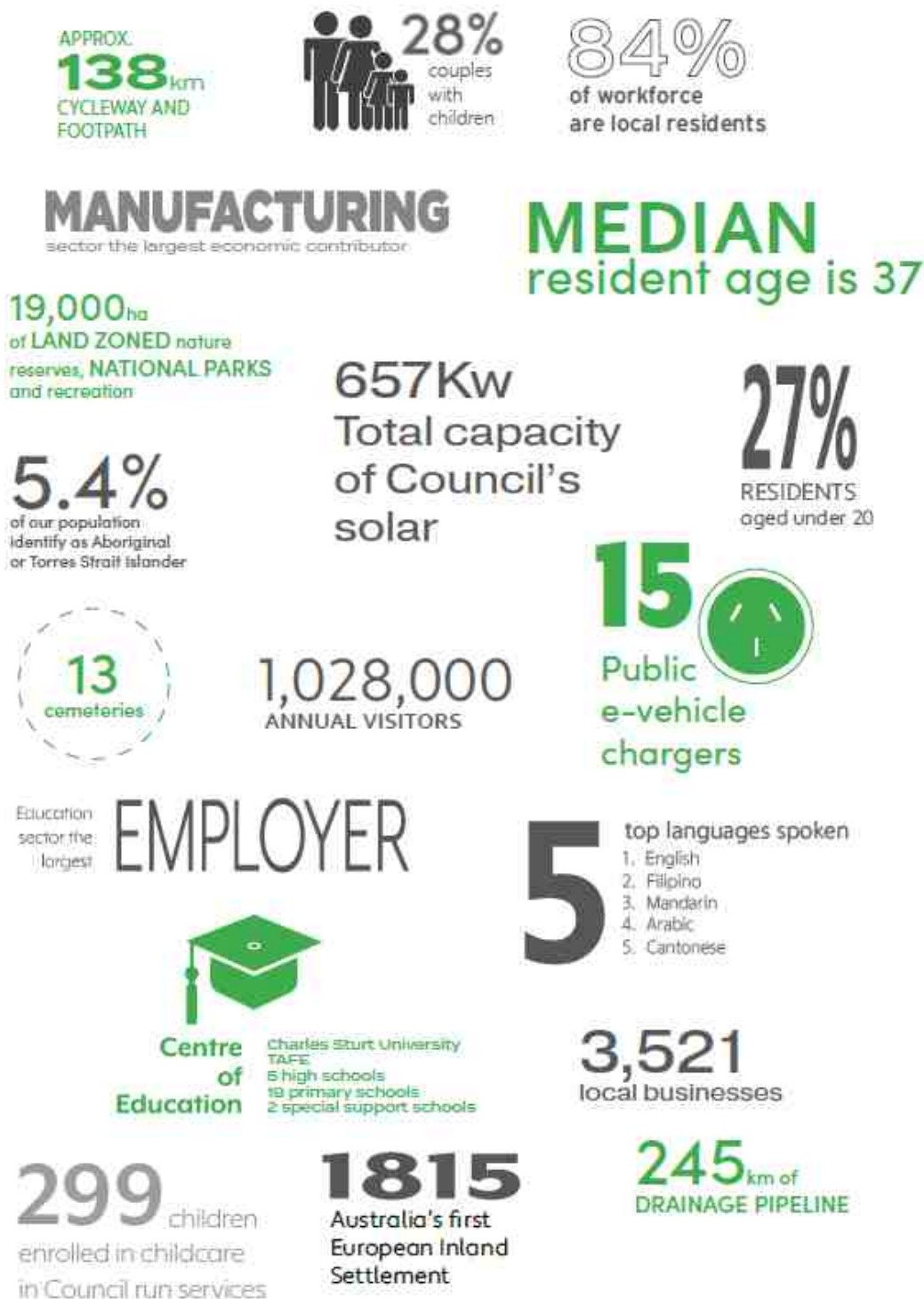


documents

- LTFP assumptions – the key planning assumptions that Council has used in developing this long term plan.
- Risk Management
- Sensitivity Analysis
- Scenario modelling
- Performance monitoring.

## Context - Our Region





## **Council's assets and services**

Council provides a range of services across four functional areas: Engineering Services; Corporate Services and Finance; Cultural and Community Services; Environmental Planning and Building Services. Below are Council's principal activities:

- **Engineering Services** include:
  - **Roads** provides a road, bridge and footpath infrastructure network.
  - **Water services** provide a safe, reliable and cost effective water supply
  - **Sewerage services** provide a safe, reliable and cost effective sewerage service.
  - **Waste services** provide an ecologically sustainable, reliable and efficient waste management collection and recycling service.
  - **Parks, gardens, reserves & sporting facilities** provide a range of parks, gardens, recreational and sporting areas.
  - **Asset management** provides a maintenance and renewal program that ensures are maintained and provided in a manner that is economically sustainable for access by future generations.
- **Corporate Services and Finance** include:
  - Human Resources
  - Governance & Risk Management
  - Information Services
  - Financial Services
  - Events
  - Property and Land Development
  - Corporate Communications
  - **Mount Panorama Precinct** provides activities that increase utilisation of the facilities at Mt Panorama and promote it as a prime location for conferences, motor racing and tourism activities.
- **Cultural And Community Services** include:
  - **Cultural services** provide a diverse range of activities including exhibitions, performances, educational outreach, public programs and locally developed

projects via its peak arts facilities, including the Bathurst Memorial Entertainment Centre, the National Motor Racing Museum, the Bathurst Regional Art Gallery, the Australian Fossil And Mineral Museum Incorporating the Somerville Collection, Chifley Home And Education Centre, Bathurst Rail Museum and the Bathurst Library.

- **Community services** facilitate community participation and community development, plan and advocate for community needs and provide community infrastructure and programs to ensure residents have access to a broad range of community services.
- **Tourism & visitor services** promote and market the Bathurst region as a key destination by providing visitors and prospective visitors to the area with quality information and services.
- **Environmental, Planning and Building Services** include:
  - **Built & natural environment** plans for and manage development across the region.
  - **Economic development** facilitates the growth and economic development of the region.

## **Key Financial Risks and Issues**

### **Limited Ability to Increase Revenue**

Council is constantly challenged by the community to provide more services and by the NSW Government to take on some of its responsibilities without adequate compensation. Wage increases are pre-determined by the Local Government State Award and are generally at or above the rate peg increase.

Against this backdrop, Council's rate income is constrained by the rate peg, which is a cap on how much a council can increase rates by. The rate peg is in place to ensure the community are not disadvantaged by large increases, however, it is a blanket increase across all councils and does not account for each council's differing circumstances. For Bathurst, the region has experienced an average growth of 1.3% over the last ten years. With a growing population, expanding housing, a growing infrastructure network, and an increasing demand for more services, Council's finances are under a great deal of pressure.

This is all resulting in deterioration in Council's current and forecast financial position, as measured by the Key Performance Indicators used to monitor long-term sustainability (as seen in the base case of this LTFP).

### **Increasing Costs**

While Council has limited scope to increase revenue, the costs of the good and services that

it buys is experiencing the same, if not a more, increases as Australian households.

### **Inflation and Council Costs**

Council' costs are influenced my inflation in general, with the Local Government Cost Index (LGCI) calculated by IPART to describe cost increases that are more akin to the goods and services that councils buy.

The high inflationary environment of the last two years is showing signs of easing, but inflation is still expected to remain higher than the Reserve Bank of Australia's target range of 2-3% for at least the short term.

The Reserve Bank of Australia's Statement on Monetary Policy – August 2023 notes that

“Inflation declined by more than expected in the June quarter, though it remains high and broadly based... However, services inflation remained strong and rent inflation has increased in response to tight conditions in the rental market. Measures of short-term inflation expectations have moved lower in recent months alongside the decline in inflation, though they remain elevated. Most measures of medium- and long-term inflation expectations remain consistent with the inflation target.

**The Consumer Price Index for the year ending June 2023 is 6.0%, and is forecast to decreasing to 3.5% for the year ending June 2024 and 3% for the year ending June 2025.**

*Table 1 Reserve Bank of Australia's inflation forecast (August 2023)*

	<b>June 2023</b>	<b>Dec 2023</b>	<b>June 2024</b>	<b>Dec 2024</b>	<b>June 2025</b>	<b>Dec 2025</b>
<b>CPI inflation</b>	6.00	4.25	3.50	3.25	3.00	2.75

The Local Government Cost Index (LGCI) calculates the percentage increase in a bundle of good & services used by local councils. While it represents a set of good and services that better aligned to what councils spend on, there is limited forecast information available on the LGCI and is therefore only looks at past inflationary growth. In recent years, historic inflation has not been a good predictor of future inflation. Therefore it is best-practice to look at both CPI and LGCI when assessing inflationary pressure on local government.

The trends and historic data shows that increases in costs have been and are expected to continue to outstrip revenue growth in the short to medium term.

## **Financial Planning Assumption**

Council's financial strategy has been developed considering past and future efficiency opportunities, maintaining Council's commitment to invest in our infrastructure assets, and providing services to our community in a financially prudent and sustainable way. This strategy has been used to underpin the development of this LTFP, and has positioned

Council adequately to respond to future community aspirations and expectations whilst maintaining its financial sustainability.

Council's Operational Plan for 2023/24 forms the first year of this LTFP, with the Delivery Program 2023-2027 forming the basis for the first 4 years. The LTFP is based on a set of assumptions, which generally relate to those matters which are most likely to affect the overall outcome of the LTFP.

The following assumptions have been considered, discussed and ultimately used as a basis to forecast Council's long term financial position over the ten year plan.

## Revenue Assumptions

### Rates Revenue

#### Rating Strategy

Under the Local Government Act 1993, Council can choose to structure its rates in several ways. Council has elected to use a base amount and ad valorem rating structure, and has applied four rate categories – Residential, Farmland, Mining and Business.

Rates are based on the land value of the property with the property valuations provided by the NSW Valuer General on a three year cycle with the 2023/24 rating year being the first year of the current valuation cycle, using 2022/23 valuations. While in the 2022/23 valuations, property values in the LGA increased on average over 80%, total income from rates was limited to the rate peg of 3.8%.

Growth within the city from subdivisions and new land releases increases Council's rates base. Council's rating structure is reviewed annually and is assumed to remain the same over the life of the LTFP.

The following table provides an overview of each rate category, and subcategory in the context of Council's overall Rates Revenue for 2023/24.

*Table 2 Council's Rating Structure*

RATE TYPE	CATEGORY	SUB-CATEGORY	AD VALOREM ¢ IN \$	BASE AMOUNT OF RATE	% YIELD FROM BASE AMOUNT	MINIMUM AMOUNT OF RATE \$	TOTAL ESTIMATED YIELD \$
Ordinary	Residential		0.149537	298.00	32		2,802,564
Ordinary	Residential	Town / Village	0.472401			425.00	19,213,445
Ordinary	Farmland		0.085521	403.00	24		2,351,793
Ordinary	Business	Forest Grove	1.049300			454.00	22,665
Ordinary	Business	Ceramic Avenue	1.049300			454.00	24,858
Ordinary	Business	Eglinton Non-Urban	1.049300			454.00	12,172
Ordinary	Business	Orton Park	1.049300			454.00	4,995
Ordinary	Business	Stewarts Mount	1.049300			454.00	0
Ordinary	Business	Evans Plains	1.049300			454.00	605
Ordinary	Business	Bathurst City	1.234199			454.00	6,952,114
Ordinary	Business		0.244973			295.00	48,280
Ordinary	Mining		0.295714	260.00	48		11,924
TOTAL							31,445,415

*Note: The Revenue identified in this table represents the gross anticipated revenue prior to the application of Pensioner Rebates, Provision for Doubtful Debts and other abandonments.*

The Local Government Act provides for all eligible pensioners to receive:

- a 50 per cent rebate of rates and domestic waste management charges to a maximum of \$250; and
- a 50 per cent rebate of water and sewer charges to a maximum of \$87.50 each.

Of these rebates, 55 per cent are funded through a State Government subsidy, with the remaining 45 per cent being recovered across the balance of the rating base.

In addition, Council policy provides a further voluntary rebate to eligible pensioners:

- Water Rate Council concession 50% of the rate to a maximum of \$40.00
- Sewerage Rate Council concession 50% of the rate to a maximum of \$40.00
- Domestic Waste with a Food and Garden Waste Service provided - \$49.00

For the 2022 year, the total rebates received by Council ratepayers under the Local Government Act was \$1.3 million. Council provided a further \$193,000 on top of its statutory obligations.

The LTFP assumes that the level of rebates grants, and subsidies received from the State Government remain unchanged for the period of the plan.

### **The Rate Peg**

The rate peg is the maximum percentage amount by which a council may increase its general income for the year, without applying to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Variation (SV) to rates. For almost all councils, general income consists entirely of rates income. For a small number of councils, general income also includes some annual charges such as drainage levies. The rate peg does not apply to stormwater, waste collection, water and sewerage charges.

The rate peg is determined each year by IPART and has historically been based on the LGCI increases in the previous year. However, IPART is currently reviewing the methodology used to calculate the rate peg, specifically looking at whether historic information is a good predictor of cost increases going forward.

In recent years, the rate peg methodology has been adjusted to include a population growth factor which is specific to each council and is calculated as the difference between forecast population growth for the local government area and the increase in supplementary rate assessments that have come from new development.

Councils have discretion to determine how to allocate the rate peg increase between different ratepayer categories. The following table presents Council's historical rate peg.



*Table 3 Historic Rate Peg Increases*

Financial Year	Rate peg
2015-16	2.4%
2016-17	1.8%
2017-18	1.5%
2018-19	2.3%
2019-20	2.7%
2020-21	2.6%
2021-22	2.0%
2022-23	2.5% <sup>1</sup>
2023-24	3.8%

In assuming the amount of rate peg going forward, it is expected that over the longer term, the rate peg will remain around 2.5% as this is the mid-point of the Reserve Bank's target for inflation generally which is between 2% and 3%. However, the current volatile inflationary environment coupled with statements from the Reserve Bank that they will not aggressively pursue pulling inflation back to within their target range. Therefore, the assumed rate peg increases in the first few years of the LTFP are higher and aligned with current inflation expectations for these years.

*Table 4 Rate peg assumptions*

Financial Year	Rate peg Increase
2023-24	3.8%
2024-25	3.5%
2025-26	2.5%
2026-27	2.5%
2027-28	2.5%
2028-29	2.5%
2029-30	2.5%

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<sup>1</sup> 2022/23 IPART granted a 0.9% increase (rate peg of 0.7% plus a growth factor of 0.2%). IPART then allowed Councils to apply for an additional SRV to total of 2.5%. IPART approved Councils application on 20 June 2022.

Financial Year	Rate peg Increase
2030-31	2.5%
2031-32	2.5%
2032-33	2.5%
2033-34	2.5%

This rate peg assumption has been used for the base case scenario for this LTFP.

### **Special Variations (SV) to Rates**

Under the Local Government Act, councils are able to seek additional increases in general rates income beyond the annual rate peg, by applying to IPART for a 'special variation' to rates (SV).

Given the current pressure on Council's financial resources, this LTFP has modelled three scenarios that present different options for a Special Variation commencing from 1 July 2024. These are outlined in the table below. The SV increases in the table below are inclusive of the rate peg increase in that year.

*Table 5 Special Variation (SV) scenarios rate increase assumptions*

Financial Year	SV Option 1 Rates Increase	SV Option 2 Rates Increase	SV Option 3 Rates Increase
2024-25	58.5%	43.5%	33.5%
2025-26	Rate peg	17.5%	12.5%
2026-27	Rate peg	Rate peg	7.5%
2027-28	Rate peg	Rate peg	7.5%
2028-29	Rate peg	Rate peg	Rate peg
2029-30	Rate peg	Rate peg	Rate peg
2030-31	Rate peg	Rate peg	Rate peg
2031-32	Rate peg	Rate peg	Rate peg
2032-33	Rate peg	Rate peg	Rate peg
2033-34	Rate peg	Rate peg	Rate peg

### **Fees and Charges**

Council is a multi-disciplinary organisation that provides extensive services to the community and this category of income provides approximately 20 per cent of Council's revenue (per 2022 Financial Statements). Fees and charges income includes Statutory Charges and User

Fees and Charges including those for commercial activities.

Statutory Fees charged by Council are subject to direction through regulation and other State Government controls. Council does not set these fees and does not have the power to vary the fee once set. Examples of statutory fees include development assessment fees, planning certificates and building certificates.

User Fees and Charges include a diverse range of services from traditional local government services including development related activities, swimming pools, sporting facilities and hall hiring, to other more commercial activities including Children's services and property development activities. A number of these revenues are subject to fluctuations particularly as a response to economic conditions.

All fees in this category are reviewed annually in line with Council's pricing policy adopted each year in the Annual Revenue Policy.

*Table 6 Pricing Policy Principles*

Category 1 - Full Cost Recovery	Recovery of all direct and indirect costs associated with providing a service, including in some cases, making provision for future capital expenditure.
Category 2 - Partial Cost Recovery	Subsidised operations which are of benefit to the community as a whole, and undertaken voluntarily by Council or as a requirement of the Act.
Category 3 - Market Pricing	When Council provides a similar service 'in competition' with other councils or agencies, e.g. saleyard fees, hall hire, etc, where alternative service providers are available. This category also includes prescribed or recommended fees. Council will not use subsidies to aggressively price others out of the market or compete unfairly.
Category 4 - Disincentive Pricing	Where Council sets a fee structure: (i) For non-core activities to encourage customers to seek alternative service providers to provide the service. This applies to activities where Council would prefer not to provide the service in the long term. (ii) To encourage people to 'do the right thing' e.g., a scaled tariff that rewards low water consumers, library fines, etc.
Category 5 - Sewerage Service	(i) Follows the NSW Office of Water Best Practice Pricing Guideline and is a combination of uniform

Pricing	annual charges, access and usage charges. (ii) Collects revenue to fund the sewerage system from ratepayers who actually benefit from availability or use of Council's sewerage system. (iii) Ensures Council derives sufficient income to operate the sewerage system and provide for future capital expenditure and debt servicing. (iv) Sends appropriate pricing signals, can be administered relatively simply and inexpensively and can be understood by the public. (v) No subsidisation between residential and non-residential categories.
Category 6 - Water Supply Service Pricing	(i) Is based on income gained from 25% of service charges and 75% of usage charges from residential customers, in accordance with the Best Practice Management of Water supply and Sewerage Guidelines issued by the NSW Office of Water August 2007. (ii) Collects revenue to fund the water supply system from the people who actually benefit from availability or use of Council's water supply. (iii) Ensures Council derives sufficient income to operate the water supply system, irrespective of seasonal fluctuations and provides for capital and debt servicing. (iv) Assists in the deferment of capital works. (v) Does not impede Council's commitment to greening the district. (vi) Can be administered simply and cheaply and be easily understood by the public.
Category 7 - Section 7.11 Contributions Pricing.	To ensure Section 7.11 contributions reflect the costs incurred in providing community facilities/services, open space and recreational facilities, required to meet the additional needs of the community created by new development and in doing so, ensure the local amenity does not diminish.
Category 8 - Set By Statute or Government Department.	Certain fees and charges are set by Regulation, by Ministerial approval or by State or Federal Government pricing policy.

Council's fees and charges are set, generally, to match the cost of operating the service being charged for, therefore, the increase in operating costs is generally applied to increase the Fees and Charges.

The average of the increases in Employment costs and LGCI Services is 4.0%, which will be applied to Fees and Charges, including the Sewer and Waste Charges.

The assumed increases in fees and charges for this LTFP are outlined in the table below.

*Table 7 Fees and charges increase assumptions.*

Financial Year	Fees & Charges Increase
2023-24	4.0%
2024-25	4.0%
2025-26	4.0%
2026-27	4.0%
2027-28	4.0%
2028-29	4.0%
2029-30	4.0%
2030-31	4.0%
2031-32	4.0%
2032-33	4.0%
2033-34	4.0%

### **Stormwater**

The Local Government Act provides Council with the option to charge a levy to improve its stormwater network. The LTFP assumes that this will continue throughout the duration of the plan.

*Table 8 Current Stormwater charges*

Residential (not vacant, not strata)	\$25.00
Residential Strata (not vacant)	\$12.50
Business (not strata) up to 350 square metres	\$25.00
Business (not strata) between 351 and 700 square metres	\$50.00
Business (not strata) between 701 and 1050 square metres	\$75.00

Business (not strata) more than 1050 square metres	\$100.00
Business Strata	\$5.00

**Domestic Waste Management**

Under the Local Government Act, the domestic waste service is a service that needs to be established on a full cost recovery basis. All costs associated with the administration, collection, recycling, disposal treatment, community education, and the provision for future remediation works are all part of the costs to be recouped from the individual ratepayer. The estimated increase in domestic waste collection charges is 4% each year due to waste collection being a labour-intensive service, with associated Wages & Superannuation increases, and Electricity charges.

**Water Pricing**

As part of Council's implementation of Best Practice Management for the provision of water supply services, Council has a two-part water pricing structure, being an Access Charge and Usage Charge. To recoup operating losses incurred during recent drought periods, and to deter higher usage after relaxing water restrictions, an increase of 8% has been applied to the 2023/24 water supply services. To ensure the financial sustainability of Council's water supply service an increase of 4% has been applied in the LTFP for all subsequent years, based on the expected expenditure required to maintain the Council water supply network and filtration facility. Usage Charges vary year to year depending on weather patterns (and resultant water used), but for the purposes of this LTFP, have been assumed to remain stable.

**Sewerage**

As part of Council's implementation of Best Practice Management for the provision of sewerage services Council has developed its pricing structure to accommodate the service provided to its residential customers and its business/commercial customers. To ensure the financial sustainability of Council's sewerage service an increase of 4% has been applied in the LTFP in line with general fee increases.

**Other revenue****Grants and Contributions**

Grants and contributions provide a significant source of funds for Council and represent approximately 27 per cent (2022) of Council's revenue. This income can be separated into two categories: general or specific purpose.

Council receives a general purpose grant in the form of the Financial Assistance Grant. The Financial Assistance Grant is an annual allocation from the Federal Government and represents Council's allocation of general taxation revenues.

In addition, Council will receive specific- purpose grants and contributions can be either Operating or Capital in nature and are tied to projects or services. This income has been set at the levels expected to be received in 2023/24 and indexed annually by CPI, with corresponding adjustments being made for capital programs.

For the purpose of the LTFP it has been assumed that Council will continue to receive a similar level of grants. Should these grants be reduced, Council's ability to provide the same level of service is likely to be impacted.

Developer contributions have been indexed in accordance with the applicable Contributions Plan and existing Voluntary Planning Agreements, and the timing of payments have been considered and appropriately incorporated into the LTFP.

#### **Interest and Investment Revenue**

Council has an investment portfolio that varies in size from year to year, however it is projected to be in the range of \$80-100 million including cash and equivalents over the life of the LTFP. Invested funds are a mixture of developer contributions, other restricted funds and general revenue with the income generated being tied to the source of funds.

All investments placed by Council are done so in accordance the Minister's Investment Order and Council's adopted Investment Policy. In the current investment environment, interest rates are increasing. The Cash Rate as announced by the Reserve Bank of Australia (RBA) has increased quickly from the historical low of 0.10 per cent experienced between November 2020 to April 2022. As at 1 August 2023, the current cash rate is 4.1%. As we start to see an easing in inflation, the cash rate will start to remain steady, although forecasts indicate that it is unlikely to return to the low levels seen in the early part of this decade.

Interest earnings are a component of Council's revenue each year and are subject to fluctuations in interest rates as they respond to economic conditions. The LTFP has conservatively assumed a return of 3.6% over the LTFP forecast, which is akin to the current returns being seen within Council's investment portfolio.

*Table 9 Return on cash and investments assumptions*

Financial Year	Investment Revenue Increase
2023-24	3.6%
2024-25	3.6%
2025-26	3.6%
2026-27	3.6%
2027-28	3.6%
2028-29	3.6%
2029-30	3.6%

Financial Year	Investment Revenue Increase
2030-31	3.6%
2031-32	3.6%
2032-33	3.6%
2033-34	3.6%

## Expenditure Assumptions

### Employee Costs

Employee Costs, including salaries/wages, annual leave, long service leave, superannuation and payroll tax (applicable to Water & Sewer only), represent a significant proportion of Council's cost base. General increases in salaries and wages are governed by the NSW Local Government State Award, which has recently been negotiated for 2023 to 2025., with annual increases of 4.5% from 1 July 2023, 3.5% from 1 July 2024, 3.0% from 1 July 2025.

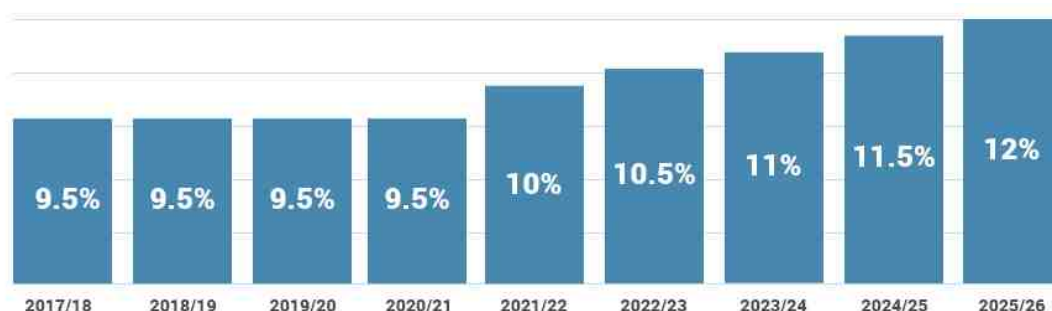
Council's Salary System allows for increases based on attaining both skill steps and performance above job requirements. These steps award an employee a 2.5% and 2.0% increase respectively. An analysis of employees grading in 2020 revealed that of 473 employees: 214 would increase by 2.5%, 143 would go up by 2.0% and 116 were at the top of the scales with 0% increase available to them. The average increase was therefore 1.75% - this percentage was unchanged from similar analysis in 2019 and is therefore used for the 2023 LTFP.

### Superannuation

The Australian superannuation system requires an employer to make regular contributions into an employee's super account. This is the **superannuation guarantee charge (SGC)** and it is 11% of an employee's wage as at the start of 2023-24. Superannuation is compulsory for most employed Australians, it's a universal scheme designed to help build up savings for retirement. It had been at the rate of 9.5% since 2014-2015 and is legislated to increase each year from 1 July 2021 by 0.5% until it reaches the maximum of 12% by 2025-2026. The corresponding percentages have been incorporated into budget calculations for each year of this LTFP. From 1<sup>st</sup> July 2022, the SGC has been included for all Councillors.



Figure 6 Increases in the Superannuation Guarantee Charge



### **Employee Cost Assumptions**

Based on the above, Council has assumed employee cost increases as set out in the table below.

Financial Year	Employee Cost Increase
2023-24	5.0%
2024-25	4.5%%
2025-26	3.5%
2026-27	2.5%
2027-28	2.5%
2028-29	2.5%
2029-30	2.5%
2030-31	2.5%
2031-32	2.5%
2032-33	2.5%
2033-34	2.5%

### **Materials and Contracts**

Another significant expenditure area for Council is in the materials and contracted services it requires to deliver services and infrastructure. Council has experienced some significant inflationary pressure on this area of expenditure.

For example, Council's contracted energy charges are expected to increase by 5% for the next year. The network component, however, is not fixed and is generally unknown until the new year starts. Solar panels for Council buildings/facilities and LED street lighting have resulted in over \$3m in cost savings from 2020 to 2022 with further projects being

investigated. Further projects will eventuate, but for this LTFP it has been assumed that any further savings in energy efficiency costs will be offset by increased maintenance costs.

Council has assumed that Materials and Contracts will increase over forecast period in line with table below.

*Table 10 Materials and Contracts Cost Increase Assumptions*

Financial Year	Materials and Contracts Increase
2023-24	5.0%
2024-25	3.5%
2025-26	2.5%
2026-27	2.5%
2027-28	2.5%
2028-29	2.5%
2029-30	2.5%
2030-31	2.5%
2031-32	2.5%
2032-33	2.5%
2033-34	2.5%

## **Other Costs**

### **Depreciation**

Depreciation has been included in the LTFP based on the estimated remaining lives of existing assets. Council's assets are re-valued in accordance with Australian Equivalents to International Financial Reporting Standards and the NSW Local Government Code of Accounting Practice and Reporting Guidelines. Depreciation is calculated on these revised values and adjusted for any new / disposed assets during the periods between revaluation cycles.

The Code of Accounting Practice for NSW Local Government requires all assets to be revalued on a five-year rolling basis. Under this regime, the value of assets and consequently the depreciation charge continues to increase at a rate more consistent with the construction index rather than CPI or the Rate Peg.

**Other Costs Assumption**

Other costs incurred by Council have been assumed to increase in line with CPI forecasts as set out in the table below.

*Table 11 Other Costs Increase Assumptions*

Financial Year	Other Costs Increase
2023-24	3.8%
2024-25	3.5%
2025-26	2.5%
2026-27	2.5%
2027-28	2.5%
2028-29	2.5%
2029-30	2.5%
2030-31	2.5%
2031-32	2.5%
2032-33	2.5%
2033-34	2.5%

**Borrowings / Loans**

Councils Debt Service Ratio is close to the benchmark, particular for lending in the General Fund. The table below provides details of loans currently held by Council.

Table 12 Current Borrowings

Cost Centres	Loan no	Institution	Loan amount (\$)	Drawn Down	Interest Rate %	Term (yrs)	Principal Outstanding (\$)
Aerodrome & Bridges	120141	Reliance	3,000,000	8/04/2014	4.10	10	250,000
Aerodrome & Bridges	120151	NAB	1,000,000	16/06/2015	3.69	10	96,522
Engineering capital works	120152	NAB	2,000,000	16/06/2015	4.18	10	468,794
Engineering, Railway Museum & Mt Pan	120161	ANZ	3,000,000	1/04/2016	3.47	10	1,011,584
Engineering, Mt Pan & Post Office	120171	NSW Treasury	4,300,000	22/06/2017	3.03	10	1,877,039
Water - Winburndale Dam Safety Upgrade Yr 1	120172	NSW Treasury	5,000,000	22/06/2017	3.64	20	3,826,878
Engineering, Library, Art Gallery, Animal Control, Mt Pan Post Office	120181	NSW Treasury	8,525,000	26/06/2018	3.27	10	4,608,778
Water - Winburndale Dam Safety Upgrade Yr 3	120191	CBA	1,700,000	15/06/2019	3.60	20	1,220,118
Engineering, Scallywags, Rail Museum	120192	ANZ	8,260,000	15/06/2019	2.94	10	4,956,048
Engineering, Mt Pan & Corp Services	120202	ANZ	6,650,000	15/06/2020	2.09	10	4,597,672
Go Kart Track	120211	NAB	2,250,000	2/03/2021	1.82	10	1,779,073
Engineering, Animal Control	120212	NAB	1,625,000	17/06/2021	1.95	10	1,324,911
Engineering (Roads & Recreation)	120221	CBA	3,300,000	14/06/2022	4.72	10	3,035,182
Water - Winburndale Dam Safety Upgrade	120231	CBA	6,000,000	11/11/2022	6.08	20	5,920,030
Engineering (Roads & Recreation)	120232	ANZ	4,950,000	11/11/2022	5.81	10	4,702,500
<b>TOTAL</b>			<b>61,560,000</b>	<b>LOAN PRINCIPAL OUTSTANDING</b>			<b>39,675,128</b>

The funding sources for the LTFP anticipates additional loan funding required for the following:

Cost Centres	Loan amount (\$)	Drawn Down	Projected Interest Rate %	Term (yrs)
Engineering (Roads & Recreation)	700,000	1/09/2023	7.50	10
Engineering (Roads & Recreation)	6,750,000	1/06/2025	7.00	10
Mt Panorama track resurfacing	10,000,000	1/06/2028	2.50	10
<b>TOTAL</b>	<b>17,450,000</b>			

Under the Special Variation scenarios, Council has modelled additional borrowings of \$15 million in 2024-25 to bring forward revenue and invest in additional asset renewal to improve the infrastructure backlog.

## Asset Management

The aim of all asset management programs is to maintain existing assets to maximise their economic life, replacing and upgrading assets as required, to ensure they continue to benefit our community.

Council has completed a comprehensive review of its infrastructure culminating in the development of an Asset Management Policy, Asset Management Strategy and Asset Management Plans covering all asset types managed by Council.

Council's Asset Management Plans have several aims including reducing the asset backlog (the difference between the current estimated condition of the asset and the preferred condition level), identifying short term maintenance with a view to minimising long term maintenance costs and identifying potential for assets to be improved.

**Infrastructure Backlog**

The infrastructure backlog as at 30 June 2022 identified by Council's asset plans includes:

<u>Asset Class</u>	<u>Current Backlog</u>
Aerodrome	\$1,024,000
Bridges	\$7,560,000
Buildings	\$2,918,000
Drainage	\$2,952,000
Footpaths	\$1,025,000
Parks and Recreation	\$1,771,000
Sealed roads	\$62,648,000
Un-sealed roads	\$2,822,000
Sewer	\$30,535,000
Water	\$20,589,000
Other Structures	\$2,185,000
<b>Total</b>	<b>\$136,029,000</b>

Asset Management Plans are available on Council's website. The magnitude of the backlog shown above remains a concern to Council, with the SV Scenarios in this LTFP aiming to reduce this over the forecast period.

## **Risk Management and Sensitivity Analysis**

### **Key risk areas for LTFP modelling**

Whilst this LTFP has considered all known factors, there are various factors/assumptions that can greatly impact the accuracy of this LTFP. In addition, forecasting over a 10 year period adds additional complexity. Apart from changes in Council's priorities which would greatly affect forecast income and costs, the main factors are discussed below.

#### **Rate Peg / CPI**

This LTFP has been prepared, on the most part, using approved Rate Peg / CPI of 3.8% for 2023/24, estimated 3.5% for 2024/25 and 2.5% for future years. This is in line with Office of Local Government (OLG) and NSW Treasury guidelines for Best Practice, and in past years has proved a reliable long-term figure. However, given the IPART Rate Peg for 2023/24 of only 3.8%, and current CPI of over 6%, the use of these figures may be inadequate if the CPI remains above 4% for an extended period.

#### **Grant Programs**

Council relies on external funding for some of its operations (e.g. Library and Art Gallery) and capital works renewal programs. If such grants are reduced or discontinued, Council will have to generate considerably more revenues from other sources or reduce services in these areas.

It has been assumed that Government funding remains stable, however, should such funding decrease, Council's operating result would significantly worsen. If Council receives grants to assist in adding new capital projects (such as recent Covid stimulus spending), operational costs will increase both for maintenance and depreciation, impacting Council's operating performance and other ratios.

### **Land Development - Net Gain from disposal of Assets**

Council has been one of the main land developers in Bathurst for the past 20 years, and has been using the income generated to develop more land, and build new infrastructure assets. Whilst the demand for residential, commercial and industrial land remains high and the current supply is limited, there are no guarantees this will continue for the period of this LTFP, or that Council will be able to purchase and/or develop land for sale to meet the demand. Council is currently developing several areas for sales throughout 2024 and 2025, with over \$20m in sales forecast in each of these years. For the remaining term of this LTFP a forecast of \$5m sales per year has been included. If these targets are not achieved every year, our Operating Result risks returning a deficit, which cannot be sustained over a long period due to Council's limited Reserves.

### **Cost Shifting**

Over the years other levels of government have shifted costs associated with, amongst other, emergency services, weed management, food safety regulation, road safety programs and rural fire and emergency services to local government without commensurate funding. The biennial Local Government NSW Cost Shifting Survey shows that since 2005/06, Council now incurs over \$3.2m per year in additional costs "shifted" from other levels of government. It is anticipated that this trend will continue, which would negatively affect Council's operating results.

### **Energy Costs**

Increased energy costs are occurring with Council continually looking at ways to minimise future costs. Council has invested in solar panels for Council buildings/facilities and LED street lighting which have resulted in over \$3m in cost savings from 2020 to 2022, with further projects being investigated. Further projects will eventuate, however for this LTFP it has been assumed that savings in energy costs will be offset by increased maintenance costs. Minor projects have commenced with the acquisition of Electric and Hybrid Vehicles, however the cost/impact of replacing the whole Council fleet have not been quantified or included in this LTFP.

### **Insurance and Workers Compensation**

Forecasting insurance premiums is difficult. Considerable increases in insurance premiums are possible, influenced by several issues, particularly the occurrence of natural disasters, economic uncertainty, and climate change. Workers' compensation premiums can increase at any time following a rise in claims or with major open cases. Council is committed to reducing premiums and claims through increased risk mitigation, awareness, and workplace

safety programs.

## **Special Variation Scenarios and Alternatives**

Given current ongoing deficits, pressures on cash reserves, costs outstripping revenue and the above risk areas, Council has modelled three scenarios that include a special variation to rates.

These SV scenarios enable Council to continue to deliver services at their current levels, renewal and maintain assets effectively, and deliver reasonable surpluses to rebuild cash reserves to ensure sufficient funds to absorb unexpected shocks like natural disasters.

The proposed option in this LTFP is SV Option 2. Modelling and outcomes of these scenarios is provided in the remaining sections of this LTFP.

### **What is Council's alternative to a Special Variation?**

The base case scenario models Council's financial forecast without a Special Variation. However, the base case scenario is not financially sustainable, as it involves significant General Fund deficits of an average of approximately \$16.2 million over the ten-year forecast. On its current path, Council would likely run out of unrestricted cash to fund its day-to-day operations in 2027-28 or sooner.

If Council could not increase its rates revenue through an SV, it would need to cut its operating costs by around \$16 million per year and continue not to adequately fund its asset renewal. Council would be faced with the decision to stop or significantly reduce discretionary services such as cultural or recreational services and facilities. Council's infrastructure would also continue to deteriorate without sufficient funds to maintain them fit for purpose.

### **Improvement Planning**

Council undertakes regular reviews to ensure that it is containing costs and implementing efficiency gains, so that it is able to provide value for money to the community. Council has found savings of approximately \$3.6 million per year through implementing 75 initiatives, including restructuring and reducing from five to four directorates, reviewing advertising, and installing cost-efficient LED lighting.

Going forward, Council has identified further improvement initiatives that it will implement in the coming years providing a further annual net benefit of \$957 thousand, with one-off implementation costs of \$273 thousand. These improvements have been included in the updated LTFP. There are an additional 31 improvement opportunities identified that need to be further assessed and costed before implementing, which are not included in the updated LTFP.

Council has also identified additional costs that it must incur to ensure its ongoing organisational sustainability, these are investing in cyber security of Council technology

systems and adequately resourcing the recreation team to maintain and manage Council's parks and open spaces. These additional costs total \$2.4 million per year and \$1.4 million in one-off costs, which have been included in the updated LTFP.

## Scenario Modelling

Council has modelled four different scenarios as part of its sensitivity analysis - see Appendix 1 for projected income and expenditure, balance sheet and cash flow statements for each of scenario's consolidated and General Fund results.

As it considers a Special Variation, Council has also undertaken some analysis of the community's capacity to pay for these rate increases. This analysis is provided in Appendix 2.

As a result of the modelling and capacity to pay analysis, Council's preferred and planned scenario is the SV Option 2, which ensures Council's ongoing financial sustainability while spreading the proposed rate increase over two years to reduce the bill shock to ratepayers of a single year increase. The scenarios are outlined in the table below, SV amounts are inclusive of the rate peg in those years:

*Table 13 Financial Planning Scenarios*

Base case scenario	This is the continuation on the current trajectory scenario, it applies the assumptions as detailed within this LTFP with rates revenue increases in line with the Rate Peg assumptions.
SV Option 1	This scenario models a single year Special Variation to rates of 58.3% in 2024-25 before returning to the rate peg assumption. This scenario ensures sufficient revenue to continue to deliver services and maintain infrastructure while slowly returning Council's cash reserves and operating surpluses to acceptable levels.
SV Option 2 (Planned Scenario)	This scenario models a Special Variation to rates of 68.6% over two years commencing in 2024-25 before returning to the rate peg assumption. This scenario ensures sufficient revenue to continue to deliver services and maintain infrastructure while slowly returning Council's cash reserves and operating surpluses to acceptable levels.
SV Option 3	This scenario models a Special Variation to rates of 73.6% over four years commencing in 2024-25 before returning to the rate peg assumption. This scenario ensures sufficient revenue to continue to deliver services and maintain infrastructure while slowly returning Council's cash reserves and operating surpluses to acceptable levels.



See next section for analysis of the result of these scenarios.

## Performance Monitoring

The main KPI's used to monitor performance to assist Council towards it's long-term sustainability are listed below. Data is provided for both the consolidated entity (including Water, Sewer, Waste and General Funds) and for the General Fund.

### Operating performance ratio

This KPI measure's the extent to which Council is containing operating expenditure within operating revenue. Greater than 0% is sustainable, less than 0% is unsustainable.

Figure 7 Consolidated Operating Performance Ratio

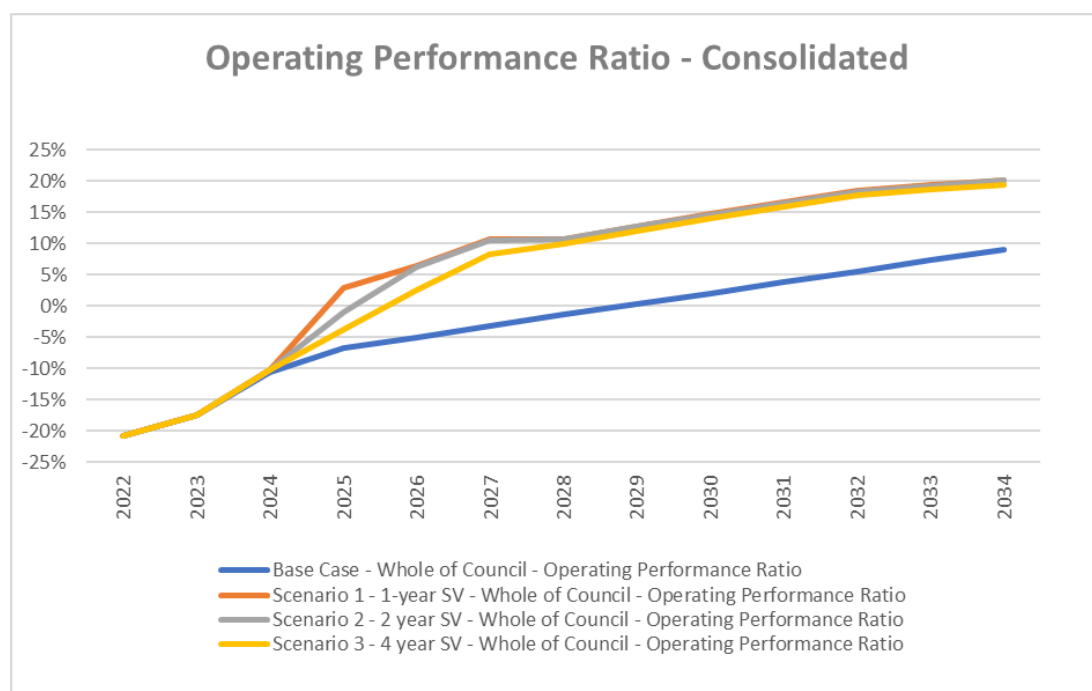
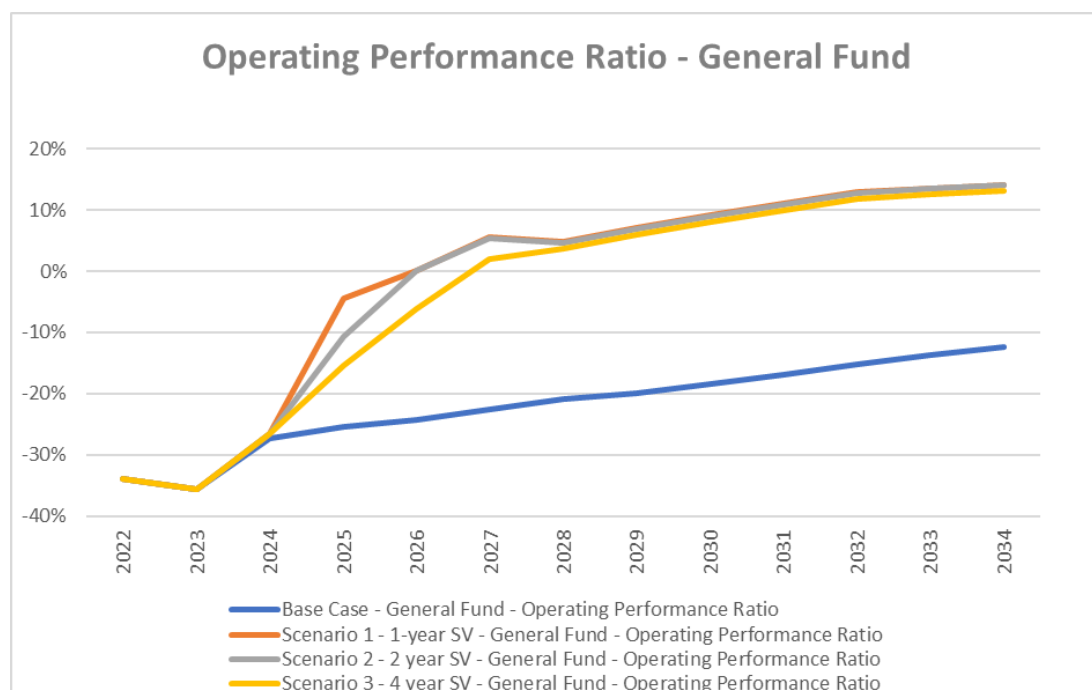


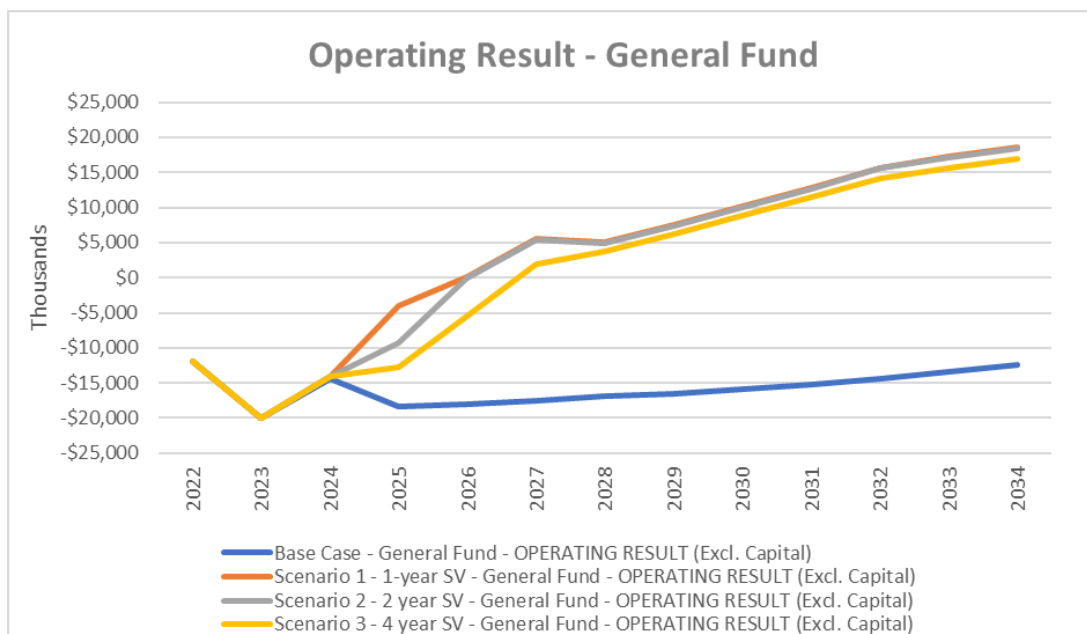
Figure 8 General Fund Operating Performance Ratio



This shows Council is in an unsustainable position in the base case for the foreseeable future. Only the SV options scenarios enables Council to move back into a sustainable position over time.

This is further demonstrated by looking at the General Fund Operating Result over the forecast period, which shows that the SV options allow Council to start to record operating surpluses over the forecast period.

Figure 9 General Fund Operating Result Before Capital Items



## Building and Infrastructure Renewals ratio

This KPI shows Council's expenditure on the renewal of its fixed assets (as opposed to new assets) as a proportion of depreciation. Greater than 100% is sustainable, less than 100% is unsustainable.

For all three SV options, the Renewal Ratio is the same, hence SV Options 1 and 2 are not visible behind Option 3.

Figure 10 Consolidated Asset Renewal Ratio

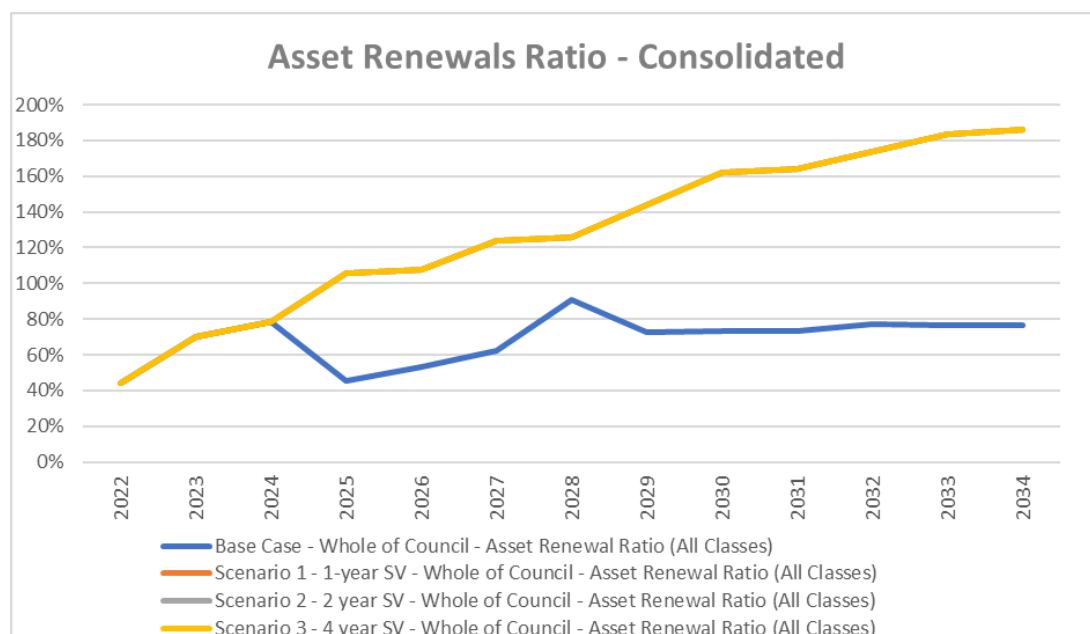
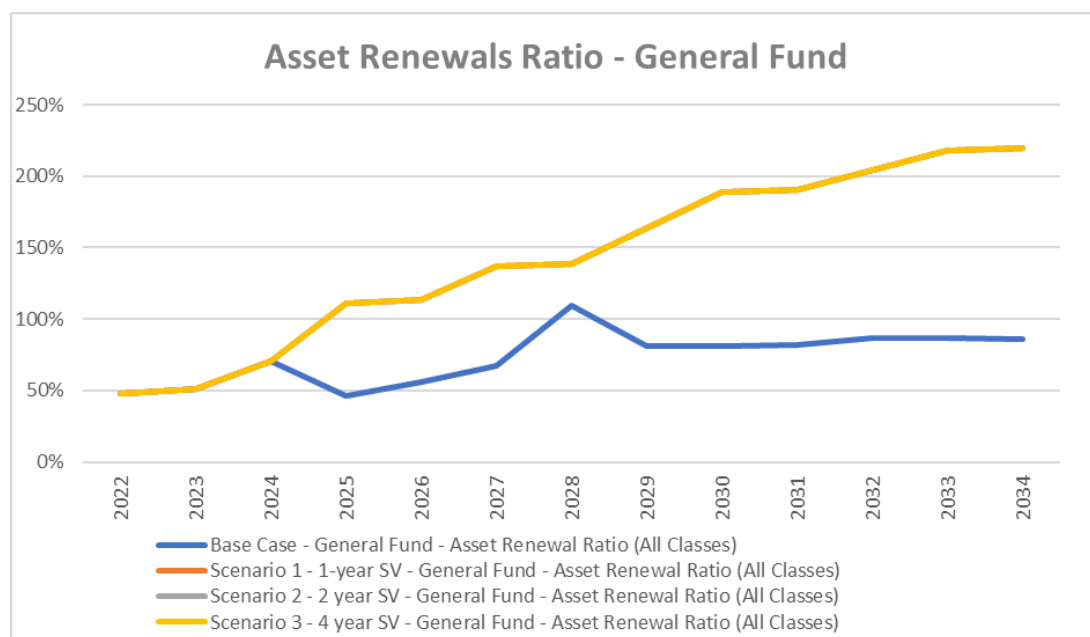


Figure 11 General Fund Renewal Ratio



With operating costs increasing faster than income can be increased in the base case (due to rate-peg), Council is unable to allocate more funds to spend on asset renewal to improve this ratio towards a sustainable level over the long-term. The SV Options modelled show that with the ability to borrow to fast-track renewals, Council greatly improves this ratio towards a more sustainable position.

## Infrastructure Backlog ratio

This KPI indicates the proportion of infrastructure backlog against the total value of Council's infrastructure assets. Less than 2% is sustainable, greater than 2% is unsustainable.

Council's base case continues to grow the backlog of required infrastructure renewal over the long-term. The SV options show that Council is able to reduce its backlog over time.

Figure 12 Consolidated Infrastructure Backlog

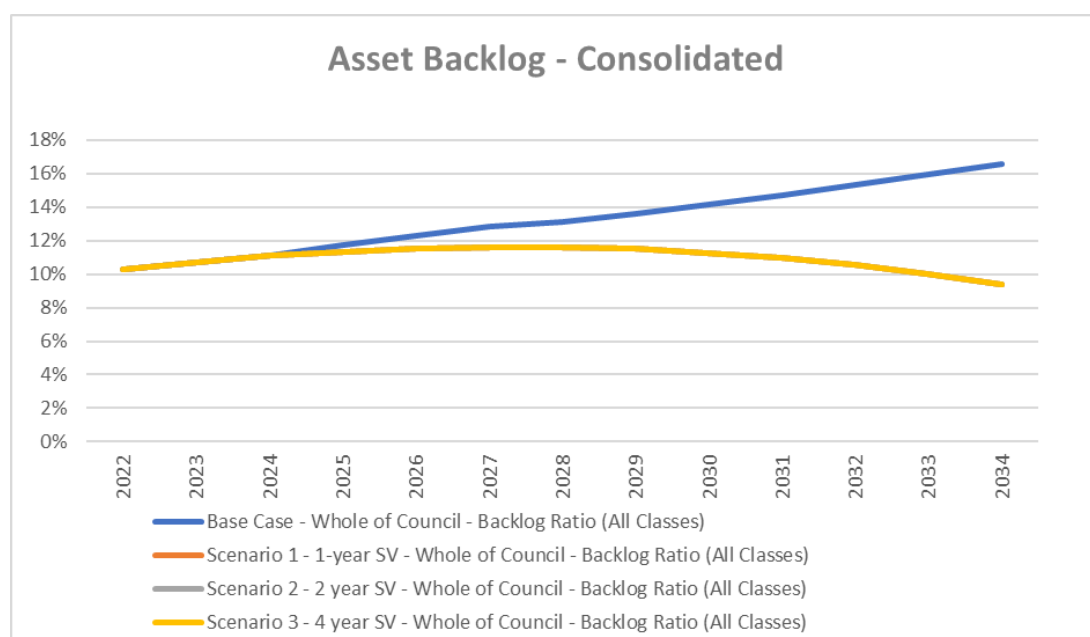
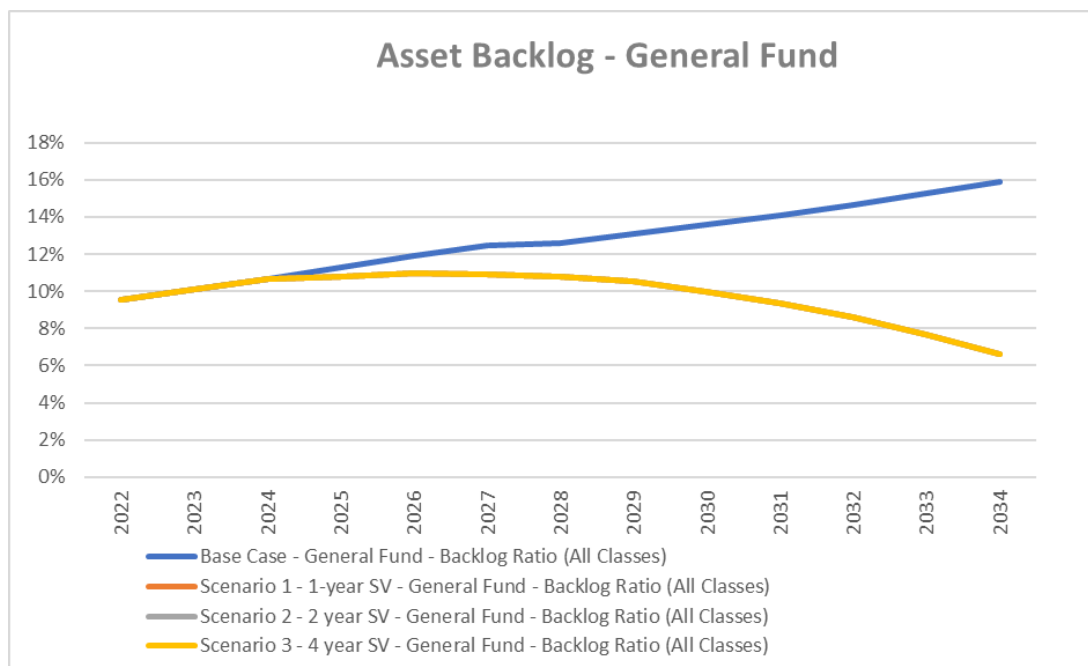


Figure 13 General Fund Infrastructure Backlog



## Appendix 1: Projected Financial Statements

### Base Case

### Consolidated Statements

#### CONSOLIDATED FINANCIAL STATEMENTS - Base Case

Nominal Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Year Type	Actual	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Rates & Charges	\$46,848	\$49,230	\$51,039	\$52,557	\$59,222	\$61,873	\$64,018	\$66,261	\$68,612	\$71,028	\$73,522	\$76,082	\$78,734	\$81,463
Special Rates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ordinary Rate SRV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL RATES &amp; ANNUAL CHARGES</b>	<b>\$46,848</b>	<b>\$49,230</b>	<b>\$51,039</b>	<b>\$52,557</b>	<b>\$59,222</b>	<b>\$61,873</b>	<b>\$64,018</b>	<b>\$66,261</b>	<b>\$68,612</b>	<b>\$71,028</b>	<b>\$73,522</b>	<b>\$76,082</b>	<b>\$78,734</b>	<b>\$81,463</b>
User Charges and fees	\$21,963	\$23,486	\$24,928	\$29,246	\$30,283	\$31,883	\$33,603	\$35,374	\$37,284	\$39,290	\$41,378	\$43,644	\$46,024	\$48,484
Other revenues	\$3,002	\$2,179	\$1,942	\$2,707	\$2,788	\$2,886	\$2,958	\$3,032	\$3,108	\$3,186	\$3,265	\$3,347	\$3,431	\$3,516
Interest and Investment Income	\$1,679	\$812	\$872	\$1,304	\$1,328	\$4,270	\$4,775	\$5,366	\$6,002	\$6,328	\$7,048	\$7,888	\$8,846	\$9,914
Other Income	\$1,933	\$2,324	\$2,393	\$2,454	\$2,515	\$2,603	\$2,668	\$2,735	\$2,803	\$2,873	\$2,945	\$3,019	\$3,094	\$3,172
Initiatives Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL OWN SOURCE REVENUE</b>	<b>\$75,425</b>	<b>\$78,031</b>	<b>\$81,174</b>	<b>\$88,267</b>	<b>\$96,136</b>	<b>\$103,516</b>	<b>\$108,023</b>	<b>\$112,769</b>	<b>\$117,809</b>	<b>\$122,705</b>	<b>\$128,159</b>	<b>\$133,980</b>	<b>\$140,129</b>	<b>\$146,549</b>
Grants & Contributions - Operating Purposes	\$13,457	\$12,905	\$15,882	\$12,272	\$12,401	\$12,649	\$12,902	\$13,160	\$13,423	\$13,691	\$13,965	\$14,245	\$14,529	\$14,820
Grants & Contributions for Capital Purposes	\$16,794	\$14,719	\$18,151	\$21,707	\$25,524	\$15,734	\$17,872	\$18,913	\$19,057	\$19,166	\$19,277	\$19,391	\$20,504	\$20,504
Income from Joint Ventures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gains from disposal assets	\$6,720	\$13,202	\$7,257	\$2,666	\$4,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Income excl Gains on Asset Disposal</b>	<b>\$105,676</b>	<b>\$105,655</b>	<b>\$115,207</b>	<b>\$122,246</b>	<b>\$134,061</b>	<b>\$131,899</b>	<b>\$138,796</b>	<b>\$144,841</b>	<b>\$150,289</b>	<b>\$155,563</b>	<b>\$161,401</b>	<b>\$167,615</b>	<b>\$175,162</b>	<b>\$181,873</b>
<b>TOTAL OPERATING INCOME (Excl. Capital)</b>	<b>\$95,602</b>	<b>\$104,138</b>	<b>\$104,313</b>	<b>\$103,205</b>	<b>\$112,897</b>	<b>\$116,165</b>	<b>\$120,925</b>	<b>\$125,928</b>	<b>\$131,232</b>	<b>\$136,397</b>	<b>\$142,124</b>	<b>\$148,224</b>	<b>\$154,658</b>	<b>\$161,369</b>
Employee Benefits	\$34,534	\$34,677	\$36,092	\$33,010	\$34,406	\$36,272	\$37,874	\$39,165	\$40,500	\$41,881	\$43,310	\$44,788	\$46,316	\$47,898
Materials and Contracts	\$45,215	\$42,604	\$43,927	\$35,737	\$35,631	\$37,171	\$38,429	\$39,702	\$41,050	\$42,442	\$43,864	\$45,382	\$46,947	\$48,535
Borrowing Costs	\$1,352	\$1,224	\$1,098	\$1,757	\$1,560	\$1,396	\$1,240	\$1,097	\$960	\$834	\$702	\$592	\$492	\$394
Depreciation & Amortisation	\$25,411	\$33,479	\$34,449	\$35,354	\$35,566	\$35,698	\$35,819	\$35,926	\$36,088	\$36,177	\$36,267	\$36,358	\$36,453	\$36,532
Other Expenses	\$1,826	\$1,906	\$1,729	\$12,300	\$12,926	\$13,378	\$13,712	\$14,055	\$14,407	\$14,767	\$15,136	\$15,514	\$15,902	\$16,300
Losses on disposal of assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Initiatives Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENSES FROM CONTINUING OPERATIO</b>	<b>\$108,338</b>	<b>\$113,890</b>	<b>\$117,295</b>	<b>\$118,158</b>	<b>\$120,089</b>	<b>\$123,914</b>	<b>\$127,074</b>	<b>\$129,944</b>	<b>\$133,005</b>	<b>\$136,101</b>	<b>\$139,279</b>	<b>\$142,633</b>	<b>\$146,110</b>	<b>\$149,658</b>
<b>OPERATING RESULT (Excl. Capital)</b>	<b>-\$12,736</b>	<b>-\$9,752</b>	<b>-\$12,982</b>	<b>-\$14,953</b>	<b>-\$7,192</b>	<b>-\$7,750</b>	<b>-\$6,150</b>	<b>-\$4,016</b>	<b>-\$1,773</b>	<b>\$296</b>	<b>\$2,845</b>	<b>\$5,591</b>	<b>\$8,548</b>	<b>\$11,711</b>
<b>OPERATING RESULT (Excl. Capital and Asset Sale)</b>	<b>-\$19,456</b>	<b>-\$22,954</b>	<b>-\$20,239</b>	<b>-\$17,619</b>	<b>-\$11,552</b>	<b>-\$7,750</b>	<b>-\$6,150</b>	<b>-\$4,016</b>	<b>-\$1,773</b>	<b>\$296</b>	<b>\$2,845</b>	<b>\$5,591</b>	<b>\$8,548</b>	<b>\$11,711</b>
<b>OPERATING RESULT (Incl. Capital)</b>	<b>\$4,058</b>	<b>\$4,967</b>	<b>\$5,169</b>	<b>\$6,754</b>	<b>\$18,332</b>	<b>\$7,984</b>	<b>\$11,722</b>	<b>\$14,897</b>	<b>\$17,284</b>	<b>\$19,462</b>	<b>\$22,122</b>	<b>\$24,982</b>	<b>\$29,053</b>	<b>\$32,215</b>

### Balance Sheet

Nominal Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Cash & Cash Equivalents	\$3,197	\$6,154	\$7,265	\$14,873	\$20,549	\$34,654	\$51,169	\$68,932	\$78,042	\$98,153	\$121,605	\$148,354	\$178,211	\$212,226
Investments - Current	\$60,480	\$62,100	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730
Receivables - Current	\$10,950	\$9,581	\$10,609	\$10,926	\$12,385	\$12,929	\$13,365	\$13,821	\$14,299	\$14,789	\$15,295	\$15,814	\$16,352	\$16,905
Right of Use and Contract Assets - Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventories - Current	\$7,568	\$4,580	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164
Other Current Assets	\$1,927	\$2,979	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556
Current Assets Held for Resale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CURRENT ASSETS</b>	<b>\$84,122</b>	<b>\$85,394</b>	<b>\$97,324</b>	<b>\$105,249</b>	<b>\$112,384</b>	<b>\$127,033</b>	<b>\$143,985</b>	<b>\$162,203</b>	<b>\$171,790</b>	<b>\$192,392</b>	<b>\$216,350</b>	<b>\$243,618</b>	<b>\$274,013</b>	<b>\$308,581</b>
Receivable Collection Days	474	492	514	514	514	514	514	514	514	514	514	514	514	514
Investments - Non-Current	\$13,300	\$24,980	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
Infrastructure Property & Equip	\$1,410,807	\$1,421,297	\$1,535,175	\$1,515,798	\$1,494,929	\$1,466,560	\$1,437,329	\$1,407,125	\$1,379,073	\$1,347,592	\$1,316,046	\$1,284,447	\$1,252,957	\$1,220,782
Intangible Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investments (Equity Method)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Receivables - Non-Current	\$512	\$623	\$663	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Right of Use and Contract Assets - Non-Current	\$632	\$219	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169
Inventories - Non-Current	\$11,453	\$11,487	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569
Capital Works in Progress	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Property	\$15,521	\$16,111	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093
Other Non-Current Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-current Assets Held for Resale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL NON-CURRENT ASSETS</b>	<b>\$1,452,225</b>	<b>\$1,474,717</b>	<b>\$1,591,669</b>	<b>\$1,571,631</b>	<b>\$1,550,760</b>	<b>\$1,522,391</b>	<b>\$1,493,160</b>	<b>\$1,462,956</b>	<b>\$1,434,904</b>	<b>\$1,403,423</b>	<b>\$1,371,877</b>	<b>\$1,340,278</b>	<b>\$1,308,788</b>	<b>\$1,276,613</b>
<b>Inventory Days</b>	<b>173</b>	<b>166</b>	<b>174</b>	<b>199</b>	<b>202</b>	<b>192</b>	<b>198</b>	<b>197</b>	<b>196</b>	<b>197</b>	<b>197</b>	<b>196</b>	<b>197</b>	<b>197</b>
<b>TOTAL ASSETS</b>	<b>\$1,536,347</b>	<b>\$1,560,111</b>	<b>\$1,688,993</b>	<b>\$1,676,879</b>	<b>\$1,663,144</b>	<b>\$1,649,424</b>	<b>\$1,637,145</b>	<b>\$1,625,160</b>	<b>\$1,606,694</b>	<b>\$1,595,815</b>	<b>\$1,588,227</b>	<b>\$1,583,896</b>	<b>\$1,582,801</b>	<b>\$1,585,194</b>
Payables - Current	\$9,523	\$7,109	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522
Contract Liabilities - Current	\$3,814	\$7,069	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666
Lease Liabilities - Current	\$182	\$83	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51
Income Received in Advance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Borrowings - current	\$5,423	\$5,056	\$5,107	\$4,509	\$4,496	\$4,191	\$3,973	\$3,601	\$3,727	\$2,954	\$2,350	\$2,026	\$1,701	\$1,078
Provisions - Current	\$13,030	\$12,988	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$31,972</b>	<b>\$32,305</b>	<b>\$38,479</b>	<b>\$37,881</b>	<b>\$37,868</b>	<b>\$37,563</b>	<b>\$37,345</b>	<b>\$36,973</b>	<b>\$37,099</b>	<b>\$36,326</b>	<b>\$35,722</b>	<b>\$35,398</b>	<b>\$35,073</b>	<b>\$34,450</b>
<b>Payables Days</b>	<b>155</b>	<b>126</b>	<b>168</b>	<b>198</b>	<b>200</b>	<b>189</b>	<b>196</b>	<b>195</b>	<b>193</b>	<b>195</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>
Payables - Non-Current	\$1,081	\$1,218	\$1,242	\$451	\$187	\$79	\$32	\$13	\$5	\$2	\$1	\$0	\$0	\$0
Contract Liabilities - Non-Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Liabilities - Non-Current	\$453	\$143	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123
Borrowings - Non-current	\$32,356	\$31,123	\$29,317	\$35,804	\$31,308	\$27,117	\$23,144	\$19,544	\$15,816	\$12,862	\$10,512	\$8,486	\$6,784	\$5,706
Provisions - Non-Current	\$1,715	\$1,956	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>\$35,605</b>	<b>\$34,440</b>	<b>\$33,953</b>	<b>\$39,649</b>	<b>\$34,889</b>	<b>\$30,590</b>	<b>\$26,570</b>	<b>\$22,951</b>	<b>\$19,216</b>	<b>\$16,258</b>	<b>\$13,907</b>	<b>\$11,880</b>	<b>\$10,178</b>	<b>\$9,100</b>
<b>TOTAL LIABILITIES</b>	<b>\$67,577</b>	<b>\$66,745</b>	<b>\$72,432</b>	<b>\$77,529</b>	<b>\$72,758</b>	<b>\$68,153</b>	<b>\$63,915</b>	<b>\$59,924</b>	<b>\$56,315</b>	<b>\$52,584</b>	<b>\$49,629</b>	<b>\$47,278</b>	<b>\$45,252</b>	<b>\$43,550</b>
<b>NET ASSETS</b>	<b>\$1,468,770</b>	<b>\$1,493,366</b>	<b>\$1,616,561</b>	<b>\$1,599,350</b>	<b>\$1,590,387</b>	<b>\$1,581,271</b>	<b>\$1,573,230</b>	<b>\$1,565,236</b>	<b>\$1,550,380</b>	<b>\$1,543,230</b>	<b>\$1,538,598</b>	<b>\$1,536,618</b>	<b>\$1,537,549</b>	<b>\$1,541,644</b>



## General Fund Statements

### FINANCIAL STATEMENTS - Base Case

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Rates & Charges		\$27,838	\$28,740	\$30,183	\$34,738	\$36,533	\$38,045	\$39,638	\$41,323	\$43,057	\$44,852	\$46,695	\$48,613	\$50,588	\$52,604
Special Rates		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ordinary Rate SRV		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL RATES & ANNUAL CHARGES		\$27,838	\$28,740	\$30,183	\$34,738	\$36,533	\$38,045	\$39,638	\$41,323	\$43,057	\$44,852	\$46,695	\$48,613	\$50,588	\$52,604
User Charges and fees		\$7,133	\$8,009	\$15,389	\$15,792	\$16,646	\$17,566	\$18,513	\$19,536	\$20,612	\$21,732	\$22,951	\$24,231	\$25,555	\$26,918
Other revenues		\$1,985	\$1,607	\$2,706	\$2,787	\$2,885	\$2,957	\$3,031	\$3,107	\$3,185	\$3,264	\$3,346	\$3,429	\$3,515	\$3,603
Interest and Investment Income		\$463	\$325	\$777	\$791	\$1,143	\$1,072	\$1,038	\$996	\$588	\$513	\$494	\$524	\$590	\$719
Other Income		\$2,324	\$2,393	\$2,446	\$2,507	\$2,595	\$2,660	\$2,726	\$2,794	\$2,864	\$2,936	\$3,009	\$3,084	\$3,162	\$3,241
Initiatives Revenue		\$0	\$0	-\$193	-\$201	-\$209	-\$217	-\$226	-\$235	-\$244	-\$254	-\$264	-\$275	-\$286	-\$297
TOTAL OWN SOURCE REVENUE		\$39,743	\$41,074	\$51,307	\$56,415	\$59,594	\$62,083	\$64,720	\$67,522	\$70,062	\$73,044	\$76,231	\$79,607	\$83,124	\$86,787
Grants & Contributions - Operating Purposes		\$12,625	\$15,626	\$12,031	\$12,131	\$12,374	\$12,621	\$12,874	\$13,131	\$13,394	\$13,662	\$13,935	\$14,213	\$14,498	\$14,788
Grants & Contributions for Capital Purposes		\$9,770	\$14,263	\$11,046	\$16,179	\$12,179	\$14,281	\$15,286	\$15,393	\$15,502	\$15,613	\$15,727	\$16,840	\$16,840	\$16,840
Income from Joint Ventures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gains from disposal assets		\$13,202	\$7,257	\$2,666	\$4,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Income excl Gains on Asset Disposal		\$62,138	\$70,963	\$74,385	\$84,726	\$84,147	\$88,986	\$92,880	\$96,046	\$98,957	\$102,318	\$105,892	\$110,661	\$114,462	\$118,415
TOTAL OPERATING INCOME (Excl. Capital)		\$65,570	\$63,957	\$66,005	\$72,906	\$71,968	\$74,704	\$77,594	\$80,653	\$83,455	\$86,705	\$90,166	\$93,821	\$97,622	\$101,575
Employee Benefits		\$25,781	\$26,341	\$29,282	\$30,417	\$32,104	\$33,560	\$34,743	\$35,968	\$37,235	\$38,548	\$39,907	\$41,314	\$42,770	\$44,278
Materials and Contracts		\$25,190	\$24,280	\$21,181	\$20,864	\$21,886	\$22,763	\$23,644	\$24,591	\$25,571	\$26,572	\$27,657	\$28,779	\$29,913	\$31,054
Borrowing Costs		\$1,007	\$890	\$1,190	\$1,013	\$869	\$735	\$614	\$502	\$401	\$295	\$213	\$141	\$75	\$63
Depreciation & Amortisation		\$23,728	\$24,502	\$25,093	\$25,239	\$25,344	\$25,443	\$25,532	\$25,675	\$25,751	\$25,827	\$25,903	\$25,984	\$26,049	\$26,114
Other Expenses		\$110	-\$118	\$10,220	\$10,795	\$11,173	\$11,453	\$11,739	\$12,032	\$12,333	\$12,642	\$12,958	\$13,282	\$13,614	\$13,954
Losses on disposal of assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Initiatives Expenses		\$0	\$0	-\$1,038	-\$1,090	-\$1,128	-\$1,156	-\$1,185	-\$1,215	-\$1,245	-\$1,276	-\$1,308	-\$1,341	-\$1,374	-\$1,409
TOTAL EXPENSES FROM CONTINUING OPERATIONS		\$75,816	\$75,895	\$85,927	\$87,239	\$90,249	\$92,797	\$95,087	\$97,553	\$100,046	\$102,607	\$105,329	\$108,159	\$111,046	\$114,054
OPERATING RESULT (Excl. Capital)		-\$10,246	-\$11,938	-\$19,923	-\$14,333	-\$18,281	-\$18,093	-\$17,493	-\$16,901	-\$16,591	-\$15,902	-\$15,163	-\$14,338	-\$13,424	-\$12,479
OPERATING RESULT (Excl. Capital and Asset Sales)		-\$23,448	-\$19,195	-\$22,589	-\$18,692	-\$18,281	-\$18,093	-\$17,493	-\$16,901	-\$16,591	-\$15,902	-\$15,163	-\$14,338	-\$13,424	-\$12,479
OPERATING RESULT (Incl. Capital)		-\$476	\$2,325	-\$8,876	\$1,847	-\$6,102	-\$3,812	-\$2,207	-\$1,507	-\$1,089	-\$289	\$563	\$2,502	\$3,416	\$4,361

## Balance Sheet

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Cash & Cash Equivalents		\$6,154	\$7,265	\$3,275	-\$509	-\$2,488	-\$3,455	-\$4,630	-\$16,030	-\$18,109	-\$18,642	-\$17,817	-\$15,956	-\$12,359	-\$7,104
Investments - Current		\$2,380	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444
Receivables - Current		\$4,516	\$5,453	\$5,727	\$6,591	\$6,932	\$7,218	\$7,521	\$7,840	\$8,169	\$8,510	\$8,860	\$9,224	\$9,598	\$9,981
Right of Use and Contract Assets - Current		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventories - Current		\$4,580	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164
Other Current Assets		\$2,949	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498
Current Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CURRENT ASSETS</b>		<b>20,579</b>	<b>25,824</b>	<b>22,108</b>	<b>19,188</b>	<b>17,550</b>	<b>16,870</b>	<b>15,996</b>	<b>4,916</b>	<b>3,167</b>	<b>2,974</b>	<b>4,148</b>	<b>6,374</b>	<b>10,346</b>	<b>15,983</b>
Receivable Collection Days		\$59	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69
Investments - Non-Current		\$24,980	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
Infrastructure Property & Equip		\$999,215	\$1,105,579	\$1,088,400	\$1,072,153	\$1,051,835	\$1,031,035	\$1,009,649	\$990,411	\$968,148	\$945,827	\$923,459	\$901,207	\$878,481	\$855,689
Intangible Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investments (Equity Method)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Receivables - Non-Current		\$282	\$319	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Right of Use and Contract Assets - Non-Current		\$218	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168
Inventories - Non-Current		\$11,487	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569
Capital Works in Progress		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Property		16,111.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0
Other Non-Current Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-current Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL NON-CURRENT ASSETS</b>		<b>\$1,052,293</b>	<b>\$1,161,728</b>	<b>\$1,144,231</b>	<b>\$1,127,983</b>	<b>\$1,107,665</b>	<b>\$1,086,865</b>	<b>\$1,065,479</b>	<b>\$1,046,241</b>	<b>\$1,023,978</b>	<b>\$1,001,657</b>	<b>\$979,289</b>	<b>\$957,037</b>	<b>\$934,311</b>	<b>\$911,519</b>
<b>Inventory Days</b>		<b>\$166</b>	<b>\$174</b>	<b>\$199</b>	<b>\$202</b>	<b>\$192</b>	<b>\$198</b>	<b>\$197</b>	<b>\$196</b>	<b>\$197</b>	<b>\$197</b>	<b>\$196</b>	<b>\$197</b>	<b>\$197</b>	<b>\$197</b>
<b>TOTAL ASSETS</b>		<b>\$1,072,872</b>	<b>\$1,187,552</b>	<b>\$1,166,338</b>	<b>\$1,147,171</b>	<b>\$1,125,215</b>	<b>\$1,103,735</b>	<b>\$1,081,475</b>	<b>\$1,051,157</b>	<b>\$1,027,145</b>	<b>\$1,004,631</b>	<b>\$983,437</b>	<b>\$963,411</b>	<b>\$944,656</b>	<b>\$927,502</b>
Payables - Current		\$6,600	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811
Contract Liabilities - Current		\$7,069	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666
Lease Liabilities - Current		\$83	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51
Income Received in Advance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Borrowings - current		\$4,792	\$4,833	\$4,052	\$4,019	\$3,692	\$3,451	\$3,055	\$3,157	\$2,357	\$1,726	\$1,372	\$1,017	\$362	\$0
Provisions - Current		\$11,137	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085
<b>TOTAL CURRENT LIABILITIES</b>		<b>\$29,681</b>	<b>\$30,446</b>	<b>\$29,665</b>	<b>\$29,632</b>	<b>\$29,305</b>	<b>\$29,064</b>	<b>\$28,668</b>	<b>\$28,770</b>	<b>\$27,970</b>	<b>\$27,339</b>	<b>\$26,985</b>	<b>\$26,630</b>	<b>\$25,975</b>	<b>\$25,613</b>
<b>Payables Days</b>		<b>\$96</b>	<b>\$132</b>	<b>\$152</b>	<b>\$154</b>	<b>\$146</b>	<b>\$151</b>	<b>\$150</b>	<b>\$149</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
Payables - Non-Current		\$1,218	\$1,242	\$451	\$187	\$79	\$32	\$13	\$5	\$2	\$1	\$0	\$0	\$0	\$0
Contract Liabilities - Non-Current		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Liabilities - Non-Current		\$142	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122
Borrowings - Non current		\$25,540	\$24,008	\$25,113	\$21,094	\$17,402	\$13,951	\$10,896	\$7,739	\$5,382	\$3,656	\$2,284	\$1,267	\$904	\$904
Provisions - Non-Current		\$464	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>\$27,364</b>	<b>\$27,109</b>	<b>\$27,423</b>	<b>\$23,141</b>	<b>\$19,340</b>	<b>\$15,842</b>	<b>\$12,768</b>	<b>\$9,603</b>	<b>\$7,243</b>	<b>\$5,516</b>	<b>\$4,143</b>	<b>\$3,126</b>	<b>\$2,764</b>	<b>\$2,763</b>
<b>TOTAL LIABILITIES</b>		<b>\$57,045</b>	<b>\$57,555</b>	<b>\$57,088</b>	<b>\$52,773</b>	<b>\$48,645</b>	<b>\$44,906</b>	<b>\$41,436</b>	<b>\$38,373</b>	<b>\$35,213</b>	<b>\$32,855</b>	<b>\$31,128</b>	<b>\$29,756</b>	<b>\$28,739</b>	<b>\$28,376</b>
<b>NET ASSETS</b>		<b>\$1,015,827</b>	<b>\$1,129,997</b>	<b>\$1,109,250</b>	<b>\$1,094,398</b>	<b>\$1,076,569</b>	<b>\$1,058,829</b>	<b>\$1,040,039</b>	<b>\$1,012,784</b>	<b>\$991,932</b>	<b>\$971,776</b>	<b>\$952,308</b>	<b>\$933,656</b>	<b>\$915,918</b>	<b>\$899,125</b>

## Cashflow Statement

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Total Own Source Revenue		\$73,999	\$78,789	\$51,352	\$55,552	\$59,253	\$61,796	\$64,418	\$67,202	\$69,733	\$72,703	\$75,881	\$79,243	\$82,749	\$86,405
Grants and Contributions		\$29,148	\$34,800	\$12,031	\$12,131	\$12,374	\$12,621	\$12,874	\$13,131	\$13,394	\$13,662	\$13,935	\$14,213	\$14,498	\$14,788
Other Income from Continuing Operations		\$0	\$0	\$2,666	\$4,360	\$0	\$0	\$-0	\$0	\$0	\$-0	\$-0	\$-0	\$0	\$0
Employee Benefits		\$37,024	\$35,147	\$29,282	\$30,417	\$32,104	\$33,560	\$34,743	\$35,968	\$37,235	\$38,548	\$39,907	\$41,314	\$42,770	\$44,278
Materials and Contracts		\$25,190	\$24,280	\$21,181	\$20,864	\$21,886	\$22,763	\$23,644	\$24,591	\$25,571	\$26,572	\$27,657	\$28,779	\$29,913	\$31,054
Other Expenses from Continuing Operations		\$4,130	\$1,701	\$9,973	\$9,969	\$10,154	\$10,344	\$10,572	\$10,825	\$11,091	\$11,367	\$11,650	\$11,941	\$12,239	\$12,545
<b>CASHFLOW FROM OPERATIONS</b>		<b>\$36,803</b>	<b>\$52,461</b>	<b>\$5,613</b>	<b>\$10,793</b>	<b>\$7,483</b>	<b>\$7,750</b>	<b>\$8,332</b>	<b>\$8,949</b>	<b>\$9,228</b>	<b>\$9,878</b>	<b>\$10,602</b>	<b>\$11,423</b>	<b>\$12,325</b>	<b>\$13,316</b>
Sale of Current Investments		\$137,246	\$173,326	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Long-Term Investments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Investment Securities (Equity Method)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Investment Property		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of IPP&E		\$300	\$1,968	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Real Estate Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Intangible Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Current Investments		\$134,260	\$176,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Long-Term Investments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Investment Securities (equity method)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Investment Property		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of IPP&E		\$21,763	\$31,611	\$19,786	\$25,690	\$16,752	\$18,572	\$20,729	\$32,184	\$23,251	\$23,372	\$23,566	\$24,888	\$24,476	\$24,476
Purchase of Real Estate / Other		\$240	\$482	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Intangible Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Purchase) / Sale of CWIP		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>CASHFLOW FROM INVESTING</b>		<b>-\$18,717</b>	<b>-\$33,749</b>	<b>-\$19,786</b>	<b>-\$25,690</b>	<b>-\$16,752</b>	<b>-\$18,572</b>	<b>-\$20,729</b>	<b>-\$32,184</b>	<b>-\$23,251</b>	<b>-\$23,372</b>	<b>-\$23,566</b>	<b>-\$24,888</b>	<b>-\$24,476</b>	<b>-\$24,476</b>
Proceeds from Grants and Contributions - Capital purposes		\$9,770	\$14,263	\$11,046	\$16,179	\$12,179	\$14,281	\$15,286	\$15,393	\$15,502	\$15,613	\$15,727	\$16,840	\$16,840	\$16,840
Proceeds from Borrowings		\$3,875	\$3,300	\$4,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan repayments		\$5,585	\$5,137	\$5,814	\$5,065	\$4,889	\$4,427	\$4,065	\$3,557	\$3,557	\$2,653	\$1,938	\$1,514	\$1,092	\$425
Internal dividends paid		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>CASHFLOW FROM FINANCING</b>		<b>\$8,060</b>	<b>\$12,426</b>	<b>\$10,182</b>	<b>\$11,114</b>	<b>\$7,291</b>	<b>\$9,854</b>	<b>\$11,220</b>	<b>\$11,836</b>	<b>\$11,944</b>	<b>\$12,960</b>	<b>\$13,788</b>	<b>\$15,326</b>	<b>\$15,748</b>	<b>\$16,415</b>
Opening Cash		\$10,354	\$4,947	\$39,709	\$35,719	\$31,935	\$29,956	\$28,989	\$27,814	\$16,414	\$14,335	\$13,802	\$14,627	\$16,488	\$20,085
Change in Cash		\$23,160	\$34,762	<b>-\$3,990</b>	<b>-\$3,783</b>	<b>-\$1,979</b>	<b>-\$967</b>	<b>-\$1,176</b>	<b>-\$11,400</b>	<b>-\$2,079</b>	<b>-\$533</b>	\$824	\$1,862	\$3,597	\$5,254
<b>CLOSING CASH</b>		<b>\$33,514</b>	<b>\$39,709</b>	<b>\$35,719</b>	<b>\$31,935</b>	<b>\$29,956</b>	<b>\$28,989</b>	<b>\$27,814</b>	<b>\$16,414</b>	<b>\$14,335</b>	<b>\$13,802</b>	<b>\$14,627</b>	<b>\$16,488</b>	<b>\$20,085</b>	<b>\$25,340</b>
TOTAL CASH AND LIQUID INVESTMENTS		\$33,514	\$39,709	\$35,719	\$31,935	\$29,956	\$28,989	\$27,814	\$16,414	\$14,335	\$13,802	\$14,627	\$16,488	\$20,085	\$25,340
Transfers to Reserves		\$0	\$0	\$107	\$726	\$752	\$779	\$807	\$836	\$866	\$897	\$906	\$939	\$949	\$959
Transfers from Reserves		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internally Restricted Cash		\$13,913	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170
Externally Restricted Cash		\$19,322	\$20,175	\$20,282	\$21,008	\$21,760	\$22,539	\$23,346	\$24,182	\$25,047	\$25,910	\$26,766	\$27,613	\$28,450	\$29,277
<b>Unrestricted Cash</b>		<b>\$279</b>	<b>\$10,364</b>	<b>\$6,267</b>	<b>\$1,757</b>	<b>-\$974</b>	<b>-\$2,720</b>	<b>-\$4,702</b>	<b>-\$16,938</b>	<b>-\$19,882</b>	<b>-\$20,677</b>	<b>-\$20,759</b>	<b>-\$19,179</b>	<b>-\$15,873</b>	<b>-\$11,577</b>

## SV Option 1

### Consolidated Statements

#### CONSOLIDATED FINANCIAL STATEMENTS - Scenario 1 - 1-year SV

Nominal Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Year Type	Actual	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Rates & Charges	\$46,848	\$49,230	\$51,039	\$52,557	\$59,222	\$61,873	\$83,915	\$86,991	\$90,223	\$93,546	\$96,979	\$100,502	\$104,158	\$107,919
Special Rates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ordinary Rate SRV	\$0	\$0	\$0	\$0	\$0	\$19,106	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL RATES &amp; ANNUAL CHARGES</b>	<b>\$46,848</b>	<b>\$49,230</b>	<b>\$51,039</b>	<b>\$52,557</b>	<b>\$59,222</b>	<b>\$80,980</b>	<b>\$83,915</b>	<b>\$86,991</b>	<b>\$90,223</b>	<b>\$93,546</b>	<b>\$96,979</b>	<b>\$100,502</b>	<b>\$104,158</b>	<b>\$107,919</b>
User Charges and fees	\$21,963	\$23,486	\$24,928	\$29,246	\$30,283	\$31,883	\$33,603	\$35,374	\$37,284	\$39,290	\$41,378	\$43,644	\$46,024	\$48,484
Other revenues	\$3,002	\$2,179	\$1,942	\$2,707	\$2,788	\$2,886	\$2,958	\$3,032	\$3,108	\$3,186	\$3,265	\$3,347	\$3,431	\$3,516
Interest and Investment Income	\$1,679	\$812	\$872	\$1,304	\$1,328	\$4,282	\$4,907	\$5,395	\$6,002	\$6,547	\$7,138	\$7,698	\$8,405	\$9,201
Other Income	\$1,933	\$2,324	\$2,393	\$2,454	\$2,515	\$2,603	\$2,668	\$2,735	\$2,803	\$2,873	\$2,945	\$3,019	\$3,094	\$3,172
Initiatives Revenue	\$0	\$0	\$0	\$0	\$485	\$490	\$720	\$735	\$750	\$765	\$781	\$798	\$815	\$832
<b>TOTAL OWN SOURCE REVENUE</b>	<b>\$75,425</b>	<b>\$78,031</b>	<b>\$81,174</b>	<b>\$88,267</b>	<b>\$96,621</b>	<b>\$123,124</b>	<b>\$128,772</b>	<b>\$134,262</b>	<b>\$140,169</b>	<b>\$146,207</b>	<b>\$152,486</b>	<b>\$159,007</b>	<b>\$165,926</b>	<b>\$173,124</b>
Grants & Contributions - Operating Purposes	\$13,457	\$12,905	\$15,882	\$12,272	\$12,401	\$12,649	\$12,902	\$13,160	\$13,423	\$13,691	\$13,965	\$14,245	\$14,529	\$14,820
Grants & Contributions for Capital Purposes	\$16,794	\$14,719	\$18,151	\$21,707	\$25,524	\$15,734	\$17,872	\$18,913	\$19,057	\$19,166	\$19,277	\$19,391	\$20,504	\$20,504
Income from Joint Ventures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gains from disposal assets	\$6,720	\$13,202	\$7,257	\$2,666	\$4,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Income excl Gains on Asset Disposal</b>	<b>\$105,676</b>	<b>\$105,655</b>	<b>\$115,207</b>	<b>\$122,246</b>	<b>\$134,546</b>	<b>\$151,506</b>	<b>\$159,545</b>	<b>\$166,335</b>	<b>\$172,649</b>	<b>\$179,064</b>	<b>\$185,729</b>	<b>\$192,643</b>	<b>\$200,960</b>	<b>\$208,448</b>
<b>TOTAL OPERATING INCOME (Excl. Capital)</b>	<b>\$95,602</b>	<b>\$104,138</b>	<b>\$104,313</b>	<b>\$103,205</b>	<b>\$113,382</b>	<b>\$135,773</b>	<b>\$141,673</b>	<b>\$147,422</b>	<b>\$153,592</b>	<b>\$159,899</b>	<b>\$166,452</b>	<b>\$173,252</b>	<b>\$180,456</b>	<b>\$187,944</b>
Employee Benefits	\$34,534	\$34,677	\$36,092	\$33,010	\$34,406	\$36,272	\$37,874	\$39,165	\$40,500	\$41,881	\$43,310	\$44,788	\$46,316	\$47,898
Materials and Contracts	\$45,215	\$42,604	\$43,927	\$35,737	\$35,631	\$37,171	\$38,429	\$39,702	\$41,050	\$42,442	\$43,864	\$45,382	\$46,947	\$48,535
Borrowing Costs	\$1,352	\$1,224	\$1,098	\$1,757	\$1,560	\$2,221	\$2,041	\$1,873	\$1,710	\$1,556	\$1,395	\$1,254	\$1,121	\$989
Depreciation & Amortisation	\$25,411	\$33,479	\$34,449	\$35,354	\$35,566	\$35,697	\$35,818	\$35,926	\$36,087	\$36,177	\$36,267	\$36,357	\$36,453	\$36,548
Other Expenses	\$1,826	\$1,906	\$1,729	\$12,300	\$12,926	\$13,378	\$13,712	\$14,055	\$14,407	\$14,767	\$15,136	\$15,514	\$15,902	\$16,300
Losses on disposal of assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Initiatives Expenses	\$0	\$0	\$0	\$0	\$161	\$7,177	\$4,774	\$1,071	\$3,459	\$2,756	\$2,043	\$1,285	\$517	\$1,382
<b>TOTAL EXPENSES FROM CONTINUING OPERATIO</b>	<b>\$108,338</b>	<b>\$113,890</b>	<b>\$117,295</b>	<b>\$118,158</b>	<b>\$120,250</b>	<b>\$131,916</b>	<b>\$132,649</b>	<b>\$131,792</b>	<b>\$137,214</b>	<b>\$139,579</b>	<b>\$142,014</b>	<b>\$144,580</b>	<b>\$147,255</b>	<b>\$151,651</b>
<b>OPERATING RESULT (Excl. Capital)</b>	<b>-\$12,736</b>	<b>-\$9,752</b>	<b>-\$12,982</b>	<b>-\$14,953</b>	<b>-\$6,868</b>	<b>\$3,856</b>	<b>\$9,024</b>	<b>\$15,630</b>	<b>\$16,378</b>	<b>\$20,320</b>	<b>\$24,437</b>	<b>\$28,672</b>	<b>\$33,201</b>	<b>\$36,293</b>
<b>OPERATING RESULT (Excl. Capital and Asset Sale)</b>	<b>-\$19,456</b>	<b>-\$22,954</b>	<b>-\$20,239</b>	<b>-\$17,619</b>	<b>-\$11,228</b>	<b>\$3,856</b>	<b>\$9,024</b>	<b>\$15,630</b>	<b>\$16,378</b>	<b>\$20,320</b>	<b>\$24,437</b>	<b>\$28,672</b>	<b>\$33,201</b>	<b>\$36,293</b>
<b>OPERATING RESULT (Incl. Capital)</b>	<b>\$4,058</b>	<b>\$4,967</b>	<b>\$5,169</b>	<b>\$6,754</b>	<b>\$18,656</b>	<b>\$19,590</b>	<b>\$26,896</b>	<b>\$34,543</b>	<b>\$35,436</b>	<b>\$39,486</b>	<b>\$43,714</b>	<b>\$48,063</b>	<b>\$53,705</b>	<b>\$56,797</b>

## Balance Sheet

Nominal Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Cash & Cash Equivalents	\$3,197	\$6,154	\$7,265	\$14,873	\$20,873	\$38,337	\$51,980	\$68,924	\$84,157	\$100,654	\$116,292	\$136,055	\$158,270	\$180,621
Investments - Current	\$60,480	\$62,100	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730
Receivables - Current	\$10,950	\$9,581	\$10,609	\$10,926	\$12,385	\$16,554	\$17,140	\$17,755	\$18,399	\$19,061	\$19,746	\$20,448	\$21,176	\$21,925
Right of Use and Contract Assets - Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventories - Current	\$7,568	\$4,580	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164
Other Current Assets	\$1,927	\$2,979	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556
Current Assets Held for Resale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CURRENT ASSETS</b>	<b>\$84,122</b>	<b>\$85,394</b>	<b>\$97,324</b>	<b>\$105,249</b>	<b>\$112,708</b>	<b>\$134,341</b>	<b>\$148,570</b>	<b>\$166,128</b>	<b>\$182,006</b>	<b>\$199,166</b>	<b>\$215,488</b>	<b>\$235,953</b>	<b>\$258,896</b>	<b>\$281,996</b>
Receivable Collection Days	474	492	514	514	514	514	514	514	514	514	514	514	514	514
Investments - Non-Current	\$13,300	\$24,980	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
Infrastructure Property & Equip	\$1,410,807	\$1,421,297	\$1,535,175	\$1,515,798	\$1,494,929	\$1,466,690	\$1,437,568	\$1,407,452	\$1,379,489	\$1,348,075	\$1,316,598	\$1,285,069	\$1,253,648	\$1,222,110
Intangible Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investments (Equity Method)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Receivables - Non-Current	\$512	\$623	\$663	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Right of Use and Contract Assets - Non-Current	\$632	\$219	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169
Inventories - Non-Current	\$11,453	\$11,487	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569
Capital Works in Progress	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Property	\$15,521	\$16,111	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093
Other Non-Current Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-current Assets Held for Resale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL NON-CURRENT ASSETS</b>	<b>\$1,452,225</b>	<b>\$1,474,717</b>	<b>\$1,591,669</b>	<b>\$1,571,631</b>	<b>\$1,550,760</b>	<b>\$1,522,521</b>	<b>\$1,493,399</b>	<b>\$1,463,283</b>	<b>\$1,435,320</b>	<b>\$1,403,906</b>	<b>\$1,372,429</b>	<b>\$1,340,900</b>	<b>\$1,309,479</b>	<b>\$1,277,941</b>
<b>Inventory Days</b>	<b>173</b>	<b>166</b>	<b>174</b>	<b>199</b>	<b>202</b>	<b>192</b>	<b>198</b>	<b>197</b>	<b>196</b>	<b>197</b>	<b>197</b>	<b>196</b>	<b>197</b>	<b>197</b>
<b>TOTAL ASSETS</b>	<b>\$1,536,347</b>	<b>\$1,560,111</b>	<b>\$1,688,993</b>	<b>\$1,676,879</b>	<b>\$1,663,468</b>	<b>\$1,656,862</b>	<b>\$1,641,970</b>	<b>\$1,629,412</b>	<b>\$1,617,326</b>	<b>\$1,603,072</b>	<b>\$1,587,917</b>	<b>\$1,576,853</b>	<b>\$1,568,375</b>	<b>\$1,559,937</b>
Payables - Current	\$9,523	\$7,109	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522
Contract Liabilities - Current	\$3,814	\$7,069	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666
Lease Liabilities - Current	\$182	\$83	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51
Income Received in Advance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Borrowings - current	\$5,423	\$5,056	\$5,107	\$4,509	\$4,926	\$4,645	\$4,451	\$4,106	\$4,260	\$3,516	\$2,944	\$2,652	\$2,362	\$1,775
Provisions - Current	\$13,030	\$12,988	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$31,972</b>	<b>\$32,305</b>	<b>\$38,479</b>	<b>\$37,881</b>	<b>\$38,298</b>	<b>\$38,017</b>	<b>\$37,823</b>	<b>\$37,478</b>	<b>\$37,632</b>	<b>\$36,888</b>	<b>\$36,316</b>	<b>\$36,024</b>	<b>\$35,734</b>	<b>\$35,147</b>
<b>Payables Days</b>	<b>155</b>	<b>126</b>	<b>168</b>	<b>198</b>	<b>200</b>	<b>189</b>	<b>196</b>	<b>195</b>	<b>193</b>	<b>195</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>
Payables - Non-Current	\$1,081	\$1,218	\$1,242	\$451	\$187	\$79	\$32	\$13	\$5	\$2	\$1	\$0	\$0	\$0
Contract Liabilities - Non-Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Liabilities - Non-Current	\$453	\$143	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123
Borrowings - Non-current	\$32,356	\$31,123	\$29,317	\$35,804	\$30,878	\$41,233	\$36,782	\$32,676	\$28,415	\$24,899	\$21,955	\$19,303	\$16,942	\$15,167
Provisions - Non-Current	\$1,715	\$1,956	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>\$35,605</b>	<b>\$34,440</b>	<b>\$33,953</b>	<b>\$39,649</b>	<b>\$34,459</b>	<b>\$44,706</b>	<b>\$40,207</b>	<b>\$36,083</b>	<b>\$31,815</b>	<b>\$28,295</b>	<b>\$25,350</b>	<b>\$22,698</b>	<b>\$20,336</b>	<b>\$18,561</b>
<b>TOTAL LIABILITIES</b>	<b>\$67,577</b>	<b>\$66,745</b>	<b>\$72,432</b>	<b>\$77,529</b>	<b>\$72,758</b>	<b>\$82,723</b>	<b>\$78,031</b>	<b>\$73,561</b>	<b>\$69,447</b>	<b>\$65,183</b>	<b>\$61,666</b>	<b>\$58,722</b>	<b>\$56,070</b>	<b>\$53,708</b>
<b>NET ASSETS</b>	<b>\$1,468,770</b>	<b>\$1,493,366</b>	<b>\$1,616,561</b>	<b>\$1,599,350</b>	<b>\$1,590,711</b>	<b>\$1,574,139</b>	<b>\$1,563,939</b>	<b>\$1,555,851</b>	<b>\$1,547,879</b>	<b>\$1,537,888</b>	<b>\$1,526,251</b>	<b>\$1,518,131</b>	<b>\$1,512,305</b>	<b>\$1,506,229</b>

## General Fund Statements

## FINANCIAL STATEMENTS - Scenario 1 - 1-year SV

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Rates & Charges		\$27,838	\$28,740	\$30,183	\$34,738	\$36,533	\$57,941	\$60,368	\$62,934	\$65,575	\$68,309	\$71,115	\$74,036	\$77,045	\$80,115
Special Rates		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ordinary Rate SRV		\$0	\$0	\$0	\$0	\$19,106	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL RATES & ANNUAL CHARGES		\$27,838	\$28,740	\$30,183	\$34,738	\$55,639	\$57,941	\$60,368	\$62,934	\$65,575	\$68,309	\$71,115	\$74,036	\$77,045	\$80,115
User Charges and fees		\$7,133	\$8,009	\$15,389	\$15,792	\$16,646	\$17,566	\$18,513	\$19,536	\$20,612	\$21,732	\$22,951	\$24,231	\$25,555	\$26,918
Other revenues		\$1,985	\$1,607	\$2,706	\$2,787	\$2,885	\$2,957	\$3,031	\$3,107	\$3,185	\$3,264	\$3,346	\$3,429	\$3,515	\$3,603
Interest and Investment Income		\$463	\$325	\$777	\$791	\$1,155	\$1,482	\$1,629	\$1,850	\$1,972	\$2,088	\$2,135	\$2,284	\$2,470	\$2,615
Other Income		\$2,324	\$2,393	\$2,446	\$2,507	\$2,595	\$2,660	\$2,726	\$2,794	\$2,864	\$2,936	\$3,009	\$3,084	\$3,162	\$3,241
Initiatives Revenue		\$0	\$0	-\$193	\$284	\$281	\$503	\$509	\$515	\$521	\$527	\$533	\$540	\$547	\$555
TOTAL OWN SOURCE REVENUE		\$39,743	\$41,074	\$51,307	\$56,900	\$79,202	\$83,109	\$86,776	\$90,736	\$94,729	\$98,856	\$103,090	\$107,605	\$112,293	\$117,046
Grants & Contributions - Operating Purposes		\$12,625	\$15,626	\$12,031	\$12,131	\$12,374	\$12,621	\$12,874	\$13,131	\$13,394	\$13,662	\$13,935	\$14,213	\$14,498	\$14,788
Grants & Contributions for Capital Purposes		\$9,770	\$14,263	\$11,046	\$16,179	\$12,179	\$14,281	\$15,286	\$15,393	\$15,502	\$15,613	\$15,727	\$16,840	\$16,840	\$16,840
Income from Joint Ventures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gains from disposal assets		\$13,202	\$7,257	\$2,666	\$4,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Income excl Gains on Asset Disposal		\$62,138	\$70,963	\$74,385	\$85,211	\$103,754	\$110,012	\$114,936	\$119,260	\$123,624	\$128,130	\$132,751	\$138,659	\$143,631	\$148,673
TOTAL OPERATING INCOME (Excl. Capital)		\$65,570	\$63,957	\$66,005	\$73,391	\$91,575	\$95,731	\$99,650	\$103,867	\$108,122	\$112,517	\$117,024	\$121,819	\$126,791	\$131,833
Employee Benefits		\$25,781	\$26,341	\$29,282	\$30,417	\$32,104	\$33,560	\$34,743	\$35,968	\$37,235	\$38,548	\$39,907	\$41,314	\$42,770	\$44,278
Materials and Contracts		\$25,190	\$24,280	\$21,181	\$20,864	\$21,886	\$22,763	\$23,644	\$24,591	\$25,571	\$26,572	\$27,657	\$28,779	\$29,913	\$31,054
Borrowing Costs		\$1,007	\$890	\$1,190	\$1,013	\$1,694	\$1,536	\$1,391	\$1,252	\$1,123	\$988	\$875	\$771	\$670	\$622
Depreciation & Amortisation		\$23,728	\$24,502	\$25,093	\$25,239	\$25,344	\$25,442	\$25,532	\$25,675	\$25,750	\$25,826	\$25,903	\$25,984	\$26,065	\$26,147
Other Expenses		\$110	-\$118	\$10,220	\$10,795	\$11,173	\$11,453	\$11,739	\$12,032	\$12,333	\$12,642	\$12,958	\$13,282	\$13,614	\$13,954
Losses on disposal of assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Initiatives Expenses		\$0	\$0	-\$1,038	-\$929	\$3,377	\$872	-\$2,931	-\$645	-\$1,449	-\$2,266	-\$3,128	-\$4,005	-\$3,437	-\$2,855
TOTAL EXPENSES FROM CONTINUING OPERATIONS		\$75,816	\$75,895	\$85,927	\$87,400	\$95,579	\$95,626	\$94,117	\$98,873	\$100,564	\$102,310	\$104,171	\$106,124	\$109,595	\$113,199
OPERATING RESULT (Excl. Capital)		-\$10,246	-\$11,938	-\$19,923	-\$14,009	-\$4,004	\$104	\$5,533	\$4,994	\$7,558	\$10,207	\$12,853	\$15,695	\$17,196	\$18,634
OPERATING RESULT (Excl. Capital and Asset Sales)		-\$23,448	-\$19,195	-\$22,589	-\$18,368	-\$4,004	\$104	\$5,533	\$4,994	\$7,558	\$10,207	\$12,853	\$15,695	\$17,196	\$18,634
OPERATING RESULT (Incl. Capital)		-\$476	\$2,325	-\$8,876	\$2,171	\$8,175	\$14,386	\$20,819	\$20,387	\$23,060	\$25,820	\$28,580	\$32,535	\$34,036	\$35,474

