

## ORDINARY MEETING OF BATHURST REGIONAL COUNCIL

15 February 2023

His Worship the Mayor & Councillors

### **Notice of Ordinary Meeting of Bathurst Regional Council – Wednesday 15 March 2023**

I have to advise that an Ordinary Meeting of Bathurst Regional Council will be held in the Council Chambers on Wednesday 15 March 2023 commencing at 6:00 PM or immediately following the conclusion of the Public Forum session.

Public Forum will be held from 6.00 pm where there will be an opportunity for members of the public to raise matters with Council.

A handwritten signature in black ink, appearing to read 'D J Sherley', is positioned above the printed name and title.

D J Sherley

**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 15 March 2023**

**1 PUBLIC FORUM**

**MINUTE**

**Pat Conway - Resident Wattle Flat - Crown Road matters - DES 8.3.1 & 8.3.2** - Spoke to development he had approved and section 7.11 levies he had paid and yet no works done on his road. Also spoke to park area which needs to be maintained. Requests roads be maintained and spoke to conditions to get area classified as in the village. Further, there are 3 persons who access his lane, also it is utilised by campers. Know funding is an issue and will work with Council.

**Nick Jones - Bathurst Grange Distillery DCCS 8.4.4** - Spoke to the report and the industry reference group created and how it links to DMP. New audiences are being attracted to the region and asks for an Industry Reference Group be reconstituted.

**Stephen Howes - Harmony Week** - Spoke to event next week and community members doing a video resource with Council. Thanks to Council. Asks Council to fund next years multicultural events for the community which are then free. Noted events occurring in Orange. The Bathurst community are getting more residents from overseas countries.

**G.Crisp** - Spoke to Robodebt Royal Commission and breaking of the law. Was tempted to make a submission to the Royal Commission but wants everyone to pay the full penalty. Then created demands of Council and continued his allegations without any evidence to support his allegations. Then spoke to crimes Act.

**H. Keith - Wilga Station Operator** - Spoke to Tourism Reference Group, he is excited about directions occurring.

**Lorraine Sargeant** - Congratulated Council on IWD. Then spoke to email received from a Ms G Shoemark and the item on Heritage list. Why is 169 Stewart Street not on the list? Spoke to the history of the site. Then noted a proposal has been made to demolish the heritage dwelling. This is inappropriate and will mean over development of the site. Ms Sargeant will forward the email to Council. Spoke to issues of trees being removed. Then queried existence of Heritage Reference Group.

**Bob Trimming** - Spoke to the Disability tourism Industry and the opportunities it presents. Noted the number of businesses moving from accessible sites to non-accessible sites. Then spoke to the showground Land Management Group, what is their linkage to the Council? Had concern the land managers have closed the 'accessible' toilets at the Showground - this is inappropriate.

**General Manager** - provided advice on the operations of the showground.



## **2 RECORDING OF MEETINGS**

## **3 MEETING COMMENCES**

### **MINUTE**

Meeting commenced at 6.26pm.

**Present:** Cr W Aubin, Cr K Burke, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith, Cr R Taylor

## **4 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

## **5 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK**

### **MINUTE**

### **RESOLVED:**

Nil

## 6 MINUTES

### 6.1 CONFIRMATION OF MINUTES - ORDINARY MEETING OF COUNCIL - 15 FEBRUARY 2023

**File No:** 11.00005

#### **RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 15 February 2023 be adopted.

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#### **REPORT:**

The Minutes of the Ordinary Meeting of Bathurst Regional Council held on 15 February 2023 are attached.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6:** Community leadership and collaboration.

Strategy 6.4 Meet legislative and compliance requirements.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### **ATTACHMENTS:**

1. 150223 Ordinary Post Booklet - Minutes Only [6.1.1 - 26 pages]

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-41**

**MOVED: Cr W Aubin SECONDED: Cr A Smith**

#### **RESOLVED:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 15 February 2023 be adopted.

## **7 DECLARATION OF INTEREST**

### **Declaration of Interest**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-42**

**MOVED: Cr B Fry   SECONDED: Cr K Burke**

**RESOLVED:** That the Declaration of Interest be noted.

Cr A Smith declared a non-pecuniary non-significant interest in item 4 of the Confidential Corporate Services Report.

Reason: Bathurst Golf Club is a customer of Cr Smith's employer of which he conducts monthly visits.

## **8 RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

### **8.1 DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES REPORT**

#### **8.1.1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

**File No: 03.00053**

#### **RECOMMENDATION:**

That the information be noted.