## Balance Sheet

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Cash & Cash Equivalents		\$6,154	\$7,265	\$3,275	-\$185	\$8,954	\$13,070	\$19,226	\$22,634	\$25,874	\$27,191	\$31,342	\$36,561	\$40,595	\$46,145
Investments - Current		\$2,380	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444
Receivables - Current		\$4,516	\$5,453	\$5,727	\$6,591	\$10,557	\$10,993	\$11,454	\$11,941	\$12,442	\$12,961	\$13,493	\$14,047	\$14,618	\$15,201
Right of Use and Contract Assets - Current		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventories - Current		\$4,580	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164
Other Current Assets		\$2,949	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498
Current Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CURRENT ASSETS</b>		<b>20,579</b>	<b>25,824</b>	<b>22,108</b>	<b>19,512</b>	<b>32,616</b>	<b>37,170</b>	<b>43,786</b>	<b>47,681</b>	<b>51,422</b>	<b>53,258</b>	<b>57,941</b>	<b>63,715</b>	<b>68,319</b>	<b>74,452</b>
Receivable Collection Days		\$59	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69
Investments - Non-Current		\$24,980	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
Infrastructure Property & Equip		\$999,215	\$1,105,579	\$1,088,400	\$1,072,153	\$1,051,964	\$1,031,274	\$1,009,976	\$990,827	\$968,631	\$946,379	\$924,080	\$901,899	\$879,623	\$857,267
Intangible Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investments (Equity Method)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Receivables - Non-Current		\$282	\$319	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Right of Use and Contract Assets - Non-Current		\$218	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168
Inventories - Non-Current		\$11,487	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569
Capital Works in Progress		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Property		16,111.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0
Other Non-Current Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-current Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL NON-CURRENT ASSETS</b>		<b>\$1,052,293</b>	<b>\$1,161,728</b>	<b>\$1,144,231</b>	<b>\$1,127,983</b>	<b>\$1,107,794</b>	<b>\$1,087,104</b>	<b>\$1,065,806</b>	<b>\$1,046,657</b>	<b>\$1,024,461</b>	<b>\$1,002,209</b>	<b>\$979,910</b>	<b>\$957,729</b>	<b>\$935,453</b>	<b>\$913,097</b>
<b>Inventory Days</b>		<b>\$166</b>	<b>\$174</b>	<b>\$199</b>	<b>\$202</b>	<b>\$192</b>	<b>\$198</b>	<b>\$197</b>	<b>\$196</b>	<b>\$197</b>	<b>\$197</b>	<b>\$196</b>	<b>\$197</b>	<b>\$197</b>	<b>\$197</b>
<b>TOTAL ASSETS</b>		<b>\$1,072,872</b>	<b>\$1,187,552</b>	<b>\$1,166,338</b>	<b>\$1,147,495</b>	<b>\$1,140,411</b>	<b>\$1,124,274</b>	<b>\$1,109,591</b>	<b>\$1,094,338</b>	<b>\$1,075,883</b>	<b>\$1,055,467</b>	<b>\$1,037,851</b>	<b>\$1,021,443</b>	<b>\$1,003,772</b>	<b>\$987,548</b>
Payables - Current		\$6,600	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811
Contract Liabilities - Current		\$7,069	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666
Lease Liabilities - Current		\$83	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51
Income Received in Advance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Borrowings - current		\$4,792	\$4,833	\$4,052	\$4,449	\$4,146	\$3,930	\$3,561	\$3,690	\$2,919	\$2,319	\$1,998	\$1,677	\$1,059	\$0
Provisions - Current		\$11,137	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085
<b>TOTAL CURRENT LIABILITIES</b>		<b>\$29,681</b>	<b>\$30,446</b>	<b>\$29,665</b>	<b>\$30,062</b>	<b>\$29,759</b>	<b>\$29,543</b>	<b>\$29,174</b>	<b>\$29,303</b>	<b>\$28,532</b>	<b>\$27,932</b>	<b>\$27,611</b>	<b>\$27,290</b>	<b>\$26,672</b>	<b>\$25,613</b>
<b>Payables Days</b>		<b>\$96</b>	<b>\$132</b>	<b>\$152</b>	<b>\$154</b>	<b>\$146</b>	<b>\$151</b>	<b>\$150</b>	<b>\$149</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
Payables - Non-Current		\$1,218	\$1,242	\$451	\$187	\$79	\$32	\$13	\$5	\$2	\$1	\$0	\$0	\$0	\$0
Contract Liabilities - Non-Current		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Liabilities - Non-Current		\$142	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122
Borrowings - Non current		\$25,540	\$24,008	\$25,113	\$20,664	\$31,518	\$27,588	\$24,028	\$20,338	\$17,419	\$15,100	\$13,102	\$11,424	\$10,366	\$10,366
Provisions - Non-Current		\$464	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>\$27,364</b>	<b>\$27,109</b>	<b>\$27,423</b>	<b>\$22,710</b>	<b>\$33,456</b>	<b>\$29,479</b>	<b>\$25,900</b>	<b>\$22,202</b>	<b>\$19,280</b>	<b>\$16,960</b>	<b>\$14,961</b>	<b>\$13,283</b>	<b>\$12,225</b>	<b>\$12,225</b>
<b>TOTAL LIABILITIES</b>		<b>\$57,045</b>	<b>\$57,555</b>	<b>\$57,088</b>	<b>\$52,773</b>	<b>\$63,215</b>	<b>\$59,022</b>	<b>\$55,073</b>	<b>\$51,505</b>	<b>\$47,812</b>	<b>\$44,892</b>	<b>\$42,572</b>	<b>\$40,574</b>	<b>\$38,896</b>	<b>\$37,838</b>
<b>NET ASSETS</b>		<b>\$1,015,827</b>	<b>\$1,129,997</b>	<b>\$1,109,250</b>	<b>\$1,094,722</b>	<b>\$1,077,196</b>	<b>\$1,065,252</b>	<b>\$1,054,518</b>	<b>\$1,042,832</b>	<b>\$1,028,071</b>	<b>\$1,010,575</b>	<b>\$995,279</b>	<b>\$980,869</b>	<b>\$964,876</b>	<b>\$949,711</b>

## Cashflow Statement

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF	CF
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Total Own Source Revenue		\$73,999	\$78,789	\$51,352	\$56,037	\$75,236	\$82,673	\$86,316	\$90,249	\$94,228	\$98,337	\$102,557	\$107,051	\$111,722	\$116,463
Grants and Contributions		\$29,148	\$34,800	\$12,031	\$12,131	\$12,374	\$12,621	\$12,874	\$13,131	\$13,394	\$13,662	\$13,935	\$14,213	\$14,498	\$14,788
Other Income from Continuing Operations		\$0	\$0	\$2,666	\$4,360	-\$0	\$0	-\$0	\$0	\$0	-\$0	\$0	-\$0	\$0	-\$0
Employee Benefits		\$37,024	\$35,147	\$29,282	\$30,417	\$32,104	\$33,560	\$34,743	\$35,968	\$37,235	\$38,548	\$39,907	\$41,314	\$42,770	\$44,278
Materials and Contracts		\$25,190	\$24,280	\$21,181	\$20,864	\$21,886	\$22,763	\$23,644	\$24,591	\$25,571	\$26,572	\$27,657	\$28,779	\$29,913	\$31,054
Other Expenses from Continuing Operations		\$4,130	\$1,701	\$9,973	\$10,130	\$14,659	\$12,372	\$8,827	\$11,396	\$10,887	\$10,377	\$9,830	\$9,276	\$10,177	\$11,099
<b>CASHFLOW FROM OPERATIONS</b>		<b>\$36,803</b>	<b>\$52,461</b>	<b>\$5,613</b>	<b>\$11,116</b>	<b>\$18,960</b>	<b>\$26,599</b>	<b>\$31,976</b>	<b>\$31,426</b>	<b>\$33,927</b>	<b>\$36,502</b>	<b>\$39,098</b>	<b>\$41,895</b>	<b>\$43,360</b>	<b>\$44,820</b>
Sale of Current Investments		\$137,246	\$173,326	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Long-Term Investments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Investment Securities (Equity Method)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Investment Property		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of IPP&E		\$300	\$1,968	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Real Estate Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Intangible Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sale of Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Current Investments		\$134,260	\$176,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Long-Term Investments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Investment Securities (equity method)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Investment Property		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of IPP&E		\$21,763	\$31,611	\$19,786	\$25,690	\$30,857	\$31,081	\$35,786	\$38,598	\$41,376	\$46,890	\$47,480	\$50,747	\$53,820	\$54,429
Purchase of Real Estate / Other		\$240	\$482	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase of Intangible Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Purchase) / Sale of CWIP		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>CASHFLOW FROM INVESTING</b>		<b>-\$18,717</b>	<b>-\$33,749</b>	<b>-\$19,786</b>	<b>-\$25,690</b>	<b>-\$30,857</b>	<b>-\$31,081</b>	<b>-\$35,786</b>	<b>-\$38,598</b>	<b>-\$41,376</b>	<b>-\$46,890</b>	<b>-\$47,480</b>	<b>-\$50,747</b>	<b>-\$53,820</b>	<b>-\$54,429</b>
Proceeds from Grants and Contributions - Capital purposes		\$9,770	\$14,263	\$11,046	\$16,179	\$12,179	\$14,281	\$15,286	\$15,393	\$15,502	\$15,613	\$15,727	\$16,840	\$16,840	\$16,840
Proceeds from Borrowings		\$3,875	\$3,300	\$4,950	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan repayments		\$5,585	\$5,137	\$5,814	\$5,065	\$6,144	\$5,682	\$5,321	\$4,813	\$4,813	\$3,908	\$3,194	\$2,769	\$2,347	\$1,681
Internal dividends paid		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>CASHFLOW FROM FINANCING</b>		<b>\$8,060</b>	<b>\$12,426</b>	<b>\$10,182</b>	<b>\$11,114</b>	<b>\$21,035</b>	<b>\$8,599</b>	<b>\$9,965</b>	<b>\$10,581</b>	<b>\$10,689</b>	<b>\$11,705</b>	<b>\$12,533</b>	<b>\$14,071</b>	<b>\$14,493</b>	<b>\$15,160</b>
Opening Cash		\$10,354	\$4,947	\$39,709	\$35,719	\$32,259	\$41,398	\$45,514	\$51,670	\$55,078	\$58,318	\$59,635	\$63,786	\$69,005	\$73,039
Change in Cash		\$23,160	\$34,762	-\$3,990	-\$3,459	\$9,138	\$4,117	\$6,155	\$3,408	\$3,240	\$1,317	\$4,151	\$5,219	\$4,033	\$5,551
<b>CLOSING CASH</b>		<b>\$33,514</b>	<b>\$39,709</b>	<b>\$35,719</b>	<b>\$32,259</b>	<b>\$41,398</b>	<b>\$45,514</b>	<b>\$51,670</b>	<b>\$55,078</b>	<b>\$58,318</b>	<b>\$59,635</b>	<b>\$63,786</b>	<b>\$69,005</b>	<b>\$73,039</b>	<b>\$78,589</b>
TOTAL CASH AND LIQUID INVESTMENTS		\$33,514	\$39,709	\$35,719	\$32,259	\$41,398	\$45,514	\$51,670	\$55,078	\$58,318	\$59,635	\$63,786	\$69,005	\$73,039	\$78,589
Transfers to Reserves		\$0	\$0	\$107	\$726	\$752	\$779	\$807	\$836	\$866	\$897	\$906	\$939	\$949	\$959
Transfers from Reserves		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internally Restricted Cash		\$13,913	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170	\$9,170
Externally Restricted Cash		\$19,322	\$20,175	\$20,282	\$21,008	\$21,760	\$22,539	\$23,346	\$24,182	\$25,047	\$25,930	\$26,836	\$27,767	\$28,724	\$29,704
<b>Unrestricted Cash</b>		<b>\$279</b>	<b>\$10,364</b>	<b>\$6,267</b>	<b>\$2,081</b>	<b>\$10,467</b>	<b>\$13,805</b>	<b>\$19,154</b>	<b>\$21,726</b>	<b>\$24,101</b>	<b>\$25,156</b>	<b>\$28,400</b>	<b>\$33,338</b>	<b>\$37,080</b>	<b>\$41,672</b>



## SV Option 2 (Planned Scenario)

### Consolidated Statements

#### CONSOLIDATED FINANCIAL STATEMENTS - Scenario 2 - 2 year SV

Nominal Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Year Type	Actual	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Rates & Charges	\$46,848	\$49,230	\$51,039	\$52,557	\$59,222	\$61,873	\$78,488	\$87,047	\$90,281	\$93,607	\$97,042	\$100,568	\$104,226	\$107,990
Special Rates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ordinary Rate SRV	\$0	\$0	\$0	\$0	\$0	\$13,895	\$5,480	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL RATES &amp; ANNUAL CHARGES</b>	<b>\$46,848</b>	<b>\$49,230</b>	<b>\$51,039</b>	<b>\$52,557</b>	<b>\$59,222</b>	<b>\$75,769</b>	<b>\$83,968</b>	<b>\$87,047</b>	<b>\$90,281</b>	<b>\$93,607</b>	<b>\$97,042</b>	<b>\$100,568</b>	<b>\$104,226</b>	<b>\$107,990</b>
User Charges and fees	\$21,963	\$23,486	\$24,928	\$29,246	\$30,283	\$31,883	\$33,603	\$35,374	\$37,284	\$39,290	\$41,378	\$43,644	\$46,024	\$48,484
Other revenues	\$3,002	\$2,179	\$1,942	\$2,707	\$2,788	\$2,886	\$2,958	\$3,032	\$3,108	\$3,186	\$3,265	\$3,347	\$3,431	\$3,516
Interest and Investment Income	\$1,679	\$812	\$872	\$1,304	\$1,328	\$4,282	\$4,756	\$5,205	\$5,807	\$6,347	\$6,933	\$7,488	\$8,190	\$8,980
Other Income	\$1,933	\$2,324	\$2,393	\$2,454	\$2,515	\$2,603	\$2,668	\$2,735	\$2,803	\$2,873	\$2,945	\$3,019	\$3,094	\$3,172
Initiatives Revenue	\$0	\$0	\$0	\$0	\$485	\$490	\$720	\$735	\$750	\$765	\$781	\$798	\$815	\$832
<b>TOTAL OWN SOURCE REVENUE</b>	<b>\$75,425</b>	<b>\$78,031</b>	<b>\$81,174</b>	<b>\$88,267</b>	<b>\$96,621</b>	<b>\$117,913</b>	<b>\$128,674</b>	<b>\$134,128</b>	<b>\$140,032</b>	<b>\$146,068</b>	<b>\$152,345</b>	<b>\$158,863</b>	<b>\$165,780</b>	<b>\$172,974</b>
Grants & Contributions - Operating Purposes	\$13,457	\$12,905	\$15,882	\$12,272	\$12,401	\$12,649	\$12,902	\$13,160	\$13,423	\$13,691	\$13,965	\$14,245	\$14,529	\$14,820
Grants & Contributions for Capital Purposes	\$16,794	\$14,719	\$18,151	\$21,707	\$25,524	\$15,734	\$17,872	\$18,913	\$19,057	\$19,166	\$19,277	\$19,391	\$20,504	\$20,504
Income from Joint Ventures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gains from disposal assets	\$6,720	\$13,202	\$7,257	\$2,666	\$4,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Income excl Gains on Asset Disposal</b>	<b>\$105,676</b>	<b>\$105,655</b>	<b>\$115,207</b>	<b>\$122,246</b>	<b>\$134,546</b>	<b>\$146,296</b>	<b>\$159,448</b>	<b>\$166,200</b>	<b>\$172,512</b>	<b>\$178,925</b>	<b>\$185,587</b>	<b>\$192,498</b>	<b>\$200,813</b>	<b>\$208,299</b>
<b>TOTAL OPERATING INCOME (Excl. Capital)</b>	<b>\$95,602</b>	<b>\$104,138</b>	<b>\$104,313</b>	<b>\$103,205</b>	<b>\$113,382</b>	<b>\$130,562</b>	<b>\$141,576</b>	<b>\$147,287</b>	<b>\$153,455</b>	<b>\$159,759</b>	<b>\$166,310</b>	<b>\$173,108</b>	<b>\$180,309</b>	<b>\$187,794</b>
Employee Benefits	\$34,534	\$34,677	\$36,092	\$33,010	\$34,406	\$36,272	\$37,874	\$39,165	\$40,500	\$41,881	\$43,310	\$44,788	\$46,316	\$47,898
Materials and Contracts	\$45,215	\$42,604	\$43,927	\$35,737	\$35,631	\$37,171	\$38,429	\$39,702	\$41,050	\$42,442	\$43,864	\$45,382	\$46,947	\$48,535
Borrowing Costs	\$1,352	\$1,224	\$1,098	\$1,757	\$1,560	\$2,221	\$2,041	\$1,873	\$1,710	\$1,556	\$1,395	\$1,254	\$1,121	\$989
Depreciation & Amortisation	\$25,411	\$33,479	\$34,449	\$35,354	\$35,566	\$35,697	\$35,818	\$35,926	\$36,087	\$36,177	\$36,267	\$36,357	\$36,453	\$36,548
Other Expenses	\$1,826	\$1,906	\$1,729	\$12,300	\$12,926	\$13,378	\$13,712	\$14,055	\$14,407	\$14,767	\$15,136	\$15,514	\$15,902	\$16,300
Losses on disposal of assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Initiatives Expenses	\$0	\$0	\$0	\$0	\$161	\$7,177	\$4,774	\$1,071	\$3,459	\$2,756	\$2,043	\$1,285	\$517	\$1,382
<b>TOTAL EXPENSES FROM CONTINUING OPERATIO</b>	<b>\$108,338</b>	<b>\$113,890</b>	<b>\$117,295</b>	<b>\$118,158</b>	<b>\$120,250</b>	<b>\$131,916</b>	<b>\$132,649</b>	<b>\$131,792</b>	<b>\$137,214</b>	<b>\$139,579</b>	<b>\$142,014</b>	<b>\$144,580</b>	<b>\$147,255</b>	<b>\$151,651</b>
<b>OPERATING RESULT (Excl. Capital)</b>	<b>-\$12,736</b>	<b>-\$9,752</b>	<b>-\$12,982</b>	<b>-\$14,953</b>	<b>-\$6,868</b>	<b>-\$1,355</b>	<b>\$8,927</b>	<b>\$15,496</b>	<b>\$16,241</b>	<b>\$20,180</b>	<b>\$24,295</b>	<b>\$28,528</b>	<b>\$33,054</b>	<b>\$36,143</b>
<b>OPERATING RESULT (Excl. Capital and Asset Sale)</b>	<b>-\$19,456</b>	<b>-\$22,954</b>	<b>-\$20,239</b>	<b>-\$17,619</b>	<b>-\$11,228</b>	<b>-\$1,355</b>	<b>\$8,927</b>	<b>\$15,496</b>	<b>\$16,241</b>	<b>\$20,180</b>	<b>\$24,295</b>	<b>\$28,528</b>	<b>\$33,054</b>	<b>\$36,143</b>
<b>OPERATING RESULT (Incl. Capital)</b>	<b>\$4,058</b>	<b>\$4,967</b>	<b>\$5,169</b>	<b>\$6,754</b>	<b>\$18,656</b>	<b>\$14,379</b>	<b>\$26,798</b>	<b>\$34,408</b>	<b>\$35,299</b>	<b>\$39,346</b>	<b>\$43,572</b>	<b>\$47,918</b>	<b>\$53,558</b>	<b>\$56,648</b>

## Balance Sheet

Nominal Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Cash & Cash Equivalents	\$3,197	\$6,154	\$7,265	\$14,873	\$20,873	\$34,115	\$46,662	\$63,471	\$78,566	\$94,924	\$110,419	\$130,038	\$152,105	\$174,306
Investments - Current	\$60,480	\$62,100	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730	\$71,730
Receivables - Current	\$10,950	\$9,581	\$10,609	\$10,926	\$12,385	\$15,565	\$17,151	\$17,765	\$18,410	\$19,073	\$19,758	\$20,460	\$21,189	\$21,938
Right of Use and Contract Assets - Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventories - Current	\$7,568	\$4,580	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164
Other Current Assets	\$1,927	\$2,979	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556	\$3,556
Current Assets Held for Resale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CURRENT ASSETS</b>	<b>\$84,122</b>	<b>\$85,394</b>	<b>\$97,324</b>	<b>\$105,249</b>	<b>\$112,708</b>	<b>\$129,130</b>	<b>\$143,262</b>	<b>\$160,686</b>	<b>\$176,426</b>	<b>\$193,447</b>	<b>\$209,627</b>	<b>\$229,948</b>	<b>\$252,744</b>	<b>\$275,694</b>
Receivable Collection Days	474	492	514	514	514	514	514	514	514	514	514	514	514	514
Investments - Non-Current	\$13,300	\$24,980	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
Infrastructure Property & Equip	\$1,410,807	\$1,421,297	\$1,535,175	\$1,515,798	\$1,494,929	\$1,466,690	\$1,437,568	\$1,407,452	\$1,379,489	\$1,348,075	\$1,316,598	\$1,285,069	\$1,253,648	\$1,222,110
Intangible Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investments (Equity Method)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Receivables - Non-Current	\$512	\$623	\$663	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Right of Use and Contract Assets - Non-Current	\$632	\$219	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169
Inventories - Non-Current	\$11,453	\$11,487	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569
Capital Works in Progress	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Property	\$15,521	\$16,111	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093	\$17,093
Other Non-Current Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-current Assets Held for Resale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL NON-CURRENT ASSETS</b>	<b>\$1,452,225</b>	<b>\$1,474,717</b>	<b>\$1,591,669</b>	<b>\$1,571,631</b>	<b>\$1,550,760</b>	<b>\$1,522,521</b>	<b>\$1,493,399</b>	<b>\$1,463,283</b>	<b>\$1,435,320</b>	<b>\$1,403,906</b>	<b>\$1,372,429</b>	<b>\$1,340,900</b>	<b>\$1,309,479</b>	<b>\$1,277,941</b>
<b>Inventory Days</b>	<b>173</b>	<b>166</b>	<b>174</b>	<b>199</b>	<b>202</b>	<b>192</b>	<b>198</b>	<b>197</b>	<b>196</b>	<b>197</b>	<b>197</b>	<b>196</b>	<b>197</b>	<b>197</b>
<b>TOTAL ASSETS</b>	<b>\$1,536,347</b>	<b>\$1,560,111</b>	<b>\$1,688,993</b>	<b>\$1,676,879</b>	<b>\$1,663,468</b>	<b>\$1,651,651</b>	<b>\$1,636,661</b>	<b>\$1,623,969</b>	<b>\$1,611,746</b>	<b>\$1,597,353</b>	<b>\$1,582,056</b>	<b>\$1,570,848</b>	<b>\$1,562,223</b>	<b>\$1,553,635</b>
Payables - Current	\$9,523	\$7,109	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522	\$9,522
Contract Liabilities - Current	\$3,814	\$7,069	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666	\$9,666
Lease Liabilities - Current	\$182	\$83	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51
Income Received in Advance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Borrowings - current	\$5,423	\$5,056	\$5,107	\$4,509	\$4,926	\$4,645	\$4,451	\$4,106	\$4,260	\$3,516	\$2,944	\$2,652	\$2,362	\$1,775
Provisions - Current	\$13,030	\$12,988	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133	\$14,133
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$31,972</b>	<b>\$32,305</b>	<b>\$38,479</b>	<b>\$37,881</b>	<b>\$38,298</b>	<b>\$38,017</b>	<b>\$37,823</b>	<b>\$37,478</b>	<b>\$37,632</b>	<b>\$36,888</b>	<b>\$36,316</b>	<b>\$36,024</b>	<b>\$35,734</b>	<b>\$35,147</b>
<b>Payables Days</b>	<b>155</b>	<b>126</b>	<b>168</b>	<b>198</b>	<b>200</b>	<b>189</b>	<b>196</b>	<b>195</b>	<b>193</b>	<b>195</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>
Payables - Non-Current	\$1,081	\$1,218	\$1,242	\$451	\$187	\$79	\$32	\$13	\$5	\$2	\$1	\$0	\$0	\$0
Contract Liabilities - Non-Current	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Liabilities - Non-Current	\$453	\$143	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123
Borrowings - Non current	\$32,356	\$31,123	\$29,317	\$35,804	\$30,878	\$41,233	\$36,782	\$32,676	\$28,415	\$24,899	\$21,955	\$19,303	\$16,942	\$15,167
Provisions - Non-Current	\$1,715	\$1,956	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271	\$3,271
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>\$35,605</b>	<b>\$34,440</b>	<b>\$33,953</b>	<b>\$39,649</b>	<b>\$34,459</b>	<b>\$44,706</b>	<b>\$40,207</b>	<b>\$36,083</b>	<b>\$31,815</b>	<b>\$28,295</b>	<b>\$25,350</b>	<b>\$22,698</b>	<b>\$20,336</b>	<b>\$18,561</b>
<b>TOTAL LIABILITIES</b>	<b>\$67,577</b>	<b>\$66,745</b>	<b>\$72,432</b>	<b>\$77,529</b>	<b>\$72,758</b>	<b>\$82,723</b>	<b>\$78,031</b>	<b>\$73,561</b>	<b>\$69,447</b>	<b>\$65,183</b>	<b>\$61,666</b>	<b>\$58,722</b>	<b>\$56,070</b>	<b>\$53,708</b>
<b>NET ASSETS</b>	<b>\$1,468,770</b>	<b>\$1,493,366</b>	<b>\$1,616,561</b>	<b>\$1,599,350</b>	<b>\$1,590,711</b>	<b>\$1,568,928</b>	<b>\$1,558,631</b>	<b>\$1,550,408</b>	<b>\$1,542,299</b>	<b>\$1,532,169</b>	<b>\$1,520,390</b>	<b>\$1,512,126</b>	<b>\$1,506,153</b>	<b>\$1,499,927</b>

## General Fund Statements

### FINANCIAL STATEMENTS - Scenario 2 - 2 year SV

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS	OS
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Rates & Charges		\$27,838	\$28,740	\$30,183	\$34,738	\$36,533	\$52,515	\$60,424	\$62,992	\$65,636	\$68,372	\$71,181	\$74,105	\$77,116	\$80,189
Special Rates		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ordinary Rate SRV		\$0	\$0	\$0	\$0	\$13,895	\$5,480	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL RATES & ANNUAL CHARGES		\$27,838	\$28,740	\$30,183	\$34,738	\$50,429	\$57,995	\$60,424	\$62,992	\$65,636	\$68,372	\$71,181	\$74,105	\$77,116	\$80,189
User Charges and fees		\$7,133	\$8,009	\$15,389	\$15,792	\$16,646	\$17,566	\$18,513	\$19,536	\$20,612	\$21,732	\$22,951	\$24,231	\$25,555	\$26,918
Other revenues		\$1,985	\$1,607	\$2,706	\$2,787	\$2,885	\$2,957	\$3,031	\$3,107	\$3,185	\$3,264	\$3,346	\$3,429	\$3,515	\$3,603
Interest and Investment Income		\$463	\$325	\$777	\$791	\$1,155	\$1,331	\$1,439	\$1,655	\$1,772	\$1,883	\$1,925	\$2,068	\$2,250	\$2,389
Other Income		\$2,324	\$2,393	\$2,446	\$2,507	\$2,595	\$2,660	\$2,726	\$2,794	\$2,864	\$2,936	\$3,009	\$3,084	\$3,162	\$3,241
Initiatives Revenue		\$0	\$0	-\$193	\$284	\$281	\$503	\$509	\$515	\$521	\$527	\$533	\$540	\$547	\$555
TOTAL OWN SOURCE REVENUE		\$39,743	\$41,074	\$51,307	\$56,900	\$73,991	\$83,012	\$86,642	\$90,599	\$94,589	\$98,714	\$102,945	\$107,458	\$112,144	\$116,894
Grants & Contributions - Operating Purposes		\$12,625	\$15,626	\$12,031	\$12,131	\$12,374	\$12,621	\$12,874	\$13,131	\$13,394	\$13,662	\$13,935	\$14,213	\$14,498	\$14,788
Grants & Contributions for Capital Purposes		\$9,770	\$14,263	\$11,046	\$16,179	\$12,179	\$14,281	\$15,286	\$15,393	\$15,502	\$15,613	\$15,727	\$16,840	\$16,840	\$16,840
Income from Joint Ventures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gains from disposal assets		\$13,202	\$7,257	\$2,666	\$4,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Income excl Gains on Asset Disposal		\$62,138	\$70,963	\$74,385	\$85,211	\$98,544	\$109,914	\$114,801	\$119,123	\$123,485	\$127,988	\$132,607	\$138,512	\$143,481	\$148,522
TOTAL OPERATING INCOME (Excl. Capital)		\$65,570	\$63,957	\$66,005	\$73,391	\$86,365	\$95,633	\$99,516	\$103,730	\$107,983	\$112,376	\$116,880	\$121,672	\$126,641	\$131,682
Employee Benefits		\$25,781	\$26,341	\$29,282	\$30,417	\$32,104	\$33,560	\$34,743	\$35,968	\$37,235	\$38,548	\$39,907	\$41,314	\$42,770	\$44,278
Materials and Contracts		\$25,190	\$24,280	\$21,181	\$20,864	\$21,886	\$22,763	\$23,644	\$24,591	\$25,571	\$26,572	\$27,657	\$28,779	\$29,913	\$31,054
Borrowing Costs		\$1,007	\$890	\$1,190	\$1,013	\$1,694	\$1,536	\$1,391	\$1,252	\$1,123	\$988	\$875	\$771	\$670	\$622
Depreciation & Amortisation		\$23,728	\$24,502	\$25,093	\$25,239	\$25,344	\$25,442	\$25,532	\$25,675	\$25,750	\$25,826	\$25,903	\$25,984	\$26,065	\$26,147
Other Expenses		\$110	-\$118	\$10,220	\$10,795	\$11,173	\$11,453	\$11,739	\$12,032	\$12,333	\$12,642	\$12,958	\$13,282	\$13,614	\$13,954
Losses on disposal of assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Initiatives Expenses		\$0	\$0	-\$1,038	-\$929	\$3,377	\$872	-\$2,931	-\$645	-\$1,449	-\$2,266	-\$3,128	-\$4,005	-\$3,437	-\$2,855
TOTAL EXPENSES FROM CONTINUING OPERATIONS		\$75,816	\$75,895	\$85,927	\$87,400	\$95,579	\$95,626	\$94,117	\$98,873	\$100,564	\$102,310	\$104,171	\$106,124	\$109,595	\$113,199
OPERATING RESULT (Excl. Capital)		-\$10,246	-\$11,938	-\$19,923	-\$14,009	-\$9,215	\$7	\$5,398	\$4,857	\$7,419	\$10,065	\$12,709	\$15,548	\$17,047	\$18,482
OPERATING RESULT (Excl. Capital and Asset Sales)		-\$23,448	-\$19,195	-\$22,589	-\$18,368	-\$9,215	\$7	\$5,398	\$4,857	\$7,419	\$10,065	\$12,709	\$15,548	\$17,047	\$18,482
OPERATING RESULT (Incl. Capital)		-\$476	\$2,325	-\$8,876	\$2,171	\$2,965	\$14,288	\$20,684	\$20,250	\$22,921	\$25,678	\$28,436	\$32,388	\$33,887	\$35,322

## Balance Sheet

	Nominal Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Year Type	Actual	Actual	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	Table Name	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS
	Entity	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Unique Ref	GF-2021	GF-2022	GF-2023	GF-2024	GF-2025	GF-2026	GF-2027	GF-2028	GF-2029	GF-2030	GF-2031	GF-2032	GF-2033	GF-2034
	Entity Abv	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF	GF
Cash & Cash Equivalents		\$6,154	\$7,265	\$3,275	-\$185	\$4,731	\$7,752	\$13,772	\$17,043	\$20,144	\$21,318	\$25,324	\$30,396	\$34,280	\$39,678
Investments - Current		\$2,380	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444	\$5,444
Receivables - Current		\$4,516	\$5,453	\$5,727	\$6,591	\$9,568	\$11,004	\$11,465	\$11,952	\$12,453	\$12,973	\$13,506	\$14,060	\$14,632	\$15,215
Right of Use and Contract Assets - Current		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventories - Current		\$4,580	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164	\$4,164
Other Current Assets		\$2,949	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498	\$3,498
Current Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CURRENT ASSETS</b>		<b>20,579</b>	<b>25,824</b>	<b>22,108</b>	<b>19,512</b>	<b>27,406</b>	<b>31,861</b>	<b>38,343</b>	<b>42,101</b>	<b>45,703</b>	<b>47,397</b>	<b>51,936</b>	<b>57,563</b>	<b>62,017</b>	<b>67,999</b>
Receivable Collection Days		\$59	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69	\$69
Investments - Non-Current		\$24,980	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
Infrastructure Property & Equip		\$999,215	\$1,105,579	\$1,088,400	\$1,072,153	\$1,051,964	\$1,031,274	\$1,009,976	\$990,827	\$968,631	\$946,379	\$924,080	\$901,899	\$879,623	\$857,267
Intangible Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investments (Equity Method)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Receivables - Non-Current		\$282	\$319	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Right of Use and Contract Assets - Non-Current		\$218	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168	\$168
Inventories - Non-Current		\$11,487	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569	\$11,569
Capital Works in Progress		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Property		16,111.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0	17,093.0
Other Non-Current Assets		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-current Assets Held for Resale		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL NON-CURRENT ASSETS</b>		<b>\$1,052,293</b>	<b>\$1,161,728</b>	<b>\$1,144,231</b>	<b>\$1,127,983</b>	<b>\$1,107,794</b>	<b>\$1,087,104</b>	<b>\$1,065,806</b>	<b>\$1,046,657</b>	<b>\$1,024,461</b>	<b>\$1,002,209</b>	<b>\$979,910</b>	<b>\$957,729</b>	<b>\$935,453</b>	<b>\$913,097</b>
Inventory Days		\$166	\$174	\$199	\$202	\$192	\$198	\$197	\$196	\$197	\$197	\$196	\$197	\$197	\$197
<b>TOTAL ASSETS</b>		<b>\$1,072,872</b>	<b>\$1,187,552</b>	<b>\$1,166,338</b>	<b>\$1,147,495</b>	<b>\$1,135,200</b>	<b>\$1,118,966</b>	<b>\$1,104,149</b>	<b>\$1,088,758</b>	<b>\$1,070,164</b>	<b>\$1,049,606</b>	<b>\$1,031,846</b>	<b>\$1,015,291</b>	<b>\$997,470</b>	<b>\$981,095</b>
Payables - Current		\$6,600	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811	\$8,811
Contract Liabilities - Current		\$7,069	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666	\$4,666
Lease Liabilities - Current		\$83	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51	\$51
Income Received in Advance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Borrowings - current		\$4,792	\$4,833	\$4,052	\$4,449	\$4,146	\$3,930	\$3,561	\$3,690	\$2,919	\$2,319	\$1,998	\$1,677	\$1,059	\$0
Provisions - Current		\$11,137	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085	\$12,085
<b>TOTAL CURRENT LIABILITIES</b>		<b>\$29,681</b>	<b>\$30,446</b>	<b>\$29,665</b>	<b>\$30,062</b>	<b>\$29,759</b>	<b>\$29,543</b>	<b>\$29,174</b>	<b>\$29,303</b>	<b>\$28,532</b>	<b>\$27,932</b>	<b>\$27,611</b>	<b>\$27,290</b>	<b>\$26,672</b>	<b>\$25,613</b>
Payables Days		\$96	\$132	\$152	\$154	\$146	\$151	\$150	\$149	\$150	\$150	\$150	\$150	\$150	\$150
Payables - Non-Current		\$1,218	\$1,242	\$451	\$187	\$79	\$32	\$13	\$5	\$2	\$1	\$0	\$0	\$0	\$0
Contract Liabilities - Non-Current		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Liabilities - Non-Current		\$142	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122
Borrowings - Non current		\$25,540	\$24,008	\$25,113	\$20,664	\$31,518	\$27,588	\$24,028	\$20,338	\$17,419	\$15,100	\$13,102	\$11,424	\$10,366	\$10,366
Provisions - Non-Current		\$464	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737	\$1,737
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>\$27,364</b>	<b>\$27,109</b>	<b>\$27,423</b>	<b>\$22,710</b>	<b>\$33,456</b>	<b>\$29,479</b>	<b>\$25,900</b>	<b>\$22,202</b>	<b>\$19,280</b>	<b>\$16,960</b>	<b>\$14,961</b>	<b>\$13,283</b>	<b>\$12,225</b>	<b>\$12,225</b>
<b>TOTAL LIABILITIES</b>		<b>\$57,045</b>	<b>\$57,555</b>	<b>\$57,088</b>	<b>\$52,773</b>	<b>\$63,215</b>	<b>\$59,022</b>	<b>\$55,073</b>	<b>\$51,505</b>	<b>\$47,812</b>	<b>\$44,892</b>	<b>\$42,572</b>	<b>\$40,574</b>	<b>\$38,896</b>	<b>\$37,838</b>
<b>NET ASSETS</b>		<b>\$1,015,827</b>	<b>\$1,129,997</b>	<b>\$1,109,250</b>	<b>\$1,094,722</b>	<b>\$1,071,985</b>	<b>\$1,059,944</b>	<b>\$1,049,076</b>	<b>\$1,037,253</b>	<b>\$1,022,352</b>	<b>\$1,004,714</b>	<b>\$989,274</b>	<b>\$974,717</b>	<b>\$958,574</b>	<b>\$943,258</b>

## **Appendix 2 – Capacity to Pay Analysis**



## Office of Local Government

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Dear Mr Sherley

The Office of Local Government (OLG) has reviewed Bathurst Regional Council's (Council) 21/22 financial statement results, the 22/23 draft financial statement, the 23/24 budget and the 2023-33 Long Term Financial Plan.

The review highlighted concerns around Council's financial position which include:

- **Net Operating Result before Capital**  
Council has recorded ongoing deficit results and the forecasts project a deficit each year over the next 10 years.

		Net Operating (Before Capital)
Actual	20/21 Audited Financial Statement	-\$9.2m
Actual	21/22 Audited Financial Statement	-\$12m
Actual	22/23 Draft FS - unaudited	-\$18.6m
Projection	23/24 Initial Budget	-\$2m
Projection	LTFP 2033 Budget result	-\$20.3m

- **Unrestricted Reserves**  
Council has maintained low internal and unrestricted reserves with a steep decline in 22/23.

ITEM	22/23 Draft FS	21/22 '000	20/21 '000	19/20 '000
Internal Allocations		9,421	14,134	1,123
Unrestricted	185	48	58	108
<b>Total Internal + Unrestricted</b>	<b>185</b>	<b>9,469</b>	<b>14,192</b>	<b>1,231</b>

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- **Audit Issues**

OLG is yet to receive a copy of the 21/22 management audit letter.

- **Special Rate Variation (SRV)**

In previous discussions with OLG's Performance team, Council were considering applying for a SRV of 70% to commence in 24/25. OLG understands Council has now resolved not to proceed with the application. It is Council's legitimate right to decide not to seek the SRV and I am not seeking for a reopening of Council's position. However, I do wish to understand how Council will balance its expenditure with its revenue in light of the decision.

Under section 734A of the Local Government Act, I seek the following information:

1. The Audit Office's 2021-22 management letter and Council's actions carried out to date to address the recommendations identified in the letter.
2. Strategies and actions that Council has commenced or intends to put in place to improve its financial position, given it will no longer be pursuing a SRV.

I ask that council provide its response within 14 days from the date of this letter to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

Yours sincerely



23 October 2023

**Brett Whitworth**  
**Deputy Secretary, Office of Local Government**

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Type	Year	No.	Value	Description	Address	Date Determine
10	2020	95	\$2,716,000	MOD - alterations & additions to existing hotel	170 William Street BATHURST	27/10/2023
10	2023	38	\$28,534,000	Partial demolition, additions & alterations to an existing education	220 Bentinck Street BATHURST	30/10/2023
10	2023	78	\$330,000	Use of existing dwelling and construction of a shed	1989 Tarana Road GEMALLA	23/10/2023
10	2023	137	\$150,000	change of use from shearing shed to function centre	1371 Tarana Road LOCKSLEY	30/10/2023
10	2023	165	\$698,640	Proposed installation of light towers to existing sports grounds	189A Browning Street BATHURST	9/10/2023
10	2023	195	\$1,200,000	bulk earthworks	Marsden Lane KELSO	26/10/2023
10	2023	233	\$650,000	Dual occupancy, two lot residential subdivision and retaining walls	2 Darvall Drive KELSO	27/10/2023
10	2023	235	\$250,000	Additions & alterations to existing dwelling, shed, secondary dwelling	22 Robindale Court ROBIN HILL	9/10/2023
10	2023	247	\$3,000	External painting of existing dwelling	73 Bentinck Street BATHURST	3/10/2023
10	2023	250	\$228,300	Single storey secondary dwelling and separate carport	8 Gladstone Street BATHURST	9/10/2023
10	2023	251	\$400,000	Dual occupancy (second dwelling), two lot residential subdivision and	26 George Street BATHURST	30/10/2023
10	2023	252	\$192,500	Upgrade of carpark and driveway including bus shelter	168 Browning Street MITCHELL	23/10/2023
10	2023	254	\$21,000	Shed	3747 Sofala Road WATTLE FLAT	9/10/2023
10	2023	255	\$10,000	Construction of a shed	39 Parer Road ABERCROMBIE	9/10/2023
10	2022	515	\$0	MOD - Use of an existing industrial building as a manufacturing facili	105 Sydney Road KELSO	9/10/2023
10	2023	259	\$640,000	Alterations & additions to dwellings + 2 lot residential subdivision	289-291 Russell Street BATHURST	10/10/2023
10	2023	260	\$650,000	Single storey dwelling with attached garage	1120 Rockley Road FOSTERS VALLEY	16/10/2023
10	2023	261	\$330,000	Secondary dwelling, additions and alterations to residential	46 Cherry Lane ROBIN HILL	30/10/2023
10	2023	262	\$1,210,000	Demolition of existing dwelling, 8 x serviced apartments, carport and	97 Durham Street BATHURST	27/10/2023
10	2023	263	\$40,000	Construction of a Farm Building	1395 Tarana Road LOCKSLEY	23/10/2023
10	2023	264	\$145,000	Single dwelling house	Fitzroy Street PEEL	31/10/2023
10	2023	269	\$860,000	Dual occupancy	66 Parer Road ABERCROMBIE	9/10/2023
10	2023	270	\$860,000	Dual Occupancy	74 Parer Road ABERCROMBIE	9/10/2023
10	2023	272	\$933,400	Dual Occupancy and Retaining Walls	71 Parer Road ABERCROMBIE	9/10/2023
10	2023	274	\$158,245	Secondary Dwelling	28 Fishs Parade GORMANS HILL	16/10/2023
10	2023	282	\$350,000	Alterations and extensions to commercial development and minor	11 Hampden Park Road KELSO	30/10/2023
10	2023	283	\$25,000	Construction of a shed	48 Lew Avenue EGLINTON	3/10/2023
10	2023	284	\$25,000	Shed	28 Lew Avenue EGLINTON	3/10/2023
10	2023	286	\$3,050,000	Specialised retail premises	13 Ingersole Drive KELSO	27/10/2023
10	2023	288	\$400,000	Single storey dwelling with attached garage	29 Logan Street EGLINTON	24/10/2023
10	2023	291	\$47,263	Construction of a shed	22 Tyndall Street KELSO	13/10/2023
10	2023	294	\$46,603	Additions and alteration to an existing dwelling	16 Miller Street WINDRADYNE	3/10/2023
10	2022	208	\$8,000,000	Specialised Retail Premises and Associated Advertising Signage	6 Ingersole Drive KELSO	10/10/2023
10	2023	136	\$550,000	MOD Two Storey Dual Occupancy with attached garage	10 Northcott Drive WEST BATHURST	24/10/2023
10	2023	299	\$0	Subdivision (Two Lot Boundary Adjustment)	123 Hope Street BATHURST	24/10/2023
10	2023	307	\$85,000	Construction of a new shed and the replacement of a retaining wall	65 Lorimer Street LLANARTH	11/10/2023
18	2023	94	\$500,000	Construction of a single storey dwelling	215 Mount Rankin Road MOUNT RANKIN	3/10/2023
10	2023	311	\$100,000	Proposed earthworks, retaining walls, swimming pool & pool barrier	6 Delaware Crescent ROBIN HILL	3/10/2023
10	2023	313	\$150,000	Alterations and additions to existing dwelling and attached carport	42 Brilliant Street BATHURST	30/10/2023
10	2023	316	\$865,000	Construction of a two storey dwelling and attached garage	75 Parer Road ABERCROMBIE	24/10/2023
10	2023	318	\$25,000	Alterations to existing verandah to become habitable space	63 Rocket Street BATHURST	24/10/2023
10	2023	149	\$11,808	MOD - Retaining wall and earthworks	19 Gell Place ABERCROMBIE	19/10/2023





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Type	Year	No.	Value	Description	Address	Date Determine
10	2023	322	\$250,000	Detached habitable room with attached pergola	6 Delaware Crescent ROBIN HILL	20/10/2023
10	2023	332	\$41,660	Shed	3 Kellahan Street EGLINTON	31/10/2023
10	2014	321	\$0	Four lot rural subdivision	281 Clear Creek Road CLEAR CREEK	24/10/2023
18	2023	100	\$345,150	Construction of a single storey dwelling with attached garage	18 Wheatfield Drive KELSO	25/10/2023
10	2022	208	\$8,000,000	Specialised Retail Premises and Associated Advertising Signage	6 Ingersole Drive KELSO	31/10/2023

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Type	Year	No.	Value	Description	Address	Date Determine
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NIL

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Type	Year	No.	Value	Description	Address
10	2021	72	\$303,537	Single storey dwelling	7 Bolton Street KELSO
10	2022	350	\$1,300,000	Demolish existing dwelling, erect 5 new dwell, 5 lot strata subd	177 Seymour Street BATHURST
10	2022	464	\$0	Two lot residential subdivision	43 Wellington Street EGLINTON
10	2022	499	\$10,000	RETURNED - allow additional caravan sites at the Bathurst Soaring Club	167 Freemantle Road EGLINTON
10	2007	225	\$0	REJECTED - MOD Seven Lot subdivision and new road	37 Loren Street EGLINTON
18	2022	99	\$36,000	inground swimming pool with safety barrier	12 Sunbright Road KELSO
10	2022	535	\$1,740,200	Two industrial sheds	29 Michigan Road KELSO
10	2023	8	\$214,380	Dual occupancy (second dwelling) & two lot residential subdivision	2 High Street WEST BATHURST
10	2023	60	\$282,100	RETURNED - Detached habitable rooms	86 Gormans Hill Road GORMANS HILL
10	2023	69	\$0	Three lot rural subdivision	1435 Tarana Road LOCKSLEY
10	2023	88	\$500,000	Dual occupancy and two lot residential subdivision	41 Macquarie Street WEST BATHURST
18	2023	20	\$673,580	REJECTED - dwelling	4 Sunbright Road KELSO
10	2023	148	\$5,000	Boundary adjustment and use of existing as depot	344 Limekilns Road KELSO
10	2023	160	\$11,895	construction of patio	46 Fishs Parade GORMANS HILL
10	2015	106	\$55,000	MODIFICATION - Extractive industry	Napoleon Reef Road NAPOLEON REEF
10	2023	205	\$5,000	Creation of twenty (20) additional caravan sites at existing aerodrome	167 Freemantle Road EGLINTON
10	2023	215	\$1,500,000	Alterations and additions to existing distillery	3249 O'Connell Road BREWONGLE
10	2023	225	\$891,000	demolition and construction of a single storey dwelling	74-76 Rocket Street BATHURST
10	2023	239	\$7,234,040	Alterations and additions to a commercial development	260 Sydney Road KELSO
10	2023	244	\$469,351	RETURNED Second rural dwelling	216 Whalans Lane DURAMANA
10	2023	249	\$0	Three lot residential subdivision (boundary adjustment)	Esrom Street WEST BATHURST
10	2023	273	\$6,913,500	Community facility consisting of performance space and accommodation	Chifley Dam Road THE LAGOON
10	2023	277	\$252,000	Fit out and additions to commercial premises, alterations and addition	79A Keppel Street BATHURST
10	2023	278	\$402,880	Two lot subdivision and dual occupancy with carport	310 Stewart Street BATHURST
10	2021	75	\$10,000	Intensification of existing mining facility	Trunkay Road CALOOLA
10	2023	280	\$201,951	installation of manufactured home as dwelling	34 Solitary Lane WATTLE FLAT
18	2023	83	\$63,000	inground swimming pool with safety barrier	4 Sunbright Road KELSO
10	2023	285	\$56,000	Demolition of shed and carport. Use of existing shed on existing slab.	112 Seymour Street BATHURST
18	2023	85	\$59,600	inground swimming pool with safety barrier	16 Roxburgh Drive KELSO
10	2023	292	\$189,310	Use of existing buildings as second rural dwelling	109 Briar Lane MOUNT RANKIN
10	2023	293	\$750,000	Farm shed and attached rural workers dwelling	2661 The Bridle Track KILLONGBUTTA
10	2023	297	\$21,000	Transport Depot and Ancillary Commercial Development	4 Kirkcaldy Street SOUTH BATHURST
10	2023	298	\$469,351	Single Storey Second Rural Dwelling	216 Whalans Lane DURAMANA
10	2023	300	\$900,000	Detached dual occupancy	10 Mansfield Avenue ABERCROMBIE
10	2023	303	\$15,000	Use of existing food premises fit out including internal alterations	4 Stockland Drive KELSO
10	2023	306	\$1,000,000	Vehicle repair station	4 Lee Street KELSO
18	2023	95	\$85,000	Removal of asbestos and demolition of existing shed	4 Eglinton Road LLANARTH
10	2023	309	\$25,000	Storage shed	6 Vale Road SOUTH BATHURST
10	2023	310	\$75,000	Construction of a secondary dwelling	32 Duramana Road EGLINTON
10	2022	270	\$68,000	MOD - Change of use, alterations, signage and painting	65 George Street BATHURST
10	2023	314	\$550,000	Partial demolition, alterations & addition to dwelling & retaining wal	284 Piper Street BATHURST
10	2023	315	\$800,000	Single storey dwelling	171 Saint Anthonys Creek Road GLANMIRE
10	2023	317	\$260,175	Single storey dwelling with attached garage	14 Bridge Street PERTHVILLE
10	2023	305	\$0	Two double storey residential units & three lot subdivision & carport	214 Russell Street BATHURST
10	2023	323	\$343,470	Single storey dwelling with attached garage, earthworks, retaining wal	6 BURDETT Grove KELSO
10	2023	324	\$600,000	Two storey dwelling, earthworks & retaining walls	70 Parer Road ABERCROMBIE
18	2023	97	\$80,000	Alterations and additions to a neighbourhood supermarket	72 Rankin Street BATHURST
10	2023	301	\$327,000	partial demolition, alterations & addition to existing dwelling & shed	341 Howick Street BATHURST
10	2023	296	\$2,000	Installation of fencing	94 Peel Street BATHURST
18	2023	98	\$557,121	Construction of a single storey dwelling with attached garage	86 George Thomas Close THE LAGOON

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Type	Year	No.	Value	Description	Address
10	2023	327	\$29,256	Replacement boundary fence	1 Wark Parade WINDRADYNE
10	2023	329	\$1,512,000	Single storey dwelling with attached garage earthworks and retaining	7 Lupp Place ABERCROMBIE
10	2023	330	\$2,520	Change of Use to Skin Penetration Business (Tattoo Studio)	139 George Street BATHURST
10	2023	331	\$40,370	Use of existing roof	22 Duramana Road EGLINTON
10	2023	333	\$5,600	Construction of a gazebo	10 Lyon Close KELSO
10	2023	334	\$0	Two lot residential boundary adjustment	106 Hope Street BATHURST
10	2023	335	\$0	Change of use to a hairdressers - no building works	177 Howick Street BATHURST
10	2021	112	\$48,750	MOD- Additions and alterations to existing dwelling	379 Billywillinga Road BILLYWILLINGA
10	2023	290	\$150,000	Detached habitable rooms	1877 Limekilns Road LIMEKILNS
18	2021	79	\$560,000	Construction of a single storey dwelling with detached carport	21 Hurley Close LLANARTH
10	2021	541	\$19,999	MOD - Demolition of and construction of retaining walls	297 Russell Street BATHURST
10	2019	124	\$400,000	MOD - Demolition of carport, garage& secondary dwelling	292 William Street BATHURST
10	2019	124	\$400,000	I have emailed helpdesk to have this part removed	292 William Street BATHURST
10	2023	337	\$39,000	WITHDRAWN - Temporary structures- Challenge Bathurst 2023	Mountain Straight MOUNT PANORAMA
10	2023	339	\$1,898,600	Erection of five (5) multi-dwelling houses and 5 lot strata subdivisio	145 Durham Street BATHURST
10	2023	268	\$662,000	Demolition of existing dwelling and garages, tree removal and construc	154 Seymour Street BATHURST
10	2023	341	\$0	Two lot rural boundary adjustment	1526 Ophir Road ROCK FOREST
10	2023	256	\$50,000	Construction of a shed	2204 Tarana Road GEMALLA
10	2023	249	\$0	Three lot residential subdivision (boundary adjustment)	157 Mitre Street WEST BATHURST
10	2022	413	\$35,000	Alterations and additions to existing dwelling	26 Henry Street BATHURST
10	2023	344	\$45,000	Use of existing alterations and additions to dwelling	12 Gunning Street BATHURST
10	2023	249	\$0	Three lot residential subdivision (boundary adjustment)	159 Mitre Street WEST BATHURST
10	2023	248	\$630,000	Eight lot subdivision	296 Ophir Road STEWARTS MOUNT
10	2023	345	\$4,729,940	1. Demolition of Existing Shed	200 College Road MOUNT PANORAMA
10	2023	245	\$93,830	Secondary Dwelling and Carport	12 Henderson Street WEST BATHURST
10	2023	345	\$4,729,940	1. Demolition of Existing Shed	College Road SOUTH BATHURST
10	2023	346	\$66,200	Inground swimming pool with safety barrier	229 Bentinck Street BATHURST
10	2023	347	\$460,000	Installation of manufactured home	2342 Lagoon Road CHARLTON
10	2023	348	\$448,230	Two storey dwelling with attached garage	2 BURDETT Grove KELSO
10	2023	349	\$880,000	Dwelling additions, dual occupancy (second dwelling) and two lot subd	104 Seymour Street BATHURST
10	2023	238	\$809,128	Dual occupancy and two lot residential subdivision	7 Inn Place GORMANS HILL
10	2021	262	\$4,500,000	MOD Demolition, construction of mixed use development and subdivision	98 Corporation Avenue ROBIN HILL
10	2023	352	\$120,000	Pet cremation service	461 Pymonts Lane CLEAR CREEK
18	2023	101	\$123,000	Alterations and additions to existing dwelling	65 Lorimer Street LLANARTH
10	2023	353	\$420,000	Alterations and additions to existing dwelling	13 Manilla Street BATHURST
18	2023	102	\$35,800	Swimming pool and safety barrier	255 College Road ORTON PARK
10	2021	18	\$0	MOD- 181 lot Residential Subdivision	240A Limekilns Road KELSO
10	2022	524	\$46,000	MOD Inground swimming pool and safety barrier	344 Russell Street WEST BATHURST
10	2023	355	\$149,000	Demolition of existing dwelling	Chifley Dam Road THE LAGOON
10	2023	356	\$45,000	5 lot subdivision	Marsden Lane KELSO
10	2023	357	\$298,560	Alterations and additions to existing dwelling	171 Rankin Street BATHURST
10	2023	358	\$10,000	Construction of pump room and toilet for inground swimming pool.	1 Leo Grant Drive KELSO
18	2023	103	\$16,650	Swimming pool	55 Duramana Road EGLINTON
18	2023	104	\$175,000	Demolition	4 Eglinton Road LLANARTH
10	2023	80	\$1,310,000	Alterations and additions to an existing dwelling, construction of 3 s	316 Stewart Street BATHURST
18	2023	105	\$30,000	Swim spa and safety barrier	10A Delaware Crescent ROBIN HILL
18	2023	106	\$19,200	Swimming pool and safety barrier	67 Woodside Drive MOUNT RANKIN
10	2023	360	\$0	Subdivision 3 lots into 2 lots	214 Lambert Street BATHURST
10	2023	69	\$0	Three lot rural subdivision	1425 Tarana Road WAMBOOL
10	2023	22	\$906,422	Partial demolition, two storey addition to existing dwelling, two stor	169 Stewart Street BATHURST
10	2021	475	\$52,120	Enclosed Sun Room addition and Patio	17 Bathurst Street PERTHVILLE
10	2021	21	\$320,000	Second storey extension to exisiting residential dwelling	208 Boundary Road ROBIN HILL
10	2021	75	\$10,000	Intensification of existing mining facility	Trunkway Road CALOOLA

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Type	Year	No.	Value	Description	Address
10	2020	314	\$15,000	Change of use from garage to habitable rooms	1336 Limekilns Road CLEAR CREEK
10	2023	321	\$328,579	Demolition, dual occupancy (second dwelling), carport and 2 lot reside	98 Peel Street BATHURST
10	2023	320	\$104,921	Extension to machinery shed	2023 Ophir Road ROCK FOREST
10	2023	325	\$990,171	Single storey dwelling with attached garage & separate shed with habit	229 Mount Rankin Road MOUNT RANKIN
10	2011	193	\$1,200,000	MOD - Boarding House	74 Bant Street SOUTH BATHURST
10	2023	341	\$0	Two lot rural boundary adjustment	1526 Ophir Road ROCK FOREST
10	2022	445	\$8,500	MOD - Construction of replacement retaining wall	12 Pryce Parade ABERCROMBIE
10	2023	342	\$42,500	Construction of shed on existing slab	169 College Road SOUTH BATHURST
10	2023	345	\$4,729,940	1. Demolition of Existing Shed	526 Conrod Straight MOUNT PANORAMA
10	2023	351	\$48,700	Construction of a carport	34 Queen Street PERTHVILLE
10	2023	354	\$450,000	Second rural dwelling	2378 Mitchell Highway VITTORIA
10	2023	359	\$0	Two Lot Boundary Adjustment and Consolidation	832 Diamond Swamp Road TARANA
10	2023	220	\$500,000	Second rural dwelling	1268 Sunny Corner Road SUNNY CORNER

## Applications Over 40 Days

## Attachment 9.2.2.4



App Type	Year	No.	Description	Address	Application Date	Days Open	Stop Days	Reason
10	2015	106	MODIFICATION - Extractive industry	Napoleon Reef Road NAPOLEON REEF	7/06/2023	147		Under assessment
10	2020	314	Change of use from garage to habitable rooms	1336 Limekilns Road CLEAR CREEK	8/09/2020	1,149	1,143	Waiting for additional information
10	2021	18	MOD- 181 lot Residential Subdivision	240A Limekilns Road KELSO	26/07/2023	98		Under assessment
10	2021	75	Intensification of existing mining facility	Trunkey Road CALOOLA	24/02/2021	980	954	TfNSW request for additional information
10	2022	350	Demolish existing dwelling, erect 5 new dwell, 5 lot strata	177 Seymour Street BATHURST	11/08/2022	447	445	Awaiting Stage 2 Contamination Assessment
10	2022	464	Two lot residential subdivision	43 Wellington Street EGLINTON	3/11/2022	363		180 day letter sent. To refuse.
10	2022	535	Two industrial sheds	29 Michigan Road KELSO	13/12/2022	323	285	Further information requested.
10	2023	8	Dual occupancy (second dwelling) & two lot residential	2 High Street WEST BATHURST	19/01/2023	286	251	Adjoining owners consent required for easement
10	2023	22	Demolition of existing dwelling, residential units, strata	169 Stewart Street BATHURST	1/02/2023	273	232	Amended plans requested
10	2023	69	Three lot rural subdivision	1425 Tarana Road WAMBOOL	17/03/2023	229		Waiting on additional information
10	2023	80	Alterations and additions to an existing dwelling, construct	316 Stewart Street BATHURST	22/03/2023	224		Report to December Council meeting
10	2023	88	Dual occupancy and two lot residential subdivision	41 Macquarie Street WEST BATHURST	28/03/2023	218	195	Applicant working through issues
10	2023	148	Boundary adjustment and use of existing as depot	342 Limekilns Road KELSO	6/06/2023	148		Further information requested
10	2023	160	Construction of patio	46 Fishs Parade GORMANS HILL	26/06/2023	128	90	Waiting on amended plans
10	2023	205	Creation of twenty (20) additional caravan sites at	167 Freemantle Road EGLINTON	27/07/2023	97		Under assessment
10	2023	215	Alterations and additions to existing distillery	3249 O'Connell Road BREWONGLE	14/07/2023	110	30	Waiting on additional information
10	2023	220	Second rural dwelling	1268 Sunny Corner Road SUNNY CORNER	27/07/2023	97	84	Report to November Council meeting
10	2023	225	Demolition and construction of a single storey dwelling	74-76 Rocket Street BATHURST	27/07/2023	97		Report to November Council meeting
10	2023	238	Dual occupancy and two lot residential subdivision	7 Inn Place GORMANS HILL	2/08/2023	91		Under assessment
10	2023	239	Alterations and additions to a commercial development	260 Sydney Road KELSO	7/08/2023	86		Waiting on amended plans
10	2023	245	Secondary Dwelling and Carport	12 Henderson Street WEST BATHURST	8/08/2023	85	22	Under assessment
10	2023	248	Eight lot subdivision	296 Ophir Road STEWARTS MOUNT	15/08/2023	78		Under assessment
10	2023	249	Three lot residential subdivision (boundary adjustment)	157 Mitre Street WEST BATHURST	15/08/2023	78		Under assessment
10	2023	264	Single dwelling house	Fitzroy Street PEEL	29/08/2023	64		Under assessment
10	2023	268	Demolition of existing dwelling and garages, tree removal	154 Seymour Street BATHURST	24/08/2023	69		Applicant to respond to RFI letter
10	2023	273	Community facility consisting of performance space and	Chifley Dam Road THE LAGOON	23/08/2023	70		WRPP. Determination meeting set for 21/11
10	2023	277	Fit out and additions to commercial premises,	79A Keppel Street BATHURST	25/08/2023	68	50	Notification period closes 6/11
10	2023	278	Two lot subdivision and dual occupancy with carport	310 Stewart Street BATHURST	4/09/2023	58		Under assessment
10	2023	280	Installation of manufactured home as dwelling	34 Solitary Lane WATTLE FLAT	29/08/2023	64		Under assessment
10	2023	285	Demolition of shed and carport. Use of existing shed	112 Seymour Street BATHURST	31/08/2023	62		Discussion forum, unresolved submission. To be determined.
10	2023	290	Detached habitable rooms	1877 Limekilns Road LIMEKILNS	21/09/2023	41		Under assessment
10	2023	292	Use of existing buildings as second rural dwelling	109 Briar Lane MOUNT RANKIN	20/09/2023	42		Waiting on NSW RFS comments
10	2023	293	Farm shed and attached rural workers dwelling	2661 The Bridle Track KILLONGBUTTA	20/09/2023	42	35	Waiting on additional information
10	2023	296	Installation of fencing	94 Peel Street BATHURST	18/09/2023	44		Under assessment
10	2023	297	Transport Depot and Ancillary Commercial Development	4 Kirkcaldy Street SOUTH BATHURST	19/09/2023	43		Under assessment
10	2023	298	Single storey dwelling house	216 Whalans Lane DURAMANA	15/09/2023	47		Under assessment
10	2023	305	two x two storey residential units & three lot subdivision	214 Russell Street BATHURST	21/09/2023	41		Notification period closes 6/11
10	2023	306	Vehicle repair station	4 Lee Street KELSO	21/09/2023	41		Under assessment

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Council	DA	Lot	DP	Street	No	Street Name	Suburb	Postcode	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Concurring Authority	Date Determined
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NIL





**BATHURST REGIONAL COUNCIL**

Bathurst Regional Council  
PMB 17  
158 Russell Street  
BATHURST NSW 2795  
Telephone: 02 6333 6111  
Fax: 02 6331 7211  
Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)

#### Important Notice!

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Drawn By: Daniel Dwyer

Date: 23/10/2023

Projection: GDA94 / MGA zone 55

Map Scale: 1:1250 @ A4

**DA 2023/334**





**BATHURST REGIONAL COUNCIL**

Bathurst Regional Council  
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#### Important Notice!

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Drawn By: Daniel Dwyer

Date: 23/10/2023

Projection: GDA94 / MGA zone 55

Map Scale: 1:1250 @ A4

**DA 2023/334**



THIS PLAN WAS PREPARED BY VOERMAN & RATSEP FOR PRINTING AS AN A3 PAPER COPY OR DIGITAL PDF. THIS PLAN IS FOR THE USE OF BATHURST REGIONAL COUNCIL AND JOSHUA RYAN & RACHEL PREECE AS A PROPOSED SUBDIVISION PLAN TO ACCOMPANY A DEVELOPMENT APPLICATION FOR THE PROPOSED BOUNDARY ADJUSTMENT BETWEEN LOTS 2 & 3 IN DP153404. IN PARTICULAR, NO RELIANCE SHOULD BE PLACED ON THE INFORMATION ON THIS PLAN FOR ANY FINANCIAL DEALINGS INVOLVING THE LAND OTHER THAN AS TO ACCOMPANY A DEVELOPMENT APPLICATION TO BATHURST REGIONAL COUNCIL. THIS PLAN HAS NOT BEEN PREPARED FOR CONTRACT PURPOSES.

THE DIMENSIONS AND THE FINAL AREAS OF THE LOTS SHOWN HEREON MAY VARY AND ARE SUBJECT TO FIELD SURVEY AND ALSO TO THE REQUIREMENTS OF COUNCIL AND ANY OTHER AUTHORITY WHICH MAY HAVE REQUIREMENTS UNDER ANY RELEVANT LEGISLATION.

THE REQUIREMENT FOR EASEMENTS HAS NOT BEEN INVESTIGATED AT THIS STAGE.

NO UNDERGROUND SERVICES, OVERHEAD SERVICES, EASEMENTS, ENCUMBRANCES OR RESTRICTIONS AFFECTING, BENEFITING ON OR NEAR THE SUBJECT LAND HAVE BEEN SHOWN OR INVESTIGATED BY VOERMAN & RATSEP.

THE PROPOSED NEW BOUNDARIES BETWEEN LOTS 101 & 102 ARE SHOWN FOR DEVELOPMENT APPLICATION PURPOSES ONLY AND MAY VARY SLIGHTLY ONCE A FIELD SURVEY HAS BEEN CARRIED OUT.

THIS PLAN IS NOT A PLAN OF AN APPROVED SUBDIVISION BY COUNCIL UNTIL A COUNCIL STAMP APPEARS ON THIS PLAN WITH THE STATEMENT THAT DA APPROVAL HAS BEEN GRANTED.

PROPOSED LOTS 101 & 102 ARE NOT LOTS IN A REGISTERED DEPOSITED PLAN UNTIL A DEPOSITED PLAN IS PREPARED, APPROVED BY COUNCIL AND THEN REGISTERED AT NSW LAND REGISTRY SERVICES.

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THIS NOTE IS AN INTEGRAL PART OF THIS PLAN AND THIS PLAN MUST NOT BE COPIED, REPRODUCED, STORED IN A RETRIEVAL SYSTEM OR TRANSMITTED IN ANY FORM BY JOSHUA RYAN & RACHEL PREECE AND BATHURST REGIONAL COUNCIL WITHOUT THESE NOTES.

THIS PLAN WAS PREPARED ON 08/08/23 BY VOERMAN & RATSEP WITH REFERENCE TO 23149A02.dwg.

1  
D.P. 153404



1 D.P. 197633

REVISIONS		
02	REVISED PROPOSED BOUNDARY LOCATION	28/09/23
01	ISSUED TO CLIENT	08/08/23
No	REVISION	DATE

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PREPARED BY:  
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 Land Surveyors  
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 NSW 2570  
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 email: info@voermanandratsep.com.au

DO NOT SCALE Original Size A3 Drafted RL Checked AB  
 Scale: 1:250 @ A3  
 5 2.5 0 5 10 15  
 SCALE IN METRES

Client	JOSHUA RYAN & RACHEL PREECE	Sheet No.	1/1
Title	PROPOSED BOUNDARY ADJUSTMENT BETWEEN LOTS 2 & 3 IN D.P. DP153404 100 & 106 HOPE STREET, BATHURST LGA: BATHURST REGIONAL	Revision	2
CAD File:	23149A02	MAG File:	23149A
Date:	08/08/23		

## STATEMENT OF ENVIRONMENTAL EFFECTS FOR MINOR DEVELOPMENT ONLY

Property details			
Landowner name: JOSHUA RYAN & RACHEL PREECE			
Address of land on which activity is to be carried out			
Lot:	2 & 3 .....	Deposited Plan/Strata Plan	DP153404 .....
No:	100 & 106 .....	Street:	HOPE STREET .....
Suburb:	BATHURST .....		
Landowner's signature:	SEE ACCOMPANYING OWNERS		
Details of proposed works			
TWO LOT BOUNDARY ADJUSTMENT OF RESIDENTIAL LAND .....			
.....			
.....			
.....			
Local Environmental Plan permissibility and development standards			
What is the zone of the property?		R1 GENERAL RESIDENTIAL .....	
Is your proposal permissible in the zone?	Yes <input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is the proposal consistent with the Height of Buildings map?	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
Is the proposal consistent with the Floor Space Ratio map?	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
Does the proposal require a variation to a LEP standard under Clause 4.6?	Yes <input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Development Control Plan standards			
Have you reviewed the relevant DCP requirements?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Setbacks under the DCP			
Required		Proposed	
Front .....	Front .....		
Side .....	Side .....		
Rear .....	Rear .....		
Private Open Space			
Required		Proposed	
.....40 m <sup>2</sup>		.....108 m <sup>2</sup>	
Bushfire prone land			
Is the site bushfire prone land?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If the site is bushfire prone land, have you			
a) Undertaken a bushfire assessment?	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
b) Is it attached?	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
What is the bushfire attack level of the site?			
<input type="checkbox"/> BAL12.5	<input type="checkbox"/> BAL19	<input type="checkbox"/> BAL29	<input type="checkbox"/> BAL40 <input type="checkbox"/> BALFZ

## Attachment 9.2.3.3

What is the calculated Asset Protection Zone (APZ)? Please show APZ on plans?			
Inner APZ .....	metres	Outer APZ .....	metres
<b>Building and site details</b>			
What external materials will be used for construction and what is the proposed colour scheme?			
..... ..... ..... .....			
What is the proposed height of the structure? .....			
		metres	
How much cut and fill is proposed? Please show on plans Refer to Chapter 16 of the Bathurst Regional DCP for details		Cut .....	Fill .....
		m	m
Where will the stormwater from the works drain to?			
..... ..... ..... .....			
Is a BASIX Certificate required?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Are demolition works proposed?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does the proposal involve the removal of asbestos?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, detail the proposed demolition works.			
..... ..... ..... .....			
Are there any restrictions/easements/covenants on the site?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes, detail the restrictions/easements/covenants?			
..... ..... ..... .....			
Is the development likely to cause overshadowing of adjoining land?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Diagrams are required to be lodged.			
If yes, shadow details:			
..... ..... ..... .....			

### Attachment 9.2.3.3

Is the development likely to result in loss of privacy to an adjoining property?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Details (including any mitigation methods):				
.....				
.....				
.....				
.....				

Is the development likely to impact on views to and from adjoining land?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Details (including any mitigation methods)				
.....				
.....				
.....				
.....				

Will noise affect the amenity of the area? (An acoustic report may be required)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Details (include operating hours, proposed mitigation methods)				
.....				
.....				
.....				
.....				

Does the proposal require a wastewater treatment system (ie septic system)?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
A geotechnical report <u>is</u> required to accompany the application				
Is it attached?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Details				
.....				
.....				
.....				
.....				

Does the proposal involve site disturbance (cut/fill, new access road, steep slopes)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
--	-----	--------------------------	----	-------------------------------------

Have you considered erosion and sediment control measures?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

If yes, has an erosion and sediment control plan been included with the application?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

<b>Vegetation</b>				
Does the proposal require the removal of any trees?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Has an application to remove the trees been lodged/approved by Council?				
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
If yes, how many trees will be removed?				
.....				
List below the species to be removed				
.....				
.....				
.....				
.....				
The plans are to clearly show any tree removal.				

### Attachment 9.2.3.3

Are you proposing replacement trees or shrubs?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, details of the proposed tree or shrub planting (please show on plans)				
.....				
.....				
.....				
.....				
<b>Heritage</b>				
Is the site located in a Heritage Conservation Area (HCA)?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the site contain a heritage item?	Local	<input type="checkbox"/>	State	<input type="checkbox"/>
	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Is the site near a heritage item?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the site contain, or likely to contain, any Aboriginal artefacts or relics?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the site contain, or likely to contain, any archaeological artefacts or relics?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, details of the Aboriginal or archaeological artefacts or relics.				
.....				
.....				
.....				
.....				
Is the proposal in keeping with the existing streetscape?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Details				
Heritage Impact Statement.				
No change to the streetscape or the existing buildings is proposed with this boundary adjustment.				
Therefore there is no change to the heritage significance on the subject or adjoining properties.				
.....				
.....				
<b>Change of Use</b>				
What is the nature of the business proposed for the property?				
.....				
.....				
.....				
.....				
What are the proposed operating hours?				
.....				
How many car parking spaces are provided?	.....			spaces
How many car parking spaces are required?	.....			spaces
Does the proposed business prepare or serve food?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Does the proposed business require a trade waste approval?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Any other comments

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*The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only be used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.*

## GENERAL INFORMATION

What is a Statement of Environmental Effects?

A Statement of Environmental Effects (SEE) is a report outlining the likely impacts of a proposed development and the proposed measures that are proposed to mitigate or minimise those impacts. The SEE includes written information about the proposal that cannot readily be shown on plans or drawings. Identifying adverse impacts in a SEE does not mean that your application will be refused. Rather, the SEE is your opportunity to demonstrate that the environment has been considered in the design stage by highlighting concerns and the best means proposed to avoid, minimise, mitigate or manage them.

About this form

A Statement of Environmental Effects is required to accompany all development applications. This template is designed to help you prepare a SEE which must be included with your development application. This template is not exhaustive and you are encouraged to expand on anything relevant to your project. A purpose written SEE will be required for more complex development types.

This template will generally be of assistance for the following development types:

- ☐ Single dwelling house
- ☐ Dual occupancy – not involving demolition within a Heritage Conservation Area
- ☐ Multi unit residential – not involving demolition within a Heritage Conservation Area
- ☐ Residential additions and alterations
- ☐ Other ancillary residential buildings or structures (swimming pools, sheds, carports, garages)
- ☐ Change of use applications

How to complete this form

1. Ensure that all fields have been filled out correctly with as much information that you are able to provide.
  - a. The SEE must address all impacts that are relevant to the proposal.
  - b. You are encouraged to expand upon the material provided in any way you consider relevant.
  - c. **Where potential impacts are identified, please ensure that you provide relevant comments and information on the measures that are proposed in order to mitigate against or minimise those impacts. You may need to provide additional documentation/photos/maps as an attachment to the SEE.**
2. Once completed, this form is to be submitted with the Development Application.
  - a. Failure to provide the required information will delay processing of the development application and may result in the application being returned to you for completion, not accepted for lodgement or additional information requests being forwarded to you.



## REQUEST TO VARY A DEVELOPMENT STANDARD UNDER CLAUSE 4.6 OF THE BATHURST REGIONAL LOCAL ENVIRONMENTAL PLAN 2014

Application Form

Note: Clause 4.6 of the Bathurst Regional Local Environmental Plan (LEP) 2014 cannot be used to vary any complying development standard; a development standard relating to a BASIX commitment; clause 5.4 Controls relating to miscellaneous development; clause 6.1 Arrangements for designated state public infrastructure; clause 6.2 - Public Utility Infrastructure; clause 6.3 – Development Control Plan; clause 7.7 - Mount Panorama Tourist and Visitor Accommodation and Eco-tourist Facilities; clause 7.8 – Mt Panorama Commercial Motor Race Hosting or clause 7.11 – Subdivision of land in Mount Haven Estate, Meadow Flat.

Section 1      What is the zone of your property (consult Council)			
<input type="checkbox"/>	RU1	Primary production	<input checked="" type="checkbox"/> R1      General residential
<input type="checkbox"/>	RU2	Rural landscape	<input type="checkbox"/> R2      Low density residential
<input type="checkbox"/>	RU3	Forestry	<input type="checkbox"/> R5      Large lot residential
<input type="checkbox"/>	RU4	Primary production small lots	<input type="checkbox"/> E4      Environmental living
<input type="checkbox"/>	RU5	Village	
<input type="checkbox"/>	B1	Neighbourhood centre	<input type="checkbox"/> SP1      Special activities
<input type="checkbox"/>	B3	Commercial core	<input type="checkbox"/> SP2      Infrastructure
<input type="checkbox"/>	B5	Business development	<input type="checkbox"/> SP3      Tourist
<input type="checkbox"/>	IN1	General industrial	<input type="checkbox"/> W2      Recreational waterways
<input type="checkbox"/>	RE1	Public recreation	
<input type="checkbox"/>	RE2	Private recreation	
<input type="checkbox"/>	E2	Environmental conservation	
Section 2      What is the development standard you wish to vary (including its numeric value)? (Please refer to clause number in the Bathurst Regional LEP 2014)			
eg floor space ratio, height of buildings, lot size			
Clause 4.1 Minimum subdivision lot size subclause (3)			
Vary the minimum lot size of Lot 102 from 550m2 to 462m2. ....			
.....			
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.....			

### Attachment 9.2.3.4

[illegible]

**Section 5**    **Are there sufficient environmental planning grounds to justify contravening the development standard? Give details**

Lot 102 already includes a long standing residential dwelling in a built up residential area. The property remains with an off street car parking space. 108m2 of private open space at the rear of the dwelling remains available for the occupants. There will be no change to the streetscape as a result of this boundary adjustment. ....

[illegible]

**Section 6 How is your proposal consistent with the objectives of the zone?**

The property will continue to provide for the housing needs of the community

With a reduced backyard space, the property will offer an alternative housing type for those in the community unable to keep a larger residential block.

The property will provide housing choice and affordability by enabling opportunities for medium density forms of housing in locations and at densities that complement the surrounding residential development.

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**Section 7 Has any consultation taken place with Council or any relevant Government Authority in relation to the development? If so please attach any correspondence received.**

Council Officer name: No .....

Government Department name: No .....

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**Section 8 How does the proposal meet the objectives of the Environmental Planning & Assessment Act?**

In accordance with the Bathurst Regional LEP 2014 objectives of Zone R1 General Residential .....

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## Attachment 9.2.3.4

**Section 9**      **Please include any further information which you feel will assist Council in considering your application.**

None .....

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## GENERAL INFORMATION

**What is a clause 4.6 variation?**

The Local Environmental Plan contains development standards which set minimum standards for the carrying out of a specified activity. For example the maximum height of a building.

Clause 4.6 of the LEP allows Council or the Department of Planning and Environment to vary a development standard under the LEP where, under the specific circumstances relating to a development, the application of the standards are considered unreasonable or unnecessary in the circumstances of the case.

The purpose of the request for the variation is to clearly spell out why the development standard is unreasonable or unnecessary under the specific circumstances relating to your application.

**Who can lodge a variation?**

An application may be prepared and lodged by any person. The level of information required is sometimes quite detailed and therefore you may need to consult with an appropriate professional.

**Other things which you should be aware of**

- The lodgement of a request to vary a standard under clause 4.6 of the Bathurst Regional Local Environmental Plan 2014 does not guarantee that Council will support the request. The decision will be based on an assessment of all the matters relevant to the application, of which the request is one component.
- Council cannot consider a variation to a development standard unless you formally lodge a written request to vary the standard. A letter is sufficient provided that it accurately sets out your case.
- You should consult Council from the outset as to the reasoning and intent behind the standard you wish to vary. In order to know why Council should support a variation to the standard you have to know why the standard was imposed in the first place. In addition, each zone in a planning instrument will have a number of specific objectives which clearly outline Council's intent for areas of land. Your development will have to be consistent with the zone objectives if it is to be successful.
- In some cases Council will require the concurrence of the Department of Planning and Environment. In respect of rural land, Council may only assume the Department's concurrence under the following circumstances:
  - ⇒ where in the case of a dwelling or a subdivision on or of rural land only one allotment does not comply with the minimum standard in Council's planning instrument; and
  - ⇒ that allotment has an area equal to or greater than 90 percent of the minimum area specified in the development standard.





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**Drawn By:** Emma Castle

**Date:** 26/10/2023

**Projection:** GDA94 / MGA zone 55

**Map Scale:** 1:2000 @ A4



# **PROPOSED RESIDENCE**

74-76 ROCKET STREET, BATHURST, NSW, 2795  
**DEBBI LITTLEJOHN**



**AERIAL PHOTO**  
 NOT TO SCALE



**LOCATION PLAN - ROCKET STREET**  
 NOT TO SCALE



**LOCALITY PLAN - BATHURST**  
 NOT TO SCALE

SHEET LIST	
A01	COVER PAGE
A02	EXISTING SITE PLAN
A03	PROPOSED SITE PLAN
A04	FLOOR PLAN
A05	BUILDING LAYOUT
A06	ROOF LAYOUT
A07	BUILDING ELEVATIONS
A08	BUILDING ELEVATIONS
A09	BUILDING SECTION & FENCE DETAILS

SHEET LIST	
A10	SLAB PLAN
A11	SLAB DETAILS
A12	SLAB NOTES & DETAILS
A13	WIND BRACING
A14	COLOUR SCHEDULE
A15	3D RENDERINGS
A16	3D RENDERINGS

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule



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Drawn: JEC	Designed: JEC
CCQP No:	CCQP Checked:
File Ref: 220931	Approved for Construction:
Scale:	
Date: 18/07/23	

PROPOSED RESIDENCE  
 74-76 ROCKET STREET  
 BATHURST, NSW, 2795

COVER PAGE

DEBBI LITTLEJOHN

**CALARE CIVIL**  
 CONSULTING ENGINEERS  
 170 RANKIN STREET,  
 BATHURST, N.S.W. 2795  
 Tel: (02) 63323343  
 Fax: (02) 6331821

Project No.	22.0931
DWG. No.	Issue:
A01	4
Project Status	<b>APPROVAL</b>

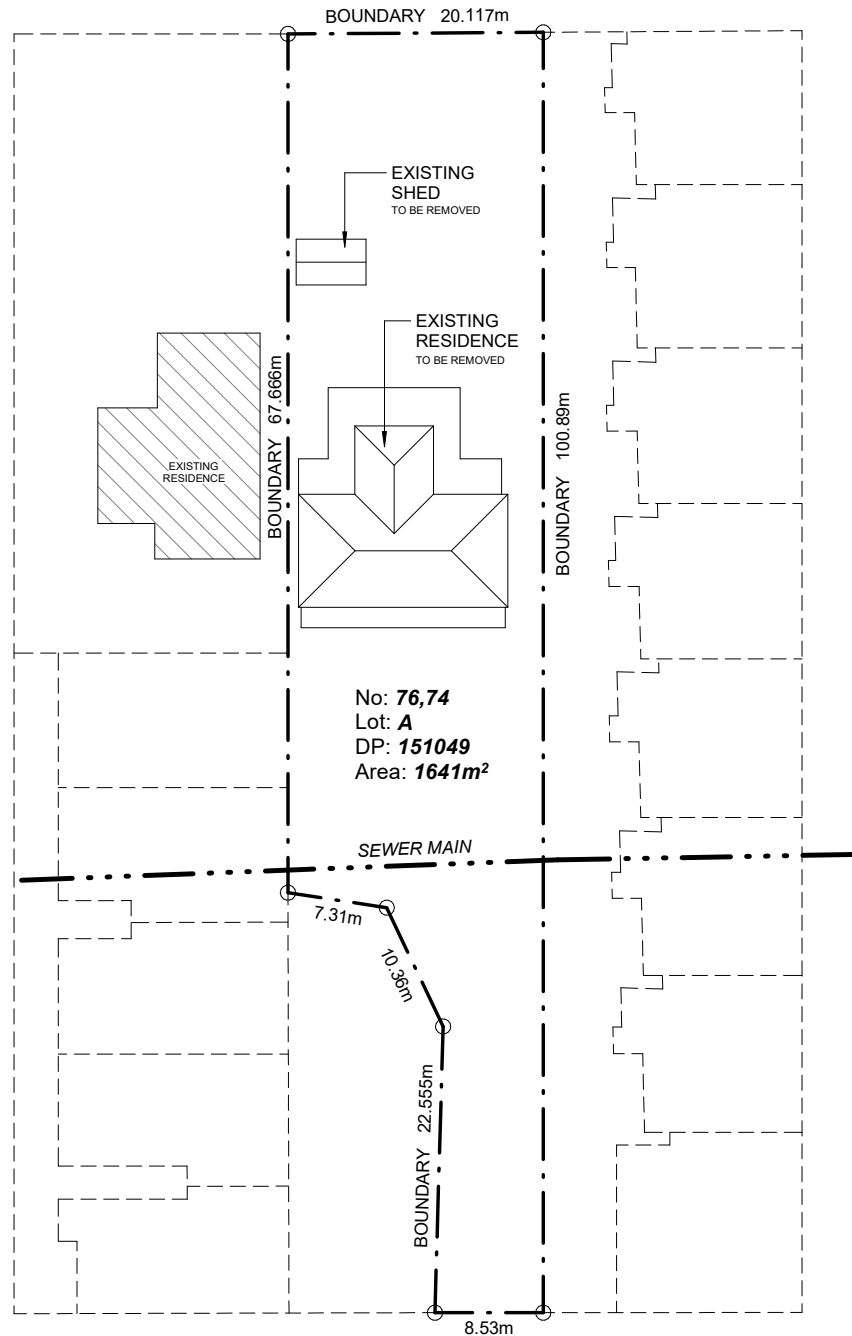


**EROSION & SEDIMENTATION CONTROL**

Install controls in accordance with Local Council's 'Erosion and Sediment Control Guidelines' for Building and work sites.

**Note:**

Construct washdown area in accordance with Council's requirements if required.  
Provide sedimentation fence if site conditions do not prevent sediment accessing stormwater system, kerb and gutter or watercourse.  
All sediment control measures are to be in place prior to commencing works and shall be maintained and stay in place until site is stabilised or revegetated.  
Builder shall submit plan to council prior to commencing works.

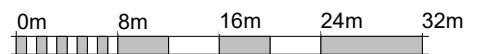
**ROCKET STREET****Existing Site Plan**

1 : 400



1	23/12/22	CONCEPT ISSUE 1
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3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL

Revision Number	Revision Date	Revision Description
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**Revision Schedule**

VISUAL SCALE 1:400 @ A3

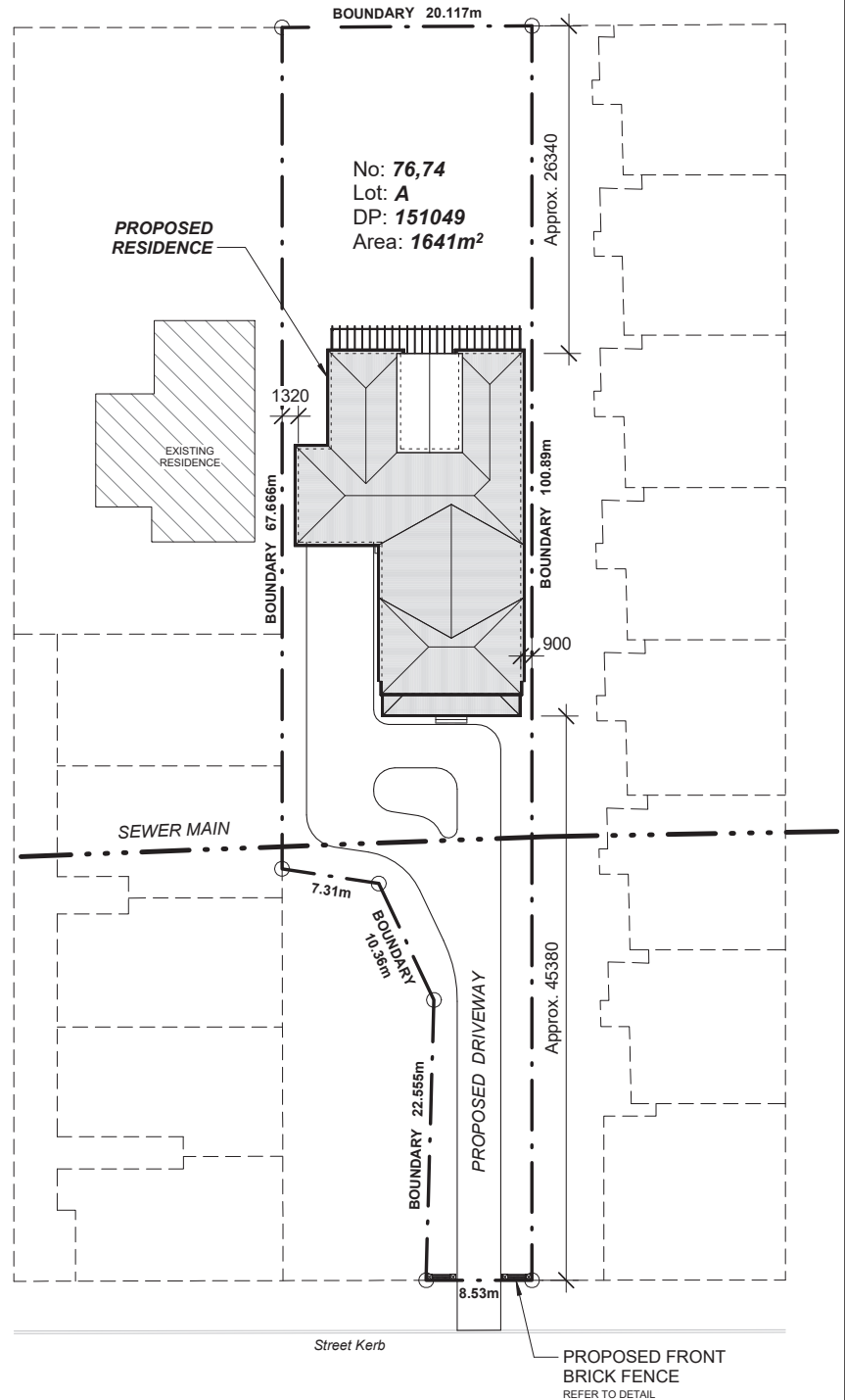
<div>CALARE CIVIL CONSULTING ENGINEERS</div> <div>170 RANKIN STREET, BATHURST, N.S.W. 2795 Tel: (02) 63323343 Fax: (02) 6331821</div>	<div>This drawing and the information shown hereon is the property of Calare Civil Pty Limited and may not be used for any other purpose than that for which this drawing is supplied. Any other use, copying or reproduction of all or any part of this drawing is prohibited without the written consent of Calare Civil Pty Limited.</div> <div>Drawn: JEC CCQP No: CAD Ref: 220931 Scale: As indicated Date: 18/07/23</div>		<div>PROPOSED RESIDENCE 74-76 ROCKET STREET BATHURST, NSW, 2795</div> <div>EXISTING SITE PLAN</div> <div>DEBBI LITTLEJOHN</div>		<div>Project No. 22.0931</div>	<div><div>BUILDING DESIGNERS ASSOCIATION OF AUSTRALIA</div></div>
	<div>Designed: JEC CCQP Checked: Approved for Construction: </div>	<div>DWG. No. A02</div>	<div>Issue: 4</div>	<div>Project Status APPROVAL</div>		

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Builder shall submit plan to council prior to commencing works.



VISUAL SCALE 1:400 @ A3

ROCKET STREET



Proposed Site Plan

1 : 400

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule

**CALARE CIVIL**  
CONSTRUCTION & DESIGN

170 RANKIN STREET,  
BATHURST, N.S.W. 2795  
Tel: (02) 63323343  
Fax: (02) 6331821

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CCQP No:	CCQP Checked:
CAD Ref: 220931	Approved for Construction:
Scale: As Indicated	
Date: 18/07/23	

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

PROPOSED SITE PLAN

DEBBI LITTLE/JOHN

Project No.

22.0931

DWG. No.

A03

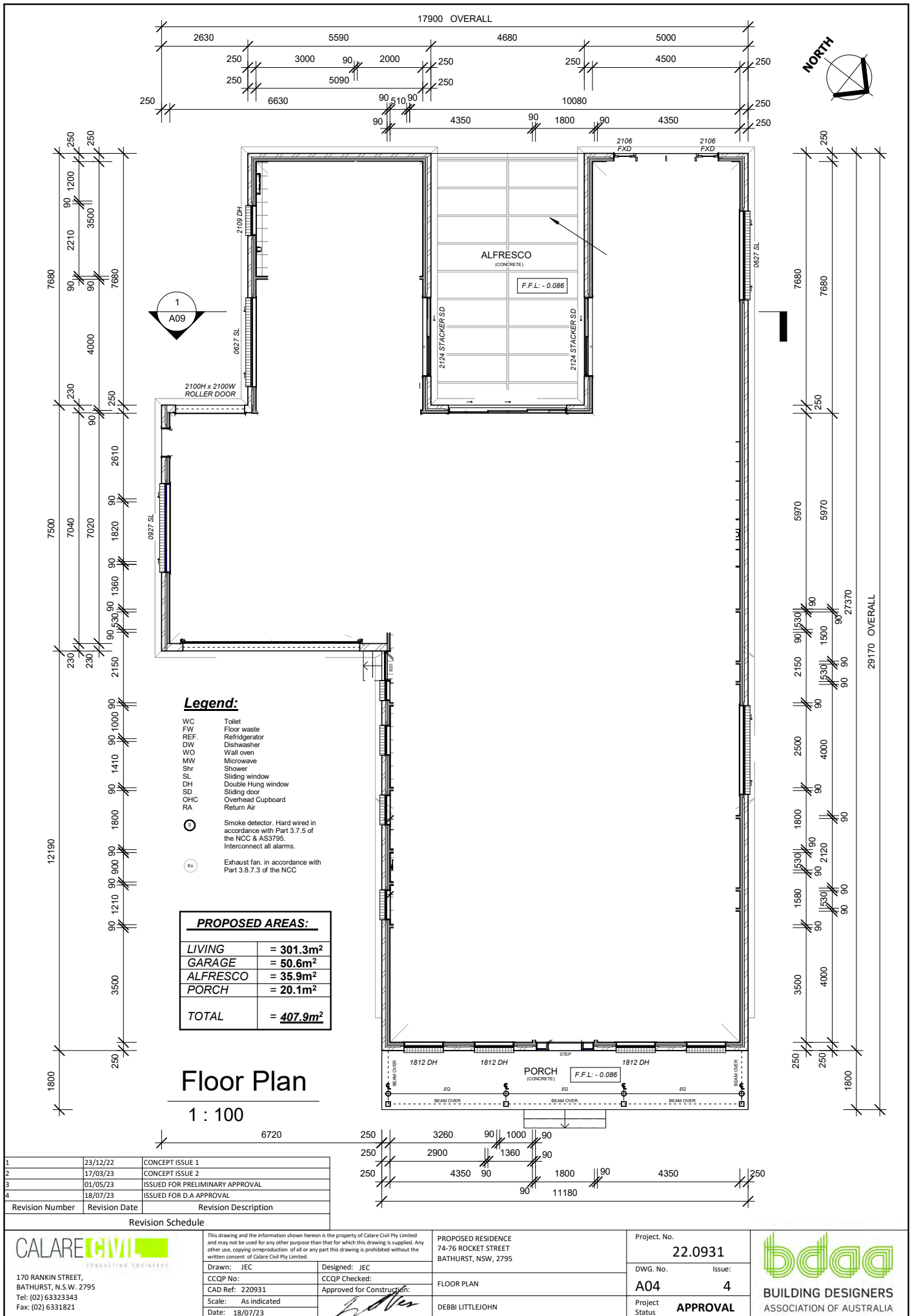
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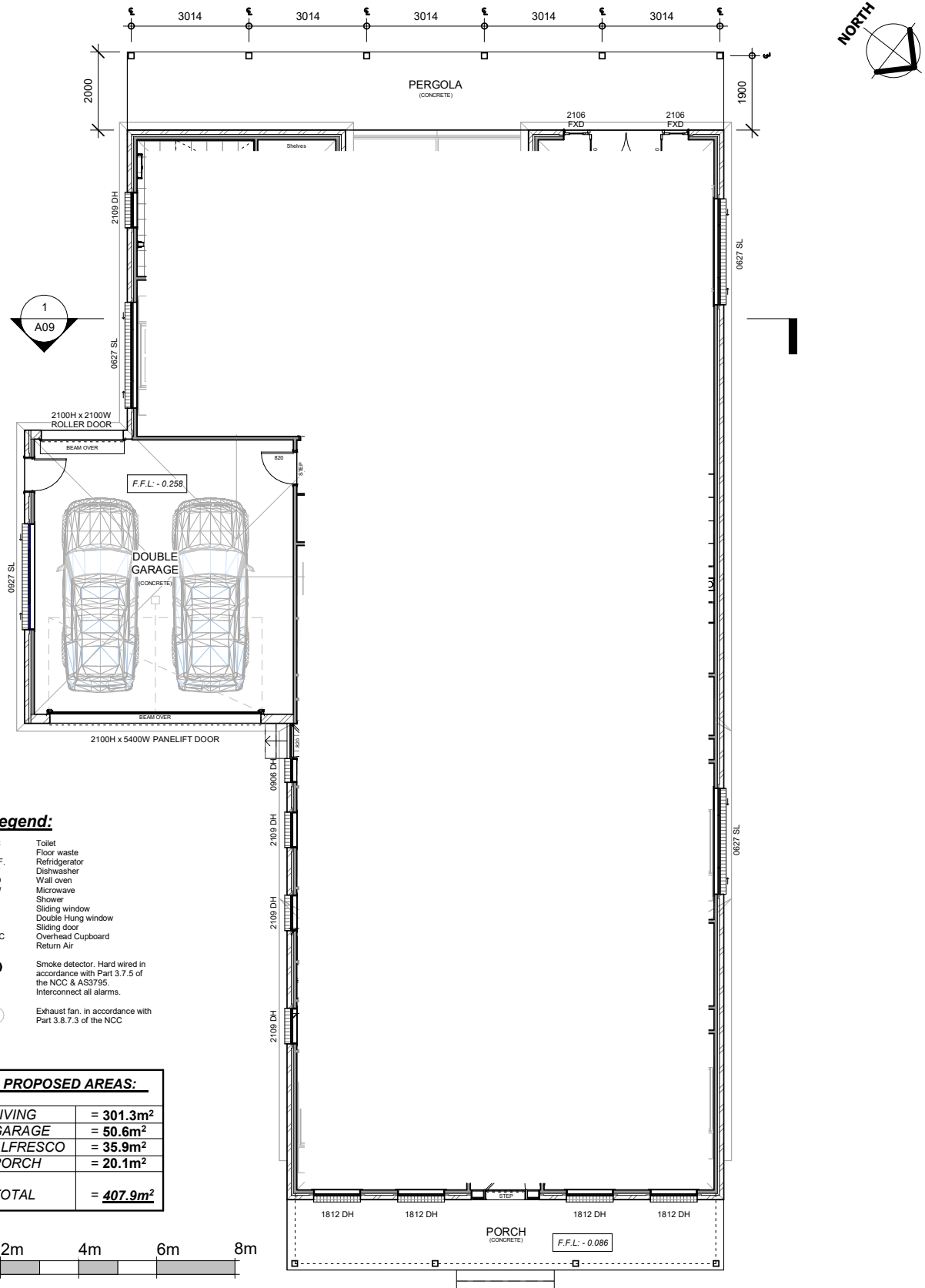
4

Project Status

APPROVAL

**bdaa**  
BUILDING DESIGNERS  
ASSOCIATION OF AUSTRALIA





## Floor Plan - Layout

1 : 100

**Note:** Location, Size and Shape of furniture shown is indicative only and not final representation.

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

### Revision Schedule

**CALARE CIVIL**  
CONSULTING ENGINEERS

170 RANKIN STREET,  
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Date: 18/07/23

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Approved for Construction:

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

BUILDING LAYOUT  
DEBBI LITTLEJOHN

Project No.

22.0931

DWG. No.

A05

Project Status

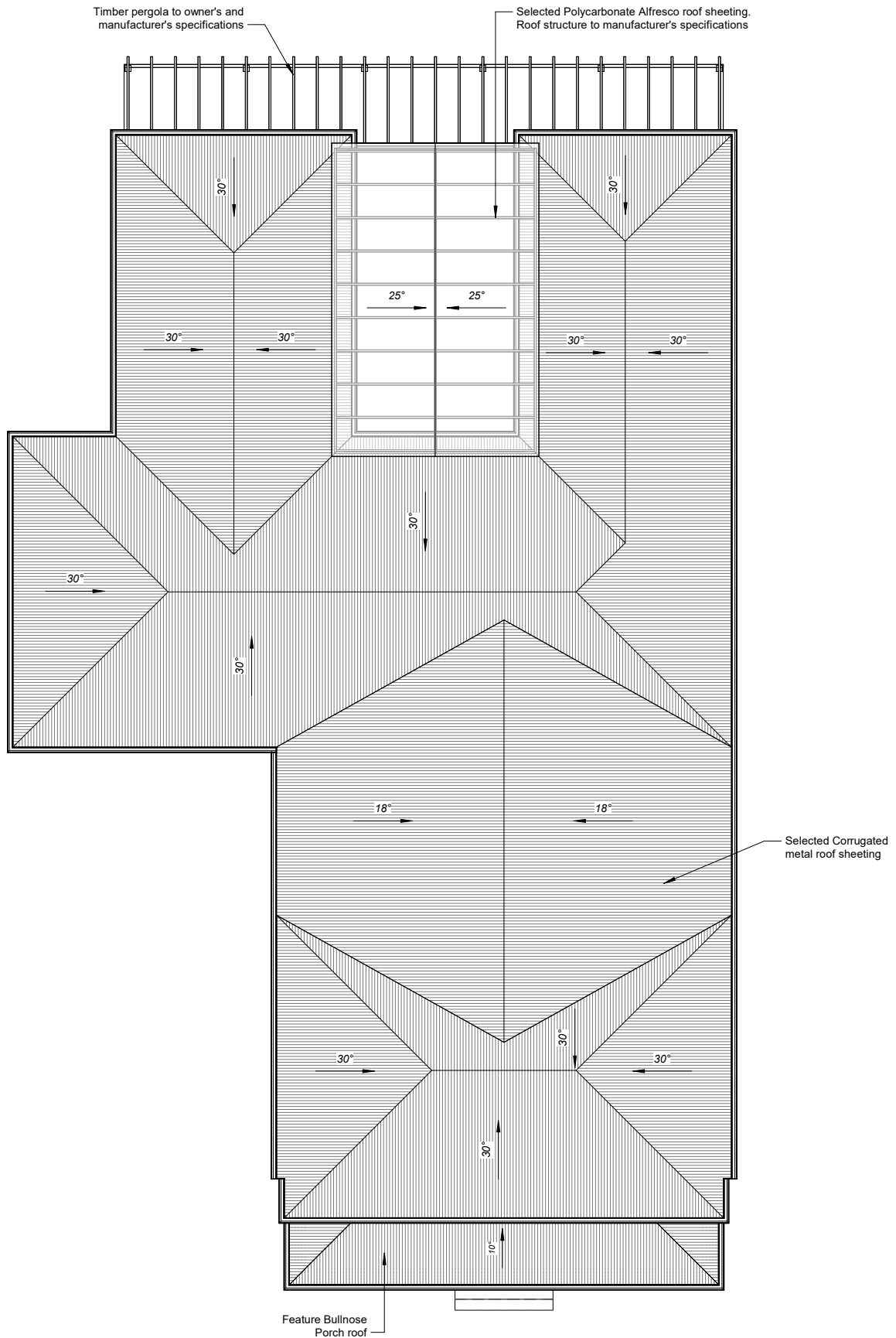
Issue:

4

APPROVAL

**bdaa**

BUILDING DESIGNERS  
ASSOCIATION OF AUSTRALIA




## Roof Layout

1 : 100

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule		
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**CALARE**  **ENGINEERING**  
CONSULTING ENGINEERS

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CCQP No:	C
CAD Ref: 220931	A
Scale: 1 : 100	
Date: 18/07/23	

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CAD Ref: 220931
Scale: 1 : 100
Date: 18/07/23

Designed:	JEC
CCQP Checked:	
Approved for Construction:	

Approved for Construction:

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

ROOF LAYOUT

DEBBI LITTLEJOHN

Project. No.
--------------

22.0931

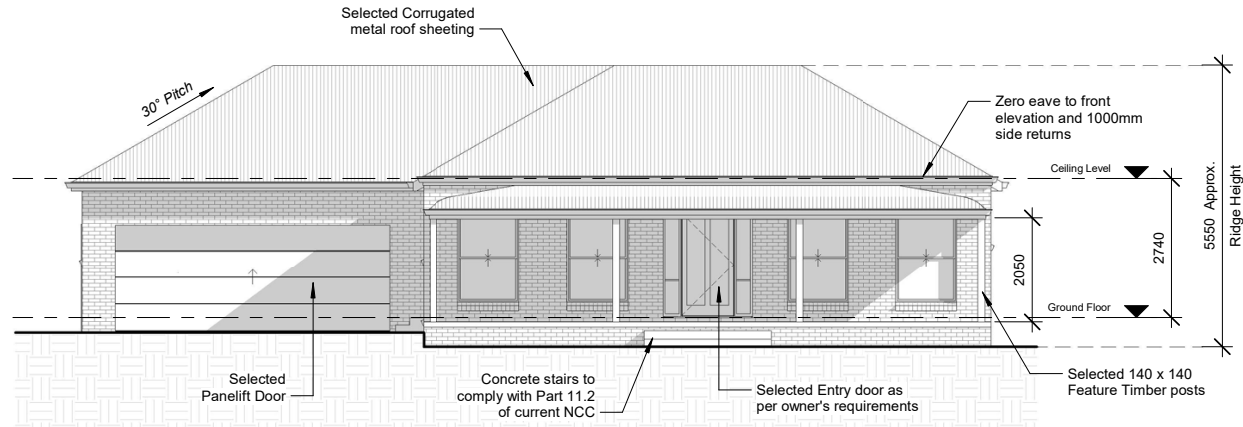
DWG. No.	
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Issue:  
4

Project	
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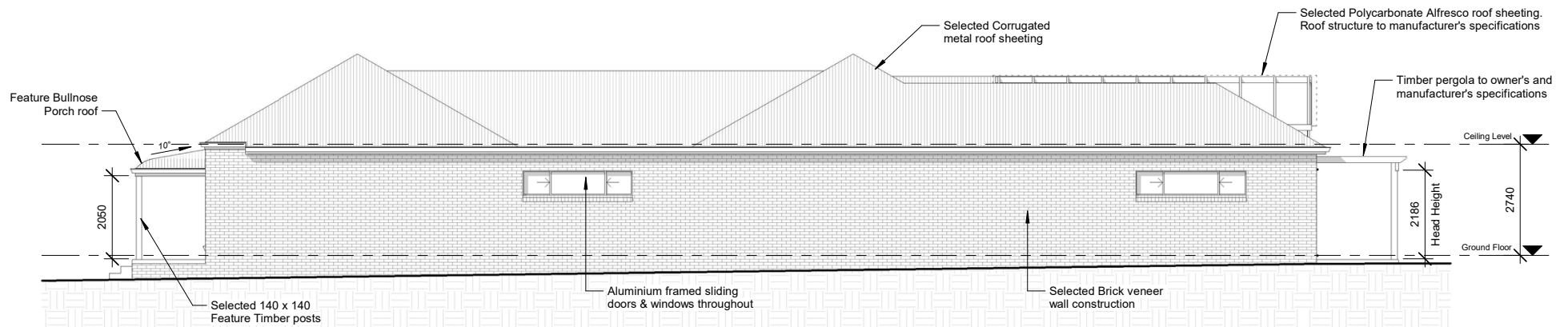
**APPROVAL**





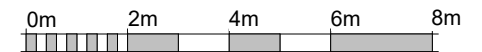
North-East Elevation

1 : 100



North-West Elevation

1 : 100



VISUAL SCALE 1:100 @ A3

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
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4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule



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PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

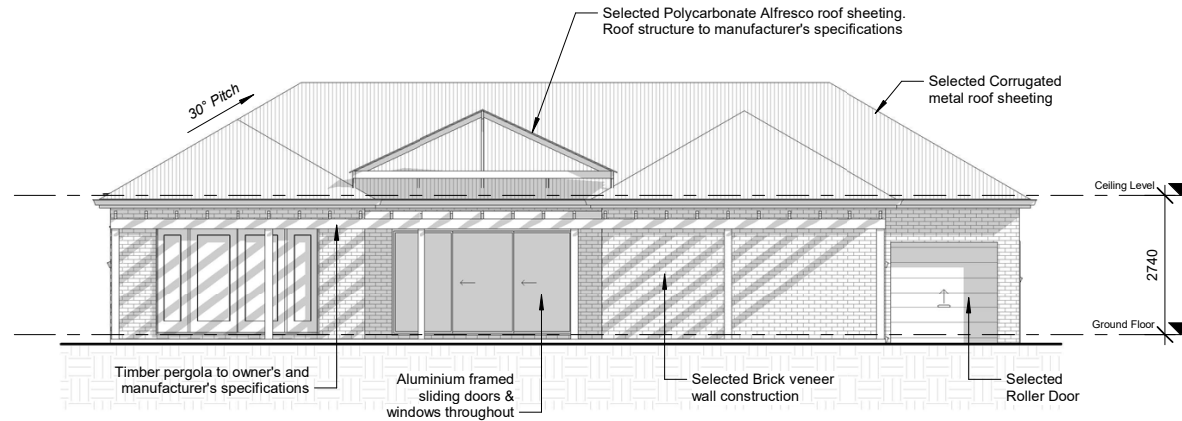
BUILDING ELEVATIONS

DEBBI LITTLEJOHN



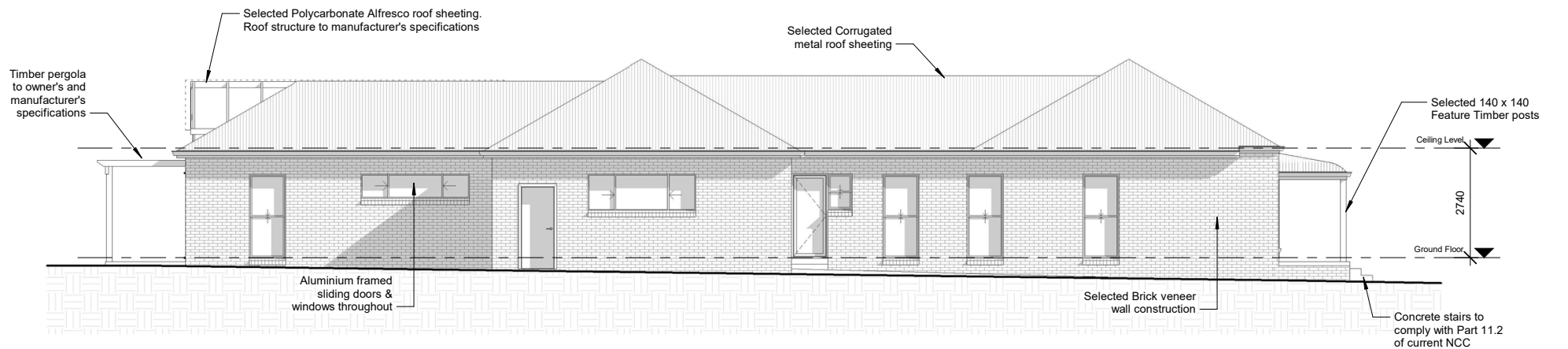
170 RANKIN STREET,  
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Project No.	22.0931
DWG. No.	Issue:
A07	4
Project Status	APPROVAL



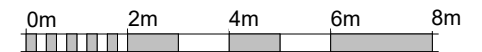
## South-West Elevation

1 : 100



## South-East Elevation

1 : 100



VISUAL SCALE 1:100 @ A3

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule



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File Ref: 220931	Approved for Construction:
Scale: 1 : 100	
Date: 18/07/23	

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

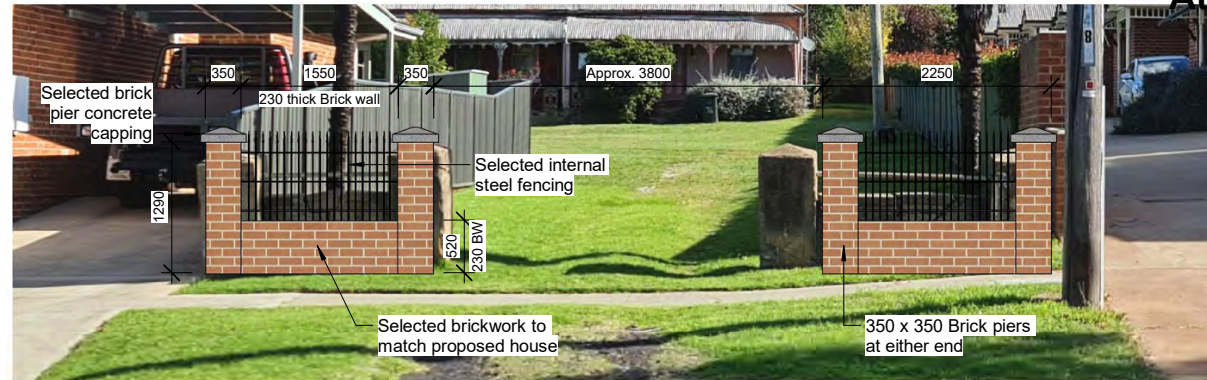
BUILDING ELEVATIONS

DEBBI LITTLEJOHN

**CALARE CIVIL**  
CONSULTING ENGINEERS  
170 RANKIN STREET,  
BATHURST, N.S.W. 2795  
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Project No.	22.0931
DWG. No.	A08
Issue:	4
Project Status	APPROVAL

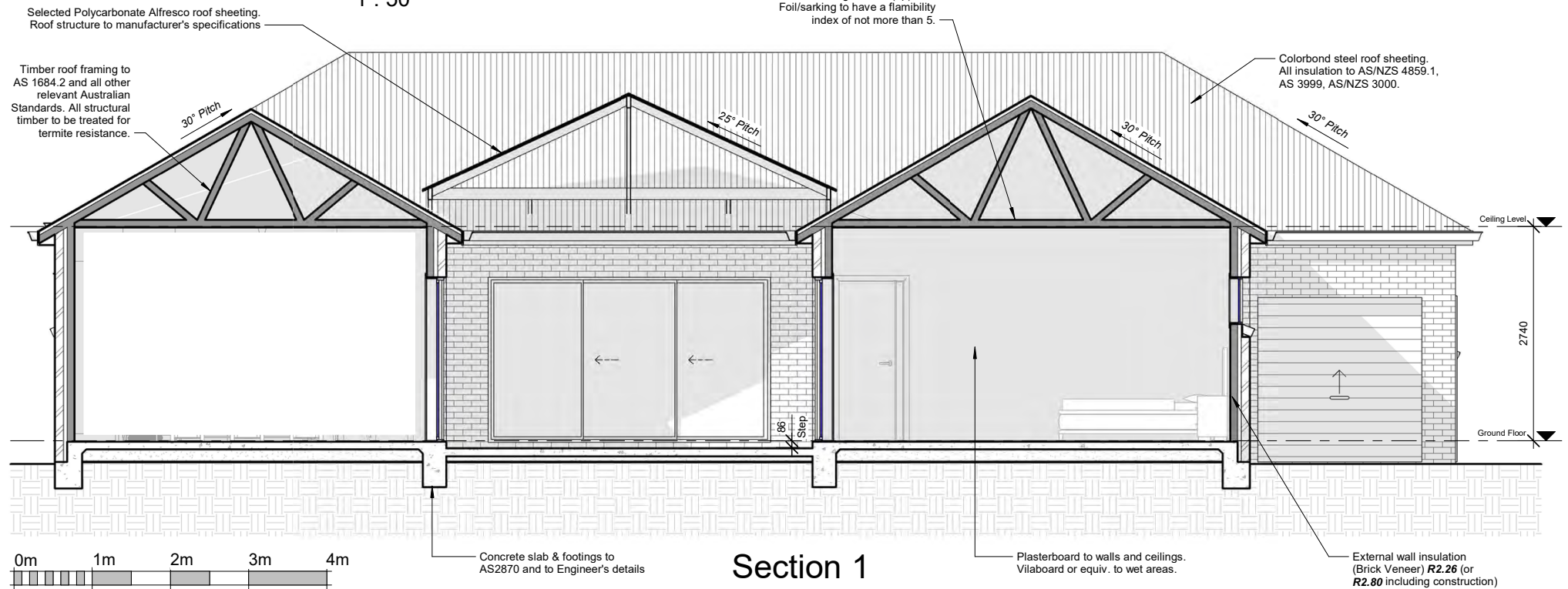




## Front Entrance Fence

1 : 50

Roof insulation: Flat ceiling, Pitched roof  
Ceiling - **R3.25** (up) min.  
Foil/sarking to have a flammability index of not more than 5.



## Section 1

1 : 50

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
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4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule



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Scale: 1 : 50  
Date: 18/07/23

Designed: JEC  
CCQP Checked:

Approved for Construction:

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

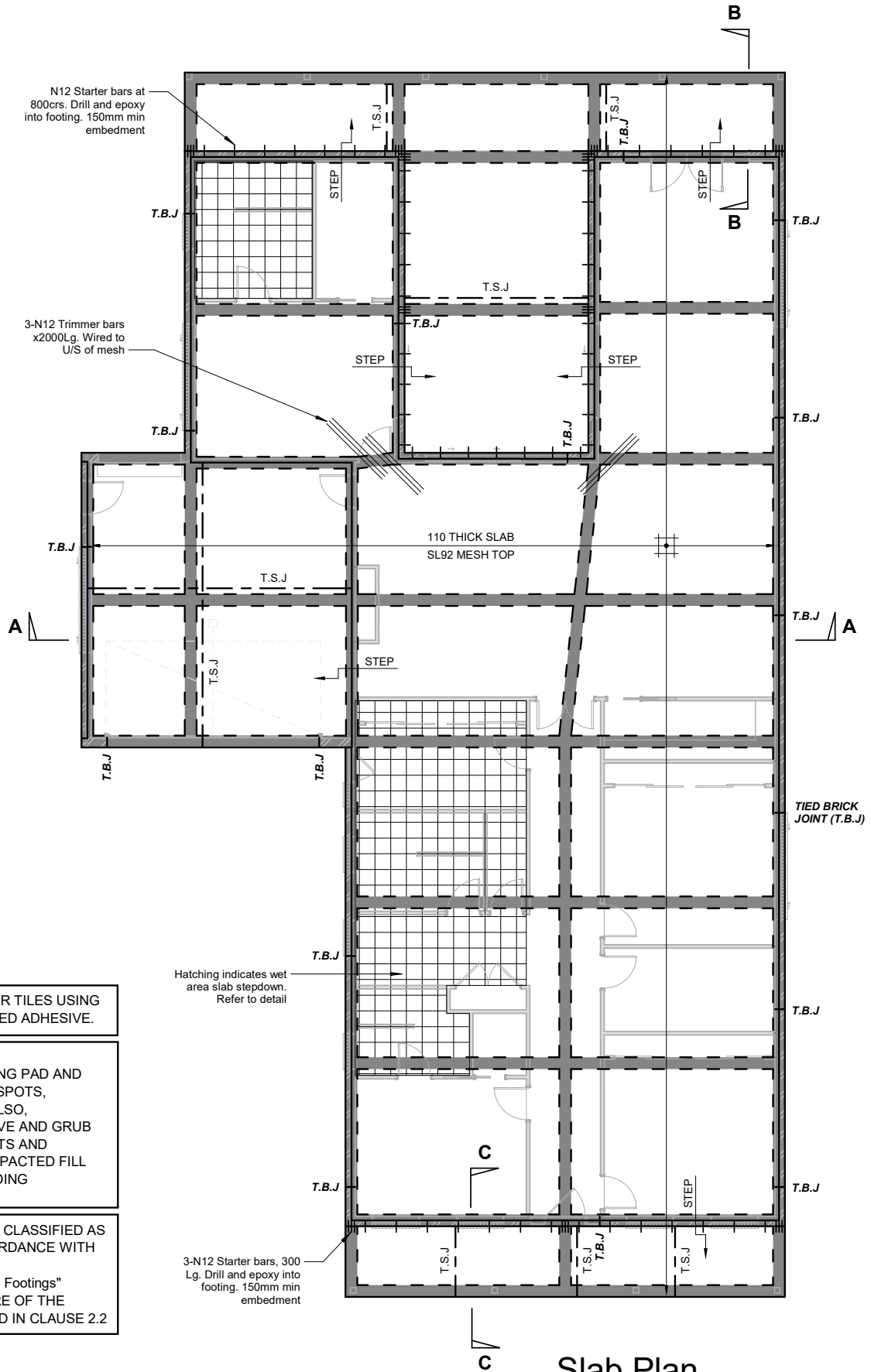
BUILDING SECTION & FENCE DETAILS

DEBBI LITTLEJOHN

**CALARE CIVIL**  
CONSULTING ENGINEERS  
170 RANKIN STREET,  
BATHURST, N.S.W. 2795  
Tel: (02) 63323343  
Fax: (02) 6331821

Project No. **22.0931**  
DWG. No. **A09** Issue: **4**  
Project Status **APPROVAL**





NOTE: FIX ALL FLOOR TILES USING RUBBER BASED ADHESIVE.

NOTE:  
PROOF ROLL BUILDING PAD AND REMOVE ANY SOFT SPOTS, LOOSE MATERIAL. ALSO, COMPLETELY REMOVE AND GRUB OUT ANY TREE ROOTS AND REPLACE WITH COMPACTED FILL AT PROPOSED BUILDING LOCATION.

THE SITE HAS BEEN CLASSIFIED AS CLASS 'H2' IN ACCORDANCE WITH AS2870-2011  
"Residential Slabs and Footings"  
USING ONE OR MORE OF THE METHODS PROVIDED IN CLAUSE 2.2

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

## Revision Schedule

**CALARE CIVIL**  
CONSULTING ENGINEERS

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Designed: JEC  
CCQP Checked:  
Approved for Construction:

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

SLAB PLAN  
DEBBI LITTLEJOHN

Project No.

22.0931

DWG. No.

A10

Issue:

4

Project Status

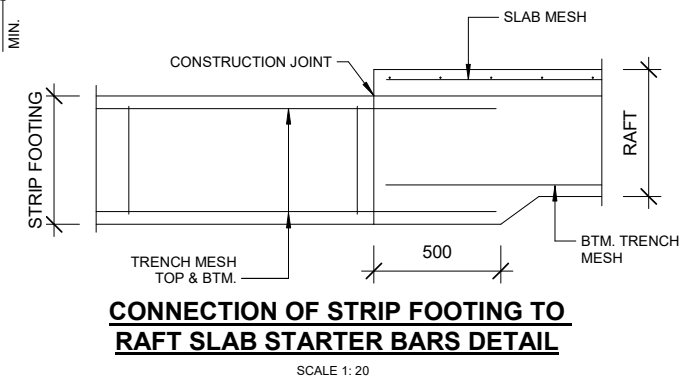
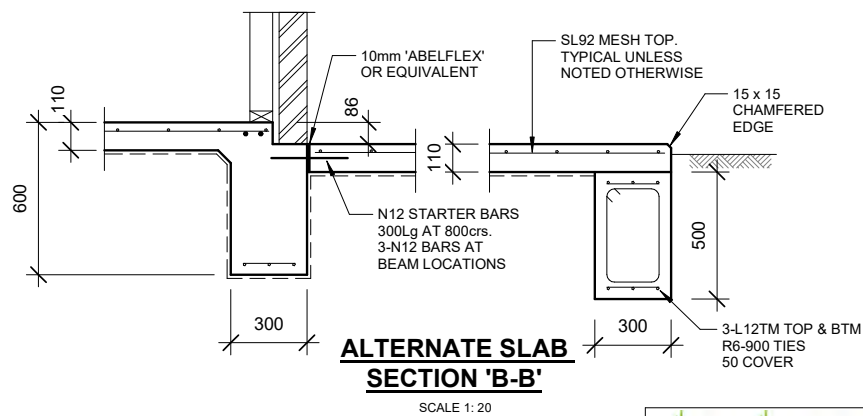
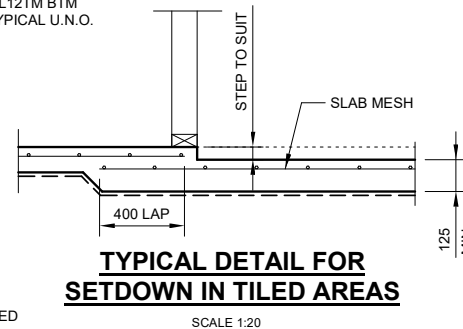
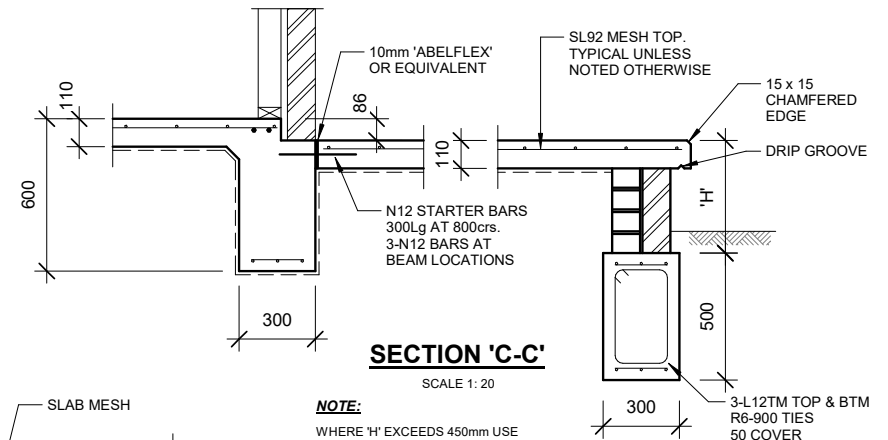
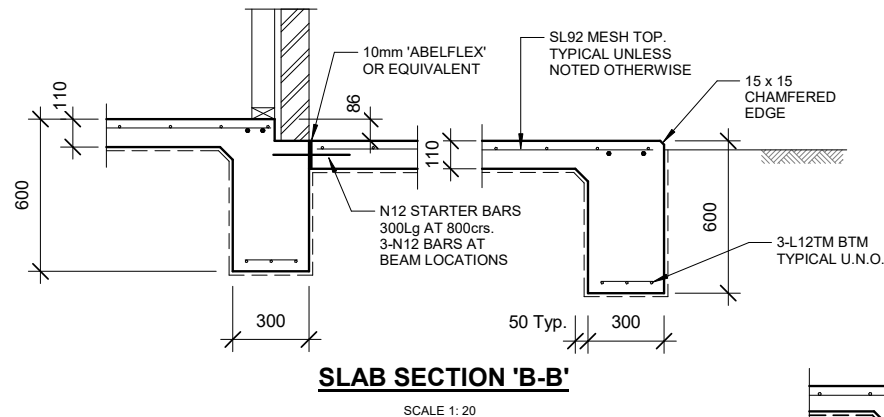
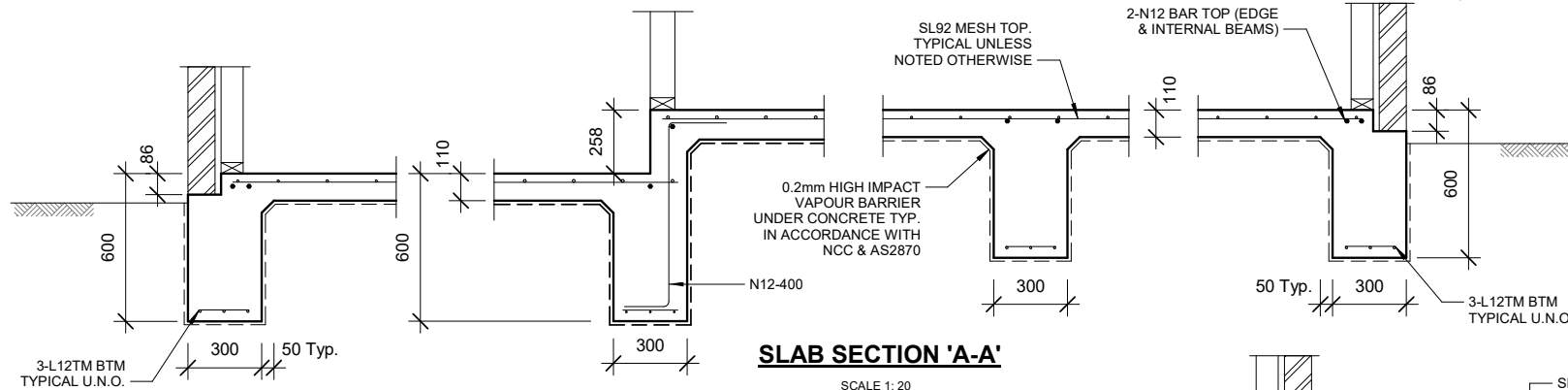
APPROVAL

**bdaa**

BUILDING DESIGNERS  
ASSOCIATION OF AUSTRALIA

Slab Plan

1 : 100



1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule



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File Ref: 220931	Approved for Construction:
Scale: 1: 20	
Date: 18/07/23	

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

SLAB DETAILS  
DEBBI LITTLEJOHN

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CONSULTING ENGINEERS  
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Tel: (02) 63323343  
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Project No.	22.0931
DWG. No.	Issue:
A11	4
Project Status	APPROVAL

**GENERAL NOTES**

- G1. These notes shall be read in conjunction with all architectural and other consultants drawings and specifications, and with such other written instructions as may be issued during the course of the contract. All discrepancies shall be referred to the engineer for decision before proceeding with the work.
- G2. Dimensions shall not be obtained by scaling the drawings.
- G3. All levels and setting out dimensions shown in the drawings shall be verified from site.
- G4. During construction, the structure or affected adjacent structures shall be maintained in a stable condition, and no part shall be overstressed.
- G5. Design Loads :
- Live loads AS1170.1  
Wind loads AS1170.2

**FOUNDATIONS**

- F1. Residential slabs and footings have been designed in accordance with AS2870.2011.
- F2. Footings have been designed for an allowable bearing pressure of 150 kPa. If required piers have been designed for an allowable end bearing pressure of 250 kPa.
- F3. All topsoil, organic matter or soft spots shall be removed.
- F4. Subgrade shall be proof rolled to 95% STD. compaction.
- F5. Any fill shall be compacted to 95% standard compaction unless otherwise noted. A minimum of 100mm of compacted roadbase or crusher dust is required under slabs.

**FOUNDATION MANAGEMENT**

- On no account should water be allowed to pond in the building area immediately before, during or after construction.
- Trees and shrubs should not be planted within a distance equal to the full grown tree height, away from the building.
- Buildings on reactive clay sites (Class S, M, H, E) may exhibit minor aesthetic cracking. If proper site management procedures are adhered to, such damage will be minimised.

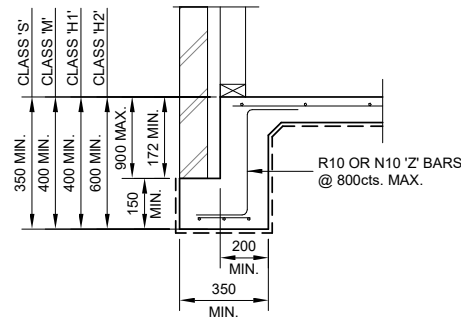
**REINFORCED CONCRETE**

- R1. All reinforcement shall be inspected prior to pouring concrete.
- R2. All workmanship and materials (including concrete and steel reinforcement) shall be in accordance with AS3600 - "Concrete Structures" AS1302 - "Steel Reinforcing Bars for Concrete", AS1304 - "Welded Wire Reinforcing Fabric for Concrete".
- R3. Concrete shall not be less than **20Mpa**, with 100mm slump, and maximum nominal aggregate size 20mm.
- R4. Minimum clear cover to the reinforcement including ties shall be as follows:

Internal locations : 20mm  
Exposed to ground or weather : 40mm  
Against waterproof membrane : 30mm

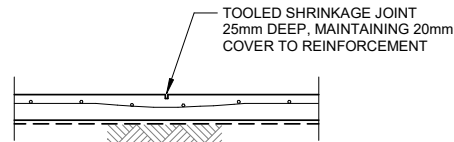
- R5. Cover shall be obtained by the use of approved bar chairs. Chairs shall be spaced at 800mm centres maximum. Use ARC Con-Steel CON A65 bar chairs to support top slab reinforcement.
- R6. Service penetrations shall be permitted through the middle third of edge beams.
- R7. All concrete work shall be mechanically vibrated. Vibrators shall not be used to spread concrete.
- R8. Sizes of concrete elements do not include thickness of applied finishes.
- R9. Beam depths are written first and include slab thickness.
- R10. Reinforcement is shown diagrammatically; it is not necessarily shown in true projection.
- R11. All fabric for slabs on ground must be in place before concreting commences. (R5).
- R12. Splice length for trench mesh shall be 500mm minimum. (600mm for deformed bar as trench reinforcement).
- R13. Fabric splice details:

- R14. Concrete shall be allowed to cure. The recommended method is to cover the concrete with plastic and keep the concrete wet under the plastic for fourteen (14) days.

**DEEP EDGE REBATE DETAIL**

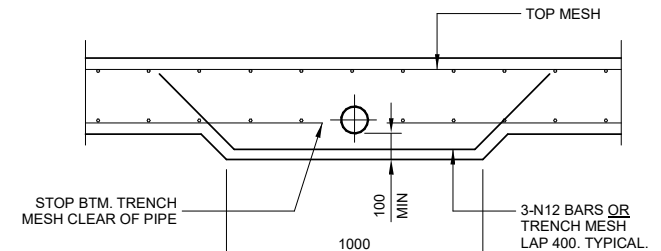
SCALE 1:20

**NOTE:**  
WHERE DEEP EDGE REBATE EXCEEDS 400mm  
INSTALL STUBBY BRICK TIES, SHOT FIRE INTO  
CONCRETE SLAB EDGE. SPECIFICATIONS TO  
NCC & AUSTRALIAN STANDARDS

**TOOLED SHRINKAGE JOINT (T.S.J.)**

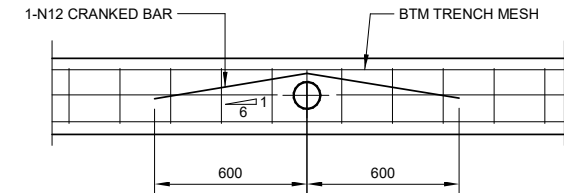
SCALE 1: 20

**NOTE:** JOINT TO BE FORMED WITHIN  
16 HOURS OF CONCRETE POUR

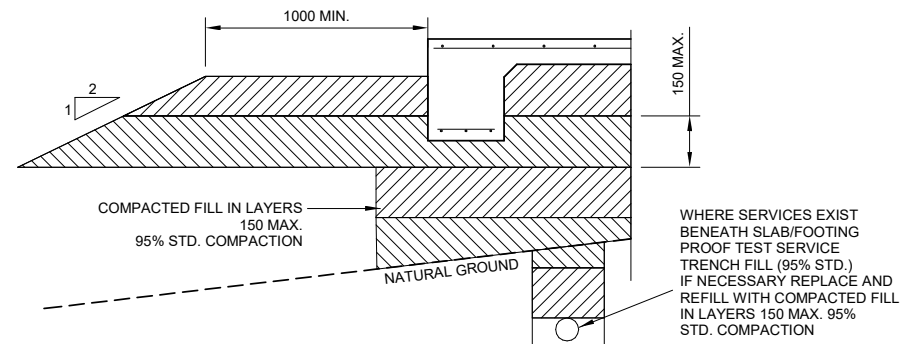
**HORIZONTAL PLUMBING PENETRATION DETAIL**

SCALE 1:20

WHERE PLUMBING PENETRATION IS WITHIN  
BEAM BUT NOT WITHIN MIDDLE THIRD OF BEAM

**VERTICAL PLUMBING PENETRATION DETAIL - PLAN**

SCALE 1:20

**SLAB DETAIL IN CONTROLLED FILL**

SCALE 1: 20

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
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4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

Revision Schedule



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Date: 18/07/23

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

SLAB NOTES & DETAILS  
DEBBI LITTLEJOHN

**CALARE CIVIL**  
CONSULTING ENGINEERS  
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Project No. 22.0931  
DWG. No. A12  
Issue: 4  
Project Status: **APPROVAL**

### STRUCTURAL WALL BRACING DETAILS

<b>HARDBOARD BRACE DETAIL (H12)</b>	1200mm SHEET HARDBOARD 4.8mm MIN. THICKNESS TO AS/NZS 1859.4	<b>METAL ANGLE BRACE (M)</b>
<b>HARDBOARD BRACE DETAIL (H9)</b>	900mm SHEET HARDBOARD 4.8mm MIN. THICKNESS TO AS/NZS 1859.4 FIX WITH 30 x 2.8mm $\varnothing$ GALV. NAILS AT 80 CRS TOP AND BOTTOM PLATES, 150 CRS VERTICAL EDGES AND 300 CRS INTERMEDIATE STUDS FIX BOTTOM PLATE TO FLOOR FRAME OR SLAB WITH NOMINAL FIXING ONLY. (REFER TO TABLE 9.4 AS 1684.2-2006) (METHOD TYPE (i) AS 1684.2-2021, BRACING CAPACITY 3.4 kN/m)	GALVANISED METAL ANGLE (20 x 18 x 1.2mm MIN.) 1800mm MIN. TO 2700mm MAX. LONG FIXED TO EACH STUD AND PLATE WITH 2/50 x 2.8mm $\varnothing$ NAILS. COMPLETE WITH 3 No 30 x 0.8mm GALV. STRAP STUD TIES FIXED WITH 3/30 x 2.8mm $\varnothing$ NAILS TO EACH END. (METHOD TYPE (c) AS 1684.2-2021, BRACING CAPACITY 1.5 kN/m)
<b>HARDBOARD BRACE DETAIL (H4)</b>	450mm SHEET HARDBOARD 4.8mm MIN. THICKNESS TO AS/NZS 1859.4 FIX WITH 30 x 2.8mm $\varnothing$ GALV. NAILS AT 50 CRS TOP AND BOTTOM PLATES, 100 CRS VERTICAL EDGES, 300 CRS INTERMEDIATE STUDS AND 1 No 14.4kN UPLIFT CAPACITY ANCHOR FOR 2400mm HIGH WALLS AND 1 No 16.2kN UPLIFT CAPACITY ANCHOR FOR 2700mm HIGH WALLS AT EACH END TO SLAB OR FLOOR FRAME. (METHOD TYPE (m) AS 1684.2-2021, BRACING CAPACITY 6.0 kN/m) e.g. MASONITE BRACEBOARD FIXED IN ACCORDANCE WITH MANUFACTURERS SPECIFICATION OR EQUIVALENT	<b>METAL ANGLE BRACE (MB)</b> Double galvanised metal straps (30 x 0.8mm min.) 1800mm min. to 2700mm max. long fixed to each plate with 4/30 x 2.8mm $\varnothing$ nails. Complete with 4 No 30 x 0.8mm galv. strap stud ties fixed with 4/30 x 2.8mm $\varnothing$ nails to each end. (METHOD TYPE (d) AS 1684.2-2021, BRACING CAPACITY 3.0 kN/m)

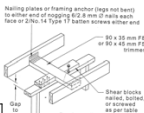
**NOTE:** ALL INTERNAL BRACING WALLS SHALL BE FIXED TO THE CEILING OR ROOF FRAME AND/OR TO THE EXTERNAL WALL FRAME WITH STRUCTURAL CONNECTIONS OF EQUIVALENT SHEAR CAPACITY TO THE BRACING CAPACITY OF THAT PARTICULAR BRACING WALL.  
NOMINAL BRACING WALLS SHALL HAVE NOMINAL FIXING ONLY.  
**NOTE:** FOR TYPICAL DETAILS REFER TO AS 1684.2-2021 TABLE 8.22, OR AN APPROVED PROPRIETARY EQUIVALENT.

BOTTOM PLATE FIXINGS AT WALL OPENINGS	
OPENING (mm)	BOTTOM PLATE FIXINGS REQUIRED AT SIDE OF OPENING
650	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
950	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
1250	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
1550	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
1850	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
2150	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
2450	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
2750	Use 1/Ø3.8 Masonry Nail at each side of opening. Embedded 25mm into Slab, 75mm Edge Distance
3050	Use 1.1 kN uplift capacity anchors at both sides of opening.
3210	Use 1.2 kN uplift capacity anchors at both sides of opening.
3360	Use 1.2 kN uplift capacity anchors at both sides of opening.
4220	Use 1.5 kN uplift capacity anchors at both sides of opening.
4810	Use 1.7 kN uplift capacity anchors at both sides of opening.

BRACING UNITS DESIGN CRITERIA	
<b>MATERIALS</b>	
ROOF MATERIAL	<b>SHEET</b>
TRUSS SPACING	<b>900 crs</b>
FRAME MATERIAL	<b>SEASONED PINE</b>
<b>CLASSIFICATION</b>	
REGION	<b>A</b>
TERRAIN CATEGORY	<b>TC3</b>
WINDOW RATING	<b>500/150</b>
TOPOGRAPHIC CLASSIFICATION	<b>T1</b>
SHIELDING CLASSIFICATION	<b>FS</b>
WIND CLASSIFICATION (AS 4055)	<b>N1</b>
<b>BRACING UNITS</b>	<b>UNITS</b>
TYPE A UNITS IN LONG DIRECTION	<b>12 33.46 kN</b>
TYPE A UNITS IN SHORT DIRECTION	<b>20 58.69 kN</b>

MINIMUM FIXING AND BRACING REQUIREMENTS TO PERIMETER & LOADBEARING WALLS		
WIND CLASSIFICATION	N1 (Vp = 28m/s)	
ROOF CLADDING	SHEET ROOF	
MAXIMUM TRUSS/RAFTER UPLIFT LOAD/WIDTH	5790 mm	
MAXIMUM TRUSS/RAFTER SPACING	900 mm	
<b>CONNECTION</b>	<b>TYPE</b>	
JOISTS & BEARERS TO SUPPORTS	N/A	
ROOF BATTENS TO RAFTERS OR TRUSSES	BATTEN SIZE 35 x 70 MGP12 (JD4)	
	BATTEN SPACING	900 mm
	TO EDGES (1200 FROM EDGES)	2/90 x 3.05 DEFORMED SHANK NAIL
	TO GENERAL AREA OF ROOF	1/90 x 3.05 DEFORMED SHANK NAIL
ROOF TRUSS/RAFTER TO TOP PLATE	TO MANUFACTURER'S SPECS AND CERTIFICATION	
TOP AND BOTTOM PLATES TO STUDS	TO MANUFACTURER'S SPECS AND CERTIFICATION	
BOTTOM PLATES TO SLAB (NO OPENINGS)		Use 1/Ø3.8 Masonry Nail at 1200mm Max.crs. Embedded 25mm into Slab, 75mm Edge Distance

**NOTE:** NOMINAL BRACING WALLS AND TIMBER AND METAL ANGLE BRACES REQUIRE NOMINAL FIXING ONLY, i.e. NO ADDITIONAL FIXING REQUIREMENTS.  
**NOTE:** Nominal fixings are MINIMUM details as required by AS 1684-2021 Residential timber-framed construction.  
Design and certification by truss/frame manufacturer.



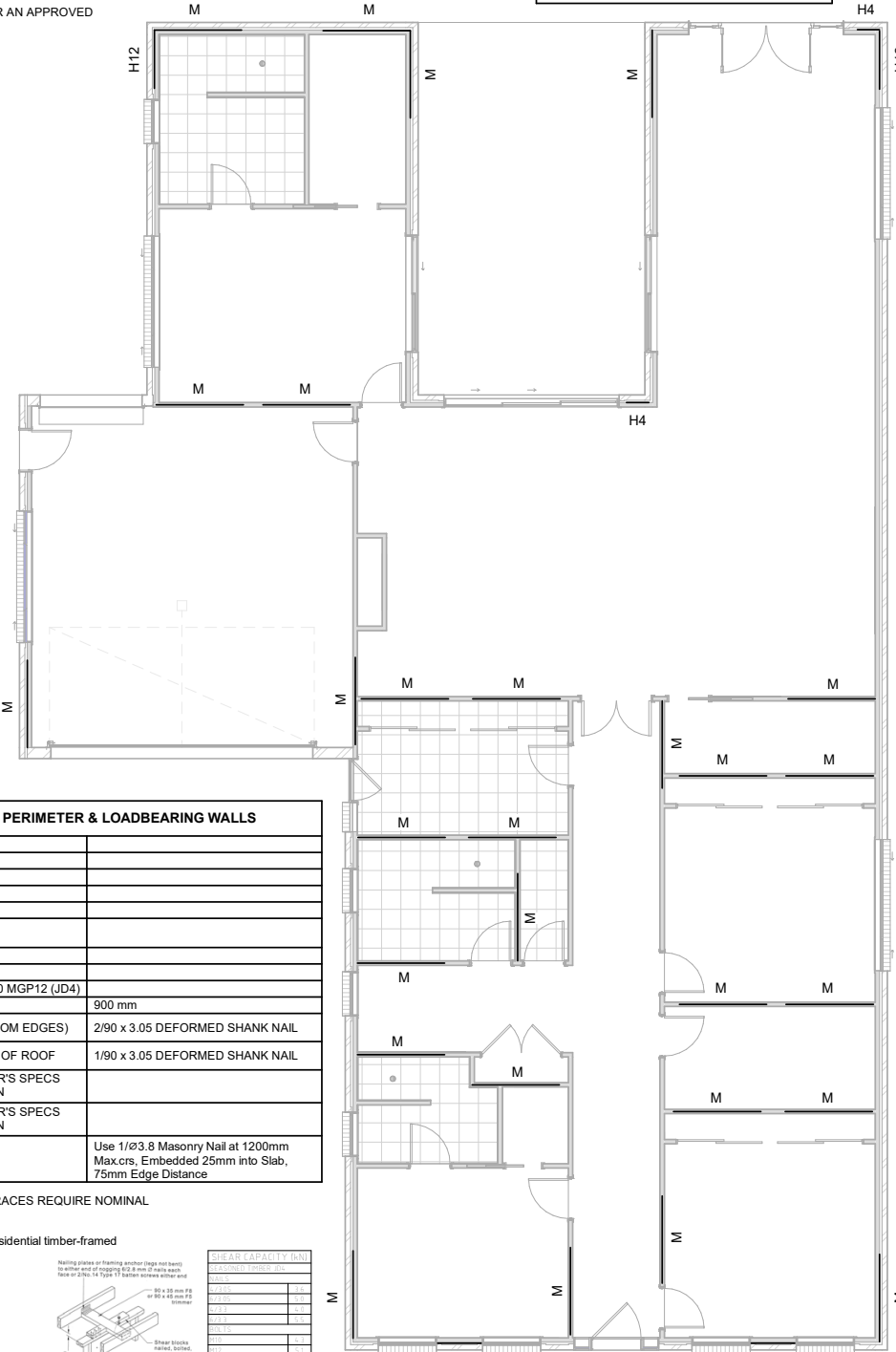
SHEAR CAPACITY (kN)		
WALL TYPE	WALL THICKNESS (mm)	
H12	1200	12
	1500	15
	1800	18
	2100	21
H9	900	9
	1200	12
	1500	15
	1800	18

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
3	01/05/23	ISSUED FOR PRELIMINARY APPROVAL
4	18/07/23	ISSUED FOR D.A APPROVAL
Revision Number	Revision Date	Revision Description

### WALL BRACING PLAN

(Minimum requirement)

SCALE 1: 100



**CALARE CIVIL**

170 RANKIN STREET,  
BATHURST, N.S.W. 2795  
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Fax: (02) 6331821

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Scale: 1: 100	
Date: 18/07/23	

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

WIND BRACING

DEBBI LITTLEJOHN

Project No.  
**22.0931**

DWG. No. **A13** Issue: **4**

Project Status **APPROVAL**

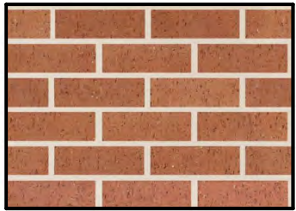
**bdca**  
BUILDING DESIGNERS  
ASSOCIATION OF AUSTRALIA

AGENDA - Ordinary Meeting of Council - 15 November 2023 Attachments

194 of 553



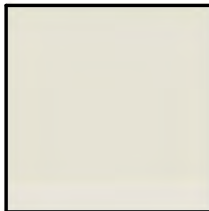
**COLOUR SHEDULE**



PGH Bricks  
'Foundations: Pilbara'



Colourbond - Custom Orb  
'Surfmist'



Colourbond - Flat Swatch  
'Surfmist'



Dulux  
'Domino'

**PRELIMINARY**

1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
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Revision Schedule



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PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

COLOUR SHEDULE

DEBBI LITTLEJOHN



Project No.	22.0931
DWG. No.	Issue:
A14	4
Project Status	APPROVAL





1	23/12/22	CONCEPT ISSUE 1
2	17/03/23	CONCEPT ISSUE 2
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PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

3D RENDERINGS  
DEBBI LITTLEJOHN

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Project No.	22.0931
DWG. No.	Issue:
A15	4
Project Status	APPROVAL





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PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

3D RENDERINGS  
DEBBI LITTLEJOHN

**CALARE CIVIL**  
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Project No.	22.0931
DWG. No.	Issue:
A16	4
Project Status	APPROVAL

**GENERAL NOTES**

ALL MATERIALS AND WORK PRACTICES SHALL COMPLY WITH, BUT NOT BE LIMITED TO THE BUILDING CODE OF AUSTRALIA, THE NATIONAL CONSTRUCTION CODE AND ALL RELEVANT CURRENT STANDARDS.

ALL MATERIALS AND CONSTRUCTION PRACTICE SHALL MEET THE PERFORMANCE REQUIREMENTS OF THE BUILDING CODE OF AUSTRALIA. WHERE AN ALTERNATIVE SOLUTION IS PROPOSED IT MUST BE APPROVED PRIOR TO IMPLEMENTATION OR INSTALLATION BY THE RELEVANT AUTHORITY AND BUILDING SURVEYOR OR CERTIFIER.

THESE DRAWINGS MUST BE READ IN CONJUNCTION WITH THE ENGINEER'S DESIGN, SPECIFICATIONS, GEOTECHNICAL REPORTS AND ALL OTHER CONSULTANTS' DRAWINGS, DETAILS AND COMPUTATIONS.

FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. DO NOT SCALE OFF DRAWINGS. ALL DIMENSIONS SHALL BE VERIFIED ON SITE. GROUND LEVELS SHOWN ARE PRELIMINARY ONLY AND REMAIN THE CONTRACTORS' RESPONSIBILITY. REFER DISCREPANCIES FOR CLARIFICATION.

THE BUILDER AND SUBCONTRACTORS SHALL CHECK AND VERIFY ALL DIMENSIONS, SETBACKS AND SPECIFICATIONS AND ALL OTHER RELEVANT DOCUMENTATION PRIOR TO THE COMMENCEMENT OF ANY WORKS & REPORT ALL DISCREPANCIES FOR CLARIFICATION.

ALL STRUCTURAL MEMBERS OF THE BUILDING MUST BE PROTECTED FROM TERMITE ATTACK IN ACCORDANCE WITH THE BUILDING CODE OF AUSTRALIA. ALL STRUCTURAL TIMBER INCLUDING ROOF BATTENS MUST BE TREATED IF TREATED METHOD CHOSEN.

ALL STORMWATER MUST BE TAKEN TO THE LEGAL POINT OF DISCHARGE AS DIRECTED BY THE RELEVANT AUTHORITY. THE BUILDER AND SUBCONTRACTORS SHALL ENSURE THAT ALL STORMWATER DRAINS, SEWER PIPES AND OTHER SERVICES ARE LOCATED WITH SUFFICIENT DISTANCE FROM FOOTINGS AND SLAB EDGE SO AS TO PREVENT MOISTURE PENETRATION, DAMPNES, WEAKENING OR UNDERMINING OF THE BUILDING OR FOOTINGS.

ROOF WATER TO BE CONNECTED TO EXISTING SYSTEM.

ALL SURFACE WATER. SUBSOIL DRAINAGE AND STORMWATER DRAINAGE SHALL BE DRAINED AWAY FROM BUILDINGS.

THE BUILDER SHALL ENSURE THE WATERTIGHTNESS AND GENERAL STABILITY OF THE STRUCTURE DURING WORKS.

ALL WATER CLOSET DOORS MUST BE REMOVABLE OR SLIDING FOR COMPLIANCE WITH 'HOUSING PROVISIONS STANDARD' - 2022, PART 10.4.2 WHERE REQUIRED.

PROVIDE VAPOUR BARRIER TO 'HOUSING PROVISIONS STANDARD' - 2022, PART 4.2.8 WITH COMPLIANCE MARKED TO AS2870 0.2mm HIGH IMPACT RESISTANT.

WATERPROOFING OF WET AREAS SHALL BE DESIGNED AND INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS AND CONSTRUCTION METHODS OF 'HOUSING PROVISIONS STANDARD' - 2022, PART 10.2. FLASH AND SEAL USING WATERPROOF MEMBRANE COMPLYING WITH AS/NZS 4858. FIBRE CEMENT SHEET SHALL BE IN ACCORDANCE WITH AS/NZS 2908.2

SMOKE ALARMS MUST BE INSTALLED AND BE COMPLIANT WITH 'HOUSING PROVISIONS STANDARD' - 2022, PART 9.5 AND AS 3786. CONNECT TO MAINS POWER AND INTERCONNECT ALL ALARMS.

ALL MATERIALS AND FINISHES SHALL BE APPROVED BY THE OWNERS.

VARIATIONS FROM THE SPECIFICATIONS AND DRAWINGS MUST NOT BE MADE WITHOUT THE APPROVAL OF THE OWNER OR OWNERS.

INSTALL DRAUGHT SEALS TO ALL EXHAUST DUCTS AND FLUES.

INSTALL INSULATION IN ACCORDANCE WITH THE ENERGY EFFICIENCY REQUIREMENTS OF THE NCC.

SEAL BUILDING IN ACCORDANCE WITH THE ENERGY EFFICIENCY REQUIREMENTS OF THE NCC.

FLOW RATE AND DISCHARGE OF EXHAUST SYSTEMS FOR KITCHENS, BATHROOMS LAUNDRY AND SANITARY COMPARTMENT MUST COMPLY WITH 'HOUSING PROVISIONS STANDARD' - 2022, PART 10.8.2.

INSTALL ALL CLADDING IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS, SPECIFICATIONS AND GUIDELINES.

IT IS THE OWNERS AND BUILDER'S RESPONSIBILITY TO VERIFY THE DRAWINGS AS TO ACCURACY AND SUITABILITY.

<b>BASIX</b> (Minimum Requirements) Certificate Number: <b>1382644S</b>	
<b>Project Details</b>	
Project Name	<b>LITTLEJOHN</b>
Address	<b>74, 76 Rocket Street</b>
Town or Suburb	<b>Bathurst, NSW, 2795</b>
Local Government Area	<b>Bathurst Regional Council</b>
<b>Project Description</b>	
Project Type	<b>Separate dwelling house</b>
Number of bedrooms	<b>4</b>
<b>Site Details</b>	
Site Area (m <sup>2</sup> )	<b>1641</b>
Roof Area (m <sup>2</sup> )	<b>433</b>
Conditioned Floor Area (m <sup>2</sup> )	<b>271</b>
Unconditioned Floor Area (m <sup>2</sup> )	<b>31</b>
Garage Floor Area (m <sup>2</sup> )	<b>50.6</b>
Total Area of garden and lawn (m <sup>2</sup> )	<b>500</b>
Swimming Pool	<b>Yes (&lt;= 22 kilolitres) must have a cover</b>
Spa	<b>No</b>
<b>Water Commitments</b>	
Low water use landscape area (m <sup>2</sup> )	<b>Nil</b>
Shower head rating	<b>4 Star (&gt; 6 but &lt;= 7.5 L/minute)</b>
Toilet flushing system rating	<b>4 star</b>
Kitchen taps rating	<b>4 star</b>
Bathroom taps rating	<b>4 star</b>
On demand hot water reticulation system	<b>No</b>
Rain water tank capacity	<b>3,000 litres Min.</b>
Roof water collection area for tank (m <sup>2</sup> )	<b>433</b>
Rainwater tank connection to fixtures	<b>Toilets, Washing Machine, 1 + outdoor tap, 1 + pool tap</b>
Greywater treatment system	<b>No</b>
<b>Thermal Commitments</b>	
Additional insulation required to be installed:	
Floor - Concrete slab on ground 100mm	<b>Nil</b>
External walls - Brick Veneer	<b>R2.26 (or R2.80 including construction)</b>
Internal walls - Shared with garage - Plasterboard	<b>R1.14 (or R1.50 including construction)</b>
Pitched roof / Flat Ceiling -	<b>Ceiling: R3.25 (up) - Roof: foil/sarking</b>
Roof Colour -	<b>Light (solar absorbance &lt;0.475)</b>
Windows & Door glass type - (+or- 5%)	<b>Single glazed, clear w/ Aluminium frame</b>

<b>Energy Commitments</b>		
Hot water system		<b>Gas Instantaneous (4 Stars)</b>
Cooling System	Living area	<b>1 - phase Airconditioning (4 Star - cold zone)</b>
	Bedroom area	<b>1 - phase Airconditioning (4 Star - cold zone)</b>
Day/night zoning		<b>Yes</b>
Heating System	Living area	<b>1 - phase Airconditioning (4 Star - cold zone)</b>
	Bedroom area	<b>1 - phase Airconditioning (4 Star - cold zone)</b>
Day/night zoning		<b>Yes</b>
Ventilation systems		
	Bathroom, Ensuite, WC's	<b>Individual fan, not ducted</b>
		<b>Manual on/off switch</b>
	Kitchen	<b>Rangehood fan ducted to atmosphere</b>
		<b>Manual on/off switch</b>
	Laundry	<b>Natural ventilation</b>
Artificial lighting		
	Bedrooms no.- 4	<b>Dedicated Fluorescent or LED</b>
	Living / Dining no.- 2	<b>Dedicated Fluorescent or LED</b>
	Hallway	<b>Dedicated Fluorescent or LED</b>
	Kitchen	<b>Dedicated Fluorescent or LED</b>
	Bathroom / Toilets	<b>Dedicated Fluorescent or LED</b>
	Laundry	<b>Dedicated Fluorescent or LED</b>
Alternative Energy		<b>Nil</b>
Natural lighting		
	Bathrooms and toilets	<b>Yes - No. 3</b>
	Kitchen	<b>No</b>
Cooking facilities		<b>Gas cooktop &amp; Electric oven</b>
Swimming Pool		<b>No heating system</b>
		<b>Pool pump must be on timer</b>
<b>Other Requirements</b>		<b>Fixed outdoor clothes drying line</b>

**AUS. STANDARDS**

CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE N.C.C.

ALL WORK SHALL BE IN ACCORDANCE WITH THE FOLLOWING STANDARDS :

(REFER TO SPECIFICATION FOR FULL LIST)

AS/NZS 1170 Structural design actions

AS 1288 Glass in buildings

AS 1289 Methods of testing soil for engineering purposes

AS/NZS 1680 Interior lighting

AS 1684 Residential timber-framed construction

AS 1720 Timber structures

AS 1562 Design and installation of sheet roof and wall cladding

AS2047 Windows and external glazed doors in buildings

AS/NZS 2179 Specification of rainwater goods, accessories and fasteners

AS/NZS 2269 Plywood - structural

AS/NZS 2699 Built in components for masonry construction

AS 2870 Residential slabs and footings - construction

AS/NZS 2904 Damp-proof courses and flashings

AS/NZS 3500 Plumbing and drainage

AS 3600 Concrete structures

AS 3660 Termite management

AS 3700 Masonry structures

AS 3740 Waterproofing in wet areas in residential buildings

AS 3786 Smoke alarms

AS 3900 Thermal insulation of buildings

AS 3959 Construction of buildings in bush-fire prone areas

AS 4055 Wind loadings for housing

AS 4100 Steel structures

AS/NZS 4200 Pliable building membranes and underlays

AS 4586 Slip resistance classification of new pedestrian surface materials

AS/NZS 4600 Cold-formed steel structures

AS/NZS 4858 Wet area membranes

AS/NZS 4859 Materials for thermal insulation of buildings

ISO 8336 Fibre cement flat sheets

AS2047 Windows and external glazed doors

AS/NZS 4013 Domestic solid fuel burning appliances

AS1860 Particleboard Flooring

AS/NZS 1859 Flat pressed particleboard

AS 3959 Construction of buildings in bushfire-prone areas

1	23/12/22	CONCEPT ISSUE 1
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Revision Number	Revision Date	Revision Description
Revision Schedule		



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CCQP No:	CCQP Checked:
File Ref: 220931	Approved for Construction:
Scale: 1 : 100	
Date: 18/07/23	

PROPOSED RESIDENCE  
74-76 ROCKET STREET  
BATHURST, NSW, 2795

NOTES SHEET

DEBBI LITTLEJOHN

**CALARE CIVIL**  
CONSULTING ENGINEERS  
170 RANKIN STREET,  
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Project No.	
<b>22.0931</b>	
DWG. No.	Issue:
<b>A17</b>	<b>4</b>
Project Status:	<b>APPROVAL</b>



## STATEMENT OF HERITAGE IMPACT



### Statement of heritage impact for: No. 74-76 Rocket Street, Bathurst. NSW 2795

This statement forms part of the development application for:  
Proposed demolition of the existing semi-detached dwelling, detached shed and outhouse and the construction of a new dwelling.

**Date:**  
18<sup>th</sup> April 2023

**Address:**  
No.74-76 Rocket Street  
Bathurst. NSW 2795  
Lot: A DP 151049

**Prepared by:**  
Justin Cook  
Calare Civil  
170 Rankin Street  
BATHURST NSW 2795

**Job reference number:**  
2022.0931

**For:**  
D. Littlejohn

**Calare Civil Pty Ltd**  
ABN 41 050 057 933  
170 Rankin Street  
Bathurst NSW 2795

**Tel:** 02 6332 3343  
**Fax:** 02 6331 8210  
**Email:** bathurst@calare-civil.com.au  
**Web:** www.calare-civil.com.au

SoHI: 74-76 Rocket Street, Bathurst

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## 1. INTRODUCTION

This report was commissioned by the owner of the property as part of the development application for demolition of the existing freestanding dual occupancy dwelling building, detached shed and detached outhouse, and the construction of a new residence at 74-76 Rocket Street, Bathurst.

This statement addresses the impact of the proposed work on environmental heritage as identified in the Bathurst LEP and the impact on the heritage values of Bathurst, the locality, and the adjacent properties.

The report accompanies the following drawings prepared by Calare Civil. Pty. Ltd. and is to be read in conjunction with the Heritage Assessment prepared by Bathurst District Historical Society Inc. and the Structural Assessment prepared by Calare Civil. Pty. Ltd. on 19<sup>th</sup> July 2023.

Drawing Schedule: -

- A01 - 2 Cover Page
- A02 - 2 Existing Site Plan
- A03 - 2 Proposed Site Plan
- A04 - 2 Floor Plan
- A05 - 2 Building Layout
- A06 - 2 Building Elevations
- A07 - 2 Building Elevations
- A08 - 2 3D Renderings
- A09 - 2 3D Renderings
- A10 - 2 3D Renderings

SoHI: 74-76 Rocket Street, Bathurst

## 2. HERITAGE FRAMEWORK AND OBJECTIVES

### Objectives:

- assess the heritage impact of the demolition of the existing dual occupancy dwellings and outbuildings, and construction of the proposed new dwelling on the site, on the surrounding area which encompasses Rocket Street between Bentinck Street and Havannah Street, and the immediate neighbourhood. The subject site is in the middle third of the block between Seymour Street and Havannah Street.
- assess the impact of the proposed building on the heritage values of the Bathurst area, and in particular the Bathurst Conservation Area.

The subject site is a residential allotment located within the Bathurst Regional Council suburb of Bathurst located at No.74-76 Rocket Street. It is located within a Conservation Area nominated in the Bathurst Local Environmental Plan LEP. Before granting consent in respect of a heritage item or heritage conservation area, consideration is to be given to the effect of the proposed development on the heritage significance of the area concerned.

The BCAMS classification of the vacant site is "Contributory".

The Age of Buildings Map identifies the neighbouring properties as Mid Victorian (1860 – 1875).

There are locally acknowledged heritage items in the vicinity of the subject property.

### Nearby items of local significance include:

1. Item I378: 62 Rocket Street - 'Werona' House - local
2. Item I305: 106 Rocket Street - Art Deco Apartments - local
3. Item I368: 169 Havannah Street - Victorian Residence - local

## 3. LOCATION & DESCRIPTION

Bathurst is located approximately 164km west of Sydney and this southern suburb of the City of Bathurst is in the Bathurst Regional Council local government area. The subject site is a 1641 square metre battle-axe allotment within the city area located south-east of Seymour Street and north-west of Havannah Street, approximately 1km southwest of the CBD. The land at No.74-76 Rocket Street is a residential allotment bounded by a single residential allotment to the south-east, which has a renovated mid-late Victorian dwelling. To the north-west is an 8-unit development which was constructed in 2004. Adjoining at the rear is the garden of No.212 Seymour Street.

The house is set back approximately 54 metres from the Rocket Street front boundary and approximately 1 metre from the south-east boundary and 3 metres from the north-west boundary. The original house is of a Mid Victorian era form and style. The structural engineering report has identified major damage throughout every part of the building. The existing building is a detached single storey semi-detached house constructed predominantly of brick with asbestos cladding used on the later additions and verandah infill rooms. The house is a matching pair, attached and mirror reversed. They have centrally located four-panelled timber front doors and timber framed double hung windows to each side. A bullnosed front roof over the concreted verandah is supported on decorative timber posts with ornate brackets and a timber frieze. Both the verandah and main roofs are corrugated iron sheeting. The main roof is a hipped roof design with small dutch gables. There are two decorative brick chimneys. There is also a detached asbestos clad shed and a detached brickwork outhouse, both with corrugated iron roof sheeting.

There is existing gravel driveway access on the north-east side of the house. The front fence on the front boundary consists of a pair of rough cast and plain rendered piers with pyramidal caps. Infilled between each pair of piers is a low rendered masonry wall and a pipe handrail. The masonry fence has extensive cracking and damage which will require demolishing and replacing. All other side and rear fences are colorbond steel with the exception of the south-east side boundary fence which is constructed from chain link wire. A distinctive streetscape feature of the entry are the palm trees at either side.

SoHI: 74-76 Rocket Street, Bathurst



Aerial photograph- source Landchecker

The engineering report from 20<sup>th</sup> July 2022 has identified that the houses have suffered substantial damage due to reactive clay soils, unsuitable building techniques and weathering/deterioration due to lack of maintenance over a long period of time through every part of the building. The building is in poor condition with severely damaged and leaking roof guttering and downpipes. External walls are badly cracked and damaged, salt damage to masonry and severe weathering to timber elements. Asbestos was identified in the building. All floors have suffered major damage, with some collapsed areas.

Buildings forming the streetscape around the development site are an eclectic mix of residences from the 1800's to the 21<sup>st</sup> century. There are small Victorian era cottages, federation era houses, early 21<sup>st</sup> century units adjacent and scattered contemporary buildings. There were some shops attached to dwellings in this block and a hotel on the corner of Seymour and Rocket Streets when this part of Rocket Street formed the road leading to Milltown and the southern goldfields in the mid 1800s. Directly adjacent the entry driveway, to the south-east of the existing house, is a renovated mid-late Victorian brick cottage close to the front boundary with a simple narrow rectangular form and bullnose hipped verandah across the front. The style, material selection and colour scheme are all very similar to the proposed dwelling.

To the north-west is an 8-unit development which was constructed in 2004. The front street-facing unit is of brick veneer construction with corrugated iron roof sheeting. It has two gables at either end of the front façade with the front porch setback from front building line. The bricks selected are also consistent with the style and colour of the proposed dwelling.



SoHI: 74-76 Rocket Street, Bathurst

### 4. BRIEF HISTORICAL BACKGROUND

#### First Occupation

Prior to European contact the Bathurst area was of importance due to the availability and abundance of freshwater, plants, animals, and stone which provided food, medicines, and shelter, as well as the raw materials for tools, nets, baskets and clothing. The landscape provided cultural sites as well as material support for habitation. Aboriginal occupation of NSW spans at least 40,000 years and the Bathurst area has not been investigated sufficiently to establish timelines. An occupation period of 7,150 years is cited at one site in the Bathurst Regional Local Government Area Aboriginal Heritage Study.

Seasonal availability within a community's area determined how habitation patterns were established. Resource procurement and trade extended over the inhabited Bathurst area. Traditional paths and routes were travelled throughout the land linking sacred and ceremonial sites, tribal lands and food sites.

There are many significant indigenous sites and evidence of occupation throughout the Bathurst Regional Council area. Studies have concluded that the most common evidence shows artefact scatters, followed by stone arrangements, and then carved and scarred trees. These sites are distributed throughout the entirety of the Bathurst Regional Council LGA and they are the dominant overall archaeological signature of the area according to the BRC Aboriginal Heritage Study (Extent July 2017). Evidence of occupation in the city area has been removed or obscured by buildings and infrastructure.

#### 1815 to 1900

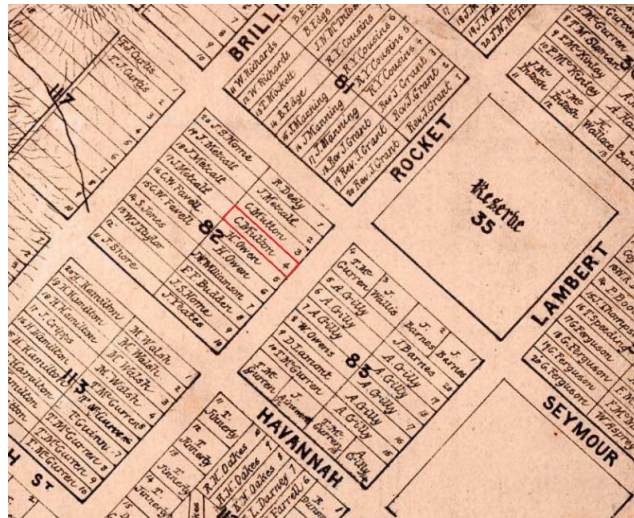
The European invasion of Australia commenced in 1788 with the establishment of a penal colony at Farm Cove, Sydney. Exploration westwards was government instigated in order to expand farming. In 1814 the British government commissioned a road to be built across the Blue Mountains, which was completed in early 1815 and settlement and farming expanded west to Bathurst. The open treeless Bathurst plain, although having the appearance of an aboriginal farmed and cleared landscape was not acknowledged as such. By 1815 it was proclaimed "a site for the erection of a town at some future period" which was to be named Bathurst after Earl Henry Bathurst who was the British secretary of state for the colonies from 1812 to 1827. Private land ownership was first restricted to grants on the east side of the Macquarie River which saw the land to the west side only occupied by convicts working with livestock on the surrounding land or in the confinement of the garrison lumber yard and female factory. The garrison had a small number of military and civilian occupants supporting the military outpost. A small settlement of government buildings was established in lower William Street with barracks in what is now Keppel Street, this garrison served as an inland outpost from the main Sydney based operations. Governor Macquarie continued to restrict Bathurst settlement and reserved all land on the west side of the Macquarie River for government buildings and stock, a situation that prevailed until 1826 when Governor Darling and afterwards Governor Bourke brought in sweeping reforms and instructed the surveying and opening up of Bathurst town for settlement.

The ancestral homelands of the local Wiradjuri people began to be subsumed by the European settlers. The Wiradjuri people resisted European expansion into their territory as it was ruining traditional hunting grounds and desecrating sacred places. Settlement following Governor Macquarie's first visit to Bathurst in 1815 saw increasing conflict in the region, particularly under the leadership of Windradyne (c1790-c1835) and martial law was declared in the Bathurst area for a short time in 1824. Other local aboriginal leaders including Blucher, Jowie, Yeyango, Gingung, Jackie Lewis, Jemmy Miles, Mirrandah, and Cookoogong were driven from their lands. Due to the dramatic drop in the Aboriginal population due to genocide, introduction of diseases and the subsequent destruction of the economic and social structures of Aboriginal people following European contact, many of the places of significance in and around Bathurst remain unrecorded. The eventual negotiated surrender by Windradyne signaled a reduction in hostilities, although the decline in traditional indigenous ways of life continued.

Government land grants and purchases on the west side of the Macquarie River began after the town plan was adopted and the regular rectangular grid pattern of central Bathurst was established with many town allotments sold by auction and by application to purchase. Many town allotment purchases in the central grid area occurred in the 1850's.



SoHI: 74-76 Rocket Street, Bathurst



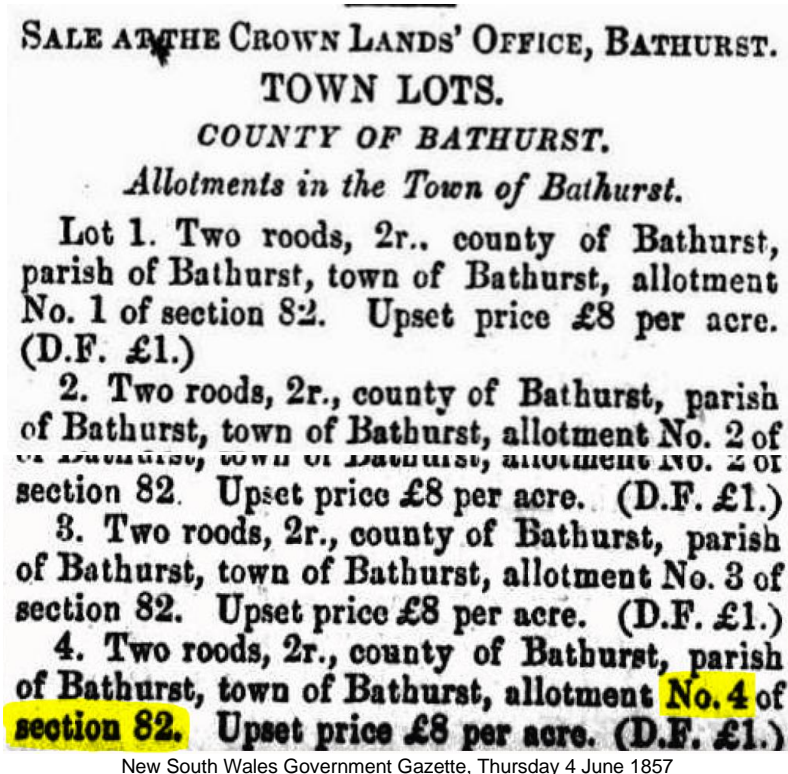
Bathurst Town Map 1860 showing Chris Mutton (C.Mutton)  
as the original grantee of part 4  
Source: Historical Land Records Viewer (HLRV)



Bathurst Town Map 1897 showing Chris Mutton (C.Mutton)  
as the original grantee of part 4  
Source: Historical Land Records Viewer (HLRV)

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The original purchaser of the property (Part 4 of Section 82) in 1857 was Chris Mutton according to the 'Heritage Building Report' compiled from the Bathurst Council Rates and Valuation books from 1875 to 1932 and 1940 and other materials held in the Bathurst District Historical Museum.



I. B. Daniels purchased the land and by 1876 there is a house and shop built, with 6 rooms, stall and stables, coachhouse and loft at the front of the property. Mrs Coles and subsequently Miss Metcalf were tenants. It is assumed that this is the front house which is now No.72 Rocket Street. Mrs Daniels sold the property to Thomas ward in 1878. James Allen became the owner in 1882, his wife in 1892 and then Norman McPhillamy purchased the property in 1895. The date of construction of the subject of this report, which is the semi-detached residential building on the rear of the allotment, is not known. It was built as an investment property providing low-cost rental accommodation. Rates book information does not distinguish clearly between the three buildings as house numbering was not introduced until 1903.



SoH: 74-76 Rocket Street, Bathurst

## FUNERAL

### LATE MR. H. A. McPHILLAMY

That the late Mr. Harold Arkell McPhillamy, one of the best-known gradiers in the western district, was held in the highest esteem was testified to by the large and representative gathering at his funeral this afternoon.

Before the cortege left the family home at Orton Park a short service was conducted by the Rev. A. Campbell Grieve, B.A.

The interment took place in the Presbyterian portion of the Bathurst Cemetery, where the body was placed in the family vault. The Rev. Mr. Grieve again officiated.

Messrs. Walter McPhillamy, of Orton Park, and Charles McPhillamy, of "Warroo," Forbes, were the chief mourners. Many other relatives of the deceased gentleman were present.

A beautiful collection of floral tributes were forwarded.

Amongst those present were: Mr. A. F. McDonald (representing the Bathurst Graziers' Association), Drs. Hugh Busby and Brooke-Moore, Mr. N. B. Richardson (secretary of the A.H. and P. Association), Mr. R. L. Gilmour, Mr. H. Treharne (A.M.L. and F. Co.), Mr. V. C. M. Palmer (E. H. Taylor and Co.), Mr. W. H. Paul, senr. (F. Glasson and Co.), Mr. H. L. Meads (Chamber Magistrate), Messrs. R. Gordon Edge'll and R. W. Peacock (Bathurst Fruitgrowers' Association), Mr. H. C. Suttor, Mr. H. H. Hackney, Mr. Angus Campbell, Mr. Athol Stewart, Mr. W. H. Crago, the Mayor, Ald. James Beddie (Bathurst Council), Messrs. A. G. Thompson and W. H. Henlen (legal fraternity) and others.

The offices of Mr. J. McPhillamy, the well-known solicitor, who is a cousin of the late Mr. Harold McPhillamy, were closed to-day as a mark of respect to the deceased gentleman.

Bathurst Times (NSW: 1909 – 1925) Wednesday 5<sup>th</sup> November 1924

#### 1900 to Present

A series of tenants are known to occupy No.76 Rocket Street including long-term tenant Robert Holgate from 1886 to circa 1911. Holgate assisted with the carving of the All Saint's Cathedral altar. During his tenancy Harold McPhillamy became the owner,



SoHI: 74-76 Rocket Street, Bathurst

followed by George Clarke, and William & Catherine Elliot. William Alfred Ison purchased the property in the early 1920's and in this time William R. Tooby, William Vaughan, and later fuel merchant Arthur Leslie & Ivy May Rowling were tenants. Historical records and documents have not revealed any prominent or significant historical occupants except for Mr Harold Arkell McPhillamy. Mr McPhillamy was a wealthy, well-known grazier from Orton Park just outside Bathurst. He died in November 1924. Mr McPhillamy was the owner of the Rocket Street investment property and was never an occupier of the building. John Bettles of Cowra purchased the property in 1940 and by 1947 Agnes Maud Hobs, Edward Bernard Hobbs and John Hobbs are tenants. In 1969 the houses are vacant. From 1978-81 Aiden Alexander Hepburn and Margaret Joan Hepburn are tenants.

It appears that a series of tenants are known to occupy No.74 Rocket Street. After being unlet in 1902-1903, William McLaren rented off owner George Clarke. Alice McLaren was the tenant in 1908-10 until William and Catherine Elliot purchased the property. Tooby Junior was the tenant in 1923-25. Following William Alfred Ison's purchase in 1926-28 it was owner occupied until 1929-32 when blacksmith William Vaughan was the tenant. By 1936 storekeeper Oswald Charles Montague Webb and Margaret Webb are tenants up until the purchase by E. M. Bettles in 1950. Frederick George Martin and Moyer Josephine Martin were tenants in 1969-81.



Aerial photograph NSW Planning Historical Imagery 1943

## 5. THE PROPOSED DEVELOPMENT

The development application is for:-

- The proposed demolition of the existing house, rear shed and outhouse
- Construction of new single storey dwelling and front fence

The development application is for demolition of the existing dwelling on the allotment, demolition of the shed and outhouse at the rear and the construction of a new 4-bedroom residence with attached double garage and new front brick fence.

The proposed 4-bedroom residence is a single storey building, incorporating elements of the original house with a largely replicated front façade similar to the existing house. This includes the front verandah bullnose roof, the central front entry door with double hung windows symmetrically placed either side of the entry door. The steep pitched, hipped, main corrugated roof also compliments the original house and other heritage buildings in the vicinity.

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The proposed brickwork colour is a reddish/terracotta which is similar to the surrounding existing residences. The proposed corrugated iron roof is 'Colorbond Surfmist' colour as are the gutters. The window will have white frames. The front verandah timber posts will be painted black as will the front timber entry door.

Even though the proposed residence is sited 9m further forward of the original house location, the impact is lessened because the site is a deep battle-axe block. The streetscape impact is minimal. The house is sited 900mm from the north-west boundary and 1320mm from the south-east boundary.

## 6. HERITAGE STATUS & SIGNIFICANCE

### Description

The site is not listed as a heritage item in the NSW Heritage Register or in the Bathurst LEP but it is within the Bathurst Conservation Area and therefore all development needs to be assessed for potential impacts under the requirements of the LEP and DCP as well as for impacts on neighbouring listed buildings and heritage items and the locality in accordance with the principles of the Burra Charter. The consent authority must, before granting consent under Clause 5.10 in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned.

Local government is required to conserve environmental heritage under LEP Clause 5.10 and conserve buildings, areas or other places which are of scientific, aesthetic, architectural or historic interest, or otherwise of special cultural value. The heritage significance of heritage items including the associated fabric, settings and views are to be conserved.

The local area is a suburb of residential streetscapes. Some of this area of Bathurst is of integral social importance to the community because of its lengthy association with 19<sup>th</sup> and 20<sup>th</sup> century housing and its occupants. There are predominantly late Victorian houses in evidence, but with some Federation era, 1900's and 20<sup>th</sup> century residences along both sides of Rocket Street. The nearest Heritage Item is 'Werona' House at 62 Rocket Street.



Bathurst Regional Council BCAMS Street rating – 1. Contributory

SoHI: 74-76 Rocket Street, Bathurst



Bathurst Regional Council BCAMS Age of Buildings – 3. Mid Victorian 1860 - 1875

### Statement of Heritage Significance

The value of the building and site at No.74-76 Rocket Street lies in its contributory role as part of the existing residential streetscape within the Bathurst Conservation Area. In this part of Rocket Street there is an eclectic mix of building types exhibiting some symptomatic infill buildings and replacement construction in the 20th century as well as original houses from the Victorian, Federation and Inter-war eras. The building's unusual battle-axe location at the rear of the house at No.72 Rocket Street is indicative of the early maximisation of land-use by developers wishing to profit from tenanted low-cost housing. The semi-detached dwellings are symptomatic of wealthier businessmen, farmers and landholders buying and purchasing investment properties in Bathurst which provided modest workers accommodation at affordable rents. This building was at the lower end of the housing scale, where it was important to fit the maximum number of dwellings onto a site, at the lowest possible cost. The later fibro additions are indicative of the need for more bedrooms and internal bathrooms, within cost constraints for rental properties.

The primary implications arising from the assessed significance of the site are as follows:

The principal significance of the place relates to the historical and social values of the site, and the dwellings as part of the built and cultural environment of Bathurst. The original development of the subject site as semi-detached Victorian era terrace houses is of significance to the local community for historical and social reasons, and it forms part of the streetscape in the Bathurst Conservation Area. Indicators and features of the original building are intact although in poor condition. The definition of the entry by the palm trees is an attractive streetscape element.

SoHI: 74-76 Rocket Street, Bathurst

### 7. ASSESSMENT OF IMPACT

**The following aspects of the proposal respect or enhance the heritage significance of the item or conservation area for the following reasons:**

- The principal significance of the place relates to the historical and social values of the site and its location in the lower Rocket Street area of the Bathurst Heritage Conservation Area. The proposed building retains the scale, form, massing of buildings in the Bathurst Conservation Area. The proposed replacement house has elements that are similar to the existing house. The house single storey. The walls are face brick in a red/orange colour similar to the existing brickwork. The window shape at the front is rectangular and doublehung style. It has a steeply pitched roof, and a hipped front verandah. It is similar to existing buildings in the vicinity.
- The intactness of the streetscape is ensured by construction of a residential building with similar proportions to the existing building with a steep pitched roof that has an appropriate ridge height, roofing material, face brick walls and a verandah. The front verandah has courses of brick under the floor level so that it is raised above the surrounding land which is similar to the style of the existing building. The development adopts design characters and shapes suited to a conservation area.
- The building's location on the block is similar to the previous building of the Victorian era which is to be demolished. The house is set back approximately 54 metres from the Rocket Street front boundary. This lessens the impact of a contemporary house in the Conservation Area.
- The garage is recessed back over 12 metres from the front of the house, and it is located on the opposite side to the driveway so that it is partially obscured from the street. Access and vehicle parking is sufficient to prevent traffic impact with allowance for several cars to be parked off-street and exit in a forward's direction. The driveway will remain in the same location.
- The proposed steel shed is located so that it is not visible from the street.
- The new buildings will have minimal effect on the broader heritage precinct or heritage items in the vicinity and no effect on the significance of the site.
- The predominant single storey character of adjacent buildings is adopted. By adopting roof geometry to reduce the impact while keeping a steep roof pitch, the roof shape is similar to the building to be demolished. It is similar to other buildings nearby.
- Building finishes, fenestration shape visible from the street, roof pitches and colours are consistent with heritage values.
- The front gutter height adopted is lower than the existing building but the reduced visibility from the street helps to ameliorate this. It is higher than most gutters of residences in the vicinity.

**The following aspects of the proposal could detrimentally impact on heritage significance. The reasons are explained as well as the measures to be taken to minimise impacts:**

- The existing semi-detached building is a streetscape element which will be demolished. The replacement building incorporates design elements and some original fabric from the existing semi-detached single storey dwellings.

SoHI: 74-76 Rocket Street, Bathurst

- The proposed building has a higher roofline than the existing semi-detached terrace house. A four-bedroom building has been designed with a lower section of roof behind so that the rear roof is partially hidden from the street. The triple ridge configuration at the rear reduces the overall height. The impact of the new residence is lessened by adopting a narrow building footprint similar to the existing dwellings.
- The existing cottage will be demolished due to the significant structural damage. The few materials in good condition will be removed and sold for re-use. The impact of this is minimised by building an attractive residence suited to modern living. The replacement building has an attached contemporary garage with a door not directly facing the street which is an appropriate solution in the rearwards setting where street visibility is minimised.
- Retention of the front palm trees defining the entry as a major streetscape element is an appropriate response. The construction of a brick fence with piers at the front using bricks from the building to be demolished will enhance the streetscape.
- Bathurst and district have examples of similar houses to the one proposed to be demolished in much better condition. It is rare in its battle-axe setting, but semi-detached twin houses are neither rare nor in exemplary condition. No.238-238 Rankin Street, Nos.169-171 Rankin Street, Nos.165-167 Rankin Street are similar buildings. The replacement building will have little impact when viewed from Rocket Street.
- The windows are timber framed doublehung style across the front façade. The front windows proposed have an appropriate vertical shape and scale but are wider than heritage windows in order to gain sunshine into the house.
- The cost of retaining the existing building is so high that it imposes an unacceptable burden on the owner of the building.
- In regard to heritage items in the vicinity:-
  - i. The new development does not reduce the public views of the heritage items and their settings. The visual and sensory settings are not unreasonably affected;
  - ii. The new building does not visually dominate any heritage building;
  - iii. Spiritual and other cultural relationships that may contribute to the cultural significance of the place are not affected;
- The new building relates to the character and form of the streetscape.

**The following sympathetic solutions have been considered and discounted for the following reasons:**

- Repair and re-use of the building as a single dwelling was discounted because of the major structural damage, the poor condition of the existing building and the unreasonable cost to repair and re-build. Many walls would have to be demolished and re-built on new footings. Stabilisation works needed are extensive. All floors and many ceilings would need to be replaced.

## 8. CONCLUSIONS

After assessing the proposed development in terms of the foregoing criteria, the Bathurst Regional Council (LEP) 2014, and associated documents, along with the requirements of the "NSW Heritage Act 1977" and "The Burra Charter", it is concluded that:

- The long period of tenancy and landlord neglect has led to dilapidation. The house has suffered significant damage with extensive crack damage due to highly reactive clay soils, and unsuitable footings. There has also been water ingress and water damage throughout with salt damage to brick masonry walls. The Engineers Report noted substantial damage inside and outside to the building fabric. The damage to the original physical fabric of the building and non-contributory nature of the existing additions and shed mean that new building is an appropriate alternative to ongoing further deterioration with one dwelling unable to be tenanted due to health and safety concerns, and lack of structural stability.



SoHI: 74-76 Rocket Street, Bathurst

- The heritage-based requirement to retain the built elements on the subject site would impose unreasonable costs on the owner and may not produce a building suitable for modern living. The Engineer's estimate of \$297,000 per unit to carry out remedial and repair work and a further \$32,000 for habitability would impose an unreasonable burden on the current owner. The integrity of the building cannot be reasonably retained. The substantial original fabric damage means any heritage-based requirement to retain the majority of the built elements on the subject site, given the lack of integrity and cost of repair is unjustified.
- The replacement building respects the heritage significance of the site and the narrative of residential use.
- The land will continue to contribute to the assessed historic and social significance of the Rocket Street area.
- The proposed building is at a distance from other heritage listed items in the vicinity so as not to have any effect on their significance.
- The proposed building will not have a negative visual impact or affect the heritage significance of the precinct.
- The current proposal substantially limits the impacts to the streetscape by adopting shapes, scale, and forms similar to existing, adjoining and adjacent buildings. The verandahed front façade, and location on the allotment will lessen the impact of a new dwelling in the Conservation Area, but the contemporary style adopted ameliorates any confusion by not using direct replication, and this reduces any misconception that the building is an original streetscape element.
- The works will have no great impact on the significance of the site or the broader heritage precinct.
- Proposed strategies for the site are to re-use any element that can be retrieved during demolition and record any finds during construction and requirements are therefore satisfied.

### 9. RECOMMENDATIONS

After assessing the proposed buildings in terms of the foregoing criteria, the Bathurst Regional Council (LEP) 2014, and associated documents, along with the requirements of the "NSW Heritage Act 1977" and "The Burra Charter", it is concluded that:

The proposed development will have no impact on the significance of the site or the broader heritage precinct. The land will continue to contribute to the assessed historic and social significance of the Rocket Street area and the construction continue the tradition of residential buildings on affordable battle-axe land in this part of Bathurst.

#### Recommendations:

1. ***Retain palm trees where possible and protect during construction.***
2. ***Any relics or evidence of prior occupation found during works are to be noted and photographed.***
3. ***Any material capable of recovery should be recycled or re-used within the proposed buildings.***
4. ***A Photographic Report should be prepared and retained by Bathurst Regional Council and the Bathurst Historical Society.***

SoHI: 74-76 Rocket Street, Bathurst

## 5. PHOTOGRAPHS



Streetscape panorama looking South-West



View looking from rear of house

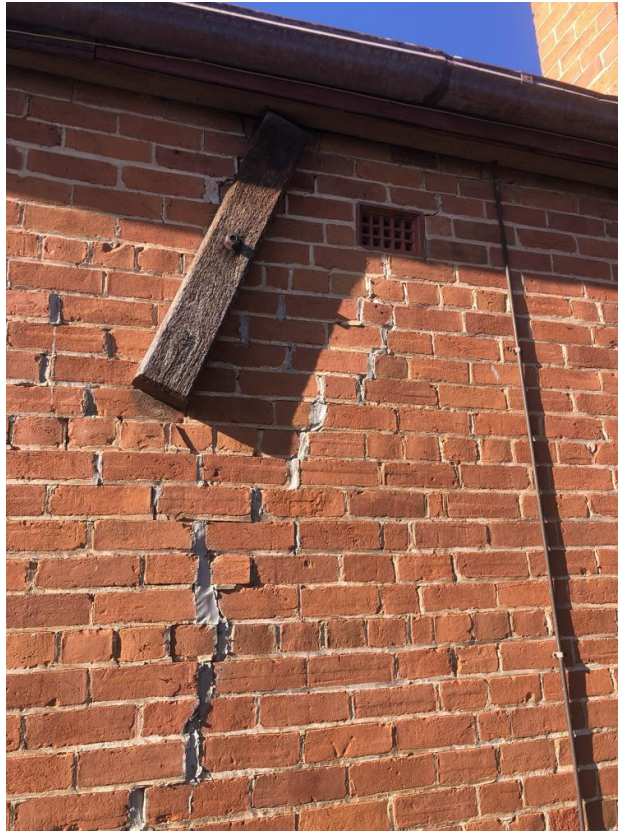
SoH: 74-76 Rocket Street, Bathurst



**Cracking along verandah slab**



SoHI: 74-76 Rocket Street, Bathurst



Cracking on outside wall

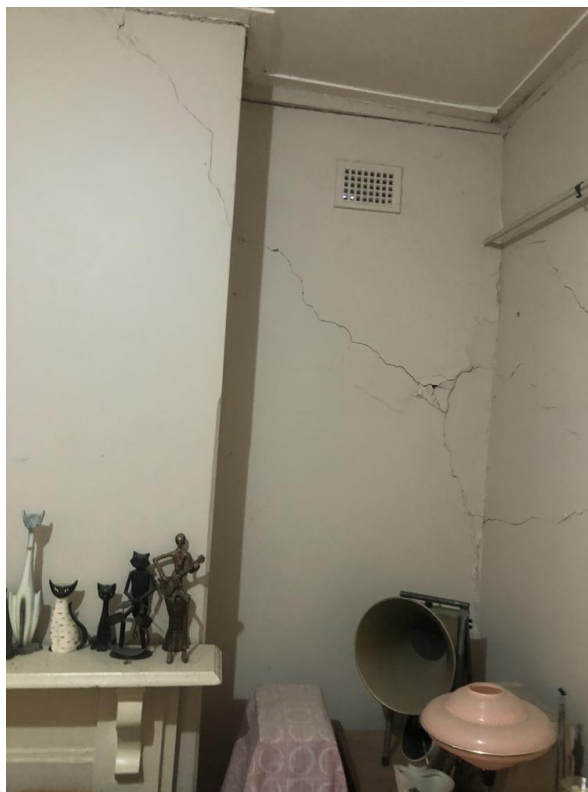


Internal wall cracking example

SoHI: 74-76 Rocket Street, Bathurst



Internal wall cracking example



Internal wall cracking example

SoHI: 74-76 Rocket Street, Bathurst



**Damage to verandah slab edge**



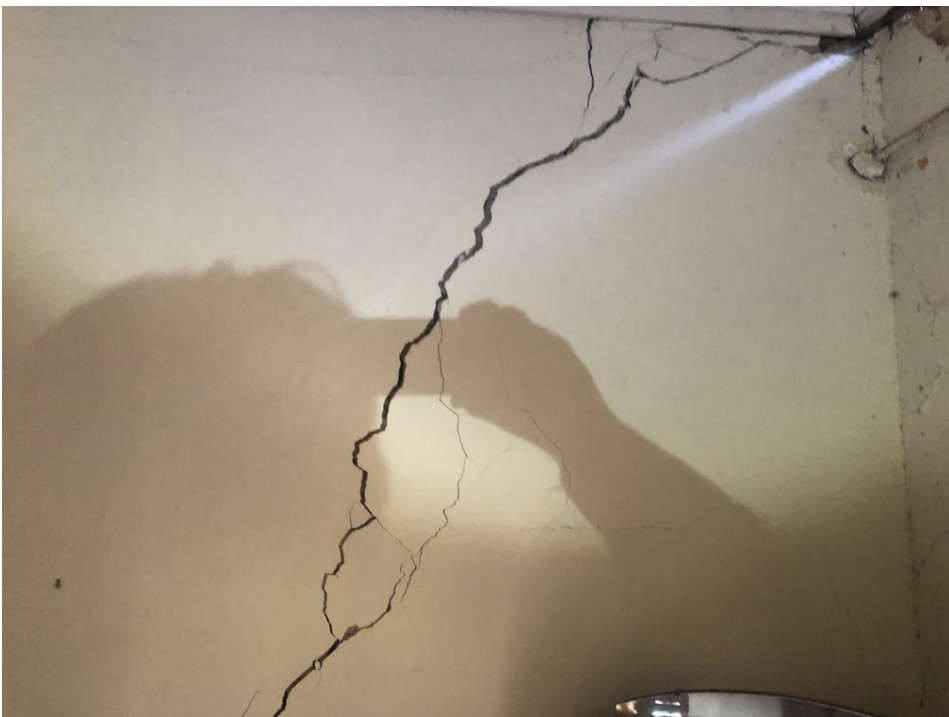
**External wall cracking**



SoHI: 74-76 Rocket Street, Bathurst



**Internal wall cracking example**



**Internal wall cracking example**

SoHI: 74-76 Rocket Street, Bathurst



Internal floor damage example



Front Fence damage example

SoHI: 74-76 Rocket Street, Bathurst

### Documentary Sources:

Davison G., McConville C., *A Heritage Handbook* Allen & Unwin Australia Pty Ltd 1991 ISBN 0 04 820040 9

Hagan J., *People and Politics in Regional New South Wales: 1856-1950s Volume 2* Federation Press

Freeland J. M., *Architecture in Australia*, Penguin Books 1972 F.W Cheshire Publishing Pty Ltd 1968 ISBN 04021152 7

*NSW Heritage Manual*, Heritage Office and Department of Urban Affairs and Planning 1996, revised 2002

National Library of Australia digital newspaper records – Trove

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Gapps S., *Gudyarra The first Wiradjuri War of Resistance*, New South Publishing 2021 ISBN 978174223611

State Library of New South Wales,

Land Titles Office of New South Wales,

Bathurst District Historical Society

Bathurst Council Library

Bathurst Regional Council:

*Bathurst Region Heritage Study*

*Bathurst Regional Local Environmental Plan*

*Heritage Strategy for the Bathurst Region*

*Bathurst Development Control Plan*

*Bathurst Heritage Study 1990*

*Bathurst Conservation Area Review*

*Bathurst Community Strategic Plan*

*Bathurst Region Urban Strategy*

*Bathurst Heritage Street Tree Audit*

*BCAMS Streetscape Map*

*BRC Aboriginal Heritage Study (Extent July 2017)*





20220931  
19 July, 2023

Debbi Littlejohn

Attention: Debbi Littlejohn

Dear Debbi

**RE: Building Condition Survey 74 Rocket Street**



**Calare Civil Pty Ltd**

ABN 41 050 057 933  
170 Rankin Street  
Bathurst NSW 2795

**Tel:** 02 6332 3343  
**Fax:** 02 6331 8210  
**Email:** bathurst@calare-civil.com.au  
**Web:** www.calare-civil.com.au

### 1. Introduction

The purpose of this survey is to examine and document the existing condition of the buildings at the above address.

DATE OF INSPECTION:	19 <sup>th</sup> July 2022
INSPECTION CARRIED OUT BY:	Mr Arthur Sonter
PROPERTY DETAILS:	74 Rocket Street Bathurst NSW
BUILDING CLASS:	Dwelling
BUILDING OWNER/OCCUPANT:	Debbie Littlejohn
Prepared by:	Calare Civil Pty. Ltd. 170 Rankin Street, Bathurst. N.S.W.

Note: All descriptions are given as viewed looking towards the detail. Inspections were not carried out behind fixed or heavy furnishings or other immovable objects.

### 2. General Description

The building is located on a battle axe block on the southwestern side of Rocket Street Bathurst.

The building is of single storey full masonry construction, as defined in AS 2870-“Residential Slabs and Footings” Code. The building has most likely been constructed on masonry footings with a suspended timber floor and an iron clad timber framed roof.

### 3. External Inspection

Roof iron was in poor condition at the time of the inspection with severely damaged/leaking roof guttering and downpipes.

External walls of dwelling are badly cracked and damaged. Salt/damp damage evident on some brickwork.

External timber (structural and non-structural) and eaves displayed severe weather damage at the time of the inspection.

There would be a strong likely hood of asbestos in the building and will need to be tested.

### 4. Internal Inspection

The internal inspection revealed major damage through every part of the building.

There was evidence of long-term movement patterns (e.g., doors out of alignment, old cracks etc.)

There is major damage to the floors in all areas, mostly from water. All floors were “bouncy” and have collapsed in some areas. These will need to be replaced along with the footings/piers.

All walls are severely cracked, and some sections have fallen out or become dislodged. These would have to be rebuilt with new footings or underpinned to stabilize the new walls.



### 5. Discussion

Our inspection has revealed that the building is structurally inadequate and has suffered major damage due to reactive clay movement, poor building techniques and lack of maintenance over a long period of time.

The following measure could be undertaken although this would not be financially viable due to the extremely poor condition of the building.

It would be expected that even with substantial rebuilding the structure would continue to deteriorate as footing systems including piers and floor members would not be sufficient.

To repair this building to a satisfactory level complying with current codes of practice would require an almost complete demolish and rebuild and would not be financially viable.

### STRUCTURAL INSPECTION

#### Internal

The internal inspection revealed Category 4 damage (range 0-4) throughout the dwelling in accordance with AS2870 Appendix C-Table C1 (vertical and stepwise cracks 15-20mm in width).





**External**

The external inspection revealed some crack damage to the external masonry, up to Category 4 damage (range 0-4) in accordance with AS2870 Appendix C-Table C1 (vertical and stepwise cracks 15-20mm in width).



## Attachment 9.2.4.4



**Remedial Works and cost estimate excluding GST**1. Essential Work (to ensure structural soundness and safety of building)

a) Repair external timber and eaves	\$7,000
b) Replace iron roof	\$20,000
c) Replace all gutters and downpipes and ensure connection to in ground system	\$10,000
d) Repair sub floor bearers and joists and piers/footings replace floor throughout	\$60,000
e) Rebuild walls that are too damaged to repair	\$40,000
f) Remove all asbestos and replace or repair walls and ceilings	\$70,000
g) Repair external cracked and damaged masonry and repair salt/damp damage.	\$15,000
h) Replace all internal plumbing	\$9,000
i) Repair all stormwater drainage	\$5,000
j) Replace bathroom	\$20,000
k) Replace kitchen	\$20,000
l) Replace all electrical wiring	\$15,000
m) Painting (inside and out)	\$6,000

Cost estimate ex GST                      \$297,000 +gst

2. Desirable Work (to make structure more habitable and comfortable)

a) Demolish outside bathroom and rebuild to current regulation	\$25,000
b) Repair or replace damaged fencing	\$7,000

Cost estimate ex GST                      \$32,000 +gst

We trust that this information meets your requirements. Please do not hesitate to contact the undersigned should you require any further information.

Yours faithfully,  
CALARE CIVIL PTY LTD



Mr Arthur Sonter  
Structural Engineer  
FIEAust, Adv.Dip Civil Structural Eng.



20220931  
19 July, 2023

Debbi Littlejohn

Attention: Debbi Littlejohn

Dear Debbi

**RE: Building Condition Survey 76 Rocket Street**



**Calare Civil Pty Ltd**

ABN 41 050 057 933  
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The building is of single storey full masonry construction, as defined in AS 2870-“Residential Slabs and Footings” Code. The building has most likely been constructed on masonry footings with a suspended timber floor and an iron clad timber framed roof.

### 3. External Inspection

Roof iron was in poor condition at the time of the inspection with severely damaged/leaking roof guttering and downpipes.

External walls of dwelling are badly cracked and damaged. Salt/damp damage evident on some brickwork.

External timber (structural and non-structural) and eaves displayed severe weather damage at the time of the inspection.

There would be a strong likely hood of asbestos in the building and will need to be tested.

### 4. Internal Inspection

The internal inspection revealed major damage through every part of the building.

There was evidence of long-term movement patterns (e.g., doors out of alignment, old cracks etc.)

There is major damage to the floors in all areas, mostly from water. All floors were “bouncy” and have collapsed in some areas. These will need to be replaced along with the footings/piers.

All walls are severely cracked, and some sections have fallen out or become dislodged. These would have to be rebuilt with new footings or underpinned to stabilize the new walls.

### 5. Discussion

Our inspection has revealed that the building is structurally inadequate and has suffered major damage due to reactive clay movement, poor building techniques and lack of maintenance over a long period of time.

The following measure could be undertaken although this would not be financially viable due to the extremely poor condition of the building.

It would be expected that even with substantial rebuilding the structure would continue to deteriorate as footing systems including piers and floor members would not be sufficient.

To repair this building to a satisfactory level complying with current codes of practice would require an almost complete demolish and rebuild and would not be financially viable.

### STRUCTURAL INSPECTION

#### Internal

The internal inspection revealed Category 4 damage (range 0-4) throughout the dwelling in accordance with AS2870 Appendix C-Table C1 (vertical and stepwise cracks 15-20mm in width).



### External

The external inspection revealed some crack damage to the external masonry, up to Category 4 damage (range 0-4) in accordance with AS2870 Appendix C-Table C1 (vertical and stepwise cracks 15-20mm in width).





**Remedial Works and cost estimate excluding GST****1. Essential Work** (to ensure structural soundness and safety of building)

a) Repair external timber and eaves	\$7,000
b) Replace iron roof	\$20,000
c) Replace all gutters and downpipes and ensure connection to in ground system	\$10,000
d) Repair sub floor bearers and joists and piers/footings replace floor throughout	\$60,000
e) Rebuild walls that are too damaged to repair	\$40,000
f) Remove all asbestos and replace or repair walls and ceilings	\$70,000
g) Repair external cracked and damaged masonry and repair salt/damp damage.	\$15,000
h) Replace all internal plumbing	\$9,000
i) Repair all stormwater drainage	\$5,000
j) Replace bathroom	\$20,000
k) Replace kitchen	\$20,000
l) Replace all electrical wiring	\$15,000
m) Painting (inside and out)	\$6,000

Cost estimate ex GST                      \$297,000 +gst

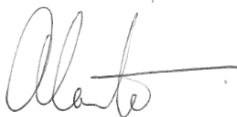
**2. Desirable Work** (to make structure more habitable and comfortable)

a) Demolish outside bathroom and rebuild to current regulation	\$25,000
b) Repair or replace damaged fencing	\$7,000

Cost estimate ex GST                      \$32,000 +gst

We trust that this information meets your requirements. Please do not hesitate to contact the undersigned should you require any further information.

Yours faithfully,  
CALARE CIVIL PTY LTD



Mr Arthur Sonter  
Structural Engineer  
FIEAust, Adv.Dip Civil Structural Eng.



PO Box 201  
Bathurst NSW 2795  
febs4@bigpond.net.au  
www.nationaltrust.org.au

26 October 2023

Mr. Richard Denyer,  
Manager, Development Assessment  
Bathurst Regional Council

Dear Mr. Denyer

**Re: DA 225/2023**

**74 – 76 Rocket Street**

Dear Mr. Denyer,

The local Branch of the Trust appreciates the opportunity to comment on this DA.

The DA is proposing demolition of these Victorian semi-detached cottages and the erection of a single storey house and shed. The HIS indicates that the semi-detached building was erected between 1860 and 1875. The report states that the structure is in poor condition with damage throughout due to lack of maintenance and water damage. The allotment is long and narrow so that the proposed house is set well back from Rocket Street and close to both side boundaries, with no potential for rear vehicular access.

It is difficult to visually assess the extent of damages due to the distance from the street front. Aerial Images suggest sound roofing and veranda structures. The front fence is in very bad state of repair and will need to be replaced. The Branch would suggest a reinstatement of this potentially original fence.

We would recommend that Council heritage officers visit the site in order to gain a more accurate picture of the state of damage to the structure and fabric of the buildings. If this were a street front element, its heritage value and character would be much easier to ascertain and protect.

These are increasingly rare examples of Victorian semi-detached cottages and possibly the only pair situated in the centre of a city block due, no doubt, to the historical circumstances leading to the fragmented development of the early South Bathurst / Milltown precinct. As such we believe that a precautionary approach is called for in deciding this DA.

It is possible given the nature of water damage and lack of maintenance described that this is another example of 'demolition by neglect.' Council officers would be well qualified to make such a determination during a site visit.

If the buildings cannot be saved, the Branch would recommend a reinstatement of the original facades as has been carried out in neighbouring properties at 70 and 72 Rocket Street, using as much of the original brickwork and other materials that can be salvaged.

Yours Faithfully,

Wayne Feebrey

**Chair, Bathurst & District Branch  
National Trust of Australia (NSW)**

*The Bathurst & District Branch represents the local views of the Bathurst heritage community*

The National Trust of Australia (New South Wales) ABN 82 491 958 802



***The Bathurst & District Branch represents the local views of the Bathurst heritage community***

The National Trust of Australia (New South Wales) ABN 82 491 958 802



**BATHURST  
REGIONAL COUNCIL**

Bathurst Regional Council  
PMB 17  
158 Russell Street  
BATHURST NSW 2795  
Telephone: 02 6333 6111  
Fax: 02 6331 7211  
Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)

#### Important Notice!

**This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground.**

This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, neither the Bathurst Regional Council nor the LPI makes any representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.

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Drawn By: Emma Castle

Date: 30/10/2023

Projection: GDA94 / MGA zone 55

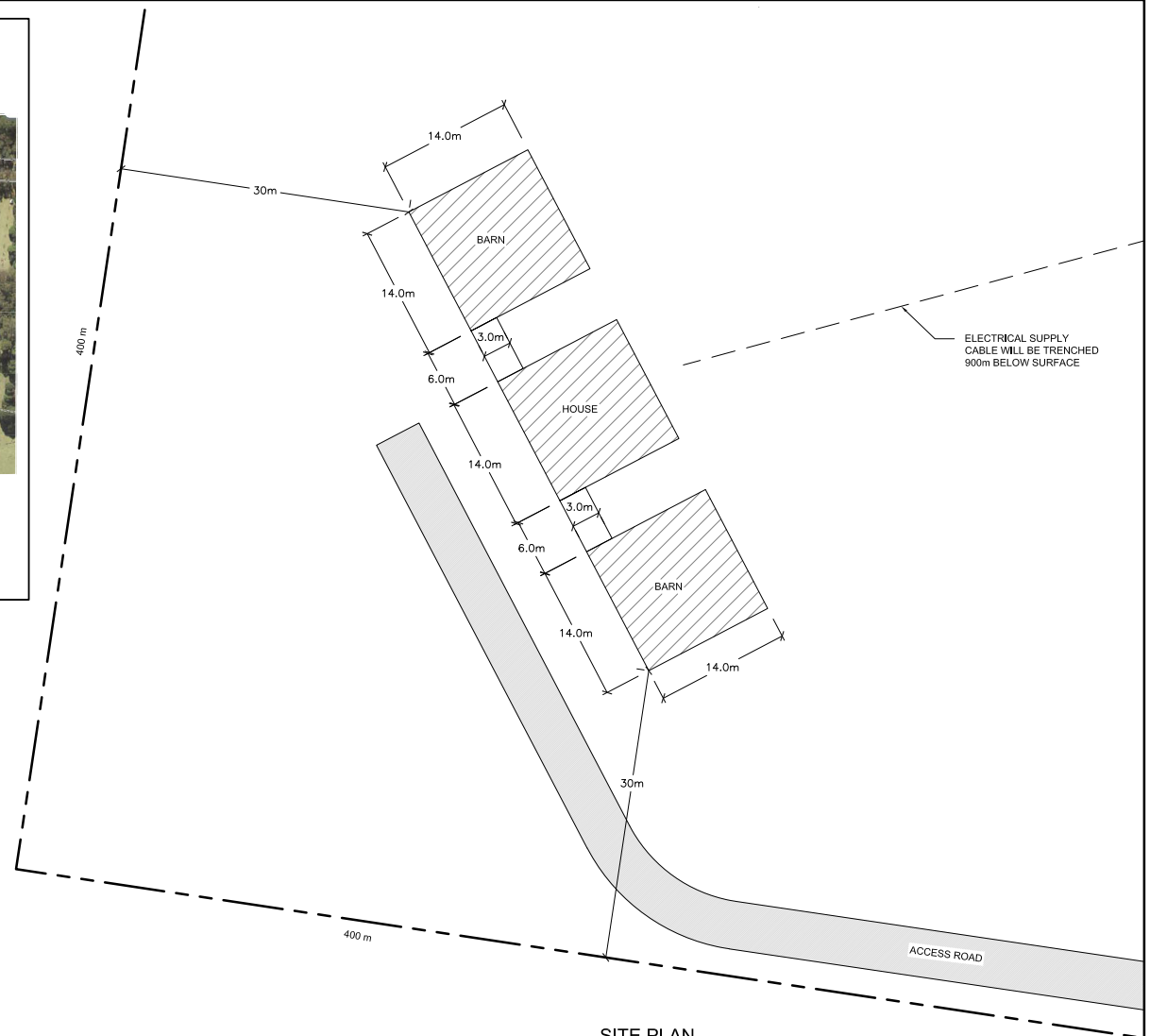
Map Scale: 1:4000 @ A4

## Site Location and Aerial Photo - 1268 Sunny Corner Road, Sunny Corner





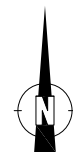
LOCATION PLAN  
(NTS)



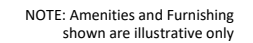
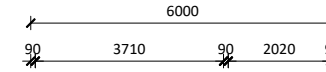
SITE PLAN

1268 SUNNY CORNER ROAD,  
SUNNY CORNER, 2795, NEW  
SOUTH WALES

0 5 10 METER  
SCALE 1:500  
(SHEET A3)



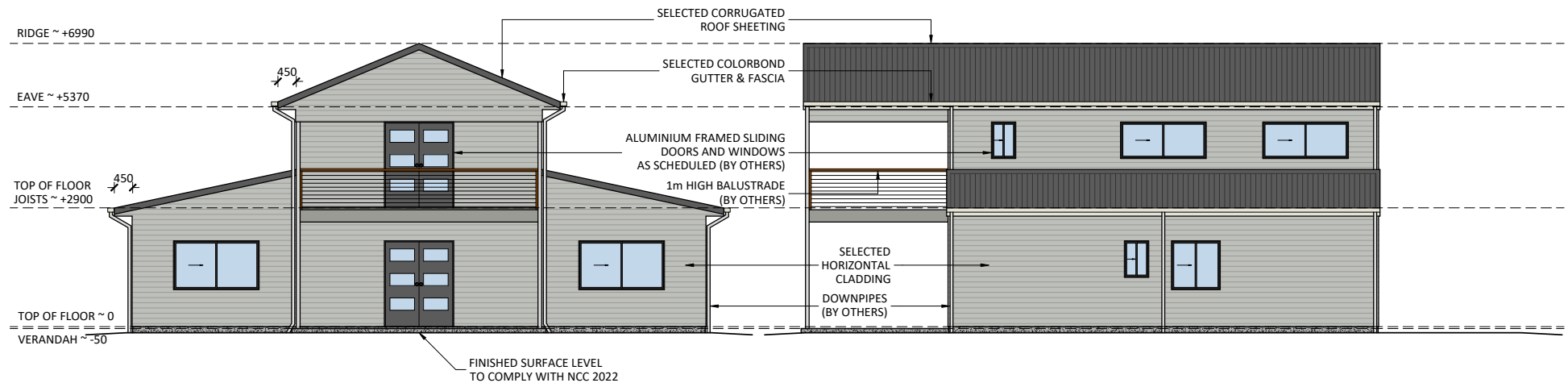


[illegible]

LOWER FLOOR LIVING	147.00 sqm
LOWER VERANDAH	21.00 sqm
MEZZ. FLOOR LIVING	63.50 sqm
BALCONY	21.00 sqm
TOTAL	252.50 sqm

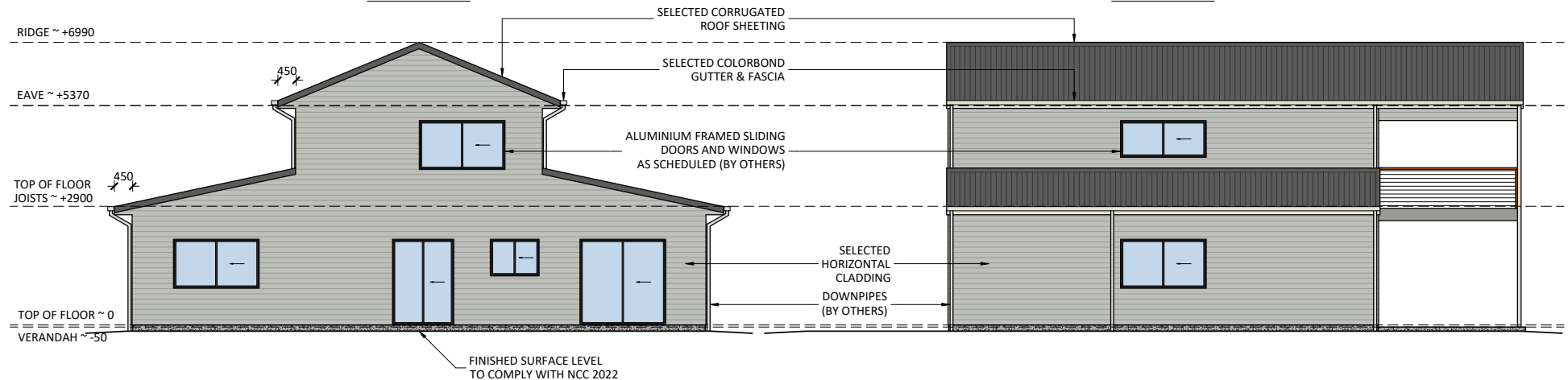
## 2.0 FLOOR PLAN

Purchaser Name: David Milmore		<p align="center"> <b>Engineering</b>  <b>NOT FOR CONSTRUCTION</b>          Page 2 of 14          © Copyright Steelix IP Pty Ltd       </p>	Seller: Wide Span Homes Wide Span Sheds Pty Ltd Phone: 1300 943 377 Fax: Email: engineering@steelx.com.au	Apex Engineering Group PTY LTD ACN 632 588 562 ME Aust. (Registered NER Structural) 5276680 QLD : RPEQ No. 24223; TAS : 185770492; VIC : PE0003848; N.T.: 303557ES; Practising Professional Structural & Civil Engineers
Site Address: 1268 Sunny Corner Rd Sunny Corner NSW 2795 Australia				
Drawing # A/NSH233004 - 2	Print Date: 02/06/23			



ELEVATION 1

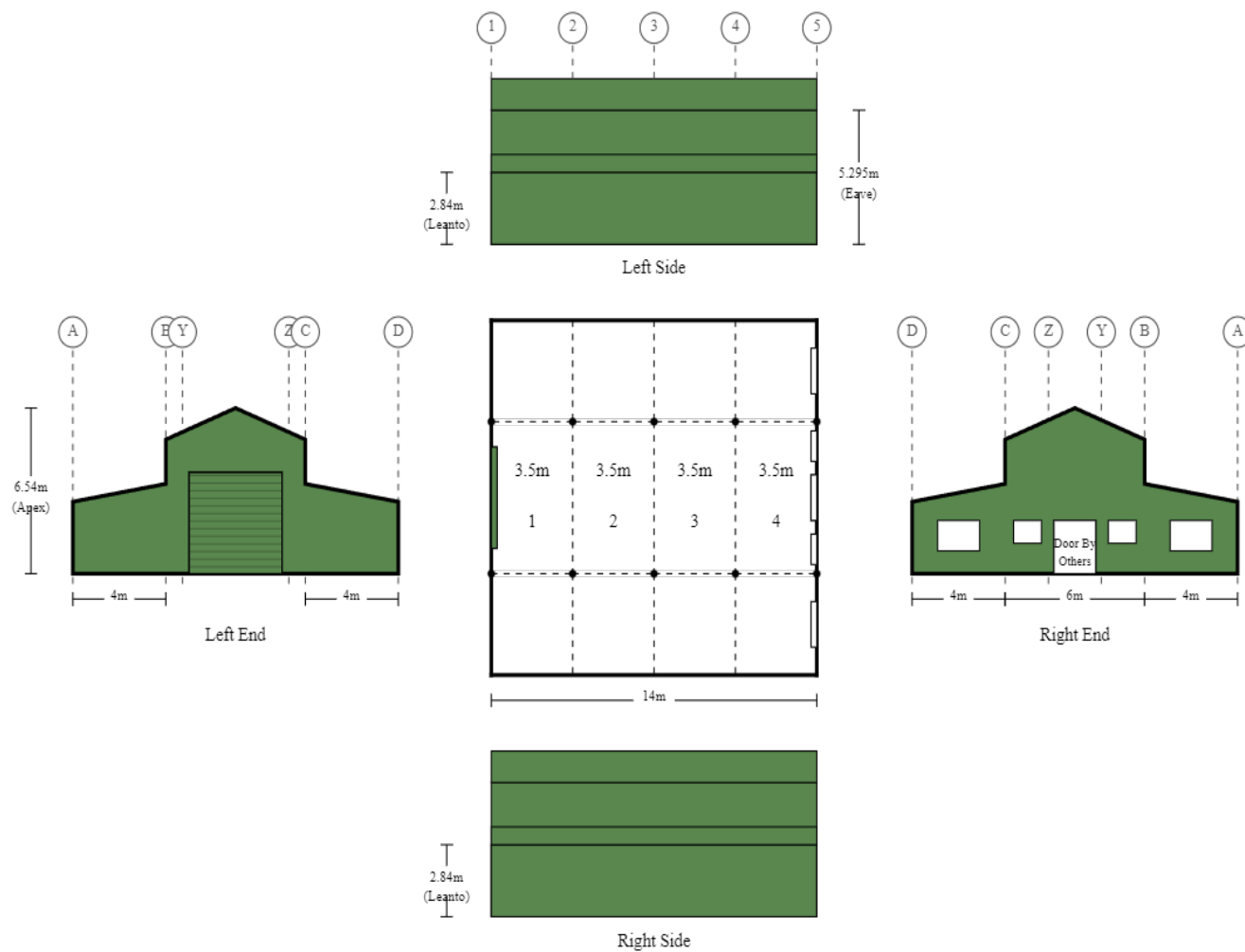
ELEVATION 2



## 3.0 ELEVATIONS

Purchaser Name: David Millmore			Apex Engineering Group PTY LTD ACN 632 588 562 ME Aust. (Registered NER Structural) 5276680 QLD : RPEQ No. 24223; TAS : 185770492; VIC : PE0003848; N.T. : 303557ES; Practising Professional Structural & Civil Engineers
Site Address: 1268 Sunny Corner Rd Sunny Corner NSW 2795 Australia	<b>Engineering</b> <b>NOT FOR CONSTRUCTION</b> Page 3 of 14 © Copyright Steelx IP Pty Ltd	Seller: Wide Span Homes Wide Span Sheds Pty Ltd Phone: 1300 943 377 Fax: Email: engineering@steelx.com.au	Signature:  John Ronaldson Date: 02/06/23
Drawing # AWSH233004 - 2	Print Date: 02/06/23		





Purchaser Name: David Millmore

Site Address: 1268 Sunny Corner Rd Sunny Corner NSW 2795 Australia

Drawing # WSS233106 - 3

Print Date: 01/06/23

**Layout**  
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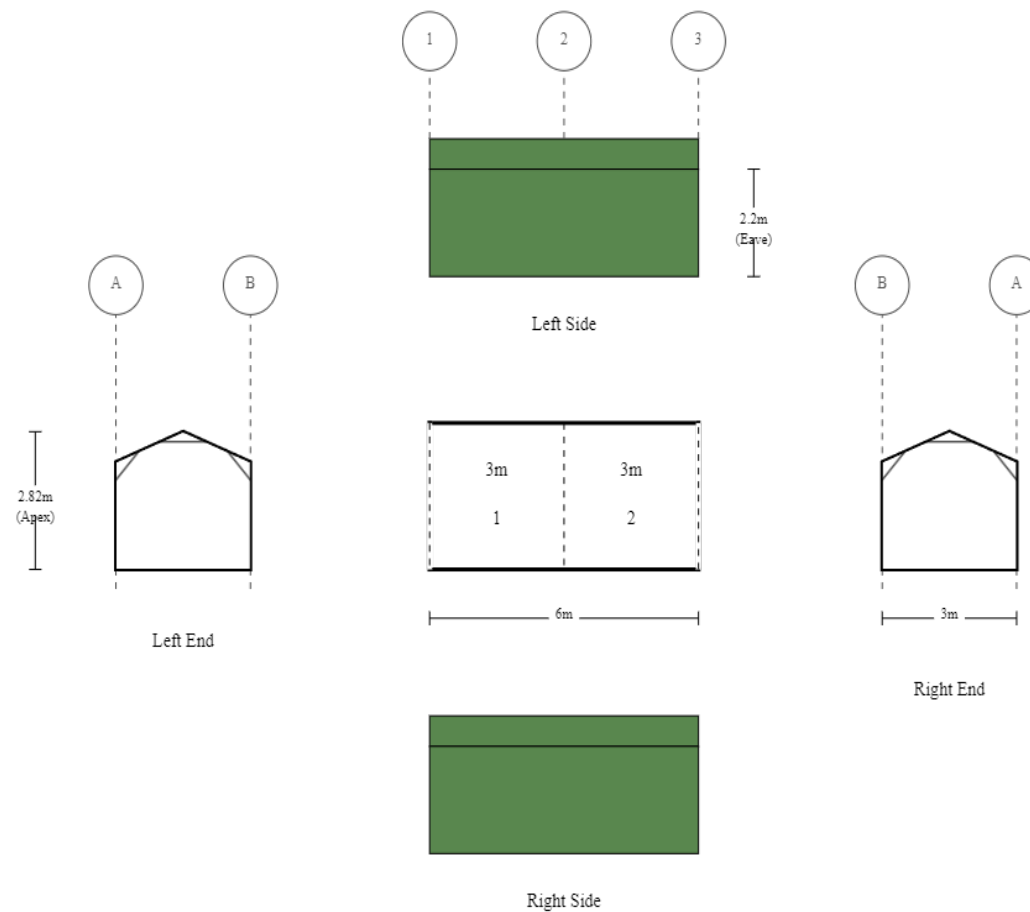
Seller: Wide Span Sheds Pty Ltd  
Wide Span Sheds Pty Ltd  
Phone: 07 5657 8888  
Fax: 07 5657 8899  
Email: admin@sheds.com.au

Apex Engineering Group PTY LTD  
ACN 632 588 562  
ME Aust. (Registered NER Structural) 5276680  
QLD: RPEQ No. 24223; TAS: 185770492; VIC: PE0003848; N.T.: 303557ES;  
Practising Professional Structural & Civil Engineers

Signature:

John Ronaldson

Date: 01/06/23



Purchaser Name: David Milmore

Site Address: 1268 Sunny Corner Rd Sunny Corner NSW 2795 Australia

Drawing # WSS233108 - 3

Print Date: 01/06/23

**Layout**  
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Seller: Wide Span Sheds Pty Ltd  
Wide Span Sheds Pty Ltd  
Phone: 07 5657 8888  
Fax: 07 5657 8899  
Email: admin@sheds.com.au

Apex Engineering Group PTY LTD  
ACN 632 588 562  
ME Aust. (Registered NER Structural) 5276680  
QLD : RPEQ No. 24223; TAS : 185770492; VIC : PE0003848; N.T : 303557ES;  
Practising Professional Structural & Civil Engineers

Signature:

John Ronaldson

Date: 01/06/23

My name is David Millmore, and I am writing regarding the property "Tanderra" myself and my partner Annika Kowalski are purchasing and wishing to construct a dwelling, this would see the property become dual occupancy, this is to enable the current owners there wish to remain in their current residence on the property throughout their later years of life.

Our plan is to construct a steel framed and clad dwelling, with steel framed and clad barns to either side of the dwelling with a covered walkway between the dwelling and the barns. The dwelling and barns will be 6 meters apart as required by fire regulations. The walkways will be constructed in steel to eliminate and fire spread risks. All engineering plans and a site overview are attached to this application.

Tanderra is in the Bathurst LGA and deemed to have a fire risk category 1.

Tanderra is located at 1268 Sunny Corner Road, Sunny Corner, Lot 62 DP755764.

Tanderra is zoned RU1 and is located on the most eastern boundary of the Bathurst Land Zoning Map - Sheet LZN\_015, the property borders Annika's mothers place 1294 Sunny Corner Road, Meadow Flat, located in the Lithgow LGA which is also zoned RU1 but has a fire category rating 3.

The property is designated AD on the Lot Size Map - Sheet LSZ\_015, which usually requires a 100HA minimum Lot size. Tanderra is approximately 16.2HA. Tanderra obtains its permissibility for dwellings pursuant to planning certificate 10.7/24926 issues on the 8<sup>th</sup> March 2023. Specifically, clause 2. Zoning and land use under relevant planning instruments. Paragraph D states, "weather development standards applying to the land fix the minimum land dimensions for the erection of a dwelling house on the land and, if so, fix the minimum land dimensions.

The planning certificate directs me to clause 4.2 of the Bathurst LEP.

4.2B Note 4 states "(4) Despite subclause (3), development consent may be granted for the erection of an additional dwelling house on land in Zone RU1 Primary Production if there is already a lawfully erected dwelling house on the land, but only if the additional dwelling house is located on the same lot or parcel of land as the existing lawfully erected dwelling house."

To comply with my planning flow chart when building in bush fire prone areas, and design compliant minimum boundary setbacks myself and Annika have undertaken a thorough and complete vegetation study on Tanderra and the adjoining private and forestry land. The majority of Tanderra could be categorised using Keith (2004) vegetation formations as grasslands with a Tree line along the boundary shared with Forestry and private ownership to the South, Southwest, this section could be categorised as Dry Sclerophyll Forest.

Using the note from provided planning guidelines: Where there is more than one vegetation type each type shall be classified separately with the worst-case scenario (the most dominate vegetation for bush fire impact) applied. This would determine Tanderra to have a BAL-29 and a FFDI of 80 (provided). Table A1.12.6 would set the APZ to a dwelling to be 25-35m as the proposed construction site is situated on land >0 but <5 degrees slope.

Our plan is to sit the dwelling >40m from either boundary exceeding the required APZ.

### **Dedicated water supply requirements**

Large Rural/Lifestyle Lots (>10,000m<sup>2</sup>) >1 ha 20,000 l/lot

*In planning and designing our proposed dwelling considerable considerations have been made to the following provisions made in the:*

### **Bathurst Regional Development Control Plan 2014**

#### **6.1.2 Strategic priority and objectives**

##### **Strategic Objectives**

- a) To minimise the fragmentation of agricultural lands, protect highly valued agricultural lands and encourage the consolidation of small holdings.

*As previously stated in this application the allowance of a dwelling would see it that two smaller holdings of below the allowable lot size would be managed as one larger holding, protecting and increasing the agricultural value of this land.*

#### **6.2.3 Setbacks – Zones RU1 – Primary Production, RU2 – Rural Landscape and RU4 – Primary Production Small Lots**

##### **Development Standards**

The Setback table in the Development Control Plan states:

150m to adjoining land that contains an existing extractive industry, sawmills, road transport facility, an existing forestry operation or land owned by Forests NSW.

*I ask council to make exception to this above setback requirement taking consideration to the below:*

*Tanderra lot size would not allow for such a setback and Minimum lot size requirement exemptions has been addressed in the current development certificate issued by council.*

*No forestry operations have ever, or likely to ever be undertaken on this land.*

*The allowance of this dwelling would have favourable outcomes for Forestry NSW as currently ZERO fencing or weed control has been undertaken along this shared boundary for 20+ years.*

*The developments approval would see a APZ and vehicular access along a forestry boundary that could be used in emergency situations.*

##### **Entrances**

- d) Entrances are to be a minimum 4m wide to enable access by Rural Fire Service resources.

*As a renewable energy licenced installer, I have given extra consideration to the following:*

### **9.9.3 Sustainable building design principles**

Council will give consideration to the following principles in the assessment of developments

Solar Passive Design

Site Analysis

a) A solar site analysis should be used to site buildings to achieve maximum solar access

in winter. Site analysis should consider:

i) Site dimensions.

ii) True north point.

iv) Shadows cast by trees and surrounding structures.

Building Orientation

i) The long axis of the building should face up to 30 degrees east and 20 degrees west of true north.

*The proposed North-Easterly facing dwelling gives an exceptional aspect for energy and sustainability, specifically the North-western facing roof surfaces that will be utilised with the installation of solar panels making the building almost energy independent. Windows have been concentrated on the front side of the dwelling so as to ensure energy is conserved, roller shutters will be installed for energy and bushfire prevention.*

## **6.11 DEVELOPMENT ON LAND ADJOINING LAND OWNED OR OPERATED BY**

### **FORESTS NSW – SPECIAL PROVISIONS**

#### **6.11.1 Objectives**

a) To minimise the alienation of forestry activities from competing and conflicting land uses.

b) To maximise opportunities to expand and access land resources for forestry activities.

#### **6.11.2 Development standards**

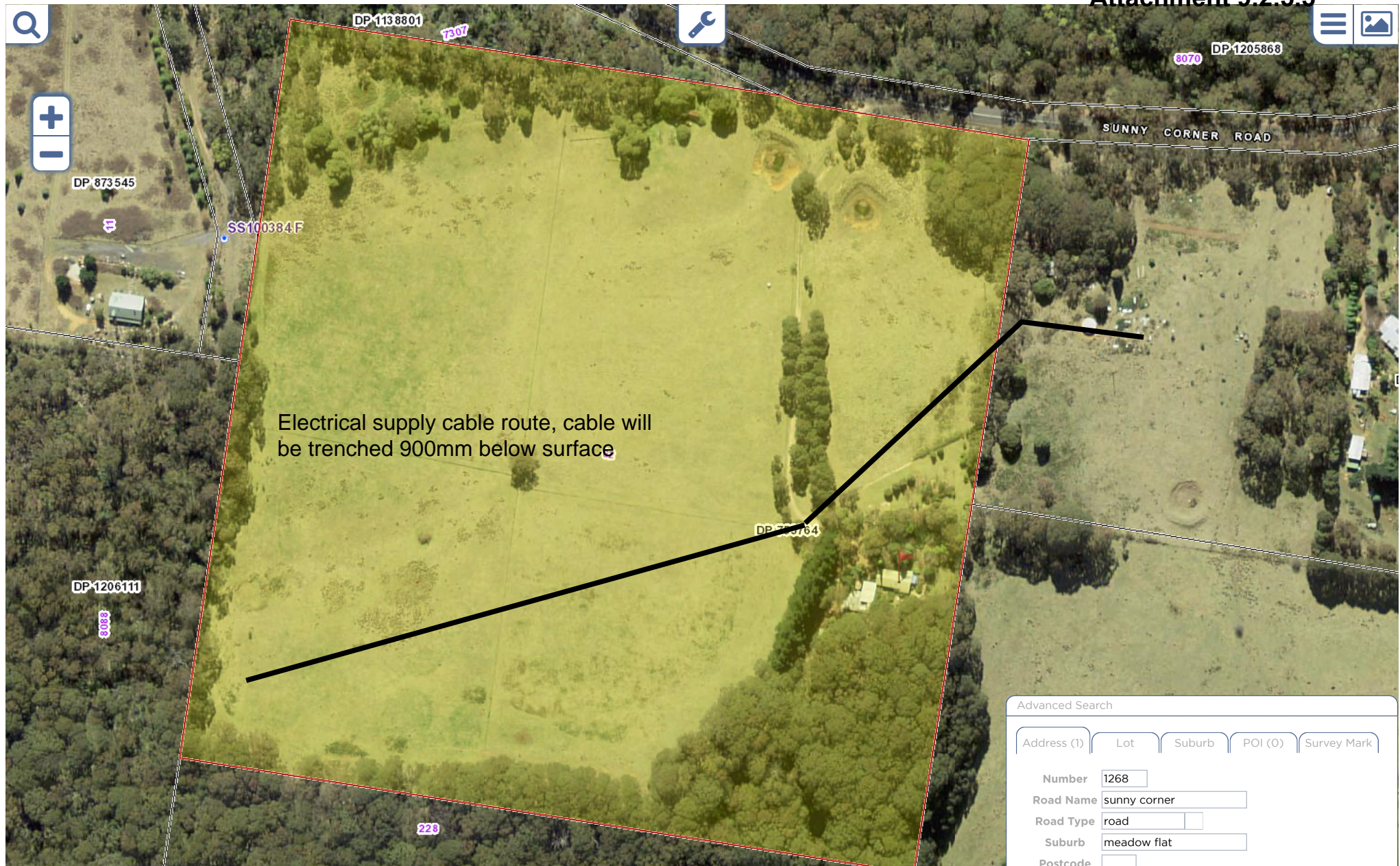
a) New dwellings will be permitted only where safe all weather access can be

provided that does not incorporate the use of forestry roads.

b) Development Applications for dwellings and buildings located on land adjoining land owned or operated by Forests NSW are to be accompanied by electrical infrastructure plans to enable adequate assessment to be made to ensure such infrastructure will not impact on existing forestry operations.

*Electrical Infrastructure attached, not to traverse any land owned by Forestry NSW.*





1:2,257  
0 30 60m

Advanced Search	
Address (1)	Lot Suburb POI (0) Survey Mark
Number	1268
Road Name	sunny corner
Road Type	road
Suburb	meadow flat
Postcode	
Search	Reset
Address	Type
1268 SUNNY CORNER ROAD SUNNY CORNER	Primary





**Forestry Corporation of NSW** ABN 43 141 857 613

**Northern Softwood Region**

Cnr Browning St & Panorama Ave Bathurst NSW 2795  
(PO Box 143 Bathurst NSW 2795)

**T** 02 6331 2044

**F** 02 6331 5528

[www.forestrycorporation.com.au](http://www.forestrycorporation.com.au)

17/10/2023

Ref No.: F2010/00540

Emma Castle  
Development Control Officer  
Bathurst Regional Council

E: [emma.castle@bathurst.nsw.gov.au](mailto:emma.castle@bathurst.nsw.gov.au)

Dear Emma

**RE Development Application 2023/220 proposed for 1268 Sunny Corner road**

Thank you for the opportunity to respond to the proposed Development Application for 1268 Sunny Corner road on Lot 62 DP 755764.

The proposed development is adjacent to Sunny Corner State forest, which is part of Forestry Corporation's commercial plantation resource. Although the section of Sunny Corner State forest adjacent to the proposed development is currently non-productive native forest, Forestry Corporation conduct a variety of management activities, including:

- Hazard reduction burning for asset protection purposes.
- Application of herbicide and pesticides.

In addition, the following activities are also permissible in the forests adjacent to the development area:

- Recreational activities such as car rallies, 4-wheel driving, motorbike riding, hunting.
- Firewood collection.

Forest management activities can be very intensive and may lead to land use conflict when inappropriate development is allowed to encroach on the State forest boundary.

To reduce the potential for conflict between the existing land use and the proposed development, Forestry Corporation requests the information within this submission is considered when determining this Development Application.

We note this Development Application proposes a dwelling with 30 metres of Sunny Corner State forest and contravenes Bathurst Regional Council's Development Control Plan which requires a setback of 150 metres from the boundary of State forest.

Please contact me on 0447 744 480 if you would like to discuss this further.



Regards,

A handwritten signature in blue ink, appearing to read 'T. Klotwijk', with a horizontal line drawn underneath.

**Tijmen Klotwijk**  
Fire and Stewardship Manager

For Jason Molkentin  
Regional Manager

## Bathurst Regional Development Control Plan 2014

- ii) The proposed monitoring that will be in place for any archaeological relics uncovered;
  - iii) Training, resources and consultation for staff on the site during excavation;
  - iv) Incident management protocol; and
  - iv) Methods dealing with unexpected finds during works.
- b) During the development, if any archaeological remains are discovered, the developer is to stop works immediately and notify the NSW Heritage Division and Council. Any such find is to be dealt with appropriately, in accordance with the Heritage Act 1977, and recorded, and details given to Council prior to the continuing of works.

Note: Refer to the following research completed by Council:

- Bowen Heritage Management, 2017, Archeological Management Plan for Mining Areas at Wattle Flat

#### 10.10 ABORIGINAL HERITAGE

An Aboriginal object means any deposit, object or other material evidence (not being handicraft made for sale) relating to the Aboriginal habitation of the Bathurst Regional LGA, being habitation before or concurrent with (or both) the occupation of the area by persons of non-Aboriginal extraction, and includes Aboriginal remains.

If Council is of the opinion that it is likely that a site will contain an Aboriginal place or object, Council will request the applicant to prepare an Aboriginal Site and Foot Survey to determine whether the proposal will have any affect upon the significance of the site and how the site should be protected.

The survey must:

- a) be prepared by a qualified and approved professional (advice can be sought from the Bathurst Aboriginal Land Council and the Office of Environment and Heritage),
- b) include historical research, field survey, Aboriginal community endorsement, documentation of the site and recommendations including whether an application for an Aboriginal Heritage Impact permit is required,
- c) be prepared in accordance with the Office of Environment and Heritage Guidelines, Preparation of Aboriginal Heritage Reports by Aboriginal Consultants and,
- d) be prepared in accordance with the Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW.

The survey will be referred to the Office of Environment and Heritage for comment.

#### 10.11 BATHURST CBD MAIN STREET STUDIES

##### 10.11.1 Land to which this Section Applies

This section applies to land zoned **E2** Commercial Centre and identified in the William and George Street Study (1994), Keppel Street Main Street Study (1993) and the Bathurst CBD Main Street Study Review (2016), to be known as the Bathurst Main Street Studies.

### 1.3 LAND TO WHICH THIS PLAN APPLIES

This Plan applies to all land in the Bathurst Regional Local Government Area (LGA). [Insert:] Council acknowledges that the land to which this DCP applies is Wiradjuri Country.

[Delete existing and insert:]

#### 10.9.1 European Relics and Unexpected Finds

If the applicant or Council knows of former historical uses on a site, such as former mining sites, buildings which have been demolished or former uses, then it may be likely that relics will be on the site.

A **relic** is any deposit, artifact, object or material evidence that:

- a) Relates to the settlement of the area of Bathurst Regional LGA, not being Aboriginal settlement, and
- b) is of State or Local heritage significance.

A relic may be an unexpected find; that is, any unanticipated archaeological discovery that has not been previously assessed or is not covered by an existing excavation permit and that has potential heritage value. An unexpected find may be in relation to European or Aboriginal heritage and may be encountered during the carrying out of any development.

European relics can include, but are not limited to:

- Remains of rail infrastructure including buildings, footings, stations, signal boxes, rail lines, bridges and culverts,
- Remains of other infrastructure including sandstone or brick buildings, wells, cisterns, drainage services, conduits, old kerbing and pavement, former road surfaces, timber and stone culverts, bridge footings and retaining walls,
- Artefact scatters including clustering of broken and complete bottles, glass, ceramics, animal bones and clay pipes,
- Archaeological human skeletal remains,
- Suspected contamination in the form of ash, staining, discolouration, odours, underground petroleum storage systems or suspected asbestos containing material,
- Suspected non-Aboriginal (European) archaeological relics not previously identified.

See Chapter 10.10.8 for unexpected finds in relation to Aboriginal heritage.

If Council is of the opinion that it is likely that a site might contain archaeological relics, an archaeological report which examines the likelihood of archaeological remains being located on the site may be required prior to construction. In addition, a Construction Heritage Management Plan may be required to be submitted which addresses the following:

- a) Mitigation measures in relation to the likely archaeology onsite,
- b) The proposed monitoring that will be in place for any archaeological relics uncovered,
- c) Training, resources and consultation for staff on the site during excavation,
- d) Incident management protocol, and
- e) Methods dealing with unexpected finds during works.

A Section 140 Permit (under the *Heritage Act 1977*) may need to be obtained prior to any works or activities that may impact or disturb any archaeological relics. This permit is to be obtained from Heritage NSW, prior to any works or disturbance of the archaeological relics.

In the event that an unexpected find is encountered during the carrying out of the proposed work, all work around the find must stop and an appropriate management plan be put into effect. Council must be contacted and works are not to recommence until approval has been received from Council.

[Delete existing and insert:]

## **10.10 ABORIGINAL HERITAGE**

### **10.10.1 Objectives of this section**

When considering applications for development, Council must determine the impact that a development may have on Aboriginal Heritage, including impacts to Aboriginal objects and sites whether or not listed in heritage registers, or within the *Bathurst Regional Local Environmental Plan 2014* (LEP).

### **10.10.2 Definitions**

An **Aboriginal object** means any deposit, object or material evidence (not being a handicraft made for sale) relating to the Aboriginal habitation of the area that comprises New South Wales, being habitation before or concurrent with (or both) the occupation of that area by persons of non-Aboriginal extraction, and includes Aboriginal remains.

NOTE: Aboriginal objects are protected by the *NSW National Parks & Wildlife Act 1974*. It is an offence to disturb or destroy objects without first obtaining an Aboriginal Heritage Impact Permit (AHIP) from Heritage NSW.

An **Aboriginal place** is any place declared by the Minister for Environment & Heritage under section 84 of the *NSW National Parks & Wildlife Act 1974* to be an Aboriginal place. Aboriginal places are protected by the *NSW National Parks & Wildlife Act 1974*. It is an offence to disturb or destroy places without first obtaining an (AHIP) from Heritage NSW.

The **Aboriginal Heritage Information Management System (AHIMS)** contains information for Aboriginal objects and places identified and included within that register.

The **Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW** (Department of Environment, Climate Change and Water) sets out reasonable and practicable steps which individuals and organisations need to take in order to identify whether or not Aboriginal objects and places are, or are likely to be, present in an area; determine whether or not their activities are likely to harm Aboriginal objects (if present); and determine whether an Aboriginal Heritage Impact Permit (AHIP) application is needed. Checking the AHIMS database is part of the Due Diligence Code of Practice.

An **Aboriginal Cultural Heritage Assessment (ACHA)** is a report required where a Due Diligence assessment concludes that there is a likelihood that the proposed development may have an impact on Aboriginal sites and objects.

An **Aboriginal Heritage Impact Permit (AHIP)** is a legal document that, in certain circumstances and provided conditions are complied with, gives permission to harm Aboriginal objects or places. If a proposed development will or is likely to harm a known Aboriginal object or place registered on the AHIMS, the applicant must obtain an AHIP from Heritage NSW

## DRAFT Bathurst Regional Development Control Plan 2014

before the activity may commence. An AHIP application is required to be accompanied by an ACHA. Such development will be integrated development and referred to Heritage NSW.

An **Unexpected Find** is any unanticipated archaeological discovery that has not been previously assessed or is not covered by an existing excavation permit and that has potential heritage value.

### 10.10.3 Aboriginal Cultural Context

Council acknowledges that the Wiradjuri People were the first people in the Bathurst region, having inhabited the land for over 40,000 years.

The Wiradjuri people are the people of three rivers – the Wambuul (Macquarie), the Calare (Lachlan) and the Murrumbidgee. The Bathurst Wiradjuri are the most easterly grouping of the Wiradjuri nation.

The Wiradjuri people are survivors of more than 200 years of dispossession.

The first recorded encounters between Wiradjuri people and British colonists were in the journals of Blaxland, Wentworth, and Lawson which documented the first white expedition across the Blue Mountains in 1813. The settlers built a road over the mountain track in 1814 and established a settlement at Bathurst the following year. The early relationships between the Wiradjuri and the European settlers were relatively peaceful, supported by Governor Macquarie's *'strict injunction to treat the Wiradjuri kindly, to put no restraint upon their movements, but to let them come and go when they thought proper'*.

In 1821, the new Governor, Thomas Brisbane, issued new land grants and grazing permits allowing intensive settlement to begin. Wiradjuri people were dispossessed swiftly. They were denied access to food resources and sacred sites as the settlers acquired land. The Bathurst Plains could no longer accommodate two cultures without hostility. The Wiradjuri people resisted the invasion by dispersing and hunting herds of sheep and cattle, and occasionally attacking and killing stockmen who infringed on their land and disgraced their people. One of the Wiradjuri clan leaders, Windradyne, known to settlers as 'Saturday', led attacks against settlers at Millah Murrrah, Warren Gunyah and the Mill Post, north of Bathurst, in May 1824. These attacks are known as the 'Bathurst Wars'.

The settlers responded with violence, rapidly escalating the conflict through random killings of Wiradjuri people. On August 14 1824, Governor Brisbane issued a proclamation of martial law. With civil law suspended and violence officially sanctioned, the death toll rose dramatically.

The *Sydney Gazette* described the conflict as 'an exterminating war' (14 October 1824). Throughout October and November, the Wiradjuri gradually surrendered to the Bathurst settlement in groups of up to sixty. Martial law was repealed on 11 December 1824.

Due to being barred from accessing hunting grounds and sacred sites, and with a significantly reduced population, the Wiradjuri population were scattered to surrounding stations and towns. In 1883, 'protection' policies were introduced to segregate and relocate Aboriginal people in missions across New South Wales. Through European settlement, Wiradjuri traditions, customs and language were lost to many, and families were torn apart.

Today, Bathurst has become a resettlement town for Aboriginal people from Wiradjuri country and many other nations. Bathurst Regional Council continually supports the protection and interpretation of Aboriginal cultural history. Planning provisions play a significant role in helping

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to protect and maintain Aboriginal heritage through the appropriate management of Aboriginal archaeology, being objects and places.

The planning-related legislation that manages Aboriginal archaeology in the Bathurst LGA includes the following:

- *National Parks and Wildlife Act 1974*
- *Heritage Act 1977*
- *Bathurst Regional Local Environmental Plan 2014*

*NSW National Parks and Wildlife Act 1974 (NPW Act)*

The NPW Act is the principal legislation that manages Aboriginal Objects and Aboriginal Places in NSW. Aboriginal objects and places of heritage significance, whether identified in heritage register schedules or not, provide evidence relating to Aboriginal habitation or use of an area and are of special cultural significance to Aboriginal people because of spiritual, ceremonial, historic, social or educational values associated with the object or place.

To disturb or excavate land containing Aboriginal objects or an Aboriginal place of heritage significance, an Aboriginal Heritage Impact Permit (AHIP) is required. Under Section 90J of the NPW Act, if any condition of an AHIP is contravened by any person, the holder of the permit (or, if more than one person holds the permit, each holder of the permit) is guilty of an offence. In addition, anyone who discovers an Aboriginal object is obliged to report the discovery to Heritage NSW.

*Heritage Act 1977 (Heritage Act)*

The *Heritage Act 1977* is administered by Heritage NSW and it predominantly protects places, buildings and landscapes and archaeological sites of historical heritage significance. Places of Aboriginal heritage significance may be listed on the State Heritage Register (SHR) or subject to an Interim Heritage Order (IHO) under the Act.

*Bathurst Regional Local Environmental Plan 2014 (LEP 2014)*

Clause 5.10 of the LEP 2014 establishes procedures for considering and managing Aboriginal heritage in development contexts. The clause describes when development consent is and is not required, when the development is required to be referred to Heritage NSW, what must be considered when potentially impacting the heritage significance of an Aboriginal object or place, and conservation incentives for the conservation of heritage items or Aboriginal places of heritage significance.

#### **10.10.4 Archaeological sensitivity**

Council must consider the impact of proposed development on Aboriginal heritage places, Aboriginal archaeological sites and objects within the Bathurst LGA boundaries whether or not they are registered on heritage management systems or in the LEP. The likely sensitivity of Aboriginal archaeology has been mapped as part of the *Bathurst Regional Aboriginal Heritage Study* conducted in 2016. A public release version is available on Council's website.

<b>Sensitivity</b>	<b>Probability of finding archaeological materials</b>
Very High	Highest
High	Above average
Moderate	Average-to-below average
Low	Unlikely

## DRAFT Bathurst Regional Development Control Plan 2014

Nil	Land considered to have been so damaged by modification that there is essentially no possibility of finding archaeological materials
-----	--

Applicants are encouraged to speak with Council's Planning Department to ascertain a site's potential archeological sensitivity.

#### 10.10.5 Aboriginal Heritage Due Diligence Assessment

An Aboriginal Heritage Due Diligence Assessment will generally be required where:

- a) An AHIMS search identifies a known Aboriginal object or site on or near the development site; and/or
- b) If development has the potential to disturb ground or native vegetation and there is the potential for aboriginal object or site to be impacted.

If the development triggers the above, applicants are encouraged to speak with Council's Planning Department.

The assessment must be prepared by a suitably qualified professional in accordance with the *Due Diligence Code of Practice*. The Due Diligence will generally answer the following questions:

1. Will the activity disturb the ground surface or any culturally modified tree?
2. Are there any relevant confirmed site records of other associated landscape feature information on the AHIMS database?
3. Where there are no identified Aboriginal objects or sites in an AHIMS search, are there any other sources of information of which a person is already aware, or are there any landscape features that are likely to indicate the presence of Aboriginal objects?
4. Can harm to the Aboriginal objects listed on AHIMS or identified by other sources of information and/or can the carrying out of the activity at the relevant landscape features be avoided?
5. Does a desktop assessment and visual inspection confirm that there are Aboriginal objects, or that they are likely? E.g. very high sensitivity areas.

Council encourages consultation with local Aboriginal Groups in the due diligence process.

If the Aboriginal Heritage Due Diligence Assessment determines that the proposed development has the potential to harm Aboriginal objects or sites, the Assessment will recommend completion of an Aboriginal Cultural Heritage Assessment (ACHA) which must include further investigation and impact assessment, including whether an Aboriginal Heritage Impact Permit (AHIP) will be required.

#### 10.10.6 Aboriginal Cultural Heritage Assessment

A detailed Aboriginal Cultural Heritage Assessment (ACHA) must be undertaken if:

- a) An Aboriginal Heritage Due Diligence Assessment concludes there is a likelihood that the land subject to the proposed development contains Aboriginal sites and/or objects, and
- b) Where an AHIP is required for the disturbance of those objects and/or sites.

The ACHA must be prepared by a qualified and approved professional in accordance with the Heritage NSW guidelines, Preparation of Aboriginal Heritage Reports by Aboriginal



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Consultants and the *Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW*.

The ACHA will be referred to Heritage NSW for comment and the development will be integrated development.

#### 10.10.7 Low Impact Activities

Certain activities can generally be carried out on land that contains moderate, high or very high archaeological sensitivity or where the activity will not impact on any Aboriginal sites, objects or places if the activity is considered to be 'low impact'. The Due Diligence process is not required to be followed if the activity is listed in Clause 58 of the *National Parks and Wildlife Regulation 2019*.

NOTE: The defence described below does not apply to situations where there is a known Aboriginal object or in relation to harm to an Aboriginal culturally modified tree. This defence does not authorize harm to known Aboriginal objects.

Clause 58 Defence of low impact acts or omissions to the offence of harming Aboriginal objects:

- (1) It is a defence to a prosecution for an offence under section 86(2) of the Act, if the defendant establishes that the act or omission concerned—
  - a) was maintenance work of the following kind on land that has already been disturbed:
    - i) maintenance of existing roads, fire and other trails and tracks,
    - ii) maintenance of existing utilities and other similar services (such as above or below ground electrical infrastructure, water or sewerage pipelines), or
  - b) was farming and land management work of the following kind on land that has already been disturbed:
    - i) cropping and leaving paddocks fallow,
    - ii) the construction of water storage works (such as farm dams or water tanks),
    - iii) the construction of fences,
    - iv) the construction of irrigation infrastructure, ground water bores or flood mitigation works,
    - v) the construction of erosion control or soil conservation works (such as contour banks), or
  - c) was farming and land management work that involves the maintenance of the following existing infrastructure:
    - i) grain, fibre or fertiliser storage areas,
    - ii) water storage works (such as farm dams or water tanks),
    - iii) irrigation infrastructure, ground water bores or flood mitigation works,
    - iv) fences,
    - v) erosion control or soil conservation works (such as contour banks), or
    - vi) was the grazing of animals, or
  - d) was an activity on land that has been disturbed that comprises exempt development or was the subject of a complying development certificate issued under the Environmental Planning and Assessment Act 1979, or
  - e) was mining exploration work of the following kind on land that has been disturbed:



## DRAFT Bathurst Regional Development Control Plan 2014

- i) costeaning,
  - ii) bulk sampling,
  - iii) drilling, or
- f) was work of the following kind:
  - i) geological mapping,
  - ii) surface geophysical surveys (including gravity surveys, radiometric surveys, magnetic surveys and electrical surveys), but not including seismic surveys,
  - iii) sub-surface geophysical surveys that involve downhole logging,
  - iv) sampling and coring using hand-held equipment, except where carried out as part of an archaeological investigation, or

**Note.** Clause 3A of this Regulation provides that an act carried out in accordance with the Code of Practice for Archaeological Investigation in NSW is excluded from meaning of harm an objects or place for the purposes of the Act.

- g) was the removal of isolated, dead or dying vegetation, but only if there is minimal disturbance to the surrounding ground surface, or
- h) was work of the following kind on land that has been disturbed:
  - i) seismic surveying,
  - ii) the construction and maintenance of ground water monitoring bores, or
- i) was environmental rehabilitation work including temporary silt fencing, tree planting, bush regeneration and weed removal, but not including erosion control or soil conservation works (such as contour banks).

Work must cease in the event of the discovery of any Aboriginal sites or objects during the carrying out of the activity. Heritage NSW must be notified for advice before work recommences.

#### 10.10.8 Aboriginal Unexpected Finds

An unexpected find in relation to Aboriginal heritage is any unanticipated archaeological discovery that has not been previously assessed or is not covered by an existing excavation permit and that has potential heritage value. An unexpected find may be encountered during the carrying out of any development and can include, but are not limited to:

- Aboriginal stone artefacts, shell middens, burial sites, engraved rock art, scarred trees
- Archaeological human skeletal remains.

In the event that an unexpected find is encountered during the carrying out of the proposed work, all work around the find must stop and an appropriate management plan be put into effect. Council must be contacted and works are not to recommence until approval has been received from Council.

An Aboriginal Heritage Impact Permit (under the *National Parks and Wildlife Act 1974*) is required to disturb, destroy or remove an Aboriginal Object or Place. This permit is required to be obtained from NSW Heritage and accompanied by an Aboriginal Cultural Heritage Assessment.

**From:** Gunhigal Mayiny <[gunhigal@gmail.com](mailto:gunhigal@gmail.com)>  
**Sent:** Tuesday, September 12, 2023 10:34 AM  
**To:** Tamsin McIntosh <[Tamsin.McIntosh@bathurst.nsw.gov.au](mailto:Tamsin.McIntosh@bathurst.nsw.gov.au)>  
**Cc:** Fern-Alice Coles <[Fern-Alice.Coles@bathurst.nsw.gov.au](mailto:Fern-Alice.Coles@bathurst.nsw.gov.au)>; Leanna Carr-Smith <[mummad.21@gmail.com](mailto:mummad.21@gmail.com)>; Bill Allen <[dillawan58@gmail.com](mailto:dillawan58@gmail.com)>  
**Subject:** Re: Proposed Aboriginal Heritage DCP amendment - On exhibition 4 September to 3 October  
[SEC=OFFICIAL]

**CAUTION:** This email originated from outside BRC. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Tamsin, thank you for keeping this in our attention, our feedback is as follows?:

re 10.10 ABORIGINAL HERITAGE

We would like to see an emphasis on 'INTANGIBLE' Aboriginal cultural heritage values, both in the definitions and body/content of the DCP, currently there is no reference to 'intangible' Aboriginal Cultural Heritage values whatsoever.

None of the mentioned acts (National Parks and Wildlife Act 1974 • Heritage Act 1977 • Bathurst Regional Local Environmental Plan 2014) deal in 'Intangible' heritage, as such, we suggest including a mention of part of or including the entirety of the ATSIHPA 1984 cth (Aboriginal and Torres Strait Islander Heritage Protection Act 1984 Commonwealth). This Act is relevant to this policy as evident by BRC's recent Go Kart Project and the declaration made under ATSIHPA which stopped a development from taking place after BRC had spent significant time, funds and resources on the project without taking into consideration the 'intangible' cultural heritage values of the project site.

10.10.3 Aboriginal Cultural Context

some minor adjustments suggested as follows:

Council acknowledges that the Wiradjuri People were the first people in the Bathurst region, having inhabited the land for over 40,000 years. *Wiradyuri People have never ceded or sold their land and remain sovereign custodians of Wiradyuri Ngurambang (Wiradyuri Country).*

The Wiradjuri people are the people of three rivers – *Wambuul-Macquarie, Galari-Lachlan and the*

*Marrambidya-Murrumbidgee* The Bathurst Wiradjuri are the most easterly grouping of the Wiradjuri nation.

In 1821, the new Governor, Thomas Brisbane, issued new land grants and grazing permits allowing intensive settlement to begin. Wiradjuri people were dispossessed swiftly. They were denied access to food resources and sacred sites as the settlers acquired land. The Bathurst Plains could no longer accommodate two cultures without hostility. The Wiradjuri people resisted the invasion by dispersing and hunting herds of sheep and cattle, and occasionally attacking and killing stockmen who infringed on their land and disgraced their people. One of the Wiradjuri clan leaders, Windradyne, known to settlers as 'Saturday', led *Giban (payback)* attacks against settlers at Millah Murrah, Warren Gunyah and the Mill Post, north of Bathurst, in May 1824. These attacks are known as the

## Attachment 9.2.6.3

*'Bathurst Wars', and these were also known by the Wiradjuri as their 'Homeland Wars'.*

The settlers responded with violence, rapidly escalating the conflict through random *illegal* killings of Wiradjuri people. On August 14 1824, Governor Brisbane issued a proclamation of martial law. With civil law suspended and violence officially sanctioned, the death toll rose dramatically.

The Sydney Gazette described the conflict as 'an exterminating war' (14 October 1824). Throughout October and November, **the Wiradjuri gradually surrendered to the Bathurst settlement in groups of up to sixty. (this is completely wrong, Wiradjuri did not surrender, they were either murdered or dispersed by vigilantism and the wanton violence of the colonisers, this statement is offensive)** Martial law was repealed on 11 December 1824.

### 10.10.8 Aboriginal Unexpected Finds

In the event that an unexpected find is encountered during the carrying out of the proposed work, all work around the find must stop and an appropriate management plan be put into effect. Council must be contacted and works are not to recommence until approval has been received from Council.

what is the "appropriate management plan" please?

Thank you I will send any other updates as they come from other Elders

regards  
on behalf of WTOCWAC  
Yanhadarrambal

On Tue, Sep 12, 2023 at 9:24 AM Tamsin McIntosh <[Tamsin.McIntosh@bathurst.nsw.gov.au](mailto:Tamsin.McIntosh@bathurst.nsw.gov.au)> wrote:

Hi Yanha,

Hope you're doing well.

As you may now know from the letter issued to you on 30 August, Council is proposing to update the DCP in relation to Aboriginal Heritage controls. The intention of this amendment is to assist in protecting Aboriginal Heritage and to provide further clarity for development application requirements. Please see attached explanation document and draft amendment extract.

If you have any questions I thought it might be good to meet in person and discuss the proposal? The amendment will be on exhibition until 4pm on 3 October so a meeting before then would be best if you feel the need for it.

Alternatively, you can provide feedback through Yoursay, accessible [here](#).

**Mandaang Guwu (Thank you in Wiradjuri)**

Please use pronouns She/Her

**Tamsin McIntosh**

Senior Heritage Planner

Bathurst Regional Council

Wiradjuri Country

158 Russell Street Bathurst 2795

P: 02 6333 6272

W: [www.bathurst.nsw.gov.au](http://www.bathurst.nsw.gov.au)



Bathurst Regional Council acknowledges the Wiradjuri People as the Traditional Custodians of the land in the Bathurst Region. We pay respect to Elders, past, present, and emerging and acknowledge all Aboriginal and Torres Strait Islander people who live, work and play in the Bathurst region.

This message is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender. Views expressed in this message are those of the individual sender, and are not necessarily the views of Bathurst Regional Council, unless otherwise stated. For the purposes of the Copyright Act, the permission of the holder of copyright in this communication may be taken to have been granted, unless stated otherwise, for the copying or forwarding of this message, as long as both the content of this communication and the purpose for which it is copied or forwarded are work related.

--

'The Elders' and Traditional Owners WTOCWAC

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### 1.3 LAND TO WHICH THIS PLAN APPLIES

This Plan applies to all land in the Bathurst Regional Local Government Area (LGA). [Insert:] Council acknowledges that the land to which this DCP applies is Wiradjuri Country.

[Delete existing and insert:]

#### 10.9.1 European Relics and Unexpected Finds

If the applicant or Council knows of former historical uses on a site, such as former mining sites, buildings which have been demolished or former uses, then it may be likely that relics will be on the site.

A **relic** is any deposit, artifact, object or material evidence that:

- a) Relates to the settlement of the area of Bathurst Regional LGA, not being Aboriginal settlement, and
- b) is of State or Local heritage significance.

A relic may be an unexpected find; that is, any unanticipated archaeological discovery that has not been previously assessed or is not covered by an existing excavation permit and that has potential heritage value. An unexpected find may be in relation to European or Aboriginal heritage and may be encountered during the carrying out of any development.

European relics can include, but are not limited to:

- Remains of rail infrastructure including buildings, footings, stations, signal boxes, rail lines, bridges and culverts,
- Remains of other infrastructure including sandstone or brick buildings, wells, cisterns, drainage services, conduits, old kerbing and pavement, former road surfaces, timber and stone culverts, bridge footings and retaining walls,
- Artefact scatters including clustering of broken and complete bottles, glass, ceramics, animal bones and clay pipes,
- Archaeological human skeletal remains,
- Suspected contamination in the form of ash, staining, discolouration, odours, underground petroleum storage systems or suspected asbestos containing material,
- Suspected non-Aboriginal (European) archaeological relics not previously identified.

See Chapter 10.10.8 for unexpected finds in relation to Aboriginal heritage.

If Council is of the opinion that it is likely that a site might contain archaeological relics, an archaeological report which examines the likelihood of archaeological remains being located on the site may be required prior to construction. In addition, a Construction Heritage Management Plan may be required to be submitted which addresses the following:

- a) Mitigation measures in relation to the likely archaeology onsite,
- b) The proposed monitoring that will be in place for any archaeological relics uncovered,
- c) Training, resources and consultation for staff on the site during excavation,
- d) Incident management protocol, and
- e) Methods dealing with unexpected finds during works.

## DRAFT Bathurst Regional Development Control Plan 2014

A Section 140 Permit (under the *Heritage Act 1977*) may need to be obtained prior to any works or activities that may impact or disturb any archaeological relics. This permit is to be obtained from Heritage NSW, prior to any works or disturbance of the archaeological relics.

In the event that an unexpected find is encountered during the carrying out of the proposed work, all work around the find must stop and an appropriate management plan be put into effect. Council must be contacted and works are not to recommence until approval has been received from Council.

[Delete existing and insert:]

## 10.10 ABORIGINAL HERITAGE

### 10.10.1 Objectives of this section

When considering applications for development, Council must determine the impact that a development may have on Aboriginal Heritage, including impacts to Aboriginal objects and ~~sites~~ places whether or not listed in heritage registers, or within the *Bathurst Regional Local Environmental Plan 2014* (LEP).

### 10.10.2 Definitions

An **Aboriginal object** means any deposit, object or material evidence (not being a handicraft made for sale) relating to the Aboriginal habitation of the area that comprises New South Wales, being habitation before or concurrent with (or both) the occupation of that area by persons of non-Aboriginal extraction, and includes Aboriginal remains.

NOTE: Aboriginal objects are protected by the *NSW National Parks & Wildlife Act 1974*. It is an offence to disturb or destroy objects without first obtaining an Aboriginal Heritage Impact Permit (AHIP) from Heritage NSW.

An **Aboriginal place** is any place declared by the Minister for Environment & Heritage under section 84 of the *NSW National Parks & Wildlife Act 1974* to be an Aboriginal place. ~~An Aboriginal place may associate intangible Aboriginal cultural values with the land, such as oral stories, songlines, customs and ceremonies.~~ Aboriginal places are protected by the *NSW National Parks & Wildlife Act 1974*. It is an offence to disturb or destroy places without first obtaining an (AHIP) from Heritage NSW.

The **Aboriginal Heritage Information Management System (AHIMS)** contains information for Aboriginal objects and places identified and included within that register.

The **Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW** (Department of Environment, Climate Change and Water) sets out reasonable and practicable steps which individuals and organisations need to take in order to identify whether or not Aboriginal objects and places are, or are likely to be, present in an area; determine whether or not their activities are likely to harm Aboriginal objects (if present); and determine whether an Aboriginal Heritage Impact Permit (AHIP) application is needed. Checking the AHIMS database is part of the Due Diligence Code of Practice.

An **Aboriginal Cultural Heritage Assessment (ACHA)** is a report required where a Due Diligence assessment concludes that there is a likelihood that the proposed development may have an impact on Aboriginal ~~sites-and~~ objects and places.

## DRAFT Bathurst Regional Development Control Plan 2014

An **Aboriginal Heritage Impact Permit (AHIP)** is a legal document that, in certain circumstances and provided conditions are complied with, gives permission to harm Aboriginal objects or places. If a proposed development will or is likely to harm a known Aboriginal object or place registered on the AHIMS, the applicant must obtain an AHIP from Heritage NSW before the activity may commence. An AHIP application is required to be accompanied by an ACHA. Such development will be integrated development and referred to Heritage NSW.

An **Unexpected Find** is any unanticipated archaeological discovery that has not been previously assessed or is not covered by an existing excavation permit and that has potential heritage value.

### 10.10.3 Aboriginal Cultural Context

Council acknowledges that the Wiradjuri People were the first people in the Bathurst region, having inhabited the land for over 40,000 years.

The Wiradjuri people are the people of three rivers – ~~the~~ Wambuul (Macquarie), Galari (Lachlan) and Marrambidya (Murrumbidgee). ~~the Calare (Lachlan) and the Murrumbidgee.~~ The Bathurst Wiradjuri are the most easterly grouping of the Wiradjuri nation. Wiradjuri people have never ceded or sold their land and remain sovereign custodians of Wiradjuri Ngurambang (Wiradjuri Country).

The Wiradjuri people are survivors of more than 200 years of dispossession.

The first recorded encounters between Wiradjuri people and British colonists were in the journals of Blaxland, Wentworth, and Lawson which documented the first white expedition across the Blue Mountains in 1813. The settlers built a road over the mountain track in 1814 and established a settlement at Bathurst the following year. The early relationships between the Wiradjuri and the European settlers were relatively peaceful, supported by Governor Macquarie's *'strict injunction to treat the Wiradjuri kindly, to put no restraint upon their movements, but to let them come and go when they thought proper'*.

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The settlers responded with violence, rapidly escalating the conflict through random ~~illegal~~ killings of Wiradjuri people. On August 14 1824, Governor Brisbane issued a proclamation of martial law. With civil law suspended and violence officially sanctioned, the death toll rose dramatically.

The *Sydney Gazette* described the conflict as 'an exterminating war' (14 October 1824). Throughout October and November, ~~those of the Wiradjuri who were not murdered or dispersed by vigilantism and the wanton violence of the colonisers were forced to surrender to the Bathurst settlement. the Wiradjuri gradually surrendered to the Bathurst settlement in groups of up to sixty.~~ Martial law was repealed on 11 December 1824.



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Due to being barred from accessing hunting grounds and sacred sites, and with a significantly reduced population, the Wiradjuri population were scattered to surrounding stations and towns. In 1883, 'protection' policies were introduced to segregate and relocate Aboriginal people in missions across New South Wales. Through European settlement, Wiradjuri traditions, customs and language were lost to many, and families were torn apart.

Today, Bathurst has become a resettlement town for Aboriginal people from Wiradjuri country and many other nations. Bathurst Regional Council continually supports the protection and interpretation of Aboriginal cultural history. Planning provisions play a significant role in helping to protect and maintain Aboriginal heritage through the appropriate management of Aboriginal archaeology, being objects and places.

The planning-related legislation that manages Aboriginal archaeology in the Bathurst LGA includes the following:

- *National Parks and Wildlife Act 1974*
- *Heritage Act 1977*
- *Bathurst Regional Local Environmental Plan 2014*

*NSW National Parks and Wildlife Act 1974 (NPW Act)*

The NPW Act is the principal legislation that manages Aboriginal Objects and Aboriginal Places in NSW. Aboriginal objects and places of heritage significance, whether identified in heritage register schedules or not, provide evidence relating to Aboriginal habitation or use of an area and are of special cultural significance to Aboriginal people because of spiritual, ceremonial, historic, social or educational values associated with the object or place.

To disturb or excavate land containing Aboriginal objects or an Aboriginal place of heritage significance, an Aboriginal Heritage Impact Permit (AHIP) is required. Under Section 90J of the NPW Act, if any condition of an AHIP is contravened by any person, the holder of the permit (or, if more than one person holds the permit, each holder of the permit) is guilty of an offence. In addition, anyone who discovers an Aboriginal object is obliged to report the discovery to Heritage NSW.

*Heritage Act 1977 (Heritage Act)*

The *Heritage Act 1977* is administered by Heritage NSW and it predominantly protects places, buildings and landscapes and archaeological sites of historical heritage significance. Places of Aboriginal heritage significance may be listed on the State Heritage Register (SHR) or subject to an Interim Heritage Order (IHO) under the Act.

*Bathurst Regional Local Environmental Plan 2014 (LEP 2014)*

Clause 5.10 of the LEP 2014 establishes procedures for considering and managing Aboriginal heritage in development contexts. The clause describes when development consent is and is not required, when the development is required to be referred to Heritage NSW, what must be considered when potentially impacting the heritage significance of an Aboriginal object or place, and conservation incentives for the conservation of heritage items or Aboriginal places of heritage significance.

#### **10.10.4 Archaeological sensitivity**



## DRAFT Bathurst Regional Development Control Plan 2014

Council must consider the impact of proposed development on Aboriginal heritage places, Aboriginal archaeological sites and objects within the Bathurst LGA boundaries whether or not they are registered on heritage management systems or in the LEP. The likely sensitivity of Aboriginal archaeology has been mapped as part of the *Bathurst Regional Aboriginal Heritage Study* conducted in 2016. A public release version is available on Council's website.

Sensitivity	Probability of finding archaeological materials
Very High	Highest
High	Above average
Moderate	Average-to-below average
Low	Unlikely
Nil	Land considered to have been so damaged by modification that there is essentially no possibility of finding archaeological materials

Applicants are encouraged to speak with Council's Planning Department to ascertain a site's potential archeological sensitivity.

#### 10.10.5 Aboriginal Heritage Due Diligence Assessment

An Aboriginal Heritage Due Diligence Assessment will generally be required where:

- An AHIMS search identifies a known Aboriginal object or **site place** on or near the development site; and/or
- If development has the potential to disturb ground or native vegetation and there is the potential for aboriginal object or **place site** to be impacted.

If the development triggers the above, applicants are encouraged to speak with Council's Planning Department.

**NOTE:** Council reserves the right to request an Aboriginal Heritage Due Diligence Assessment where there is a suspected unidentified Aboriginal object or place with tangible or intangible heritage values that could be impacted by the proposed development. An unidentified Aboriginal object or place may be suspected due to the site's characteristics, such as having a high or very high potential of encountering archaeological materials, containing natural landforms such as watercourses or rocky outcrops that are suspected to have formed part of ceremonial or cultural activities, or if the area is known to be of significance in oral Wiradjuri history.

The assessment must be prepared by a suitably qualified professional in accordance with the *Due Diligence Code of Practice*. The Due Diligence will generally answer the following questions:

- Will the activity disturb the ground surface or any culturally modified tree?
- Are there any relevant confirmed site records of other associated landscape feature information on the AHIMS database?
- Where there are no identified Aboriginal objects or **sites places** on an AHIMS search, are there any other sources of information of which a person is already aware, or are there any landscape features that are likely to indicate the presence of Aboriginal objects?
- Can harm to the Aboriginal objects listed on AHIMS or identified by other sources of information and/or can the carrying out of the activity at the relevant landscape features be avoided?

### DRAFT Bathurst Regional Development Control Plan 2014

5. Does a desktop assessment and visual inspection confirm that there are Aboriginal objects, or that they are likely? E.g. very high sensitivity areas.

Council encourages consultation with local Aboriginal Groups in the due diligence process.

If the Aboriginal Heritage Due Diligence Assessment determines that the proposed development has the potential to harm Aboriginal objects or ~~places~~ ~~sites~~, the Assessment will recommend completion of an Aboriginal Cultural Heritage Assessment (ACHA) which must include further investigation and impact assessment, including whether an Aboriginal Heritage Impact Permit (AHIP) will be required.

#### 10.10.6 Aboriginal Cultural Heritage Assessment

A detailed Aboriginal Cultural Heritage Assessment (ACHA) must be undertaken if:

- a) An Aboriginal Heritage Due Diligence Assessment concludes there is a likelihood that the land subject to the proposed development contains Aboriginal ~~sites~~ ~~places~~ and/or objects, and
- b) Where an AHIP is required for the disturbance of those objects and/or sites.

The ACHA must be prepared by a qualified and approved professional in accordance with the Heritage NSW guidelines, Preparation of Aboriginal Heritage Reports by Aboriginal Consultants and the *Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW*.

The ACHA will be referred to Heritage NSW for comment and the development will be integrated development.

#### 10.10.7 Low Impact Activities

Certain activities can generally be carried out on land that contains moderate, high or very high archaeological sensitivity or where the activity will not impact on any Aboriginal ~~sites~~, objects or places if the activity is considered to be 'low impact'. The Due Diligence process is not required to be followed if the activity is listed in Clause 58 of the *National Parks and Wildlife Regulation 2019*.

NOTE: The defence described below does not apply to situations where there is a known Aboriginal object or in relation to harm to an Aboriginal culturally modified tree. This defence does not authorize harm to known Aboriginal objects.

Clause 58 Defence of low impact acts or omissions to the offence of harming Aboriginal objects:

(1) It is a defence to a prosecution for an offence under section 86(2) of the Act, if the defendant establishes that the act or omission concerned—

- a) was maintenance work of the following kind on land that has already been disturbed:
  - i) maintenance of existing roads, fire and other trails and tracks,
  - ii) maintenance of existing utilities and other similar services (such as above or below ground electrical infrastructure, water or sewerage pipelines), or

## DRAFT Bathurst Regional Development Control Plan 2014

- b) was farming and land management work of the following kind on land that has already been disturbed:
    - i) cropping and leaving paddocks fallow,
    - ii) the construction of water storage works (such as farm dams or water tanks),
    - iii) the construction of fences,
    - iv) the construction of irrigation infrastructure, ground water bores or flood mitigation works,
    - v) the construction of erosion control or soil conservation works (such as contour banks), or
  - c) was farming and land management work that involves the maintenance of the following existing infrastructure:
    - i) grain, fibre or fertiliser storage areas,
    - ii) water storage works (such as farm dams or water tanks),
    - iii) irrigation infrastructure, ground water bores or flood mitigation works,
    - iv) fences,
    - v) erosion control or soil conservation works (such as contour banks), or
    - vi) was the grazing of animals, or
  - d) was an activity on land that has been disturbed that comprises exempt development or was the subject of a complying development certificate issued under the Environmental Planning and Assessment Act 1979, or
  - e) was mining exploration work of the following kind on land that has been disturbed:
    - i) costeaning,
    - ii) bulk sampling,
    - iii) drilling, or
  - f) was work of the following kind:
    - i) geological mapping,
    - ii) surface geophysical surveys (including gravity surveys, radiometric surveys, magnetic surveys and electrical surveys), but not including seismic surveys,
    - iii) sub-surface geophysical surveys that involve downhole logging,
    - iv) sampling and coring using hand-held equipment, except where carried out as part of an archaeological investigation, or
- Note.** Clause 3A of this Regulation provides that an act carried out in accordance with the Code of Practice for Archaeological Investigation in NSW is excluded from meaning of harm an objects or place for the purposes of the Act.
- g) was the removal of isolated, dead or dying vegetation, but only if there is minimal disturbance to the surrounding ground surface, or
  - h) was work of the following kind on land that has been disturbed:
    - i) seismic surveying,
    - ii) the construction and maintenance of ground water monitoring bores, or
  - i) was environmental rehabilitation work including temporary silt fencing, tree planting, bush regeneration and weed removal, but not including erosion control or soil conservation works (such as contour banks).

### DRAFT Bathurst Regional Development Control Plan 2014

Work must cease in the event of the discovery of any Aboriginal ~~sites or~~ objects or places during the carrying out of the activity. Heritage NSW must be notified for advice before work recommences.

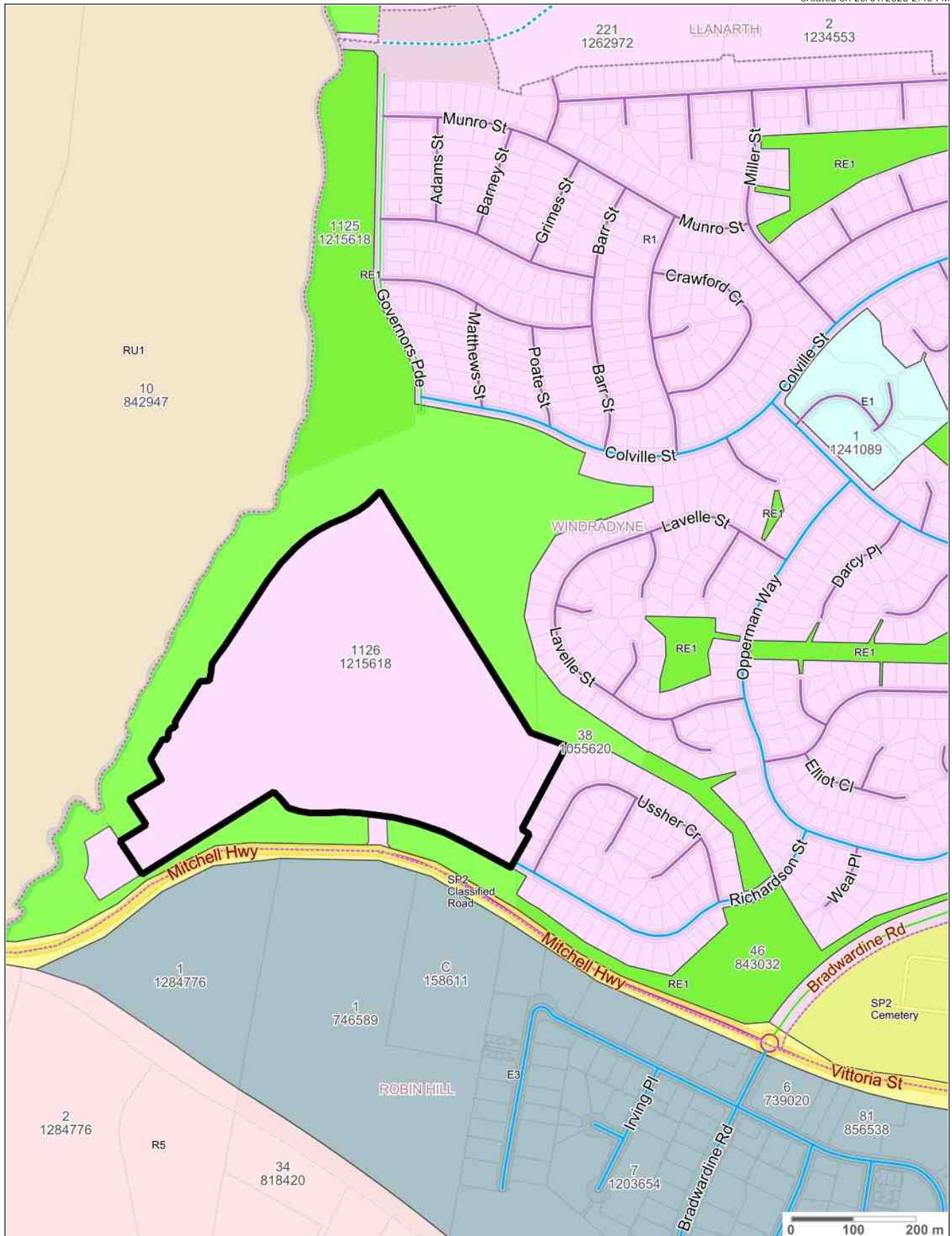
#### 10.10.8 Aboriginal Unexpected Finds

An unexpected find in relation to Aboriginal heritage is any unanticipated archaeological discovery that has not been previously assessed or is not covered by an existing excavation permit and that has potential heritage value. An unexpected find may be encountered during the carrying out of any development and can include, but are not limited to:

- Aboriginal stone artefacts, shell middens, burial sites, engraved rock art, scarred trees
- Archaeological human skeletal remains.

In the event that an unexpected find is encountered during the carrying out of the proposed work, all work around the find must stop and an appropriate management plan be put into effect. Council must be contacted and works are not to recommence until approval has been received from Council.

An Aboriginal Heritage Impact Permit (under the *National Parks and Wildlife Act 1974*) is required to disturb, destroy or remove an Aboriginal Object or Place. This permit is required to be obtained from NSW Heritage and accompanied by an Aboriginal Cultural Heritage Assessment.



**BATHURST REGIONAL COUNCIL**

Bathurst Regional Council  
PMB 17  
158 Russell Street  
BATHURST NSW 2795  
Telephone: 02 6333 6111  
Fax: 02 6331 7211  
Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)

#### Important Notice!

This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground. This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, neither the Bathurst Regional Council nor the LPI makes any representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.  
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Drawn By: Daniel Dwyer

Date: 20/09/2023

Projection: GDA94 / MGA zone 55

Map Scale: 1:8000 @ A4

## Windradyne 1100 Road Naming





**BATHURST REGIONAL COUNCIL**

Bathurst Regional Council  
PMB 17  
158 Russell Street  
BATHURST NSW 2795  
Telephone: 02 6333 6111  
Fax: 02 6331 7211  
Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)

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Drawn By: Daniel Dwyer

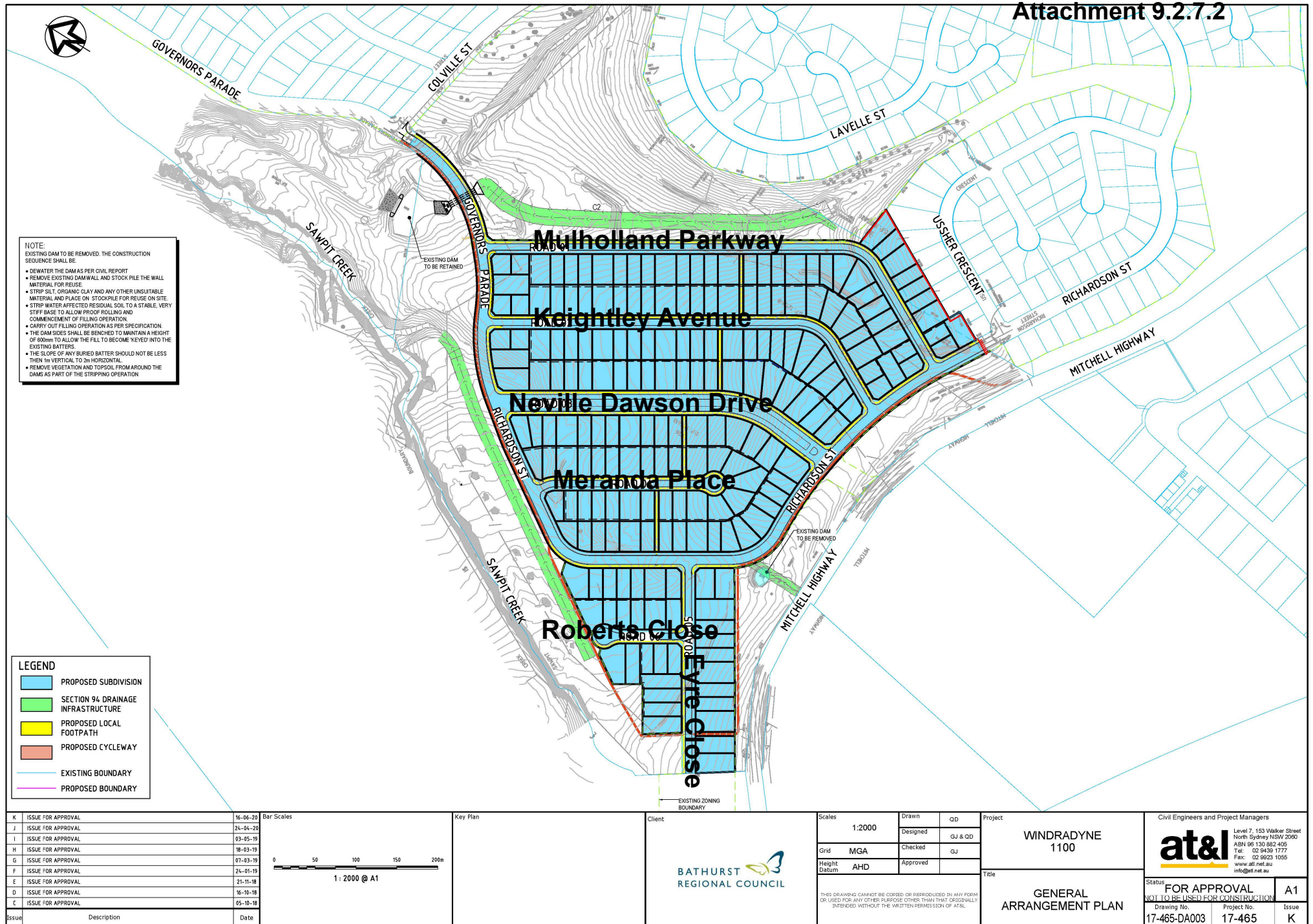
Date: 20/09/2023

Projection: GDA94 / MGA zone 55

Map Scale: 1:8000 @ A4

## Windradyne 1100 Road Naming





# Bathurst Regional Council

ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2023

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*A vibrant regional centre that enjoys a rural lifestyle . . . . . A  
Region full of community spirit and shared prosperity.*







# Bathurst Regional Council

## GENERAL PURPOSE FINANCIAL STATEMENTS for the year ended 30 June 2023

---

*A vibrant regional centre that enjoys a rural lifestyle . . . . . A  
Region full of community spirit and shared prosperity.*



**Bathurst Regional Council****General Purpose Financial Statements**

for the year ended 30 June 2023

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**Overview**

Bathurst Regional Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:  
158 Russell Street  
Bathurst NSW 2795

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website [www.bathurst.nsw.gov.au](http://www.bathurst.nsw.gov.au).

**Bathurst Regional Council**

**General Purpose Financial Statements**

for the year ended 30 June 2023

---

**Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)**

**The attached general purpose financial statements have been prepared in accordance with:**


- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

**To the best of our knowledge and belief, these statements:**

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

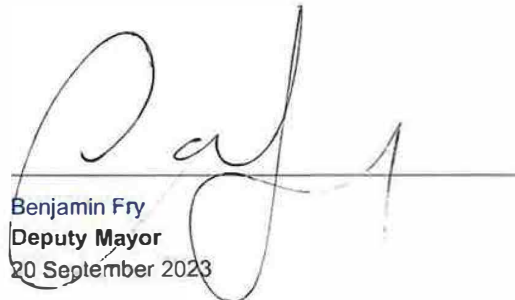
**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 20 September 2023.**




---

Jess Jennings  
Mayor  
20 September 2023



---

Benjamin Fry  
Deputy Mayor  
20 September 2023



---

David Sherley  
General Manager  
20 September 2023



---

Aaron Jones  
Responsible Accounting Officer  
20 September 2023

## Bathurst Regional Council

## Income Statement

for the year ended 30 June 2023

Original unaudited budget 2023	\$ '000	Notes	Actual 2023	Actual 2022
	<b>Income from continuing operations</b>			
52,557	Rates and annual charges	B2-1	53,031	51,039
29,246	User charges and fees	B2-2	30,212	24,928
2,707	Other revenues	B2-3	2,331	1,942
12,272	Grants and contributions provided for operating purposes	B2-4	18,490	15,882
21,707	Grants and contributions provided for capital purposes	B2-4	17,655	18,151
1,304	Interest and investment income	B2-5	3,311	872
2,454	Other income	B2-6	2,698	2,393
2,666	Net gain from the disposal of assets	B4-1	–	7,257
245	Fair value increment on investment properties	C1-8	4,357	982
125,158	<b>Total income from continuing operations</b>		<b>132,085</b>	<b>123,446</b>
	<b>Expenses from continuing operations</b>			
33,010	Employee benefits and on-costs	B3-1	35,479	36,092
45,980	Materials and services	B3-2	58,022	43,927
998	Borrowing costs	B3-3	1,546	1,098
35,347	Depreciation, amortisation and impairment of non-financial assets	B3-4	34,717	34,449
2,057	Other expenses	B3-5	2,264	1,729
–	Net loss from the disposal of assets	B4-1	606	–
117,392	<b>Total expenses from continuing operations</b>		<b>132,634</b>	<b>117,295</b>
7,766	<b>Operating result from continuing operations</b>		<b>(549)</b>	<b>6,151</b>
7,766	<b>Net operating result for the year attributable to Council</b>		<b>(549)</b>	<b>6,151</b>
(13,942)	<b>Net operating result for the year before grants and contributions provided for capital purposes</b>		<b>(18,204)</b>	<b>(12,000)</b>

The above Income Statement should be read in conjunction with the accompanying notes.

## Bathurst Regional Council

## Statement of Comprehensive Income

for the year ended 30 June 2023

\$ '000	Notes	2023	2022
<b>Net operating result for the year – from Income Statement</b>		<b>(549)</b>	6,151
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	<b>184,106</b>	117,044
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>184,106</b>	117,044
<b>Total other comprehensive income for the year</b>		<b>184,106</b>	117,044
<b>Total comprehensive income for the year attributable to Council</b>		<b>183,557</b>	123,195

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## Bathurst Regional Council

## Statement of Financial Position

as at 30 June 2023

\$ '000	Notes	2023	2022
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	C1-1	7,647	7,265
Investments	C1-2	73,550	71,730
Receivables	C1-4	20,548	10,609
Inventories	C1-5	4,232	4,164
Contract assets and contract cost assets	C1-6	1,075	2,484
Other	C1-9	1,125	1,072
<b>Total current assets</b>		<b>108,177</b>	<b>97,324</b>
<b>Non-current assets</b>			
Investments	C1-2	17,300	27,000
Receivables	C1-4	527	663
Inventories	C1-5	11,403	11,569
Infrastructure, property, plant and equipment (IPPE)	C1-7	1,724,240	1,535,175
Investment property	C1-8	21,450	17,093
Right of use assets	C2-1	165	169
<b>Total non-current assets</b>		<b>1,775,085</b>	<b>1,591,669</b>
<b>Total assets</b>		<b>1,883,262</b>	<b>1,688,993</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	C3-1	14,559	9,522
Contract liabilities	C3-2	11,825	9,666
Lease liabilities	C2-1	56	51
Borrowings	C3-3	5,291	5,107
Employee benefit provisions	C3-4	11,673	13,978
Provisions	C3-5	190	155
<b>Total current liabilities</b>		<b>43,594</b>	<b>38,479</b>
<b>Non-current liabilities</b>			
Payables	C3-1	1,152	1,242
Lease liabilities	C2-1	115	123
Borrowings	C3-3	34,648	29,317
Employee benefit provisions	C3-4	465	143
Provisions	C3-5	3,170	3,128
<b>Total non-current liabilities</b>		<b>39,550</b>	<b>33,953</b>
<b>Total liabilities</b>		<b>83,144</b>	<b>72,432</b>
<b>Net assets</b>		<b>1,800,118</b>	<b>1,616,561</b>
<b>EQUITY</b>			
Accumulated surplus		701,817	702,366
IPPE revaluation reserve	C4-1	1,098,301	914,195
<b>Council equity interest</b>		<b>1,800,118</b>	<b>1,616,561</b>
<b>Total equity</b>		<b>1,800,118</b>	<b>1,616,561</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Bathurst Regional Council

## Statement of Changes in Equity

for the year ended 30 June 2023

\$ '000	Notes	2023			2022		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
Opening balance at 1 July		702,366	914,195	1,616,561	696,215	797,151	1,493,366
Net operating result for the year		(549)	–	(549)	6,151	–	6,151
<b>Other comprehensive income</b>							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	–	184,106	184,106	–	117,044	117,044
<b>Other comprehensive income</b>		–	184,106	184,106	–	117,044	117,044
<b>Total comprehensive income</b>		(549)	184,106	183,557	6,151	117,044	123,195
<b>Closing balance at 30 June</b>		701,817	1,098,301	1,800,118	702,366	914,195	1,616,561

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.



## Bathurst Regional Council

## Statement of Cash Flows

for the year ended 30 June 2023

Original unaudited budget 2023	\$ '000	Notes	Actual 2023	Actual 2022
<b>Cash flows from operating activities</b>				
<b>Receipts:</b>				
52,289	Rates and annual charges		52,821	51,497
29,228	User charges and fees		31,924	27,292
1,304	Interest received		2,187	777
33,979	Grants and contributions		36,907	34,800
–	Bonds, deposits and retentions received		38	543
4,861	Other		4,384	7,643
<b>Payments:</b>				
(33,286)	Payments to employees		(36,746)	(35,147)
(49,668)	Payments for materials and services		(63,521)	(48,959)
(998)	Borrowing costs		(1,464)	(1,087)
(2,067)	Other		(2,394)	(614)
35,642	<b>Net cash flows from operating activities</b>	G1-1	<b>24,136</b>	<b>36,745</b>
<b>Cash flows from investing activities</b>				
<b>Receipts:</b>				
–	Sale of investments		71,730	165,300
2,666	Sale of real estate assets		1,502	8,026
–	Proceeds from sale of IPPE		703	1,968
–	Deferred debtors receipts		170	–
<b>Payments:</b>				
–	Purchase of investments		(72,530)	(166,450)
–	Acquisition of term deposits		8,680	(10,500)
(45,556)	Payments for IPPE		(39,335)	(31,611)
(4,000)	Purchase of real estate assets		(134)	(482)
–	Deferred debtors and advances made		–	(48)
(46,890)	<b>Net cash flows from investing activities</b>		<b>(29,214)</b>	<b>(33,797)</b>
<b>Cash flows from financing activities</b>				
<b>Receipts:</b>				
10,950	Proceeds from borrowings		10,950	3,300
<b>Payments:</b>				
(5,147)	Repayment of borrowings		(5,435)	(5,055)
–	Principal component of lease payments		(55)	(82)
5,803	<b>Net cash flows from financing activities</b>		<b>5,460</b>	<b>(1,837)</b>
(5,445)	<b>Net change in cash and cash equivalents</b>		<b>382</b>	<b>1,111</b>
16,571	Cash and cash equivalents at beginning of year		7,265	6,154
11,126	<b>Cash and cash equivalents at end of year</b>	C1-1	<b>7,647</b>	<b>7,265</b>
–	plus: Investments on hand at end of year	C1-2	90,850	98,730
11,126	<b>Total cash, cash equivalents and investments</b>		<b>98,497</b>	<b>105,995</b>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## Bathurst Regional Council

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## Bathurst Regional Council

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## A About Council and these financial statements

### A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 30 October 2023. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993* (Act) and *Local Government (General) Regulation 2021* (Regulation), and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

#### **Historical cost convention**

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

#### **Significant accounting estimates and judgements**

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

#### **Critical accounting estimates and assumptions**

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of investment properties – refer Note C1-8
- (ii) estimated fair values of infrastructure, property, plant and equipment – refer Note C1-7
- (iii) estimated tip remediation provisions – refer Note C3-5
- (iv) employee benefit provisions – refer Note C3-4.

#### **Significant judgements in applying the Council's accounting policies**

- i. Impairment of receivables – refer Note C1-4.
- ii. Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* – refer to Notes B2-2 – B2-4.

### **Monies and other assets received by Council**

#### **The Consolidated Fund**

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water service
- Sewerage service

## A1-1 Basis of preparation (continued)

---

### The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the council office by any person free of charge.

### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

### Volunteer services

Council relies on some volunteer services in the operation of various Museums. The volunteer services, whilst helping the facilities, would not be purchased if not voluntarily provided and the value of those services cannot be reliably measured.

### New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations have been published that are not mandatory for the 30 June 2023 reporting period. Council has not applied any pronouncements before its operative date in the annual reporting period beginning 1 July 2022.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

### New accounting standards adopted during the year

The following new standards are effective for the first time at 30 June 2023:

- AASB 2022-3 *Amendments to Australian Accounting Standards – Illustrative Examples for Not-for-Profit Entities accompanying AASB 15*
- AASB 2020-3 *Amendments to Australian Accounting Standards – Annual Improvements 2018 – 2020 and Other Amendments*

The newly adopted standards have not had a material impact on Council's reported financial position, financial performance and/or associated financial statement disclosures.

## B Financial Performance

### B1 Functions or activities

#### B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
<b>Functions or activities</b>										
Governance	–	15	3,947	3,883	(3,947)	(3,868)	–	8,392	68	68
Administration	709	794	14,681	15,508	(13,972)	(14,714)	–	346	55,123	27,330
Public order and safety	644	564	2,701	1,832	(2,057)	(1,268)	1,142	280	14,908	12,167
Environment	13,912	14,192	15,443	12,305	(1,531)	1,887	789	938	249,505	225,299
Community services and education	2,906	2,900	2,594	3,629	312	(729)	2,080	2,273	13,956	12,042
Housing and community amenities	882	966	3,020	3,335	(2,138)	(2,369)	745	780	8,262	6,461
Water supplies	23,406	15,524	14,285	14,361	9,121	1,163	7,700	1,601	359,381	297,156
Sewerage services	17,807	16,056	14,850	12,293	2,957	3,763	820	1,335	200,942	189,388
Recreation and culture	9,324	7,829	23,155	18,573	(13,831)	(10,744)	1,549	4,941	312,153	266,489
Mining, manufacturing and construction	1,132	1,265	1,317	1,457	(185)	(192)	–	–	281	248
Transport and communication	11,727	15,944	31,228	25,528	(19,501)	(9,584)	11,358	12,678	656,726	609,264
Economic affairs	9,009	11,237	5,413	4,591	3,596	6,646	285	469	11,957	43,081
General Purpose Revenues	40,627	36,160	–	–	40,627	36,160	9,677	–	–	–
<b>Total functions and activities</b>	<b>132,085</b>	<b>123,446</b>	<b>132,634</b>	<b>117,295</b>	<b>(549)</b>	<b>6,151</b>	<b>36,145</b>	<b>34,033</b>	<b>1,883,262</b>	<b>1,688,993</b>

## B1-2 Components of functions or activities

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Details relating to the Council's functions or activities as reported in B1-1 are as follows:

### Governance

Includes costs relating to Council's role as a component of democratic government, including elections, members' fees and expenses, subscriptions to local authority associations, meetings of Council and policy-making committees, public disclosure (e.g. GIPA), and legislative compliance.

### Administration

Includes corporate support and other support services, engineering works, and any Council policy

### Public order and safety

Includes Council's fire and emergency services levy, fire protection, emergency services, enforcement of regulations and animal control.

### Environment

Includes noxious plants and insect/vermin control; other environmental protection; solid waste management, including domestic waste; other waste management; other sanitation; and garbage, street cleaning, drainage and stormwater management.

### Community services and education

Includes administration and education; social protection (welfare); migrant, Aboriginal and other community services and administration (excluding accommodation – as it is covered under 'housing and community amenities'); youth services; aged and disabled persons services; children's services, including family day care; child care; and other family and children services.

### Housing and community amenities

Includes public cemeteries; public conveniences; street lighting; town planning; other community amenities, including housing development and accommodation for families and children, aged persons, disabled persons, migrants and Indigenous persons.

### Water supplies

Includes maintenance and operation of dams, water filtration plant, reservoirs and the reticulation of the water supply.

### Sewerage services

Includes maintenance and operation of the sewerage network of pipes, pump stations and treatment works.

### Recreation and culture

Includes public libraries; museums; art galleries; community centres and halls, including public halls and performing arts venues; sporting grounds and venues; swimming pools; parks; gardens; lakes; and other sporting, recreational and cultural services.

### Mining, manufacturing and construction

Includes building control, quarries and pits.

### Transport and communication

Urban local, urban regional, includes sealed and unsealed roads, bridges, footpaths, parking areas, and aerodromes.

### Economic affairs

Includes camping areas and caravan parks; tourism and area promotion; industrial development promotion; sale yards and markets; real estate development; commercial nurseries; and other business undertakings.

**B2 Sources of income****B2-1 Rates and annual charges**

<b>\$ '000</b>	<b>2023</b>	<b>2022</b>
<b>Ordinary rates</b>		
Residential	21,085	20,416
Farmland	2,247	2,189
Mining	12	11
Business	6,389	6,190
Less: pensioner rebates (mandatory)	(661)	(664)
<b>Rates levied to ratepayers</b>	<b>29,072</b>	<b>28,142</b>
Pensioner rate subsidies received	364	365
<b>Total ordinary rates</b>	<b>29,436</b>	<b>28,507</b>
<b>Annual charges (pursuant to s496, 496A, 496B, 501 &amp; 611)</b>		
Domestic waste management services	7,215	6,810
Stormwater management services	400	398
Water supply services	3,354	3,265
Sewerage services	11,967	11,405
Waste management services (non-domestic)	1,009	1,000
Section 611 charges	34	39
Less: pensioner rebates (mandatory)	(430)	(427)
Less: pensioner rebates (Council policy)	(191)	(193)
<b>Annual charges levied</b>	<b>23,358</b>	<b>22,297</b>
Pensioner annual charges subsidies received:		
– Water	114	114
– Sewerage	112	111
– Domestic waste management	11	10
<b>Total annual charges</b>	<b>23,595</b>	<b>22,532</b>
<b>Total rates and annual charges</b>	<b>53,031</b>	<b>51,039</b>

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

**Accounting policy**

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.



## B2-2 User charges and fees

\$ '000	2023	2022
<b>Specific user charges (per s502 - specific 'actual use' charges)</b>		
Water supply services	11,519	10,132
Sewerage services	1,956	1,636
Waste management services (non-domestic)	3,955	3,733
<b>Total specific user charges</b>	<b>17,430</b>	<b>15,501</b>
<b>Other user charges and fees</b>		
<b>(i) Fees and charges – statutory and regulatory functions (per s608)</b>		
Planning and building regulation	1,363	1,585
Private works – section 67	168	32
Section 603 certificates	85	121
<b>Total fees and charges – statutory/regulatory</b>	<b>1,616</b>	<b>1,738</b>
<b>(ii) Fees and charges – other (incl. general user charges (per s608))</b>		
Aerodrome	172	86
Advertising	6	4
Cemeteries	8	5
Art gallery	3	12
Child care	863	816
Bathurst rail museum	217	179
Chifley home	20	1
Entertainment centre	515	316
Library and art gallery	17	11
Mount panorama	2,446	1,533
National motor racing museum	453	254
Tourism	977	751
Transport for NSW works (state roads not controlled by Council)	4,141	2,543
Sewerage	931	840
Water	287	259
Other	110	79
<b>Total fees and charges – other</b>	<b>11,166</b>	<b>7,689</b>
<b>Total other user charges and fees</b>	<b>12,782</b>	<b>9,427</b>
<b>Total user charges and fees</b>	<b>30,212</b>	<b>24,928</b>

**Accounting policy**

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as the aquatic centre, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as annual fees for the museum membership the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than over the term of the licence.

**B2-3 Other revenues**

<b>\$ '000</b>	<b>2023</b>	<b>2022</b>
Fines	85	60
Fines – parking	83	48
Legal fees recovery – other	–	17
Commissions and agency fees	64	96
Diesel rebate	–	5
Insurance claims recoveries	11	26
Recycling income (non-domestic)	407	446
Insurance rebates	106	119
Mount Panorama	696	434
Recovery of Lehman Brothers investment	–	5
Other	329	346
Sales – miscellaneous	550	340
<b>Total other revenue</b>	<b>2,331</b>	<b>1,942</b>

**Accounting policy for other revenue**

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

## Attachment 9.3.1.1

Bathurst Regional Council | Notes to the Financial Statements 30 June 2023

### B2-4 Grants and contributions

\$ '000	Operating 2023	Operating 2022	Capital 2023	Capital 2022
<b>General purpose grants and non-developer contributions (untied)</b>				
<b>General purpose (untied)</b>				
Financial assistance	2,324	3,931	–	–
<b>Payment in advance - future year allocation</b>				
Financial assistance	7,753	4,461	–	–
<b>Amount recognised as income during current year</b>	<b>10,077</b>	<b>8,392</b>	<b>–</b>	<b>–</b>
<b>Special purpose grants and non-developer contributions (tied)</b>				
<b>Cash contributions</b>				
Bushfire and emergency services	310	280	47	–
Community care	2,061	1,983	19	243
Community centres	–	–	–	(3)
Economic development	125	91	160	378
Environmental programs	195	188	779	–
Heritage and cultural	478	660	357	1,859
Kerb and gutter	–	–	–	21
LIRS subsidy	10	12	–	–
Mount Panorama	96	–	(7)	7
Other contributions	5	3	39	39
Other councils – joint works/services	336	190	–	–
Recreation and culture	59	31	446	2,176
Other specific grants	–	5	12	109
Sewerage services	–	–	–	275
Storm/flood damage	447	–	–	747
Strategic planning	637	780	–	–
Street lighting	108	108	–	–
Transport (aerodrome)	–	–	(4)	2,090
Transport (cycleways)	–	–	359	1,435
Transport (other roads and bridges funding)	2,703	1,113	1,237	1,134
Transport (roads to recovery)	–	1,338	–	171
Transport for NSW contributions (regional roads, block grant)	795	705	1,083	1,663
Waste management	–	3	–	–
Water supplies	–	–	6,971	671
<b>Total special purpose grants and non-developer contributions – cash</b>	<b>8,365</b>	<b>7,490</b>	<b>11,498</b>	<b>13,015</b>
<b>Non-cash contributions</b>				
Dedications – subdivisions (other than by s7.4 and s7.11 – EP&A Act, s64 of the LGA)	–	–	2,696	1,377
Heritage/cultural	–	–	120	208
Other	–	–	49	–
<b>Total other contributions – non-cash</b>	<b>–</b>	<b>–</b>	<b>2,865</b>	<b>1,585</b>
<b>Total special purpose grants and non-developer contributions (tied)</b>	<b>8,365</b>	<b>7,490</b>	<b>14,363</b>	<b>14,600</b>
<b>Total grants and non-developer contributions</b>	<b>18,442</b>	<b>15,882</b>	<b>14,363</b>	<b>14,600</b>
<b>Comprising:</b>				
– Commonwealth funding	12,896	12,836	2,163	1,653
– State funding	4,617	2,104	9,525	11,123
– Other funding	929	942	2,675	1,824
	<b>18,442</b>	<b>15,882</b>	<b>14,363</b>	<b>14,600</b>

### Developer contributions

continued on next page ...

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## Attachment 9.3.1.1

Bathurst Regional Council | Notes to the Financial Statements 30 June 2023

### B2-4 Grants and contributions (continued)

\$ '000	Notes	Operating 2023	Operating 2022	Capital 2023	Capital 2022
<b>Developer contributions:</b>	G3				
<b>(s7.4 &amp; s7.11 - EP&amp;A Act, s64 of the LGA):</b>					
<b>Cash contributions</b>					
S 7.11 – contributions towards amenities/services		–	–	1,743	1,511
S 64 – water supply contributions		–	–	729	930
S 64 – sewerage service contributions		–	–	820	1,060
Other developer contributions		48	–	–	50
<b>Total developer contributions – cash</b>		<b>48</b>	<b>–</b>	<b>3,292</b>	<b>3,551</b>
<b>Total developer contributions</b>		<b>48</b>	<b>–</b>	<b>3,292</b>	<b>3,551</b>
<b>Total contributions</b>		<b>48</b>	<b>–</b>	<b>3,292</b>	<b>3,551</b>
<b>Total grants and contributions</b>		<b>18,490</b>	<b>15,882</b>	<b>17,655</b>	<b>18,151</b>

continued on next page ...

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## B2-4 Grants and contributions (continued)

## Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2023	Operating 2022	Capital 2023	Capital 2022
<b>Unspent grants</b>				
Unspent funds at 1 July	1,173	786	4,784	322
<b>Add:</b> Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	1,770	634	8,153	5,231
<b>Less:</b> Funds recognised as revenue in previous years that have been spent during the reporting year	(353)	(247)	(4,461)	(769)
<b>Unspent funds at 30 June</b>	<b>2,590</b>	<b>1,173</b>	<b>8,476</b>	<b>4,784</b>
<b>Unspent contributions</b>				
Unspent funds at 1 July	–	–	44,681	45,083
<b>Add:</b> contributions recognised as revenue in the reporting year but not yet spent in accordance with the conditions	98	–	4,341	4,131
<b>Less:</b> contributions recognised as revenue in previous years that have been spent during the reporting year	(66)	–	(3,164)	(4,533)
<b>Unspent contributions at 30 June</b>	<b>32</b>	<b>–</b>	<b>45,858</b>	<b>44,681</b>

## Accounting policy

**Grants and contributions – enforceable agreement with sufficiently specific performance obligations**

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligation is transferred.

The performance obligations vary according to the agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

**Capital grants**

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

**Developer contributions**

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

## B2-4 Grants and contributions (continued)

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

### Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

## B2-5 Interest and investment income

\$ '000	2023	2022
<b>Interest on financial assets measured at amortised cost</b>		
– Overdue rates and annual charges (incl. special purpose rates)	190	181
– Cash and investments	3,121	691
<b>Total interest and investment income (losses)</b>	<b>3,311</b>	<b>872</b>

### Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

## B2-6 Other income

\$ '000	Notes	2023	2022
<b>Rental income</b>			
<b>Investment properties</b>			
Lease income (excluding variable lease payments not dependent on an index or rate)		707	678
Lease income relating to variable lease payments not dependent on an index or a rate		166	140
<b>Total Investment properties</b>		<b>873</b>	<b>818</b>
<b>Other lease income</b>			
Room/Facility Hire		1,614	1,376
Leaseback fees - council vehicles		211	199
<b>Total other lease income</b>		<b>1,825</b>	<b>1,575</b>
<b>Total rental income</b>	C2-2	<b>2,698</b>	<b>2,393</b>
<b>Total other income</b>		<b>2,698</b>	<b>2,393</b>

## B3 Costs of providing services

### B3-1 Employee benefits and on-costs

\$ '000	2023	2022
Salaries and wages	26,788	25,533
Travel expenses	663	483
Employee leave entitlements (ELE)	2,841	5,165
Superannuation	3,408	3,240
Workers' compensation insurance	1,021	1,142
Fringe benefit tax (FBT)	155	112
Payroll tax	353	298
Training costs (other than salaries and wages)	282	260
Protective clothing	3	1
Other	111	74
<b>Total employee costs</b>	<b>35,625</b>	<b>36,308</b>
Less: capitalised costs	(146)	(216)
<b>Total employee costs expensed</b>	<b>35,479</b>	<b>36,092</b>

#### Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

#### Retirement benefit obligations

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

#### Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note E3-1 for more information.

### B3-2 Materials and services

\$ '000	Notes	2023	2022
Raw materials and consumables		43,280	30,956
Contractor costs		2,060	1,440
Audit Fees	F2-1	121	109
Councillor and Mayoral fees and associated expenses	F1-2	330	321
Advertising		867	514
Bank charges		171	158
Cleaning		760	704
Election expenses		–	316
Electricity and heating		2,618	2,357
Fire control expenses		5	8
Insurance		1,611	1,476
Office expenses (including computer expenses)		106	78
Postage		131	135
Printing and stationery		199	212
Street lighting		653	600
Subscriptions and publications		2,208	1,561
Telephone and communications		470	491
Valuation fees		195	164
Other expenses		10	10
<b>Legal expenses:</b>			

continued on next page ...

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**B3-2 Materials and services (continued)**

<b>\$ '000</b>	<b>2023</b>	<b>2022</b>
– Legal expenses: planning and development	51	92
– Legal expenses: debt recovery	176	83
– Legal expenses: other	324	489
Expenses from short-term leases	72	106
Expenses from leases of low value assets	114	115
Variable lease expense relating to usage	66	79
Recycling services	1,424	1,353
<b>Total materials and services</b>	<b>58,022</b>	<b>43,927</b>

**Accounting policy**

Expenses are recorded on an accruals basis as the Council receives the goods or services.

**B3-3 Borrowing costs**

<b>\$ '000</b>	<b>Notes</b>	<b>2023</b>	<b>2022</b>
<b>(i) Interest bearing liability costs</b>			
Interest on leases		7	21
Interest on overdraft		37	22
Interest on loans		1,425	1,055
<b>Total interest bearing liability costs</b>		<b>1,469</b>	<b>1,098</b>
– Remediation liabilities	C3-5	77	–
<b>Total borrowing costs expensed</b>		<b>1,546</b>	<b>1,098</b>

**Accounting policy**

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

**B3-4 Depreciation, amortisation and impairment of non-financial assets**

<b>\$ '000</b>	<b>Notes</b>	<b>2023</b>	<b>2022</b>
<b>Depreciation and amortisation</b>			
Plant and equipment		2,511	2,586
Office equipment		321	519
Furniture and fittings		148	164
Land improvements (depreciable)		733	708
<b>Infrastructure:</b>	C1-7		
– Buildings		2,089	1,765
– Buildings – Leasehold Improvements		271	326
– Other structures		1,219	1,172
– Roads		7,427	14,364
– Bridges		7,993	1,009
– Footpaths		301	255
– Stormwater drainage		2,101	1,983
– Water supply network		3,600	4,561
– Sewerage network		5,308	4,342
– Swimming pools		173	158
Right of use assets	C2-1	56	80
<b>Other assets:</b>			
– Other		438	429
<b>Reinstatement, rehabilitation and restoration assets:</b>			
– Tip assets	C3-5, C1-7	28	28
<b>Total depreciation and amortisation costs</b>		<b>34,717</b>	<b>34,449</b>



**B3-4 Depreciation, amortisation and impairment of non-financial assets (continued)**

Total depreciation, amortisation and impairment for non-financial assets

**34,717****34,449****Accounting policy****Depreciation and amortisation**

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note C1-7 for IPPE assets.

**Impairment of non-financial assets**

Other assets are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

**B3-5 Other expenses**

<b>\$ '000</b>	<b>Notes</b>	<b>2023</b>	<b>2022</b>
<b>Impairment of receivables</b>			
Other		<b>3</b>	53
<b>Total impairment of receivables</b>	C1-4	<b>3</b>	<b>53</b>
<b>Other</b>			
Contributions/levies to other levels of government			
– NSW fire brigade levy		<b>524</b>	331
– NSW rural fire service levy		<b>667</b>	337
– Waste levy		<b>118</b>	35
– EPA payment for Sewerage Treatment		<b>9</b>	23
– Donations, contributions and assistance		<b>530</b>	429
– Footpath and gutter maintenance		<b>39</b>	74
– Somerville collection		<b>68</b>	148
Upper Macquarie County Council (Noxious Weeds)		<b>306</b>	299
<b>Total other expenses</b>		<b>2,264</b>	<b>1,729</b>

**Accounting policy**

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified.

**B4 Gains or losses****B4-1 Gain or loss from the disposal, replacement and de-recognition of assets**

<b>\$ '000</b>	<b>Notes</b>	<b>2023</b>	<b>2022</b>
<b>Infrastructure, property, plant &amp; equipment</b>			
Proceeds from disposal – property		<b>16</b>	1,388
Less: carrying amount of property assets sold/written off		<b>(924)</b>	(1,836)
<b>Gain (or loss) on disposal</b>		<b>(908)</b>	<b>(448)</b>
<b>Gain (or loss) on disposal of plant and equipment</b>			
	C1-7		
Proceeds from disposal – plant and equipment		<b>687</b>	580
Less: carrying amount of plant and equipment assets sold/written off		<b>(1,656)</b>	(157)
<b>Gain (or loss) on disposal</b>		<b>(969)</b>	<b>423</b>
<b>Gain (or loss) on disposal of real estate assets held for sale</b>			
	C1-5		
Proceeds from disposal – real estate assets		<b>1,502</b>	8,026
Less: carrying amount of real estate assets sold/written off		<b>(231)</b>	(744)
<b>Gain (or loss) on disposal</b>		<b>1,271</b>	<b>7,282</b>
<b>Gain (or loss) on disposal of investments</b>			
	C1-2		
Proceeds from disposal/redemptions/maturities – investments		<b>71,730</b>	58,200
Less: carrying amount of investments sold/redeemed/matured		<b>(71,730)</b>	(58,200)
<b>Gain (or loss) on disposal</b>		<b>–</b>	<b>–</b>
<b>Net gain (or loss) from disposal of assets</b>		<b>(606)</b>	<b>7,257</b>

**Accounting policy**

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

## B5 Performance against budget

### B5-1 Material budget variations

Council's original budget was adopted by the Council on 29 June 2022 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

**Material variations of more than 10%** between original budget and actual results or where the variance is considered material by nature are explained below.

**Variation Key:** **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2023 Budget	2023 Actual	2023 ----- Variance -----	
<b>Revenues</b>				
<b>Other revenues</b>	<b>2,707</b>	<b>2,331</b>	<b>(376)</b>	<b>(14)% U</b>
Income from Parking Fines was down \$293,000 due to Council's decision to restrict parking patrols as the CBD recovered from COVID, plus staff vacancies impacting resource availability.				
<b>Operating grants and contributions</b>	<b>12,272</b>	<b>18,490</b>	<b>6,218</b>	<b>51% F</b>
Prepayment of 2024 Financial Assistance Grant of \$7,753,470 received in 2023, less \$4,461,000 for 2023 received in 2022. Plus additional grant funds received during the year for various operating projects relating to flood damage (see Materials and services expenses below).				
<b>Capital grants and contributions</b>	<b>21,707</b>	<b>17,655</b>	<b>(4,052)</b>	<b>(19)% U</b>
Council had budgeted to receive \$4m grant income to begin upgrades at the Aerodrome terminal, but no funds were received so this project did not proceed.				
<b>Interest and investment revenue</b>	<b>1,304</b>	<b>3,311</b>	<b>2,007</b>	<b>154% F</b>
Interest rates achieved for investments significantly higher than anticipated during preparation of budget.				
<b>Net gains from disposal of assets</b>	<b>2,666</b>	<b>–</b>	<b>(2,666)</b>	<b>(100)% U</b>
Delays in the planning and approval process for Council's land development program kept this income item under budget.				
<b>Fair value increment on investment property</b>	<b>245</b>	<b>4,357</b>	<b>4,112</b>	<b>1,678% F</b>
Revaluation due to CPI of 6% was higher than anticipated at start of year.				
<b>Other income</b>	<b>2,454</b>	<b>2,698</b>	<b>244</b>	<b>10% F</b>
Rental income from Council properties higher than anticipated, partially due to CPI increasing greater than expected.				
<b>Expenses</b>				
<b>Materials and services</b>	<b>45,980</b>	<b>58,022</b>	<b>(12,042)</b>	<b>(26)% U</b>
Heavy rain and floods early in the year left roads severely damaged, resulting in additional \$6.8m over-budget expenses for road maintenance, some of it recovered in Grants. Sewer network maintenance over-budget by \$3.2m, Water network maintenance over-budget by \$1.5m and Waste site maintenance and collection costs over-budget by \$1.3m.				
<b>Borrowing costs</b>	<b>998</b>	<b>1,546</b>	<b>(548)</b>	<b>(55)% U</b>
Interest rates on new borrowings in 2022 and 2023 significantly higher than anticipated.				
<b>Other expenses</b>	<b>2,057</b>	<b>2,264</b>	<b>(207)</b>	<b>(10)% U</b>
Emergency Services Levy (ESL) \$282k over budget.				

### Attachment 9.3.1.1

Bathurst Regional Council | Notes to the Financial Statements 30 June 2023

**B5-1 Material budget variations (continued)**

\$ '000	2023 Budget	2023 Actual	2023 ----- Variance -----
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**Net losses from disposal of assets**

Council decision in 2023 to not continue with the Second Circuit project at this stage resulted in write-off of \$905,809 previously capitalised consultant costs for design of the circuit, partially offset by gain on sale of other items of IPPE.

## Statement of cash flows

### Cash flows from operating activities

Payments for Materials and services \$13m over budget, as per above, mainly due to road, water and sewer network maintenance costs.	24,100	(1,000)	(52,000)
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### Cash flows from investing activities

\$6.2m savings from delays in purchase/construction of IPPE and \$3.8m savings with minor purchases of Real Estate assets. Additional \$8.6m income over-budget from acquisition/sale of term deposits.

**C Financial position****C1 Assets we manage****C1-1 Cash and cash equivalents**

<b>\$ '000</b>	<b>2023</b>	<b>2022</b>
----------------	-------------	-------------

**Cash assets**

Cash on hand and at bank

**7,647**

7,265

**Total cash and cash equivalents****7,647****7,265****Reconciliation of cash and cash equivalents**

Total cash and cash equivalents per Statement of Financial Position

**7,647**

7,265

**Balance as per the Statement of Cash Flows****7,647****7,265****Accounting policy**

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

## C1-2 Financial investments

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
<b>Debt securities at amortised cost</b>				
Long term deposits	73,550	3,000	71,730	13,500
NCD's, FRN's (with maturities > 3 months)	–	14,300	–	13,500
<b>Total</b>	<b>73,550</b>	<b>17,300</b>	<b>71,730</b>	<b>27,000</b>
<b>Total financial investments</b>	<b>73,550</b>	<b>17,300</b>	<b>71,730</b>	<b>27,000</b>
<b>Total cash assets, cash equivalents and investments</b>	<b>81,197</b>	<b>17,300</b>	<b>78,995</b>	<b>27,000</b>

**Accounting policy**

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

*Financial assets*

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

*Classification*

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

*Amortised cost*

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment. Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

*Fair value through other comprehensive income – equity instruments*

Council has a number of strategic investments in entities over which they do not have significant influence nor control. Council has made an irrevocable election to classify these equity investments as fair value through other comprehensive income as they are not held for trading purposes.

These investments are carried at fair value with changes in fair value recognised in other comprehensive income (financial asset reserve). On disposal any balance in the financial asset reserve is transferred to accumulated surplus and is not reclassified to profit or loss. Other net gains and losses excluding dividends are recognised in Other Comprehensive Income Statement.

*Financial assets through profit or loss*

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss. Net gains or losses, including any interest or dividend income, are recognised in profit or loss. Council's financial assets measured at fair value through profit or loss comprise investments in FRNs and NCDs in the Statement of Financial Position.

## C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2023	2022
(a) Externally restricted cash, cash equivalents and investments		
<b>Total cash, cash equivalents and investments</b>	<b>98,497</b>	<b>105,995</b>
Less: Externally restricted cash, cash equivalents and investments	<b>(98,381)</b>	<b>(96,526)</b>
<b>Cash, cash equivalents and investments not subject to external restrictions</b>	<b>116</b>	<b>9,469</b>
<b>External restrictions</b>		
<b>External restrictions – included in liabilities</b>		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	<b>11,059</b>	5,950
Specific purpose unexpended grants – water fund	<b>7</b>	7
Specific purpose unexpended loans – general	<b>448</b>	10,045
<b>External restrictions – included in liabilities</b>	<b>11,514</b>	<b>16,002</b>
<b>External restrictions – other</b>		
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – general	<b>13,431</b>	13,623
Developer contributions – water fund	<b>10,001</b>	9,922
Developer contributions – sewer fund	<b>22,456</b>	21,137
Water fund	<b>12,225</b>	9,626
Sewer fund	<b>23,927</b>	22,889
Stormwater management	<b>782</b>	622
Domestic waste management	<b>4,045</b>	2,705
<b>External restrictions – other</b>	<b>86,867</b>	<b>80,524</b>
<b>Total external restrictions</b>	<b>98,381</b>	<b>96,526</b>

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

\$ '000	2023	2022
(b) Internal allocations		
<b>Internal allocations</b>		
At 30 June, Council has internally allocated funds to the following:		
Employees leave entitlement	–	138
Aerodrome	–	51
Administration	–	230
Building maintenance and improvements	–	227
Carry over works	–	585
Cultural and community services	–	698
Environmental	–	81
Land development	–	6,615
Plant and vehicle replacement	–	545
Waste employee leave entitlements	–	251
<b>Total internal allocations</b>	<b>–</b>	<b>9,421</b>

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

## C1-4 Receivables

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Rates and annual charges	2,320	193	1,994	171
Interest and extra charges	1,049	–	1,010	–
User charges and fees	4,013	–	3,434	–
Accrued revenues				
– Interest on investments	1,327	–	242	–
– Other income accruals	553	–	143	–
Deferred debtors	51	334	63	492
Government grants and subsidies	18	–	10	–
Net GST receivable	1,288	–	918	–
Sundry debtors	9,952	–	2,873	–
Other debtors	(2)	–	–	–
<b>Total</b>	<b>20,569</b>	<b>527</b>	<b>10,687</b>	<b>663</b>
<b>Less: provision for impairment</b>				
User charges and fees	(15)	–	(58)	–
Other debtors	(6)	–	(20)	–
<b>Total provision for impairment – receivables</b>	<b>(21)</b>	<b>–</b>	<b>(78)</b>	<b>–</b>
<b>Total net receivables</b>	<b>20,548</b>	<b>527</b>	<b>10,609</b>	<b>663</b>

\$ '000	2023	2022
<b>Movement in provision for impairment of receivables</b>		
Balance at the beginning of the year (calculated in accordance with AASB 139)	78	24
+ new provisions recognised during the year	–	54
– amounts written off this year	(54)	–
– amounts provided for but recovered during the year	(3)	–
<b>Balance at the end of the year</b>	<b>21</b>	<b>78</b>

## Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

## Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.



## C1-4 Receivables (continued)

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 1 years past due, whichever occurs first.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

## C1-5 Inventories

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
<b>(i) Inventories at cost</b>				
Real estate for resale	3,389	11,403	3,320	11,569
Stores and materials	607	–	555	–
Trading stock	236	–	289	–
<b>Total inventories at cost</b>	<b>4,232</b>	<b>11,403</b>	<b>4,164</b>	<b>11,569</b>
<b>Total inventories</b>	<b>4,232</b>	<b>11,403</b>	<b>4,164</b>	<b>11,569</b>

### Accounting policy

#### Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### Land held for resale

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

## C1-6 Contract assets and Contract cost assets

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Contract assets	1,075	–	2,484	–
<b>Total contract assets and contract cost assets</b>	<b>1,075</b>	<b>–</b>	<b>2,484</b>	<b>–</b>

### Contract assets

Transport Assets	494	–	2,357	–
Flood Security Works	447	–	–	–

continued on next page ...

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## C1-6 Contract assets and Contract cost assets (continued)

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Other	134	–	127	–
<b>Total contract assets</b>	<b>1,075</b>	<b>–</b>	<b>2,484</b>	<b>–</b>

**Significant changes in contract assets**

Contract Assets have decreased from 2022 due to completion of large grant programs from other levels of Government, where we had incurred expenditure but not reached milestones listed in grant agreements for payment of income.

**Accounting policy****Contract assets**

Contract assets represent Councils right to payment in exchange for goods or services the Council has transferred to a customer when that right is conditional on something other than the passage of time.

Contract assets arise when the amounts billed to customers are based on the achievement of various milestones established in the contract and therefore the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer. Once an invoice or payment claim is raised or the relevant milestone is reached, Council recognises a receivable.

Impairment of contract assets is assessed using the simplified expected credit loss model where lifetime credit losses are recognised on initial recognition.

## C1-7 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2022			Asset movements during the reporting period						At 30 June 2023		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	Adjustments and transfers	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
<b>\$ '000</b>												
Plant and equipment	29,556	(20,087)	9,469	3,692	375	(52)	(2,511)	–	–	33,000	(22,027)	10,973
Office equipment	3,367	(2,665)	702	5	132	–	(321)	–	–	3,504	(2,986)	518
Furniture and fittings	2,081	(1,647)	434	28	–	–	(148)	–	–	2,109	(1,795)	314
<b>Land:</b>												
– Operational land	116,523	–	116,523	–	–	(1,604)	–	–	16,294	131,213	–	131,213
– Community land	22,875	–	22,875	–	–	–	–	–	14,311	37,186	–	37,186
– Land under roads (post 30/6/08)	1,564	–	1,564	–	–	–	–	–	969	2,533	–	2,533
Land improvements – depreciable	34,313	(8,624)	25,689	16	1,337	–	(733)	–	1,503	37,722	(9,910)	27,812
<b>Infrastructure:</b>												
– Buildings	226,395	(69,879)	156,516	217	1,942	–	(2,089)	–	72,529	374,127	(145,012)	229,115
– Buildings – leasehold improvements	5,404	(586)	4,818	–	–	–	(271)	–	–	5,404	(857)	4,547
– Other structures	44,672	(16,075)	28,597	239	1,199	(18)	(1,219)	–	1,988	49,040	(18,254)	30,786
– Roads	541,817	(209,502)	332,315	1,711	10,546	(905)	(7,427)	(6,896)	18,897	584,841	(236,600)	348,241
– Bridges	112,016	(50,190)	61,826	39	179	–	(7,993)	6,896	3,600	118,863	(54,316)	64,547
– Footpaths	22,513	(7,644)	14,869	255	873	–	(301)	–	927	25,037	(8,414)	16,623
– Bulk earthworks (non-depreciable)	160,749	–	160,749	1,933	2,009	–	–	–	9,715	174,406	–	174,406
– Stormwater drainage	207,975	(55,912)	152,063	10	1,990	–	(2,101)	–	10,677	224,753	(62,114)	162,639
– Water supply network	390,897	(137,014)	253,883	912	10,970	–	(3,600)	–	18,114	430,761	(150,482)	280,279
– Sewerage network	259,967	(122,249)	137,718	265	979	–	(5,308)	–	9,428	279,273	(136,191)	143,082
– Swimming pools	17,492	(2,608)	14,884	–	–	–	(173)	–	2,571	33,660	(16,378)	17,282
<b>Other assets:</b>												
– Other	50,839	(14,299)	36,540	53	293	–	(438)	–	2,583	54,823	(15,792)	39,031
<b>Reinstatement, rehabilitation and restoration assets (refer Note 15):</b>												
– Tip assets	3,169	(28)	3,141	–	–	–	(28)	–	–	3,169	(56)	3,113
<b>Total infrastructure, property, plant and equipment</b>	<b>2,254,184</b>	<b>(719,009)</b>	<b>1,535,175</b>	<b>9,375</b>	<b>32,824</b>	<b>(2,579)</b>	<b>(34,661)</b>	<b>–</b>	<b>184,106</b>	<b>2,605,424</b>	<b>(881,184)</b>	<b>1,724,240</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

## C1-7 Infrastructure, property, plant and equipment (continued)

By aggregated asset class \$ '000	At 1 July 2021			Asset movements during the reporting period					At 30 June 2022		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
Plant and equipment	29,097	(18,434)	10,663	1,549	–	(157)	(2,586)	–	29,556	(20,087)	9,469
Office equipment	3,179	(2,145)	1,034	–	187	–	(519)	–	3,367	(2,665)	702
Furniture and fittings	2,081	(1,483)	598	–	–	–	(164)	–	2,081	(1,647)	434
<b>Land:</b>											
– Operational land	103,917	–	103,917	–	152	(1,120)	–	13,574	116,523	–	116,523
– Community land	19,897	–	19,897	–	–	–	–	2,978	22,875	–	22,875
– Land under roads (post 30/6/08)	1,480	–	1,480	–	–	–	–	84	1,564	–	1,564
Land improvements – depreciable	30,571	(7,094)	23,477	–	489	(18)	(708)	2,449	34,313	(8,624)	25,689
<b>Infrastructure:</b>											
– Buildings – non-specialised	187,756	(58,298)	129,458	784	6,587	(661)	(1,765)	22,113	226,395	(69,879)	156,516
– Buildings – specialised	5,468	(306)	5,162	13	–	(31)	(326)	–	5,404	(586)	4,818
– Other structures	37,799	(13,626)	24,173	45	3,299	(6)	(1,172)	2,258	44,672	(16,075)	28,597
– Roads	483,787	(174,710)	309,077	4,486	1,440	–	(14,364)	31,676	541,817	(209,502)	332,315
– Bridges	99,939	(44,286)	55,653	–	1,272	–	(1,009)	5,910	112,016	(50,190)	61,826
– Footpaths	19,718	(6,661)	13,057	323	321	–	(255)	1,423	22,513	(7,644)	14,869
– Bulk earthworks (non-depreciable)	142,831	–	142,831	2,448	30	–	–	15,440	160,749	–	160,749
– Stormwater drainage	194,753	(50,899)	143,854	370	1,731	–	(1,983)	8,091	207,975	(55,912)	152,063
– Water supply network	377,000	(137,168)	239,832	3,573	870	–	(4,561)	14,169	390,897	(137,014)	253,883
– Sewerage network	237,077	(90,533)	146,544	52	1,266	–	(4,342)	(5,802)	259,967	(122,249)	137,718
– Swimming pools	15,945	(2,219)	13,726	–	–	–	(158)	1,316	17,492	(2,608)	14,884
<b>Other assets:</b>											
– Other	48,237	(13,150)	35,087	7	510	–	(429)	1,365	50,839	(14,299)	36,540
<b>Reinstatement, rehabilitation and restoration assets (refer Note 15):</b>											
– Tip assets	1,777	–	1,777	1,392	–	–	(28)	–	3,169	(28)	3,141
<b>Total infrastructure, property, plant and equipment</b>	<b>2,042,309</b>	<b>(621,012)</b>	<b>1,421,297</b>	<b>15,042</b>	<b>18,154</b>	<b>(1,993)</b>	<b>(34,369)</b>	<b>117,044</b>	<b>2,254,184</b>	<b>(719,009)</b>	<b>1,535,175</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

## C1-7 Infrastructure, property, plant and equipment (continued)

### Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent valuations are performed at least every five years, however the carrying amount of assets is assessed at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Crown Lands and Water (CLAW).

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

<b>Plant and equipment</b>	<b>Years</b>	<b>Other equipment</b>	<b>Years</b>
Office equipment	5 to 10	Playground equipment	5 to 15
Office furniture	10 to 20	Benches, seats etc.	10 to 20
Computer equipment	4		
Vehicles	5 to 8	<b>Buildings</b>	
Heavy plant/road making equipment	5 to 8	Buildings: masonry	50 to 100
Other plant and equipment	5 to 15	Buildings: other	20 to 40
<b>Water and sewer assets</b>		<b>Stormwater assets</b>	
Dams and reservoirs	80 to 100	Drains	80 to 100
Bores	20 to 40	Culverts	50 to 80
Reticulation pipes: PVC	70 to 80	Flood control structures	80 to 100
Reticulation pipes: other	25 to 75		
Pumps and telemetry	15 to 20		
<b>Transportation assets</b>		<b>Other infrastructure assets</b>	
Sealed roads: surface	20	Bulk earthworks	Non-depreciable
Sealed roads: structure	50	Swimming pools	50
Unsealed roads	20	Other open space/recreational assets	20
Bridge: concrete	100	Other infrastructure	20
Bridge: other	50		
Road pavements	60		
Kerb, gutter and footpaths	80		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

### Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

### Crown reserves

Crown reserves under Council's care and control are recognised as assets of the council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

## C1-7 Infrastructure, property, plant and equipment (continued)

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

### Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed".

Council recognises rural fire service assets including land and buildings however the fire fighting vehicles or "red fleet" are not considered to be under the control of Council and are therefore not recognised in these financial statements.

## C1-8 Investment properties

\$ '000	2023	2022
<b>Owned investment property</b>		
Investment property on hand at fair value	21,450	17,093
<b>Total owned investment property</b>	<b>21,450</b>	<b>17,093</b>

### Owned investment property

#### At fair value

Opening balance at 1 July	17,093	16,111
Net gain/(loss) from fair value adjustments	4,357	982
<b>Closing balance at 30 June</b>	<b>21,450</b>	<b>17,093</b>

### Accounting policy

Investment property, principally comprising freehold office buildings, is held for long-term rental yields and is not occupied by the Council. Changes in fair values are recorded in the Income Statement as part of other income.

## C1-9 Other

### Other assets

	2023 Current	2023 Non-current	2022 Current	2022 Non-current
\$ '000				
Prepayments	1,125	—	1,072	—
<b>Total other assets</b>	<b>1,125</b>	<b>—</b>	<b>1,072</b>	<b>—</b>

## C2 Leasing activities

### C2-1 Council as a lessee

Council has leases over a range of assets including land and buildings, machinery and IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

#### Land and buildings

Council leases land and buildings for their operational purposes; the leases are generally between 1 and 100 years and some of them include a renewal option to allow Council to renew for up to twice the noncancellable lease term at their discretion.

The leases contain an annual pricing mechanism based on either fixed increases or CPI movements at each anniversary of the lease inception.

#### Office and IT equipment

Leases for office and IT equipment are generally for low value assets, except for significant items such as photocopiers. Leases are for between 1 and 3 years with no renewal option, payments are fixed, however some of the leases include variable payments based on usage.

#### Extension options

Council includes options in the building leases to provide flexibility and certainty to Council operations and reduce costs of moving premises; and the extension options are at Council's discretion.

At commencement date and each subsequent reporting date, Council assesses where it is reasonably certain that the extension options will be exercised.

### (a) Right of use assets

\$ '000	Office Equipment	Land	Total
<b>2023</b>			
Opening balance at 1 July	138	31	169
Additions to right-of-use assets	59	–	59
Adjustments to right-of-use assets due to re-measurement of lease liability	(7)	–	(7)
Depreciation charge	(53)	(3)	(56)
<b>Balance at 30 June</b>	<b>137</b>	<b>28</b>	<b>165</b>
<b>2022</b>			
Opening balance at 1 July	184	35	219
Additions to right-of-use assets	30	–	30
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–	–
Depreciation charge	(76)	(4)	(80)
<b>Balance at 30 June</b>	<b>138</b>	<b>31</b>	<b>169</b>

## C2-1 Council as a lessee (continued)

## (b) Lease liabilities

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Lease liabilities	56	115	51	123
<b>Total lease liabilities</b>	<b>56</b>	<b>115</b>	<b>51</b>	<b>123</b>

## (c) (i) The maturity analysis

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

\$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
<b>2023</b>					
Cash flows	61	108	12	181	171
<b>2022</b>					
Cash flows	55	108	17	180	174

## (d) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

\$ '000	2023	2022
Interest on lease liabilities	7	21
Variable lease payments based on usage not included in the measurement of lease liabilities	66	79
Depreciation of right of use assets	56	80
Expenses relating to short-term leases	72	106
Expenses relating to low-value leases	114	115
	<b>315</b>	<b>401</b>

## (e) Statement of Cash Flows

Total cash outflow for leases	315	401
	<b>315</b>	<b>401</b>

## (f) Leases at significantly below market value – concessionary / peppercorn leases

Council has identified a number of right of use leases at significantly below market terms & conditions for land and buildings used for toilet facilities, underground pipes and RFS brigade stations.

Lease periods range up to 57 years remaining and require payments up to a maximum of \$1,000 per year. Market values for these assets are difficult to reliably estimate due to the nature of the asset (underground pipes and land within railway corridors), so Council has measured these assets at cost. Use of the right-to-use asset is restricted by lessors to specified community services which Council must provide, as detailed in the leases.

Council does not believe that any of the leases in place are individually material from a statement of financial position or performance perspective.

## Accounting policy



### C2-1 Council as a lessee (continued)

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At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-of-use asset is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

#### **Exceptions to lease accounting**

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

#### **Leases at significantly below market value / Concessionary leases**

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

## C2-2 Council as a lessor

### Operating leases

Council leases out a number of properties and /or plant and equipment to community groups; these leases have been classified as operating leases for financial reporting purposes and the assets are included as investment property (refer note C1-8) and/or IPP&E (refer note C1-7) in the Statement of Financial Position.

\$ '000	2023	2022
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#### (i) Assets held as investment property

Investment property operating leases relate to Council's leasing of the Post Office building. The leases for each tenant range in term from 1 to 7 years, with some having options for further periods up to 15 years.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below

Lease income (excluding variable lease payments not dependent on an index or rate)	707	678
Lease income relating to variable lease payments not dependent on an index or a rate	166	140
<b>Total income relating to operating leases for investment property assets</b>	<b>873</b>	<b>818</b>

#### Operating lease expenses

Direct operating expenses that generated rental income	462	396
Direct operating expenses that did not generate rental income	234	234
<b>Total expenses relating to operating leases</b>	<b>696</b>	<b>630</b>

#### Repairs and maintenance: investment property

Other	120	96
<b>Total repairs and maintenance: investment property</b>	<b>120</b>	<b>96</b>

#### (ii) Assets held as property, plant and equipment

Council provides operating leases on Council land, buildings and facilities for the provision of services by various community organisations and groups. The leases for each tenant range in term from 1 to 5 years. The table below relates to operating leases on assets disclosed in note C1-7.

Lease income (excluding variable lease payments not dependent on an index or rate)	1,825	1,575
<b>Total income relating to operating leases for Council assets</b>	<b>1,825</b>	<b>1,575</b>

#### Amount of IPPE leased out by Council under operating leases

Plant & Equipment	979	1,041
Land	5,236	4,969
Buildings	49,894	46,460
Land Improvements	4,085	3,889
Structures	3,983	7,253
<b>Total amount of IPPE leased out by Council under operating leases</b>	<b>64,177</b>	<b>63,612</b>

#### (iii) Maturity analysis of undiscounted lease payments to be received after reporting date for all operating leases:

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	864	598
1–2 years	802	358
2–3 years	833	279

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## C2-2 Council as a lessor (continued)

\$ '000	2023	2022
3–4 years	609	286
4–5 years	268	54
> 5 years	–	1
<b>Total undiscounted lease payments to be received</b>	<b>3,376</b>	<b>1,576</b>

## Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

## C3 Liabilities of Council

### C3-1 Payables

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Goods and services	8,838	–	4,709	–
Accrued expenses:				
– Borrowings	121	–	39	–
– Salaries and wages	730	–	14	–
– Other expenditure accruals	194	–	350	–
Security bonds, deposits and retentions	2,451	1,152	2,323	1,242
Prepaid rates	2,225	–	2,087	–
<b>Total payables</b>	<b>14,559</b>	<b>1,152</b>	<b>9,522</b>	<b>1,242</b>

#### Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

#### Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

### C3-2 Contract Liabilities

\$ '000	Notes	2023 Current	2023 Non-current	2022 Current	2022 Non-current
<b>Grants and contributions received in advance:</b>					
Funds to construct Council controlled assets	(i)	10,988	–	8,890	–
Grant Funds received prior to performance obligation being satisfied	(ii)	689	–	556	–
Contributions received prior to performance obligation being satisfied	(ii)	37	–	42	–
<b>Total grants received in advance</b>		<b>11,714</b>	<b>–</b>	<b>9,488</b>	<b>–</b>
<b>User fees and charges received in advance:</b>					
Other		111	–	178	–
<b>Total user fees and charges received in advance</b>		<b>111</b>	<b>–</b>	<b>178</b>	<b>–</b>
<b>Total contract liabilities</b>		<b>11,825</b>	<b>–</b>	<b>9,666</b>	<b>–</b>

#### Notes

(i) Council has received funding to construct assets including sporting facilities, bridges and other infrastructure. The funds received are under enforceable contracts which require Council to construct identified assets which will be under Council's control on completion. Revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants and contributions received but the revenue recognition criteria in AASB 15 have not been satisfied as the performance obligations are ongoing.

#### Significant changes in contract liabilities

Contract liabilities have increased significantly from 2022 due to increased grant programs from other levels of Government, where Council has received grant income but not completed the projects.

#### Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring

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## C3-2 Contract Liabilities (continued)

a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

## C3-3 Borrowings

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Loans – secured <sup>1</sup>	5,291	34,648	5,107	29,317
<b>Total borrowings</b>	<b>5,291</b>	<b>34,648</b>	<b>5,107</b>	<b>29,317</b>

(1) Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 18.

## (a) Changes in liabilities arising from financing activities

\$ '000	2022		Non-cash movements			2023
	Opening Balance	Cash flows	Acquisition	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	34,424	(5,435)	10,950	–	–	39,939
Lease liability (Note C2-1b)	174	(3)	–	–	–	171
<b>Total liabilities from financing activities</b>	<b>34,598</b>	<b>(5,438)</b>	<b>10,950</b>	<b>–</b>	<b>–</b>	<b>40,110</b>

\$ '000	2021		Non-cash movements			2022
	Opening Balance	Cash flows	Acquisition	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	36,179	(1,755)	–	–	–	34,424
Lease liability (Note C2-1b)	226	(52)	–	–	–	174
<b>Total liabilities from financing activities</b>	<b>36,405</b>	<b>(1,807)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>34,598</b>

## (b) Financing arrangements

\$ '000	2023	2022
<b>Total facilities</b>		
Bank overdraft facilities <sup>1</sup>	650	650
Credit cards/purchase cards	115	115
<b>Total financing arrangements</b>	<b>765</b>	<b>765</b>
<b>Undrawn facilities</b>		
– Bank overdraft facilities	650	650
– Credit cards/purchase cards	115	115
<b>Total undrawn financing arrangements</b>	<b>765</b>	<b>765</b>

## Additional financing arrangements information

## Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

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### C3-3 Borrowings (continued)

#### Accounting policy

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Income Statement over the period of the borrowings using the effective-interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the drawdown occurs. To the extent that there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or finance cost. Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

### C3-4 Employee benefit provisions

\$ '000	2023	2023	2022	2022
	Current	Non-current	Current	Non-current
Annual leave	3,606	–	4,287	–
Long service leave	8,067	465	9,691	143
<b>Total employee benefit provisions</b>	<b>11,673</b>	<b>465</b>	<b>13,978</b>	<b>143</b>

#### Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2023	2022
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	8,067	9,691
	<b>8,067</b>	<b>9,691</b>

#### Accounting policy

##### Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

##### Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

##### On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods. These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

## C3-5 Provisions

\$ '000	2023 Current	2023 Non-Current	2022 Current	2022 Non-Current
<b>Other provisions</b>				
Rostered Day Off	113	–	114	–
<b>Sub-total – other provisions</b>	<b>113</b>	<b>–</b>	<b>114</b>	<b>–</b>
<b>Asset remediation/restoration:</b>				
Asset remediation/restoration (future works)	77	3,170	41	3,128
<b>Sub-total – asset remediation/restoration</b>	<b>77</b>	<b>3,170</b>	<b>41</b>	<b>3,128</b>
<b>Total provisions</b>	<b>190</b>	<b>3,170</b>	<b>155</b>	<b>3,128</b>

## Description of and movements in provisions

\$ '000	Other provisions		
	Asset remediation	Other	Total
<b>2023</b>			
At beginning of year	3,169	114	3,283
Other	78	(1)	77
Total other provisions at end of year	<b>3,247</b>	<b>113</b>	<b>3,360</b>
<b>2022</b>			
At beginning of year	1,777	118	1,895
Other	1,392	(4)	1,388
Total other provisions at end of year	<b>3,169</b>	<b>114</b>	<b>3,283</b>

## Nature and purpose of provisions

**Asset remediation**

Council has a legal/public obligation to make, restore, rehabilitate and reinstate the council tip and quarry.

**Accounting policy**

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

**Asset remediation – tips and quarries****Restoration**

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

**Rehabilitation**

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement.

### C3-5 Provisions (continued)

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Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date. These costs are charged to the Income Statement. Movements in the environmental clean-up provisions are presented as an operating cost, except for the unwinding of the discount which is shown as a borrowing cost.

Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Close-down and restoration costs are a normal consequence of tip and quarry operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies using current restoration standards and techniques.

## C4 Reserves

### C4-1 Nature and purpose of reserves

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#### **IPPE Revaluation reserve**

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.



## D Council structure

### D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

#### D1-1 Income Statement by fund

\$ '000	General 2023	Water 2023	Sewer 2023
<b>Income from continuing operations</b>			
Rates and annual charges	37,861	3,281	11,889
User charges and fees	14,824	12,399	2,989
Interest and investment revenue	2,286	311	714
Other revenues	2,241	59	31
Grants and contributions provided for operating purposes	18,264	114	112
Grants and contributions provided for capital purposes	6,969	8,973	1,713
Fair value increment on investment property	4,357	–	–
Other income	2,698	–	–
<b>Total income from continuing operations</b>	<b>89,500</b>	<b>25,137</b>	<b>17,448</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	27,184	4,230	4,065
Materials and services	40,269	9,738	8,015
Borrowing costs	1,118	428	–
Depreciation, amortisation and impairment of non-financial assets	25,449	3,812	5,456
Other expenses	393	1,012	859
Net losses from the disposal of assets	606	–	–
<b>Total expenses from continuing operations</b>	<b>95,019</b>	<b>19,220</b>	<b>18,395</b>
<b>Operating result from continuing operations</b>	<b>(5,519)</b>	<b>5,917</b>	<b>(947)</b>
<b>Net operating result for the year</b>	<b>(5,519)</b>	<b>5,917</b>	<b>(947)</b>
<b>Net operating result attributable to each council fund</b>	<b>(5,519)</b>	<b>5,917</b>	<b>(947)</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(12,488)</b>	<b>(3,056)</b>	<b>(2,660)</b>

## Attachment 9.3.1.1

Bathurst Regional Council | Notes to the Financial Statements 30 June 2023

### D1-2 Statement of Financial Position by fund

\$ '000	General 2023	Water 2023	Sewer 2023
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	(28,511)	12,231	23,927
Investments	73,550	–	–
Receivables	15,428	3,789	1,331
Inventories	4,232	–	–
Contract assets and contract cost assets	628	447	–
Other	1,069	16	40
<b>Total current assets</b>	<b>66,396</b>	<b>16,483</b>	<b>25,298</b>
<b>Non-current assets</b>			
Investments	(15,158)	10,002	22,456
Receivables	435	51	41
Inventories	11,403	–	–
Infrastructure, property, plant and equipment	1,238,291	332,805	153,144
Investment property	21,450	–	–
Right of use assets	164	–	1
<b>Total non-current assets</b>	<b>1,256,585</b>	<b>342,858</b>	<b>175,642</b>
<b>Total assets</b>	<b>1,322,981</b>	<b>359,341</b>	<b>200,940</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	14,321	168	70
Contract liabilities	6,028	5,797	–
Lease liabilities	56	–	–
Borrowings	4,846	445	–
Employee benefit provision	10,354	786	533
Provisions	190	–	–
<b>Total current liabilities</b>	<b>35,795</b>	<b>7,196</b>	<b>603</b>
<b>Non-current liabilities</b>			
Payables	1,152	–	–
Lease liabilities	114	–	1
Borrowings	23,864	10,784	–
Employee benefit provision	465	–	–
Provisions	3,170	–	–
<b>Total non-current liabilities</b>	<b>28,765</b>	<b>10,784</b>	<b>1</b>
<b>Total liabilities</b>	<b>64,560</b>	<b>17,980</b>	<b>604</b>
<b>Net assets</b>	<b>1,258,421</b>	<b>341,361</b>	<b>200,336</b>
<b>EQUITY</b>			
Accumulated surplus	463,487	143,819	94,511
Revaluation reserves	794,934	197,542	105,825
<b>Council equity interest</b>	<b>1,258,421</b>	<b>341,361</b>	<b>200,336</b>
<b>Total equity</b>	<b>1,258,421</b>	<b>341,361</b>	<b>200,336</b>

## D2 Interests in other entities

### D2-1 Subsidiaries

Council's consolidated financial statements incorporate the assets, liabilities and results of the following subsidiaries in accordance with AASB 10 and the accounting policy described below.

Council's consolidated financial statements also include controlled entities with ownership interest of 50% or less.

Name of Operation/Entity	Principal activity
<b>The Somerville Collection Ltd</b>	Australian Fossil and Mineral Museum 224 Howick Street, Bathurst

Interests in Subsidiary	Ownership 2023	Ownership 2022	Voting rights 2023	Voting rights 2022
Council's interest in Subsidiary	0%	0%	20%	20%
Non-controlling interest in Subsidiary	100%	100%	80%	80%

#### The nature and extent of significant restrictions relating to the Subsidiary

The specimen collection is owned by the Australian Museum Trust.

The fixtures and fittings are owned by The Somerville Collection Limited, a company limited by guarantee.

#### The nature of risks associated with Council's interests in the Subsidiary

Council controls the day to day financial and operating activities of the museum including the receipt of its income, payment of its expenses and employment of staff, including the liability for the leave entitlements of those staff.

Council has resolved to support the operations of the museum to a maximum subsidy of \$250,000 each year into the future.

#### Other disclosures

Although Council's voting rights are only 20% and it owns none of the assets, because of the support of the day to day operations, Council considers that it has control over the operations.

#### Reporting dates of Subsidiary

The Somerville Collection balance date is 30 June.

### Summarised financial information for the Subsidiary

\$ '000	2023	2022
<b>Summarised statement of comprehensive income</b>		
Revenue	503	454
Expenses	(473)	(481)
<b>Profit for the period</b>	<b>30</b>	<b>(27)</b>
<b>Total comprehensive income</b>	<b>30</b>	<b>(27)</b>
<b>Summarised statement of financial position</b>		
Current assets	118	114
Non-current assets	194	105
<b>Total assets</b>	<b>312</b>	<b>219</b>
Current liabilities	7	6
<b>Total liabilities</b>	<b>7</b>	<b>6</b>
<b>Net assets</b>	<b>305</b>	<b>213</b>

## D2-1 Subsidiaries (continued)

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### Accounting policy for subsidiaries

Subsidiaries are all entities (including structured entities) over which the Council has control. Control is established when the Council is exposed to, or has rights to variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the relevant activities of the entity.

These consolidated financial statements include the financial position and performance of controlled entities from the date on which control is obtained until the date that control is lost. Intragroup assets, liabilities, equity, income, expenses and cash flows relating to transactions between entities in the consolidated entity have been eliminated in full for the purpose of these financial statements. Appropriate adjustments have been made to a controlled entity's financial position, performance and cash flows where the accounting policies used by that entity were different from those adopted by the consolidated entity. All controlled entities have a June financial year end.

## D2-2 Interests in joint arrangements

### County Councils

County Councils as joint ventures

Council is a member of the Upper Macquarie County Council, a body corporate established under the Local Government Act 1993 (NSW) to control weeds. Council is one of 4 constituent members and does not control the County Council. Accordingly, the County Council has not been consolidated in these Financial Statements.

### Accounting policy

The council has determined that it has only one joint operation.

Council is only one of several Councils involved in the Central NSW Joint Operation. The assets and liabilities of the joint operation are immaterial to Council's operations and are therefore not included in these Financial Statements.

## E Risks and accounting uncertainties

### E1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council. Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council. The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

#### (a) Market risk – interest rate and price risk

\$ '000	2023	2022
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The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

Impact of a 1% movement in interest rates

– Equity / Income Statement	984	1,014
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Impact of a 10% movement in price of investments

– Equity / Income Statement	–	–
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#### (b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees. Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors. There are no material receivables that have been subjected to a re-negotiation of repayment terms.

#### Credit risk profile

##### Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

Council has a policy in the case of an aged pensioner who elects to do so, Council shall allow unpaid rates to accumulate and be paid from the estate of such aged pensioner or from the sale of the house.

\$ '000	Not yet overdue	overdue rates and annual charges < 5 years	≥ 5 years	Total
<b>2023</b>				
Gross carrying amount	–	2,513	–	2,513
<b>2022</b>				
Gross carrying amount	–	1,994	171	2,165

## E1-1 Risks relating to financial instruments held (continued)

**Receivables - non-rates and annual charges and contract assets**

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	Overdue debts				Total
		0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	
2023						
Gross carrying amount	9,805	9,254	158	–	441	19,658
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	4.76%	0.11%
ECL provision	–	–	–	–	21	21
2022						
Gross carrying amount	11,038	364	1	249	17	11,669
Expected loss rate (%)	0.00%	0.00%	0.00%	24.60%	100.00%	0.67%
ECL provision	–	–	–	61	17	78

**(c) Liquidity risk**

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in: 1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
\$ '000							
2023							
Payables	0.00%	14,559	1,152	–	–	15,711	15,711
Borrowings	3.87%	–	6,410	22,051	19,262	47,723	39,939
Total financial liabilities		14,559	7,562	22,051	19,262	63,434	55,650
2022							
Payables	0.00%	9,522	1,242	–	–	10,764	10,764
Borrowings	3.19%	–	6,018	19,537	13,331	38,886	34,424
Total financial liabilities		9,522	7,260	19,537	13,331	49,650	45,188

## E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Investment property

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Fair value measurement hierarchy							
\$ '000	Notes	Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2023	2022	2023	2022	2023	2022
<b>Recurring fair value measurements</b>							
<b>Investment property</b>	C1-8						
230 Howick Street, Bathurst		21,450	17,093	–	–	21,450	17,093
<b>Total investment property</b>		21,450	17,093	–	–	21,450	17,093
<b>Infrastructure, property, plant and equipment</b>							
	C1-7						
Plant and equipment		–	–	10,973	9,469	10,973	9,469
Office equipment		–	–	518	702	518	702
Furniture and fittings		–	–	314	434	314	434
Operational land		–	–	131,213	116,523	131,213	116,523
Community land		–	–	37,186	22,875	37,186	22,875
Land under roads (post 30/6/08)		–	–	2,533	1,564	2,533	1,564
Land improvements – depreciable		–	–	27,812	25,689	27,812	25,689
Buildings		–	–	229,115	156,516	229,115	156,516
Leasehold Improvements		–	–	4,547	4,818	4,547	4,818
Other structures		–	–	30,786	28,597	30,786	28,597
Roads		–	–	348,241	332,315	348,241	332,315
Bridges		–	–	64,547	61,826	64,547	61,826
Footpaths		–	–	16,623	14,869	16,623	14,869
Bulk earthworks (non-depreciable)		–	–	174,406	160,749	174,406	160,749
Stormwater drainage		–	–	162,639	152,063	162,639	152,063
Water supply network		–	–	280,279	253,883	280,279	253,883
Sewerage network		–	–	143,082	137,718	143,082	137,718
Swimming pools		–	–	17,282	14,884	17,282	14,884
Other assets		–	–	39,031	36,540	39,031	36,540
Tip		–	–	3,113	1,752	3,113	1,752
<b>Total infrastructure, property, plant and equipment</b>		–	–	1,724,240	1,533,786	1,724,240	1,533,786

### Transfers between level 1 and level 2 fair value hierarchies

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

## E2-1 Fair value measurement (continued)

### Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

#### Investment property

The investment property at 230 Howick Street, Bathurst was valued by Marsh Pty Ltd (AssetVal), registered valuers, in June 2023. The 2023 fair value includes an indexation using the Consumer Price Index, as shown in Note C1-8.

#### Infrastructure, property, plant and equipment (IPPE)

##### Land and Buildings

The buildings asset class includes any 'enclosable' roofed structure (4 walls), otherwise assets are classified as Other Structures. Land is classified as either operational or community by Council when acquired. Operational land includes those parcels that are used or earmarked for future use in Council's operations. Community land typically includes road and drainage reserves and open space areas.

Community land is valued at the current valuation provided by the Valuer General of NSW in 2021 and does not have an active market. As such, these assets were classified as having been valued using level 3 valuation inputs. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

Operational land and buildings were valued by Marsh Pty Ltd (AssetVal), Registered Valuers, in June 2023 using the cost approach. The approach estimated the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. While buildings were physically inspected and the unit rates based on square metres could be supported from market evidence (Level 2) other inputs (such as estimates of residual value and pattern of consumption) required extensive professional judgement and impacted significantly on the final determination of fair value. As such, these assets were classified as having been valued using Level 3 valuation inputs.

During the financial year Council completed the construction of a number of buildings. While the costs were current and the impact of depreciation was negligible, buildings have been classified as Level 3 as they were immaterial in relation to the overall value of this asset class.

##### Other Structures

This asset class includes any non-enclosable roofed or non-roofed structure (fewer than 4 walls).

Other Structures were revalued in 2021 using the cost approach. This was derived via a number of methods, depending on the information available (historical cost, actual quotes/tenders, published component rates). Due to the highly varied nature of this asset class, only very small subsets of assets can be valued using the same basis. Consequently a high degree of professional judgement is required in establishing replacement cost and this asset class is classified as Level 3. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

##### Roads

This asset class comprises the Road Carriageway, Guardrails, Kerb and Gutter, Signs and Traffic facilities.

The road carriageway is defined as the trafficable portion of a road, between but not including the kerb and gutter or other roadside drainage. The 'Cost Approach' using Level 3 inputs was used to value the road carriageway and other road infrastructure.

Roads were revalued by Council staff on 30 June 2020. Valuations for the road carriageway, comprising surface, pavement and formation earthworks were based on calculations carried out by the Assets Team, utilising internal cost rates and the detailed asset information residing in Council's Asset Management System - "Confirm". Other Road Infrastructure was valued the same way.

The cost approach was utilised and while the unit rates based on square metres, linear metres or similar could be supported from market evidence (Level 2) other inputs (such as estimated pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value. Additionally due to limitations in the historical records of very long lived assets there is some uncertainty regarding the actual design, specifications and dimensions of some assets. Consequently a high degree of professional judgement is required in establishing replacement cost and this asset class is classified as Level 3. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.



## **E2-1 Fair value measurement (continued)**

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### **Bridges**

Bridges were valued in 2020 by Bridge Knowledge using the cost approach and also included a condition assessment. The approach estimated the replacement for each bridge in its entirety; deck, approaches, railings and abutments.

All bridges were physically inspected and an assessment made of the component condition. Unit rates based on deck areas could be supported from market evidence (level 2) however other inputs (pattern of consumption, site-specific technical design issues) require extensive professional judgement and impact on the final determination of fair value. Consequently a high degree of professional judgement is required in establishing replacement cost and this asset class is classified as Level 3. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

### **Footpaths**

Footpaths were revalued by Council Staff on 30 June 2020 using the cost approach using internal unit cost inputs (Level 3). Footpaths are inspected on either an annual or semi-annual basis for defects and condition and the results are included in the asset register (Confirm) system. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

### **Parking areas**

Parking areas are valued and assessed on the same basis as roads.

### **Bus Shelters**

Bus Shelters are valued and assessed on the same basis as Other Structures.

### **Aerodrome**

This comprises the infrastructure assets that form the aerodrome. Equivalent asset classes have been valued using the same conditions and parameters as described above (runway surface, pavement and earthworks as for roads; parking areas, other structures and drainage like for like). Revalued by Council staff on 30 June 2020. Substantial professional judgement has been required to undertake this work and this class is therefore classified as Level 3. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

### **Water Supply network**

Assets within this class comprise the infrastructure to supply a reticulated potable drinking water service to Bathurst and adjoining suburbs/villages. There is also a small non-potable service at Hillview Estate Napoleon Reef and a raw-water supply from Winburndale Dam used for irrigation of parks and playing fields in town.

In Bathurst, there is the Filtration Plant, Pump Stations, Reservoirs and reticulation pipe network. A revaluation was made as at 30 June 2022; the reticulation network valued on the basis outlined in the DPI NSW Reference Rates Manual and all other assets were revalued as part of a CNSWJO-wide contract with Australis Valuers. While this provides some degree of observability, a substantial amount of professional judgement is required due to limitations in the historical records of very long lived assets as there is some uncertainty regarding the actual design, specifications and dimensions of some assets. Consequently a high degree of professional judgement is required in establishing replacement cost and this asset class is classified as Level 3. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

### **Sewerage network**

Assets within this class comprise the infrastructure to supply a reticulated waste water (sewerage) service to Bathurst and adjoining suburbs/villages. This is the Reticulation Pipe Network, Pump Stations and Treatment Plant. A revaluation was made as at 30 June 2022; the reticulation network valued on the basis outlined in the DPI NSW Reference Rates Manual and all other assets were revalued as part of a CNSWJO-wide contract with Australis Valuers. While this provides some degree of observability, a substantial amount of professional judgement is required due to limitations in the historical records of very long lived assets as there is some uncertainty regarding the actual design, specifications and dimensions of some assets. Consequently a high degree of professional judgement is required in establishing replacement cost and this asset class is classified as Level 3. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

### **Stormwater Drainage**

Assets within this class comprise pits, pipes, open channels, headwalls and various types of water quality devices.

## E2-1 Fair value measurement (continued)

Drainage assets were revalued by Council staff on 30 June 2020. The 'Cost Approach' estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors.

While the unit rates based on linear metres of certain diameter pipes and prices per pit or similar could be supported from market evidence (Level 2) other inputs (such as estimates of pattern of consumption, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value.

Additionally due to limitations in the historical records of very long lived assets there is uncertainty regarding the actual design, specifications and dimensions of some assets. Consequently a high degree of professional judgement is required in establishing replacement cost and this asset class is classified as Level 3. In June 2023, Council has undertaken a fair value assessment to index this asset class to ensure the carrying value approximates the fair value.

### Fair value measurements using significant unobservable inputs (level 3)

#### b. Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

\$ '000	Fair value (30/6/23) 2023	Valuation technique/s	Unobservable inputs
<b>Infrastructure, property, plant and equipment</b>			
Land & Buildings	463,192	Independent Market Valuation by a Registered Valuer	Land value, land area, restricted use
Infrastructure	1,207,099	Internal Valuation	Based on actual costs and indexed where required. Estimation of remaining asset lives where infrastructure is below ground. Condition.
Other Assets	53,949	Internal Valuation and Independent Market Valuation where available	Based on actual costs and indexed where required.

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Land and buildings (level 3)		Infrastructure assets (level 3)		Other assets (level 3)		Total	
	2023	2022	2023	2022	2023	2022	2023	2022
<b>Opening balance</b>	<b>356,582</b>	307,564	<b>1,128,229</b>	1,064,574	<b>48,897</b>	49,159	<b>1,533,708</b>	1,421,297
<b>Total gains or losses for the period</b>								
Recognised in other comprehensive income – revaluation surplus	107,594	43,456	73,929	72,145	2,583	1,365	184,106	116,966
<b>Other movements</b>								
Purchases (GBV)	4,950	11,369	32,749	18,182	5,967	2,253	43,666	31,804
Disposals (WDV)	(1,622)	(1,836)	(905)	–	(52)	(157)	(2,579)	(1,993)
Depreciation and impairment	(4,312)	(3,971)	(26,903)	(26,672)	(3,446)	(3,723)	(34,661)	(34,366)
<b>Closing balance</b>	<b>463,192</b>	356,582	<b>1,207,099</b>	1,128,229	<b>53,949</b>	48,897	<b>1,724,240</b>	1,533,708

### Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

## E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

### LIABILITIES NOT RECOGNISED

#### 1. Guarantees

##### (i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

##### *Description of the funding arrangements.*

Pooled employers are required to pay standard employer contributions and additional lump sum contributions to the fund.

The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are:

Division B	1.9 times employee contributions; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times employee contributions

- For 180 Point Members, Employers are required to contribute 8.0% of salaries to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$20.0 million per annum for 1 January 2022 to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June 2022. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

##### *Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan*

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2023 was \$364,743.89. The last valuation of the Scheme was performed by Mr Richard Boyfield, FIAA on 30/06/2022, and covers the period ended 30 June 2023.

## E3-1 Contingencies (continued)

Council's expected contribution to the plan for the next annual reporting period is \$380,469.00.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2023 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,290.9	
Past Service Liabilities	2,236.1	102.4%
Vested Benefits	2,253.6	101.7%

\* excluding member accounts and reserves in both assets and liabilities.

The share of this deficit that is broadly attributed to Council is estimated to be in the order of 0.90% as at 30 June 2023.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	6.0% per annum
Salary inflation *	3.5% per annum
Increase in CPI	6.0% for FY 22/23 2.5% per annum thereafter

\* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

### (ii) Statewide Limited

Council is a member of Statewide Mutual Limited, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

### (iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

### (iv) Other guarantees

Council had 1 bank guarantee at 30 June 2023 held by the Commonwealth Bank.

1. Rental bond for the premises used as the Bathurst Rail Museum for \$50,000

## 2. Other liabilities

## E3-1 Contingencies (continued)

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### (i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

### (ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

### (iii) Somerville collection

The Council is a member of a company Limited by Guarantee called the Somerville Collection.

The company was established to manage & maintain the Somerville Collection (made up of fossils, minerals and other features) which are exhibited in Bathurst at the Australian Fossil and Mineral Museum. The Company is a non profit entity. In the event that the Company is wound up, Council's liability is limited to a maximum of \$100.

## ASSETS NOT RECOGNISED

### (i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/2008.

### (ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

## F People and relationships

### F1 Related party disclosures

#### F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2023	2022
<b>Compensation:</b>		
Short-term benefits	1,706	1,659
Post-employment benefits	160	127
<b>Total</b>	<b>1,866</b>	<b>1,786</b>

#### F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2023	2022
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Mayoral fee	61	56
Councillors' fees	223	213
Other Councillors' expenses (including Mayor)	46	52
<b>Total</b>	<b>330</b>	<b>321</b>

## F2 Other relationships

## F2-1 Audit fees

\$ '000	2023	2022
---------	------	------

During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

**Auditors of the Council - NSW Auditor-General:****(i) Audit and other assurance services**

Audit and review of financial statements

	87	83
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**Remuneration for audit and other assurance services**

	87	83
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**Total Auditor-General remuneration****Non NSW Auditor-General audit firms****(i) Audit and other assurance services**

Audit and review of financial statements

	3	1
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**Remuneration for audit and other assurance services****(ii) Non-assurance services**

Internal audit

	31	25
--	----	----

**Remuneration for non-assurance services**

	34	26
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**Total remuneration of non NSW Auditor-General audit firms**

	121	109
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**Total audit fees**

## G Other matters

### G1-1 Statement of Cash Flows information

#### (a) Reconciliation of net operating result to cash provided from operating activities

\$ '000	2023	2022
<b>Net operating result from Income Statement</b>	<b>(549)</b>	6,151
<b>Add / (less) non-cash items:</b>		
Depreciation and amortisation	34,717	34,449
(Gain) / loss on disposal of assets	606	(7,257)
Non-cash capital grants and contributions	(2,865)	(1,585)
Losses/(gains) recognised on fair value re-measurements through the P&L:		
– Investment property	(4,357)	(982)
<b>Movements in operating assets and liabilities and other cash items:</b>		
(Increase) / decrease of receivables	(9,916)	(1,074)
Increase / (decrease) in provision for impairment of receivables	(57)	54
(Increase) / decrease of inventories	1	72
(Increase) / decrease of other current assets	(53)	(397)
(Increase) / decrease of contract asset	1,409	(180)
Increase / (decrease) in payables	4,129	1,534
Increase / (decrease) in accrued interest payable	82	11
Increase / (decrease) in other accrued expenses payable	560	64
Increase / (decrease) in other liabilities	176	828
Increase / (decrease) in contract liabilities	2,159	2,597
Increase / (decrease) in employee benefit provision	(1,983)	1,065
Increase / (decrease) in other provisions	77	1,395
<b>Net cash flows from operating activities</b>	<b>24,136</b>	<b>36,745</b>

#### (b) Non-cash investing and financing activities

Other dedications	2,865	1,585
<b>Total non-cash investing and financing activities</b>	<b>2,865</b>	<b>1,585</b>



## G2-1 Commitments

## Capital commitments (exclusive of GST)

\$ '000	2023	2022
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Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

**Property, plant and equipment**

Buildings	396	2,014
Roads	5,482	166
Sewer	1,353	517
Stormwater Drainage	–	52
Structures	1,072	541
Water	13,147	3,553
Other	1,374	–
<b>Total commitments</b>	<b>22,824</b>	<b>6,843</b>

**These expenditures are payable as follows:**

Within the next year	22,824	6,843
<b>Total payable</b>	<b>22,824</b>	<b>6,843</b>

**Sources for funding of capital commitments:**

Unrestricted general funds	2,183	78
Future grants and contributions	14,471	1,251
Section 7.11 and 64 funds/reserves	1,142	2,546
Unexpended grants	166	–
Externally restricted reserves	4,862	2,693
Unexpended loans	–	275
<b>Total sources of funding</b>	<b>22,824</b>	<b>6,843</b>

## G3 Statement of developer contributions as at 30 June 2023

## G3-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
Drainage	5,479	124	–	–	140	(18)	–	5,725	–
Roads	4,419	749	–	–	104	(620)	–	4,652	–
Traffic facilities	10	2	–	–	–	–	–	12	–
Parking	247	–	–	–	3	–	–	250	–
Open space	1,111	84	–	–	15	(614)	–	596	–
Community facilities	1,906	756	–	–	37	(909)	–	1,790	–
<b>S7.11 contributions – under a plan</b>	<b>13,172</b>	<b>1,715</b>	<b>–</b>	<b>–</b>	<b>299</b>	<b>(2,161)</b>	<b>–</b>	<b>13,025</b>	<b>–</b>
<b>Total S7.11 and S7.12 revenue under plans</b>	<b>13,172</b>	<b>1,715</b>	<b>–</b>	<b>–</b>	<b>299</b>	<b>(2,161)</b>	<b>–</b>	<b>13,025</b>	<b>–</b>
S7.11 not under plans	401	30	–	–	9	(67)	–	373	–
S7.4 planning agreements	50	47	–	–	1	(66)	–	32	–
S64 contributions	31,058	1,552	–	–	784	(937)	–	32,457	–
<b>Total contributions</b>	<b>44,681</b>	<b>3,344</b>	<b>–</b>	<b>–</b>	<b>1,093</b>	<b>(3,231)</b>	<b>–</b>	<b>45,887</b>	<b>–</b>

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

## G3-2 Developer contributions by plan

	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
\$ '000		Cash	Non-cash Land	Non-cash Other					
CONTRIBUTION PLAN – Jordan Creek Stormwater Drainage Management									
Drainage	602	37	–	–	18	(4)	–	653	–
Total	602	37	–	–	18	(4)	–	653	–

## G3-2 Developer contributions by plan (continued)

	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
\$ '000		Cash	Non-cash Land	Non-cash Other					
CONTRIBUTION PLAN – Raglan Creek Stormwater Drainage									
Drainage	3,267	66	–	–	86	(9)	–	3,410	–
Total	3,267	66	–	–	86	(9)	–	3,410	–
CONTRIBUTION PLAN – Sawpit Creek Drainage									
Drainage	694	4	–	–	9	–	–	707	–
Total	694	4	–	–	9	–	–	707	–
CONTRIBUTION PLAN – Central Carparking Strategies									
Parking	247	–	–	–	3	–	–	250	–
Total	247	–	–	–	3	–	–	250	–
CONTRIBUTION PLAN – Community Facilities and Services Bathurst									
Community facilities	1,906	756	–	–	37	(909)	–	1,790	–
Total	1,906	756	–	–	37	(909)	–	1,790	–
CONTRIBUTION PLAN – Robin Hill Drainage									
Drainage	478	–	–	–	14	–	–	492	–
Total	478	–	–	–	14	–	–	492	–

## G3-2 Developer contributions by plan (continued)

\$ '000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
CONTRIBUTION PLAN – Eglinton Open Space & Drainage									
Drainage	438	17	–	–	13	(5)	–	463	–
Open space	494	19	–	–	14	(6)	–	521	–
Total	932	36	–	–	27	(11)	–	984	–
CONTRIBUTION PLAN – Bathurst Regional Open Space									
Open space	617	65	–	–	1	(608)	–	75	–
Total	617	65	–	–	1	(608)	–	75	–
CONTRIBUTION PLAN – Roadworks – New Residential Subdivisions									
Roads	4,419	749	–	–	104	(620)	–	4,652	–
Total	4,419	749	–	–	104	(620)	–	4,652	–
CONTRIBUTION PLAN - Bathurst Regional Traffic Generating Development									
Roads									
CONTRIBUTION PLAN - Bathurst Regional Traffic Generating Development									
Traffic facilities	10	2	–	–	–	–	–	12	–
Total	10	2	–	–	–	–	–	12	–

## G3-3 Contributions not under plans

<b>CONTRIBUTIONS NOT UNDER A PLAN</b>									
Roads	72	2	–	–	2	–	–	76	–
Other	329	28	–	–	7	(67)	–	297	–
<b>Total</b>	<b>401</b>	<b>30</b>	<b>–</b>	<b>–</b>	<b>9</b>	<b>(67)</b>	<b>–</b>	<b>373</b>	<b>–</b>

## G4 Statement of performance measures

## G4-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2023	Indicator 2023	Indicators 2022	Indicators 2021	Benchmark
<b>1. Operating performance ratio</b>					
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	(21,952)	(19.94)%	(20.80)%	(25.35)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	110,073				
<b>2. Own source operating revenue ratio</b>					
Total continuing operating revenue excluding all grants and contributions <sup>1</sup>	91,583	71.70%	70.46%	73.85%	> 60.00%
Total continuing operating revenue <sup>1</sup>	127,728				
<b>3. Unrestricted current ratio</b>					
Current assets less all external restrictions	21,473	0.96x	1.15x	1.47x	> 1.50x
Current liabilities less specific purpose liabilities	22,459				
<b>4. Debt service cover ratio</b>					
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	14,311	2.03x	2.46x	1.71x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	7,036				
<b>5. Rates and annual charges outstanding percentage</b>					
Rates and annual charges outstanding	3,562	6.32%	5.82%	6.29%	< 10.00%
Rates and annual charges collectable	56,396				
<b>6. Cash expense cover ratio</b>					
Current year's cash and cash equivalents plus all term deposits	84,197	9.22	12.20	10.24	> 3.00
Monthly payments from cash flow of operating and financing activities	9,135	months	months	months	months

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

## G4-2 Statement of performance measures by fund

\$ '000	General Indicators <sup>3</sup>		Water Indicators		Sewer Indicators		Benchmark
	2023	2022	2023	2022	2023	2022	
<b>1. Operating performance ratio</b>							
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	(20.77)%	(20.69)%	(18.91)%	(32.10)%	(16.90)%	(9.98)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>							
<b>2. Own source operating revenue ratio</b>							
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	70.36%	63.70%	63.85%	87.82%	89.54%	87.09%	> 60.00%
Total continuing operating revenue <sup>1</sup>							
<b>3. Unrestricted current ratio</b>							
Current assets less all external restrictions	0.96x	1.15x	2.29x	1.93x	41.95x	31.20x	> 1.50x
Current liabilities less specific purpose liabilities							
<b>4. Debt service cover ratio</b>							
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	1.56x	1.97x	2.77x	1.87x	∞	∞	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
<b>5. Rates and annual charges outstanding percentage</b>							
Rates and annual charges outstanding	8.64%	7.93%	0.00%	0.00%	0.00%	0.00%	< 10.00%
Rates and annual charges collectable							
<b>6. Cash expense cover ratio</b>							
Current year's cash and cash equivalents plus all term deposits	5.26	7.92	∞	∞	∞	∞	> 3.00
Monthly payments from cash flow of operating and financing activities	months	months					months

(1) - (2) Refer to Notes at Note 24a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

**End of the audited financial statements**

## H Additional Council disclosures (unaudited)

### H1-1 Council information and contact details

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**Principal place of business:**

158 Russell Street  
BATHURST NSW 2795

#### Contact details

**Mailing Address:**

Private Mail Bag 17  
BATHURST NSW 2795

**Telephone:** 02 6333 6111

**Facsimile:** 02 6331 7211

**Opening hours:**

General Office, Departments and Cashiers  
8.30am to 4.45pm weekdays

**Internet:** [www.bathurst.nsw.gov.au](http://www.bathurst.nsw.gov.au)

**Email:** [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)

#### Officers

**General Manager**

David Sherley

**Responsible Accounting Officer**

Aaron Jones

**Public Officer**

Aaron Jones

**Auditors**

Auditor General of NSW  
Level 19, Darling Park Tower 2  
201 Sussex St, Sydney NSW 2000

#### Elected members

**Mayor**

Jess Jennings

**Councillors**

Warren Aubin

Kirralee Burke

Ben Fry

Graeme Hanger

Margaret Hogan

Ian North

Andrew Smith

Robert Taylor

#### Other information

**ABN:** 42 173 522 302





## INDEPENDENT AUDITOR'S REPORT

### Report on the general purpose financial statements

#### Bathurst Regional Council

To the Councillors of Bathurst Regional Council

### Qualified Opinion

I have audited the accompanying financial statements of Bathurst Regional Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2023, the Statement of Financial Position as at 30 June 2023, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information. The financial statements include the consolidated financial statements of the Council and the entities it controlled at the year's end or from time to time during the year.

In my opinion, except for the effects of the matter described in the 'Basis for Qualified Opinion' section of my report:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2023, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My qualified opinion should be read in conjunction with the rest of this report.

### Basis for Qualified Opinion

#### Non recognition of rural fire-fighting equipment

As disclosed in Note C1-7 'Infrastructure, property, plant and equipment' to the financial statements, the Council has not recognised rural fire-fighting equipment as assets in the Statement of Financial Position at 30 June 2023. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refers to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the *Rural Fires Act 1997* (Rural Fires Act), giving the Council legal ownership
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural fire-fighting equipment by either not entering into a service agreement, or cancelling the existing service agreement that was signed on 20 June 2012
- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such these are assets provided to Council free-of-charge.

This is a limitation on the scope of my audit as I was unable to obtain sufficient appropriate audit evidence to:

- support the carrying values of rural fire-fighting equipment assets that should be recorded in the Statement of Financial Position and related notes as at 30 June 2023
- determine the impact on the 'Accumulated surplus' in the Statement of Changes in Equity and Statement of Financial Position
- determine the amount of 'Grants and contributions provided for capital purposes' income from any rural fire-fighting equipment assets vested as an asset received free of charge during the year and/or 'Depreciation, amortisation and impairment of non-financial assets' expense that should be recognised in the Income Statement for the year ended 30 June 2023
- determine the impact on the 'Operating performance' and 'Own source operating revenue' ratios in Note G4-1 'Statement of performance measures – consolidated results' and Note G4-2 'Statement of performance measures by fund'.

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

### Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

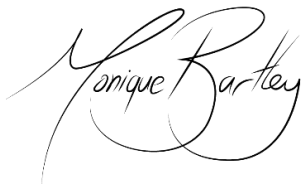
- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar3.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar3.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 'Material budget variations'
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

A handwritten signature in black ink, reading 'Monique Bartley'. The signature is fluid and cursive, with the first name 'Monique' and the last name 'Bartley' clearly distinguishable.

Monique Bartley  
Delegate of the Auditor-General for New South Wales

31 October 2023  
SYDNEY



Cr Jess Jennings  
Mayor  
Bathurst Regional Council  
58-64 Molong Street  
Condobolin NSW 2877

Contact: Monique Bartley  
Phone no: 02 9275 7204  
Our ref: R008-16585809-47096

31 October 2023

Dear Mayor

## Report on the Conduct of the Audit for the year ended 30 June 2023 Bathurst Regional Council

I have audited the general purpose financial statements (GPFS) of the Bathurst Regional Council (the Council) for the year ended 30 June 2023 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed a modified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2023 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

### SIGNIFICANT AUDIT ISSUES AND OBSERVATIONS

I identified the following significant audit issues and observations during my audit of the Council's financial statements. These issues and observations were addressed as part of my audit.

#### Modification to the opinion in the Independent Auditor's Report

##### Non-recognition of rural fire-fighting equipment

The Council has not recognised rural fire-fighting equipment as assets within 'Infrastructure, property, plant and equipment' in the Statement of Financial Position at 30 June 2023. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refer to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the *Rural Fires Act 1997* (Rural Fires Act), giving the Council legal ownership
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural fire-fighting

equipment by either not entering into a service agreement, or cancelling the existing service agreement that was signed 20 June 2012.

- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such the assets are provided to the Council free of charge.

Consequently, we were unable to determine the carrying values of rural firefighting equipment assets and related amounts that should be recorded and recognised in the council's 30 June 2023 financial statements.

This has resulted in the audit opinion on the Council's 30 June 2023 general purpose financial statements (GPFS) to be modified.

Refer to the Independent Auditor's Report on the GPFS.

## INCOME STATEMENT

### Operating result

	2023 \$m	2022 \$m	Variance %
Rates and annual charges revenue	53.0	51.0	↑ 3.9
Grants and contributions revenue	36.1	34.0	↑ 6.2
Operating result from continuing operations	(0.5)	6.2	↓ 108.1
Net operating result before capital grants and contributions	(18.2)	(12.0)	↓ 51.7

Rates and annual charges revenue (\$53.0 million) increased by \$2.0 million (3.9 per cent) in 2022–23, primarily due to rate peg increase of 2.5 per cent.

Grants and contributions revenue (\$36.1 million) increased by \$2.1 million (6.2 per cent) in 2022–23 due to:

- receiving \$6.3 million in funding for water harvesting under Safe and Secure Water Program
- receiving 96 per cent of the financial assistance grants for 2023-24 in advance (73 per cent in 2021-22)

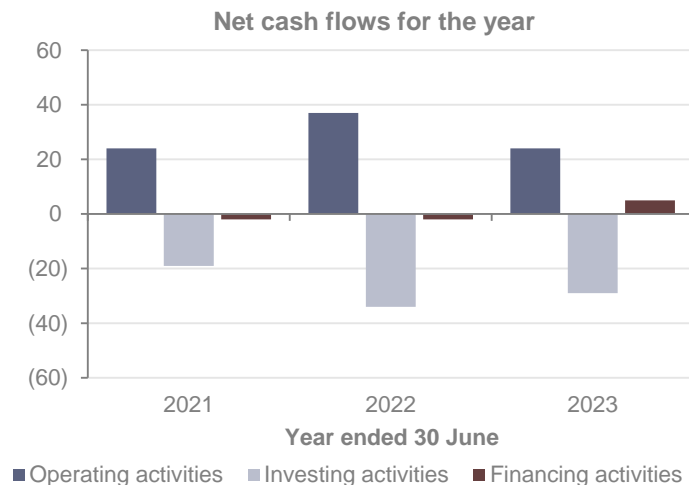
The Council's operating result from continuing operations (\$0.5 million deficit including depreciation, amortisation and impairment expense of \$34.7 million) was \$6.7 million lower than the 2021–22 result.

The net operating result before capital grants and contributions (\$18.2 million) was \$6.2 million higher than the 2021–22 result. Council spent significant funds on infrastructure repairs (primarily roads) during the year due to heavy rains and flood damage.

## STATEMENT OF CASH FLOWS

Cash flows for materials and services increased due to the need for flood remediation works.

Council drew down \$11.0 million in new borrowings during the 2022-23 financial year for the construction of the Winburndale Dam Safety Upgrade, Carrington Park Grandstand Extension, and road constructions.



## FINANCIAL POSITION

### Cash and investments

Cash and investments	2023	2022	Commentary
	\$m	\$m	
<b>Total cash, cash equivalents and investments</b>	<b>98.5</b>	<b>106.0</b>	Externally restricted balances comprise mainly of contract liabilities, unexpended grant funds developer contributions, water and sewer funds.  Internal allocations are determined by council policies or decisions, which are subject to change.
Restricted and allocated cash, cash equivalents and investments:			
• External restrictions	98.4	96.5	
• Internal allocations	--	9.4	

### Debt

At 30 June 2023, Council had:

- \$39.9 million in secured loans (\$34.4 million in 2021-22)
- \$650,000 in approved overdraft facility with nil drawn down
- \$115,000 in credit card facility with nil used.

## PERFORMANCE

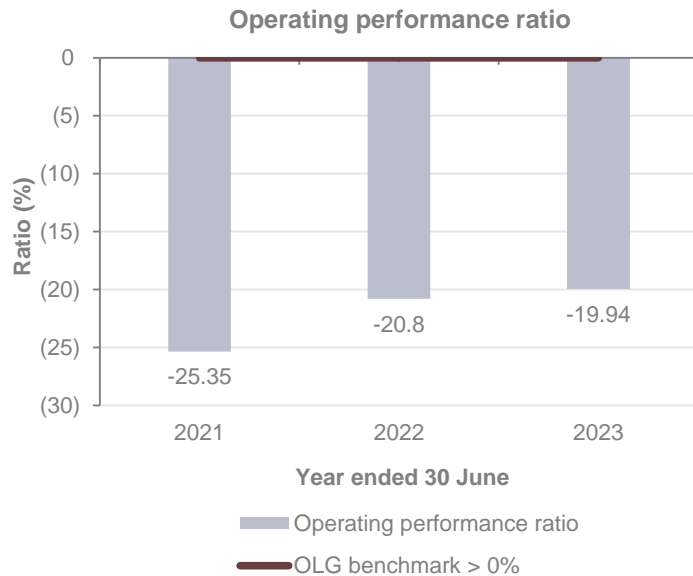
### Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

#### Operating performance ratio

Council's result is consistently below the benchmark due to reliance on land sales as source of general fund revenue. Gains on asset sales are excluded from the numerator of this measure.

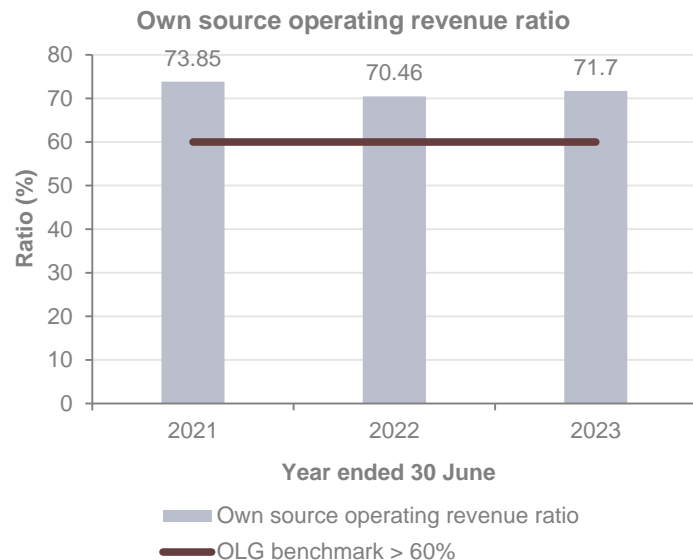
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



#### Own source operating revenue ratio

The Council continues to exceed the benchmark.

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

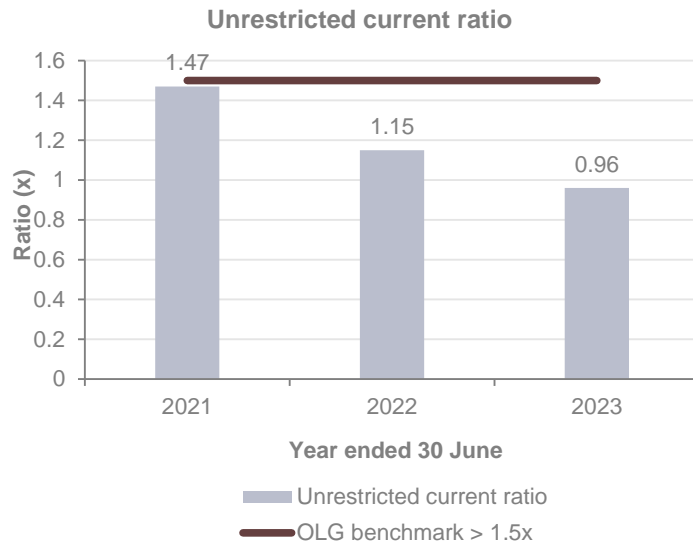




### Unrestricted current ratio

The Council did not meet the benchmark for the current reporting period.

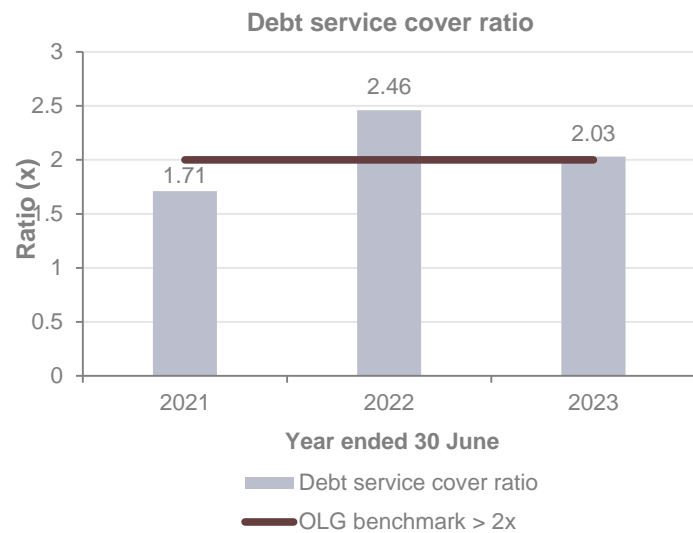
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



### Debt service cover ratio

The Council has met the benchmark for the current reporting period.

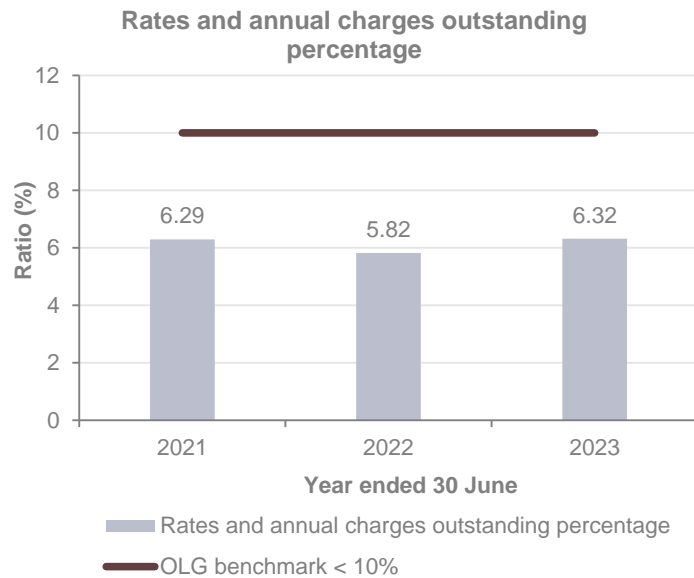
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



### Rates and annual charges outstanding percentage

Council has continued to effectively manage its debt recovery, maintaining a ratio which is well below the benchmark for regional councils.

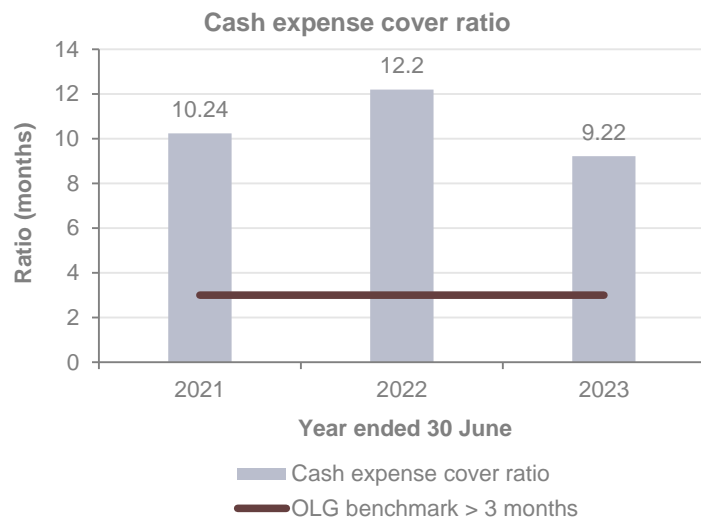
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.



### Cash expense cover ratio

The Council continued to exceed the benchmark.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



### Infrastructure, property, plant and equipment renewals

Council renewed \$9.4 million of infrastructure, property, plant and equipment during the 2022-23 financial year. This was mainly spent on plant and equipment at \$3.7 million, bulk earthworks at \$1.9 million, and roads at \$1.7 million. A further \$32.8 million was spent on new assets.

## OTHER MATTERS

### Legislative compliance

My audit procedures identified a material deficiency in the Council's financial statements due to the non-recognition of rural fire-fighting equipment which will be reported in the Management Letter.

Except for the matter outlined above, the Council's:

- accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the GPFS
- staff provided all accounting records and information relevant to the audit.

A handwritten signature in black ink, reading 'Monique Bartley'. The signature is fluid and cursive, with the first name 'Monique' and last name 'Bartley' clearly legible.

Monique Bartley  
Audit Leader, Financial Audit

Delegate of the Auditor-General for New South Wales

# Bathurst Regional Council

## SPECIAL PURPOSE FINANCIAL STATEMENTS for the year ended 30 June 2023

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*A vibrant regional centre that enjoys a rural lifestyle . . . . . A  
Region full of community spirit and shared prosperity.*



**Bathurst Regional Council****Special Purpose Financial Statements**

for the year ended 30 June 2023

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**Background**

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

## Bathurst Regional Council

### Special Purpose Financial Statements

for the year ended 30 June 2023

#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

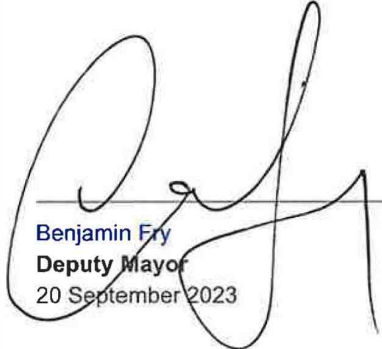

- present fairly the operating result and financial position for each of Council's declared business activities for the year,
- accord with Council's accounting and other records, and
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 20 September 2023.

  
\_\_\_\_\_  
Jess Jennings  
Mayor

20 September 2023

  
\_\_\_\_\_  
Benjamin Fry  
Deputy Mayor  
20 September 2023  
\_\_\_\_\_  
David Sherley  
General Manager  
20 September 2023  
\_\_\_\_\_  
Aaron Jones  
Responsible Accounting Officer  
20 September 2023

## Bathurst Regional Council

## Income Statement of water supply business activity

for the year ended 30 June 2023

\$ '000	2023	2022
<b>Income from continuing operations</b>		
Access charges	3,281	3,184
User charges	12,158	10,751
Fees	241	220
Interest and investment income	311	137
Grants and contributions provided for operating purposes	114	114
Other income	59	51
<b>Total income from continuing operations</b>	<b>16,164</b>	<b>14,457</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	4,230	4,361
Borrowing costs	428	208
Materials and services	9,738	8,734
Depreciation, amortisation and impairment	3,812	4,821
Calculated taxation equivalents	305	103
Debt guarantee fee (if applicable)	141	–
Other expenses	1,012	973
<b>Total expenses from continuing operations</b>	<b>19,666</b>	<b>19,200</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(3,502)</b>	<b>(4,743)</b>
Grants and contributions provided for capital purposes	8,973	1,876
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>5,471</b>	<b>(2,867)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>5,471</b>	<b>(2,867)</b>
<b>Surplus (deficit) after tax</b>	<b>5,471</b>	<b>(2,867)</b>
<b>Plus accumulated surplus</b>	<b>137,902</b>	<b>140,666</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Taxation equivalent payments	305	103
– Debt guarantee fees	141	–
<b>Closing accumulated surplus</b>	<b>143,819</b>	<b>137,902</b>
<b>Return on capital %</b>	<b>(0.9)%</b>	<b>(1.7)%</b>
<b>Subsidy from Council</b>	<b>16,453</b>	<b>14,556</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	5,471	(2,867)
Less: capital grants and contributions (excluding developer contributions)	(8,973)	(1,876)
<b>Surplus for dividend calculation purposes</b>	<b>–</b>	<b>–</b>
<b>Potential dividend calculated from surplus</b>	<b>–</b>	<b>–</b>

## Bathurst Regional Council

## Income Statement of sewerage business activity

for the year ended 30 June 2023

\$ '000	2023	2022
<b>Income from continuing operations</b>		
Access charges	11,889	11,321
User charges	2,014	1,684
Liquid trade waste charges	831	715
Fees	144	168
Interest and investment income	714	287
Grants and contributions provided for operating purposes	112	111
Other income	31	143
<b>Total income from continuing operations</b>	<b>15,735</b>	<b>14,429</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	4,065	4,026
Materials and services	8,015	6,511
Depreciation, amortisation and impairment	5,456	4,515
Calculated taxation equivalents	9	18
Other expenses	859	817
<b>Total expenses from continuing operations</b>	<b>18,404</b>	<b>15,887</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(2,669)</b>	<b>(1,458)</b>
Grants and contributions provided for capital purposes	1,713	2,012
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>(956)</b>	<b>554</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>(956)</b>	<b>554</b>
<b>Surplus (deficit) after tax</b>	<b>(956)</b>	<b>554</b>
<b>Plus accumulated surplus</b>	<b>95,458</b>	<b>94,886</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Taxation equivalent payments	9	18
<b>Closing accumulated surplus</b>	<b>94,511</b>	<b>95,458</b>
<b>Return on capital %</b>	<b>(1.7)%</b>	<b>(1.0)%</b>
<b>Subsidy from Council</b>	<b>8,825</b>	<b>6,756</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	(956)	554
Less: capital grants and contributions (excluding developer contributions)	(1,713)	(2,012)
<b>Surplus for dividend calculation purposes</b>	<b>–</b>	<b>–</b>
<b>Potential dividend calculated from surplus</b>	<b>–</b>	<b>–</b>



## Bathurst Regional Council

## Income Statement of Waste

for the year ended 30 June 2023

\$ '000	2023 Category 1	2022 Category 1
<b>Income from continuing operations</b>		
Annual charges	8,227	7,808
Fees	8,147	8,174
Interest and investment income	133	134
Grants and contributions provided for operating purposes	11	26
Net gain from the disposal of assets	—	44
Other income	1	—
<b>Total income from continuing operations</b>	<b>16,519</b>	<b>16,186</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	3,575	3,396
Borrowing costs	77	—
Materials and services	8,811	7,570
Depreciation, amortisation and impairment	546	575
Net loss from the disposal of assets	336	—
Calculated taxation equivalents	55	83
Other expenses	34	29
<b>Total expenses from continuing operations</b>	<b>13,434</b>	<b>11,653</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>3,085</b>	<b>4,533</b>
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>3,085</b>	<b>4,533</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>3,085</b>	<b>4,533</b>
Less: corporate taxation equivalent (25%) [based on result before capital]	(771)	(1,133)
<b>Surplus (deficit) after tax</b>	<b>2,314</b>	<b>3,400</b>
<b>Plus accumulated surplus</b>	<b>45,942</b>	<b>41,326</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Taxation equivalent payments	55	83
– Corporate taxation equivalent	771	1,133
<b>Closing accumulated surplus</b>	<b>49,082</b>	<b>45,942</b>
<b>Return on capital %</b>	<b>27.6%</b>	<b>33.8%</b>

## Attachment 9.3.1.1

Bathurst Regional Council | Statement of Financial Position of water supply business activity | for the year ended 30 June 2023

### Bathurst Regional Council

#### Statement of Financial Position of water supply business activity

as at 30 June 2023

\$ '000	2023	2022
<b>ASSETS</b>		
<b>Current assets</b>		
Contract assets and contract cost assets	447	—
Cash and cash equivalents	12,231	9,633
Receivables	3,789	3,244
Other	16	53
<b>Total current assets</b>	<b>16,483</b>	<b>12,930</b>
<b>Non-current assets</b>		
Investments	10,002	9,922
Receivables	51	42
Infrastructure, property, plant and equipment	332,805	273,788
<b>Total non-current assets</b>	<b>342,858</b>	<b>283,752</b>
<b>Total assets</b>	<b>359,341</b>	<b>296,682</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Contract liabilities	5,797	5,000
Payables	168	490
Borrowings	445	274
Employee benefit provisions	786	948
<b>Total current liabilities</b>	<b>7,196</b>	<b>6,712</b>
<b>Non-current liabilities</b>		
Borrowings	10,784	5,309
Employee benefit provisions	—	7
<b>Total non-current liabilities</b>	<b>10,784</b>	<b>5,316</b>
<b>Total liabilities</b>	<b>17,980</b>	<b>12,028</b>
<b>Net assets</b>	<b>341,361</b>	<b>284,654</b>
<b>EQUITY</b>		
Accumulated surplus	143,819	137,902
Revaluation reserves	197,542	146,752
<b>Total equity</b>	<b>341,361</b>	<b>284,654</b>

## Attachment 9.3.1.1

Bathurst Regional Council | Statement of Financial Position of sewerage business activity | for the year ended 30 June 2023

### Bathurst Regional Council

#### Statement of Financial Position of sewerage business activity

as at 30 June 2023

\$ '000	2023	2022
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	23,927	22,806
Receivables	1,331	1,121
Other	40	—
<b>Total current assets</b>	<b>25,298</b>	<b>23,927</b>
<b>Non-current assets</b>		
Right of use assets	1	1
Investments	22,456	21,220
Receivables	41	38
Infrastructure, property, plant and equipment	153,144	144,755
<b>Total non-current assets</b>	<b>175,642</b>	<b>166,014</b>
<b>Total assets</b>	<b>200,940</b>	<b>189,941</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	70	124
Employee benefit provisions	533	643
<b>Total current liabilities</b>	<b>603</b>	<b>767</b>
<b>Non-current liabilities</b>		
Lease liabilities	1	1
Employee benefit provisions	—	2
<b>Total non-current liabilities</b>	<b>1</b>	<b>3</b>
<b>Total liabilities</b>	<b>604</b>	<b>770</b>
<b>Net assets</b>	<b>200,336</b>	<b>189,171</b>
<b>EQUITY</b>		
Accumulated surplus	94,511	95,458
Revaluation reserves	105,825	93,713
<b>Total equity</b>	<b>200,336</b>	<b>189,171</b>

## Bathurst Regional Council

## Statement of Financial Position of Waste

as at 30 June 2023

\$ '000	2023 Category 1	2022 Category 1
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	45,923	42,319
Receivables	1,048	1,065
Other	5	8
<b>Total current assets</b>	<b>46,976</b>	<b>43,392</b>
<b>Non-current assets</b>		
Receivables	69	106
Infrastructure, property, plant and equipment	11,458	13,416
<b>Total non-current assets</b>	<b>11,527</b>	<b>13,522</b>
<b>Total assets</b>	<b>58,503</b>	<b>56,914</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Contract liabilities	76	–
Payables	312	25
Employee benefit provisions	511	584
<b>Total current liabilities</b>	<b>899</b>	<b>609</b>
<b>Non-current liabilities</b>		
Remediation Provision	3,180	3,131
<b>Total non-current liabilities</b>	<b>3,180</b>	<b>3,131</b>
<b>Total liabilities</b>	<b>4,079</b>	<b>3,740</b>
<b>Net assets</b>	<b>54,424</b>	<b>53,174</b>
<b>EQUITY</b>		
Accumulated surplus	49,082	45,942
Revaluation reserves	5,342	7,232
<b>Total equity</b>	<b>54,424</b>	<b>53,174</b>

## Note – Significant Accounting Policies

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A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993* (Act), the *Local Government (General) Regulation 2021* (Regulation) and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

### National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

### Declared business activities

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

#### Category 1

(where gross operating turnover is over \$2 million)

##### a. Bathurst Regional Council Water Supplies

Council's water supply activities (established as separate Special Rate Funds) servicing the region of Bathurst.

##### b. Bathurst Regional Council Sewerage Service

Council's sewerage reticulation & treatment activities (established as a Special Rate Fund) servicing the region of Bathurst.

##### c. Bathurst Regional Council Waste Services

Council's domestic waste service & solid waste depot activities servicing the region of Bathurst.

## Note – Significant Accounting Policies (continued)

### Category 2

(where gross operating turnover is less than \$2 million)

**Council has no Category 2 businesses.**

### Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

#### Notional rate applied (%)

Corporate income tax rate – **25%**

Land tax – the first \$692,000 of combined land values attracts **0%**. For the combined land values in excess of \$692,001 up to \$4,231,000 the rate is **1.6% + \$100**. For the remaining combined land value that exceeds \$4,231,000 a premium marginal rate of **2.0%** applies.

Payroll tax – **4.85%** on the value of taxable salaries and wages in excess of \$850,000.

### Income tax

An income tax equivalent has been applied on the profits of the business activities. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level – gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 25%. (2021/2022 25%).

Income tax is only applied where a gain from ordinary activities before capital amounts has been achieved. Since the taxation equivalent is notional – that is, it is payable to the 'Council' as the owner of business operations – it represents an internal payment and has no effect on the operations of the Council.

Accordingly, there is no need for disclosure of internal charges in the SPFS. The rate applied of 25% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

### Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

### Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

#### (i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

#### (ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

### Note – Significant Accounting Policies (continued)

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Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

The rate of return is calculated as follows:

**Operating result before capital income + interest expense**

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**Written down value of I,PP&E as at 30 June**

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 4.02% at 30/6/23.

#### **(iii) Dividends**

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.



## INDEPENDENT AUDITOR'S REPORT

### Report on the special purpose financial statements

#### Bathurst Regional Council

To the Councillors of Bathurst Regional Council

### Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Bathurst Regional Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2023, the Statement of Financial Position of each Declared Business Activity as at 30 June 2023 and Significant accounting policies note.

The Declared Business Activities of the Council are:

- water supply
- sewerage
- waste.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2023, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2022–23 (LG Code).

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.



### Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

### Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

A handwritten signature in black ink, reading "Monique Bartley". The signature is fluid and cursive, with the first name "Monique" and last name "Bartley" clearly distinguishable.

Monique Bartley  
Delegate of the Auditor-General for New South Wales

31 October 2023  
SYDNEY



# Bathurst Regional Council

SPECIAL SCHEDULES  
for the year ended 30 June 2023

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*A vibrant regional centre that enjoys a rural lifestyle . . . . . A  
Region full of community spirit and shared prosperity.*



### Bathurst Regional Council

#### Special Schedules

for the year ended 30 June 2023

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Contents	Page
<b>Special Schedules:</b>	
Permissible income for general rates	3
Report on infrastructure assets as at 30 June 2023	6

## Bathurst Regional Council

## Permissible income for general rates

\$ '000	Notes	Calculation 2022/23	Calculation 2023/24
<b>Notional general income calculation <sup>1</sup></b>			
Last year notional general income yield	a	29,316	<b>30,281</b>
Plus or minus adjustments <sup>2</sup>	b	208	<b>109</b>
<b>Notional general income</b>	c = a + b	<b>29,524</b>	<b>30,390</b>
<b>Permissible income calculation</b>			
Or rate peg percentage	e	2.50%	<b>3.80%</b>
Or plus rate peg amount	i = e x (c + g)	738	<b>1,155</b>
<b>Sub-total</b>	k = (c + g + h + i + j)	<b>30,262</b>	<b>31,545</b>
Plus (or minus) last year's carry forward total	l	19	<b>1</b>
<b>Sub-total</b>	n = (l + m)	<b>19</b>	<b>1</b>
<b>Total permissible income</b>	o = k + n	<b>30,281</b>	<b>31,546</b>
Less notional general income yield	p	30,281	<b>31,448</b>
<b>Catch-up or (excess) result</b>	q = o - p	<b>1</b>	<b>98</b>
<b>Carry forward to next year <sup>6</sup></b>	t = q + r + s	<b>1</b>	<b>98</b>

## Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916 (NSW)*.
- (6) Carry-forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the *NSW Government Gazette* in accordance with section 512 of the Act. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.



## INDEPENDENT AUDITOR'S REPORT

### Special Schedule – Permissible income for general rates

#### Bathurst Regional Council

To the Councillors of Bathurst Regional Council

### Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Bathurst Regional Council (the Council) for the year ending 30 June 2024.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2022–23 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

### Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2023'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### **The Councillors' Responsibilities for the Schedule**

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### **Auditor's Responsibilities for the Audit of the Schedule**

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar8.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar8.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.
- 



Monique Bartley  
Delegate of the Auditor-General for New South Wales

31 October 2023  
SYDNEY



## Bathurst Regional Council

## Report on infrastructure assets as at 30 June 2023

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard	Estimated cost to bring to the agreed level of service set by Council	2022/23 Required maintenance <sup>a</sup>	2022/23 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	1	2	3	4	5
Buildings	Buildings	4,627	4,048	1,037	1,151	233,662	383,478	11.0%	66.0%	18.0%	2.0%	3.0%
	Other	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	<b>Sub-total</b>	<b>4,627</b>	<b>4,048</b>	<b>1,037</b>	<b>1,151</b>	<b>233,662</b>	<b>383,478</b>	<b>11.0%</b>	<b>66.0%</b>	<b>18.0%</b>	<b>2.0%</b>	<b>3.0%</b>
Other structures	Other structures	3,930	3,545	331	198	30,786	49,070	2.0%	43.0%	21.0%	9.0%	25.0%
	<b>Sub-total</b>	<b>3,930</b>	<b>3,545</b>	<b>331</b>	<b>198</b>	<b>30,786</b>	<b>49,070</b>	<b>2.0%</b>	<b>43.0%</b>	<b>21.0%</b>	<b>9.0%</b>	<b>25.0%</b>
Roads	Sealed roads	35,206	3,764	3,753	6,024	338,691	563,527	31.0%	42.0%	22.0%	5.0%	0.0%
	Unsealed roads	24,058	3,615	1,030	2,142	9,550	21,314	0.0%	20.0%	63.0%	14.0%	3.0%
	Bridges	9,307	2,466	159	130	64,547	118,863	9.0%	32.0%	42.0%	17.0%	0.0%
	Footpaths	453	–	290	259	16,623	25,037	71.0%	17.0%	12.0%	0.0%	0.0%
	Bulk earthworks	3,293	1,244	636	255	174,406	174,406	0.0%	0.0%	0.0%	0.0%	100.0%
	<b>Sub-total</b>	<b>72,317</b>	<b>11,089</b>	<b>5,868</b>	<b>8,810</b>	<b>603,817</b>	<b>903,147</b>	<b>22.5%</b>	<b>31.4%</b>	<b>21.1%</b>	<b>5.7%</b>	<b>19.3%</b>
Water supply network	Water supply network	19,975	9,749	4,498	4,218	280,279	430,761	10.0%	37.0%	39.0%	11.0%	3.0%
	Other	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	<b>Sub-total</b>	<b>19,975</b>	<b>9,749</b>	<b>4,498</b>	<b>4,218</b>	<b>280,279</b>	<b>430,761</b>	<b>10.0%</b>	<b>37.0%</b>	<b>39.0%</b>	<b>11.0%</b>	<b>3.0%</b>
Sewerage network	Sewerage network	29,741	19,059	4,327	5,294	143,082	279,273	16.0%	15.0%	38.0%	24.0%	7.0%
	Other	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	<b>Sub-total</b>	<b>29,741</b>	<b>19,059</b>	<b>4,327</b>	<b>5,294</b>	<b>143,082</b>	<b>279,273</b>	<b>16.0%</b>	<b>15.0%</b>	<b>38.0%</b>	<b>24.0%</b>	<b>7.0%</b>

## Bathurst Regional Council

## Report on infrastructure assets as at 30 June 2023 (continued)

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard	Estimated cost to bring to the agreed level of service set by Council	2022/23 Required maintenance <sup>a</sup>	2022/23 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	1	2	3	4	5
Stormwater drainage	Stormwater drainage	3,391	433	1,708	1,310	162,639	224,753	28.0%	36.0%	32.0%	4.0%	0.0%
	Other	—	—	—	—	—	—	0.0%	0.0%	0.0%	0.0%	0.0%
	<b>Sub-total</b>	<b>3,391</b>	<b>433</b>	<b>1,708</b>	<b>1,310</b>	<b>162,639</b>	<b>224,753</b>	<b>28.0%</b>	<b>36.0%</b>	<b>32.0%</b>	<b>4.0%</b>	<b>0.0%</b>
Open space / recreational assets	Swimming pools	1,707	396	368	—	17,282	33,660	0.0%	100.0%	0.0%	0.0%	0.0%
	Other	—	—	—	—	—	—	0.0%	100.0%	0.0%	0.0%	0.0%
	<b>Sub-total</b>	<b>1,707</b>	<b>396</b>	<b>368</b>	<b>—</b>	<b>17,282</b>	<b>33,660</b>	<b>0.0%</b>	<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
	Other	—	—	—	—	—	—	0.0%	0.0%	0.0%	0.0%	0.0%
	<b>Total – all assets</b>	<b>135,688</b>	<b>48,319</b>	<b>18,137</b>	<b>20,981</b>	<b>1,471,547</b>	<b>2,304,142</b>	<b>17.2%</b>	<b>37.9%</b>	<b>26.7%</b>	<b>8.1%</b>	<b>10.1%</b>

(a) Required maintenance is the amount identified in Council's asset management plans.

## Infrastructure asset condition assessment 'key'

#	Condition	Integrated planning and reporting (IP&R) description
1	Excellent/very good	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Satisfactory	Maintenance work required
4	Poor	Renewal required
5	Very poor	Urgent renewal/upgrading required

## Bathurst Regional Council

## Report on infrastructure assets as at 30 June 2023

## Infrastructure asset performance indicators (consolidated) \*

\$ '000	Amounts 2023	Indicator 2023	Indicators 2022      2021		Benchmark
Buildings and infrastructure renewals ratio					
Asset renewals <sup>1</sup>	5,581	18.31%	45.60%	46.85%	> 100.00%
Depreciation, amortisation and impairment	30,482				
Infrastructure backlog ratio					
Estimated cost to bring assets to a satisfactory standard	135,688	9.22%	10.32%	10.54%	< 2.00%
Net carrying amount of infrastructure assets	1,471,547				
Asset maintenance ratio					
Actual asset maintenance	20,981	115.68%	65.85%	54.79%	> 100.00%
Required asset maintenance	18,137				
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	48,319	2.10%	3.30%	3.16%	
Gross replacement cost	2,304,142				

(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

## Bathurst Regional Council

## Report on infrastructure assets as at 30 June 2023

## Infrastructure asset performance indicators (by fund)

\$ '000	General fund		Water fund		Sewer fund		Benchmark
	2023	2022	2023	2022	2023	2022	
Buildings and infrastructure renewals ratio							
Asset renewals <sup>1</sup>							
Depreciation, amortisation and impairment	20.41%	47.67%	25.33%	78.34%	4.99%	1.20%	> 100.00%
Infrastructure backlog ratio							
Estimated cost to bring assets to a satisfactory standard							
Net carrying amount of infrastructure assets	8.20%	9.16%	7.13%	8.11%	20.79%	22.17%	< 2.00%
Asset maintenance ratio							
Actual asset maintenance							
Required asset maintenance	123.16%	59.61%	93.78%	71.77%	122.35%	78.73%	> 100.00%
Cost to bring assets to agreed service level							
Estimated cost to bring assets to an agreed service level set by Council							
Gross replacement cost	1.22%	2.92%	2.26%	1.93%	6.82%	7.32%	

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.



# Bathurst Regional Council

## 2022/2023 Annual Report





## ACKNOWLEDGEMENT OF COUNTRY

Bathurst Regional Council acknowledges the Wiradjuri people who are the traditional custodians of the land and pays respect to Elders both past and present.

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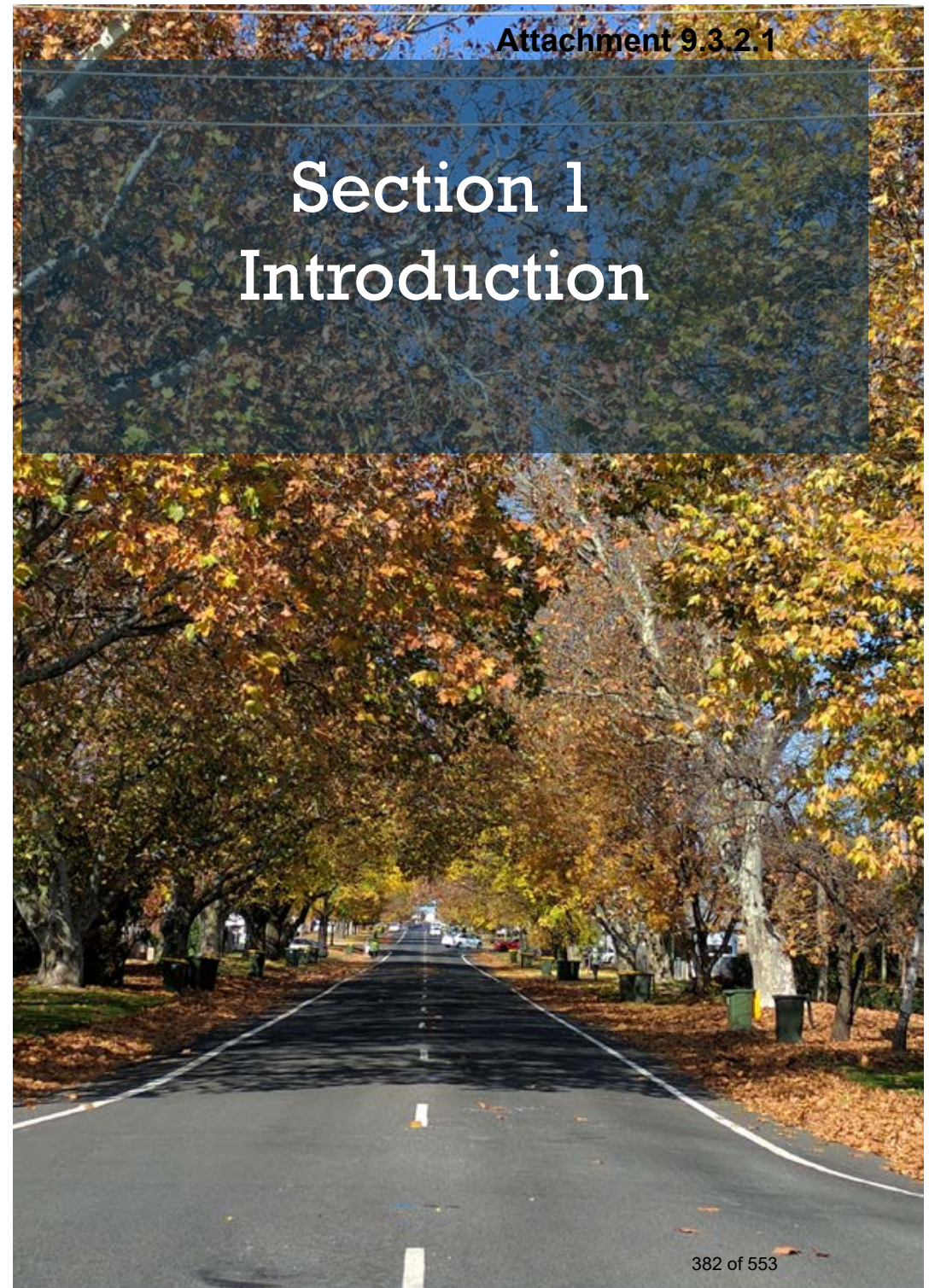
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# Section 1 Introduction

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## Message from the Mayor and General Manager

The last twelve months have seen a number of major projects come online. The opening of the state of the art Central Tablelands Collections facility in September 2022 was a major milestone for Council, and the arts in regional New South Wales.

The facility, the first of its kind in the region, provides industry standard storage with climate control, specialised racking equipment and security for regional collections. The facility accommodates valuable and fragile collections, archives and other significant objects currently held in public museums and galleries under the custodial care of Bathurst Regional Council. It also caters for collections from smaller regional volunteer run museums, historical societies, collection groups, education facilities, private collectors and storage for larger State Institutions.

In February 2023, the Bridle Track re-opened to four-wheel drive enthusiasts after being closed by a landslide 13 years earlier. The two kilometre diversion around Monaghans Bluff was a large and complex project, and Council received \$2 million in funding from the State Government to help fund the road project.

A vital infrastructure project, the water harvesting scheme, was started, designed to build additional water security capacity for our community.

The project will build a 36ML storage pond off Morrisett Street and 8ML storage pond at the Water Treatment Plant to capture water run-off from drains and local catchments. Once it is harvested and collected, the water will be pumped to the water treatment plant for filtration so that it is safe to use.

These major achievements and projects sit alongside the work undertaken by Council and its dedicated staff, delivering services and facilities to our community everyday.



Mayor Robert Taylor



David Sherley  
General Manager

## Highlights of the 2022-23 Financial Year Attachment 9.3.2.1

Construction work commenced on the Bathurst Water Harvesting Project, designed to increase the secure yield from Bathurst's town water supply by 1,500 megalitres (ML) per year. The project contains three main elements, a 36ML storage pond off Morrisett Street, upstream of the Wastewater Treatment Works. This will be filled with river water from a pumping station adjacent to the Macquarie River and pre-treatment systems will be installed at this location to cater for variability in water quality. Once the water is harvested and collected, the water will be pumped via a pipeline to the Water Filtration Plant for full treatment so that it is safe to drink (meeting Australian Drinking Water Standards). At the Water Filtration Plant, a new 8ML storage pond is being constructed to hold the harvested water ready to feed into the filtration system for full treatment. The estimated project cost is \$21 million. The NSW Government has provided \$20 million in funding to Council for water security projects including the Water Harvesting Scheme and the Winburndale pipeline project.

Council adopted its Emissions Reduction Plan (ERP) to bring together key elements of Council's Framework of Climate Change Response – the Renewable Energy Action Plan, the Waste Reduction Plan, the Electric Vehicle Transition Plan and the yet to be developed Gas Transition Plan.

The ERP aims to help Council understand the options available to reach the proposed emission reduction targets, to align with the State Government's target to reach net zero emissions for the state by 2050.

Our goals:

- 25% emissions reduction by FY2025.
- 60% (aspirational) emissions reduction by 2035.
- Net Zero by 2050.

Council has established FY2019 as the baseline year for the ERP. In that year, our greenhouse gas emissions were 47,459 t. Almost 65% of emissions are due to landfill operations, and more than 25% are from electricity used to operate Council's facilities and streetlighting.

Following extensive community consultation council adopted its fourth Community Safety Plan 2023 - 2028.

The plan supports the development of a healthy, socially cohesive and safe community.

Bathurst and Mount Panorama Wapitani hosted the World Athletics Cross Country Championships, the first time in 27 years Australia has held a World Championship for the sport of athletics.

More than 500 athletes from 68 countries competed in the event, watched on by approximately 6000 spectators.

The event had been postponed twice due to the COVID 19 pandemic, with it originally to be held in 2021, then 2022.

Flooding in the Macquarie Wapitani River in November damaged the Young Lithgow gas pipeline owned by APA, causing a major gas outage in the communities of Bathurst, Lithgow, Wallerawang and Oberon.

A multi organisational response including local government, emergency services and the relevant gas agencies co-ordinated a multi-week response to bring gas supplies back on line to communities. Emergency gas supplies were organised for critical services while repairs to the gas pipelines were undertaken.

Major flooding in the Macquarie Wapitani River in mid-November caused extensive damage to the road network across the LGA with the Local Emergency Management Committee co-ordinating the broader community response.

Freemantle Road at Kellosheil Creek has remained closed since the flooding with a bypass in place while design work was been finalised and tenders called for the repair work.

## Delivery of the KEY priorities

### Aboriginal Commitment Strategy

Council continued to undertake Aboriginal Cultural Heritage Assessments for the development of lands within the Bathurst Region as required.

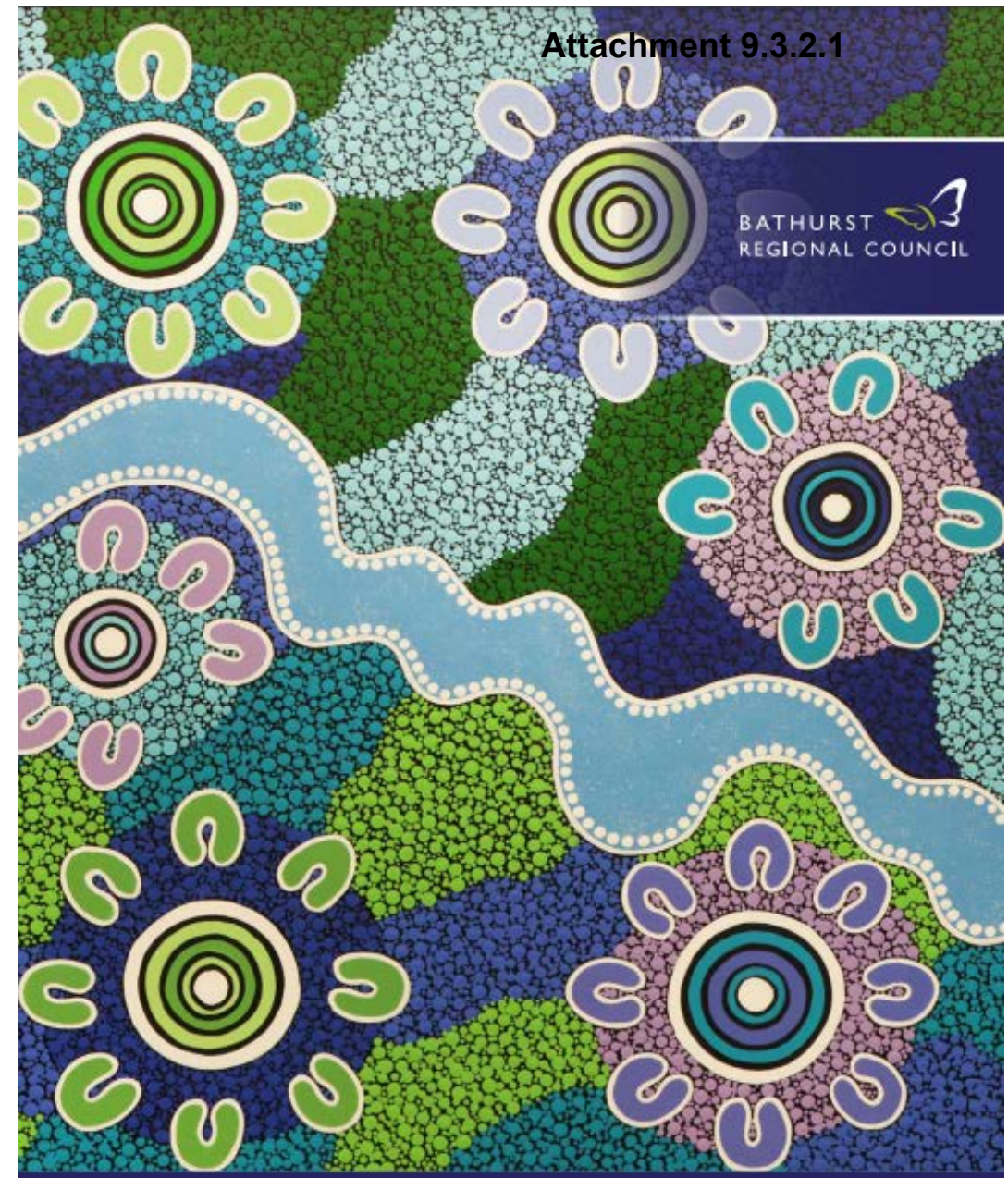
Council applied for funding for an interpretation project to support the commemoration of the 1824 declaration of martial law. The application was unsuccessful.

Council's Aboriginal Commitment Strategy (Ngumbaay - Version one) was adopted on 17 August 2022. The strategy guides Council in working effectively and collaboratively with the local Aboriginal community.

The following activities have been undertaken since the adoption of the Strategy:

### Reconciliation

Action	Progress
Implement, deliver and evaluate the Aboriginal Commitment Strategy	Council Departments have delivered relevant actions since the adoption of the Aboriginal Commitment Strategy.
Support reconciliation between Aboriginal people and the wider Bathurst Community:	Commemorate and host events for National Sorry Day, National Reconciliation Week, NAIDOC Week.
Acknowledge the positive contribution of Aboriginal people in the community	ReConnect Bathurst public art project and digital StoryBank featuring the portraits and stories of local First Nations participants.  Extensive use of Council's digital platforms to promote specific events and activities to engage the Aboriginal people in our community.
Increase cultural awareness to all Council staff	Cultural Awareness training being reviewed for delivery to Council staff
Increase employment opportunities for Aboriginal people	Additional identified positions have been advertised with alternative method of advertising the roles to reach the wider Aboriginal Community.



## ABORIGINAL COMMITMENT STRATEGY

NGUMBAAY – VERSION ONE

AUGUST 2022

**Protection**

Action	Progress
Collaborate with the local Aboriginal community and service providers to restore Wiradjuri language and cultural traditions.	<p>Engaging an Aboriginal Cultural Consultant to assist preparation of water education materials focusing on the Macquarie/Wambuul and the importance/significance of water within Aboriginal communities, including extensive consultation.</p> <p>Continue to develop a project to consider the inclusion of Wiradjuri language words within Council's road name register.</p> <p>Inclusion of Acknowledgement of Country where appropriate.</p>
Work with the local Aboriginal community to acknowledge and respect traditional sites and significant places.	<p>New development controls in relation to Aboriginal Heritage under the Bathurst Regional Development Control Plan, public exhibition of the draft provisions to commence.</p> <p>Discussions underway with the Wiradjuri Traditional Owners Central West Aboriginal Corporation (WTOCWAC) to incorporate indigenous stories into the CBD wayfinding/ interpretation signage project.</p>

**Community and Stakeholder Relationships**

Action	Progress
Build positive relationships with the Aboriginal community and engage Recognised Aboriginal Parties.	<p>Staff continue to undertake consultation with the community around water and waste issues.</p> <p>Aboriginal Community Development Officer regularly attended meetings of Bathurst Aboriginal Interagency, Bathurst Aboriginal Education Consultative Group, NAIDOC Week Committee and Bathurst Aboriginal Health Service Advisory Group AMS Steering Committee.</p>
Engage with Aboriginal businesses where appropriate.	Council engaged with Aboriginal Businesses, provides business concierge service to Aboriginal businesses to assist in the development of new business ventures. Negotiations are underway for long-term rental of BMEC commercial kitchen for food preparation.

Facilitate, support and promote initiatives that increases cultural awareness, create cultural connection and meet community needs.	<p>Bathurst Library met with Australian Institute of Aboriginal and Torres Strait Islander Studies education team to offer support for 1824 Bathurst Wars education resource.</p> <p>Series of six (6) workshops/sessions incorporating cultural awareness and cultural connections were undertaken to young people aged 8-16 years as part of the Marang Connections Program.</p> <p>Revealing Stories Series was launched at Bathurst, aimed to encourage conversations around history, truth telling and identity, with a particular focus on how the First Nations history was concealed.</p>
---	---

**Delivering Medical Services**

Council received an application to insert a site-specific planning control into the Bathurst Regional Local Environmental Plan 2014 (LEP 2014). The Planning Proposal only sought to amend the Planning Controls to facilitate development of the sites for the Bathurst Integrated Medical Centre (BIMC) and the car park with a building height and Floor Space Ratio (FSR) greater than was permissible under the LEP 2014. The Planning Proposal will not result in the FSR and building heights to be increased anywhere else in the region.

The proposed BIMC will provide approximately 10,300m<sup>2</sup> of floor area for the provision of a variety of health and related education services catering to the population of Bathurst. This will allow for community, primary and allied health, and social support uses ancillary to the hospital uses. The co-location of such services within the Bathurst CBD ensures high accessibility and amenity to residents and visitors. The redevelopment of the George Street Carpark (GSC) will serve future visitors to the BIMC in addition to providing car parking for surrounding uses within the Town Centre. The total parking provided by the GSC is anticipated to cater for up to approximately 915 car spaces, an increase from 320 currently provided.

Council adopted the Planning Proposal to amend the Planning Controls to facilitate development of the sites for the BIMC on 14 December 2022, and they came into effect from 2 June 2023.



### Water Security

Work on the city's water harvesting project is well underway with major works occurring near the Wastewater Treatment Plant.

Excavation of the main storage pond has commenced which will be used to hold 36 megalitres of stormwater runoff. A 5.5km pipeline will be constructed to take the water to the Water Filtration Plant where it will be treated for the city's drinking water supply.

The water harvesting project will boost the city's water security by providing extra drinking water supply. The scheme will include a 36 megalitre storage pond off Morrisset Street to capture stormwater runoff from drains and catchments and an 8 megalitre storage pond at the Water Filtration Plant.

Once it is harvested and collected, the water will be pumped back to the Water Filtration Plant so that it is safe to use.

The scheme will have the ability to capture around 1500 megalitres of stormwater during rainfall and runoff events every year - which is approximately one third of the water used by Bathurst when under water restrictions.

The NSW Government has provided \$20 million in funding to Council for water security projects including the Water Harvesting Scheme and the Winburndale pipeline project.

### Bathurst Animal Rehoming Centre

Works continued on the Bathurst Animal Rehoming Centre (BARC), which will be the start of a new era for the management of companion animals in the Bathurst Region. BARC will provide a modern, large-capacity facility centre which provides a welcoming customer environment and exceeds expectations for animal welfare outcomes.

The small animal pound has had a very successful rehoming program in recent years and this new facility will only boost this vital program. BARC features an adoption pavilion and companion animal education room which will be a first in regional NSW, incorporating a purpose-built facility aimed at maximising opportunities for animals to find their 'forever' home.

### Review of the Macquarie River Flood Model

Council's current Floodplain Risk Management Plan for the Macquarie River was developed in 1993 and made various recommendations, including the construction of levee banks in various locations around Bathurst to protect houses from flooding in low-lying areas close to the river.

Council completed the last stage of flood levee construction in late 2021 with the construction of the Perthville Levee. Council has subsequently secured partial grant funding to develop a new Floodplain Model for the Macquarie River. The Floodplain Development Manual details that a Floodplain Risk Management Committee should be formed as the first step in the process. The Committee acts as both a forum and focus for the discussion of technical, social, economic, environmental and cultural issues, guiding the development of the flood plan model.

Council resolved to reestablish the Floodplain Risk Management Committee in September 2022, and the committee met twice during the reporting period. Council also sought quotes for consultants to prepare the updated Floodplain Management Plan. Works on the updated plan are expected to commence from August 2023.



## Our Management Team



David Sherley  
General Manager



Aaron Jones  
Director Corporate  
Services & Finance



Alan Cattermole  
Director Cultural &  
Community Services



Neil Southorn  
Director Environmental,  
Planning & Building  
Services



Darren Sturgiss  
Director Engineering  
Services

## Our Councillors



Mayor Robert Taylor



Deputy Mayor Ben Fry



Cr Warren Aubin



Cr Kirralee Burke



Cr Graeme Hanger



Cr Margaret Hogan



Cr Jess Jennings



Cr Ian North

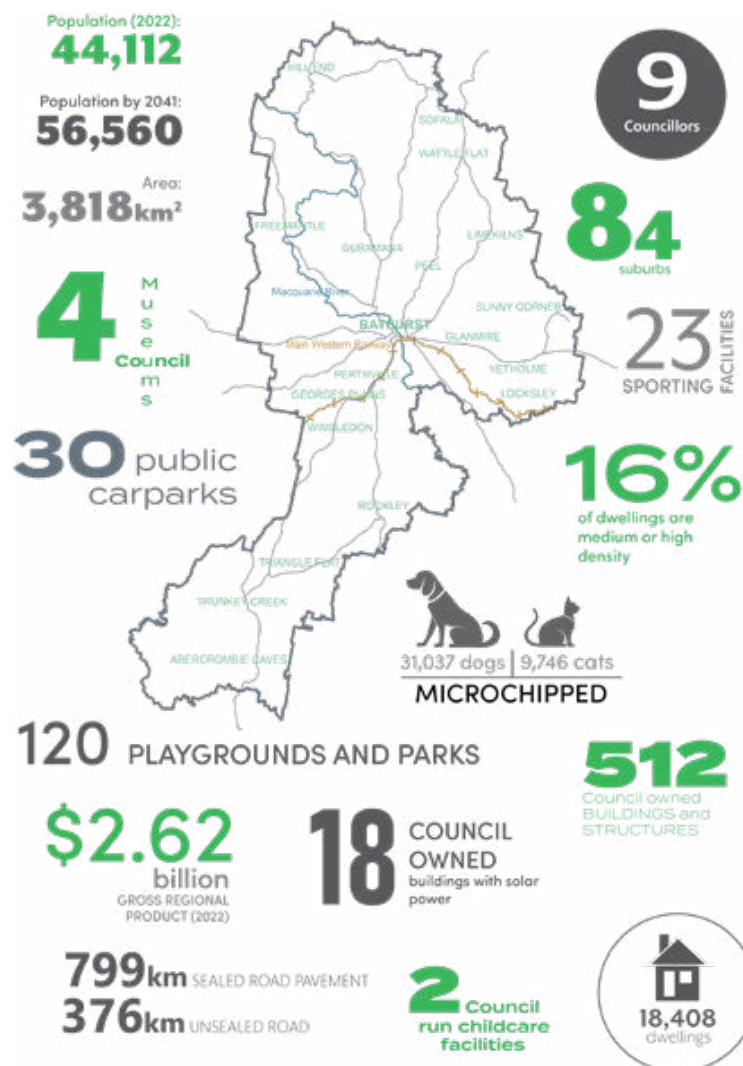


Cr Andrew Smith

# Bathurst Snapshot

Bathurst is Australia's oldest European inland settlement located just over 200 kilometres west of Sydney on the Macquarie River. As the hub of central west New South Wales, Bathurst provides access to a market of more than 8 million people with Sydney just two and a half hours drive away.

An idyllic lifestyle is supported by quality infrastructure and essential services that contribute to an annual growth rate of 1.4%.



APPROX.  
**138 km**  
 CYCLEWAY AND FOOTPATH

**26.8%**  
 couples with children

**82.4%**  
 of workforce are local residents (2021)

**MANUFACTURING**  
 sector the largest economic contributor

**MEDIAN**  
 resident age is 37

**19,000 ha**  
 of LAND ZONED nature reserves, NATIONAL PARKS and recreation

**7.2%**  
 of our population identify as Aboriginal or Torres Strait Islander

**765Kw**  
 Total capacity of Council's solar

**25.4%**  
 RESIDENTS aged under 20

**13**  
 cemeteries

**1,028,000**  
 ANNUAL VISITORS

**20**  
 Public e-vehicle chargers

Education sector the largest

**EMPLOYER**



**Centre of Education**  
 Charles Sturt University  
 TAFE  
 5 high schools  
 18 primary schools  
 2 special support schools

**5** top languages spoken  
 1. English  
 2. Nepali  
 3. Punjabi  
 4. Filipino  
 5. Arabic

**3,703**  
 local businesses

**299** children enrolled in childcare in Council run services

**1815**  
 Australia's first European Inland Settlement

**245 km** of DRAINAGE PIPELINE





# Services we provide

## Cultural & Community Services

- Community Development
- Library Services
- Tourism
- Bathurst Regional Art Gallery
- Museums Bathurst
- Disability Services
- Aboriginal Commitment Strategy
- Youth Council
- Social Planning
- Crime Prevention
- Community Halls
- Rural Village Development
- Bathurst Memorial Entertainment Centre (BMEC)

## Environmental, Planning & Building Services

- Placemaking
- Strategic Land Use
- Development Assessment
- Construction Certification
- Ranger and Animal Services
- Economic Development
- Business Development & Support
- Business Communications
- Fire Safety Inspections
- Animal Shelter
- Planning Proposals
- Environmental Management, Assessment and Education
- Submissions to Government Strategies
- Sustainable Energy Projects

## Corporate Services & Finance

- Workforce Strategy & Planning
- Human Resources
- Work Health & Safety
- Corporate Governance
- Councillor Support
- Enterprise Risk Management & Insurance
- Council Meetings, Forums and Briefings
- Corporate Strategy
- Local Emergency Management
- Integrated Planning & Reporting
- Event Coordination & Management
- Information Technology
- Customer Service
- Financial Management
- Data & Information Management
- Council Property Management & Leasing
- Corporate Communication

## Engineering Services

- Road Design
- Area Maintenance
- Facilities Planning & Maintenance
- Civil Construction & Maintenance
- Sporting Fields, Parks & Reserves
- Halls & Building Maintenance
- Public Spaces
- Trees & Roadside Vegetation Management
- Waste Collection & Management
- Bushfire Hazard Reduction Management
- Water & Sewerage Services

# Post - COVID Recovery

Council built momentum to complete a number of key projects already underway and assist the Bathurst economy to continue to recover from the impact of the COVID-19 crisis. Council also consolidated the strengths of its artistic and cultural assets with the visitation pattern returning to historic levels.

Council's financial assistance to residents, small business and the local community was further reduced, particularly with the increased pressures from the supply chain and general price increases for many of the products Council purchased.

## Looking Ahead

The organisation's challenge for the next 12 months is to focus internally on how to evolve and respond to growth in these challenging times. We will continue to make recommendations for continued efficiency and effectiveness.





# Our Community's

## Vision

A Vibrant regional centre that enjoys a rural lifestyle. The Bathurst Region achieves health and well-being through strengthening economic opportunities, planning for sustainable growth, protecting and enhancing our assets and encouraging a supportive and inclusive community.

A Region full of Community spirit and shared prosperity.

## Mission

The equitable development and maintenance of services provided for the general health and wellbeing of the citizens of the Bathurst Region and the adjustment of these services to meet the changing needs.





## Section 2 Achievements of Community Objectives





## Our Region Our Future Bathurst Community Strategic Plan

Our Region Our Future - the Bathurst Community Strategic Plan (CSP) 2022 is a document under the NSW Government's Integrated Planning and Reporting (IP&R) Reforms.

Its specific aim is:

To inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region.

The CSP represents the “blueprint” for the future by describing the focus of Council’s activities. It also recognises that others in the community (individuals, businesses, governments and agencies) can also contribute to future outcomes.

The CSP was revised at the commencement of the new term of Council (in 2021) in consultation with the community.

The CSP’s key themes to provide for sustainability and community well-being are:

- We value Our sense of place and identity;
- We aspire to have A smart and vibrant economy;
- Strengthen Environmental stewardship;
- We encourage Sustainable and balanced growth;
- We foster Community health, safety and well-being; and
- We advocate for Community leadership and collaborations.

### Delivering the plan

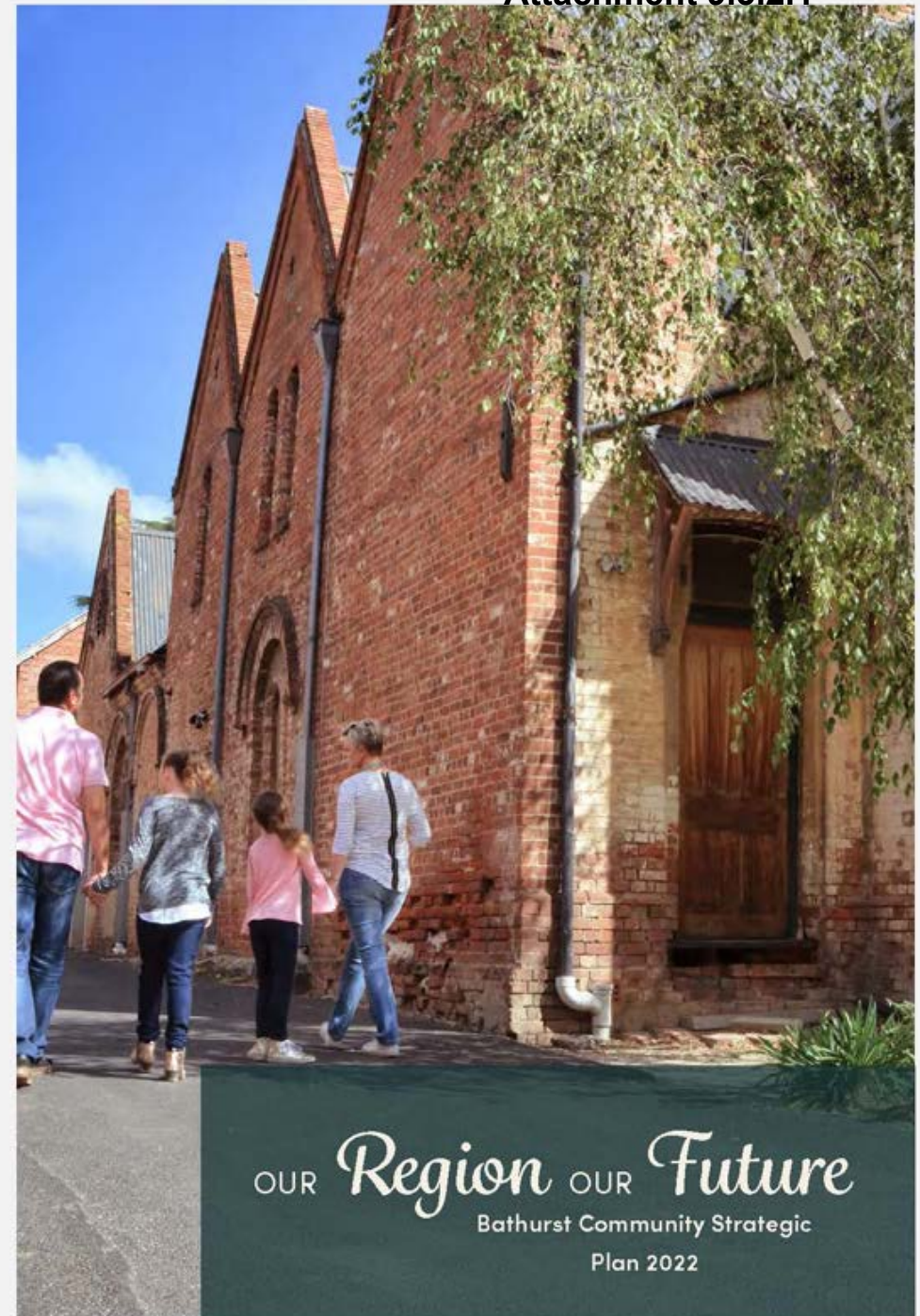
The 4 year Delivery Program links the “planning” in the Community Strategic Plan (CSP) with its implementation via the annual Operational Plan.

The report on Council’s achievements during the last 4 years in implementing the CSP is provided in the End of Term Report.

The Vision of the Our Region Our Future - Bathurst Community Strategic Plan is:

Bathurst: A vibrant and innovative region that values our heritage, environment, culture, diversity and strong economy.

A copy of the CSP can be found on Council's website [www.bathurst.nsw.gov.au/council/general-information/public-documents](http://www.bathurst.nsw.gov.au/council/general-information/public-documents)



## Major Studies and Strategies 2022/2023

### 1. Vision Bathurst 2040 - the Bathurst Region Local Strategic Planning Statement

Council continues to implement Vision Bathurst 2040 – the Bathurst Region Local Strategic Planning Statement (LSPS). The LSPS outlines the Bathurst Region's economic, social and environmental land use needs of the next 20 years as the Region grows and changes. It highlights those characteristics that make our Region special and outlines how growth and change in land uses will be managed into the future. The LSPS responds to the NSW Government's Central West and Orana Regional Plan.

#### Other Studies/ Strategies

Council's Strategic Planning Section completed the following major studies and strategies in 2022/23:

- Bathurst Town Centre Master Plan
- Bathurst Bypass Economic Analysis Report
- Investigations into future urban release areas
- Urban Design/ Place Management

Council was successful in obtaining a further \$500,000 grant under the Governments Streets as Shared Spaces Round 2 funding program and completed works in Machattie Lane and Parrish Lane.

Council adopted the Policy "Futureproofing Our CBD 2022 and beyond" to establish principles to guide decision making in the public realm of the CBD.

#### Planning Control Amendments

Council amended the Bathurst Regional Local Environmental Plan (LEP) 2014 as follows:

- Laffing Waters Planning Proposal
  - Heritage Planning Proposal listing an additional 39 heritage items.
  - Bathurst Integrated Medical Centre Planning Proposal - height and flood space ratio changes.
- Council amended the Bathurst Regional Development Control Plan (DCP) 2014 as follows:

### Update planning controls relating to land behind the Perthville flood levee.

- Update to section 9.6 Flooding – to relocate the LEP flood maps to the DCP.
  - Community Participation Plan – update notification requirements for new development adjoining rural heritage items.
- Work continues on other key amendments to Council's development control plan including:
- New provisions to support the implementation of the Laffing Waters Master Plan.
  - Updated provisions relating to Aboriginal Heritage
  - Updated provisions under Council's Community Participation Plan

## Heritage Management

Council continues to implement the Bathurst Region Heritage Plan 2021-25. Updates on the implementation of the Plan are reported on Council's Yoursay website.

The Strategic Planning Section continued to implement the Bathurst Region Heritage Plan with key projects and programs including:

- Heritage Advisory service – free advice to property owners to encourage the maintenance and conservation of the Region's heritage – 109 site visits undertaken in the year.
- The Bathurst Region Local Heritage Fund – a small grants program to encourage the maintenance and conservation of the built heritage of the Bathurst Region by property owners. 26 projects completed at a value of \$490,119.
- The Bathurst Region Conservation and Interpretation Fund – a small grants program to encourage the interpretation and promotion of the Region's heritage. 4 projects completed at value of \$20,121.
- The Bathurst CBD Main Street Improvement Fund – a small grants program to encourage maintenance and improvements to buildings in the Bathurst CBD. 7 projects completed at a value of \$



- The Bathurst Macquarie Heritage Medal Project/Scholarship for 2022 did not proceed. Council reconsidered this program and has adopted instead the Dr Robin McLachlan Heritage Award, with the first award anticipated to be made in 2024.

Other key projects underway in 2022/23 included:

- Condition Assessment and Maintenance Plan for the historic street and park lamp standards.
- CBD wayfinding signage in the Bathurst Town Square.

A copy of the Heritage Plan can be found on Council's website [https://www.bathurst.nsw.gov.au/files/assets/public/v/1/council/plans-policies/heritage\\_plan\\_2021-2025\\_final.pdf](https://www.bathurst.nsw.gov.au/files/assets/public/v/1/council/plans-policies/heritage_plan_2021-2025_final.pdf)

## Caring for the Environment

### Environmental and Health Programs

Council actively engaged with the community in 2022/23 through a range of environmental health compliance and education programs. Council assists local food businesses through access to free online food handling training, advice on premises fit-outs and the provision of regular educational newsletters. Council also places a focus on inspections and monitoring of temporary and mobile food premises to ensure that food safety is upheld at community events. These activities are supported by routine inspections of food and skin penetration premises, and implementation of Council's On-site Sewage Management Strategy. Council continues to work with landholders to increase the number of systems which have a current approval to operate in place, with a focus on high risk systems. Council has implemented the Legionella Management Plan to assist local businesses in complying with the requirements of the Public Health Act 2010.

Environmental Projects cover a broad range of issues from sustainability initiatives in the home to land rehabilitation works in our local waterways. Key activities include the Bathurst Backyard Bird Count - an interactive survey of local bird species held in October 2022 and two guided bird watching tours. Throughout the year the @sustainablebathurst Facebook page was used to communicate, educate and promote sustainability in the Bathurst Region. Council held the Sustainable Living Expo in March 2023 which included educational presentations and activities on various sustainability themes.

Council implemented the award winning River Connections education program during 2022/23, which is an experiential, engaging nature-based program to connect school students with the Macquarie Wambuu River. 300 students from seven schools participated, engaging in a value based learning program, including Wiradjuri cultural perspectives, science, art, and inquiry-based exploration. The program is targeted at Stage 3 students and is delivered in partnership with Wiradjuri Elders.

Council continued to roll out litter prevention and illegal dumping prevention programs. Banishing Bathurst Butts Beyond the CBD which saw a reduction in cigarette butt litter of 87.9% during a 12 month prevention program. Council prepared an illegal dumping action plan and implemented onground activities such as the installation of eight mobile illegal dumping cameras at dumping hotspots. This project saw a reduction of 50.65% in the number of illegal dumping incidents reported.

Council implemented several projects to address high priority actions which have been identified in Council's Biodiversity Management Plan and Roadside Vegetation Management Plan. Works in 2022/23 included on-going construction of a rehabilitation and enhancement project at the Brick Pit wetland. Natural environment activities focused on maintenance works and re-vegetation in various urban tributaries of Queen Charlottes Vale, Sawpit and Raglan Creeks and urban drainage reserves.

During 2022/23 a pilot project commenced which included the installation of 94 smart controls in the street light network. As a part of the project temperature sensors have been installed, and an assessment will be prepared when the trial is completed later in 2023. The installation of renewable energy infrastructure continued with major projects including the installation of a 100kW solar array at the Central Tablelands Collections Facility and an 8.7kW solar array with a 16kWh battery at the Chifley Home and Interpretation Centre. The total solar energy capacity on Council facilities at the end of the reporting period was 766kW. Council installed an electric vehicle charge station at Rockley Village. On 1 January 2023 a new contract for the electricity supply for large sites commenced with 100% renewable energy being supplied through a Power Purchase Agreement.

### State of the Environment Report

The 2022/23 State of the Environment report provides Council and the community with a snapshot of the condition of the environment in the Bathurst Regional Local Government Area. The Integrated Planning and Reporting system requires that a State of the Environment report is produced every four years. The annual snapshot provides an update on trends under the themes of land, biodiversity, water and waterways, people and community, and towards sustainability. Data will continue to be collated on an annual basis.

Council also participated in the Regional State of the Environment data collation process with 14 other Councils from the Greater Central West Region of NSW. This project provides a snapshot report on trends in the above-mentioned themes across the most recent four-year period. The report for the 2021/22 period is available on Council's website.

The 2021/22 Bathurst State of the Environment Report (SOE Report) was available on Council's website from 15 December 2022. The updated SOE Report will be available on Council's website from 30 November 2023.

## Looking after the Community

### Community Safety

The Bathurst Community Safety Committee continued the rollout of actions related to the crimes identified in the Bathurst Community Safety Plan 2019-2023, including the following initiatives:

- Malicious damage to property awareness campaign;
- Red Bench project (domestic violence awareness);
- Partnering with ScamWatch for Scams Awareness Week 2023;
- Partnering with Chifley Police District to deliver a fraud seminar during Seniors Festival 2023;
- Elder abuse awareness campaign for Elder Abuse Awareness Week 2023;
- Council provides a small grant program, Bathurst CCTV Funding Program, for businesses to install CCTV adjacent to their premises to increase community safety in the direct area relating to their individual premises;
- Development of the 2023 – 2028 Bathurst Community Safety Plan.

The Community Safety Committee membership includes key stakeholders from a broad number of organisations that have a strong focus on community safety, including Chifley Police District, Bathurst Community Corrections, Housing NSW, Bathurst Liquor Accord, Bathurst Business Chamber, Charles Sturt University, TAFE NSW, Housing Plus, headspace and The Neighbourhood Centre.



### Aboriginal Cultural Heritage

Council continued to undertake Aboriginal Cultural Heritage Assessments for the development of lands where required.

Community Service achievements included:

- Kelso Community Hub supported community service organisations to provide key services for the local community.
- ClubGRANTS Scheme 2022/23: The provision of administrative assistance for the implementation of funding to local community groups and organisations;
- Initiatives linked to Bathurst Community Safety Plan 2019 – 2023 were developed and implemented. The initiatives included: Red Bench project, Scams Awareness Week, a fraud seminar as part of Senior's Festival 2023, malicious damage to property campaign and elder abuse awareness campaign.
- Community and stakeholder consultation occurred during the year towards the development of the Bathurst Community Safety Plan 2023 – 2028.
- Council adopted the Disability Inclusion Action Plan 2022 – 2027.
- Initiatives linked to the Disability Inclusion Action Plan 2022 – 2027 commenced during the financial year, up to June 2023.
- Development and implementation of initiatives identified in Council's inaugural Positive Ageing Strategy 2021 – 2026 continued. The Strategy addresses community needs and assists with future planning for an ageing population.
- The provision of administrative support to the Bathurst Regional Community Safety Committee, Senior's Festival Organising Committee and Bathurst Youth Network. Support and assistance is provided to Bathurst Regional Access Committee.
- The provision of support to the Bathurst Regional Youth Council and related youth activities.
- The coordination of community events, including Seniors Festival, Harmony Week, International Women's Day, National Reconciliation Week, NAIDOC Community Gathering & performances and Youth Week.
- The Aboriginal Liaison Officer position had a title change. Changing to Aboriginal Community Development Officer, as the title better reflects the nature of the position. The role coordinated community development initiatives including 2022 NAIDOC Week Celebrations and Flag Raising Ceremony, the development of Aboriginal Commitment Strategy, Aboriginal and Torres Strait Islander Elders care packages, National Reconciliation Week Guest Speaker Panel, National Sorry Day commemoration. Council was successful in obtaining a grant through the COVID-19 Community Connection and Wellbeing Program (CCCWP)- Marang Connections a free 12-month program aiming to increase resilience, wellbeing and social connections for disadvantaged and disengaged young people aged 8-16 years.



### Activities for Children

- Council facilitated several programs specifically for children during the year. This included the provision of a Child Care Centre for children, birth to five years of age. Council has 60 Long Day Care places with an average utilisation of 85% to 90% throughout the year.
- Bathurst Family Day Care Scheme provided care to approximately 205 registered children aged 0 to 12 years weekly with an average of 17 Educators.
- Kelso Community Hub provided a range of activities for all children in the Kelso Community. Many service providers and community organisations have assisted with the service delivery to the Kelso community, outlined in detail in the Kelso Community Hub section of this report. Essential medical programs including the Child and Family Health Clinic and the Sexual Health Clinic continued. Creative Community Concepts has provided a range of sporting activities as part of the Active Fest program and promotion of Active Kids Vouchers.
- Marang Connections provided monthly workshops and activities facilitated by professional and reputable organisations to promote Marang (well/good – Wiradjuri) lifestyles and connections for children and young people aged 8-16 years.

Various school holiday programs were held at the Bathurst Regional Art Gallery and Bathurst Library. Bathurst Library continues to provide Baby Rhyme Time sessions for babies and toddlers aged six months to three years. Storytime sessions are offered to children 3 to 5 years old and have a dedicated following.

Bathurst Library provides STEM activities for children with the Little Bang Discovery Club, a science children's program for pre-schoolers, and the Lego Club, an all-ability after school activity. The library also organises its popular Summer Reading Club.

### Activities for Young People

Council facilitated the Youth Council, whose aim is to:

- Develop an understanding of Local Government planning and operational processes, and the role of the Youth Council within this framework;
- Develop and promote activities that encourage social interaction and inclusion within the Bathurst community;
- Seek and communicate the opinions and concerns of young people;
- Work with a range of local youth services to raise awareness of health, well-being and safety issues facing young people in Bathurst;
- Provide opportunities for young people to experience positive personal growth and develop leadership skills.

Projects undertaken during this period included;

- R U Ok? Day, September 2022.
- Headspace Day BBQ, October 2022.
- Mental Health Month Instagram takeover, October 2022.
- Marang Connections Sports Afternoon, October 2022.
- International Day of People with Disability, December 2022.
- Kelso Community Hub Christmas party, December 2022.
- International Women's Day, March 2023.
- Active Ageing Walk & Talk, May 2023.
- Sports Day, Youth Week Event, April 2023.
- Anzac Day, April 2023.
- Teen Mental Health First Aid, June 2023.



### Cultural and Linguistic Programs

Council operates Kelso Community Hub and facilitates programs in partnership with a range of government and non-government agencies to support people from Aboriginal and Torres Strait Islander and Culturally and Linguistically Diverse (CALD) backgrounds.

Council continues to support and consult with the broader Wiradjuri community, the Bathurst Wiradjuri and Aboriginal Community Elders group, Bathurst Local Aboriginal Land Council and other Aboriginal organisations operating within Bathurst.

Council celebrated NAIDOC Week on 30 June 2022 at Bathurst Memorial Entertainment Centre. The celebration included local performances, speeches, a flag raising ceremony and lunch catered by Indigenous Cultural Adventures. Council ran a NAIDOC week campaign from Sunday 3 July to Sunday 10 July 2022, profiling seven (7) Aboriginal and Torres Strait Islander local people who demonstrated the 2022 NAIDOC Week theme.

Seniors Festival was celebrated nationally from 1 February 2023 to 12 February 2023. Council provided 32 Aboriginal and Torres Strait Islander elderly people with care packages. The care packages were delivered by Council and Bathurst Local Aboriginal Land Council.

Marang Connections delivered four (4) of the twelve (12) programs from the calendar of events. The programs provided opportunity for disadvantaged and disengaged young people in Bathurst region to participate. Programs included a cooking workshop, sports afternoon, Aboriginal Artefact workshop and Swim Safety session.

Council commemorated National Sorry Day on 26 May 2023 by holding a morning tea in the Council Chamber. Recognised Aboriginal Parties and community members were invited.

Council hosted an event to acknowledge and celebrate National Reconciliation Week at Kelso Community Hub on 31 May 2023. A guest speaker panel included representatives from Recognised Aboriginal Parties. Representatives from the Junior Aboriginal Education Consultative group asked questions to the speaker panel.

Harmony Week celebrations occurred from 20-26 March 2023. Bathurst Regional Council partnered with The Neighbourhood Centre to work with individuals and families to participate in a local initiative to celebrate Harmony Week 2023. Participants attended three local early childhood services to be interviewed by preschool aged children regarding aspects of their culture which are important to them, including dress, values, traditions, food and music/dance. The interviews were recorded to be developed into an educational resource video for local early childhood services to utilise. The educational resource video was launched on Wednesday 22 March 2023 at the Bathurst Library. Early childhood services and community members were invited to attend and wear cultural dress for the launch of the educational resource video. Following the community event, the video was made available online through Council's and The Neighbourhood Centre's websites and social media pages.

Council provides, through its Library, a free service providing books in languages other than English. This service operates from the State Library and covers most languages.

### Kelso Community Hub

The Kelso Community Hub, located in Bonnor Street, continued to provide a community hub of services for the Kelso community in 2022/23. Specialist activities provided at the hub included:

- NSW Health Child & Family Health Clinics
- Generocity Church food hampers
- New Street Western clinics
- Barnardo's Australia family mentoring
- Benevolent Society
- Birribee Housing
- Bathurst Library Van
- NSW Child and Adolescent Mental Health Services
- Creative Community Concepts – outdoor sporting activities.
- NSW Sexual Health Clinic
- Bathurst Local Aboriginal Lands Council – car restraint session
- Mobility Engineering – car restraint training
- NSW Land Council – Closing the Gap
- NSW Police Chifley Area – Community Meeting
- Orange Local Aboriginal Land Council – Mirganha Program
- Marang Connections Program – workshops
- Reconciliation Week Guest Speaker Panel
- Joblink Plus

### Destination Management

A Bathurst Region Destination Management Plan (DMP) was endorsed at the 11 December 2019 Meeting of Council. The vision of this DMP is "A constantly evolving, sustainable and vibrant tourism industry that contributes strongly to the social and economic wellbeing of the community of the Bathurst Region". The 104 action items within the DMP are being implemented according to priority listing with 56 actions, or 54%, complete or ongoing as of 30 June 2023.

The DMP includes a range of recommendations to develop Bathurst as a destination. To achieve the vision of the DMP and to build the Bathurst region brand has involved the establishment of a range of assets and tools to market the region. Key outcomes achieved during 2022/23 include:

- Worked with specialist public relations agencies to promote Bathurst Region.
- Delivered a campaign to support local spends and engage the Visiting Friends and Relatives market, "BX Marks the Spot", Summer 2022/23.
- Media visits – Holidays with Kids, NRMA, Australian Traveller, Sydney Morning Herald, Better Homes & Gardens, Today Show, freelance journalists and social media influencers.
- Update and enhancement to destination website including new digital mapping.
- Developed new 'Tourism Wayfinding and Signage Strategy' with specialist consultant.
- Implementing 3-year marketing plan, adopted February 2021 with 33 of 39 action items (85% completed or underway) as of 30 June 2023.
- Development and execution of a digital marketing campaign in collaboration with Destination NSW to support the 'Feel New' brand campaign, August-October 2022.
- Attendance at the Australasian Incentives & Meetings Event in Melbourne, February 2023.
- Commissioning new images and video content available for ongoing promotional use.
- Attendance NSW Local Government Tourism Conference, Manly, May 2023 and Australian Regional Tourism Conference, Ballarat, October 2022.
- Attendance at Central NSW Joint Organisation of Councils tourism working group meetings and engagement with newly established Destination Network Central West.



## Access and Equity

Council provides premises and ongoing maintenance at low-cost rental for The Neighbourhood Centre, the Senior Citizens' Centre, Bathurst Seymour Centre, West Bathurst Community House, Old Raglan School Hall and Kelso Community Hub. Council provides free or low-cost fees for the usage of its facilities by various community groups.

Council makes places available within all its Children's Services programs for children with disability and vulnerable children at risk of harm. Referrals are made through the local Child and Family Support Agencies, Early Intervention services and the Department of Family and Community Services (FACS). Council also provides for children with additional care requirements within its Long Day Care Centre Scallywags and Bathurst Family Day Care.

Council provides direct financial and/or infrastructure and/or in-kind support to many community groups and non-profit organisations to assist the provision of community services. These groups include Bathurst Regional Access Committee, women's health groups, pre-schools, community transport groups, senior citizens groups, nursing homes and long day care centres, youth groups and church groups.

Council also provides administrative support to the ClubGRANTS Local Committee, which distributes gaming revenue tax from local service clubs to community groups and non-profit organisations to improve access to a broad range of community services.

### Disability Inclusion Action Plan (2022-2027)

Bathurst Regional Council's Disability Inclusion Action Plan (DIAP) 2022 - 2027 aims to enable people living with disability to have greater access to the built environment and Council information, services, facilities and events.

Disability inclusion initiatives undertaken in the 2022/23 financial year include:

The provision of a range of programs and activities:

- Accessible programs facilitated by Bathurst Library;
- Winter Festival Accessibility Day;
- Support of local International Day of People with Disability events;
- Continued promotion of Council's accessibility through social media;
- Access at a Glance audits undertaken at selected Council facilities and events;
- Awareness raising campaigns developed for World Autism Awareness Day, World Down Syndrome Day and Dementia Action Week;
- Provision and support of Bathurst Access Improvement Grants 2022/23, to assist businesses and organisations to improve access to their premises.

Promotion of disability services and access to Council information:

- Disability Service Directory available on Council's website;
- Accessible Bathurst content including an Accessible Visitors Guide to Bathurst, accessible toilet and accessible parking maps available through the Bathurst Visitor Information Centre.

Recruitment practices and training:

- Training provided to Council staff regarding the Disability Inclusion Action Plan at induction;
- Recruitment software asks People with Disability to specify what additional requirements they need to assist them during the employment process.

## Attachment 9.3.2.1



### Accessible Built Environments

- Continuing to implement strategies in the Bathurst Regional Council Access and Cycling Plan 2011 with a focus on the width of footpaths;
- Council has also completed some major footpath renewals in the CBD including further sections in William, George, and Havannah Streets. With further sections to be completed as more funding becomes available;
- Footpath maintenance ongoing with priorities identified through the access committee;
- Council continues to advocate for improved access to shops and businesses through the BCA and DA/CC assessment processes;
- Continued provision of accessible toilets, changing places Marveloo toilet, parking and site access for major events;
- A hearing loop is installed in Council's Chamber;
- Continued inspection and maintenance of accessible toilets;
- Roll out of street lighting upgrades;
- Charge stations for motorised wheelchairs at the Library/Art Gallery and BVIC;
- Accessible Parking included in CBD Master Plan;
- Continued provision of accessible toilets, parking and site access for major events.

### Footpaths and Cycleways

Council throughout the year has continued works on constructing new footpaths and cycleways to assist with access to the Central Business District and other key areas of town. Construction works undertaken in 2022/23 include:

- Centennial Park (Rocket to Lambert St) – 580m
- Dean Street (Sutton to Vittoria Street) - 275m
- Morrisset Street (Peel to Commonwealth Street) - 685m
- Peel Street (Piper to Lambert Street) - 215m
- Rocket Street (Bant Street to Vale Road) - 141m
- Rockley Street, Perthville - 40m

### Bathurst Regional Access Committee

Council continued to support the activities of the Bathurst Regional Access Committee (BRAC). The Committee meets monthly to promote awareness of the challenges faced by those with a disability in accessing local services and businesses. BRAC participates in Council's development, planning and policy processes and also provides information on access issues and lobbies for improvement.

Council provides:

- A venue for the committee to hold its meetings;
- Bathurst Access Improvement Grants totaling \$15,000 on an annual basis and administrative support for the grant;
- Assists the committee with the provision of a councillor delegate.

### Positive Ageing Strategy

The Positive Ageing Strategy 2021 – 2026 is a whole of city Ageing Strategy and aims to improve the region's ability to cater for an ageing population.

Projects and initiatives developed in the 2022/2023 financial year include:

- Active Ageing Week including free exercise opportunities for older people, an Active Ageing in Bathurst booklet and online exercise classes and resources;
  - Council customer service staff attended training by Dementia Australia;
  - Council provided free dementia customer service training to local service providers and businesses;
  - Council partnered with The Neighbourhood Centre to host an event for Dementia Action Week 2022. A Dementia Fact Sheet was also developed along with profiles of locals living with dementia and those involved in their care;
  - Information on Retirement Villages and Aged Care Homes in Bathurst was placed on Council's web site;
- AGENDA - Ordinary Meeting of Council - 15 November 2023 Attachments

- Social Futures engaged to conduct Access at a Glance accessibility audits on selected Council facilities and events;
- Annual support of the NSW Senior's Festival. In 2023, 31 free or low cost events were held for seniors during the Festival;
- Intergenerational activities hosted by Children's Services, Bathurst Regional Art Gallery, Bathurst Library and Bathurst Rail Museum;
- Council provided financial support to D'Caf, a social support group for people living with dementia and their carers;
- Technology sessions hosted by Bathurst Library;
- New development planning proposals support greater diversity of housing choice and connectivity for older people;
- Construction of new and maintenance of existing footpaths and cycleways;
- Council's Parking Strategy is regularly reviewed by the Traffic Committee following advice from residents and users.



## Community Events

Council, as part of its community engagement programs runs multiple events to encourage physical activity, public participation and general entertainment for members of the community. Events organised by Council strategically align with our community strategic plans; Objective 1: Our Sense of place and identity, Objective 2: A smart and vibrant economy, Objective 5: Community health, safety and well-being.

Some of the main events include:

- **Bathurst NRL**

Fans flocked to Carrington Park on Saturday 29 April to see the Penrith Panthers take on the Wests Tigers as part of the annual agreement between Bathurst Regional Council and Penrith Panthers. The event saw large crowds of 11,055 people brave wet conditions as the Panthers went down to the Tigers, 8 – 12. Based on Localis data, which examines unique mobile devices at an event, an estimated 78.9% of those who attended were from outside Bathurst LGA. An analysis into 280+ hotels, motels and sharing properties in Bathurst LGA showed that during the event there was an average accommodation occupancy of 74%, which was a 23%



increase when compared to the non event period.

## Attachment 9.3.2.1

- **Bathurst Winter Festival**

The Bathurst Winter Festival returned for its eighth consecutive year in the heart of the CBD. The event saw an increase in accommodation occupancy levels, attendance to feature and key events and the addition of new activities and initiatives to enhance the overall event experience.

The event saw:

- More than 20,000 people skate on the McDonald's Bathurst Ice Rink;
- 56% of ice rink ticket purchasers were from outside 2795 postcode, up 15% on previous year;
- 51,352 tickets sold to Ferris Wheel and weekend rides;
- 18,000 people attended Opening Night and Brew and Bite events;
- Accommodation occupancy was 65% for the first weekend, 85% second weekend and 73% the final weekend;
- Average daily spend by locals and visitors on dining and entertainment increased by 175% on the year prior;
- Based on data supplied by Spendmap, Localis and Bathurst ID, total economic value created from this event was \$11.37 Million and 74 local jobs.





- **New Year's Eve Party in the Park**

New Year's Eve Party in the Park attracted large crowds of approximately 6,000 people to the Adventure Playground with just under half (44%) coming from outside Bathurst LGA. The event saw live entertainment, music, food, and concluded with fireworks at 9pm. The event received funding from the NSW Government which was used to hire popular children's performers – Bluey and Bingo, who performed on stage throughout the event.

- **Inland Sea of Sound**

The Inland Sea of Sound was delivered in the city centre with 2,011 people attending. Reconnecting NSW funding saw the introduction of a range of high-quality free events in Kings Parade attended by 1,519 people. The second Regional Song Contest Finalists' Showcase held at Keystone 1889 remained a festival highlight featuring singer songwriters from across the Central West region.

## Library Services

Bathurst Library is open seven days a week and offers an extensive collection of books, DVDs, magazines as well as a suite of electronic collections and online resources to the Bathurst community. Access All Areas, the Bathurst Library Strategic Plan 2019-2024 adopted by Council in October 2019, guides the library activities and priorities.

Following a drop in attendance during the pandemic period, the number of people visiting the library has consistently grown throughout the year. From 1 July 2022 until 30 June 2023, 97,655 people visited Bathurst Library and 212,237 items (including electronic material) were borrowed. In June 2023, there were 10,040 active library members (25% of Bathurst LGA population).

Library staff and the Mobile Library Van continued to reach out to the community and schools in the villages (Hill End, Rockley, Sofala, Trunkey Creek, and Wattle Flat) and to homebound library members. The library van also popped up at Hill End as part of the 150-year celebration and was a welcome addition to the Centa-care Family Fun Day.

The library has recently added two new collections to its lending suite: a board games and card collection and a Comics collection in an electronic format.

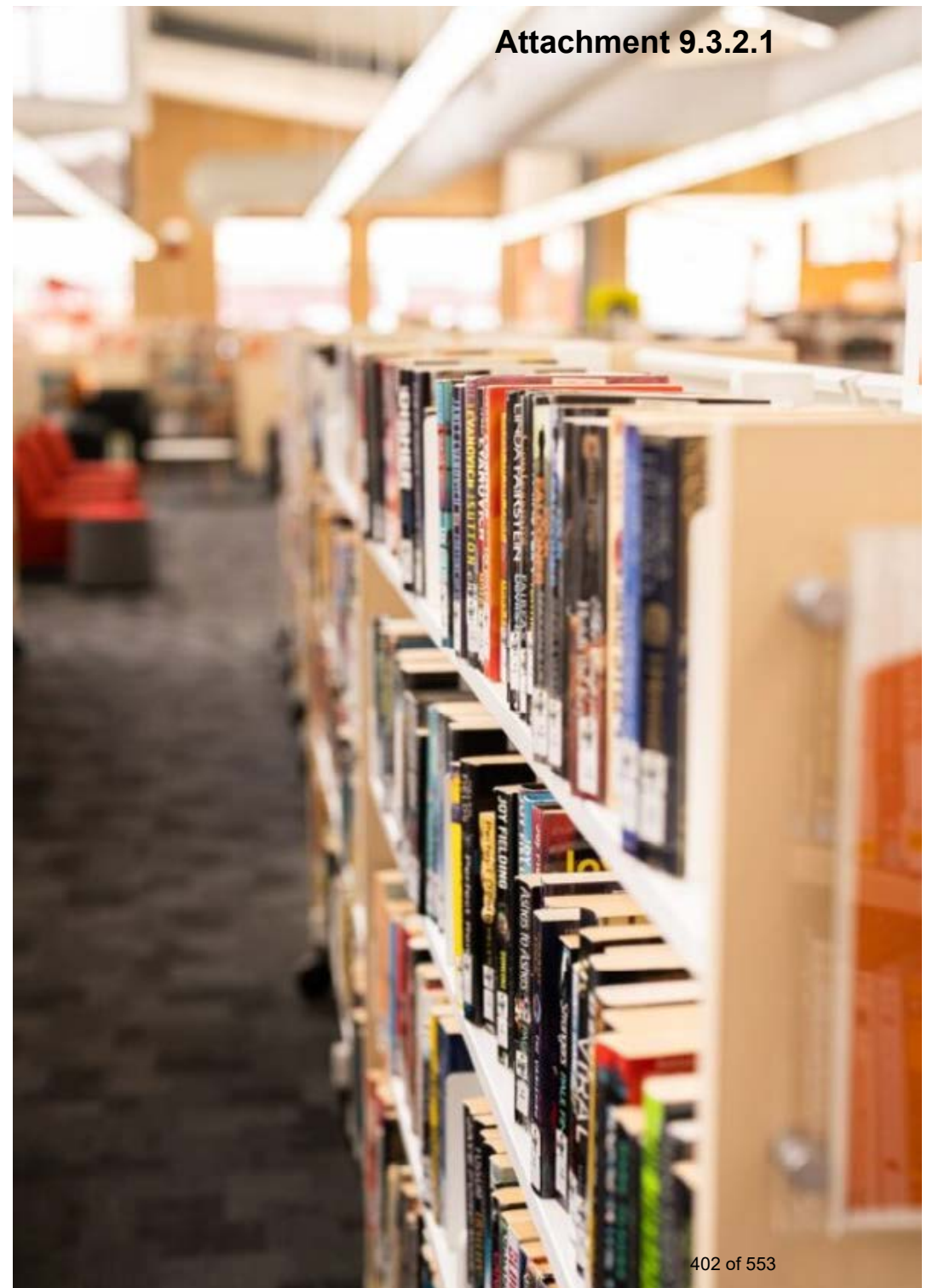
The library provides programs for all age groups including early literacy and STEAM programs and activities for babies and children, popular school holiday activities, technology sessions for beginners, and author and information talks for adults. In 2022-23, 273 programs were delivered attracting 7,444 attendees.

Programs and services offered in 2022-23 were:

- Storytime: for children 3-5 years old
- Baby Rhyme Time: rhyme for babies and toddlers (6 months to 3 years old)
- Lego Club: an all-ability club
- Little Bang Discovery Club
- School holiday activities
- Children's Book Week
- Movie Matinees
- Author Talks, History, and Information Talks
- Computer Coffee Club
- Writing workshops

Program highlights included:

- A special show with Flacco and the Sandman



- Connecting Culture: Tracing Ancestors workshop for mob
- Live streaming of All About Women from the Sydney Opera House
- From the State Archives Collection, the Lord Carrington Album visit to Bathurst Library
- As part of the Bathurst Writers and Readers Festival, the library streamed multiple Live and Local sessions live from the Sydney Writers Festival.

In January 2023, the “1,000 books before school challenge” was launched. There are currently 134 participants with 115 active readers well on their way to read a thousand books before going to school. To encourage reading and participation, the library developed reading challenges for all ages during the year. To facilitate access to the varied resources on offer, library staff curate reading lists that are available in the library and online.

The Bathurst Library website functions as a virtual library branch. Library members can search the catalogue, check their accounts, and reserve items. The eLibrary platforms (eBooks, eAudiobooks, eMagazines, film streaming) can be accessed via the library website. The library subscribes to several online resources on behalf of its members. These resources can be accessed from home or from the library. The website also features information pages to support recreation, research, and study, as well as community information pages to promote health and well-being.

The library offers access to technology to enable the community to participate fully in the world around them. It provides free Wi-Fi, free access to computers via a booking system, printing, scanning and photocopying facilities. The library also offers a mobile printing service allowing users to send print jobs from home and from mobile devices to the library printers. To contribute to bridging the digital literacy gap, Bathurst Library delivered 28 digital literacy programs.

Bathurst Library provides a reference service to the community, including Family History and Local History and is committed to honouring Wiradjuri history. The library promotes First Nations collections and resources via a monthly Facebook post.

Two free temporary exhibitions were displayed in the Chifley Library section of the Museum during the 2022/23 financial year. The first, Passenger Trains to Bathurst, marked the 10 year anniversary of the Bathurst Bullet's inaugural journey and showcased the changes in train travel in the region over the years. The second, Before and After: how the railway changed Bathurst, presented photographic evidence of the rapid transformation in Bathurst with the opening of the railway.



## Museums Unit

The 2022/23 financial year saw the lifting of national COVID restrictions, with a corresponding increase in visitation across the Museums Bathurst sites. Combined with the re-opening of the Chifley Home and Education Centre, the 2022/23 financial year saw a total of 118,052 people visit our Museums. Continued interest in domestic and regional tourism was aided by our exhibitions, programs and diverse offerings across the four sites.

## Attachment 9.3.2.1

[Australian Fossil & Mineral Museum \(AFMM\) – home of The Somerville Collection](#)

In the 2022/23 financial year a total of 34,450 individuals visited the Australian Fossil and Mineral Museum with a turnover of \$467,610 through shop sales and admission.

Highlights for the year included 'The Dino-store', a dinosaur pet shop in the temporary exhibition gallery and in the local schools cabinet students from MacKillop College curated the 'Voices of the Future' exhibition and Bathurst Public School curated 'The Story of Ralph Entwistle'. The Museum also initiated 'Dino-Time', a session closed to the public which provided a controlled, sensory friendly environment.

[Chifley Home and Education Centre](#)

In the 2022/23 financial year total of 3,252 individuals visited Chifley Home and Education Centre with a turnover of \$26,839.70 through admissions and shop sales since the official reopening on 2 July 2022.

The site is now powered by renewable energy with solar panels installed on the roof of the Education Centre supplying both number 10 and 12 Busby Street. This was achieved through the Bathurst Regional Council Revolving Energy Fund.

The Education Centre showcased a temporary exhibition, Tea With Lizzie, from September through to November. Here, local community groups were given the opportunity to display tea cosy creations in honor of Elizabeth Chifley, her work with the community and love of handicrafts. There were 15 entries with community groups such as the Girl Guides, CWA and Bathurst Panorama Chorus participating.

In November, The Chifley Home was a featured presentation at the Regional Stakeholders Forum at the Powerhouse Museum in Sydney. The talk entitled Leveraging a pandemic to re-envision a house museum was delivered to a live and online audience.

[Bathurst Rail Museum](#)

In the 2022/23 financial year a total of 36,671 individuals visited the Bathurst Rail Museum with a turnover of \$267,619 through shop sales and admissions.

The Bathurst Steam Weekend was held once more on the June long weekend in conjunction with Transport Heritage NSW. Over 4,000 people rode the train over the weekend with an extra 300 school students taking advantage of a special journey from Tarana to Bathurst on the Friday. The event attracted over 750 visitors to the Museum. Markets were held on the Sunday at the Rail Museum as part of the festivities. There were more than 20 stall holders including great food and live music. Markets at the Rail Museum are now part of the annual calendar as a quarterly event also being held earlier in the year in April.

[National Motor Racing Museum \(NMRM\)](#)

In the 2022/23 financial year a total of 43,679 individuals visited the National Motor Racing Museum with a turnover of \$863,470 through shop sales and admission.

To celebrate the 100th Anniversary of Bathurst 1000 race sponsor Repco, the National Motor Racing Museum mounted a Special Exhibition “Repco: 100 Years” opening for the 2022 Race Weekend, with exhibits, graphics and other major elements, including the Brabham BT19 Formula 1 car, provided courtesy of Repco Australia. With significant publicity in the lead up to the event, plus large crowds at the major events at Mount Panorama, the 2022/23 year saw record attendance at the Museum and corresponding high retail sales throughout the financial year.

[Bathurst Regional Art Gallery \(BRAG\)](#)

BRAG is a respected, resilient, dynamic, and accessible facility that celebrates the visual arts which inspires, challenges, and connects our community and plays a leading role in developing Bathurst's reputation as the city of culture and heritage in Regional NSW.

Visitation to BRAG exhibitions and programs during 2022/23 was 29,176 in gallery, 114,602 to the foyer gallery, approximately 20,000 for BRAG touring projects, and approximately 12,000 for BRAG public art projects).

Grants/Sponsorships/Partnerships: BRAG received the following grants and sponsorship: Create NSW Creative Capital Grant (\$250,000) Create NSW Multi-year funding (\$100,000), BRAGS Inc (\$30,000), Gordon Darling Foundation (\$8,636), AGNSW/DET (\$5,000), M&G NSW Bursary (\$1,500), Bathurst Grange Distillery x BRAG Art Competition (\$500), private donation (\$50,000). BRAG established a total of 12 new program and event partnerships or sponsorships.

Awards: In 2023, Bathurst Regional Council was nominated for an IMAGINE Award in the SMALL Galleries (5 FTE staff or less) in the Exhibitions category.

**Exhibitions:** In 2022/23, BRAG presented 15 exhibitions, 14 of which were generated in-house with a focus on local artists, and including incoming touring projects (1), outgoing touring projects (2). Local Artist Projects (14), Off-site/ Public Art Projects (3), and Community Exhibition Projects (1). A total of 106 artists were represented in the BRAG program, including 104 regional artists, and 75 participants from the local community, BRAG touring exhibition included Adrienne Doig: It's all about me! (Blue Mountains Cultural Centre, final stop) and Luke Sciberas' Side of the Sky (developed with Campbelltown Arts Centre).

**Education & Public Programs:** BRAG delivered 83 education and public programs during 2022/2023, with 2,670 participants being a 171% increase in school engagement, with 550% increase in student engagement from 2021/2022 (total program number was down but participation was up from previous year). Solid legacy ticketed and non-ticketed programs were developed such as the weekly Sunday Sketch Sessions, and Life Drawing, as well as targeted public programs such as AGNSW Home Program, Winter Festival, NAIDOC, Bathurst Youth Advocates, Archie100 artist and author talks, performances and music concerts.

School Holiday Programs have continued to develop with collaboration, public displays and inter-generational and First Nations focused creation including the initiatives and Reconnect Bathurst.

**Public Art:** BRAG developed and delivered the following projects: Reconnect Bathurst (Until Then) in Pedrotta's Lane and BRAG Digital Platforms (Forecourt Projection). 'For Our Elders', BRAG Digital Platforms (Forecourt Projection) for NAIDOC and Winter Festival. The Wambuul Memorial Garden project was recovered and will be progressed forward in 2024-25.

**Digital Engagement:** BRAG continued to adapt to delivering online and screen-based digital content introducing a digital publishing strategy which pushes traffic between EDM, website, and social media platforms (May 2023). BRAG also introduced a new CMS Artwork Archive (May 2023) which has allowed for online viewing rooms and accessible engagement with our exhibitions.

Online engagement has continued to increase across BRAG's social media and website. Including a total of 12,035 an increase from 10,447 (21/22) being a 15.2% increase.

**Facebook:** 5.7% increase in average monthly reach. Instagram: 3.3% increase in annual new followers and a 103% increase in reach. For BRAG YouTube channel a 403.2% increase in subscribers and a 295.2% increase in views. Website: a significant increase in website traffic and engagement for bathurststart.com.au, 33% increase in visitors, and 30% increase in page views from previous year. All comparisons made to the previous period 2021/2022. BRAG launched its new website in 2023 as part of its collection accessibility strategy and its new digital publishing strategy.

**Permanent Collection:** Three works entered the collection through donation, Cultural Gift purchase and purchase, approximately valued at \$25,000.

**Hill End AIR:** The Hill End Artist In Residence (AIR) remained suspended in 2022/23 while negotiations advanced with NPWS for the leases of Murrays and Haefligers Cottages. BRC was the sole EOI submission and negotiations looks to be concluded by end of 2023. BRAG also submitted a revised EOI to TFNSW in February for the Station Master Cottage Residence, however, plans for upgrades to these buildings are now paused. BRAG established a key local partnership for residential intensives with Wilga Station's The Woolstore on Keppel Street, for much needed local accommodation for artists in town to complement the artistic program needs.

#### Bathurst Memorial Entertainment Centre (BMEC)

Attendance at BMEC events from 1 July 2022 to 30 June 2023 was 55,384 with 294 events/activities facilitated by BMEC staff.

BMEC's purpose is to provide access to high quality performing arts activities and events for the community as audiences and/or active participants through BMEC Programs and to utilise these programs to: challenge thinking; stimulate creativity; develop skills; strengthen networks; encourage engagement with the performing arts by young people and encourage their retained engagement into adulthood and old age; encourage familiarity with and fluency in performing arts genres; and to generally encourage a clear sense of community cultural identity.

#### Sponsorship & Grants

In 2022/2023 BMEC received \$21,316 in sponsorship from Reliance Bank and \$4,000 in sponsorship from Ben & the late Martha Gelin. The latter sponsorship is part of a five-year commitment totalling \$20,000.

In 2022/2023 BMEC maintained its multi-year funding from Create NSW of \$80,000 per year.

#### Central Tablelands Collections Facility (CTCF)

Construction of the Central Tablelands Collections Facility was completed and opened on the 16th September 2022. Immediate community interest saw 34 events, functions, workshops or training activities hosted with a total of 378 attendees within the Financial Year.

Following the opening, 2133 items of Council owned collection material from Bathurst Regional Art Gallery, National Motor Racing Museum, Chifley Home and Bathurst Rail Museum were relocated into the facility for permanent storage.

Council also undertook storage of cultural material for two neighbouring Councils and a State Collecting agency in the period to 30 June.

Ongoing fit out saw the addition of a new compactus gifted by the Australian Museum to house the non-display items of the Sommerville Collection.

In May 2023 the facility won the National Sustainability project section at the Australian Museums and Galleries Association awards, and the Special project Initiative award at the NSW Local government professionals award ceremony. It also achieved a highly commended in the Conservation -Interiors and Objects Category of the NSW National Trust awards.





#### BMEC Annual Season

In the second half of 2022 Joel Bray's performances were cancelled due to the pandemic. All other Season shows were able to continue. In the first half of 2023 all season shows went ahead with an additional performance of Euphoria held at Lithgow's Union Theatre as part of an outreach strategy to build audiences. This resulted in return audiences to the Bathurst shows as well as good word of mouth to assist with ticket sales.

#### Local Stages

In 2022/23 Local Stages produced:

- Fast Cars by Kate Smith with a sold-out season of 4 performances despite bad weather for all four days.
- Bathurst Writers' & Readers' Festival was a collaboration between BMEC, Bathurst Library, Arts Out West, BooksPlus and volunteers. Some content was provided by Sydney Writers' Festival and the festival ran for 4 days from May 25 – 28, 2023. Events were held at Bathurst Library and BMEC. 29 events were held overall with 19 of those being livestreamed events from Sydney Writers' Festival. Attendances reached 1430 – more than double the figures of 2022.
- Compareo, weekly performing arts classes for local people with disability.
- The Regional Song Contest as part of the Inland Sea of Sound.
- Supporting the Lantern Making Workshops for Winter Festival.
- Creative development for Viv!.
- Supported APRA/AMPCOS Song Makers Workshop.

### Seniors Festival Organising Committee

The Seniors Festival Organising Committee presented 31 free or low-cost entertainment, social activities and educational opportunities during Seniors Festival 2023, which was held from Wednesday 1 February 2023 through to Sunday 12 February 2023. Events included;

- Tours of the Central Tablelands Collections Facility;
- Tours of Chifley Home and Education Centre;
- Bus tours and lunches;
- Exercise classes including stretch classes, chair yoga and aqua aerobics;
- Live music at the Bathurst RSL Club – The Everly Brothers & Buddy Holly Tribute Show;
- Fraud Awareness Presentation by NSW Police Fraud Squad;
- Evans Art Council Open Day;
- Bathurst Seymour Centre activity afternoon;
- New Horizons Open Day;
- Author Talk at Bathurst Library;
- Trivia and games at Bathurst Seniors Centre;
- Miss Traill's House & Garden Morning Tea;
- Computer Coffee Club Launch at Bathurst Library;
- Movie Matinee at Bathurst Library;
- Outdoor Games at The Neighbourhood Centre.



Visitor Information Centre and Tourism Services

Bathurst Visitor Information Centre offers a wide range of services and products to visitors as well as to the local community of the Bathurst region whilst working with local businesses of the visitor economy and delivering promotional initiatives to drive increased visitation and overnight stays.

In 2022/23 44,089 visitors came through the doors, a 53.3% increase, though the 2021/22 period which was affected by the impact of COVID-19 lockdowns and the closure of the Centre.

151,162 users visited the bathurstregion.com.au destination website (6.2% Increase), 375,429 page-views (1.14% increase);

5,986 phone enquiries were received, a 5.96% decrease;

Social media: Total 11.3% increase in followers across Facebook, Instagram and YouTube to 25,398.

\$105,758 worth of retail sales generated (45.1% increase) and \$116,115 bookings taken via online/in-centre booking engine. (34.6% increase).

Tourism partners for 2022/23 totalled 125 (remained steady), with the paid partnership negatively affected by the macro-economic climate and uncertainty;

Creation of collateral to support new destination branding including printing of new 2022/23 destination planner (25,000 copies printed July 2022) and the new Villages Guide in addition to in-house informational and inspirational materials

Coordination of heritage, community level and village-based events including;

- o The Autumn Colours Heritage Festival;
- o Bathurst Heritage Trades Trail, 15-16 April 2023;
- o Administering the Village Event Development Fund, supporting three village events in 2022/23.

Implementation of the actions of the Destination Management Plan (2019) and Destination Marketing Plan (2021).

Three staff members attended the LGNSW Tourism Conference May 2023, 2 staff attended the Australian Regional Tourism Conference, October 2022, 2 staff attended the Australasian Incentives & Meetings Event in Melbourne, February 2023, 4 staff completed Senior First Aid Training, 1 staff member completed 'Psychological Safety in the Workplace' training and one staff member attended the NSW Tourism Awards November 2022.

Provided 500+ information and promotional packs for events and community activities held in Bathurst.

'What's on' newsletters and new consumer and industry electronic direct mail distributed 4000 hardcopy and electronic newsletters, circulated monthly.

Step on guides: Eleven tours booked in 2022/23.

Sister City Relationship

Bathurst has had a sister city relationship with Ohkuma (Japan) since March 1991. Unfortunately, in March 2011, Ohkuma was affected by the Great East Japan Earthquake and Tsunami. The nuclear power plant nearby was damaged and there was radioactive fallout resulting in the creation of an exclusion zone around the power plant. Ohkuma fell within the exclusion area and consequently the whole town was relocated to other parts of Japan. Many of the residents of Ohkuma were relocated to Aizu Wakamatsu, where schools have been set up for Ohkuma children and a housing area for residents.

Since March 2011, Ohkuma and Bathurst residents have continued their friendship via delegations of residents and officials travelling between Australia and Japan. In 2022/23 two groups that had been scheduled to visit from Toyo High School and Senshu were cancelled due to the ongoing logistical issues and uncertainties resulting from the COVID-19 pandemic.

School groups will resume travel in 2023/4, with four groups already booked with the first from KSKK (International Youth Exchange) to visit in August 2023. Representatives from Ohkuma will also visit Bathurst in March 2024 as part of the "Wings of Hope" program. This will be the first such visit since before the pandemic.

Council has also developed a relationship with Cirencester in the UK. Cirencester is the home of 9th Earl and Countess Bathurst. Bathurst was named after the 3rd Earl Bathurst. Over the past 12 months activities have included a continuing dialogue and exchange of information as well as an ongoing business venture between the Bathurst Visitor Information Centre (BVIC) and local Cirencester businesses to maintain a retail presence and interpretive area at BVIC.

Council maintained its Sister City relationship with Yangquan City, China.

Media Announcements

Bathurst Regional Council actively promotes its facilities, services and activities to residents and other users across the Bathurst Region across a range of media.

Events and a range of Council activities, projects and decisions are publicised to all sections of the local media through regular media releases, which are also made available on Council's online News Centre on the Your Say Bathurst website. Information about Council and upcoming events is also advertised regularly through a program of community service announcements on the Bathurst Region's main radio stations, Radio 2BS, B-Rock FM and 2MCE FM. Council also supports this with a range of paid radio ads to promote specific projects and activities.

Each week the local daily newspaper, the Western Advocate, carries a Mayoral Column which the Mayor uses to discuss issues, activities and events relating to Council. Regular weekly advertisements are also published in the Western Advocate promoting matters of relevance to the community. Council's weekly advertising is also included in a free local newspaper, Central West Village Voice to extend the reach of this messaging in the local community. These public notices are also made available via Council's website, and promoted through Council's Social Media Channels.

In addition to these channels of communication, Council produces a Community Newsletter four times a year which is direct mailed to ratepayers and is made available at a number of Council facilities and on Council's website.

Council continues to complement its media and communications activities with its social media platforms to increase the reach of its messaging, providing links to media announcements, Council activities, events and projects via these channels.

In 2022/23 Council's digital audience has continued to grow with increased numbers of followers on all our social media platforms. Council has also focused on growing our LinkedIn audience as a platform to increase our reach with fewer people engaging on Twitter, and decreasing usage of the platform.

Month	Facebook	Twitter	LinkedIn	Instagram
July 2022	15,581	1,767	2,225	3,356
June 2023	19,123	1,758	2,443	3,641
Trend	Increasing	Steady	Increasing	Increasing



# Section 3

## Legislative and other information



Review of Financial Accounts

The following information on Council's financial statements for the year ended 30 June 2023 has been provided by Council's Auditor, Audit Office of New South Wales.

Income Statement

Operating result

	2023	2022	Variance
	\$m	\$m	%
Rates and annual charges revenue	53.0	51.0	3.9
Grants and contributions revenue	36.1	34.0	6.2
Operating result from continuing operations	(0.5)	6.2	108.1
Net operating result before capital grants and contributions	(18.2)	(12.0)	51.7

The Council's operating result from continuing operations (\$0.5 million deficit including depreciation, amortisation and impairment expense of \$34.7 million) was \$6.7 million lower than the 2021–22 result.

The net operating result before capital grants and contributions (\$18.2 million) was \$6.2 million higher than the 2021–22 result. Council spent significant funds on infrastructure repairs (primarily roads) during the year due to heavy rains and flood damage.

Rates and annual charges revenue (\$53.0 million) increased by \$2.0 million (3.9 per cent) in 2022–23, primarily due to rate peg increase of 2.5 per cent.

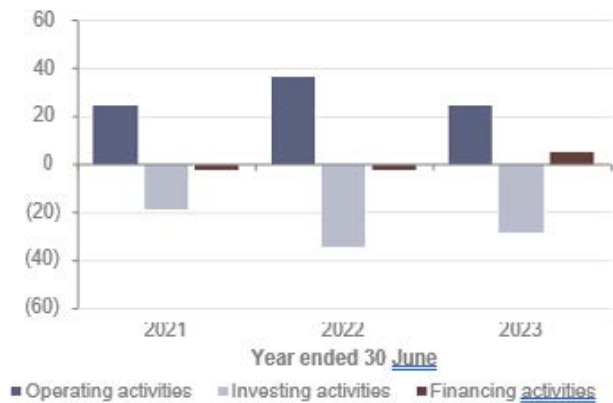
Grants and contributions revenue (\$36.1 million) increased by \$2.1 million (6.2 per cent) in 2022–23 due to:

- receiving \$6.3 million in funding for water harvesting under Safe and Secure Water Program
- receiving 96 per cent of the financial assistance grants for 2023-24 in advance (73 per cent in 2021-22)

Statement of Cash Flows

Cash flows for materials and services increased due to the need for flood remediation works.

Council drew down \$11.0 million in new borrowings during the 2022-23 financial year for the construction of the Winburndale Dam Safety Upgrade, Carrington Park Grandstand Extension, and road constructions.



Financial Position

Cash and Investments

Cash and investments	2023	2022	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	98.5	106.0	Externally restricted balances comprise mainly of contract liabilities, unexpended grant funds developer contributions, water and sewer funds.
Restricted and allocated cash, cash equivalents and investments:			Internal allocations are determined by council policies or decisions, which are subject to change.
• External restrictions	98.4	96.5	
• Internal allocations	--	9.4	

Debt

At 30 June 2023, Council had:

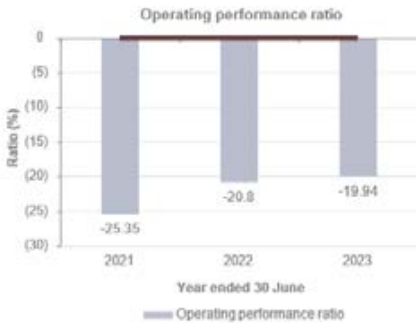
- \$39.9 million in secured loans (\$34.4 million in 2021-22)
- \$650,000 in approved overdraft facility with nil drawn down
- \$115,000 in credit card facility with nil used.

Performance

Performance measures

The following provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

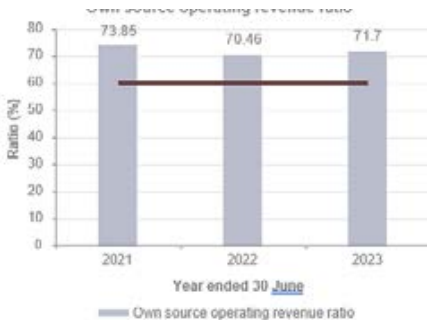
Operating performance ratio



Council's result is consistently below the benchmark due to reliance on land sales as source of general fund revenue. Gains on asset sales are excluded from the numerator of this measure.

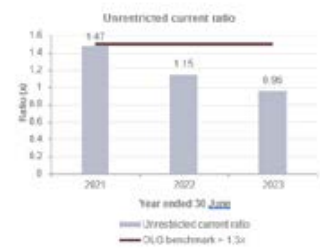
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

Own source operating revenue ratio



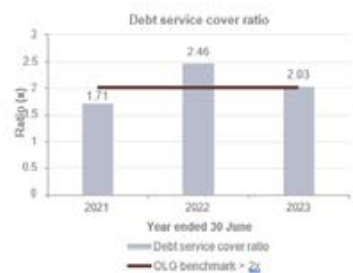
The Council continues to exceed the benchmark. The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

Unrestricted current ratio



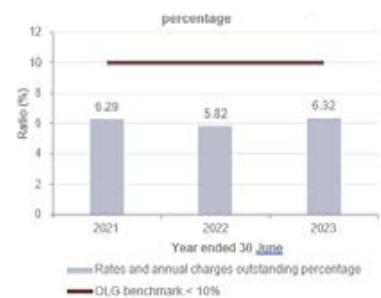
The Council did not meet the benchmark for the current reporting period. The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

Debt service cover ratio



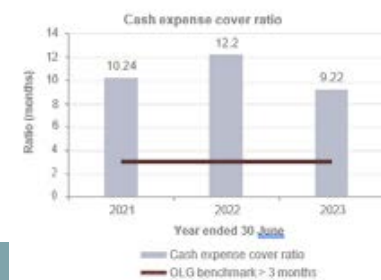
The Council has met the benchmark for the current reporting period. The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times

Rates and annual charges outstanding percentage



Council has continued to effectively manage its debt recovery, maintaining a ratio which is well below the benchmark for regional councils. The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.

Cash expense cover ratio



The Council continued to exceed the benchmark. This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.

Infrastructure, property, plant and equipment renewals

Council renewed \$9.4 million of infrastructure, property, plant and equipment during the 2022-23 financial year. This was mainly spent on plant and equipment at \$3.7 million, bulk earthworks at \$1.9 million, and roads at \$1.7 million. A further \$32.8 million was spent on new assets.

Additional Special Variation

Council was advised by IPART in early 2022 that the rate peg applicable to Council's rate income had been set at 0.9%. Council had budgeted for 2.5%. IPART advised that the "rate peg was determined in the low inflation environment at the beginning of the COVID-19 pandemic. Since then, high inflation and global uncertainty increased councils' costs. Some councils have demonstrated that without additional funds they will not be able to deliver the projects they have already consulted on and included in their budgets." The Office of Local Government then advised all Council's in NSW that an additional special variation (ASV) was available on application to IPART for a maximum amount of 2.5% in place of the 0.9%.

IPART approved applications by 86 NSW councils to increase their rates above the level of the annual rate peg. The modest increase of 2.5% was approved following compliance with an ASV process.

The application for an ASV was assessed against the guidelines provided by the Office of Local Government. The guidelines required council to show that it had budgeted for higher income than that provided by the rate peg and that Council needed the additional money to deliver on the projects that had already been planned and included in the budget.

The public were invited to make submissions regarding the ASV. No submissions were received by either Council or IPART.

The conditions of the ASV being granted were that Council report it's actual revenues, expenses and operating result against the projected revenues, expenses and operating result for the 2023 financial year, along with details of any significant variations. This information is included in the 2023 Annual Financial Statements that are included in this Annual Report. The other condition is to report the extra income provided by the ASV:

Permissible Rates for 2021/2022 Financial Year	\$29,007,406
Rate Peg allowed 2022/2023 @ 0.9%	261,067
Extra Rates Income from ASV of 1.6%	464,118
Total Rates for 2022/2023 Financial Year	\$29,732,591



## Legislative Compliance

The audit identified a material deficiency in the Council's financial statements in regard to rural fire-fighting equipment that was not recognised. Except for that matter, accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the General Purpose Financial Statements. Staff provided all accounting records and information relevant to the audit.

### Mayor & Councillor Fees, expenses and facilities

Money Expended during the 2022/23 Financial Year on:

Mayoral fees	\$61,280
Councillor fees	\$223,290
Councillors' expenses	\$45,790
<b>Total</b>	<b>\$330,360</b>

Councillor's expended listed above listed above the following items which must be separately reported:

Provision of dedicated office equipment allocated to Councillors	\$3,248
Telephone calls made by Councillors	\$11,971
Attendance of Councillors at conferences and seminars	\$16,292
Training of Councillors and provision of skill development	\$7,393
Interstate visits by Councillors, including transport, accommodation and other out of pocket travelling expenses	Nil
Overseas visits by Councillors, including transport, accommodation and other out of pocket travelling expenses	\$1,498
Expenses of any spouse, partner or other person who accompanied a Councillor	Nil
Expenses involved in the provision of care for a child or an immediate family member of a Councillor	\$525

### Overseas travel

Council has a sister city relationship with Ohkuma in Japan. Cr Jennings and the General Manager attended Cirencester in England during August 2022 in the reporting period.

### Senior staff salaries

Five senior staff were employed by Council during the 2022/23 Financial Year:

- General Manager;
- Director Corporate Services & Finance;
- Director Engineering Services;
- Director Cultural & Community Services; and
- Director Environmental, Planning & Building Services.

The total expenditure for 2022/23 in respect of employment of these senior staff, including salary, motor vehicle expenses, package benefits, fringe benefits tax, superannuation and provision for leave entitlements was \$1,566,145

General Manager	\$407,169
Directors	\$1,158,976

## Attachment 9.3.2.1

### Contracts for Goods and Services over \$150,000

During the year Council awarded numerous contracts and tenders. The list of payments below shows payments to suppliers who received more than \$150,000 for the year. This will include all contracts and tenders but will also include a number of quotations, eg for car purchases.

Devcon Civil Pty Limited	Windy 1100 Subdivision	\$8,438,862.40
Hynash Constructions Pty Ltd	Water Harvesting Project	\$5,944,571.60
Downer EDI Works Pty Ltd	Resurfacing works	\$4,540,282.85
Eodo Pty Ltd	Winburndale Dam Project	\$4,300,630.94
J R Richards & Sons	Recycling and organics collection	\$3,950,486.45
Alto Valves & Fittings	Water pipes, valves and fittings	\$3,090,846.00
Graceys Earthmoving & Excavations Pty Ltd	Realignment works Bridle Track	\$2,825,748.75
Colas NSW Pty Ltd	Reseal & Roadworks	\$2,085,672.91
Motive Civil and Plant Hire Pty Ltd	Hereford Street carpark	\$1,697,853.76
Workcontrol Operations Pty Ltd	Traffic control services and plant hire	\$1,662,057.51
Iberdrola Australia Energy Markets Pty Ltd	Electricity	\$1,505,992.05
Energy Australia Pty Ltd	Electricity	\$1,335,893.05
Revenue NSW	Emergency Services Levy	\$1,309,573.44
Regional West Constructions Pty Ltd	BARC Construction Project	\$1,253,149.03
Oberon Quarries Pty Ltd	Roadbase	\$1,229,079.37
Holcim (Australia) Pty Ltd	Pipes and fittings	\$1,166,536.25
Kingsline Pty Ltd	Centennial Park upgrade Project	\$1,157,740.97
Data #3 Limited	Software subscriptions	\$1,157,498.03
Hibbo Hire Pty Ltd	Plant Hire	\$1,147,045.19
Hewitt Holdings Bathurst Pty Ltd	Water Harvesting Project	\$1,123,314.29
Skillset	Labour Hire	\$1,103,163.33
Ryan's Drilling & Civil Pty Ltd	Plant hire	\$1,066,013.58
IXOM Operations Pty Ltd	Liquid Caustic Soda	\$1,044,313.56
Hynash Constructions Pty Ltd	Water & sewer main installation - Eglinton	\$1,024,454.93
Belgravia Health & Leisure Group	Management of Aquatic Centre	\$985,136.18
Tracserv Pty Ltd	Fleet Maintenance	\$976,263.86
Kelso Electrical	Electrical Maintenance	\$711,014.27
NSE Group Pty Ltd	Maintenance and repairs WWTW	\$708,128.20
Oilsplus Holdings Australia	Fuel	\$676,232.88
GB Bathurst Pty Ltd	Fleet purchase	\$669,002.90
Lowes Petroleum Service	Fuel	\$666,831.75
Tablelands Builders Pty Ltd	Collections Facility Project	\$654,424.64
Pelican Airlines Pty Limited	RPT Services	\$608,032.19
Civica Pty Ltd	Software licences	\$605,380.43
P C Brunton Electrical	Electrical Maintenance NFP+ Chifley Dam	\$578,645.78
Volvo Group Australia Pty Ltd	Fleet	\$576,596.86
Nick Harvey Constructions Pty Ltd	Amenity Building Hereford Street	\$546,837.88

## Attachment 9.3.2.1

Boral Construction Materials Group Limited	Emulsion and Coldmix	\$537,612.15
Easy Line Constructions	Bulldogs Rugby Club extensions	\$522,305.04
Vinidex Pty Ltd	Pipes and fittings	\$518,495.66
Aitken Civil Engineering Pty Limited	Bathurst Aerodrome Subdivision project	\$515,302.27
Essential Energy	Electricity	\$512,785.07
Westrac Equipment Pty Ltd	Fleet Maintenance	\$495,632.76
Nowra Chemicals	Chemical Supply WWTW	\$466,043.35
Taggle Systems Pty Ltd	Water Meters	\$456,513.34
Fitt Resources Pty Ltd	Sewer Asset maintenance	\$445,009.40
Omega Chemicals	Chemical Supply WFP	\$433,480.41
Commissioner of State Revenue	Payroll Tax	\$419,879.43
S & S Electrical	Electrical Maintenance	\$416,756.45
NSW Public Works Advisory	Contract Administration	\$411,072.75
JCB Construction Equipment Australia	Fleet Purchase and maintenance	\$407,207.26
Bucher Municipal Pty Ltd	Fleet purchase	\$397,199.86
Kwick Electical Pty Ltd	Electrical maintenance	\$394,082.77
Bathurst Toyota & Bathurst Volkswagen	Fleet Purchase	\$387,699.26
ROMBA Civil & Landscape	Sportsfield Hereford St and Sportsground	\$386,807.47
Bathurst Regional Security	Security patrol and maintenance	\$382,024.19
Nimdor Cleaning Services Pty Ltd	Cleaning of Council Buildings	\$381,421.82
Glenray Industries Ltd	Mowing Maintenance	\$376,884.92
Avesco - Bathurst 12 Hour	Bathurst 12 Hour	\$375,299.44
Penrith District Rugby League	Hosting Fee Penrith Panthers	\$372,926.80
Australian Native Landscapes	Top soil, mulch, processing of organics	\$372,272.66
Upright Mangement Pty Ltd	Contract Administration	\$357,549.65
Shell Energy Retail Pty Ltd	Electricity	\$343,869.26
Upper Macquarie County Council	Contribution for Weed control	\$337,124.76
Ampol Australia Petroleum Pty Ltd	Fuel	\$336,006.65
Bathurst Excavation Pty Limited	Plant Hire	\$326,095.38
TFH Hire Services Pty Ltd	Temporary fencing	\$323,565.43
TPG Network Pty Ltd	Internet & technology services	\$311,053.61
RBK Pty Ltd	Guardrail repairs - flooding	\$308,132.00
ARG Events Pty Limited (Bx International)	Bathurst International	\$302,433.76
Origin Energy Electricity Limited	Electricity	\$300,826.54
Central West Linemarking	Linemarking of roads	\$289,371.23
Interflow Pty Ltd	Water and Sewer pipe maintenance	\$284,205.61
Ethan Group Pty Ltd	IT equipment services	\$269,652.80
Ice Rinks Industries Pty Limited	Winter Festival Ice Rink	\$263,288.00
ESEM Projects	Winter Festival Illuminations	\$261,195.00
ARG Events Pty Limited (6 Hour)	Bathurst 6 hour	\$256,990.00

Tinbilla Pty Ltd	Plant hire	\$253,598.00
Iveco Sydney	Fleet	\$253,163.36
Reece Pty Ltd	Pipes and fittings	\$236,411.47
L E Suttor & Sons	Biosolids processing	\$234,306.53
O.S. Trees Pty Ltd	Tree removal and maintenance	\$233,462.34
TPG Telecom Limited	Interent charges	\$232,137.65
Conplant Pty Ltd	Fleet purchase	\$227,480.94
Central NSW Joint Organisation	Annual contribution	\$222,738.69
Premise Australia Pty Ltd	Water Harvesting Project	\$221,782.99
Motorsport Australia	Permit fee	\$216,696.90
Pattis Hire Service	Winter Festival structures	\$215,358.15
Bridge & Marine Engineering Pty Ltd	Howards Bridge project	\$211,181.02
Ben Hagney Electrical Pty Ltd	Electrical and plant hire	\$208,869.54
Cidweld Pty Ltd	Fabrication and metal maintenance	\$206,687.96
Vestone Capital Pty Ltd	Lease on IT equipment	\$206,381.44
Mr C J Scerri	Plant Hire	\$201,009.56
Custom Commercial Services Pty Ltd	Debt collection services	\$196,764.46
Australian Labratory Services	Water analysis	\$189,404.70
Keech Construction Pty Ltd	Footpath/concrete construction	\$188,668.54
Riceman Property Services	Grounds maintenance, bulk water supply	\$188,483.16
Department of Planning Industry & Environment	Companion Animal fees	\$186,588.00
Telstra Limited	Telephone services	\$184,730.29
Transport for NSW CED Unit	Vehicle registration	\$184,427.93
Hothams Sand, Soil & Gravel Supplies Pty Ltd	Top soil, mulch and gravel	\$184,000.01
Wilclean Event Services Pty Ltd	Cleaning services - Mt Panorama	\$182,626.09
Safety & Training Pty Limited	Safety and training services	\$182,550.00
Accelerate Events	Challange Bathurst	\$182,417.85
Kelso Truck Tyre & Mechanical Pty Ltd	Plant maintenance	\$177,643.72
Watermart Complete Water Shop	Plumbing and pipe fittings	\$177,611.13
Coates Hire	Plant and equipment hire	\$168,095.81
Bathurst Automotive Group Pty Ltd	Fleet purchase	\$165,186.96
Department of Planning Industry & Environment (Valuer General)	Land valuation services	\$162,441.16
Dunbar Hire Pty Ltd/as Dunbar Scaffold Hire	Scaffold hire	\$159,398.25
Barron GJM Pty Ltd	Chifly Dam flood repairs	\$159,131.50
Westco Distributors Pty Ltd	Washroom supplies	\$151,639.20
Mojo Events and Promotions	Winter Festival Services	\$150,367.19
		\$86,482,842.76

## Legal Expenses

Environmental, Planning and Building Services	Development Application - Boundary Adjustment	\$2,920.00	Finalised
	Planned subdivision without consent	\$11,326.00	Finalised
	Railway Carriage Removal - Havannah Street	\$36,946.00	Finalised
Total Environmental, Planning and Building Services Costs		\$51,192.00	
Corporate Services and Finance	Debt Recovery	\$175,985.00	Ongoing
	Code of Conduct complaints	\$6,494.00	Finalised
	Wiradjuri Traditional Owners Corporation	\$32,894.00	
	Regis Resources - effluent use	\$11,520.00	Finalised
	Trademark & Business Name Expenses	\$2,140.00	Finalised
	Public Liability Claims below Excess	\$65,998.00	Finalised
	Strata Plan 47355	\$6,120.00	Finalised
	Mt Panorama Classic	\$2,840.00	Finalised
	Mt Panorama Section 10 application	\$38,863.00	Finalised
	Events	\$2,572.00	Finalised
	TAFE Building Adaptive Reuse	\$2,021.00	Finalised
	General & Leasing	\$23,863.00	
Total Corporate Services and Finance Costs		\$371,310.00	
Engineering Services	Road Reserve Adjustments	\$16,944.00	Finalised
	Aerodrome Leases	\$654.00	Finalised
	Environmental Protection Authority Administrative Fee	\$6,935.00	Finalised
	Natural Resources Access Regulator - Water Harvesting	\$98,707.00	Finalised
	Sewer Easement at Bathurst Showground	\$1,880.00	Finalised
	Engineering General	\$3,302.00	Finalised
Total Engineering Services Costs		\$128,422.00	
Total Legal Expenses		\$550,924.00	

## External Bodies Exercising Functions Delegated by Council

During the 2022/2023 financial year the following external bodies exercised functions delegated by Council.

Committee	Area of Management
Eglinton Hall and Park Committee	Management of Eglinton Hall and Park
Perthville Development Group Inc	Management of Perthville Hall and Multi Purpose Court Complex
Raglan Hall & Park Committee	Management of Raglan Hall
Rockley Mill Museum Management Committee	Management of Rockley Mill Museum
Sofala Showground Hall Committee	Management of Showground facilities
Trunk Creek Recreation Reserve Management Committee	Management of Recreation Reserve
Upper Macquarie County Council (noxious weeds)	Operating with delegates from Bathurst Regional Council
Wattle Flat Golf Club	Management of Wattle Flat Public Recreation Reserve including the racecourse and gold course.
Wattle Flat Progress Association	Management of Recreation Ground

## 1. Community Advisory Groups and Committees of Council

## Duty Delegates

- Bathurst Agricultural, Horticultural & Pastoral Association Inc
- Bathurst And District Bicycle User Group (Bugs)
- Bathurst City & RSL Concert Band
- Bathurst Community Interagency Group
- Bathurst Domestic Violence Liaison Committee
- Bathurst Education Advancement Group (BEAG)
- Bathurst Family History Group
- Bathurst Health Council
- Bathurst Meals on Wheels Service Inc
- Bathurst Refugee Support Group
- Bathurst Regional Access Committee (BRAC)
- Bathurst Regional Art Gallery Society (BRAGs)
- Bathurst Senior Citizens Management Committee
- Bathurst Seymour Centre Inc
- Boundary Road Nature Reserve Landcare Group
- Central West Women's Health Centre
- Combined Pensioners & Superannuants Association
- Evans Art Council
- Great Western Walk Implementation Committee
- Hill End & District Volunteers Bush Fire Brigade (Formerly Hill End & Tambaroora Progress Association)
- National Trust Of Australia – Bathurst & District Branch (& Cox's Road Project Committee)
- NSW State Emergency Service – Bathurst Unit
- The Australian Milling Museum (Bathurst)
- Wattle Flat Heritage Lands Trust
- Wattle Flat (Bronze Thong) Racecourse Committee
- Western Sydney University Advisory Group
- White Rock Progress Association

## 1. Delegates

- Arts Out West
- Australian Airport Owners Assoc - Nsw Division
- Australian Local Government Association National General Assembly
- Australian Local Government National Local Roads Congress
- Australian Local Government Women's Association
- Bathurst Airport Users Group
- Bathurst Business Chamber
- Bathurst Community Climate Action Network Inc
- Bathurst Correctional Complex Community Consultative Committee
- Bathurst District Historical Society
- Bathurst District Sport & Recreation Council
- Bathurst Liquor Accord
- Bathurst Neighbourhood Centre (BNC)
- Bathurst Regional Community Safety Committee
- Bathurst Regional Local Emergency Management Committee
- Bathurst Town Square Working Party
- Central NSW Joint Organisation
- Chifley Dam Catchment Steering Committee
- Chifley Local Area Command - Community Safety Precinct Committee
- Clubgrants Committee
- Country Mayors Association
- Eglinton Hall & Park Committee
- Floodplain Management Authority
- Friends of Bathurst War Memorial Carillon
- Greening Bathurst
- NSW Inland Forum - RCNSW NSW Rural Fire Service - Chifley Zone Liaison Committee, Senior Management Team (If Required)
- Perthville Development Group Inc (School of Arts)
- Public Libraries Association Nsw
- Rail Action Bathurst
- Skillset
- Somerville Collection Board Of Directors
- Upper Macquarie County Council
- Western Regional Planning Panel (WRPP)

## 2. Project Advisory Committee

- Bathurst Public Art Program Committee
- Bathurst Region Heritage Reference Group
- Bathurst Region Natural Resource Advisory Group
- Bicycle Facilities Working Party
- Councillors Meetings With Community Groups/Representatives
- International Women's Day Working Group
- Living Legends Working Party

## 3. Statutory Committees (S355 Management committees)

- Audit And Risk Management Committee (ARMC)
- Australia Day Working Party
- Bathurst Community Health Committee
- Bathurst Regional Youth Council
- Georges Plains Floodplain Management Sunset Committee
- Policy Committee
- Bathurst Regional Positive Ageing Strategy Committee
- Rockley Mill Museum Management Committee
- SBS For Bathurst Committee
- Sister Cities Working Party
- Sofala Floodplain Management Sunset Committee

## 4. Statutory Committee – Other Legislation

- Consultative Committee (Staff) - (Local Government (State) Award)
- Health & Safety Committee (Staff) - (Work Health & Safety Act 2011 And Regulations 2017)
- Mount Panorama Motor Racing Advisory Committee - (Mount Panorama Motor Racing Act 1989)
- NSW Rural Fire Service - Chifley Bushfire Management Committee - (Rural Fires Act 1997)
- Traffic Committee (Road Transport (Safety & Traffic Management) Act 1999)

## 5. Consortium

- Bathurst 1000 (October)
- Bathurst 12 Hour (February)
- Bathurst 6 Hour (Easter)
- Challenge Bathurst (November)
- Bathurst International (November/December)

## Private Works

In this reporting period (2022/23) there were no Private Works carried out by Council that required a resolution of Council because they were charged an amount less than the approved fee in accordance with s67(2) (b).

## Council Assets and Asset Renewal

Work continued on updating Council's stormwater management developer contribution plans.

A. Stormwater Management Services (if levied)

B. Collections Facility

C. BARC

D. Hereford Street Fields

## Planning Agreements

Council has entered into the following Voluntary Planning Agreements (VPA):

Development	Parties	Status
Seniors Living Development	Crighton Bathurst Pty Ltd	Development consent acted upon however agreement has not been formally entered into.
Crudine Ridge Wind Farm	Wind Prospects CWP Pty Ltd	Development consent granted by Department of Planning conditional upon a VPA. Council at its meeting held 16 August 2017 resolved to endorse the VPA and take the necessary steps to execute the VPA. The VPA has since been executed by both parties.

### 1. Planning Submissions

Council made submissions or attended events in relation to the following matters;

- Department of Planning and Environment – post public exhibition submission in relation to Employment Zone reforms.
- Agritourism Reforms – submission in relation to possible impacts on RU2 Rural Landscape zone at Mount Panorama.
- Draft Waterfront Development Guideline.
- Complying Development Regional Housing Questionnaire.
- Attendance at Complying Development Workshop with Canberra Region JO Councils.
- Complying Development – low rise and medium density housing investigations by DPE.

Community Grants Program

### 2. Economic Development Projects/Strategies

### 3. Smart Community Development

- Continued rollout of Smart Community Projects, cementing Bathurst's reputation as an emerging Innovation Centre.
- Zhaga sensors installed in CBD streetlights to monitor temperature.
- Continued evaluation of the Hybrid Electric Vehicle trial in the Council fleet.
- Continue to work with Spatial Services to enhance the Bathurst Spatial Digital Twin project to incorporate into the planning assessment process for large developments in the CBD.
- Council remains an active Foundation Partner with the Upstairs Start Up Hub attending bi-monthly board meetings as an observer.
- Continued use of data in the decision-making process and grant applications, including Spendmapp (card transaction data) and Localis (mobile analytics and web scraping data).
- Continue to work with nbn to increase the awareness of the new Enterprise Ethernet Fibre available to Bathurst businesses and residents.
- Continue to work with telecommunication companies to improve connectivity in the villages and remote area of the LGA.

### 4. Sponsorship, Funding and Grants

- Sponsorship secured from ATCO, CSU, Commonwealth Bank, Verto, nbn, TAFE NSW, 2BS B-Rock and the Central West Careers Advisers Association across the numerous 2022/23 economic programs.
- Successful in a consortium with Oberon Council and Lithgow City Council in securing a \$250,000 grant under the NSW Regional Drought Resilience Planning Program.
- \$2,500 NSW Small Business Month.

### 5. Business Support Programs

#### Bathurst Careers Expo Expo

- The Expo was held on Tuesday, 09 August 2022. A new venue, Charles Sturt University Gymnasium, was also used due to the large number of that exhibitors could not be accommodated at BMEC.
- Holding the event at CSU, also gave the visiting school students a chance to get to know more about the Charles Sturt University campus and open up the range of study options available to them at our own local university.
- Over 700 school students attended the event on the day along with local residents seeking a career or career change.

#### BizMonth

- BizMonth is held annually in September to promote business in Bathurst and offers a number of activities throughout the month. The main activity is the BizMonth Business Lunch.
- The major sponsor was ATCO with Commonwealth Bank and VERTO as support sponsors.
- Held at Bathurst Goldfield's and attended by 218 people (the largest crowd in three years), this year's guest speaker was surfing legend and mental health advocate, Layne Beachley.

#### Bathurst Buy Local Gift Card

- Continued growth of the Bathurst Buy Local Gift Card Program:
  - o 151 businesses participating in the program.
  - o 1,344 cards load with \$106,574 in 2022/23
  - o \$127,962 spent in local businesses in 2022/23 across 2,596 card redemptions.





Business Communication

- Over 850 subscribers to the Bathurst Business Hub newsletter, with 12 eNewsletters sent out (one for each month) and numerous business alerts to promote council projects.
- Continued improvements and enhancements to the bathurstliveinvest.com.au website.
- Bathurst Business Hub Facebook page visits increased 32.3% and an additional 258 followers across the year.

Grant Writing Workshops

- Two workshops were conducted across the FY with over 50 attendees in attendance.
- The workshops are designed to guide attendees through the main steps involved in grant applications and encourage them to get 'grant ready.'

Other business support initiatives included:

- Musicians in the Park funded by the Summer Nights Fund Grant.
- Telstra CEO Lunch: Held at Rydges Mount Panorama on 07 August 2022.
  - o The event welcomed Vicki Brady, the newly appointed CEO of Telstra. The lunch incorporated a question-and-answer session hosted by Nathan Pearce from the Bathurst Business Chamber Board.
  - o A total of 63 people attended the lunch demonstrating the willingness of the Bathurst Business community to support these types of events to have the opportunity to listen and engage with high-profile business leaders.
- Bathurst Young Professionals Function:
  - o The Economic Development team is a sponsor of the Bathurst Young Professionals group who consist of local professionals under 40 years of age.
  - o This event was held at the Bathurst Regional Art Gallery on 17 November 2022.
  - o The event was a question & answer session with Mark Renshaw who spoke about his career and the decision to move back to Bathurst to start his business.
- Bathurst Business Chamber Christmas Function, 13 December 2022.
  - o Held at Bathurst Regional Art Gallery and hosted by Bathurst Regional Council this event consisted of a short Economic Development presentation followed by a meet and greet between Councillors and Chamber members.

**6. New Residents and Evocities**

- Evocities website evolved to drive traffic to Council's website bathurstliveinvest.com.au
- New Resident Guide finalised, and a launch event held on Wednesday 16 March 2023 at the Upstairs Start Up Hub with local Real Estate Agents.
- All operations group meetings and steering committee meetings for Evocities attended.
- Two Welcome Lunches held on 30 October 2022 and 26 March 2023 outside the Bathurst Visitor Information Centre with over 120 people in attendance.

**7. New Business Attraction, advocacy and promotion**

- The Business Concierge Service continues to support and guide new businesses looking to relocate to Bathurst and existing businesses expand. Over the 2022/23 period, Economic Development met with over 115 investors and local business owners.
- Coordination and approval for 8 filming and photography projects including Better Homes and Gardens coverage of the 2023 Royal Bathurst Show.

**8. New Business Attraction, advocacy and promotion**

- The Business Concierge Service continues to support and guide new businesses looking to relocate to Bathurst and existing businesses expand. Over the 2022/23 period, Economic Development met with over 115 investors and local business owners.
- Coordination and approval for 8 filming and photography projects including Better Homes and Gardens coverage of the 2023 Royal Bathurst Show.

**9. Economic Development Strategies**

- Social Media Strategy
- Aerodrome Land Use Strategy commenced in January 2022. To be finalised in August 2023.

**10. Stakeholder engagement and presentations**

- Held over 115 meetings with local business and industry stakeholders and potential future businesses in the 12 months to June 2022.
- Economic Development presented to a number of stakeholder groups:
  - o Colliers property group
  - o BRC Managers meeting
  - o A selected group of Central West school careers advisors
  - o The Persuaders Business Networking group
  - o Bathurst Young Professionals
- The new CRM system embedded into work processes to support the tracking of engagement with local businesses and investors.

**11. Signage**

- New signage installed on all four billboards approaching Bathurst in February 2023.

## Donations Under Section 356 Grants

During the year 2022/2023 Council donated a total of \$481,331 under Section 356 to a range of community groups.

General	\$83,765
BMEC Fee Waivers	\$71,636
Mount Panorama Fee Waivers	\$30,000
Market rental subsidies	\$295,930

## Rates Subsidy

During the year Council abandoned \$1,524,996 in rates and charges (including postponed rates).

Pensioner rebate	\$1,281,998
Postponed rates	\$52,541
Other rates & charges	\$190,457

## Swimming Pool Audit

Council initially adopted the Swimming Pool Inspections Policy in 2013 following amendments to the Swimming Pools Act surrounding establishment of the NSW Governments Swimming Pools register and compliance certificates at point of sale or leasing residential properties.

During the 2022/23 financial year Council issued the following certificates under the Swimming Pools Act.

Compliance	73
Non-compliance	7

## Attachment 9.3.2.1

### Companion Animals

#### Lodgement of Pound Data Collection Return

Council completed its 2022/23 Survey of Council seizure of cats and dogs return in August 2022.

#### Dog Attacks

Council, during 2022/23 financial year, notified the Office of Local Government of 19 dog attacks.

#### Companion Animals Management and Activities

Council's budgeted expenditure on Companion Animal management and activities for 2022/23 was \$674,803. This includes all activities related to Companion Animals, impounding and regulatory control, necessary up-grades, maintenance and running of the animal pound, desexing programs and the provision of off leash areas.

#### Community Education - Companion Animals

Council's opportunities for community education activities were limited due to the implementation of Public Health Orders. A Pet Day was incorporated into the Bathurst Winter Festival program in July 2022. Community education has focused on social media activities through both the "Happy Tails" rehoming program and educational information on desexing, registration and other relevant matters.

#### Strategies to Promote and Assist the Desexing of Dogs and Cats

Council conducts a desexing program in conjunction with the RSPCA and local veterinary clinics which allows pensioners and health care card holders to have their dogs and cats desexed at a subsidised rate. Council contributed \$20,000 this year towards this program and encourages eligible residents with pets to take advantage of this opportunity. Council has allocated a further \$22,550 in the 2023/24 Budget to continue this program.

#### Bathurst Animal Rehoming Centre (BARC)

Construction of the new Bathurst Animal Rehoming Centre (BARC) continued in 2022/23. This new facility has three key components, an administration and operations building, a dog kennel building and the adoption pavilion. The administration building incorporates the public reception area, a training room, offices and workspaces for staff, amenities, veterinary treatment room, a cattery with a capacity for up to 30 cats and laundry and storage facilities. The dog kennel building incorporates 42 individual kennels (including 3 specialist enclosures for dangerous dogs) and outdoor facilities along with a secure animal loading area, food preparation and storage areas. The adoption pavilion includes a covered pavilion, purpose built to allow for interaction between dogs and their potential new owners. The animal holding facilities meet or exceed animal welfare regulations for the size and composition of the enclosures and provide a climate controlled environment.

The site has been landscaped to provide opportunities to exercise the animals on leash, customer and staff car parks and an impounding shed. The adoption pavilion and training room will provide opportunities for companion animals education programs to be run on site, as well as pets as therapy programs for people with a disability. The facility will maximise the opportunities for animals in Council's care to find their forever home through local adoption or through networks with rehoming organisations. Construction of the BARC will be completed in late 2023.



#### Strategies as an Alternative to Euthanasia

Council has in place the following strategies to reduce the need for euthanasia of impounded animals

- A regular radio segment which is utilised to advise the public of animals that are currently available at the pound;
- Posts on Council's Facebook page at least weekly promoting animals that are currently available at the pound, as well as posts detailing successful pet adoption stories. The success of the "Happy Tails" social media program was recognised by Local Government NSW, winning the "Excellence in Communication" category in August 2019;
- Animals which are impounded but not identified (or the owner's contact details are out of date) are posted on Council's Facebook page, which is very successful in helping Council find the owner;
- All animals available for adoption are posted on Council's website;
- Desexing program;
- Community Education Program including social media posts;
- Rehoming program through contacts within rescue organisations;

#### Off-Leash Areas

Council currently has twelve off-leash dog exercise areas which are located throughout the City of Bathurst and the surrounding villages of Eglinton, Perthville and Raglan. A full list of off-leash areas is provided below;

- Centennial Park (Subject to exclusion of playground area and operating hours before 8am and after 5pm).
- Kefford Street (Fully fenced and with solar lighting to improve accessibility);
- Kefford Street "small dogs" area (fully fenced);
- Hector Park and Rocket Street Reserve, including a fully fenced area;
- The River Walk between the Evans and George Street Bridges subject to operating hours before 8am and after 5pm;
- Russell Street opposite Police paddock, bounded by Vale Creek and Russell Street;
- Eglinton Showground, at the rear of Cottonwood Drive;
- Kelso Reserve between McMennamin, Rivett and Bell Places;
- Perthville, Brian Booth Oval, Vale Creek side;
- Raglan, Lavis Park and the reserve between Napoleon Street and Adrienne Street;
- South Bathurst Jaques Park, bounded by Alma and Violet Streets and
- Windradyne Drainage reserve, corner of Bradwardine and Evernden Roads.

#### Companion Animals Fund Monies

Council received \$83,822 from the Companion Animals Fund. Activities where these funds were expended include:

Companion animal registrations salaries	\$60,066
Small Animal Pound expenses	\$53,321
Microchipping expenses	\$8,298
Community Pet Desexing program	\$21,500
Cat impounding expenses	\$2,182



## Workforce Diversity

Human Resources achievements during 1 July 2022 to 30 June 2023:

- Council was met with challenges regarding recruitment of new staff and retention of existing staff over the 2022/2023 financial year.
- Bathurst Council staff participated in promoting council as a career path option at the Careers Expo at Charles Sturt University.
- Continued to host work experience students from surrounding local schools.
- Continued to support and host apprentices and trainees in partnership with Skillset Limited.
- Recruitment and On-Boarding system further streamlined to ensure compliance with and better support new staff integration.
- Recognition and presentation of service awards to long serving staff members at the staff afternoon teas.
- The Manager to Leader training program has continued which develops appropriate use of differing management styles and the climate they create for teams they manage. The focus being understanding and improving connections and employee engagement.
- Professional development training opportunities were provided to staff including Stepping into Supervisor as well as subsidised Certificate IV Leadership and Management.

### Work Health Safety

Work Health and Safety achievements during 1 July 2022 to 30 June 2023:

- Council's Alcohol and Other Drug Testing Program continued with approximately 84 staff tested with no adverse results confirmed.
- WHS safety related training during 2022/2023 was provided for staff members, in areas such as warden responsibilities, emergency management, evacuation, first aid, manual handling, traffic control, chemical safety, plant operations, chainsaw, elevated working platform, basic risk management, volunteer induction, Mount Panorama General Induction, and resuscitation and defibrillation use.
- The yearly health checks conducted in February, in conjunction with Capital Health Care continued with an increase in the number of 121 people participating, in comparison to the 2021/2022 health check with 118 employees attending. Taking into consideration attendance was voluntary, over 47% of eligible staff attended.
- A major effort was made across Council in 2022/2023 to update and modernise WHS documentation. This saw documents such as Safe Work Method Statements and Safe Operating Procedures being updated and digitised, and new documents introduced to help modernise and improve safety systems such as the Safe Work Instructions and Take 5 Books.
- Due Diligence training for the Executive Leadership Team, and WHS Responsibility Training for managers was also conducted in June.

### Equal Employment Opportunity (EEO)

- Continuation of online training compliance modules in Code of Conduct, Bullying & Harassment, Aboriginal Cultural Awareness, Discrimination & EEO, Privacy Awareness, Sexual Harassment Prevention and Work Health & Safety.
- Inclusion of information at new staff inductions on harassment and grievance procedures, and EEO practices relating to recruitment, promotions, and training opportunities.
- Staff exit surveys analysed to collect data on EEO comments or input.
- Inclusion of key strategies and actions in Council's Disability Inclusion Action Plan.

During the financial year, a total of 1453 job applications were received with a total of 134 roles being advertised.

### Employee Assistance Program

Council continued to provide access to free, confidential and professional counselling services to staff and their family members during the year through the provision of the Employee Assistance Program. During the period 1 July 2022 to 30 June 2023, 18 active assessment sessions were conducted. A total of 38 hours of service activities took place during this period.



## Bathurst Regional Council Modern Slavery Statement

Reporting Period: FY 2022/2023

### Introduction

This Modern Slavery Statement is provided by Bathurst Regional Council in accordance with Section 428 (4) of the NSW Local Government Act 1993.

This statement outlines Bathurst Regional Council's commitment to combatting modern slavery and the measures we have implemented during this reporting period to reduce the risk of our procurement activities resulting in or contributing to human rights violations.

### Organisational Structure and Supply Chain

Bathurst Regional Council is located in the Central West of New South Wales servicing a population of 44,000 and over one million visitors each year. Bathurst Regional Council has a centralised procurement structure with an approximate overall spend of \$132 million. We recognise the importance of taking steps to ensure that goods and services procured by our council are not the product of modern slavery.

Our supply chain includes suppliers in civil engineering, roadworks, waste management, sewer and water infrastructure and energy and our highest spends are in these categories.

### Policy

Bathurst Regional Council is currently updating its Purchasing Policy which will outline Council's commitment to preventing and addressing modern slavery in all its procurement activities. We hope to have the new Policy in place by December 2023.

### Outcomes

Implementation of the above policy has resulted in the following actions undertaken and future initiatives planned in relation to Council's procurement processes.

Activity	Description	Actions Taken	Future Initiative
Staff Awareness and Training	Staff Awareness of Modern slavery and Council's policy and expectations	Yet to be actioned	Currently drafting a Training Module.
	Staff training	Yet to be actioned	Currently drafting a Training Schedule
Supplier engagement	Awareness of Council's policy and expectations	Yet to be actioned	Currently organising a Creditor Database
	Supplier Training	Yet to be actioned	
	Supplier self-assessment questionnaire (SAQ)	Yet to be actioned	Currently drafting a Questionnaire
	High risk supplier engagement	Yet to be actioned	Risk assessment to be done on all high-risk suppliers

Risk Assessment	Inherent risk assessment at a category level	Yet to be actioned	High risk categories currently being identified. Risk assessment currently being organised.
	Pre-purchase checklist to identify higher risk procurements	Yet to be actioned	Check list currently being drafted.
	Supplier risk assessment - existing suppliers	Yet to be actioned	Supplier risk categories currently being identified. Risk assessment to be done.
	Supplier risk assessment - new and potential suppliers	Yet to be actioned	Reviewing purchasing parameters with LGP and their risk assessments.
Tendering and contracting	Modern slavery tender criteria	Yet to be actioned	Drafting changes to Tender and Quotation documents.
	Procurement processes/ procedures includes the requirement to assess that the tendered price allows for at least the minimum level of wages and other entitlements required by law.	Yet to be actioned	Drafting changes to Tender and Quotation documents.
	Modern slavery contract clauses	Yet to be actioned	Drafting changes to Tender and Quotation documents.
	Supplier Code of Conduct	Yet to be actioned	Drafting new Supplier code of Conduct.
Reporting and Grievance Mechanisms	Confidential reporting mechanism/process for staff, contractors, community to report concerns related to modern slavery.	Yet to be actioned	Mechanisms to be reviewed and procedures to be set in place.
Response and Remedy Framework	Response and remedy framework involving actions, such as facilitation of access to health, legal or psychosocial services, financial compensation, and prevention of future harm.	Yet to be actioned	Framework under development.
Monitoring and Review	Monitoring and review of the effectiveness of modern slavery related processes.	Too early to be actioned	

Category	Due Diligence Measure	Progress	Planned
ICT Hardware	Supplier engagement	Awaiting guidance before commencing	
	Modern slavery risk assessment of suppliers	Yet to be actioned	Risk Assessment currently being organised.
	Modern slavery tender criteria	Yet to be actioned	Drafting changes to Tender and Quotation documents.
	Modern slavery contract clauses	Yet to be actioned	Drafting changes to Tender and Quotation documents.
	Supplier Code of conduct	Yet to be actioned	Drafting new Supplier code of Conduct
	Contract KPIs in relation to modern slavery in place	If using LGP ICT contract panel this is included in the Standing Offer Deed between Approved Contractor and LGP.	
	KPI measurement	This could include too early to perform.	
Renewable energy (Solar Panels)	Supplier engagement	Awaiting guidance before commencing	
	Modern slavery risk assessment of suppliers	Yet to be actioned.	Risk assessment currently being organised.
	Modern slavery tender criteria	Yet to be actioned.	Drafting changes to Tender and Quotation documents.
	Modern slavery contract clauses	Yet to be actioned.	Drafting changes to Tender and Quotation documents.
	Supplier Code of Conduct	Yet to be actioned.	Drafting new Supplier code of Conduct.
	Contract KPIs in relation to modern slavery in place		
Cleaning services	KPI measurement	This could include too early to perform	
	Supplier engagement	Awaiting guidance before commencing	
	Modern slavery risk assessment of suppliers	Yet to be actioned	Risk assessment currently being organised.
	Modern slavery tender criteria	Yet to be actioned	Drafting changes to Tender and Quotation documents.
	Modern slavery contract clauses	Yet to be actioned	Drafting changes to Tender and Quotation documents.
	Supplier Code of Conduct	Yet to be actioned	Drafting new Supplier code of Conduct.
	Contract KPIs in relation to modern slavery in place		
	KPI measurement	This could include too early to perform	

## Attachment 9.3.2.1

### Government Information Public Access

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the agency	Information made publicly available by the agency
Yes	Yes

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

No. Applications	41
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Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	0	1	1
% of total	0%	0%	

### GIPA Act Schedule 2

**Table A: Number of applications by type of applicant and outcome\***

	Access Granted in full	Access Granted in Part	Access Refused in Full	Information not held	Information already available	Reduce to Deal with Application	Refuse to Confirm/Deny whether information is held	Application withdrawn	Total
Media	0	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0	0
Private sector business	7	0	0	0	0	0	0	0	7
Not for profit organisations or community groups	1	0	0	0	0	0	0	0	1
Members of the public (by legal representative)	24	0	0	0	0	0	0	0	24
Members of the public (other)	9	1	0	0	0	0	0	0	10
Total	41	1	0	0	0	0	0	0	42

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to table B.

Table B: Number of applications by type of applicant and outcome

	Access Granted in Full	Access Granted in Part	Access Refused in full	Information not held	Information already available	Refused to Deal with Application	Refused to confirm/deny application	Application withdrawn	Total
Personal information applications*	0	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	41	1	0	0	0	0	0	0	42
Access applications that are partly personal information and partly other	0	0	0	0	0	0	0	0	0
Total	41	1	0	0	0	0	0	0	42

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of the Act

	Number of time consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0
Privilege generally - Sch 1(5A)	0
Information provided to High Risk Offenders Assessment Committee	0
Total	0

\*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.



**Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act**

	Number of times consideration used*
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	1
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0
Total	1

**Table F: Timelines**

	Number of applications*
Decided within the statutory timeframe (20 days plus any extensions)	41
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0
Total	41

**Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)**

	Decision Varied	Decision Upheld	Total
Internal review	0	0	0
Review by information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Internal review follow recommendation under section 93 of Act	0	0	0
Review by NCAT	0	0	0
Total	0	0	0

\*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

**Table H: Applications for review under Part 5 of the Act (by type of applicant)**

	Number of applications for review	% of Total
Applications by access applicants	0	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0
Total	0	0

**Table I: Applications transferred to other agencies.**

	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0
Total	0
	Number of applications transferred
Agency-Initiated Transfers	0
Applicant – Initiated Transfers	0
Total	0

## Privacy and Personal information protection

The privacy and Personal Information Protection (PIIP) Act requires New South Wales public sector agencies and their staff to protect personal information. The Act describes how this protection should happen, and includes having a Privacy Management Plan.

Council's Privacy Management Plan Outlines how private information is handled and how to deal with public requests and is currently due for periodic review.

There were 0 internal notifications of alleged breached of privacy during the reporting period.

## Attachment 9.3.2.1

### End of Term Report and Operational Plan Report

A copy of the 2020/2021 End of Term Report and Operational Plan Report can be found on Council's website [https://www.bathurst.nsw.gov.au/files/assets/public/v/1/council/annual-plan/end\\_of\\_term\\_report\\_final\\_.pdf](https://www.bathurst.nsw.gov.au/files/assets/public/v/1/council/annual-plan/end_of_term_report_final_.pdf)

### Public Interest Disclosures Act

The Public Interest Disclosures Act 1994 (PID Act) sets up a scheme for people who work in the NSW Public sector (e.g. in a Council or Councillors) to come forward with important information.

All Australian government agencies, Commonwealth companies and public authorities have responsibilities under the Act.

These include establishing effective and clearly articulated internal procedures for facilitating and responding to public interest disclosures. Council meeting this obligation through its internal Reporting Policy and Internal Report Procedure.

Council has Corporate Governance Toolkit on its intranet which holds information and resources for Staff and Nominated disclosure Officers on how to make an Internal Report; how to investigate reports and tools to manage Public Interest disclosures.

Councils Internal reporting process is included in our staff induction program. An awareness PowerPoint is distributed periodically to all staff across the organisation for their information.

From October 2023 the Public Interest Disclosures Act 2022 will come into effect, which will consolidate staff training and reporting of disclosures. Staff were preparing for the introduction of the new Act under the guidance of materials provided by the NWS Ombudsman

The follow table details categories and numbers of Public Interest Disclosures for this reporting period.

Category of PID'S	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PID's
Number of Public Officials who made PIDs to Council	0	0	0
Number of PIDs received by Council in total	0	0	0

The number of public interest disclosures received by the Council in total and the number of public interest disclosures received by the Council relating to each of the following:

Category of PID's	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PID's
Corrupt Conduct	0	0	0
Maladministration	0	0	0
Serious and substantial waste of public money or	0	0	0
Local government money (as appropriate)	0	0	0
Government information contraventions	0	0	0
The number of public interest disclosures (received since 1 January 2012) that have been finalised by the Council	0	0	0







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SOURCE OF FUNDING									
Department	Section	Description	Closing Balance 30/06/2023	Internal Reserve	External Reserve (Grants)	Land Reserve	Grants To be Received	Contribution from Ext Sources	Loan Funds
CSF	Land Dev	Demolition of old radio towers	150,000.00	-		150,000			
Engineering	Aerodrome	Aerodrome Terminal Upgrade	4,000,000.00				4,000,000		
Engineering	Recreation	Proctor Park Fields design (operating)	200,000.00	-					200,000
Engineering	Recreation	Proctor Park Fields design (Capital)	1,859,521.17	-			1,100,000		759,521
Engineering	Recreation	Hereford St Fields - Install lights fields 5 & 6	85,000.00				85,000		
Engineering	Recreation	LRCI Round 3 - Sportsground Shed	320,000.00	-			320,000		
Engineering	Sewer Services	Bicentennial Flagstaff Amenities Block	95,000.00	95,000					
Engineering	Water Services	Pontoons Mixer Refurbish	100,000.00	100,000					
Engineering	Works	Gilmour St culvert (stormwater)	700,000.00	-					700,000
Engineering	Works	Laffing Waters Lane K & G	128,350.00						128,350
Engineering	Works	Bus Shelter CIPIGS Scheme	32,900.00				32,900		
Engineering	Works	R2R Prince Rockley to Church St	400,000.00				400,000		
TOTAL CARRY-OVER WORKS			8,070,771.17	195,000.00	-	150,000.00	5,937,900.00	-	1,787,871.17

	Council	General	Water Services		Sewer Services		Waste Services	
			Water Services		Sewer Services		Waste Services	
External Reserves	-	-	-		-		-	
Internal Reserves	195,000.00	-	100,000.00		95,000.00		-	
Unexpended Loans	-	-	-		-		-	
	195,000.00	-	100,000.00		95,000.00		-	
<b>Future profits</b>								
Grants to be received	5,937,900.00	5,937,900.00	-		-		-	
Loans to be received	-	-	-		-		-	
External Source Contributions	-	-	-		-		-	
Land Reserve	150,000.00	150,000.00	-		-		-	
Sec 7.11 Funds	1,787,871.17	1,787,871.17	-		-		-	
	8,070,771.17	7,875,771.17	100,000.00		95,000.00		-	

**BATHURST REGIONAL COUNCIL  
CARRY-OVER WORKS AS AT 30/06/2023**

**Attachment 9.3.3.2**

**SOURCE OF FUNDING**

Department	Section	Description	Closing Balance 30/06/2023	Internal Reserve	External Reserve (Grants)	Land Reserve	Grants To be Received	Contribution from Ext Sources	Sec 7.11 Funds	Loan Funds
CCS	AFMM	AFMM - CUP Rural & Regional Arts & Culture	127.27	-	127					
CCS	Art Gallery	Art Gallery Misc Grants Adrienne Doig	287.63	-	288					
CCS	Art Gallery	Art Gallery Misc Grants First Nation Curator	120,000.01	-	120,000					
CCS	Art Gallery	Art Gallery Misc - Arthouse Gallery contribution - Danelle Bergstrom film	22.73	-	23					
CCS	Art Gallery	MGNSW RFGNSW Conference Bursary - Alex Pedley (\$1,500 excl GST)	23.38	-	23					
CCS	Art Gallery	Art Gallery Misc - BRAG Youth Advocates Program	141.29	-	141					
CCS	Art Gallery	Create NSW 22/23	18,329.43		18,329					
CCS	Art Gallery	RFGNSW Archive Project	640.00		640					
CCS	Art Gallery	Grant - Home Program 2023	2,100.00		2,100					
CCS	Art Gallery	BRAG Youth Advocate Funding	3,415.36		3,415					
CCS	Art Gallery	BRAGS Web Development Funding - Contribution	8,000.00		8,000					
CCS	Art Gallery	Art Gallery Misc Grants - Olley Trust Murrays Cottage	12,500.00		12,500					
CCS	BARN	BARN Residency Project	273,003.46		273,003					
CCS	BMEC	BMEC - 2020 Season Sponsorships	14,627.77	-	14,628					
CCS	BMEC	BMEC - 2020 Season Memberships/supporters	961.72	-	962					
CCS	BMEC	Regional Arts Fund (RAF) - Viv!	22,197.64		22,198					
CCS	BMEC	Create NSW Triennial funding 2021/22	23,794.12		23,794					
CCS	BMEC	Create NSW Triennial funding 2022/23	35,646.83		35,647					
CCS	BMEC	CASP Grant- Country Area Support Program	1,300.00		1,300					
CCS	BMEC	BMEC - Local Giants Project	70,000.00		70,000					
CCS	Collections Facility	Collections Facility Regional Cultural Fund	30,964.38	0					30,964	
CCS	Community Services	Grand Parents Day	1,533.22	-	1,533					
CCS	Community Services	Seniors Festival	1,846.10	-	1,846					
CCS	Community Services	Marang Connections (PJ-0000727) - COVID-19 Community Connection and Wellbeing Pro	5,232.72		5,233					
CCS	Library	LRCI Round 3 - Library/Art Gallery Improvements to Accessible Toilets	30,429.81		30,430					
CCS	Library Services	Disability & Geographic Grant - Local Priority 22/23	10,644.71	-	10,645				-	-
CCS	Library Services	Backyard Cricket	1,500.00	-	1,500				-	-
CCS	Library Services	LRCI Round 3 - Library/Art Gallery accessible toilets	296,729.64	-			296,730			
CCS	Library Services	Library - Be Connected Building Digital Skills	2,235.47		2,235					
CCS	Library Services	Library - Be Connected Community Engagement Grant	564.96		565					
CCS	Museum Unit	Museums Bronze Sponsorships 23/24	5,454.54		5,455					
CCS	Railway Museum	Railway Museum Sponsorships	4,669.15	-	4,669					
CSF	Events	Ice Rink Ticket Sales	2,272.73		2,273					
CSF	Events	Winter Festival Sponsorships	27,500.00		27,500					
CSF	Events	Winter Festival Other - Stalls income	12,254.42		12,254					
CSF	Events	Winter Festival Sponsorships - Ice Rink	22,000.00		22,000					
CSF	Events	Winter Festival Sponsorships - Illumination	10,000.00		10,000					
CSF	Fire	McPhillamy Park CMP (funded from 2023 ESL rebate received in 2022)	50,000.00	-	50,000					
CSF	IT	Planning Portal (CIBIS& Authority) - Regional NSW Planning Portal Grant	68,500.00		68,500					
CSF	Land Dev	Land Development RNSW1957 Kelso Industrial	230,998.20		230,998					
CSF	Other Land & Buildings	Demolition of 159 Eglinton Road	68,113.60	-		68,114				
CSF	Post Office	Optus Mobile AR9094	33,275.84		33,276					
CSF	Post Office	Vodafone AR6059	26,196.47		26,196					
CSF	RFS	Western Sydney Wanderers (funded from 2023 ESL rebate received in 2022)	165,000.00	-	165,000					
CSF	SES	Aboriginal Cultural Study (funded from 2023 ESL rebate received in 2022)	50,000.00	-	50,000					
Engineering	Aerodrome	Aerodrome - RAP Rnd 2 - Apron reseal	37,299.00	-					37,299	
Engineering	Aerodrome	Aerodrome - RAP Rnd 2 - security gates	5,217.00	-					5,217	

**SOURCE OF FUNDING**

Department	Section	Description	Closing Balance 30/06/2023	Internal Reserve	External Reserve (Grants)	Land Reserve	Grants To be Received	Contribution from Ext Sources	Sec 7.11 Funds	Loan Funds
Engineering	Aerodrome	Aerodrome - RAP Rnd 3 - Apron Reseal	300,000.00	-			300,000			
Engineering	Aerodrome	Aerodrome - GLE funded projects	742,681.00	-			742,681			
Engineering	Aerodrome	Aerodrome - GLE funded projects - 2023 Grant	800,000.00	-			800,000			-
Engineering	Mt Panorama	Pit Complex Solar Panels (REF)	50,000.00	-				50,000		
Engineering	Recreation	Council Crown Land Management	28,944.84	-	28,945					
Engineering	Recreation	Community Lands Consultancy Plans of Management	115,860.00	-					115,860	
Engineering	Recreation	Design for landscaping of Lenarth Open Space/Sawpit Crk	45,691.75	-					45,692	
Engineering	Recreation	Bathurst Sportsground Redevelopment - Office of Sport	410,743.00	-					410,743	
Engineering	Recreation	Go Kart Track - Construction	2,698,403.87				2,250,000			
Engineering	Recreation	Hereford St Fields - construct fields 5 & 6	190,067.00				190,067			
Engineering	Recreation	LRCI Round 3 - Carrington Park Fencing	50,000.00				50,000			
Engineering	Recreation	Everyone Can Play - Gormans Hill Playground	32,495.00	-					32,495	
Engineering	Recreation	Rugby Union Additional Clubhouse extensions	239,872.00	-				239,872		
Engineering	Recreation	Centennial Park Stage 2 SCCF 513	177,516.00				177,516			
Engineering	Recreation	Perthville Village Square SCCF5 0715	58,580.00				58,580			
Engineering	Recreation	Ralph Cameron Oval SCCF5 0513	89,516.00				89,516			
Engineering	Recreation	Trunkley Creek Amenities Block	54,407.00				54,407			
Engineering	Recreation	Gormans Hill Park - Everyone Can Play	110,000.00		110,000					
Engineering	Recreation	Perthville Village Square SCCF5 0715	87,870.00		87,870					
Engineering	Recreation	Eglinton Oval Fencing CBP22-2060	42,000.00		42,000					
Engineering	Recreation	Cousins Park Upgrade CBP22-1871	25,000.00		25,000					
Engineering	Recreation	Ralph Cameron Oval SCCF5 0513	358,064.80		358,065					
Engineering	Recreation	Centennial Park Stage 2 SCCF 513	710,064.00		710,064					
Engineering	Recreation	Sawpit Creek Open Space - Regional Housing Fund	1,400,000.00		1,400,000					
Engineering	Recreation	Flying Fox VMP Maintenance 8yr Prog	19,150.00		19,150					
Engineering	Recreation	Hereford St Fields 5 & 6	96,736.00		96,736					
Engineering	Technical	Flood Plain Maintenance 21/22 2021/FMP/0133	152,665.00	-			152,665			
Engineering	Technical	Aerodrome RAP R2 - Gate	5,217.00		5,217					
Engineering	Technical	Aerodrome RAP R2 Reseal	37,299.00		37,299					
Engineering	Sewer Services	IWCM Implementation	174,404.00	174,404						
Engineering	Sewer Services	Macquarie Playground Changes Places Facility	594,977.00	594,977						
Engineering	Sewer Services	Sewer Mains - Eglinton Kellosheil Estate	424,110.00	-					424,110	
Engineering	Waste Services	Waste & Sustainable Materials Stream 2	76,800.00		76,800					
Engineering	Waste Services	Waste & Sustainable Materials Stream 2	19,200.00	-			19,200			
Engineering	Water Services	Water Mains - Stormwater Harvesting	2,000,000.00				2,000,000	-		
Engineering	Water Services	Water Mains - Eglinton Kellosheil Estate	983,953.00	-					983,953	
Engineering	Water Services	Water Mains - Marsden Estate	1,113,712.00	-					1,113,712	
Engineering	Water Services	DWS095 Safe & Secure Water Program (Dept of Planning)	825,000.00	-			825,000		-	
Engineering	Water Services	DWS095 Safe & Secure Water Program (Dept of Planning)	5,797,050.06		5,797,050					
Engineering	Works	FAG In Advance	7,753,470.00	-	7,753,470					
Engineering	Works	Bridge - Eustdale Creek	907,988.40	-			907,988			
Engineering	Works	Stoney Creek Bridge - Tarana Rd, Gemalla	453,484.00	-			453,484			
Engineering	Works	LRCI Round 3 - Leena St Technology Park	406,829.39	-			406,829			
Engineering	Works	LRCI Round 3 - George St rehab - Keppel to Plier	114,384.65	-			114,385			
Engineering	Works	LRCI Round 3 - CBD & Village Footpaths	24,973.19	-			24,973		-	
Engineering	Works	LRCI Round 3 - Russell Street Courthouse	13,700.00	-			13,700		-	
Engineering	Works	LRCI Round 3 - Hill Street Rockley	21,940.64	-			21,941		-	

**BATHURST REGIONAL COUNCIL  
CARRY-OVER WORKS AS AT 30/06/2023**

**Attachment 9.3.3.2**

**SOURCE OF FUNDING**

Department	Section	Description	Closing Balance 30/06/2023	Internal Reserve	External Reserve (Grants)	Land Reserve	Grants To be Received	Contribution from Ext Sources	Sec 7.11 Funds	Loan Funds
Engineering	Works	Detention Basin works at Southern End of Marsden Est	25,721.00						25,721	
Engineering	Works	Urban Sealed Road - AGBS George St (P.0079984 Blackspot funded 100%)	254,412.00				254,412			
Engineering	Works	Urban Sealed Road - AGBS William St (P.0079983 Blackspot funded 100%)	235,876.00				235,876			
Engineering	Works	Urban Sealed Road - Howick Street Reb Works FLR R4 \$703,500	562,800.00				562,800			
Engineering	Works	Upper Turon Bridge - FCB 2A	389,399.63				389,400			
Engineering	Works	Freemantle Road Bridge ( Frog Hollow) AGRN 1034	623,413.00				623,413			
Engineering	Works	R2R Cow's Flat Road Maintenance	155,759.00				155,759			
Engineering	Works	R2R Lagoon Road Maintenance	248,559.00				248,559			
Engineering	Works	LRCI Round 1 - Balance of unspent Funds (assume it will be refunded at sometime)	19,285.71		19,286					
Engineering	Works	LRCI Round 3 - Leena St	33,974.76		33,975					
Engineering	Works	Bridge - Eusdale Creek (TRANSPORT NSW)	100,488.22		100,488					
Engineering	Works	R2R - Rivulet Road Box Culvert	111,120.00		111,120					
Engineering	Works	Lighting O'Connell & Lee Street	67.34		67					
Engineering	Works	Eglinton Public School	391.33		391					
Engineering	Works	Footpaths - Brickpits Wetlands	7,728.00		7,728					
Engineering	Works	Caloola Road (FAG)	150,000.00		150,000					
Engineering	Works	Whalan's Lane (FAG)	250,000.00		250,000					
Engineering	Works	DPE - Local Govt Recover Grant Program + W/o to be advised	1,000,000.00		1,000,000					
Engineering	Works	UR Sealed Maint - Hampden Park Road - RLRRP Maintenance Grant	40,000.00		40,000					
Engineering	Works	UR Sealed Maint - Cherry Lane - RLRRP Maintenance Grant	61,134.00		61,134					
Engineering	Works	UR Sealed Maint - Ecrates Place - RLRRP Maintenance Grant	15,000.00		15,000					
Engineering	Works	UR Sealed Maint - Rose Street - RLRRP Maintenance Grant	40,000.00		40,000					
Engineering	Works	UR Sealed Maint - Swanbrooke St - RLRRP Maintenance Grant	60,000.00		60,000					
Engineering	Works	UR Sealed Maint - Windemere Road - RLRRP Maintenance Grant	95,000.00		95,000					
Engineering	Works	UR Sealed Maint - Lee Street - RLRRP Maintenance Grant	85,000.00		85,000					
Engineering	Works	UR Sealed Maint - Lyal St - RLRRP Maintenance Grant	85,000.00		85,000					
Engineering	Works	UR Sealed Maint - Stockland Drive - RLRRP Maintenance Grant	60,000.00		60,000					
Engineering	Works	UR Sealed Maint - Zegrab St - RLRRP Maintenance Grant	220,000.00		220,000					
Engineering	Works	RR Sealed - Triangle Flat Road \$220,196 changed from LRCI R4 to RLRRP	22,140.21		22,140					
Engineering	Works	RR Sealed Maint - Lagoon Road - RLRRP Maintenance Grant	549,826.00		549,826					
Engineering	Works	RR Sealed Maint - Lachlan Road - RLRRP Maintenance Program	14,195.00		14,195					
Engineering	Works	Bus Shelter CTPIGS Scheme	14,100.00		14,100					
Engineering	Works	Upper Turon Bridge - FCB 2A	228,017.27		228,017					
Engineering	Works	AGBS Morrisett Street Roundabout	3,144.04		3,144					
Engineering	Works	Howick St FLR	140,700.00		140,700					
EPBS	Animals	Bathurst Animal Rehoming Centre - unknown grant???	43,532.27	-			43,532			
EPBS	Animals	Bathurst Animal Rehoming Centre - BBRF Rd4	92,500.00	-			92,500			
EPBS	Animals	Bathurst Animal Rehoming Centre - SCCF Rd3	49,955.70	-			49,956			
EPBS	Economic Development	The Festival of Place - Summer Nights Fund	2,359.47		2,359					
EPBS	Environmental	River Connections - Wambool/Macquarie River	11,394.21	-	11,394.21					
EPBS	Environmental	Cigarette Butt Litter Grant	2,240.64	-	2,241					
EPBS	Environmental	Cigarette Butt Litter Grant Round 2 - Beyond the CBD	8,945.75	-	8,946					
EPBS	Environmental	Implementing Bathursts Illegal Dumping Strategy	82,423.60	-	82,424					
EPBS	Environmental	Brick Pits Wetlands Enhancement	21,478.00	-			21,478			
EPBS	Environmental	Brick Pits Wetlands Enhancement	70,901.41		70,901					
EPBS	Environmental	Combating Illegal Dumping	924.67		925					
EPBS	Environmental	Regional Capacity Building Program	165,798.33		165,798					

**BATHURST REGIONAL COUNCIL  
CARRY-OVER WORKS AS AT 30/06/2023**

**SOURCE OF FUNDING**

Department	Section	Description	Closing Balance 30/06/2023	Internal Reserve	External Reserve (Grants)	Land Reserve	Grants To be Received	Contribution from Ext Sources	Sec 7.11 Funds	Loan Funds
EPBS	Strategic	Interpretation of Kings Parade HNMACT1600002	3,935.38		3,935					
EPBS	Strategic	Heritage Advisory Grant	6,000.00		6,000					
EPBS	Strategic	Local Heritage Fund Grant	5,500.00		5,500					
EPBS	Strategic	Heritage Promotion and Interpretation	1,000.00		1,000					
EPBS	Strategic	Laffing Waters Master Plan Precinct Contribution Plan	100,000.01		100,000					
EPBS	Strategic	Streets as Shared Spaces Round 2	6,249.96		6,250					
EPBS	Strategic	BIMC Planning Proposal	24,765.07		24,765					
EPBS	Strategic	Strong Start Cadetship - credit note processed in July	22,727.27		22,727					
EPBS	Strategic	Strong Start Cadetship	25,000.00		25,000					
EPBS	Strategic	Stewarts Mount Precinct	250,000.00		250,000					
		<b>TOTAL CARRY-OVER WORKS</b>	<b>39,542,253.44</b>	<b>769,381.00</b>	<b>22,113,370.33</b>	<b>68,113.60</b>	<b>12,669,862.51</b>	<b>289,872.00</b>	<b>3,183,250.13</b>	<b>448,403.87</b>

	Council	General	Water Services	Sewer Services	Waste Services
External Reserves	22,113,370.33	16,239,520.27	5,797,050.06	-	76,800.00
Internal Reserves	769,381.00	0.00	-	769,381.00	-
Unexpended Loans	448,403.87	448,403.87	-	-	-
	<b>23,331,155.20</b>	<b>16,687,924.14</b>	<b>5,797,050.06</b>	<b>769,381.00</b>	<b>76,800.00</b>
<b>Future profits</b>					
Grants to be received	12,669,862.51	9,825,662.51	2,825,000.00	-	19,200.00
Loans to be received	-	-	-	-	-
External Source Contributions	289,872.00	289,872.00	-	-	-
Land Reserve	68,113.60	68,113.60	-	-	-
Sec 7.11 Funds	3,183,250.13	661,475.13	2,097,665.00	424,110.00	-
	<b>39,542,253.44</b>	<b>27,533,047.38</b>	<b>10,719,715.06</b>	<b>1,193,491.00</b>	<b>96,000.00</b>

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

The Quarterly Budget Review Statement (QBRs) is the mechanism whereby councillors and the community are informed of Council's financial position at the end of each quarter, allowing Council's progress and performance against the annual budget to be monitored.

Council's Responsible Accounting Officer is required to prepare and submit a Quarterly Budget Review Statement (QBRs) to the governing body of council in accordance with clause 203(1) of the *Local Government (General) Regulation 2021*.

The Local Government Code of Accounting Practice and Financial Reporting requires the QBRs to contain the following components:

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In accordance with Council's charter at section 8 of the Act, Councillors need to have regard for long term and cumulative effects of their decisions, so it is therefore important to understand the impacts of any significant changes that are proposed, including anything that will impact Council's ability to achieve our objectives and goals.

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 1. Statement by Responsible Accounting Officer on Council's Financial Position

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulation 2021*.

It is my opinion that the Quarterly Budget Review Statement for Bathurst Regional Council for the quarter ended 30/09/2023 indicates that Council's projected financial position at 30/06/2024 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

My opinion above, that Council's projected financial position as at 30/06/2024 will be satisfactory has been based on the following factors:

The overall level of service currently being provided by Council is sustainable within the current revenue base available to Council. The management of Council continues to undertake a systematic process of identifying and implementing cost reductions where possible and this has seen a continual improvement in cash flows and an ability to transfer funds to internal reserves year on year however this standard and process must continue with ongoing efficiencies or new revenue streams secured in order to fully fund both external and internal reserves as well as provide an acceptable level of unrestricted funds in the future, in particular for the General Fund.

Council needs to monitor and carefully control its cash spend on both its operations but also capital projects.

There will need to be a commitment by all departments to keep improving the cash and trading position to achieve an acceptable outcome by the end of the financial year.

Signed: \_\_\_\_\_  
Aaron Jones  
Responsible Accounting Officer

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 2. Recommended Budget Variations

Council has the opportunity to review and approve variances to the original budget for the year in the QBRS. Any changes to the budget must be approved by Council and councillors need to be aware by resolving to accept this QBRS they are approving the proposed changes.

The following budget variations are recommended:

Income Classification	Section	Income Increase / (Decrease) \$	Expenditure Increase / (Decrease) \$	Classification	Section	Details of Budget movement
Net gains from the disposal of assets	Land Development	5,000,000	(18,950,000)	Capital	Real Estate	Reallocate Windy 1100 expenditure
Transfer from Reserves	Land Development	5,000,000	18,675,000	Capital	Urban Roads	Reallocate Windy 1100 expenditure
Grants & Contributions provided for Operating Purposes	FAG	(4,916,636)	275,000	Capital	Stormwater	Reallocate Windy 1100 expenditure
Transfer from Reserves	FAG	4,916,636	5,000,000	Transfer to Reserves	Land Development	Transfer sale proceeds to Reserves to fund Capital
Grants & Contributions provided for Operating Purposes	FAG	(1,066,085)	5,000,000	Capital	Urban Roads	Windy 1100
Transfer from Reserves	FAG	1,066,085				FAG received in June 2023 & transferred to reserves
Grants & Contributions provided for Operating Purposes	Urban Roads	(639,651)				FAG received in June 2023 & transferred to reserves
Transfer from Reserves	Urban Roads	639,651				FAG received in June 2023 & transferred to reserves
Grants & Contributions provided for Operating Purposes	Rural Roads	(426,433)				FAG received in June 2023 & transferred to reserves
Transfer from Reserves	Rural Roads	426,433				FAG received in June 2023 & transferred to reserves
Grants & Contributions provided for Capital Purposes	Stormwater/Drainage	2,568,532	2,568,532	Capital	Stormwater	Detention basin Marsden Lane (from S7.11)
Transfer from Reserves	Waste	(190,000)	(190,000)	Capital	Urban Roads	Capital project reduced - WMC roadworks
			(248,559)	Capital	Rural Roads	Hen & Chicken Lane - moved to fund below R2R projects
			156,457	Materials & Contracts	Roads to Recovery	R2R heavy patching Limekilns Road
			92,102	Capital	Urban Roads	R2R Prince St Perthville (Rockley to Church St)
Other Revenues	Waste	180,000				Sale of scrap metal
			(133,000)	Transfer to Reserves		To fund additional projects
			62,000	Materials & Contracts	Waste	Rural transfer station and HillEnd management review
			60,000	Materials & Contracts	Waste	Update of LMP
			50,000	Consultants	Waste	WH & S reports
			40,000	Materials & Contracts	Waste	Closure and filling plan of the Landfill
			35,000	Materials & Contracts	Waste	Upgrade of weighbridge billing system (Tipsite)
			30,000	Materials & Contracts	Waste	Waste education campaign
			29,000	Materials & Contracts	Waste	Plan for upgrade of the transfer station at the Landfill
			(25,000)	Materials & Contracts	Waste	Projects
			15,000	Employee costs	Waste	Winter Festival waste collections
			10,000	Materials & Contracts	Waste	Resource recovery education
			6,000	Materials & Contracts	Waste	
Grants & Contributions provided for Capital Purposes	Footpaths	163,537	163,537	Capital	Footpaths	Cycleway construction - Maxwell Drive to Eleven Mile Drive
Grants & Contributions provided for Operating Purposes	Parks Category 4	124,800	141,808	Materials & Contracts	Parks Category 4	Flying Fox Habitat Restoration Program
			(17,008)	Materials & Contracts	Parks Category 4	VMP net - reduce to add to Flying Fox Habitat grant
User Charges & Fees	BMEC	70,000	70,000	Materials & Contracts	BMEC	BMEC productions various
Transfer from Reserves	Wastewater	66,540	66,540	Capital	Buildings	Changing Places Facility - Macquarie Playground
			50,000	Materials & Contracts	Stormwater Drainage	Culvert Saltram Creek/Eleven Mile Drive (from S7.11)
			(50,000)	Materials & Contracts	Stormwater Drainage	Drainage Maintenance General
Transfer from Reserves	Environment	50,000	50,000	Internal Contributions	Environment	Revolving Energy Fund contribution to Mt Pan Pit solar system
			50,000	Consultants	HR	Human Resources support (replace HR Manager)
			(50,000)	Employee costs	HR	Human Resources support (replace HR Manager)
Transfer from Reserves	Environment	32,630	32,630	Transfer to Reserves	Environment	Illegal Dumping Strategy - to fund capital items
			(32,630)	Materials & Contracts	Environment	Illegal Dumping Strategy - to fund capital items
			32,630	Capital	Plant & Equipment	Illegal Dumping Strategy - surveillance trailers
Grants & Contributions provided for Operating Purposes	Events	27,500	27,500	Materials & Contracts	Events	2023 Winter Festival

Grants & Contributions provided for Operating Purposes	Finance	20,000	20,000	Employee costs	Finance	LGP Capability Grant for Modern Slavery Prevention
Grants & Contributions provided for Operating Purposes	BVIC	20,000	20,000	Other Expenses	BVIC	Heritage Trades Trail
Grants & Contributions provided for Operating Purposes	Scallywags	17,192	17,192	Employee costs	Scallywags	Quality & participation grants program
Grants & Contributions provided for Operating Purposes	Kelso Community Hub	7,860	7,860	Materials & Contracts	Kelso Community Hub	Kelso Foody for Fun - Regional Youth Holiday Break Program
Grants & Contributions provided for Operating Purposes	Strategic Planning	6,250	6,250	Materials & Contracts	Strategic Planning	Better Urban Design Bathurst
Operating Income - various increases < \$5,000		8,772	18,470	Operating Expenditure - various increases < \$5,000		
Operating Income - various decreases < \$5,000		0	(8,698)	Operating Expenditure - various decreases < \$5,000		
<b>Total</b>		<b>13,173,613</b>	<b>13,173,613</b>			

The above variations are referred to in the 'Budget Review Income & Expenditure Statement (Consolidated)', 'Budget Review Capital Budget' and 'Budget Review Cash and Investment Position' as recommended changes for Council. The anticipated effect of these variations is displayed in the projected year end results.

## Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

## 3. Budget Review Income &amp; Expenditure Statement (Consolidated)

	Original Budget 2023/2024	Approved Changes			Revised Budget 2023/2024	Recommended Changes for Council	Projected Year End Result	Actual YTD
		Carry Forwards	September Review	December Review				
\$'000								
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	54,807				54,807		54,807	13,954
User Charges & Fees	30,087				30,087	71	30,158	7,578
Other Revenues	2,906	25			2,931	183	3,114	137
Grants & Contributions provided for Operating Purposes	12,375	1,661			14,036	(6,820)	7,215	1,433
Grants & Contributions provided for Capital Purposes	25,306	33,120			58,426	2,732	61,158	3,024
Interest & Investments Revenue	1,677				1,677		1,677	451
Other Income:	2,528				2,528		2,528	132
Other Income:								
Net gains from the disposal of assets	16,722	175			16,897	5,000	21,897	-
Fair value increment on investment properties	352				352		352	88
Total Income from Continuing Operations	146,759	34,980	-	-	181,740	1,166	182,905	26,797
Expenses from Continuing Operations								
Employee Benefits & On-Costs	34,376	281			34,657	9	34,666	8,977
Materials & Contracts	48,912	3,960			52,872	700	53,572	11,851
Borrowing Costs	1,536				1,536		1,536	400
Depreciation, Amortisation & Impairment	36,228				36,228		36,228	8,843
Other Expenses	2,452	25			2,477	26	2,503	814
Total Expenses from Continuing Operations	123,504	4,266	-	-	127,769	735	128,504	30,885
Net Operating Result from Continuing Operations	23,255	30,715	-	-	53,970	431	54,401	(4,088)
Net Operating Result Before Grants & Contributions Provided for Capital Purposes	(2,050)	(2,405)	-	-	(4,455)	(2,301)	(6,757)	(7,112)

**Notes:**

Original budget +/- approved budget changes in previous quarters = Revised Budget

Revised Budget +/- recommended changes this quarter = Projected Year End Result

Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

Salaries and wages capital oncost is not calculated until the end of financial year.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 30/09/2023 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2. Recommended Budget Variations.

## Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

## 4. Budget Review Capital Budget

	Original Budget 2023/2024	Approved Changes			Revised Budget 2023/2024	Recommended Changes for Council	Projected Year End Result	Actual YTD
\$'000		Carry Forwards	September Review	December Review				
Capital Expenditure								
Plant & Equipment	5,712	1,705			7,417	33	7,450	1,857
Office Equipment	10	69			79		79	64
Land	150				150		150	-
Land Improvements	815	3,570			4,384		4,384	1,245
Buildings	12,307	6,065			18,372	67	18,439	689
Structures	1,070	3,546			4,616		4,616	665
Roads, Bridges, Footpaths	9,327	8,529			17,856	23,492	41,348	8,560
Bulk Earthworks	85	125			210		210	206
Stormwater	464	1,076			1,539	2,844	4,383	518
Water Supply	11,753	10,820			22,573		22,573	2,835
Sewerage Network	9,792	424			10,216		10,216	1,156
Other Assets	303				303		303	118
Real Estate	21,500	231			21,731	(18,950)	2,781	94
Total Capital Expenditure	73,287	36,159	-	-	109,446	7,485	116,931	18,006
Funded by								
Loans	700				700		700	-
Asset Sales	1,357	175			1,532	-	1,532	98
Reserves - Internal	10,630	1,178			11,808	(237)	11,571	1,196
Reserves - External	12,102	4,979			17,080	2,732	19,812	342
Reserves - Loans	15,000	248			15,248	-	15,248	-
Grants & Contributions	20,367	27,095			47,462	-	47,462	2,822
Recurrent revenue	13,131	2,484	-	-	15,615	4,990	20,605	13,549
Total	73,287	36,159	-	-	109,446	7,485	116,931	18,006

**Note:**

Loans are generally not drawn down until close to the end of the financial year when known for certain if projects will proceed and funds are needed.

Salaries and wages capital oncost is not calculated until the end of financial year.

Original budget +/- approved budget changes in previous quarters = Revised Budget

Revised Budget +/- recommended changes this quarter = Projected Year End Result

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 30/09/2023 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2 of the QBRS Recommended Budget Variations.

## Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

## 5. Budget Review Cash and Investments Position

\$'000	Closing Balance 30-Jun-23	Original Budget Transfers	Approved Changes			Revised Balance 30-Jun-24	Recommended Changes for Council	Projected Year End Result	Actual YTD
			Carry Forwards	September Review	December Review				
<b>External Restrictions - Included in Liabilities</b>									
Specific Purpose Unexpended Loans - General Fund (1)	448	-	(448)			-		-	448
Specific Purpose Unexpended Loans - Water Fund (1)	-	-				-		-	-
<b>External Restrictions - Included in Liabilities</b>	<b>448</b>	<b>-</b>	<b>(448)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>448</b>
<b>External Restrictions</b>									
<i>General Fund</i>									
Developer Contributions - General (2)	13,432	(1,771)	(2,657)			9,004	(2,569)	6,436	13,669
Specific Purpose Unexpended Grants (3)	11,056	(20)	(2,408)			8,629	(7,049)	1,580	775
<i>Water Fund</i>									
Developer Contributions - Water (2)	10,002	(2,695)	(2,098)			5,209		5,209	10,153
Specific Purpose Unexpended Grants - Water (3)	7	-				7		7	7
Water Supplies - Reserves (4)	12,224	781	(100)			12,905		12,905	12,413
<i>Sewer Funds</i>									
Developer Contributions - Sewer (2)	22,456	(4,145)	(424)			17,886		17,886	22,675
Sewerage Services - Reserves (4)	23,927	12,608	(864)			35,670	(67)	35,604	26,375
<i>Domestic Waste Management</i>									
Specific Purpose Unexpended Grants - Waste (3)	3	-				3		3	3
Domestic Waste Management - Reserves (4)	2,591	699	(466)			2,824		2,824	2,591
<b>External Restrictions</b>	<b>95,697</b>	<b>5,456</b>	<b>(9,017)</b>	<b>-</b>	<b>-</b>	<b>92,136</b>	<b>(9,684)</b>	<b>82,452</b>	<b>88,661</b>
<b>Total Externally Restricted</b>	<b>96,145</b>	<b>5,456</b>	<b>(9,465)</b>	<b>-</b>	<b>-</b>	<b>92,136</b>	<b>(9,684)</b>	<b>82,452</b>	<b>89,110</b>
<b>Internal Restrictions - Waste Services</b>									
Waste Services - Reserves	1,454		(32)	-		1,422	57	1,479	1
Waste Services - Internal Restrictions	-	8,514		-		8,514		8,514	653
<b>Internal Restrictions - Waste Services</b>	<b>1,454</b>	<b>8,514</b>	<b>(32)</b>	<b>-</b>	<b>-</b>	<b>9,937</b>	<b>57</b>	<b>9,994</b>	<b>654</b>
<b>Internal Restrictions - Ordinary Services</b>									
Corporate Services & Finance	-	19,115				19,115	-	19,115	93
Cultural & Community Services	-	140	(22)			118		118	47
Engineering Services	782	904	(1,632)			53	(33)	20	1,182
Environmental, Planning & Building Services	-	92				92	17	110	13
<b>Internal Restrictions - Ordinary Services</b>	<b>782</b>	<b>20,251</b>	<b>(1,655)</b>	<b>-</b>	<b>-</b>	<b>19,378</b>	<b>(15)</b>	<b>19,363</b>	<b>1,334</b>
<b>Total Internally Restricted</b>	<b>2,236</b>	<b>28,765</b>	<b>(1,687)</b>	<b>-</b>	<b>-</b>	<b>29,314</b>	<b>42</b>	<b>29,356</b>	<b>1,988</b>
<b>Total Restricted</b>	<b>98,381</b>	<b>34,221</b>	<b>(11,152)</b>	<b>-</b>	<b>-</b>	<b>121,451</b>	<b>(9,642)</b>	<b>111,809</b>	<b>91,098</b>
<b>Total Cash and Investments</b>	<b>98,497</b>	<b>34,500</b>	<b>(11,152)</b>	<b>-</b>	<b>-</b>	<b>121,845</b>	<b>(9,642)</b>	<b>112,203</b>	<b>91,283</b>
<b>Available Cash (Unrestricted)</b>	<b>116</b>	<b>279</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>394</b>	<b>-</b>	<b>394</b>	<b>186</b>

## Investments

All funds have been invested in accordance with Council's investment policy, the Minister's Order dated 12th January 2011, the *Local Government Act 1993*, and associated regulations.

## Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 30/09/2023.

"Cash" includes cash and funds held in Cash on Call accounts.

## Reconciliation of Cash &amp; Investments

The below reconciliation displays how the above mentioned funds are held and invested:

Cash	4,633
Short Term -Term Deposits	64,500
Long Term -Term Deposits	4,850
Floating Rate Notes	17,300
<b>Total Cash and Investments</b>	<b>91,283</b>

## Notes:

The **Available Cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations. Internal restrictions are funds that Council has determined will be used for a specific future purpose.

- (1) Loans money must be applied for the purpose for which the loans were raised.
- (2) Development contributions which are not yet expended for the provision of services and amenities in accordance with contribution plans.
- (3) Grants which are not yet expended for the purpose for which the grants were obtained.
- (4) Water, Sewer & Domestic Waste Management are externally restricted assets and must be applied for the purpose for which they were raised.

Original budget +/- approved budget changes in previous quarters = Revised Budget

Revised Budget +/- recommended changes this quarter = Projected Year End Result

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 30/09/2023 and should be read in conjunction with the other sections in the QBRs. Recommended changes in this section are listed in section 2 of the QBRs Recommended Budget Variations.

# Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

## 6. Budget Review Key Performance Indicators

	Benchmark Indicator	YTD Actuals Amounts \$ '000	Indicator %	Original Budget 2023/2024	2023	2022	2021
<b>NSW Local Government industry key performance indicators <sup>1</sup></b>							
<b>1. Operating performance ratio</b>							
Operating revenue (excl. capital grants & contributions) <sup>2</sup>							
- operating expenses		(7,200)					
Operating revenue (excl. capital grants & contributions) <sup>2</sup>	> 0.00%	23,685	-30.40%	-18.32%	-19.94%	-20.80%	-25.35%
This ratio measures the extent to which Council is containing operating expenditure within operating revenue.							
<b>2. Own source operating revenue ratio</b>							
Operating revenue (excl. ALL grants & contributions) <sup>2</sup>		22,252					
Operating revenue (incl. capital grants & contributions) <sup>2</sup>	> 60.00%	26,709	83.31%	70.90%	71.70%	70.46%	73.85%
This ratio shows the percentage of Council's income that it generates itself - so excludes external funding (like grants) that may not be recurring.							
<b>3. Debt service cover ratio</b>							
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>2</sup>		2,043					
Principal repayments plus borrowing costs	> 2.00x	1,735	1.18	2.73	2.03	2.46	1.71
This ratio measures the amount of annual revenue necessary to service annual debt obligations (loan repayments).							
<b>4. Cash expense cover ratio</b>							
Current years cash and cash equivalents		91,283					
Total expenses - depreciation - interest costs	> 3 months	21,642	4.22	22.08	9.22	12.20	10.24
This liquidity ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow.							

# Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

## 6. Budget Review Key Performance Indicators

	Benchmark Indicator	YTD Actuals Amounts \$ '000	Indicator %	Original Budget 2023/2024	Prior Years 2023	2022	2021
--	---------------------	-----------------------------	-------------	---------------------------	------------------	------	------

### 5. Interest cover ratio

Operating result before interest and depreciation expense (EBITDA)  
Borrowing interest costs

> 3 months

2,043  
400

5.11

23.03

8.86

20.55

20.38

This ratio indicates the extent to which Council can service (through operating cash) its interest bearing debt and take on additional borrowings.

## NSW Local Government Infrastructure Asset performance indicators

### 1. Building and infrastructure renewals ratio

Asset Renewal [Building & Infrastructure]  
Depreciation, Amortisation & Impairment (Building & Infrastructure Assets)

> 100.00%

1,973  
8,843

22.31%

85.77%

18.31%

45.60%

46.85%

This ratio shows the rate at which Council's assets are being renewed (as opposed to new assets) as a proportion of depreciation.

### 2. Capital expenditure ratio

Annual capital expenditure  
Annual depreciation expense

> 100.00%

18,006  
8,843

203.61%

202.29%

121.75%

93.58%

74.20%

To assess the extent to which Council is expanding its asset base through capital expenditure on both new assets and the replacement and renewal of existing assets.

## Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

### 6. Budget Review Key Performance Indicators

	Benchmark Indicator	YTD Actuals Amounts \$ '000	YTD Actuals Indicator %	Original Budget 2023/2024	Prior Years 2023 2022 2021		
<b>3. Infrastructure backlog ratio</b>							
Estimated cost to bring assets to a satisfactory condition		135,688	<b>9.22%</b>	<b>6.87%</b>	<b>9.22%</b>	<b>10.32%</b>	<b>10.54%</b>
Net carrying amount of infrastructure assets		1,471,547					
<div>This ratio shows the proportion of Council's infrastructure backlog against the total value of Council's infrastructure assets.</div> <div>Please note the "estimated cost to bring assets to a satisfactory condition" is only calculated at end of financial year - <b><u>these figures are as at end of prior financial year, and are only included to remind users of Council's infrastructure backlog.</u></b></div>							

#### Notes:

- 1 All above KPI indicators/ratios are on a Consolidated basis (that is, including Council's General, Water and Sewer funds).
- 2 Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies.

Capitalisation of Interest on unexpended loans is not calculated until the end of financial year, as it is assumed that all loan funds will be used in the period in which they are taken out.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 30/09/2023 and should be read in conjunction with the other sections in the QBRS. Recommended changes in this section are listed in section 2 of the QBRS Recommended Budget Variations.



## Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

7. Budget Review Contractors and Other Expenses  
Part A - Contractors Listing

Date	Order Number	Company	Contract details	Amount \$	Total Amount \$	Explanation (If not Budgeted)
4/07/2023	189900	Glenray Industries Ltd	3rd Yr Mowing Maintenance	308,489.00	308,489.00	
4/07/2023	189991	Belgravina Health & Leisure Group	Monthly Fee to June 2024	850,842.00	850,842.00	
6/07/2023	190105	VoR Environmental Australia	Supply B1.1 And B1.2 Step Screen	206,349.00	206,349.00	
10/07/2023	190187	Omega Chemicals	Supply And Delivery Of 10 Loads Of Liquid Alum	100,000.00	100,000.00	
11/07/2023	190224	Getex Pty Limited	Detailed Contamination Assessment For College Road Kart Track	58,481.50	58,481.50	
11/07/2023	190232	Department of Planning Industry & Environment	Companion Animal Fees For 2023/24	75,000.00	75,000.00	
12/07/2023	190299	Downer EDI Works Pty Ltd	Stabilise And Seal Various Heavy Patches On Cow Flat Rd	292,274.10		
			Stabilise Heavy Patches In Various Locations On Lachlan Rd	584,341.05		
			Stabilise Various Patches On Triangle Flat Rd	338,051.96	1,214,667.11	
12/07/2023	190310	A_Space Australia Pty Limited	Supply, Delivery And Installation Of Fitness Equipment Perthville Ville	110,387.99	110,387.99	
12/07/2023	190353	WesTrac Equipment Pty Ltd	F3157 Engine Rebuild Parts And Labour.	233,454.78	233,454.78	
14/07/2023	190410	Fitt Resources Pty Ltd	SPS 22 & 30 Wet Well-Protective Coating	54,780.00	54,780.00	
17/07/2023	190449	Lowes Petroleum Service	Diesel	55,281.40	55,281.40	
18/07/2023	190479	Holcim (Australia) Pty Ltd	Windradyne 1100 Pipe Order	479,708.25	479,708.25	
18/07/2023	190525	Oberon Quarries Pty Ltd	Dgb 20Mm Road Base To The Sale Yards	51,000.00	51,000.00	
19/07/2023	190535	All Fun Rides	Hire Of Additional Weekend Rides For The Bathurst Winter Festival	55,000.00	55,000.00	
19/07/2023	190540	J R Richards & Sons	Recycling Collection 27/5/23-30/6/23	119,524.29		
			Organics Collection 27/5/23-30/6/23	177,232.43	296,756.72	
21/07/2023	190668	Skillset	Sunnybright Stage 1 - VMP Works	75,553.50	75,553.50	
25/07/2023	190789	Essential Energy	Streetlighting Monthly SLUOS Capital And Maintenance	396,000.00	396,000.00	
26/07/2023	190825	Central NSW Joint Organisation	2023/24 Central NSW Joint Organisation Membership	157,309.90		
			2023/24 WRAS Fees	3,047.00	160,356.90	
26/07/2023	190826	Upper Macquarie County Council	Base Contribution To UMCC Weed Biosecurity	280,650.80	280,650.80	
27/07/2023	190899	Oberon Quarries Pty Ltd	Dgb 20Mm Road Base To The Old Sale Yards	51,000.00	51,000.00	
7/08/2023	191205	Morrison Low Consultants	SRV Phase 2 And 3 Support	162,635.00	162,635.00	
9/08/2023	191341	StateCover Mutual Limited	Workers Compensation Premium	291,628.43	291,628.43	
10/08/2023	191376	TPG Network Pty Ltd	Internet Charges - July 2023 To December 202	135,221.76	135,221.76	
10/08/2023	191382	Kelso Electrical	Design And Construct ~50Kw Grid Connected Solar System Mt Pano	67,446.00	67,446.00	
10/08/2023	191404	Fulton Hogan	Seal New Works On Limekilns Rd 3.8 To 5 Km	73,550.60	73,550.60	
11/08/2023	191421	Central West Plumbing and Gas Fitting	Fire Hydrants BARC	12,385.58		
			Roofing BARC	15,160.79		
			Storage Shed Variation BARC	24,299.44		
			Storage Shed Variation BARC	10,748.73		
			Works To Be Completed - Roofing Storage Shed BARC	2,149.74		
			Work To Be Completed - Hydraulics BARC	12,895.27		
			Work To Be Completed - Supply 40Mmm Rpxd Valve BARC	1,584.00		
			Work To Be Completed - Install 40Mmm Rpxd Valve BARC	1,815.00	81,038.55	
11/08/2023	191441	Belgravina Health & Leisure Group	Reimbursement For June 2023 Gas Consumption Charge	60,271.09	60,271.09	
15/08/2023	191481	Downer EDI Works Pty Ltd	Resurface Gilmour St, Shoulders Only	181,678.72	181,678.72	
15/08/2023	191487	Downer EDI Works Pty Ltd	Heavy Patch Zagreb St	174,837.64		
			Heavy Patch Hampden Park Rd From Littlebourne St	96,595.54	271,433.18	
17/08/2023	191638	Oilplus Holdings Australia	Diesel	80,412.00	80,412.00	

## Bathurst Regional Council

Budget review for the quarter ended - 30 September 2023

### 7. Budget Review Contractors and Other Expenses Part A - Contractors Listing

Order			Contract details		Amount	Total Amount	Explanation
Date	Number	Company			\$	\$	(If not Budgeted)
21/08/2023	191694	Downer EDI Works Pty Ltd	Place AC On Gilmour St Shoulders		166,985.13	166,985.13	
25/08/2023	191943	Redox Chemicals Pty Ltd	Liquid caustic soda		98,000.00	98,000.00	
4/09/2023	192225	Nowra Chemicals	Liquid Aluminium Sulphate		350,000.00	350,000.00	
7/09/2023	192397	Keoch Constructions Pty Ltd	Installation Of Concrete Footpaths At Perthville Village Square		53,326.12	53,326.12	
8/09/2023	192465	Gracey's Earthmoving & Excavations Pty Ltd	Supply Plant For Road Construction On Killongbutta Rd		54,183.80	54,183.80	
12/09/2023	192557	Gracey's Earthmoving & Excavations Pty Ltd	Supply Trucks And Dozer For Killongbutta Rd		53,748.20	53,748.20	
12/09/2023	192559	Gracey's Earthmoving & Excavations Pty Ltd	Supply Trucks And Dozer On Killongbutta Rd		54,071.60	54,071.60	
12/09/2023	192561	TFH Hire Services Pty Ltd	2023 Repco Bathurst 1000 Temporary Fencing		52,393.00	52,393.00	
12/09/2023	192578	NSW Public Works Advisory	Preparation Of Winburndale Dam Risk Report To Dams Safety NSW		114,290.00	114,290.00	
19/09/2023	192807	Essential Energy	LED Upgrade Remaining Flood Lights (Area And Pedestrian crossing		51,986.00	51,986.00	
21/09/2023	192957	Omega Chemicals	Supply And Delivery Of 10 Loads Of Liquid Alum		100,000.00	100,000.00	
21/09/2023	192959	MRA Consulting Group	Bathurst Litter Strategy And Roadmap - EPA Stream		99,579.00	99,579.00	
22/09/2023	192994	Spizvac Marketing	Design, Supply & Installation Of Playground Equipment Ralph Camer		241,725.00	241,725.00	
22/09/2023	193038	Fitt Resources Pty Ltd	Manhole repairs and relining - Aug 2023		269,379.00	269,379.00	
26/09/2023	193060	Gracey's Earthmoving & Excavations Pty Ltd	Provide Dozer, Excavator And Rollers		54,450.00	54,450.00	
26/09/2023	193067	Downer EDI Works Pty Ltd	Resurface Howick St Bentinck To George St		588,745.54	588,745.54	
26/09/2023	193093	Downer EDI Works Pty Ltd	Resurface Intersection Of Hampden Park Rd And Lee St		83,709.18	83,709.18	
27/09/2023	193139	Aurian Security Pty Ltd	IT - Vulnerability Management Service		89,100.00	89,100.00	
27/09/2023	193140	ARG Events Pty Limited (Bx International)	Financial Contribution To Operating Budget		137,500.00	137,500.00	
29/09/2023	193265	Fulton Hogan	Reseal Limekilns Rd 33.5 - 35 Km		59,071.30	59,071.30	
29/09/2023	193266	Fulton Hogan	Reseal Turondale Road 15.4 - 17.3 Km		78,160.10	78,160.10	
						9,369,477	

#### Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000, whichever is the lesser.
2. Contractors to be listed are those entered into during the quarter.
3. Contracts for employment are not required to be included.
4. Where a contract for a service etc. was not included in the budget, an explanation is to be given.
5. Above amounts are GST inclusive (where applicable).

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 30/09/2023 and should be read in conjunction with the other sections in the QBRS.

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 7. Budget Review Contractors and Other Expenses

##### Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
<b>Consultancies</b>	<b>3,166,662</b>	<b>1,431,676</b>
<b>Engineering</b>	<b>1,716,793</b>	<b>889,323</b>
Water Drought Management		377,765
Water Best Practice Guidelines Compliance		141,675
Chifley Dam Maintenance		106,192
Go Kart Track		77,914
Water Filtration Plant - refurbish chemical dosing system		36,225
Implementation of Water Supply		26,218
Mount Panorama Joint Operating		20,905
Solid Waste - Rural Transfer Station and Hillend Management Review		17,774
Water Modelling		15,759
Mount Panorama - Challenge Bathurst		14,750
Chifley Dam flood damage Nov 2022		13,016
Heritage & Legal Advice - Mt Panorama sites		8,080
Water Filtration Plant - refurbish original water pump house		7,700
Llanarth Open Space landscaping design		5,592
Other minor consultancies costs (Pool of cost under \$5,000)		19,759
<b>Corporate Services and Finance</b>	<b>489,045</b>	<b>163,381</b>
Corporate Communications - new website		70,625
Financial Sustainability Review		59,455
Design & Construct RFS Station Yetholme		18,938
HR Consultants		4,125
Other minor consultancies costs (Pool of cost under \$5,000)		10,238
<b>Cultural &amp; Community Services</b>	<b>245,675</b>	<b>187,842</b>
BARN Residency Project		181,342
Art Gallery - accessible public toilets		6,500
Other minor consultancies costs (Pool of cost under \$5,000)		-

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 7. Budget Review Contractors and Other Expenses

##### Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
<b>Development and Environmental Services</b>	<b>715,149</b>	<b>191,130</b>
Laffing Waters Master Plan Precint - Regional Housing Strategic Planning Fund		85,160
Heritage Advisory Grant		31,818
Hereford Street Duplication Investigations		25,586
BizMonth		14,917
State of Environment Reports		14,800
Bathurst Animal Rehoming Centre		12,969
Other minor consultancies costs (Pool of cost under \$5,000)		5,879

Explanation - Actual expenditure for the year is in line with Budget overall.

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 7. Budget Review Contractors and Other Expenses

##### Part B - Consultancy and Legal Expenses

Expense	Budgeted \$	Expenditure YTD \$
<b>External Legal Fees</b>	<b>316,639</b>	<b>152,095</b>
<b>Engineering</b>	<b>71,842</b>	<b>52,139</b>
Mt Panorama Section 10 application		23,702
Property Acquisition for Roads		9,111
Leena St Urban Sealed Roads		8,645
Engineering Services - General Legal Expenses		7,248
Other minor legal costs (Pool of cost under \$5,000)		3,433
<b>Corporate Services and Finance</b>	<b>227,462</b>	<b>95,986</b>
Debt collection services		56,364
Corporate Services - General Legal Expenses		26,698
Regis pipeline		10,240
Other minor legal costs (Pool of cost under \$5,000)		2,684
<b>Cultural &amp; Community Services</b>	<b>3,234</b>	<b>-</b>
<b>Development and Environmental Services</b>	<b>14,101</b>	<b>3,970</b>
Legal costs - various DA		3,520
Other minor legal costs (Pool of cost under \$5,000)		450

Explanation - Actual expenditure for the year is very close to Budget.

#### **Notes:**

##### **Definition of consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

This section forms part of Bathurst Regional Council's Quarterly Budget Review Statement for the quarter ending 30/09/2023 and should be read in conjunction with the other sections in the QBRs.

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 8. Budget Review by Department in Funding Format

	2023/24 Original Budget	2023/24 Revised Budget	Sep YTD Actuals
<b>Engineering</b>			
<b>Engineering Works</b>			
Income	(23,565,519)	(35,358,736)	(5,119,451)
Expenditure	29,212,554	41,005,771	7,136,914
<b>Engineering Works</b>	<b>5,647,035</b>	<b>5,647,035</b>	<b>2,017,462</b>
<b>Recreation</b>			
Income	(7,670,743)	(17,048,234)	(812,264)
Expenditure	16,591,508	25,968,999	3,406,448
<b>Recreation</b>	<b>8,920,765</b>	<b>8,920,765</b>	<b>2,594,184</b>
<b>Technical Services</b>			
Income	(4,590,812)	(10,631,074)	(1,105,978)
Expenditure	5,447,690	11,487,952	1,368,128
<b>Technical Services</b>	<b>856,878</b>	<b>856,878</b>	<b>262,150</b>
<b>Water</b>			
Income	(29,598,816)	(40,418,531)	(7,843,174)
Expenditure	28,992,936	39,812,651	7,237,294
<b>Water</b>	<b>(605,880)</b>	<b>(605,880)</b>	<b>(605,880)</b>
<b>Wastewater</b>			
Income	(42,272,490)	(43,627,521)	(4,382,284)
Expenditure	41,701,507	43,056,538	3,811,301
<b>Wastewater</b>	<b>(570,983)</b>	<b>(570,983)</b>	<b>(570,983)</b>
<b>Waste Management</b>			
Income	(20,859,827)	(21,444,937)	(4,150,635)
Expenditure	20,859,827	21,444,937	4,150,635
<b>Waste Management</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Engineering Office</b>			
Income	(3,268,860)	(3,484,880)	(769,462)
Expenditure	5,386,435	5,602,455	1,357,841
<b>Engineering Office</b>	<b>2,117,575</b>	<b>2,117,575</b>	<b>588,380</b>
<b>Mount Panorama</b>			
Income	(4,422,170)	(4,472,170)	(308,093)
Expenditure	4,573,013	4,623,013	1,109,024
<b>Mount Panorama</b>	<b>150,843</b>	<b>150,843</b>	<b>800,931</b>
<b>Total Engineering</b>	<b>16,516,233</b>	<b>16,516,233</b>	<b>5,086,245</b>

#### **Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 8. Budget Review by Department in Funding Format

	2023/24 Original Budget	2023/24 Revised Budget	Sep YTD Actuals
<b>Corporate Services and Finance</b>			
<b>Governance</b>			
Income	(66,080)	(139,498)	(73,418)
Expenditure	1,856,166	1,929,584	812,253
<b>Governance</b>	<b>1,790,086</b>	<b>1,790,086</b>	<b>738,835</b>
<b>Administration</b>			
Income	(12,442,133)	(12,800,779)	(3,788,107)
Expenditure	18,116,118	18,474,764	5,248,094
<b>Administration</b>	<b>5,673,985</b>	<b>5,673,985</b>	<b>1,459,986</b>
<b>Contribution to Other Organisations</b>			
Income	(744,521)	(746,521)	(116,901)
Expenditure	2,407,901	2,409,901	866,675
<b>Contribution to Other Organisations</b>	<b>1,663,380</b>	<b>1,663,380</b>	<b>749,775</b>
<b>Land &amp; Buildings</b>			
Income	(51,092,096)	(61,323,094)	(658,302)
Expenditure	50,192,679	60,423,677	4,234,769
<b>Land &amp; Buildings</b>	<b>(899,417)</b>	<b>(899,417)</b>	<b>3,576,468</b>
<b>Funding Operations</b>			
Income	(37,417,153)	(37,417,153)	(12,993,761)
Expenditure	1,353,145	1,353,145	69,121
<b>Funding Operations</b>	<b>(36,064,008)</b>	<b>(36,064,008)</b>	<b>(12,924,640)</b>
<b>Total Corporate Services and Finance</b>	<b>(27,835,974)</b>	<b>(27,835,974)</b>	<b>(6,399,577)</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 8. Budget Review by Department in Funding Format

	2023/24 Original Budget	2023/24 Revised Budget	Sep YTD Actuals
<b>Cultural &amp; Community Services</b>			
<b>Community &amp; Children Services</b>			
Income	(3,142,575)	(3,226,239)	(785,457)
Expenditure	3,314,653	3,398,317	753,471
<b>Community &amp; Children Services</b>	<b>172,078</b>	<b>172,078</b>	<b>(31,986)</b>
<b>Cultural &amp; Community Services Office</b>			
Income	(258,746)	(258,746)	(39,561)
Expenditure	1,347,050	1,347,050	298,034
<b>Cultural &amp; Community Services Office</b>	<b>1,088,304</b>	<b>1,088,304</b>	<b>258,473</b>
<b>Library Services</b>			
Income	(198,803)	(547,692)	(27,442)
Expenditure	1,928,417	2,277,306	632,300
<b>Library Services</b>	<b>1,729,614</b>	<b>1,729,614</b>	<b>604,858</b>
<b>Tourism</b>			
Income	(295,192)	(315,192)	(72,068)
Expenditure	1,256,205	1,276,205	291,102
<b>Tourism</b>	<b>961,013</b>	<b>961,013</b>	<b>219,034</b>
<b>Art Galleries</b>			
Income	(318,707)	(434,166)	(40,276)
Expenditure	1,254,024	1,369,483	255,929
<b>Art Galleries</b>	<b>935,317</b>	<b>935,317</b>	<b>215,653</b>
<b>Entertainment Centres</b>			
Income	(1,229,150)	(1,670,981)	(219,415)
Expenditure	2,292,462	2,734,293	577,208
<b>Entertainment Centres</b>	<b>1,063,312</b>	<b>1,063,312</b>	<b>357,793</b>
<b>Museums</b>			
Income	(1,776,206)	(1,829,949)	(448,530)
Expenditure	3,120,136	3,173,879	771,166
<b>Museums</b>	<b>1,343,930</b>	<b>1,343,930</b>	<b>322,636</b>
<b>Total Cultural &amp; Community Services</b>	<b>7,293,568</b>	<b>7,293,568</b>	<b>1,946,460</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.



## Bathurst Regional Council

### Budget review for the quarter ended - 30 September 2023

#### 8. Budget Review by Department in Funding Format

	2023/24 Original Budget	2023/24 Revised Budget	Sep YTD Actuals
<b>Development and Environmental Services</b>			
<b>Environmental Services</b>			
Income	(2,014,529)	(2,908,066)	(584,488)
Expenditure	3,155,352	4,048,889	951,770
<b>Environmental Services</b>	<b>1,140,823</b>	<b>1,140,823</b>	<b>367,281</b>
<b>Planning Services</b>			
Income	(165,852)	(789,402)	(36,191)
Expenditure	1,872,812	2,496,362	493,778
<b>Planning Services</b>	<b>1,706,960</b>	<b>1,706,960</b>	<b>457,587</b>
<b>Building Services</b>			
Income	(1,625,077)	(1,650,077)	(363,883)
Expenditure	2,150,464	2,175,464	500,699
<b>Building Services</b>	<b>525,387</b>	<b>525,387</b>	<b>136,816</b>
<b>Economic Development</b>			
Income	(32,884)	(35,243)	(10,869)
Expenditure	685,608	687,967	174,218
<b>Economic Development</b>	<b>652,724</b>	<b>652,724</b>	<b>163,349</b>
<b>Total Development and Environmental Services</b>	<b>4,025,894</b>	<b>4,025,894</b>	<b>1,125,034</b>
<b>Grand Total</b>	<b>(279)</b>	<b>(279)</b>	<b>1,758,162</b>

**Notes:**

1. Section 8 is in funding format, which includes capital expenditure & all sources of funds.
2. Section 8 does not include depreciation expense.
3. Section 8 includes internal transactions.

**BATHURST REGIONAL COUNCIL  
INVESTMENT PERFORMANCE**

**Investment Policy Benchmarks**

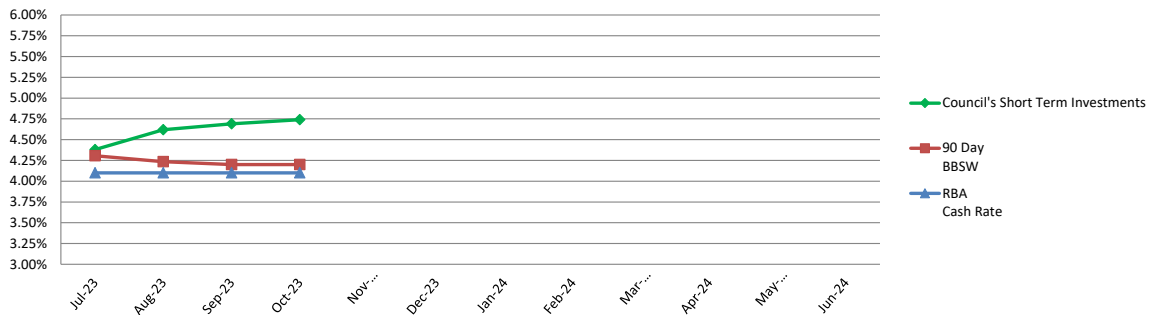
**Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate**

Council's current year to date performance compared to the two benchmarks is shown below. Council has outperformed both benchmarks.

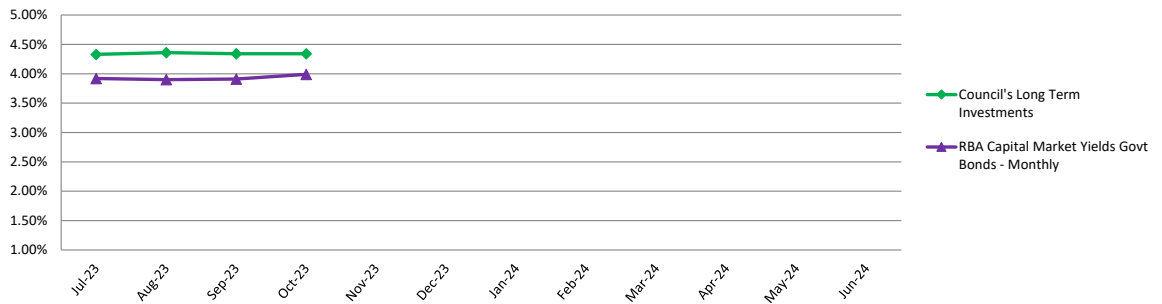
Reserve Bank of Australia - Cash Rate	4.10%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	4.20%
RBA Capital Market Yields Govt Bonds - Monthly	3.99%
Modified Dietz Calculation	4.89%

	Short Term			Long Term		Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	RBA Capital Market Yields Govt Bonds - Monthly	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-23	4.10%	4.31%	4.38%	3.92%	4.33%	4.57%	4.37%
Aug-23	4.10%	4.23%	4.62%	3.90%	4.36%	4.91%	4.56%
Sep-23	4.10%	4.20%	4.69%	3.91%	4.34%	4.63%	4.60%
Oct-23	4.10%	4.20%	4.74%	3.99%	4.34%	4.89%	4.63%
Nov-23							
Dec-23							
Jan-24							
Feb-24							
Mar-24							
Apr-24							
May-24							
Jun-24							

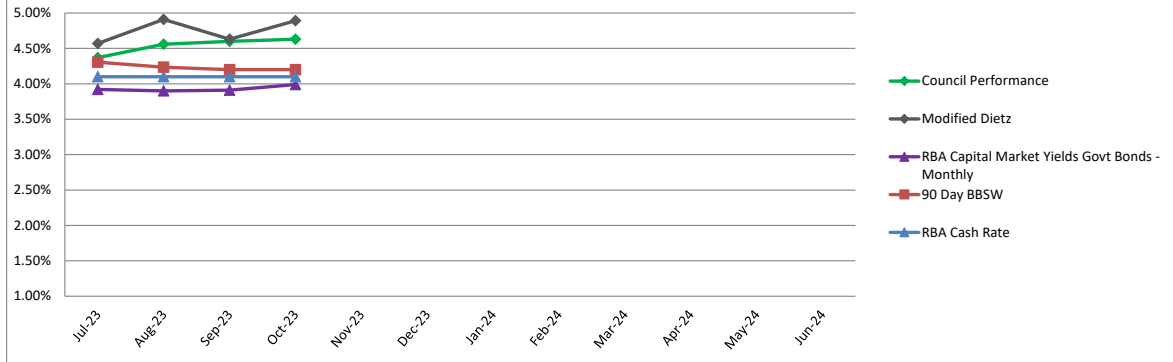
**Short Term Investment Performance**



**Long Term Investment Performance**



**Overall Investment Performance**



**BATHURST REGIONAL COUNCIL  
INVESTMENT PERFORMANCE**
**2a - Overall Portfolio Credit Framework**

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating. Council has successfully met this criteria.

Short Term	Ratings	Maximum Holding %	Actual Holding %	
	A-1+	100	59%	Complies
	A-1	100	15%	Complies
	A-2	40	18%	Complies
	A-3 or unrated	Note*	8%	Complies
			<b>100%</b>	
Long Term				
	AAA	100	0%	Complies
	AA+ AA AA- A+ A	100	87%	Complies
	A-	40	0%	Complies
	BBB+ BBB	20	11%	Complies
	BBB- & unrated	Note *	2%	Complies
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

**2b - Institutional Credit Framework**

To limit single entity exposure each individual institution will be limited by their credit rating. Council will reinvest into a complying rated institution at the maturity of any investment that currently does not comply.

	Ratings	Maximum Holding %	Actual Holding %	
CBA	AA-	40	26%	Complies
National Australia Bank Limited	AA-	40	22%	Complies
Westpac	AA-	40	7%	Complies
HSBC	AA-	40	4%	Complies
Suncorp Metway Ltd	A+	30	14%	Complies
Macquarie Bank Limited	A+	30	3%	Complies
UBS AG Australia	A+	30	1%	Complies
Sumitomo Mitsui Banking Corp	A	30	1%	Complies
Bank of Queensland Limited	BBB+	5	2%	Complies
Bendigo & Adelaide Bank Ltd	BBB+	5	5%	Complies
IMB	BBB+	5	2%	Complies
AMP	BBB	5	6%	Does not comply
Auswide Bank	BBB	5	1%	Complies
Maritime Mining & Power Credit Union	ADI	Note*	6%	
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

\*Credit rating to Auswide Bank issued by Fitch Ratings, equivalent Rating by S & P shown

**2c - Maturity Profile**

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Term Deposit	FRTD	TCD	FRN	Min %	Max %	Actual %	
Within one year	58,500,000	3,350,000	0	2,200,000	40	100	79%	Complies
One to three years	0	1,500,000	0	10,600,000	0	60	15%	Complies
Three to Five Years	0	0	0	4,500,000	0	30	6%	Complies
Over Five Years	0	0	0	0	0	15	0%	Complies
	<b>58,500,000</b>	<b>4,850,000</b>	<b>0</b>	<b>17,300,000</b>			<b>100%</b>	

Recommendation: That the report be noted.

**Responsible Accounting Officer**

.....  
Aaron Jones  
Director Corporate Services & Finance

.....  
Prepared By Lesley Guy

2-Nov-23

.....  
Reviewed By Tony Burgoyne

# 2023/24 Annual Operational Plan

## Bathurst 2040 Community Strategic Plan

As at 31<sup>st</sup> October 2023

### Council's Vision:

**Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.**

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As a community it is important to have a plan that outlines what we want and need as a community now and as the region grows. The NSW Government also requires all councils to have such a plan. The Bathurst 2040 Community Strategic Plan (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP:

1. Our Sense of place and identity
2. A smart and vibrant economy
3. Environmental stewardship
4. Enabling sustainable growth
5. Community health, safety and well-being
6. Community leadership and collaboration

These objectives are supported by strategies, shown below, aimed at identifying the importance of each objective.

As a 20 year plan, the CSP is not able to be wholly implemented in one term of Council. The Delivery Program represents actions that the Council expects to achieve during the current term of election for the Council, typically four years. This Annual Operational Plan identifies the individual activities and projects that will be completed within the current financial year of the Delivery Program.

### **OBJECTIVE 1: Our sense of place and identity**

- 1.1 Respect, protect and promote the region's Aboriginal heritage assets
- 1.2 Protect, enhance and promote the region's European heritage assets and character
- 1.3 Enhance the cultural vitality of the region
- 1.4 Protect and improve the region's landscapes, views, vistas and open space
- 1.5 Promote good design in the built environment

### **OBJECTIVE 3: Environmental stewardship**

- 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River and other waterways
- 3.2 Protect the City's water supply
- 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 3.4 Protect and improve the region's biodiversity
- 3.5 Increase resilience to natural hazards and climate change

### **OBJECTIVE 5: Community health, safety and well being**

- 5.1 Provide opportunities for our community to be healthy and active
- 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 5.3 Help build resilient, inclusive communities
- 5.4 Make our public places safe and welcoming
- 5.5 Plan and respond to demographic changes in the community

## Bathurst 2040 Community Strategic Plan

### **OBJECTIVE 2: A smart and vibrant economy**

- 2.1 Support local business and industry
- 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development
- 2.3 Develop Bathurst as a Smart City
- 2.4 Support agriculture, local manufacturing, food production and education as significant contributors to the region's economy
- 2.5 Support Mount Panorama as a premier motor sport and event precinct
- 2.6 Promote our City and Villages as a tourist destination

### **OBJECTIVE 4: Enabling sustainable growth**

- 4.1 Facilitate development in the region that considers the current and future needs of our community
- 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 4.4 Provide parking to meet the needs of the City
- 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 4.6 Plan for, assess and regulate development activity

### **OBJECTIVE 6: Community leadership and collaboration**

- 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst Region
- 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 6.3 Advocate for our community
- 6.4 Meet legislative and compliance requirements
- 6.5 Be open and fair in our decisions and our dealings with people
- 6.6 Manage our money and our assets to be sustainable now and into the future
- 6.7 Invest in our people
- 6.8 Implement opportunities for organisational improvement

## Attachment 9.3.6.1

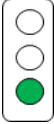

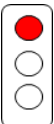
On the following pages, each of Council's principal activities is shown along with their four year Delivery Program actions and the Annual Operational Plan tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 CSP to show the community how its needs and wants are being delivered.

The table below is a guide to reading the Delivery Program and Annual Operational Plan.

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer
From the Objectives shown on Page 2	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	<b>Measurable KPI</b> How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.

Below is a summary of the Status of all Performance Measures:

<p>In progress – tracking as expected</p>  <p>164 / 165</p> <p>99 %</p>	<p>Needs Attention</p>  <p>1 / 165</p> <p>1 %</p>	<p>Urgent Attention</p>  <p>0 / 165</p> <p>0 %</p>
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## Engineering Services

The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.




### Asset Management




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
4.1 4.2 5.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.	500 lineal metres of footpath and/or cycleway completed.	Manager Works	Marsden Ln – Rosemont to Willow Dr – 210m Charlotte St – Charlotte St to William St – 70m Hill St Rockley – Rockley Pub – Phantom St – 80m	
		Monitor condition of footpaths.	100% of urban footpath inspected.	Manager Works	Level 1 (CBD) – Aug 23 completed Level 2 – Next inspection due Jan – Apr 24	
4.1 4.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.	Reconstruction and resealing works as per Council's 2023/2024 capital works and routine maintenance programs.  Completion of 2023/2024 Roads to Recovery Program.	Manager Works	In progress/ongoing  Caloola Rd Reconstruction underway. Construction due to be completed 30 Nov 23  Resealing of Rural and Urban Roads Commenced 25 Sept 23. 11 km of roads resealed as of 30 Oct 23. Completed by March 2024  George/Lambert St roundabout completed 30 Jul 23	




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status																
					William/Lambert St roundabout modifications commenced 24 Oct 23 – Ongoing  Leena St construction and drainage commenced July 23 - Ongoing																	
		Renewal of gravel road surface throughout the network.	Completion of 2023/2024 Unsealed Roads Gravel Resheeting program.	Manager Works	In progress/ongoing  Loudan Shand Rd – July O'Sheas Rd – July Black Mountain Rd – July Lagoon Rd – September Triangle Flat Rd – September Redbank Rd – September Caloola Rd – October	<div><div></div><div></div><div></div></div>																
		Undertake maintenance program in accordance with allocated budget.	Greater than 90% of the urban road network remains at condition index 3 or above.	Manager Works	Complete (last assessment 2023, next assessment due 2027)  <table><thead><tr><th></th><th>Percentage</th><th>Condition Rating</th></tr></thead><tbody><tr><td>Excellent</td><td>25.6</td><td>1</td></tr><tr><td>Good</td><td>38.5</td><td>2</td></tr><tr><td>Fair</td><td>28.5</td><td>3</td></tr><tr><td>Poor</td><td>6.5</td><td>4</td></tr><tr><td>Bad</td><td>0.8</td><td>5</td></tr></tbody></table>		Percentage	Condition Rating	Excellent	25.6	1	Good	38.5	2	Fair	28.5	3	Poor	6.5	4	Bad	0.8
	Percentage	Condition Rating																				
Excellent	25.6	1																				
Good	38.5	2																				
Fair	28.5	3																				
Poor	6.5	4																				
Bad	0.8	5																				
4.1 4.3	Protection of urban areas on the Bathurst Floodplain	Completion of flood mitigation works as outlined in the Georges Plains Flood Management Plan.	Substantial Completion of Design and Environmental Assessment	Manager Technical Services	Funding Grant application through NSW Government Floodplain Management Program in 2020/21 unsuccessful. Further application has been made in 2021/22 program, decision pending.	<div><div></div><div></div><div></div></div>																



## Water, Sewer and Waste



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.2 3.3 3.5 4.3 6.2 6.6 1.4 3.3 4.3 6.2 6.6	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future. Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.	Operate, maintain, repair and upgrade Water Filtration Plant	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The treatment processes are constantly monitored through a SCADA system and reviewed daily by staff.  To 31 October, 884 tests were undertaken (through NSW Health FASS Laboratory plus Council testing for fluoride and chlorine). There was 99.7% compliance with the Australian Drinking Water Guidelines.	
		Operate, maintain, repair and upgrade water distribution system.	Customer complaints regarding flow and pressure are kept below 52 p.a.	Manager Water and Waste	Water distribution system operations are ongoing, with monitoring, maintenance and repairs conducted as required.  All burst mains have been repaired, and repeat burst mains are replaced as resources allow.  Significant reservoir improvements have been completed, with further work planned, to continue to improve the integrity of the drinking water system around Bathurst.  To 31 October complaints regarding flow and pressure were 10 for the 2023/24 year.	
		Respond effectively to water quality complaints	100% of complaints investigated, actioned and resolved.	Manager Water and Waste	Complaints regarding discoloured water are investigated, actioned, and resolved as soon as possible.	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					To 31 October, 12 discoloured water complaints were received, and all have been resolved.	
		Review, update and adhere to Drinking Water Management System (DWMS).	Australian Drinking Water Guidelines & DWMS compliance reported monthly.	Manager Water and Waste	A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are being documented. An internal review of the Drinking Water Management System's Critical Control Points (CCPs) is undertaken weekly and monthly. Continuous external monitoring of CCPs is undertaken externally by D2K Information Pty Ltd. CCP performance for the current financial year remains very strong.	
		Winburndale Dam Flood Security Upgrade	Project is constructed and commissioned.	Manager Water and Waste	Practical completion of the Winburndale Dam Flood Security Upgrade was achieved on 31 July. The final report has been submitted to Restart NSW and has been approved. Updates to relevant documentation continues.	
		Stormwater Harvesting Project Stage 1	Project is constructed.	Manager Water and Waste	Survey, design reports and approvals are being progressed for this project, tenders have been advertised and have closed to selected contractors who are pricing the proposed works.  Tenders closed 27 July 2021 and have been reported to council. The appointed contractor and appointed project manager are reviewing the design and undertaking relevant site-specific plans and documentation. The contractor is on site and has commenced site works.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>Further meetings took place in December in Parramatta with DPE and NSW Health regulators representatives to progress the project.</p> <p>Site work has commenced in a number of locations for the pipework installation. The Water Filtration Plants planned bulk earthworks for the land are complete and excavation is advanced at the WWTW for the intake pond.</p>	
		Achieve the 12 DPE Strategic Planning Outcomes to a reasonable standard	<p>Consolidate 12 Guidance documents into a table. Collaborate through CNSWJO on suitable aspects. Determine action plan towards compliance.</p> <p>Maintain approvals at over 90% of active businesses.</p>	Manager Water and Waste	<p>In progress. CNSWJO has held meetings and workshops on how to integrate this into the IP+R (Integrated Planning and Reporting) process. DPE is working with CNSWJO on this project.</p>	
		Continue implementation of Trade Waste Policy.		Manager Water and Waste	<p>Trade Waste Policy is current, has been approved by NSW Office of Water, and adopted by Council.</p> <p>As of 31 October 2023, there were 321 approvals in place, with 358 active businesses (90%).</p>	
		Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with Dams Safety NSW regulatory requirements.	<p>Compliance with Dams Safety NSW requirements reported annually.</p>	Manager Water and Waste	<p>Update of documentation is continuous as per compliance review schedules. Both dams have current Emergency Plans and other required documentation in place. A 15-year comprehensive safety review is nearing completion for Chifley Dam, and the finalisation of Winburndale Dam operational and compliance documentation is scheduled for early</p>	






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					2024 (6 months post-upgrade completion).  Delays from PWA in providing updated risk reports, have prevented BRC from meeting timeframes for Dam Safety NSW compliance. They have been informed of this situation.  Dam Break and Potential Loss of Life studies were supplied to Council on 13/10/2023 and have been forwarded to WRMW for peer review.	
		Work with CNSWJO on Water Utilities Alliance goals	Meetings attended. Relevant projects supported. Goals delivered on projects relevant to BRC.	Manager Water and Waste	Work is continuing, through meetings and projects. Alliance Business Plan has been developed and adopted. Bi-monthly meetings attended online, with other projects and correspondence dealt with as required.	
		Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions	Achieve over 90 % compliance with EPA licence conditions.	Manager Water and Waste	Wastewater Treatment Works operations are ongoing, with maintenance and repairs conducted as required. For the current licence year commencing 1 April to 31 October 2023, 5,255.72 tonnes of biosolids have been delivered off site as per the contract. A trial to limit discharge odours from Sewer Pump Station no 2 commenced in November 2021 initial results indicate a positive result. Continued monitoring is ongoing. Plans for minor upgrades are underway. Daily and weekly sampling and monitoring of the plant's performance are continuing, with internal and external testing performed.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>1.4</b> <b>3.3</b> <b>4.3</b> <b>6.2</b> <b>6.6</b> <b>2.2</b> <b>3.3</b> <b>6.1</b> <b>6.2</b> <b>6.6</b>	Maintain and upgrade existing waste infrastructure to meet stakeholder requirements.				Ongoing testing of wastewater discharged to the Macquarie River as per EPA Licence 1647 continues. For the current licence year starting on 1 April 2023, 203 tests have been undertaken with 202 tests meeting the licence requirements, equalling 99.5% compliance. The only exceedance – Faecal Coliforms - was related to a UV equipment failure that has since been repaired, with subsequent results returning to within licence limits.	
		Continue program of sewer main CCTV inspection, and lining if warranted	Mains where blockages or overflows occur are inspected.	Manager Water and Waste	Identification of appropriate locations for CCTV pipe inspection is ongoing through customer issues, staff advice and development proposals. Any issues found are scheduled for repair or replacement as required.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Identify, plan and undertake water and sewer construction works.	Complete capital works program	Manager Water and Waste	Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing. The aim is to ensure water and sewer services are relocated prior to TFNSW or BRC projects commencing.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced per annum.	Manager Water and Waste	The waste collection vehicle fleet is up to date.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Review Waste Management Centre filling plans to ensure the optimum long term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually. Air space reduction minimised.	Manager Water and Waste	A stormwater management audit of the WMC has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Aerial survey was completed earlier this year (last one on 24 August 2023), and this is done	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Meetings attended. Relevant projects supported and delivered.	Manager Water and Waste	<p>annually to monitor actual fill and the final fill plan.</p> <p>Several ongoing projects are supported, with bi-monthly meetings attended online.</p> <p>New projects or opportunities are assessed as they arise.</p> <p>Almost all options available to Bathurst Regional Council through NetWaste are supported.</p> <p>Examples include recycling of waste tyres, mattresses, Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal.</p> <p>Recycling and organics collection service started in April 2016. The contract is proceeding well. A textile recycling trial has been conducted. The 2022 Garage Sale Trail has been held over 2 weekends in November 2022, and as the contract is ending a review of this event has been concluded. Council will not renew the Garage Sale Trail contract.</p> <p>The 2023 Household Chemical Cleanout was held on 2 September with over 110 customers and collection of almost 3,000kg of challenging waste streams sent for processing in Sydney.</p> <p>For 2023/24 to the end of September 2023, food and garden tonnage is 908 and recycling is 457 giving a total of 1,365 tonnes.</p> <p>31,440 tonnes of food and garden waste have been sent for composting in the first 90 months (April 2016 to September 2023)</p>	
<b>2.2</b> <b>3.3</b> <b>6.1</b> <b>6.2</b> <b>6.6</b> <b>3.2</b> <b>3.3</b> <b>3.5</b> <b>4.3</b>	Reduce waste to landfill. Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Council to continue education and promotion of appropriate smart behaviours regarding green waste and recycling. Promote recycling to maximise diversion from landfill.	Recycling promotion and education programs run and reported annually.  Monitor combined diversion and report annually.	Manager Water and Waste		

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.2 6.6					Combined with recycling, totals show a diversion from landfill of over 48,120 tonnes, or over 48.1 million kilograms over this time. Sustainability is one focus area where education works are continuing, and the recycling contract education strategies are also underway.	
		Identify, assess and implement appropriate diversion opportunities.	Opportunities reviewed to determine cost/benefit and reported annually.	Manager Water and Waste	Council participates in 8 NetWaste Regional collection contracts being used - motor oil, wood/timber processing, landfill environmental monitoring, regional waste services, tyres, household chemical cleanout, and mattress recycling. Scrap metal and E-waste recycling is continuing with a separate Council contract arrangement.  The small truck used to transport new/old/event bins across Bathurst is to be replaced with an electric vehicle, that has been ordered. No delivery date is available at this time.	


## Recreation

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Construct additional facilities as determined in budget.	Project commencement for the construction of the Ralph Cameron Oval Playground Upgrade	Manager Recreation	Design completed. Contract awarded for playground element. Quotations being called for earth works & drainage element. Anticipate on site works commencing January 2024	
		Update Sporting venues including associated infrastructure.	Repainting of selected courts at the John Matthews Netball complex	Manager Recreation	Scope of works include the painting of the rubber based court surface of 6 netball courts with a sports based acrylic paint. Quotations closed. Contract awarded, with anticipated commencement of works expected in January 2024.	
		Update parks including associated infrastructure.	Upgrade of Gorman's Hill Park in accordance with adopted design & Everyone Can Play design principals.	Manager Recreation	Contract awarded. Landscape upgrade to included installation of stepping logs, playground equipment, garden beds, planting, irrigation, turf lawns, concrete path, and seating. Park was opened to the public end of September 2023.	
1.4 5.1 5.5	Maintain existing and future recreational areas.		Commence construction of Stage 2 of Centennial Park Upgrade Masterplan	Manager Recreation	Stage 2 works include the installation of passive recreation areas and children's playground equipment. Elements to be installed within the works include, park seating, picnic shelters, BBQ's garden beds, irrigated lawn areas, tree planting, various playground structures, softfall installation and concrete paths. Tender awarded in September 2023. Anticipated on site works to commence January 2024.	
		Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation assets in accordance with adopted maintenance	Manager Recreation	Ongoing as part of adopted maintenance service levels and funding provisions of the current Council Operational Plan.	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5 1.4 5.1 5.5	Continue environmental programs identified within the Bathurst Vegetation Management Plan	To ensure that appropriate Environmental Management Plans for the Bathurst Region are current, relevant and provide long term strategies for the Region.	service levels in the Asset Management Plan. Arrange for 11 Tree Planting and volunteer engagement activities.	Manager Recreation	Community and volunteer tree planting activities commenced in August 2023. 6 planting day have been undertaken this financial year.	


## Mount Panorama

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 2.5	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Construction of optic fibre communications loop	Installation of Optic fibre network to Mount Panorama Circuit as per 2023/2024 Capital Works Plan	Director Engineering Services	Current budget allocation will complete 1,700m of conduit. This will complete 5,640m of installation, leaving approx. 1,000m of conduit to be installed from future budgets.	







Attracting, retaining & Investing in the safety & wellbeing and ongoing development of our people, whilst supporting an open and transparent, customer focused workplace culture is the main priority at Bathurst Regional Council. Council employs approximately 492 full time equivalent staff in 20 locations to provide services to support our community needs.

## Human Resources

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.1 5.3 5.5 6.1 6.2 6.4 6.6 6.8 6.9	Ensure appropriate structure and resourcing is effectively supported & implemented to meet organisational needs.	Organisational structure in place supports a collaborative culture where strategic objectives and community needs are achieved within budgetary constraints.	Review Organisational Structure to ensure CSP can be adequately & appropriately supported.	Manager Human Resources	Feedback from recent climate and management styles, as well as employee connections surveys has been used to improve workplace culture and engagement as part of the Manager to Leader program. Employee engagement and satisfaction surveys to be rolled out to all staff Q1/Q2 2023. Feedback from the ageing workforce survey has also been used to better support older workers especially in the use of technology space.	
5.3 5.5 6.2 6.4 6.5 6.7 6.8	Promote and support a safe workplace in line with statutory and legislative requirements with a focus on employee wellbeing.	A child safe recruitment and working with children check system is developed and implemented. Related training programs focus on children in the workplace as well as compliance related training.	Build and implement Child Safe Standards in line with Office of the Children's Guardian "Child Safe Recruitment and Working with Children Check"	Manager Human Resources	In progress/ongoing	
1.1 6.1 6.2 6.4 6.7	Training and development is fairly & effectively supported for all Council employees	Training needs are identified and effectively implemented for all Council staff.	Increase employee knowledge and awareness of mental health and well being issues & behaviours.	Manager Human Resources	In progress/ongoing	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.8 6.9	with an aim to retain talent, develop current & future leaders, increase job satisfaction and morale and improve productivity and safety.	Training focus is on ensuring compliance requirements (WHS, Skills based) are met but also on investing in the ongoing development of our people.				
1.1 6.1 6.2 6.4 6.7 6.8 6.9	Training and development is fairly & effectively supported for all Council employees with an aim to retain talent, develop current & future leaders, increase job satisfaction and morale and improve productivity and safety.	Learning and development program implementation.  Training Programs delivered.	Work with sections on developing a Support and organise relevant training for all employees as required and as budgets allow.  Continuation of Manager to Leader program	Manager Human Resources	In progress/ongoing	

## Governance

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>6.4</b> <b>6.5</b> <b>6.8</b> <b>6.9</b>	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance	All Council policies are undergoing review. Policies are then forwarded to Council meetings for adoption. Program continuing.	
<b>6.4</b> <b>6.5</b>	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website.	Register updated monthly.	Manager Corporate Governance	Online Contract Register is available. We continue to review opportunities for improvement, including possible use of new RelianSys system.	
		Action requests for information under GIPA Act.	Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance	October 2023 - 3 applications received and 6 applications were finalised. Total of 35 applications received YTD, with 35 finalised.	
<b>4.3</b> <b>6.4</b>	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan.	Plan reviews completed	Manager Corporate Governance	Information Services Disaster Recovery Plan testing has been delayed due to covid-19 restrictions. Testing has been deferred to a later date.	
<b>6.4</b> <b>6.5</b> <b>6.8</b> <b>6.9</b>	Ensure Audit and Risk Management Committee effective operation	Regular risk management reporting.	Quarterly risk register updates.	Manager Corporate Governance	Ongoing discussions between Dept Heads & MCG. RelianSys now in use in this area.	
<b>6.4</b> <b>6.5</b> <b>6.6</b> <b>6.8</b>	Manage insurance claims in a timely, effective and efficient manner	Completion of internal audits as established by the Internal Audit Plan. Manage insurance claims and provide data to inform strategic decision making. Coordinate participation in the Statewide Mutual	Internal audits completed and reported to ARMC. Monthly insurance reports to Department Heads.	Manager Corporate Governance	Reporting framework finalised. Reports now generated as required. Ongoing discussions between DCSF & MCG.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Continuous Improvement Pathway (CIP) program.	Submission of completed CIP workbooks to Statewide Mutual			

## Events



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3 2.1 2.2 2.6 5.2 5.3 6.3	Coordinate and deliver events to enhance the cultural life of residents and promote the Bathurst Region	Deliver events including Winter Festival, NRL, Bathurst 1000 off track events, Australia Day, New Years Eve celebrations.	Events as listed are delivered.	Events Manager	<p>July</p> <ul style="list-style-type: none"> <li>Successfully delivered the Bathurst winter festival with the out door ice rink, illuminations, food and wine events, music, entertainment, business engagement, rides and community spirit.</li> <li>20,000 on the ice rink</li> <li>16,000 in the kaleidoscope</li> <li>18,000 on the ferris wheel</li> <li>Approx \$20m economic benefit to region</li> <li>13 sponsors for the event</li> <li>Record numbers at Opening Night (7,500) and Brew and Bite (20,000) people.</li> </ul> <p>August</p> <ul style="list-style-type: none"> <li>Wrap of winter festival; reporting, invoicing, thanking sponsors and suppliers</li> <li>Application for NSW Tourism awards for 2022 Winter Festival</li> <li>Commence recruitment for Grants &amp; Sponsorship Officer Role</li> <li>Start preparing for Bathurst 1000 and upcoming events</li> </ul> <p>September</p> <ul style="list-style-type: none"> <li>Continue recruitment for Grants &amp; Sponsorship role</li> <li>Continue reporting on 2023 winter festival</li> <li>Preparing for Bathurst 1000 Off track events; Super Wednesday transporter</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					parade, Legends Dinner and a new event – music in the parade on the Friday evening, replacing the Saturday Street Fair. <ul style="list-style-type: none"> <li>• Preparations for Wanderers game, Bathurst International, Summer Beats, NYE, Christmas and Australia Day planning.</li> </ul>	





## Information Services

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.3 2.5 6.8	Improve long-term viability and availability of electronic data for both the current and long term.	Perform Penetration testing to ensure the security of Bathurst Regional Council Data	Engage Third Party to perform Penetration tests.	Manager Information Services	Penetration testing was performed on the week of the 16th of January. Council has received the testing report. This testing included external and internal penetration testing. Council's IT section is has created a plan to correct the issues identified and is currently working through it. Next round of testing is scheduled for January 2024	
		Continue regimen of cyber-Security training for all staff & Councillors at Bathurst Regional Council.	Microsoft Cyber Security training, Phishing simulation has been purchased, and training program implemented. Councillors & staff will continue to be provided with the opportunity to attend Cyber Security NSW training.	Manager Information Services	Training has been purchased and a schedule has been developed. Training will now continue on a rolling basis.	
		Continuous upgrading of Cyber Security posture based upon recommendations from Penetration Testing.	This is a continuous process.	Manager Information Services	Cyber security framework and documents have been developed. The Framework was approved by the General Manager on 29th of June. Discussions are now on going with risk owners.	
		Develop Cyber Security Strategic Plan and Roadmap	Strategy and Roadmap adopted	Manager Information Services	In progress/ongoing	
		Upgrade GIS from GDA94 to GDA 2020.	Ensure that BRC GIS is current by implementing GDA2020 it is	Manager Information Services	In progress/ongoing. This project is progressing well. Much work has been completed and we have engaged the service of Chartis Technology to assist with the implementation.	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			anticipated that this will be completed in 2023/2024 financial year.			
		Implement cloud based VOIP telephone system.	Proof of Concept for Microsoft Teams calling is underway. This will allow staff to test the viability of this technology. It is then expected that the system will be implemented in 2023/2024.	Manager Information Services	The new VOIP phone system has been pushed to fiscal year 23-24 as we proceed with the current proof of concept for teams calling and Mitel hosted system.	
		Perform Disaster Recover testing at Bathurst Regional Council's DR site.	It is anticipated that full test will be performed by End of December 2023.	Manager Information Services	Full DR testing is being rescheduled for fiscal 23-24 After testing a report will be written detailing the results obtained.	

**Property**


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.5 6.4 6.5 6.8	Manage development of new residential land releases to ensure appropriate level of supply.	Complete development of residential land in accordance with Council plans.	Provision of land to meet demands.	Property Manager Coordinator	Windy 1100 - 205 lots - Tender for development approved by Council 19/10/2022. Expect Sales in early 2024.	
2.1 4.1 6.4	Manage development of new commercial and industrial land releases as required to meet the needs of new businesses.	Development in Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager Coordinator	Kelso Industrial Park has 0 lots available.  Tender for development of 9 lots in Stage 1b of Kelso Industrial Estate expansion (\$4.8M Drought Stimulus Fund) approved 19/10/2022.	

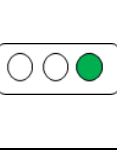
## Finance


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.1 6.6 6.9	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council.  Special Rate Variation considered by Council.	Manager Financial Services	Long Term Financial Plan for 2023/24 adopted by Council on 19/07/2023.  At Council meeting 16/08/23 Council resolved to commence consultation with the community on a potential Special Rate Variation for the 2024/25 year. At Council meeting 20/09/2023 Council resolved to cease community consultation immediately and not pursue an SRV.	
		Improve Council's cash flows.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2022/23 Financial Statements achieved 6.32%  (2021/22 5.82%) (2020/21 6.29%) (2019/20 6.49%) (2018/19 6.22%) (2017/18 6.17%) (2016/17 5.68%)	
		Ensure Council's level of debt is manageable.	Debt service cover ratio greater than 2.	Manager Financial Services	As per 2022/23 Financial Statements achieved 2.03 times on Consolidated basis (note – General Fund is only 1.56 times)  (2021/22 2.46) (2020/21 1.71) (2019/20 1.06) (2018/19 2.17) (2017/18 3.66) (2016/17 4.12)	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Maximise invested funds within prudential guidelines.	Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	<p>At 31<sup>st</sup> October 2023 current year average:</p> <ul style="list-style-type: none"> <li>Investment earnings – 4.63% (2022/23 average 3.37%)</li> <li>90 day Bank Bill Swap Rate – 4.20%</li> </ul> <p>Long Term Financial Plan for 2023/24 adopted by Council on 19/07/2023.</p> <p>At Council meeting 16/08/23 Council resolved to commence consultation with the community on a potential Special Variation for the 2024/25 year (Council resolved to cease community consultation on 20/09/2023). This proposal included a LTFP with 3 scenarios plus the base case. This Draft LTFP is on public exhibition until 31 October 2023.</p>	
		Monitor, review and update Long Term Financial Plan	Long Term Financial Plan 2023-2033 adopted.	Manager Financial Services		

## Corporate Communications

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.1	Communicate and engage with the community	Bathurst Regional Council Community Survey.	Overall satisfaction rating > 70%	Manager Corporate Communications	2023 Community Survey  Survey result found 82% of the community is somewhat satisfied or higher (somewhat satisfied to very satisfied) with Council. Up from 75% in 2021.	

		<p>Ensure community consultation occurs.</p>	<p>All consultation projects included on the "Your Say" platform.</p> <p>Followers on social media &gt; 20,000 BRC Website visits &gt; 40,000</p>	<p>Manager Corporate Communications</p>	<p>As 30 November 2023:</p> <p>100% consultation projects on Your Say Bathurst Ongoing: (Irrigation portal, Bathurst town centre master plan, Streets as Shared spaces, Expressions of Interest former TAFE precinct, Bathurst Region Heritage Plan 2021-2025, Our Region Our Future, Pillars of Bathurst, Floodplain Management Plan, Water Harvesting, Special Rate variation, Australia Day Awards</p> <p>New: Former Ambulance Station ROI, road/laneway naming, presentation of financial statements, NYE feedback, drought resilience plan</p> <p><b>Social media followers:</b></p> <p>July: 20,968</p> <p>August: 21,059</p> <p>September: 21, 133</p> <p>BRC Facebook Page: 19,430</p> <p>BRC Twitter Page: 1,740</p> <p><b>October: 21,170 (total FB &amp; Twitter)</b></p> <p><b>Website visits</b></p> <p>July: 88,315</p> <p>August: Results not available</p> <p>September: <b>36,115</b></p> <p><b>October: Results not available *</b></p>	
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Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					*website redevelopment underway with some figures currently unavailable	
		Ensure Council's website remains relevant and up to date.	Development of new website completed and launched.	Manager Corporate Communications	Redevelopment of new corporate website on OpenCities platform underway	








## Cultural & Community Services

Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

### Community Services



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.1 5.2 5.3 5.4 5.5	Work in partnership with key stakeholders to develop, administer and deliver community planning that reflects the strengths and needs of specific sectors and the community.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee	Provide administrative support to four (4) meetings of the Bathurst Regional Community Safety Committee.  Relevant campaigns /projects developed and implemented as per priority areas identified in the Bathurst Community Safety Plan.	Manager Community Services	October: No meeting held in October 2023 YTD one (2) Community Safety Committee Meeting held.  October: No initiatives implemented.  YTD two (1) initiative/project undertaken in accordance with the Bathurst Community Safety Plan.	
6.3		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2022-2027.	Quarterly reviews undertaken to determine the number of actions in progress or complete.	Manager Community Services	30 of 35 (83%) actions in progress. No review undertaken in October 2023 YTD: One (1) review undertaken.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Relevant Community Services initiatives/projects developed and implemented as per actions identified in the Disability Inclusion Action Plan (DIAP).	Manager Community Services	<p>October: Disability awareness training workshops provided to Council customer service staff.</p> <p>YTD nine (9) community services initiatives/projects were developed and implemented:</p> <ol style="list-style-type: none"> <li>1. Winter Festival 2023 including a sensory zone including flexible seating options, earmuffs and fidget toys. Accessibility Day included collaboration with Social Futures. Access at a Glance audit conducted on Winter Festival site. Marvaloo portable accessible toilet on site.</li> <li>2. Access Grants provided to local businesses.</li> <li>3. IDPWD Working Group meetings held.</li> <li>4. Flexible seating options for children provided to Bathurst Library.</li> <li>5. Sensory Friendly Session (Dino-Time) held at Australian Fossil and Mineral Museum.</li> <li>6. Training/information sessions for Businesses wanting to employ people with disability</li> <li>7. IDPWD Art workshops</li> <li>8. International Day of Sign Languages video developed and promoted.</li> <li>9. Three disability awareness training workshops provided to Council customer service staff.</li> </ol>	
		Implement strategies and actions identified in the Positive Ageing Strategy	Quarterly reviews undertaken to determine the number of actions in progress or complete.	Manager Community Services	<p>52 of 59 (85%) actions in progress.</p> <p>No review undertaken in October 2023.</p> <p>YTD: One (1) review undertaken.</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Collaborate with key stakeholders to develop and deliver programs/ activities to meet the needs of the Indigenous community.	Relevant Community Services initiatives/projects developed and implemented as per actions identified in the Positive Ageing Strategy.	Manager Community Services	<p>October: No initiatives implemented.</p> <p>YTD three (3) initiatives/projects developed and implemented.</p> <ol style="list-style-type: none"> <li>1. Seniors Festival Organising Committee meetings held and Seniors Festival 2024 grant application developed and submitted.</li> <li>2. Community Development Officer presentation to CPSA meeting regarding Positive Ageing Strategy and community development projects.</li> <li>3. Dementia Australia Presentation, morning tea and Dementia Alliance meeting</li> </ol>	
			Aboriginal Commitment Strategy actions implemented, inclusive of four (4) working party meetings facilitated.	Manager Community Services	<p>October: No Aboriginal Commitment Strategy working group meeting held.</p> <p>YTD One (1) Working Group meetings held.</p>	
			Relevant Community Services initiatives, projects, activities, and events developed and implemented to service the Indigenous community.	Manager Community Services	<p>October: No initiative/projects implemented.</p> <p>YTD six (6) Community Services initiatives completed.</p> <ul style="list-style-type: none"> <li>- Marang Connections Boys Business/ Girls Business – indigenous activities during NAIDOC week.</li> <li>- For Our Elders 4-week bus campaign. 10 Local Aboriginal elderly community members appeared on back of two Bathurst Buses from 26 June – 24 July 2023</li> <li>- "Today's Yarns, Tomorrow's Stories" book publication telling yarns/stories of 17 local Aboriginal elderly community members launched during NAIDOC Week</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> <li>- NAIDOC opening ceremony/flag raising and book launch</li> <li>- Marang Connections Family Fun Afternoon.</li> <li>- Marang Connections Cultural Camp took place.</li> </ul>	
4.3 5.1 5.3 5.4 5.5 6.1 6.3		Encourage and facilitate the use of Kelso Community Hub to meet community needs	Quarterly update on usage of Kelso Community Hub by services / programs.	Manager Community Services	October: No update report completed. YTD no update reports completed.	
5.1 5.3 6.1 6.3 6.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Continue to support the operations of the Bathurst Regional Youth Council	Facilitation of six (6) Bathurst Regional Youth Council meetings	Manager Community Services	October: Youth Council meeting was held 16 October 2023. Two guest speakers facilitated a presentation at meeting. YTD four (4) Youth Council Meetings held.	
			Undertake and/or participate in two (2) initiatives, activities, programs and events.	Manager Community Services	October: Youth Councilors attended Whiddon Nursing Home for an intergenerational activity. Youth Councilors engaged with residents to get to know them for future activities. YTD six (6) Youth Council activities completed.	
5.0 6.0  5.1 5.2 5.3 5.4	Provision of community education promoting the benefits of responsible pet ownership and companion animal management.	Research, development and implementation of quality community education programs in relation to pet ownership.	Develop and implement two (2) programs to support community awareness and education.	Manager Community Services	October: No activity this month.	
	Provision of high quality child care facilities to cater for children aged 0-12	Ensure policies and procedures align with industry, Education and Care legislation.	50% of policies reviewed.	Manager Community Services	October: Children's Services continued to review policies and procedures to align with industry legislation.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.3 6.4 6.7	years in the Bathurst Community.				YTD fifty-seven (57) Policies have been reviewed 100% of policies for were adopted at the August Council meeting.	
			Review and update current Service Self-Assessment Tool	Manager Community Services	October: FDC and Scallywags self-assessment tool has continued to be updated by Children's Services Administration Team, Educators, Nominated Supervisor and Child Development Officers.  YTD five (5) reviews have occurred on the service documents.	
	The provision of Council's Children's Services, setting a benchmark for education and care in the Bathurst LGA.	Research and implement programs/projects reflecting industry and stakeholder needs.	Research and develop programs based on industry needs.	Manager Community Services	October: No programs/projects researched or developed.  YTD Zero (0) Reviews of industry requirements carried out, no programs/projects required during period.	
			Implementation of relevant programs	Manager Community Services	October: No (0) programs were implemented.  YTD zero (0) programs implemented	
		Maintain high occupancy rates within Children's Services	% Occupancy rate for LDC greater than 85%	Manager Community Services	October: The occupancy rate for LDC was 90.06%. Numbers calculated over a four-week period.  YTD the occupancy rate is 89.70% slight occupancy rate reduced due to family's job relocation needs and current recruitment needs.	
			% Occupancy rate of FDC greater than 70%	Manager Community Services	October: The occupancy rate for FDC was 90% Numbers calculated over a (5) four-week period.  YTD the occupancy rate of FDC is 90% Increased occupancy rate due to change of care needs for families and Educator leave.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Promotion of Children's Services	Manager Community Services	October: Zero (0) Promotions through Children's Services YTD Zero (0) promotions held.	
	Connect and collaborate with Children's Services networks locally to ensure service provision reflects strengths and needs of the sector.	Local networks investigated and developed.	Stakeholder interest established for development of local networks.	Manager Community Services	October: Zero (0) collaborations occurred. YTD Zero (0) activities have occurred.	

## Bathurst Library




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
4.3 5.5	Develop a strategic approach to planning the next-practice library.	Analyse results from Library 2023 Customer Satisfaction Survey	Report to Council by December 2023	Manager Library Services	October: Report completed and submitted to go to November Council meeting  YTD: Customer Satisfaction Survey closed Monday 17 July. Analysis underway. Report in draft. Report completed.	
1.3 5.3	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 25% or more of total population.	Manager Library Services	October: 90 new members  YTD the total active membership of Bathurst Library is 10,836 = 25% of Bathurst population.	
		Maintain and improve visitations.	Yearly visitations are 85,000 or more (monthly average: 7,080)	Manager Library Services	October: 8,179 visitations  YTD: 34,811 visitations	
		Maintain and improve program and event delivery.	Deliver 200 or more programs / events.	Manager Library Services	October: 26 programs delivered  YTD: 89 programs delivered.	
		Maintain and improve attendance at programs and events	3,000 attendees or more to programs / events. (monthly average: 200)	Manager Library Services	October: 652 attendees at programs  YTD: 2,538 attendees at programs and events	
1.3 5.3	Maintain and improve access to information and life-long learning	Maintain and increase circulation of all library material	Loans exceed 200,000 (16,666/month average)	Manager Library Services	October: 16,096 items borrowed (3,873 electronically)  YTD: 67,395 items borrowed.	
		Improve online information	Research, curate and build a Bathurst War information web page by June 2024	Manager Library Services	October: Research underway  YTD: Research underway	





Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Improve adult digital literacy skills	Provide at least 20 technology sessions/workshops for adults	Manager Library Services	October: Three (3) technology sessions/workshops delivered. YTD: 9 technology sessions/workshops delivered.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Improve Readers Resources	Curate and provide access to 4 new or revised subject specific reading lists per year	Manager Library Services	October: 0 reading lists YTD: Five (5) reading lists – Tween Reading (Sept); Contemporary Fiction (Sept); Romance (Sept); Rural Romance (Sept); Horror & Thriller (Sept).	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
			Curate 6 book displays per year	Manager Library Services	October: "Fall in love with reading" continuing YTD: Two (2) book displays	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Promote Australian Indigenous history and content.	One (1) Wiradjuri or Australian Indigenous content highlight per month	Manager Library Services	9 October 2023: 195 post impressions. YTD: Four (4) content highlights	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.1	Communicate and engage with the community	Growth in followers on the library social media platform	More than 4,000 followers on Facebook	Manager Library Services	October: + 33 followers YTD: 4,292 Facebook followers	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Monitor community satisfaction with Library Services, Programs and Collections	Launch visitor satisfaction survey by December 2023	Manager Library Services	October: Finetuning the form YTD: Survey in draft with MS Forms.	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Reach out to the community beyond the walls of the facility	At least two (2) library pop-ups by June 2024.	Manager Library Services	October: No action YTD: One (1) Pop up (Marang Connections)	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
		Foster relationships with local educational institutions	Partner with 2 educational institutions to deliver activities in	Manager Library Services	October: No Action YTD: One (1) partnership (Bathurst Little Learning Centre)	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6.2	Maintain and create partnerships with local organisations and neighbouring councils.					









Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			the library by June 2024			


## Bathurst Regional Art Gallery

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Maintain and improve community participation and engagement through public programs and events.	Minimum six (6) public programs per exhibition slot.	Art Gallery Director	<p>October</p> <p>Saturday Exhibition Tours x 4 (20)</p> <p>Sunday Sketch Session x 3 (17)</p> <p>Tonal Drawing Masterclass with Luke Thurgate (20)</p> <p>School Holiday Workshop: Tonal Drawing Masterclass for teens (9)</p> <p>Public Programs: 22</p> <p>YTD: 43 programs, participation 725</p>	
		Maintain and improve student and teacher engagement through education programs and outreach.	Minimum three (3) education projects delivered.	Art Gallery Director	<p>October:</p> <p>HOME program (2/3) between local primary schools and locally based First Nations artist Ronda Sharpe. Students (91) Adults (24)</p> <p>Kelso High (5)</p> <p>National Art School Teachers Tour (12)</p> <p>Local Land Service (15)</p> <p>YTD: 2/3 education projects delivered, participation. Students (160) Adults (57)</p>	
		Provide opportunities for the professional development of regionally based artists.	Research & establish BRAG Artist Collective.	Art Gallery Director	<p>October:</p> <p>Groundfloor collective (Bathurst/Lismore) supported by BRAG (2024 in development) helping key exhibition proposals from cutting edge emerging regional practitioners find traction in institutional programming.</p> <p>BRAG now offers online exhibition rooms running alongside each of its in-person gallery exhibitions. Increasing engagement, professional opportunities</p>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					through extended market reach, profiling and platforming.	
		Develop community access to and understanding of contemporary indigenous art.	Stage two (2) contemporary Aboriginal art programs.	Art Gallery Director	October: Dobell drawing prize features artwork by two (2) First Nations' artists.  YTD: Four (6) contemporary Aboriginal art projects undertaken, attendance: 6,680	
		Deliver activities for Bathurst 2024 Commemoration.	Deliver three (3) partnership projects with key stakeholder groups during 2024 calendar year.	Art Gallery Director	October: 2024 program in development with key industry groups: UQ Art Museum, KADIST, CSU, Bathurst Observatory Research Facility, Ground Floor Artist Collective.	
		Develop community access to the permanent collection.	Develop online search engine for permanent collection through BRAG website.	Art Gallery Director	October: Artwork Archive, an online Collection Management System, launched as part of BRAG procedural update: it is a CMS designed for client, and temporary exhibition asset management – with inbuilt features designed to enhance and extend new website for great accessibility and engagement.  Website launched January 2023, will include access to Collection through website Artwork Archive/Emu database. Final delivery in development, scheduled for beginning 2024.	
		Redevelop BRAG Store as public access space	Commence refurbishment of BRAG Art Store to multi-use theatre space.	Art Gallery Director	October: Plans and progress reviewed. Architectural partners researched; procurement policy being reviewed.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>6.1</b> <b>2.6</b>	Communicate and engage with the community	Increase community engagement on social media platforms.	Increase followers on Facebook, YouTube & Instagram. Target annual growth rate: 1.25%	Art Gallery Director	October followers: 12,429 Monthly increase: 98 YTD Followers: 12,429  July 2022/2023 followers: 10,777 / 12,131 Percentage increase: 12.6% 2022/2023 FY Followers: 12,035 Yearly Target (+1.25%): 12,185  Initiated a digital publishing cycle and strategy. Begins with e-news weekly, social posts daily, and website dynamic interaction. Powered through Mailchimp and Planoly to deliver streamlined socials delivery and to push traffic back through our website.  October Engagement/Impressions: 54,174 YTD Engagement/Impressions: 324,338 2022/2023 FY Engagement/Impressions: 843,108 Yearly Target (+1.25%): 853,650	
	<b>5.2</b> <b>1.3</b> <b>6.6</b>	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture.  Strengthen financial and organisational sustainability.	Develop two (2) programs/opportunities.	Art Gallery Director	October: Negotiations for Hill End AIR ongoing.  Bathurst Grange Distillery (BGD) x BRAG Art competition and artist in residence: Winner of the Summer Gin Label competition (launched at BRAG) will be recipient of Foyer Space Gallery residency sponsored by BGD.  BRAG x Woolstore Wilga Station residential intensive partnerships for 2024.  YTD: Two (2) programs/opportunities in development	
		Activate the Bathurst Public Art Policy as resources permit.	Develop and deliver three (3) public art projects	Art Gallery Director	October:  1. 2024 Wambuu! Memorial Garden project in development, Jonathan Jones included in talks as proposed curator of both Wambuu! and	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>Gallery exhibition connected through 2024 commemoration.</p> <p>2. Call Out developed to be launched in November to populate our public art platforms: forecourt projection, TAFE screens and Foyer Space Gallery. Result will be 5 x Forecourt projects / 1 x Old Tafe Screen annual commission.</p> <p>3. Partnered with BALC to deliver public art mural and youth workshops for 'Wambuul' delivery for end of 2023.</p> <p>YTD: Three (3) programs in development</p>	
		Increase revenue across gallery operations	An increase of 2.5% on 2022/2023 shop and program profit.	Art Gallery Director	<p>October 2023:</p> <p>Shop Takings: \$2353.71 Program Takings: \$1310.00 Total Takings: \$3663.71</p> <p>October 2022:</p> <p>Shop Takings: \$8005.34 Program Takings: \$596.00 Total Takings: \$8601.34</p>	
		Increase sponsorship	Develop one (1) new sponsorship partnership	Art Gallery Director	<p>October:</p> <p>Partnerships / Sponsorship confirmed with key stakeholders:</p> <ul style="list-style-type: none"> <li>BRAG x BGD Art Prize and Artist in Residence Foyer Space Gallery</li> <li>Woolstore Wilga Station</li> <li>Reckless Brewery have expressed interest to sponsor similar programs to BGD.</li> <li>Partnership with Grange Distillery developed, Summer Gin Art Competition with a cocktail night,</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> <li>BRAG developed Sponsor/Donor and renewed membership program launching in 2024.</li> </ul> <p>YTD: Two (2) new sponsorship partnerships developed</p>	
		Review and revise gallery policies and plans	Develop 2024 – 2028 Strategic Plan	Art Gallery Director	<p>October: Public Art Policy being reviewed. WHS policy and procedures reviewed and implemented (last revised 2021). Strategic Plan 2024-2027 – in development.</p> <p><b>Have begun research to identify funding sources (grants and philanthropy) for the gallery's asset maintenance plan, one which must include refurbishment to safeguard capacity to deliver state of the art temporary exhibitions and to receive loans from state and national institutions.</b></p>	


## Bathurst Memorial Entertainment Centre


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3 1.5 2.4 4.1 4.3	Implement a strategic approach to the maintenance and upgrade of the existing BMEC facility until new facilities can be developed.	Identification and documentation of weekly, monthly, quarterly, half yearly, annual and bi-annual maintenance. Planning and budget allocation to identified areas of regular maintenance.	Funding applications made as suitable opportunities arise	Manager BMEC	YTD no funding sources identified to address urgent maintenance issues.	
2.4 5.1 5.2 5.3 5.5	Maintain and improve community participation in BMEC services and activities	Maintain and improve venue attendance	Attendances return to pre Covid levels of 50,000 plus	Manager BMEC	October: 3706  YTD (as of end of October): 24369	
4.3 6.8	Measure and increase customer satisfaction within BMEC, as well as identify areas to improve customer experience for users of the venue.	Maintain and improve program and event delivery	Deliver a program of events for a variety of segments of the community and visitors.	Manager BMEC	October: CPSA Monthly Meeting Australian Vocal Ensemble Spellbound Personal Mark Vincent A Little Life CJTS - Aladdin Kids & Singin' in the Rain Jr The Roy Orbison Story Jason Owen Royal Czech Ballet - Sleeping Beauty	
		Maintain and improve program and event delivery. Strive to diversify attendance at programs and events.	Deliver a Local Stages Program supporting local skill development and the creation of new, contemporary performing arts events.	Manager BMEC	October: Compareo Weekly Classes Regional Songwriting Contest Performance Workshop	
			Deliver the Bathurst Sea of Sound Festival	Manager BMEC	Launch of program due November 27 New dates 19-21 January 2024	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					3 days of events that give greater focus on community participation across the LGA as well as catering for visitors to Bathurst	
			Deliver the Bathurst Writers' & Readers Festival	Manager BMEC	2024 dates May 20 – 26 Program for 2024 to expand to include more education related offerings as well as Sydney Writers' Festival livestream events, and locally produced events.	<div><div></div><div></div><div></div></div>
			Devise strategies to engage with diverse sectors of the community.	Manager BMEC	New strategies in place to raise awareness of BMEC and the other cultural facilities of BRC. Combined Education brochure underway. Development of other initiatives in the pipeline.	<div><div></div><div></div><div></div></div>
		Achieve a minimum Net Promoter Score of +50 over the next year.	NPS results reviewed in real time, to be analysed on a monthly basis. Tracked via Microsoft forms.	Manager BMEC	Net Promotor Score result for October: <ul style="list-style-type: none"><li>Score for customers attending events is +76, up +2 on previous month.</li><li>Venue hire score currently +100.</li></ul> Target score is over +50	<div><div></div><div></div><div></div></div>
			NPS results to increase from current levels as strategy is implemented.	Manager BMEC	October: No activity.	<div><div></div><div></div><div></div></div>
1.3 4.3	Communicate and engage with the community	Growth in community engagement	At least one (1) intrinsic impact study undertaken.  2% growth in social media followers over 2023/2024	Manager BMEC	YTD no intrinsic impact studies undertaken.  October: Facebook Likes 4,600, 5129 Followers Instagram 1190 Followers  October Facebook Stats Post reach 54,170 Post engagement 7,837 New Page likes 23 New Page followers 48  YTD Facebook Likes 56, Instagram Followers 11	<div><div></div><div></div><div></div></div>



## Museums

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.1 1.2 1.3 2.4 2.5 2.6 5.1 5.2 5.4	Provide opportunities for locals and visitors to Bathurst to engage with our stories and objects through the operation of Museums Bathurst	Facilitate engagement with Museums Bathurst through the provision of exhibitions, public programs, lifelong education and other activities	85,000 annual visitors to Museums Bathurst. Provision of exhibitions, public programs, and educational opportunities across all Museums Bathurst sites.	Manager Museums	<p>In October 2023 a total of 14,260 individuals visited the Australian Fossil and Mineral Museum (AFMM), National Motor Racing Museum (NMRM), Bathurst Rail Museum (BRM), Chifley Home (CH) and the Central Tablelands Collections Facility (CTCF).</p> <p><b>Year to date (YTD) total visitors to Council Museums is 45,066.</b></p> <p>In October the following occurred:</p> <p><u>Exhibitions</u></p> <ul style="list-style-type: none"> <li>• AFMM - The Dino-store - ongoing</li> <li>• AFMM – 'Local Schools, Local Stories' cabinet – The Earth is Changing exhibition by MacKillop College</li> <li>• Chifley Home – Gallery and interpretation - ongoing</li> <li>• BRM – Temporary Exhibition - Before and After: How the Railway changed Bathurst – ongoing</li> <li>• NMRM – SIXTY – celebrating the 60<sup>th</sup> Anniversary of the Great Race</li> </ul> <p><u>Public programs:</u></p> <ul style="list-style-type: none"> <li>• AFMM – 31 October - Halloween in the Museum – Stones and Bones – 112 participants</li> <li>• NMRM vehicle displays in Bathurst City Centre, Armada Bathurst, Bathurst Library and</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>Repco Bathurst store from mid September to 10 October – estimated visitors 150,000.</p> <ul style="list-style-type: none"> <li>NMRM vehicle on display in paddock Legends display over race weekend – estimated visitors 50,000</li> <li>NMRM vehicles at Super Wednesday event on 4 October – estimated visitors 5,000</li> </ul> <p><u>Educational Tours (schools)</u> A total of 8 tours with 324 students visited the following museums:</p> <ul style="list-style-type: none"> <li>AFMM – 7 tours total 310 students</li> <li>Chifley – 1 tour 14 students</li> </ul> <p><u>Adult Tours</u> A total of 1 tour with 20 adults visited the following museum:</p> <ul style="list-style-type: none"> <li>NMRM – 1 tour total 20 adults.</li> </ul>	
<b>5.1</b> <b>5.3</b> <b>5.4</b> <b>5.5</b>	Provide a range of opportunities and mechanism for visitors to Museums Bathurst that encourage access for all and celebrates diversity	Identify, plan and provide a range of targeted activities and interpretation tools across Museums Bathurst that encourage inclusiveness for locals and visitors to Bathurst	Continue to grow volunteer opportunities across Museums Bathurst. Work with organisations and groups to provide opportunities for their clients and the broader community to access museums, programs, and activities.	Manager Museums	<p>In October the following occurred:</p> <ul style="list-style-type: none"> <li>16 volunteers assisted at BRM with the operation of the layout for October.</li> <li>All museums provide free entry to carers and welcome support animals.</li> <li>The Earth is Changing - Local Schools, Local Stories Cabinet exhibition dioramas curated by Year 9 students of MacKillop College.</li> <li>AFMM – 24/10/23 – special needs group visit 15 people</li> <li>BRM – demonstration and information session for Canberra Model Railway Club 21 October</li> <li>Destination NSW Central West representative faml at each museum 10 October</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> <li>DCCS Events, Promotion and Education Group meeting 12 October</li> </ul>	
<b>3.3</b> <b>5.3</b>	Strive for environmental stewardship through improved operations and the provision of education for Museums Bathurst visitors	Review and implement strategies to reduce Museums Bathurst environmental footprint and provide educational opportunities for visitors and the broader Bathurst community	<p>Identify and target areas to reduce energy consumption in the operations of each facility.</p> <p>Provide educational information, activities, programs and resources for visitors to Museums Bathurst and the broader community on environmental sustainability and practical actions that can be implemented.</p>	Manager Museums	<p>In October Museums Bathurst have undertaken the following environmental strategies:</p> <ul style="list-style-type: none"> <li>Monitoring and reducing, where possible, energy use including turning off appliances and equipment including air-conditioning when spaces are not in use.</li> <li>AFMM – 36% reduced consumption in electricity</li> <li>Recycling of packaging and paper.</li> <li>Recycling of coffee cups at BRM (963 cups recycled for month).</li> <li>Ongoing provision of solar panels at BRM and NMRM.</li> <li>Ongoing provision of EV charging stations at BRM and NMRM.</li> <li>CTCF building designed for energy efficiency including quality insulation and compartmentalised spaces to ensure efficiency form air-conditioning.</li> <li>Ongoing provision of EV charger and solar panels at CTCF.</li> </ul>	
<b>1.1</b> <b>1.2</b> <b>6.2</b>	Provide a range of collection storage and learning opportunities in the operations of the Central Tablelands Collections Facility (CTCF)	<p>Transfer Bathurst Regional Council's collections to CTCF</p> <p>Work with external bodies to develop partnerships for storage and learning opportunities at CTCF</p>	<p>Complete transfer of Bathurst Regional Council's collections to CTCF</p> <p>Identify, develop and manage key partnerships that will result in storage</p>	Manager Museums	<p>In October at the Central Tablelands Collection Facility:</p> <ul style="list-style-type: none"> <li>School of Arts move completed with Pest treatment included.</li> <li>Australian Museum relocation of Somerville items commenced 9 October with catalogue upgrade.</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			and facility hire and regional educational opportunities.		<ul style="list-style-type: none"> <li>One truck load from state collecting agency delivered for long term storage.</li> <li>At end October 135 cubic metres of material was in commercial storage from external users.</li> </ul>	

## Tourism

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.1 2.2	Grow the total number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services and destination experiences	Ten (10) new packages, products or experiences developed	Manager Tourism & Visitor Services	October: New Bathurst region pad map produced. YTD two (2) new packages/products/experiences developed. <ul style="list-style-type: none"><li>“Discover Bathurst” Digital map</li><li>Bathurst city and region padmap</li></ul>	<div><div></div><div></div><div></div></div>
		Grow Regional Tourism Partnership program.	Number of tourism partners increased by 5%	Manager Tourism & Visitor Services	October: 10 new/renewing partners for current financial year. YTD 101 paid tourism partners. Full year target of 158. Campaign to attract new partners underway and new prospectus with reviewed tiered structure issued.	<div><div></div><div></div><div></div></div>
		Increase stakeholder advertising in Destination Guide	Number of ad placements increased 5%	Manager Tourism & Visitor Services	Advertising prospectus distributed. Due date for Destination Guide Publication is February 2024.	<div><div></div><div></div><div></div></div>
1.3 2.6	Provide visitors and prospective visitors to the area with quality inspiration, information and services.	Develop new engaging content for Bathurst Step Beyond App	One (1) new tour product added and promoted	Manager Tourism & Visitor Services	October: No new tours added. YTD no (0) new products yet developed.	<div><div></div><div></div><div></div></div>
		Increase volume of online tour, event and accommodation bookings	Increase of 10% total bookings through online portal	Manager Tourism & Visitor Services	October: \$14,540 revenue from 146 bookings. YTD: 3.1% increase against 2022/23 figures to total \$32,709	<div><div></div><div></div><div></div></div>
		Develop annual Destination Guide	2023/4 Destination Guide published	Manager Tourism & Visitor Services	Destination Guide designer appointed; advertising prospectus produced. Printing scheduled for February 2024.	<div><div></div><div></div><div></div></div>


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.6	Effectively promote and market the Bathurst Region as a key destination	Implement Tourism Wayfinding and Signage Strategy priority action items	10 action items completed within 2023/24	Manager Tourism & Visitor Services	October: Meeting with Destination NSW, 10 October. Following up on approval for new brown GWH signage. One (1) action completed YTD	<div><div></div><div></div><div></div></div>
		Increase local range of retail products and souvenirs at BVIC and develop e-commerce facility.	Retail sales at BVIC increase by 5% over previous year. Sales of local produce increase 10%	Manager Tourism & Visitor Services	October: \$9,711 gross sales from 478 customers YTD 18.3% decrease to \$32,862	<div><div></div><div></div><div></div></div>
		Develop and implement new 2023-2025 marketing plan	33% of total actions completed or underway by 30 June 2024	Manager Tourism & Visitor Services	YTD 34 of 39 action items (87%) completed or underway as of 31 October – current plan. New plan underdevelopment.	<div><div></div><div></div><div></div></div>
		Implement online content strategy.	Destination website page views increase 10% Total social media following (includes Facebook, Instagram and YouTube) increase 10%	Manager Tourism & Visitor Services	October: 30,459 pageviews -6.2% against October 2022  October: 119 new social media followers Users: YTD 4.7% increase on 2022/2023 to 48,047 Pageviews: YTD 11.9% increase on 2022/2023 to 115306 Social Media: YTD of 3.6% increase total social media to total 26,318 followers	<div><div></div><div></div><div></div></div>
2.6	Increase total number of visitors and overnight stays in the Bathurst region	Work with industry and specialist agencies as required to generate brand building earned media coverage through public relations activity	120 media articles generated (across all platforms).	Manager Tourism & Visitor Services	October: Four (4) articles generated.  YTD 22 media articles generated across all platforms including Holidays with Kids 'Top Towns for Families' feature.	<div><div></div><div></div><div></div></div>
		Promote Bathurst Region to niche and specialist markets as identified in Destination Management Plan (2019) and 2023-5 Marketing Plan	Overnight visitors increase by 5%  Total annual visitors increase by 3%	Manager Tourism & Visitor Services	Annual Tourism Research Australia figures not yet released.  YTD 5.2% decrease in overall occupancy to 53.4% as shown by 'Localis' analytics platform	<div><div></div><div></div><div></div></div>

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			<p>Visitor Spend increases 5%</p> <p>Measurement based on Tourism Research Australia annual data and Localis data analytics</p> <p>Annual visitation to BVIC increases by 3%</p>		<p>Research commissioned with specialist agency Hipscotch investigating feasibility and potential market positioning to high-end travel segment. As identified in 2019 DMP.</p>	
		Promote BVIC as essential step off point for Bathurst Region.		Manager Tourism & Visitor Services	<p>October: 4,872 Visitors to BVIC.</p> <p>YTD visitations decrease of 3.1% on 2022/2023 with a total of 15,571 visitors to BVIC.</p>	<div> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/> </div>

## Destination Management

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.6	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development.	Implement the Strategic priorities of the 2019 DMP	75% of actions completed or underway	Manager Tourism & Visitor Services	YTD 57% or 59 of the 104 priority actions completed or underway.	
2.2 2.6	Support and develop the regional tourism industry	Implement the Tourism Industry Engagement Strategy	Hold at least: <ul style="list-style-type: none"> <li>four (4) targeted meetings with industry segments</li> <li>four (4) industry capacity building workshops</li> <li>30 one on one meetings between MT&amp;VS and industry partners</li> <li>Conduct 60 famil visits to tourism businesses.</li> </ul>	Manager Tourism & Visitor Services	October: Five (5) meetings held between Manager Tourism & Visitor Services and tourism industry partners. Meeting with high-end industry sector proponents, 4 October. Four (4) business famil visits.  YTD. 18 one on one meetings held.  YTD. 1 targeted meeting held.  YTD: One (1) workshop held.  YTD: No industry meetings held.  YTD: 17 famil visits to tourism partners.	
2.2 2.6	Connect with industry and consult with a cross section of industry representatives	Continue monthly industry eDM. Host industry gatherings	Minimum of 12 industry eDMs issued.  Hold at least four (4) overall industry networking and education events.	Manager Tourism & Visitor Services	October: 0 eDM issued YTD: 3 eDMs Issued  Industry Events: Hosted Bathurst region tourism partner networking evenings. YTD None yet held (0).	






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Increase online engagement with industry	Pageviews of industry website increase 20%		PageViews: October 64 pageviews YTD 63% increase in pageviews	
2.6	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Annual market intelligence report produced.  Accommodation benchmarking maintained by use of analytics platform	Manager Tourism & Visitor Services	Market intelligence now includes data drawn from 320 accommodation properties. Benchmarking achieved through Localis analytics platform.  Market intelligence updated and published monthly on bathurstregiontourism.com.au	




## Environmental, Planning & Building Services





Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.


### Environmental

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>6.4</b> <b>5.2</b> <b>5.4</b>	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs  Maintain and enhance areas for off-leash recreation for dogs	Two Community desexing programs conducted.  Maintain fenced Off Leash areas monthly.	Manager Environment	The next community desexing program commences on 6 November 2023.  Off leash areas maintained by contractors when necessary.	
<b>6.4</b> <b>5.4</b>	Meet Council's responsibilities under the Companion Animals Act 1998 and Public Spaces (Unattended Property) Act 2021 by promptly responding to customer requests and implementing action for breaches	Investigate animal related complaints, including matters reported after hours.  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches.	95% of customer requests responded to within adopted corporate standards.  100% response to customer requests reported out of hours.	Manager Environment	98.29% of customer requests responded to within adopted corporate standards for the period 1 July 2023 to 31 October 2023.  137 customer requests were investigated during the period 1 October 2023 to 31 October 2023, with a total of 541 in the year to date.  100% of customer requests responded to out of hours.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>6.4</b>	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Public Spaces (Unattended Property) Act 2021 in the operation of the Bathurst Animal Rehoming Centre	Operate Bathurst Animal Rehoming Centre	<p>Conduct a social media program to promote rehoming of impounded dogs and cats.</p> <p>Maximise the % of eligible dogs returned to owner or sold or released to welfare organisations.</p> <p>Maximise the % of eligible cats returned to owner or sold or released to welfare organisations.</p>	Manager Environment	<p>13 adoption posts were made during the period 1 July 2023 to 30 September 2023.</p> <p>11 "Help we are lost" posts were made during the period 1 July 2023 to 30 September 2023, trying to reunite impounded pets with their owners.</p> <p>Visits to the adoption page on Council's website averaged 1,623 views per month between 1 July 2023 and 30 September 2023. This is lower than the average for the previous review period which was 1,762.</p> <p>24 dogs and 17 cats entered the facility between 1 October 2023 and 30 September 2023. The total dogs entering the facility to 30 September 2023 is 63 and cats is 42.</p> <p>83.6% of dogs were returned to owner, sold, or released to welfare organisations in the period between 1 July 2023 and 30 September 2023.</p> <p>72.9% of cats were returned to owner, sold, or released to welfare organisations in the period between 1 July 2023 and 30 September 2023.</p>	
<b>6.4</b> <b>4.4</b> <b>5.2</b> <b>5.4</b>	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	<p>Monitor and enforce parking regulations on public roads</p> <p>Implement a community education program regarding the Australian Road Rules</p>	<p>Monitoring undertaken a minimum of 15 days per month on average.</p> <p>Educational social media posts conducted monthly.</p>	Manager Environment	<p>Frequency of monitoring increasing but not yet back to pre-covid activities. 229 Penalty Infringement Notices and 3 formal cautions were issued for the period 1 July 2023 to 31 October 2023.</p> <p>Two social media posts on parking enforcement made during the period 1 July 2023 to 30 September 2023.</p>	
<b>6.4</b> <b>5.2</b>	Meet Council's contractual obligations under the Local Government Act 1993 in monitoring and enforcing parking	Monitor and enforce parking regulations in public car parks in accordance with contractual obligations.	100% compliance with contractual obligations	Manager Environment	76 Penalty Infringement Notices were issued for the period 1 July 2023 to 31 October 2023.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
	regulations in public car parks					
3.1 3.2 3.3 3.4 6.4 1.4	Meet Council's responsibilities under the Protection of the Environment Operations Act	Investigate customer requests and pollution incidents.  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards.	Manager Environment	100.0% of customer requests responded to within adopted corporate standards for the period 1 July 2023 to 31 October 2023.  22 customer requests were investigated by Council in the period 1 October 2023 to 31 October 2023, with a total of 106 in the year to date.  Seven Penalty Infringement Notices and ten formal cautions for various offences were issued in the period 1 July 2022 and 30 June 2023. Five Prevention Notices, two Clean-Up Notices and one Cost Compliance Notice were issued in the period.  Followers of the page increased from 1892 on 1 July 2023 to 1902 on 31 October 2023. An average of three posts were made each week on various sustainability themes during the period 1 July 2023 to 31 October 2023. Total reach was 12063 with an average monthly "reach" was 3,016 and total "post engagement" was 694 with a monthly average of 174. Reach is a measure of how many people see content, and engagement how many people like/comment/share/save the posts.  The Sustainable Schools Grant recipients were advised in May 2023 and program implementation has commenced. Nine grants were awarded, with project inspections scheduled for November 2023.	
3.3 3.5 6.1	Continue to improve the community's awareness and capacity regarding contemporary environmental issues	Communicate sustainability messages via a range of on-line and traditional media sources.  Undertake educational programs to enhance community knowledge	Weekly posts on the @sustainablebathurst Facebook page  Implement educational initiatives targeting different sectors of the community.	Manager Environment		
3.1 3.2 6.4	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act 1993	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal.	Increase the number of onsite sewage management systems with a current approval to operate.	Manager Environment	Inspection program is ongoing with a focus on high-risk systems and systems where the ownership is changing due to sale of the property.  467 approvals to operate have been issued for the period 1 July 2022 to 30 June 2023. As of 30 June 2023, there were a total of 1190 current approvals in the local government area.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.1 3.4 3.5 1.4 4.6 6.4	Meet Council's obligations under the Local Government Act 1993, Biodiversity Conservation Act 2016 and community expectations to manage, restore, enhance and conserve the natural environment	Implement the high priority projects from strategic environmental plans as grant funding becomes available.  Ensure that the assessment of development applications meets all of the statutory requirements and relevant planning policies.	Implement a priority project identified in the Urban Waterways, Biodiversity, Pest Bird or Roadside Vegetation Management Plans  Number of development applications assessed and professional advice provided.	Manager Environment	Pigeon removal activities were completed in August 2023 with 142 pigeons removed.  Significant earthworks, site surveys, weed control and rubbish removal has been completed in the Stage 1 Brickpits project between August and October 2023.  Installation of signage and guideposts for high conservation value sections of roadway identified in the RVMP occurred in June 2023 with 400 new red guideposts installed.  108 development applications were referred for assessment during the period 1 July 2023 to 31 October 2023.	
3.5 3.3 6.6	Implement energy efficiency and renewable energy projects at Council facilities	Implement the Emissions Reduction Plan	Meet targets identified in the Emissions Reduction Plan	Energy Strategy Officer	The contract has been awarded to improve the collection of methane from the Waste Management Centre which will facilitate flaring of a higher portion of the gas, resulting in reduced emissions.	
3.3 3.5 6.4 3.1	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified.  Measure and collate the trends in environmental condition across the Local Government Area	Collate data and prepare reports on Environmental data on an annual basis	Manager Environment	Trends in Council's operational footprint included in the monthly report prepared for internal review, with annual data included in the State of Environment (SOE) reporting.  Data collection was finalised in October 2023 and the report will be finalised in November 2023.	
6.4 5.4	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	Conduct a program of inspections of food premises including home-based food premises to ensure compliance with regulations.	Conduct an inspection of all high and medium risk food premises by June 2024  95% of customer requests responded to	Manager Environment	64 food inspections of food premises and 15 inspections of temporary food premises were undertaken between 1 July 2023 and 30 September 2023. All of Council's inspection obligations under the Food Regulation Partnership were met.  The Annual Food Regulation Report was submitted to the NSW Food Authority on 28 July 2023.	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			within adopted corporate standards		<p>One food related customer request was investigated during the period 1 October 2023 to 31 October 2023, with a total of one in the year to date.</p> <p>100% of customer requests responded to within adopted corporate standards for the period 1 July 2023 to 31 October 2023.</p>	
<b>6.4</b> <b>5.4</b>	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming pools and cooling towers.	<p>Conduct a risk-based inspection program for skin penetration premises.</p> <p>Conduct a risk-based inspection program for public swimming pools and spa pools.</p> <p>95% of customer requests responded to within adopted corporate standards.</p>	Manager Environment	<p>Inspections of skin penetration premises undertaken as resources allow. Changes to the regulations and how a skin penetration premises is defined mean that this is a lower priority activity.</p> <p>Public swimming pool inspections will recommence later in 2023 and were not able to be resourced in the review period.</p> <p>Legionella Management Plan was adopted by Council in February 2022. Implementation is ongoing with inspections undertaken, as necessary.</p> <p>100% responded to within adopted corporate standards between 1 July 2023 and 31 October 2023.</p> <p>4 customer requests were investigated by Council during the period 1 October 2023 to 31 October 2023, with a total of 12 in the year to date.</p>	

## Development Assessment

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date				Status
1.5 4.1 4.6 6.4	Ensure the assessment of development and other applications, in accordance with planning instruments, development control plans and policies, occurs within appropriate timeframes.	To be at or below the state average for determination times of development applications	Comparative data provided as part of annual Local Development Performance Management (LDPM) to DPIE  Average gross days taken to determine a DA (2021 Avg 83)  Average net days taken to determine a DA (2021 Avg 44)	Manager Development Assessment	NSW State Average 2020–21	Bathurst Regional Council	Bathurst Regional Council year to date average	<div><div></div><div></div><div></div></div>	
					90	61.96	75.47		
					Average gross days taken to determine a DA				
					48	43.44	45.94		
	To be at or below the state average of determination times for complying development	To be at or below the state average of determination times for complying development	Comparative data provided as part of annual Local Development Performance Management (LDPM) to DPIE  Average days taken to determine a CDC (2021 Avg 13)	Manager Development Assessment	NSW State Average 2020–21	Bathurst Regional Council	Bathurst Regional Council year to date average	<div><div></div><div></div><div></div></div>	
					17	4.50	5.68		
					Average days taken to determine a CDC				





## Planning



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.5 2.1 3.3 4.1 4.3 4.6 5.5 6.4	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments	Planning controls adopted by Council. Planning proposals referred to NSW Department of Planning & Environment for gazettal	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Laffing Waters DCP Amendment – Adopted by Council – Sept Council meeting.</li> <li>2. North St Perthville Planning Proposal – Reinstated Residential zone – Gateway determination requested. <u>Withdrawn in July 2023</u>.</li> <li>3. Review of Community Participation Plan – Adopted by Council – Sept Council meeting.</li> <li>4. Schedule 1 Review of Bathurst Regional LEP. Review commenced – currently on hold.</li> <li>5. Removal of Kerb and Gutter deposit requirements from Complying Development conditions in LEP. Planning Proposal documentation referred to DPE seeking consideration as minor LEP amendment.</li> <li>6. Review and update Aboriginal Heritage Provisions in the DCP – to be presented to November Council for adoption.</li> <li>7. Secondary dwellings and detached studios – new provisions in DCP. Adopted October Council meeting.</li> <li>8. Stewarts Mount Planning Proposal – Council review of draft supporting documentation completed and comments provided to applicant.</li> </ol>	
1.5 2.1 3.3 4.1 4.3 4.6 5.5 6.4	Investigate relevant land use and planning issues of the Bathurst Region.	Prepare studies and plans.	Draft studies/plans under way and/or completed by 30 June 2024.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Bathurst Region Active Transport Strategy – Visioning consultation completed. Audit of 2011 plan commenced with assistance from Cyclesafe Bathurst.</li> <li>2. Bathurst Bypass Economic Analysis Report – presented to Council in July. <u>Discussions with Central West Joint Organisation and with Transport for NSW ongoing.</u></li> <li>3. Urban Expansion investigations – Engineering have engaged consultants to examine water and sewer infrastructure requirements. Planning staff supporting consultant's investigations of private lands.</li> </ol>	






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.5 4.1 4.3 4.6 5.2 5.5 6.4	Undertake urban design and place management investigations.	Prepare studies and plans.	Draft studies/plans under way and/or completed by 30 June 2024.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>Streets as Shared Spaces Round 2 project – Machattie Lane to Parrish Lane – completed. Project in its 12 month trial.</li> <li>Village Plans – visioning consultation with Rockley, Peel and Sofala completed.</li> <li>Former TAFE precinct – Opportunities for staged development process being investigated, subject to budget.</li> <li>Protection of trees policy – responding to Council resolution of 23 August – internal consultation underway.</li> <li>NSW Regional Housing Strategic Planning Fund - Grant application – support activation of Wark Parade site for medium density housing.</li> <li>Regional Precincts and Partnerships Program - Grant application – support to undertake a Master Plan/precinct planning of key CBD sites - underway.</li> <li>Registration of Interest – Former Ambulance Station – seek suitable tenant for former Ambulance Station building ROI closes 28 November 2023.</li> </ol>	
4.1 4.3 4.6 6.4	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans	Contributions plans requiring review identified and underway/completed by 30 June 2024.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>Investigations underway to determine if stormwater plan should be moved to section 64 of LGA 1993.</li> <li>Laffing Waters Contribution Plan – Consultants appointed. Project underway. Options report reviewed by Council and comments provided to consultants.</li> </ol>	
1.1 1.2 1.5 4.6 5.5 6.1 6.4	Implement the Bathurst Regional Heritage Plan.	Provide a Heritage Advisory Service.	More than 75 site visits undertaken by the Heritage Advisory Service.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>2023/2024 site visits (to date): 35</li> </ol>	
		Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	More than \$500,000 worth of works generated from Council's heritage assistance funds.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>Bathurst Region Local Heritage Fund – 2023/24 - 53 applications received and grant offers made to 50 projects. Projects underway.</li> <li>Bathurst Region Conservation and Interpretation Fund – 2023/24 – 7 applications received and grant offers made to 7 projects. Projects underway.</li> </ol>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					3. Bathurst CBD Main Street Improvement Fund – 2023/24 – 8 applications received and grant offers made to 8 projects. Projects underway.	
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative/promotional information made available.	Manager Strategic Planning	1. Pillars of Bathurst Project design of additional sign/plaque underway. 2. CBD Wayfinding Project – sign structures manufactured. Interpretation and wayfinding panels being developed. 3. Heritage Interpretation Plan for Macquarie View Tennis Club – consultation completed. Draft plan being prepared. 4. Wiradjuri Resistance & declaration of Martial Law in 1824 – An Interpretation Project – funding application lodged under the NSW Community Heritage Grants 2023-25. Funding application unsuccessful. 5. Theo Barker Lecture held on 21 September 2023 with speaker Christine Yeats presenting on 'The more things change the more they stay the same'; revisiting Theo Barker's 1973 findings on the needs, problems and capacities of Historical Societies in NSW. 6. Staff attended the ICOMOS Conference in Sydney including Bathurst stand promoting Bathurst Region heritage.	
		Prepare research/studies into the region's heritage values	Studies/plans considered and adopted by Council.  Number of local heritage items included in the Local Environmental Plan.	Manager Strategic Planning	Condition Assessment and Maintenance Plan for the Street and Park Lamp Standards – completed (Oct Council meeting).	

## Economic Development

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.1 2.2 2.3 2.4 2.6 4.1 4.5 5.5 6.3	Implementation of the Economic Development Strategy and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts, new residential developments and telecommunication.	Seek funding for economic infrastructure projects.	Manager Economic Development	<ul style="list-style-type: none"> <li>- Aerodrome promotional prospectus completed. New website copy complete for airport.</li> <li>- Aerodrome land use study completed. Final analysis November 2023.</li> <li>- DA approved for Stage 1 of Kelso Industrial Estate expansion (\$4.8M Drought Stimulus Fund). Tender awarded Jan 23.</li> <li>- Aerodrome scope finalised with grant authority (Growing Local Economies Fund \$2.9M).</li> <li>- Lease signed for Leading Edge data centre</li> <li>- Early stages of Funding proposal for better NBN connection for Raglan and parts of Kelso underway. Grant not available at this time.</li> <li>- nbn fibre has been installed to the Airport boundary.</li> <li>- Working with Telstra on funding proposal for better connectivity at Hill End. Grant not available at this time.</li> </ul>	
		Market-leading promotional campaigns to increase residential relocations and a sense of place.	<p>Continued support for joint regional relocation campaigns.</p> <p>All 4 entrance billboards and welcome signs updated/maintained as required.</p> <p>Lifestyle promotional content created/updated, including the Bathurst Region website/new Live Invest site.</p> <p>Annually updated New Resident Guide.</p>	Manager Economic Development	<ul style="list-style-type: none"> <li>- Contributed to Move to More Campaign. Joined the Regional Activators Alliance.</li> <li>- Listed Bathurst and villages on Pointer Remote.</li> <li>- New Resident Guide launched 16 Mar 23 at Upstairs. Includes video. Both publications have been provided to Real Estate agents who attended the launch.</li> <li>- Reinstated process for responding to Evo City enquiries.</li> <li>- Highway billboards reskinned April 2023.</li> <li>- Website has changed to bathurstliveinvest.com.au.</li> <li>- Four new resident interviews and photography sessions undertaken. Uploaded onto website.</li> </ul>	

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Support local businesses and start-ups through engagement, support and economic programs.	<p>12 eNewsletters</p> <p>Regularly posting on social media channels, including Facebook and Linked In.</p> <p>Respond to business@bathurst and live@bathurst email enquiries.</p> <p>Run business support programs including but not limited to BizMonth, Buy Local Gift Card, workshops and presentations.</p> <p>Business Support section on the Live Invest website updated and maintained.</p> <p>Attendance with Mayor / Councillors at 75% of Business Chamber board meetings.</p> <p>Attendance at 90% of Business Chamber After-Hours events.</p> <p>Representation at all "Upstairs Start-up Hub" board meetings.</p>	Manager Economic Development	<ul style="list-style-type: none"> <li>- All eNewsletters sent to date.</li> <li>- Cluster Strategy complete. Events/engagements around cluster groups planned.</li> <li>- September 2023 BizMonth held. A very successful lunch with Annabelle Williams.</li> <li>- MED meets with Business Chamber Board monthly meeting along with Mayor. Representation at all Business Chamber events to date.</li> <li>- All Upstairs Startup hub board meetings attended to date.</li> <li>- Redesign Bathurst Business Hub website.</li> <li>- Update to Forecast id population projections.</li> <li>- Spendmapp used to track impact of COVID on economy.</li> <li>- id State of the Regionals Economic Presentation to BRC staff and the Bathurst Business Chamber</li> <li>- Two grant writing seminars held in 2023 to assist business and community groups in applying for grants.</li> <li>- ED subscribed to Grant Guru to provide assistance to community and business groups in finding suitable grants. Goes live 01 November 2023</li> <li>- A new page, Bathurst Grants Hub has been added to the bathurstliveinvest.com.au website</li> <li>- Business Chamber Christmas function to be held Dec 23 and will also include Bathurst Young Professionals for the first time.</li> </ul>	

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			<p>Promote resources to businesses including the ID websites and Spendmapp.</p> <p><b>Conduct grant writing workshops</b> to assist businesses and community groups finding and securing grants.</p>			
		<p>Grow local employment, investment and attract new businesses.</p>	<p>Organise the Bathurst Careers Expo with minimum 55 stalls and 1,500 attendees.</p> <p>Minimum of 40 new local jobs promoted each month via EVO Cities.</p> <p>Develop relocation proposals, relocation materials and support the relocation of new businesses through the Business Concierge Service.</p>	<p>Manager Economic Development</p>	<ul style="list-style-type: none"> <li>- Continued posting of EvoJobs.</li> <li>- Ongoing support for the relocation of numerous businesses, particular interest from manufacturing and IT businesses.</li> <li>- Invest Bathurst campaign being developed including social media/TVC ad, new brochure and updated website.</li> <li>- 2023 Careers Expo 02 August 2023. 90 exhibitors making this event the biggest ye. 850 students attended along with approximately 150 job seekers. Job seeker number low due to Bathurst's low unemployment rate of 1.6% (Mar 23).</li> <li>- Planning has started to prepare an Investment Attraction Toolkit in conjunction with the Office of Regional Economic Development.</li> </ul>	
		<p>Develop Bathurst into a Smart Community of national significance.</p> <p>Support innovative practices from industry.</p>	<p>Assist work units in implementing smart places projects as required.</p>	<p>Manager Economic Development</p>	<ul style="list-style-type: none"> <li>- Collaboration with Environment team to install 100 sensors in street lighting to monitor temperature.</li> <li>- Smart benches installed.</li> <li>- Investigations into various new Smart projects.</li> <li>- Bathurst Digital Twin launched in Oct 22, the first regional centre to have a digital twin of its CBD. This was a collaboration project with Spatial Services.</li> </ul>	

CSP 2040 Objective Reference	Deliverable Actions over the next 4 years	Operational Plan – 2023/2024 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			<p>Seek funding and roll out Smart Community priority projects.</p> <p>Promote Bathurst as a Smart Community.</p>		<ul style="list-style-type: none"> <li>- Continue to work with Upstairs Start Up Hub to ensure its ongoing success. Recently provided support to a grant application.</li> <li>- MED contributor to the NSW Government Smart &amp; Local Feedback Forum. Forum is designed to learn about Smart Community projects and lessons learned from other Councils who have implemented projects.</li> </ul>	

# Attachment 9.3.7.1

## 2023-2024 Section 356 Donations Report as at 31 October 2023

Details	Reference	Date	Donations approved in Budget	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$
<b>Annual Budget</b>			<b>122,447.00</b>	<b>35,000.00</b>	<b>60,000.00</b>	<b>13,988.00</b>	<b>231,435.00</b>
<b>Spent to date:</b>							
WRAS Annual Subscription/donation	Operation Plan	26/07/2023	-2,770.00				-2,770.00
Western NSW Dance Festival - 13/06/2023	S356 Policy	10/08/2023			-1,163.64		-1,163.64
Scots All Saints College - Showcase 20/07/2023	S356 Policy	10/08/2023			-829.09		-829.09
BMEC - CPSA Monthly Meetings - 03/08/2023	Operation Plan	10/08/2023			-955.46		-955.46
Evans Art Council - Art Show 03/08/2023	S356 Policy	10/08/2023			-314.18		-314.18
Bathurst City Colts Water Account	Operation Plan	23/08/2023	-4,229.23				-4,229.23
Bathurst City & RSL Band Association Inc	Operation Plan	23/08/2023	-5,000.00				-5,000.00
Bathurst Edgell Jog Committee Inc	Operation Plan	23/08/2023	-1,000.00				-1,000.00
Bathurst Lapidary and Collectors Club Inc	Operation Plan	23/08/2023	-2,050.00				-2,050.00
Bathurst Refugee Support Group Inc. (BRSG)	Operation Plan	23/08/2023	-500.00				-500.00
Bathurst Senior Citizens Association	Operation Plan	23/08/2023	-500.00				-500.00
Evans Art Council	Operation Plan	23/08/2023	-3,000.00				-3,000.00
Lions Club of Bathurst Inc	Operation Plan	23/08/2023	-2,000.00				-2,000.00
Sofala Progress Association	Operation Plan	23/08/2023	-2,000.00				-2,000.00
The Neighbourhood Centre (formerly BINC)	Operation Plan	23/08/2023	-900.00				-900.00
Vivability Limited	Operation Plan	23/08/2023	-1,000.00				-1,000.00
Western Sydney University Medical Scholarship	Operation Plan	23/08/2023	-7,500.00				-7,500.00
headspace Bathurst (Marathon Health)	Operation Plan	24/08/2023	-1,500.00				-1,500.00
Sydney International Piano Competition	Operation Plan	24/08/2023	-1,000.00				-1,000.00
Bathurst Country Music Club Inc	Operation Plan	24/08/2023	-500.00				-500.00
Napoleon Reef Landcare Inc	Operation Plan	24/08/2023	-1,000.00				-1,000.00
Monkey Hill UHF Repeater	Operation Plan	31/08/2023	-1,000.00				-1,000.00
Country Women's Association of NSW - Central Western Group (CWA)	Operation Plan	31/08/2023	-300.00				-300.00
Bathurst Public School - Concert 2023	S356 Policy	7/09/2023			-1,268.36		-1,268.36
Zebra Finch Society of Australia	S356 Policy	19/09/2023		-1,323.64			-1,323.64
Russell St Road Closures - Variety B to B Bash community family fun day 05/08/2023	Operation Plan	22/09/2023	-2,500.00				-2,500.00
Russell St Road Closures - Midstate Freight 2023	Operation Plan	23/09/2023	-2,500.00				-2,500.00
Bathurst Rally 23/09/2023							
Bathurst Gardener's Club Inc	Operation Plan	6/10/2023	-500.00				-500.00
BMEC - CPSA Monthly Meetings - 5/10/2023	Operation Plan	19/10/2023			-1,024.10		-1,024.10
Allegri Singers - Mendelssohn's Elijah Production	16/08/23 Item 08.03.06	24/10/2023	-2,000.00				-2,000.00
BMEC - Bathurst Eisteddfod Sep 2023	S356 Policy	31/10/2023			-10,512.54		-10,512.54
BMEC - Bathurst Eisteddfod Sep 2023	Operation Plan	31/10/2023			-30,000.00		-30,000.00
<b>Amount Spent</b>			<b>-45,249.23</b>	<b>-1,323.64</b>	<b>-46,067.37</b>	<b>0.00</b>	<b>-92,640.24</b>
<b>Available Balance before commitments</b>			<b>77,197.77</b>	<b>33,676.36</b>	<b>13,932.63</b>	<b>13,988.00</b>	<b>138,794.76</b>
<b>Committed:</b>							
Bathurst AH&P Association	Operation Plan		-8,244.00				-8,244.00
Bathurst Junior Sports Awards	Operation Plan		-5,000.00				-5,000.00
Sofala & District AH&P Association	Operation Plan		-350.00				-350.00
Bathurst City Colts Water Account	Operation Plan		-3,160.77				-3,160.77
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00				-3,000.00
CSU Foundation Trust	Operation Plan		-5,000.00				-5,000.00
Bathurst District Sport & Rec (BDRSC) grants	Operation Plan		-20,000.00				-20,000.00
Western Sydney University Medical Scholarship	Operation Plan		-2,500.00				-2,500.00
Mitchell Conservatorium	Operation Plan				-7,000.00		-7,000.00
BMEC - Bathurst Youth Council	Operation Plan				-2,000.00		-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan				-9,020.44		-9,020.44
Russell St Road Closures	Operation Plan		-5,000.00				-5,000.00
The Friends of the Bathurst War Memorial Carillon Inc	Operation Plan		-2,000.00				-2,000.00
Bathurst Remembers t/a Communications and Resources Project (CARP) Inc.	Operation Plan		-1,000.00				-1,000.00
Carillon Theatrical Society	Operation Plan				-1,000.00		-1,000.00
Rockley and District Community Association Inc	Operation Plan		-1,000.00				-1,000.00
Mitchell Conservatorium - Carols by Candlelight	Operation Plan		-1,000.00				-1,000.00

## Attachment 9.3.7.1

2023-2024 Section 356 Donations  
Report as at 31 October 2023

Details	Reference	Date	Donations approved in Budget	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$
The Rotary Club of Bathurst	Operation Plan			-5,000.00			-5,000.00
Rotary - Cirencester to Bathurst Cycling Event	Operation Plan		-20,000.00				-20,000.00
Bathurst Historic Car Club	21/06/23 Item 09.02.11			-1,199.00			-1,199.00
2023 Variety Bash	19/07/23 Item 08.03.09			-1,460.91			-1,460.91
Wattle Tree House - Homelessness Sleep Out	19/07/23 Item 08.03.10					-1,706.36	-1,706.36
Bathurst Golf Club - Women's NSW Open Golf Regional Qualifier	20/09/23 Item 8.3.9					-5,000.00	-5,000.00
<b>Amount Committed</b>			<b>-77,254.77</b>	<b>-7,659.91</b>	<b>-19,020.44</b>	<b>-6,706.36</b>	<b>-110,641.48</b>
Adjustment between Funds			57.00	-5,087.81	5,087.81	-57.00	
<b>Available Balance</b>			<b>0.00</b>	<b>20,928.64</b>	<b>0.00</b>	<b>7,224.64</b>	<b>28,153.28</b>

Summary Remaining Budget	\$
Donations approved in Budget	0.00
Mt Pan Fee Waived	20,928.64
BMEC Donations	0.00
Sundry Donations	7,224.64
<b>Total Remaining</b>	<b>28,153.28</b>

Summary	\$
Total Budget	231,435.00
Less: Amount Spent	-92,640.24
Less: Amount Committed	-110,641.48
<b>Total Remaining</b>	<b>28,153.28</b>



## Market Rental Subsidies for 2023/24

NAME OF TENANT	LOCATION	Current Rent PA	Estimated Market Rent	BRC Rental Subsidy
Mitchell Conservatorium	Machattie Park Cottage	589.00	18,008.00	17,419.00
Central Tablelands Woodcraft Inc	Learmonth Park	618.00	16,758.00	16,140.00
Community Opportunity Shop Inc	8 Lions Club Drive	1,179.00	22,343.00	21,164.00
Community Opportunity Shop Inc	Veggie Patch Church Lane	1.00	16,758.00	16,757.00
Air Services Australia	Aerodrome - Communication	1.00	20,107.00	20,106.00
Taxi Cabs of Bathurst Co-operative Society Ltd	Communication tower	1,375.00	20,107.00	18,732.00
Master Communications & Electronics Pty Ltd	Communication tower	4,778.00	20,107.00	15,329.00
Bathurst City & RSL Band Association	Walmer Park	245.00	22,343.00	22,098.00
Bathurst Lions Club Inc	Short St	1.10	16,758.00	16,756.90
Evans Arts Council Inc	Lee Street	500.00	5,586.00	5,086.00
Bathurst District Historical Society Inc	Mitre Street	1.00	11,173.00	11,172.00
Bathurst District Historical Society Inc	16 Stanley Street	500.00	11,173.00	10,673.00
Bathurst Meals on Wheels Inc	4 Watt Drive	1.00	55,845.00	55,844.00
Department of Defence (Air Cadets)	Aerodrome - Lot 25	90.91	14,339.00	14,248.09
Department of Defence (Air Cadets)	Aerodrome - Lot 36	90.91	41,412.00	41,321.09
			<b>302,846.08</b>	

**BATHURST MEMORIAL ENTERTAINMENT CENTRE**

**GOVERNING RULES FOR MANAGEMENT OF BATHURST MEMORIAL  
ENTERTAINMENT CENTRE (BMEC) GIFT FUNDS UNDER DEDUCTIBLE GIFT  
RECIPIENT (DGR) ENDORSEMENT FOR BATHURST REGIONAL COUNCIL**

---

**1. CULTURAL ORGANISATION**

The Bathurst Memorial Centre (BMEC) was officially opened in 1999. The aim was to promote all forms of art in the City of Bathurst. BMEC is nationally recognised as a performing arts centre at the forefront of contemporary practice.

**2. ADMINISTRATION OF BMEC**

BMEC is a separate operation of Bathurst Regional Council. BMEC is separately accounted for in the books and records of Bathurst Regional Council. The Council's finances are reported publicly via an annual report and audited by the Audit Office NSW. Any gifts made to BMEC are used only for the purposes and benefit of the cultural centre.

**3. PURPOSE OF BMEC GIFT FUND**

The cultural centre gift fund is established solely for the purpose of acquiring cultural materials, resources, buildings and furniture for the benefit by the general public.

**4. CONTRIBUTIONS TO BMEC**

Contributions, donations and gifts are also invited from members of the public and interested organisations.

**5. MANAGEMENT OF BMEC**

Bathurst Regional Council is a corporation administered under the NSW Government Local Government Act 1993, as amended. BMEC is managed by Bathurst Regional Council as a separate entity.

**6. NON-PROFIT BASIS**

Bathurst Regional Council and BMEC operate on a non-profit basis. Money or property contributed to the gift fund or income earned will not be distributed for any other purpose than noted in 3 above. Moneys will not be distributed to members of a managing committee or board of the Council except as reimbursement for out-of-pocket expenses incurred on behalf of the institution or proper remuneration for administrative services.

**7. SEPARATION OF BMEC GIFT FUND FROM THE BATHURST REGIONAL  
COUNCIL**

Funding, gifts and contributions to the BMEC fund will be kept separate from any other funds of the Bathurst Regional Council and accounted and reported separately within a Trust Fund in a separate bank account with clear accounting procedures will be established for tax deductible gifts. Records of all transactions will be kept.

### **8. ISSUING OF RECEIPTS**

When BMEC issues a receipt for a deductible gift, the receipt must state:

- The name of the cultural centre
- The ABN of Bathurst Regional Council and
- The fact that the receipt is a gift.

### **9. WINDING UP OF THE BMEC GIFT FUND**

Bathurst Regional Council is required to transfer any surplus assets of the gift fund(s) to another gift deductible fund(s) or institution if the cultural centre is wound up or on revocation of endorsement, whichever occurs first.

### **10. AMENDING THE GOVERNING RULES**

The council will notify the Australian Taxation Office of any alterations made to these governing rules.



**Bathurst Regional Council**  
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**Drawn By:** Bethany Beattie  
**Date:** 17/10/2023  
**Projection:** GDA94 / MGA zone 55  
**Map Scale:** 1:1500 @ A4

**8.3.1 POTENTIAL TRANSFER OF CROWN PUBLIC ROAD TO COUNCIL - 4087 SOFALA ROAD, WATTLE FLAT**

**File No: 25.00161**

**RECOMMENDATION:**

That Council does not take over ownership of the Crown road adjacent to 4087 Sofala Road, Wattle Flat.

---

**REPORT:**

Council has received a request from the owners of four properties at Wattle Flat for Council to take control of a portion of unconstructed Crown Road. A meeting was held with these owners to discuss their concerns. Please refer [attachment 1](#) for minutes of the meeting held, [attachment 2](#) for location of the Crown Road, and subsequent correspondence at [attachment 3](#).

Following a report to Council in November 2022, it was resolved to refer the matter to a Working Party of Council for further consideration regarding the transfer of Crown Roads. Upon consideration by Council at a working party held Wednesday 3 March 2023, it was agreed that the matter be referred for final resolution to a meeting of Council.

Since the amalgamation of Evans Shire and Bathurst City Councils, Bathurst Regional Council has reviewed road status within the villages, with Crown roads taken over by Council where certain criteria is met, including where they serve 3 or more residential properties and are within the village boundary (identified by Planning Zone RU5 / R5). In this particular case, the Crown Road is outside of the village boundary, and wouldn't have been considered for transfer in the previous review.

To date, Council's position on taking ownership of Crown roads has been based on that adopted at amalgamation, with the following requirements generally applied to consider taking over ownership on a case-by-case basis:

- The road in question services 3 or more residential properties
- The road is within a village boundary
- The road is in a suitable condition that reduces ongoing maintenance, generally meeting the standard for a sealed rural road as defined in Council's Engineering Guidelines.

Councillors are well aware of the asset backlog and the current funding pressures on the Annual Operating Plan to fund essential maintenance of assets under Council ownership. It is important to note that upon transfer of the Crown Road to Council, financial assistance will not be provided by the NSW State Government to bring this road to a suitable and acceptable standard, should Council resolve to take the Crown Road into its control. In addition, the track in use is not aligned with the dedicated road reserve, which in the future will potentially result in additional legal and acquisition costs to the Council to correct.

Should Council seek to take ownership of the Crown Road, initial costs to bring the road

up to a standard that would be traversable by vehicles is estimated at \$75,000 with ongoing annual maintenance costs of \$5,000.

To construct the road to Council's minimum standard for a rural residential roadway, being a 10.5m wide formation, 8.5m wide sealed road would cost in excess of \$500,000 and Council would need to determine a funding source for these costs.

As Council has limited funding and resources for road related works it is recommended that Council not take over ownership of the Crown road adjacent to 4087 Sofala Road, Wattle Flat. This does not preclude the owners proposing to construct the road to an appropriate rural road standard, with agreement from the NSW State Government, at their own cost, following which Council could reasonably consider the transfer of this road to Council. At this stage, Council has no such proposal from the owners.

As a result, it is recommended that Council not take over the Crown Road adjacent to 4087 Sofala Road, Wattle Flat.

### **FINANCIAL IMPLICATIONS:**

Should Council resolve to support Option 1, there are no financial implications to Council.

Should Council support Option 2, Council will need to determine a suitable funding source.

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 3: Environmental stewardship.**

Strategy 3.3      Minimise the City's environmental footprint, live more sustainably and use resources more wisely.

#### **Objective 4: Sustainable and balanced growth.**

Strategy 4.3      Ensure services, facilities and infrastructure meet the changing needs of our region.

#### **Objective 6: Community leadership and collaboration.**

Strategy 6.5      Be open and fair in our decisions and our dealings with people.

Strategy 6.6      Manage our money and our assets to be sustainable now and into the future.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

1. File note from Meeting 28 Sept 2022 [8.3.1.1 - 1 page]
2. Crown Road location plan [8.3.1.2 - 1 page]
3. Letter from adjoining residents [8.3.1.3 - 4 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-57**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

**RESOLVED:**

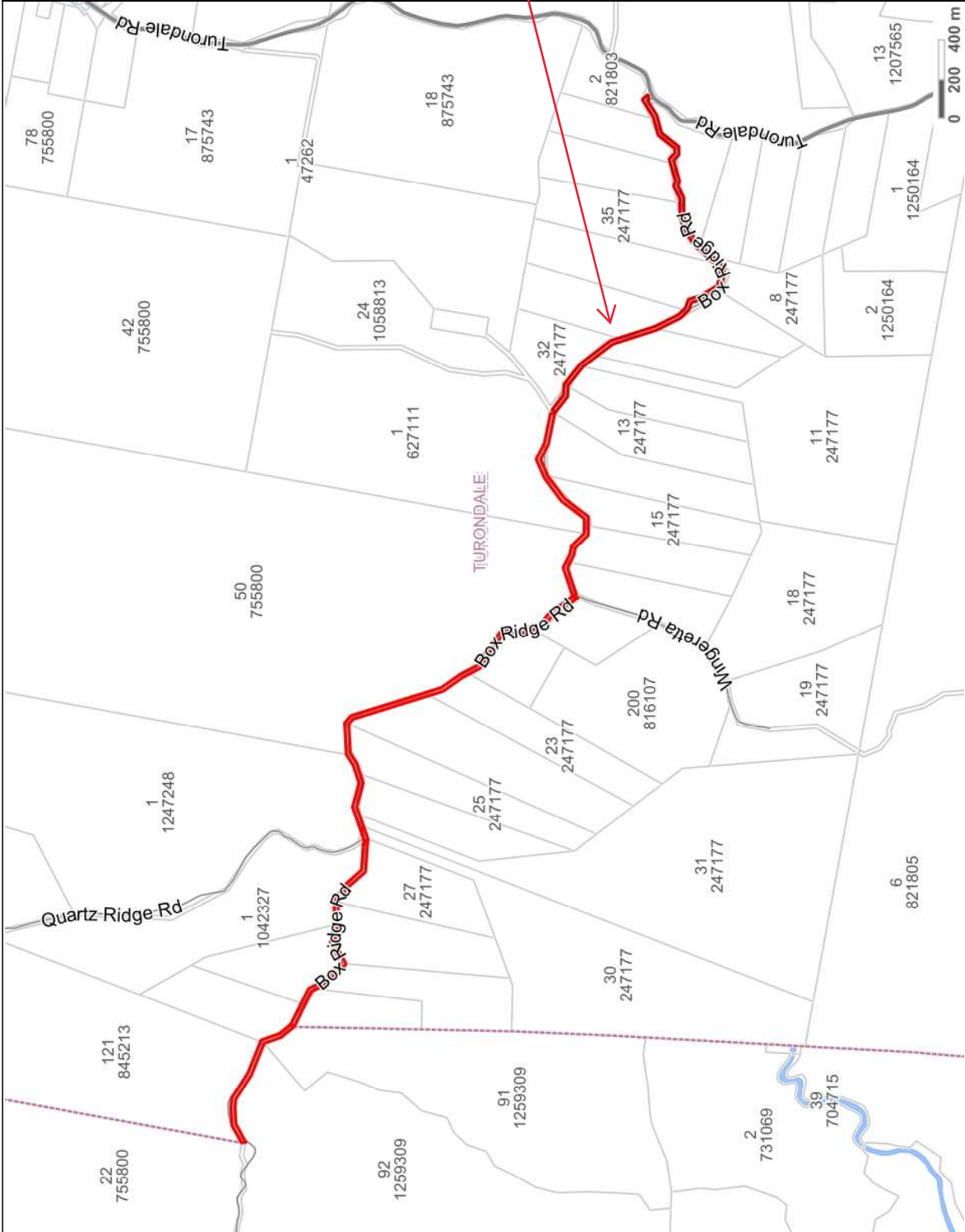
That Council does not take over ownership of the Crown road adjacent to 4087 Sofala Road, Wattle Flat.



Created on 25/10/2023 2:49 PM

ROAD CONSTRUCTED					
Status	Crown Road Constructed				
Name	Box Ridge Road				
Description1					
Description2					
Notes					
Suburb	TURONDALE				

Sections of Box Ridge Road proposed for transfer to Council indicated in red outline.



Feature Report

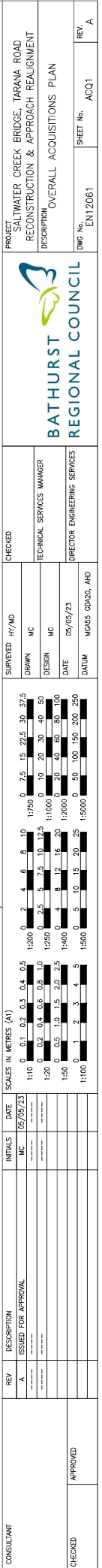
Drawn By: David Luck  
Date: 25/10/2023  
Projection: GDA94 / MGA zone 55  
Map Scale: 1:30000 @ A4

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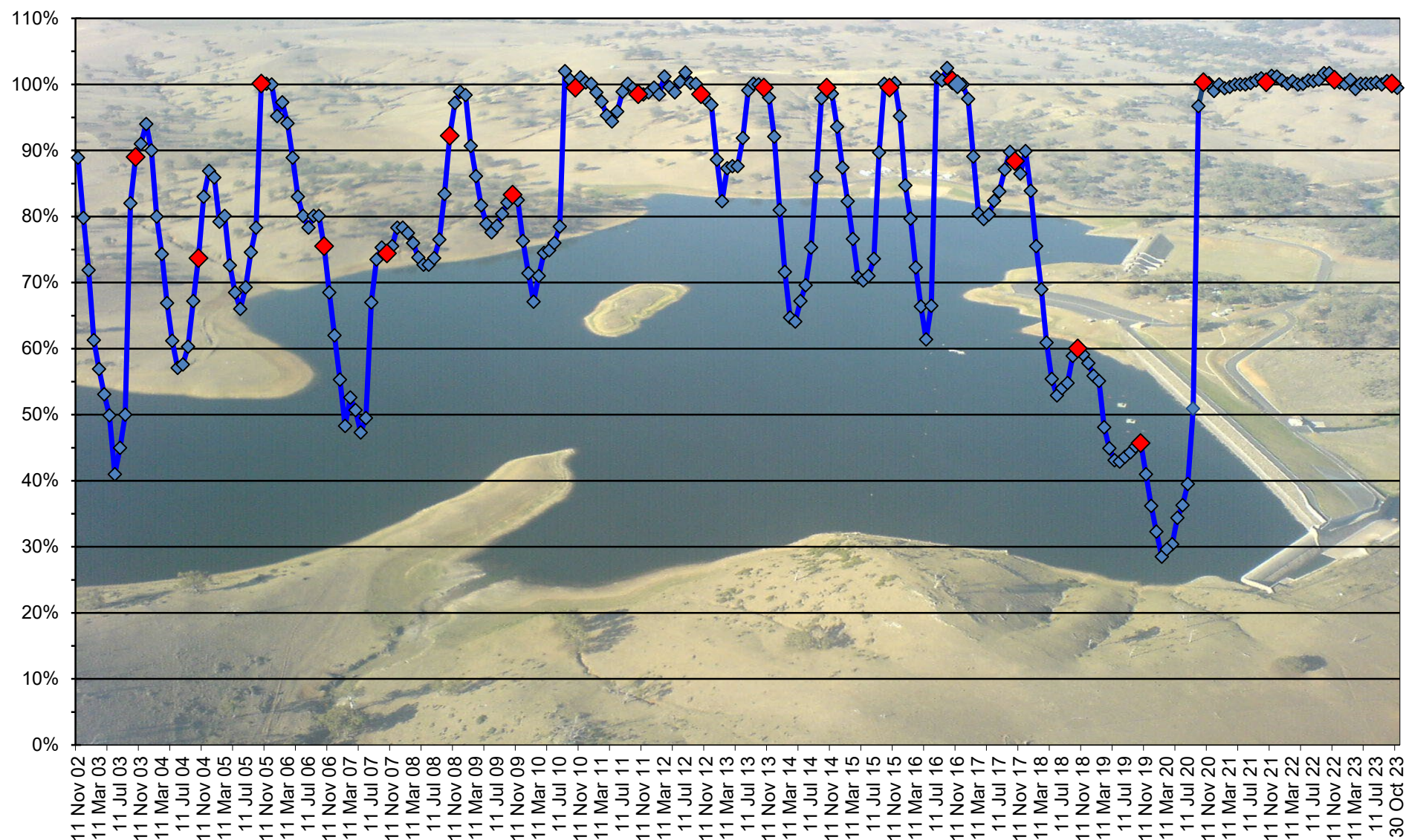
**BATHURST REGIONAL COUNCIL**  
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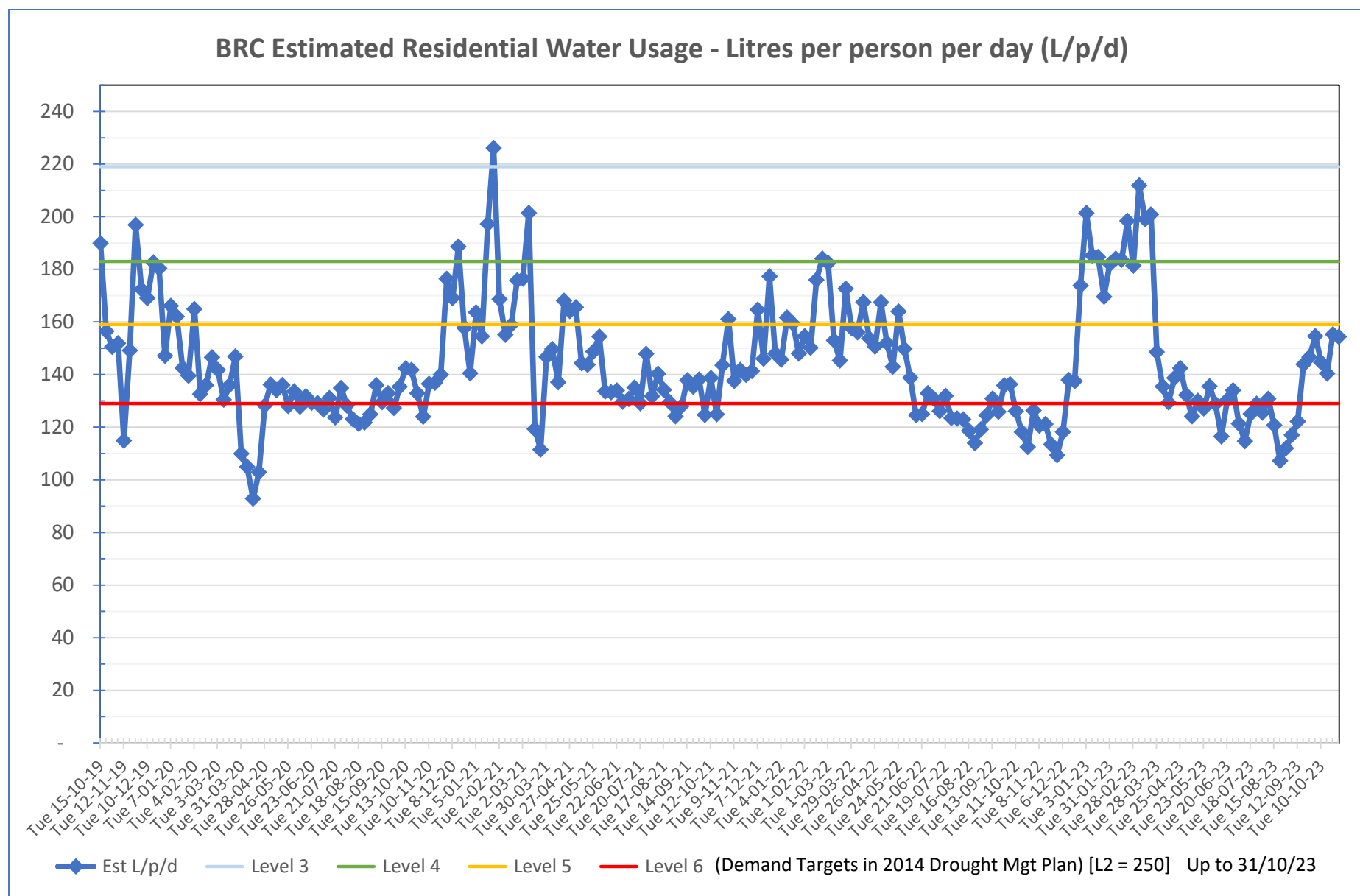
527 of 553



### Bathurst Regional Council: Monthly Chifley Dam Volume (%)



Red markers = 11 October. Last reading 30 October 2023.

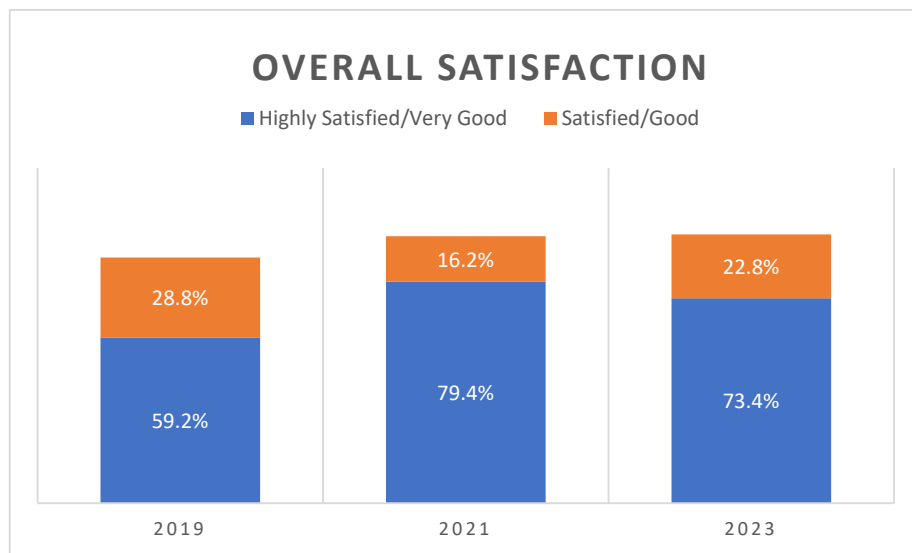


## 2023 Library Customer Satisfaction Survey Results

The library ran its biennial customer satisfaction survey from Friday 16 June to Monday 17 July 2023. The survey was available online and hard copies were made available in the library. We received a total of 172 responses. This report analyses the results of the survey and compares results to the past surveys where it is relevant.

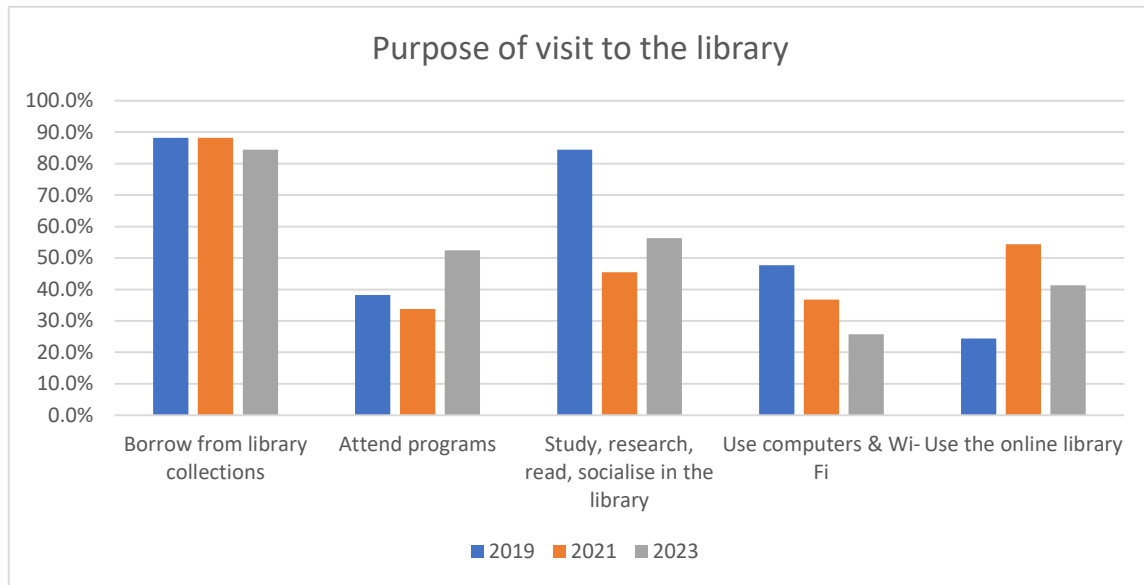
### Overall Satisfaction

96.2% of respondents rated the library facilities and services as being Very Good (73.4%) or Good (22.8%). Over the last 5 years, overall satisfaction has increased from 88% in 2019 to 95.6% in 2021, and 96.2% in 2023.



### Purpose of visit to the library

Visitors continue to come to the library predominantly to borrow from the library collections. Compared to the surveys held in 2019 and 2021, there is a notable rise in attendance at programs, which is reflected in the library annual statistics. Attendance at programs has now returned to pre-COVID numbers and more. After a drop in 2021 (COVID) in the number of people staying in the library to read, study or socialise, the use of the library as the community lounge room is on the rise.



### Rating services

We asked respondents to rate library facilities, services, collections, and programs. All services received a high satisfaction score.

<b>Customer Service.....</b>	<b>98.7%</b>
<b>Collections .....</b>	<b>90.6%</b>
<b>Computers and Printers.....</b>	<b>96.5%</b>
<b>Online Catalogue &amp; Website.....</b>	<b>90%</b>
<b>Facilities .....</b>	<b>93%</b>
<b>Programs .....</b>	<b>94%</b>
<b>Internet and Wi-Fi .....</b>	<b>92.4%</b>
<b>Opening Hours .....</b>	<b>97%</b>
<b>Home Library Service .....</b>	<b>93.8%</b>

### What do people borrow?

Respondents indicated that Adult Fiction, Adult Non-Fiction, eBooks and DVDs are the items most borrowed. 96.8% of respondents rated the material they borrowed as Good/Very Good.

### Questions and Comments

We asked open questions:

- What (if anything) would make the library and its services better?
- What (if anything) would make the library collections better?
- Is there anything else you would like to tell us about your library and its services?

We received several responses and comments. A sample is presented in the table below. All comments and responses received are taken on board by the library team and actions developed where possible.



<b>Library Space</b>
Working well at the moment given the space limitations
The seating is VERY uncomfortable. There needs to be more access to power points
More space
I love the way the staff care to create such a welcoming and functional space for the community.
It's a very relaxing environment. The ambience of the library is lovely. The arrangements of the seating etc. has been well planned. Thank you
Staff are excellent but building leaks when it rains. Refurbish the library.
<b>Opening Hours</b>
Would like longer hours on weekends and public holidays but understand it's costly.
Longer opening hours on the weekend.
Having the library open longer hours on a couple of days a week eg to 8 pm or 9 pm.
<b>Programs</b>
More author evenings, and local musicians
More baby/toddler reading sessions
I didn't know you did history talks. Now I know I will look to attend them.
Take home/at home programs, e.g., more reading/art challenges throughout the year, not just in the summer holidays
Myself and preschooler love using Beanstack. Child is excited to reach next milestone of the reading challenge and as an adult I enjoy the challenges set. They have expanded what genres I read.
Anything which encourages diversity
Crochet club Canasta club
There is a good variety of events.
<b>Customer Service</b>
Great service
Last time I was in the library, the librarians were so kind and helpful. Very good service. I love the library!
I have always enjoyed visiting the library because of the friendliness and attention given by all staff. There should be an "excellent" choice and it would be given to all categories. I love my library
THE STAFF ARE ALWAYS VERY HELPFUL
<b>Collections</b>
More eAudiobooks
More books obviously
More Super Mario books
During a recent research project I was able to find what was required
In need to learn how to access the eBooks - I'll come in and ask.
The library collections are already very good.
You do an amazing job stocking new releases and on trend books.
More foraging books, native plants, wild Australian plants, permaculture, sustainability
I think the library has a terrific collection of books.
A larger range of gardening and cooking books.

**MINUTES OF THE POLICY COMMITTEE MEETING  
OF BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 1 November 2023**

**1. PUBLIC FORUM**

**MINUTE**

**Jane Page** - Process when submission on a DA is put in - Queried what is the process for submission such as acknowledgement of these.

**DEPBS** spoke to processes followed by Council in dealing with the submissions.

**Ingrid Pearson** - Kelso resident - Ingrid raised the following points:

1. Resurfacing of Gilmour Street - Asked when are the works anticipated to be finished?
  - o **DES** noted Council has not been advised.
2. Storm Water Harvesting Project - Requested an update on the Storm Water Harvesting project.
  - o **DES** provided an update with expected completion date of May 2024.
3. Water Supply Management Item 8.3.2 of the October 2023 Meeting - Queried water management and asked who will be appointed drought manager? Also asked whether Clause 137 of the Local Government regulation restricts Council from implementing water restrictions unless a drought is declared?
  - o **DES** provided an update that either the DES or the Manager Water and Waste will act in this role.
  - o **DES** advised on Council's role in implementing water restrictions.

**Stuart Pearson** - Go Kart Track - Spoke to the proposed Go Kart Track and the history of the matter such as noise issues, the McPhillamy Park proposal and the Conrod Straight proposal. Noted that a DA application has been submitted but not accepted. There are serious issues, no business case provided, no economic impact statement. Spoke to costings provided of around \$4 million but could go as high as \$7 million. Notes other buildings that are required to make the track compliant. The Go Kart Track costs could be \$9 million, additional funds have not been identified. Noise will effect 251 properties. Noted that a proposal in this area was previously refused. Given Council's financial health, it is unreasonable to fund this. Then spoke to proposed Greyhound track and conflicts that may occur. The Go Kart Track is in the wrong place and is occurring at the wrong time.

**MAYOR** provided an update on the Greyhound Track proposal.

**Mr Gordon Crisp** - Secretary Manager Strata Corporation. 47355 - Thanks the person who sorted out the electronic issue from last meeting. Then spoke to the Strata Schemes Management Act. Referred to payments owed to Council and requirements of the Act, in particular water charges. Wants Council to tell officers to comply with the Strata Act. Then raised the local Government Act and that Council cannot refuse payment.

**Bob Trimming** - Accessibility - Thanked the Mayor and the General Manager for positive meeting recently held. Also thanks Council for the improvements in microphone speakers. Discussed the following matters:

1. Raised crossings - Thanked Council for the new raised crossings. They are excellent.
2. Accessible toilet downstairs - discussed that the door on the accessible toilet downstairs is very heavy and asked if this can be investigated. Also noted that the wet floor signs need to be removed as it makes access difficult.
3. Suggested that the unused disability access grants be allocated to fix Council's buildings and facilities.
4. Discussed that the crossing between Catholic Cathedral and the Service station needs Council to provide funding.
5. Spoke to the increase in negative information on social media against Council. Asked if Council monitors and acts on this mis-information.

**MAYOR** and **GM** provided a brief response.



## 2. MEETING COMMENCES

### MINUTE

Meeting commenced at 6:30 pm.

**Present:** Cr K Burke, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith

## 3. RECORDING OF MEETING

## 4. PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

### MINUTE

Minutes silence for John Davis, former Mayor of Orange City Council

## 5. APOLOGIES

### MINUTE

**MOVED: Cr I North SECONDED: Cr M Hogan**

### RESOLVED:

That the apology of Cr W Aubin be accepted and leave of absence granted.

That the apology of Cr R Taylor be accepted and leave of absence granted.

That the attendance via audio-visual link of Cr A Smith be accepted.

## 6. MINUTES

### 6.1. Confirmation of Minutes

File No: 07.00064

#### MINUTE

RESOLUTION NUMBER: POL2023-1

MOVED: Cr I North SECONDED: Cr G Hanger

RESOLVED:

#### RECOMMENDATION:

That the Minutes of the Policy Committee of Bathurst Regional Council held on 1 April 2020 be adopted.

## 7. DECLARATION OF INTEREST

### Declaration of Interest

MINUTE

RESOLUTION NUMBER: POL2023-2

RESOLVED: That NIL Declaration of Interest be noted.

## 8. MAYORAL MINUTE

NIL

## 9. RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS

### 9.1.1. IMPROVING GOVERNANCE AND ECONOMIC REPORTING

File No: 11.00041

MINUTE

RESOLUTION NUMBER: POL2023-3

MOVED: Cr I North SECONDED: Cr B Fry

RESOLVED:

That the information be noted.

**9.2.1. AMENDMENT TO REVENUE POLICY - BATHURST  
MEMORIAL ENTERTAINMENT CENTRE, BOX OFFICE  
TRANSACTION CHARGES**

**File No: 16.00192**

**MINUTE**

**RESOLUTION NUMBER: POL2023-4**

**MOVED: Cr B Fry SECONDED: Cr M Hogan**

**RESOLVED:**

That Council:

- (a) Consider the proposed amendment to the Bathurst Regional Council Annual Statement of Revenue Policy 2023/2024 to increase the fees for Bathurst Memorial Entertainment Centre Transaction Charges to \$3.00 per transaction
- (b) Place the proposed amendment on public exhibition for a period of 28 days.
- (c) If no submissions are received, amend Council's 2023/2024 Revenue Policy.
- (d) If submissions are received, provide a further report for Council's consideration.

## 10. SUBMISSION HEARING - DEVELOPMENT APPLICATION SUBMISSIONS

### 10.1. MODIFICATION TO DEVELOPMENT APPLICATION 2015/106 - EXTRACTIVE INDUSTRY AT NAPOLEON REEF ROAD, NAPOLEON REEF. APPLICANT: HOTHAMS SAND SOIL & GRAVEL SUPPLIES PTY LTD. OWNER: HOTHAMS SAND SOIL & GRAVEL SUPPLIES PTY LTD.

**File No: 2015/106-07**

#### MINUTE

**RESOLUTION NUMBER: POL2023-5**

**MOVED: Cr B Fry SECONDED: Cr I North**

#### **RESOLVED:**

That the information be noted.

**Gerarda Mader - Submission** - Asked DEPBS for clarification about the Policy around notification of a Submission hearing?

**DEPBS** noted that notification is made in advance as soon as practicable and spoke to processes in place.

Gerarda noted that she was not notified by Council.

**DEPBS** advised that submissions have been received and spoke to the item being reported to Council.

Gerarda noted the content of her submission and the 22 occurrences of non-compliance, holds videos and images of this.

**DEPBS** noted that the assessment team will consider the submissions.

Gerarda asked for clarification about how to submit video evidence.

**DEPBS** provided a pathway for lodgement of video evidence.

Gerarda asked about when a determination of the DA will occur?

**DEPBS** noted lengthy process and unlikely to be at the December meeting.

**Jan Page - Submission** - Noted that the submissions have not been acknowledged and that residents are confused about the process, now there are submission hearings? Noted that a resident was advised that a reply would be provided by Council but this has not occurred.

**Cr Burke** asked when the submissions were lodged? Jan responded that they were lodged end of June.

**DEPBS** noted that not sending out an invitation is not normal practice and will investigate. Reiterated that the submission hearing process is similar to a Public hearing. Noted that the process was different during Covid, but has resumed now Policy Meetings have resumed.

Jan stated that there is a lack of detail about the blasting activities, noting that the original application removed blasting. Noted the inconsistency between EIS and the acoustic report with respect to the number of blastings, e.g. one report said 2-4 per year whilst another said one blast per month.

Jan would request:

- Trial blast be undertaken to assess impact;
- Blasting does not occur on weekends;
- Signage be put out at Walang Drive and Napoleon Reef Rd to advise when blasting will occur. Noted that a mail box drop will not work.
- Asks that Council consider lifestyle.

**Andrew Lemeke** - Submission - Noted that he received no notification. Discussed his submission and noted that there is an inconsistency between size of blast from 30-50kg up to 240kg charge. Spoke to recent compacting work on the highway which could be felt from his house. Noted that we need to know what is proposed with documentation proof and evidence. Suggested Council do a trial blast to know what the proposal means and to assess the impacts.

**Graham Sanders** - Submission - Thanked Council for its response about a recent truck incident. The problem has been partly resolved with white lines. Asked who monitors the size and frequency of blasting? Previously on other matters rules have not been adhered to. Noted truck concerns.

**Mitchell Bland** - R.W Corkery and Co - Noted that the company have written the replies to the submissions document. Spoke to:

- Non-compliance - Noted that the client has reviewed the video evidence and has advised that the vehicles identified are not owned by Hothams. The vehicle that was on the wrong side of the road was an agriculture vehicle not a quarry vehicle.
- Blasting - Explained the process of blasting and the Australian Standards. Noted that the maximum charge (blasting) is 240kg before it disturbs the human comforts, but the blasting operations will be 1/3 less to a maximum of 80kg.
- The quarry self-monitors for blast compliance based on EPA guidelines.
- The client is willing to undertake a test blast, if Council see fit.
- Noted the inconsistencies between the number of blasts, and noted the SEE is correct and there will be no more than 4 blasts.
- Noted that the EPA will normally only approve blasting Monday - Friday, 9am - 5pm, so no weekends or public holidays.
- Noted that the client is willing to work with the community for location signs. Discussed the difficulties in scheduling blasting, which may result in blasting not occurring. Sites will normally only give 24hrs notice before blasting.
- Lifestyle of the area is being considered.
- Discussed the process and methodology for monitoring the blasting activities.
- Spoke to the frequency and volume of truck movements.
- Truck movements - Noted maximum numbers of truck movements and records are maintained.

**Cr K Burke** asked whether a test blast is possible without a DA approval?

**DEPBS** provided a response.

**Jane Iacano** - Submission - Spoke to the photos submitted and that the photos showed vehicles on the wrong side of the road. The truck was from the quarry and it was very dangerous. The road is not good and there are sheer drops, the road is not an appropriate width. Referred to the dust issues from quarry activities, this is different to road dust. Residents are not aware of monitoring reports, Council should be providing these to residents. Noted they need to do something about the dust, also need assurance blasting will not effect the bore water. Who has access to the monitoring reports?

**DEPBS** took this on notice.

**Michael Bland** spoke to blasting activities and to his knowledge there have not been any impacts on groundwater from blasting in this type of situation. Noted that vehicle movements have been addressed as part of the response document. Spoke to the dust complaints, noted that he hasn't reviewed the data. Spoke to the allowable tolerances. Noted that visible dust should be notified straight away to be corrected. Spoke to annual reporting and noted that the client has agreed to make the report publicly available. Jane asked whether notification can be made on the annual reports.

**DEPBS** provided a response about needing to work through the process.

**Phil Hotham** - Advised that blasting is the quickest and easiest way to get the material. Alternatives include dozers and jackhammers. Noted that they are trying to do the best for everyone and do it in the least intensive way. Spoke to vehicle movements and discussed the protocols in place, including a complaints process.

*The DA Discussion forum finished at 7:43pm.*

## 11. GENERAL BUSINESS

### MINUTE

#### **Cr M Hogan -**

**Natural Resource Advisory Group** - The group is being reinvigorated and just recently met. The group will meet quarterly and will work on Vegetation Management Plan issues. Queried how the review of TPO going? Could an update of the Action Transport Strategy be given.

**DEPBS** noted that the TPO review is occurring and provided an update on works status. Also noted that the Active Transport Plan works have recommenced and meetings have been held with various interest groups.

**National Cultural Policy** - Spoke to recent discussions with ArtsOutwest and linking the National Cultural Policy with the National Urban Living Framework and whether this is a possibility to use for the TAFE building. Can this be researched?

**DCCS** checked the Revive Policy (Federal) document and has not found it referred to but will investigate further.

#### **Cr I North -**

**Roads funding from state** - Asked about road funding, what roads and the availability of contractors?

**DES** noted that Council is currently applying for around \$3 million that has been earmarked for Bathurst Regional Council and noted the difficulty in getting contractors.

**Tourism** - Referred to the dinosaur museum in Canberra and the possible collaboration opportunities.

**MAYOR** advised of his recent visit and actions occurring.

Cr North requested that Council look at bringing tourism partners together, can a report be prepared on how to bring them together, what opportunities exist and how we operate into the future. Often businesses don't know opportunities that exist. Noted the possibilities with Project Elevate into the future, perhaps Council could put in seed money of \$50,000 in next years budget.

**Western Sydney Wanderers Game** - Pleased to see the proposed event coming to Bathurst. What is Council doing about this? Noted that it needs to be promoted more.

**DCCS** spoke to discussions with Wanderers media team in getting promotional material out and noted that there have been issues.

**Expression of Interest Second Circuit Race Track** - Discussed the need to release an expression of interest for the Second Circuit because of the international interest. Referred to the process for the Crematorium and should be mirrored. Suggests that we should be more proactive in securing The Second Circuit.

#### **Cr K Burke -**

**Media Release Homelessness Stakeholders Meeting** - Who engaged the stakeholder meeting and do we have estimates on homelessness in Bathurst? How will the meeting be facilitated?

**MAYOR** noted evidence of about 500+ homeless in Bathurst. Council is carrying out a facilitator role, Council does not have the resources to provide facilities. Mayor is coordinating and will be chairing and facilitating the meeting.



### **Cr B Fry -**

Submission Hearing - Noted DEPBS will follow up on communication issues raised. Asked if advice can be provided to Councillors.

BARC - When will BARC be opened? Spoke to issues subcontractors are having with being paid by principle contractors. Has Bathurst Regional Council approached the principle contractors?

**DES** noted that an independent building inspector is expected next week and hopefully an occupation certificate will be issued. Council is talking to the principal contractor over payments. Contractual obligations of Council were noted.

Kelloshiel Bridge and Saltram Creek - Noted the Kelloshiel Bridge works occurring. Asked when are works going to occur for the Eleven Mile culverts?

**DES** noted that a contractor has been engaged after quotes were collated. A timeline is yet to be finalised.

Supercars, Superfest - What discussions are occurring with Supercars for City based events? Also noted Supercars will get economy of scale from not going to Newcastle.

**MAYOR** noted that discussions are occurring in regards to off-track events, this is a priority. Noted it is still too early to define what will occur.

Airport - What are the next steps? Would like a report on the future RPT services.

**DEPBS** noted they have been reviewing possibilities for future use of the airport. RPT is certainly a challenge. There are opportunities for relocation's to the airport from out of Sydney.

**DES** noted Council will try again for another RPT operator. Unlikely to get something soon as Bathurst is marginal. Opportunity for additional businesses at the aerodrome is presented by the subdivision that is occurring.

**MAYOR** noted he will be meeting with Orange Council to discuss airport operations. Also spoke to electric plane developments into the future.

### **Mayor J Jennings -**

AMaGA Local Chapter - Requested that Council investigate creating a local chapter of Museum and Galleries Association for Bathurst incorporating Public and Private museums.

## **12. MEETING CLOSE**

### **MINUTE**

The Meeting closed at 8:20 pm.

### **CHAIR:**

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**MINUTES OF THE TRAFFIC COMMITTEE MEETING  
HELD ON Tuesday 7 November 2023**

**1. MEETING COMMENCES**

**MINUTE**

Meeting commenced at 2.05 pm.

**Members:** Cr Warren Aubin (Chair - BRC), Ms Jackie Barry (Transport for NSW - Microsoft Teams), Mr Joshua Marsh (NSW Police), Mr Daryl Grant (MP Representative), Miss Kym Snow (Transport for NSW - Microsoft Teams).

**Present:** Mr Myles Lawrence (Civil Investigation Team Leader - BRC - Microsoft Team), Mr Stuart Finn (Acting Manager Technical Services - BRC), Mr Paul Kendrick (Traffic and Design Engineer - BRC) .

**2. APOLOGIES**

**MINUTE**

**RESOLVED:**

Nil

**3. REPORT OF PREVIOUS MEETING**

**3.1. Report of Previous Meeting - 3 October 2023**

**File No: 07.00006**

**MINUTE**

**RESOLVED:**

That the Minutes of the Traffic Committee held on 3 October 2023 be adopted.

**4. DECLARATION OF INTEREST**

**Declaration of Interest**

**MINUTE**

**RESOLVED:** That the Declaration of Interest be noted.

Nil

**5. RECEIVE AND DEAL WITH DIRECTOR'S REPORTS**

**5.1.1. MINUTES OF THE TRAFFIC COMMITTEE MEETING  
HELD 3 OCTOBER 2023**

**File No: 07.00006**

**MINUTE**

**RESOLVED:**

That the information be noted and necessary actions be taken.

**5.1.2. 2024 BATHURST SEA OF SOUND - BUSH  
BARN DANCE BONANZA**

**File No: 23.00154**

**MINUTE**

**RESOLVED:**

That the Bathurst Sea of Sound Bush Barn Dance Bonanza, to be held on Saturday 20 January 2024 be classified as Class 2 event, and the traffic management for this event be approved, subject to conditions as detailed in the Director Engineering Services' Report.

**5.1.3. 2024 BATHURST STREET AND CUSTOM MOTORCYCLE  
SHOW**

**File No: 23.00153**

**MINUTE**

**RESOLVED:**

That the 2024 Bathurst Street and Custom Motorcycle Show to be held in Russell Street opposite the Bathurst Court House on Saturday 24 February 2024 be classified as a Class 2 event, and traffic management for this event be approved, subject to conditions as detailed in the Director Engineering Services' report.

**5.1.4. LIQUI-MOLY BATHURST 12 HOUR - ' TRACK  
TO TOWN'**

**File No: 04.00097**

**MINUTE**

**RESOLVED:**

That the 'Track to Town' event to be held on Thursday 15 February 2024 as part of the LIQUI-MOLY Bathurst 12 Hour be classified as a Class 2 event, and the traffic management for this event be approved, subject to conditions as detailed in the Director Engineering Services' report.

**6. TRAFFIC REGISTER**

**6.1. Traffic Register**

**File No: 07.00006**

**MINUTE**

**RESOLVED:**

That the information be noted.

**8. MEETING CLOSE**

**MINUTE**

The Meeting closed at 2.27 pm.



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 28 SEPTEMBER  
2023 AT 11:30AM**

**MEMBERS PRESENT:** David Bull (Community Member/Cycle Safe Bathurst), Senior Constable Linda Cross (Chifley Police District), Chief Inspector Glenn Cogdell (Chifley Police District), Lisa Coates (Charles Sturt University), Tim Fagan (Liquor Accord), Rachel Sheppard (Bathurst Seymour Centre), Jean Fell (The Neighbourhood Centre), Christopher Morgan (Bathurst Business Chamber), Adele Davis (Housing Plus) Maryam Soleymanpour (Housing Plus).

**IN ATTENDANCE:** Erin Bender (Youth Development & Community Events Officer, Bathurst Regional Council), Melissa Thorn (Bathurst Regional Council).

1. **APOLOGIES:** Aimee Cook (Community Development Officer, Bathurst Regional Council), Karen Boyde (Central West Women's Health Centre), Senior Constable Arna Martin (Chifley Police District).

2. **MINUTES FROM THE PREVIOUS MEETING HELD ON 20 JULY 2023**

**RESOLVED** that the minutes of the meeting held 20 July 2023 be accepted.

**MOVED:** David Bull

**CARRIED:** Chief Inspector Glenn Cogdell

3. **PROJECT PLANNING**

**16 Days of Activism – Adele Davis (Housing Plus)**

Adele spoke about the concerning rate of domestic violence, with statistics not reducing post COVID-19. Housing Plus manage The Orchard, which provides accommodation and case management. It is an on-call service that works with other organisations to provide support.

Housing Plus will be holding an event on 1 December 2023 at 10:30am as part of 16 Days of Activism Against Gender Based Violence. Adele has contacted Council with regards to utilising a park/public space for this event and reported that she received correspondence from Council's General Manager confirming that Kings Parade is available.

The event will involve community members participating in dancing the Nutbush at the same time across various locations in the Central West.

A discussion occurred regarding how the Community Safety Committee can assist with the event, including distributing promotional material, making recommendations to Council and distributing information to their respective organisations.

It was recommended to invite the Youth Council to participate in the Nut Bush event. Housing Plus will be looking to invite schools, as well as possibly a local dance school.

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This is page 1 of the Minutes of the Community Safety Committee Meeting held on Thursday 28 September 2023

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CHAIRPERSON

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SECRETARY



## MINUTES OF COMMUNITY SAFETY COMMITTEE MEETING HELD ON THURSDAY 28 SEPTEMBER 2023 AT 11:30AM

Committee members discussed the possibility of road closure near Kings Parade if large attendance numbers are expected.

The Community Safety Committee were in agreeance to support the event where possible.

### **4. ROUND TABLE UPDATE**

#### Tim Fagan – Bathurst Liquor Accord

The Bathurst Liquor Accord met recently regarding the upcoming Bathurst 1000. A large crowd is expected – camping grounds sold out in record time and a very large number of houses were rented out.

Pubs and clubs have been reminded about monitoring glass between venues, as well as no glass after 12am.

No increase in incidents in venues.

#### Chief Inspector Glenn Cogdell and Senior Constable Linda Cross – Chifley Police District

Crowd estimated to be around 200,000 for Bathurst 1000. Police bump in on Wednesday, so additional police will be visible from this day.

Lock It or Lose It – article published in local newspaper today. Police are pushing this target-hardening campaign currently. Encouraging the community to initiate preventative measures such as ensuring keys are not left in cars.

Senior Constable Linda Cross provided a comparison of local reported incidents in August 2022 and August 2023.

<b>Crime</b>	<b>2022</b>	<b>2023</b>
Assault	34	43
Break and Enter and Steal	14	9
Fail to Pay	11	5
Unauthorised Access to funds	12	8
Malicious Damage	20	24
Stolen Vehicles	11	5

#### Jean Fell – The Neighbourhood Centre

Family violence program was not booked out recently (for the first time in many years) but is now booking out again.

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This is page 2 of the Minutes of the Community Safety Committee Meeting held on Thursday 28 September 2023

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CHAIRPERSON

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SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 28 SEPTEMBER  
2023 AT 11:30AM**

General angst happening at present, pattern of Wills being contested.

David Bull – Cycle Safe

Safety videos will launch in October.

Cycle Safe will be working with Council regarding the Active Transport Strategy. Meeting will be held at the end of October.

Cycle Safe had concerns about the Trinity Heights roundabout. Council's Engineering Department confirmed that a cycle lane has been included to ensure safety.

Cycle Safe are currently conducting a survey. It will be sent to Aimee Cook for distribution to the committee.

Rachel Sheppard – Bathurst Seymour Centre

Recent issue with break-ins in community carpark and lighting is often out. Contact has been made with Council's Property Officer.

Seymour Centre fees have been reduced to \$7.50 per day. This has resulted in the service being inundated with clients.

Seymour Centre is involved in some domestic/family violence issues with clients and reported that often this violence is not reported by older people due to family members being the perpetrator.

Central West Women's Health Centre

Information provided via email prior to meeting:

Reclaim the Night Event will be held on 27 October 2023 in Machattie Park from 5:30pm until 7:30pm. If organisations would like to be involved, please contact Paula Cahill 0263314133 or [pcahill@cwwhc.org.au](mailto:pcahill@cwwhc.org.au).

**5. GENERAL BUSINESS**

New Logo

Lisa provided an update on the development of a new Community Safety Committee logo.

Discussions have occurred within Charles Sturt University (CSU) and they are supportive of utilising Communications students to work on the development of a new logo. The subject

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This is page 3 of the Minutes of the Community Safety Committee Meeting held on Thursday 28 September 2023

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CHAIRPERSON

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SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 28 SEPTEMBER  
2023 AT 11:30AM**

relevant to logos is offered again in Semester Two 2024 (this time next year). As a result, the task of developing a logo could not be built into an assessment task until then.

The second option is to determine whether the logo development could be developed into a “competition” with a prize/bursary attached. Lisa advised that this could be delivered this summer. Lisa reported that she spoke to Aimee Cook about this and Aimee is looking into the rules around this and whether Council is able to support this.

The Community Safety Committee agreed that this would be a great way to build the relationship between Council and CSU, while also reducing the cost for a new logo to be developed.

It was agreed that the Committee will wait for Aimee to investigate possible prize details, a suitable timeline and whether TAFE also needs to be invited to participate.

Next Meeting

The next meeting of the Community Safety Committee will be held on Thursday 23 November 2023 at 11:30am.

There being no further business, the meeting closed at 1:00pm.

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This is page 4 of the Minutes of the Community Safety Committee Meeting held on Thursday 28 September 2023

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CHAIRPERSON

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SECRETARY



**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD  
ON MONDAY 16 OCTOBER 2023**

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**PRESENT:** Jessie Nunan, Kirilee Scott, Jasmyn Nankervis, Lachlan Wright, Sabina Short, Scarlett Hall, Meagan Justin, Kyle Destura, Aston Hornery, Aarnav Palak Shah, Harry Tayler, Henry Burnett, Isabella Morris, Nicholas Bellamy.

**IN ATTENDANCE:** Bronwyn Starkey (Community Development Team Leader), Melissa Thorn (Assistant to Manager of Community Services)

**1. APOLOGIES:** Soren O'Shannessy & Jasmin Houston

**2. ACKNOWLEDGEMENT OF COUNTRY:** Jasmyn provided an Acknowledgement of Country.

**3. ADOPTION OF PREVIOUS MINUTES:**

**RESOLVED** that the minutes of the meeting held 18 September 2023 be accepted.

**MOVED:** Meagan Justin

**SECONDED:** Henry Burnett

**CARRIED.**

**4. GUEST SPEAKER: SAM BOLT – COMMUNITY ENGAGEMENT CO-ORDINATOR HEADSPACE BATHURST**

Sam gave an overview of the services headspace can offer. Early intervention, raising awareness and to keep talking about mental health. For 12–25-year-olds. Reach out if you are feeling vulnerable, stressed, struggling with a death or life. Confidential service. Some of the Clinicians have lived experience, so they can relate to issues that arise.

Headspace also has social groups including School of Thoughts, LGBTQIA+, music groups and a Youth Reference Group. They meet once a month and would like to collaborate with the Youth Council.

**5. GUEST SPEAKER: CLAIRE LEWIS – THE CLUBHOUSE BATHURST**

Claire welcomed all of the Youth Council to utilise the space, said it is their own space.

The space came about after the book Lifelong Kindergarten. Claire mentioned the space can be used for arts/crafts, robotics, 3D printing and making your own soundtrack.

It's a space to encourage you to follow your creative ideas that may even help you start your own business. Workshops will be conducted in January.

The space is well equipped.

Membership is required to be able to attend space.

**5. GUEST SPEAKER: FAITH HANSTOCK - 2MCE COMMUNITY RADIO**

Faith mentioned she would like to work with the Youth Council on the radio station to assist in reaching a different audience. Also, would like to help get kids involved with radio.

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This is page 1 of 3 pages of the Minutes of the Bathurst Regional Youth Council Meeting held on 16 October 2023.

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD  
ON MONDAY 16 OCTOBER 2023**

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Faith mentioned that segments would run for 15-30 minutes on a regular fortnightly basis. This can either be done Live or prerecorded.

Faith mentioned that this could then lead into Podcasts and would be more than happy to teach the young people how to edit.

Bronwyn advised that she would discuss the concept with Youth Council and report back.

**6. SOCIAL MEDIA DISCUSSION**

- Bronwyn has given Kirilee access to post on social media to assist.
- Agreed to continue with no schedule – all Youth Councillors to provide content regularly. Everyone needs to be involved. Message ideas in the chat or to Kirilee. It was decided that each person is to send a post fortnightly so it can be edited and put on social media.
- Upcoming content for sharing:
  - Slip, slop, slap
  - End of school term/HSC commencing
  - Pink photo – breast cancer awareness
  - Movember – share content
  - Ask anything. Eg what would followers like to see?
- Youth council asked about a suggestion box on the BRC website – Bronwyn to follow up

**7. YOUTH COUNCIL PROJECT PLANNING**

- Halloween event – Australian Fossil & Mineral Museum (AFMM) are planning an event for Tuesday 31 October 5:30-8pm. Bronwyn updated the Youth Council that they need to be there by 5pm. Dress up and assist at activity points.
- Whiddon Aged care facility visits – Erin met with Whiddon to discuss possible Youth Council visits. Wednesday 25 October 10:30am to 12pm is the best time for Whiddon. Youth Councillors Kirilee, Jasmyn, Sabina, Scarlett, Aston, Jessie, Meagan and Kylie happy to attend this date for a meet and greet. Stannies boys would require a lift.
- Carenne School visit – Council's Community Development Officer, Aimee Cook to follow up due to absence. Youth Councillors are keen to proceed with this.
- Christmas project – Youth Council discussed contributing to an existing toy drive/hamper distribution already occurring in the community, and holding own raffle and money goes to Veritas House for example. To be continued in chat, but getting closer to Christmas so need to sort as soon as possible
- Youth Council discussed planning a Christmas celebration and get to know you activity – to be held outside of meeting time. Youth Councillors decided they are going to be working closely together so they need to get to know each other.
- 16 Days of Activism Against Gender-based Violence campaign – Bronwyn mentioned having a team's meeting with Aimee on Monday 23 October 2023. Possibility of creating own videos. Bronwyn advised that project was not compulsory.
- Women's Health reached out to Scarlett inviting Youth Council to participate in Reclaim the Night march on 29 or 30 October.

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD  
ON MONDAY 16 OCTOBER 2023**

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- Senior Citizens reached out to Kirilee to connect the dots between generations. Kirilee to advise them about the Cuppa with a Councillor as part of Seniors Festival. This could meet brief they have enquired about.

**8. YOUTH WEEK 2024**

- Youth Week 2024 – discussions commenced regarding the type of event/project to celebrate Youth Week 2024. Youth Councillors discussed having a ball. Bronwyn mentioned working with the Art Gallery as they are doing something with masks. It was decided to talk in the chat and discuss at next meeting. Bronwyn will bring along the budget. Kirilee also asked if Lilly from the Art Gallery could be invited to the next meeting. Bronwyn to follow up.

**9. GENERAL BUSINESS**

- Attendance at Public Forum – Bronwyn will update Youth Councillors when a decision is made regarding attendance potentially next month.
- Youth Councillors were advised that Erins role had been advertised and that the new staff member would take over from Bronwyn Starkey.
- Youth Council would like guest speaker Lilly from Art Gallery to attend meeting.
- Youth Council would like a guest speaker from Bathurst Legacy to attend meeting.
- International Volunteer Day. Could take photos and send to Kirilee to post on social media, as a photo collage as they all volunteer to be on Youth Council.

**9. NEXT MEETING – MONDAY 16 OCTOBER 2023**

The next meeting will be held at Bathurst Council Chambers. Youth Councillors are invited to arrive from 3:30pm.

**10. MEETING CLOSE**

There being no further business, the meeting closed at 5.35pm.