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#### **REPORT:**

Section 4.15 of the Environmental Planning and Assessment Act 1979 is provided below to assist Council in the assessment of Development Applications.

#### **4.15 Evaluation (cf previous s 79C)**

- (1) **Matters for consideration—general** In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application—
- (a) the provisions of—
    - (i) any environmental planning instrument, and
    - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
    - (iii) any development control plan, and
    - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
    - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),
    - (v) (Repealed)
  - (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
  - (c) the suitability of the site for the development,
  - (d) any submissions made in accordance with this Act or the regulations,

(e) the public interest.

- (2) **Compliance with non-discretionary development standards—development other than complying development** If an environmental planning instrument or a regulation contains non-discretionary development standards and development, not being complying development, the subject of a development application complies with those standards, the consent authority—

- (a) is not entitled to take those standards into further consideration in determining the development application, and
- (b) must not refuse the application on the ground that the development does not comply with those standards, and
- (c) must not impose a condition of consent that has the same, or substantially the same, effect as those standards but is more onerous than those standards,

and the discretion of the consent authority under this section and section 4.16 is limited accordingly.

- (3) If an environmental planning instrument or a regulation contains non-discretionary development standards and development the subject of a development application does not comply with those standards—

- (a) subsection (2) does not apply and the discretion of the consent authority under this section and section 4.16 is not limited as referred to in that subsection, and
- (b) a provision of an environmental planning instrument that allows flexibility in the application of a development standard may be applied to the non-discretionary development standard.

**Note—**

The application of non-discretionary development standards to complying development is dealt with in section 4.28(3) and (4).

- (3A) **Development control plans** If a development control plan contains provisions that relate to the development that is the subject of a development application, the consent authority—

- (a) if those provisions set standards with respect to an aspect of the development and the development application complies with those standards—is not to require more onerous standards with respect to that aspect of the development, and
- (b) if those provisions set standards with respect to an aspect of the development and the development application does not comply with those standards—is to be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development, and
- (c) may consider those provisions only in connection with the assessment of that development application.

In this subsection, **standards** include performance criteria.

- (4) **Consent where an accreditation is in force** A consent authority must not refuse to grant consent to development on the ground that any building product or system relating to the development does not comply with a requirement of the *Building Code of Australia* if the building product or system is accredited in respect of that

requirement in accordance with the regulations.

(5) A consent authority and an employee of a consent authority do not incur any liability as a consequence of acting in accordance with subsection (4).

(6) **Definitions** In this section—

- (a) reference to development extends to include a reference to the building, work, use or land proposed to be erected, carried out, undertaken or subdivided, respectively, pursuant to the grant of consent to a development application, and
- (b) ***non-discretionary development standards*** means development standards that are identified in an environmental planning instrument or a regulation as non-discretionary development standards.

## **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-43**

**MOVED: Cr B Fry SECONDED: Cr M Hogan**

**RESOLVED:**

That the information be noted.

## 8.1.2 GENERAL REPORT

**File No: 03.00053**

### RECOMMENDATION:

That the information be noted.

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### REPORT:

The following reports are provided for Council's information.

- (a) Applications approved using authority delegated to the Director Environmental Planning & Building Services during February 2023 (**Attachment 1**).
- (b) Applications refused during February 2023 (**Attachment 2**).
- (c) Applications under assessment as at the date of compilation of this report (**Attachment 3**).
- (d) Applications pending determination for greater than 40 days as at the date of compilation of this report (**Attachment 4**).
- (e) Applications with variations to development standards under Clause 4.6 of Bathurst Regional LEP 2014 approved in February 2023 (**Attachment 5**).
- (f) No political disclosure statements have been received in relation to any "planning applications" being considered at this meeting.

### FINANCIAL IMPLICATIONS:

Nil

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

#### **Objective 4: Sustainable and balanced growth.**

Strategy 4.6 Plan for, assess and regulate development activity.

#### **Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. DAs Approved [8.1.2.1 - 1 page]
2. DAs Refused [8.1.2.2 - 1 page]
3. DAs Pending [8.1.2.3 - 3 pages]
4. Applications over 40 Days [8.1.2.4 - 1 page]
5. DAs approved under Clause 4.6 [8.1.2.5 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-44**

**MOVED: Cr M Hogan SECONDED: Cr K Burke**

## **RESOLVED:**

That the information be noted.



**8.1.3 DEVELOPMENT APPLICATION 2022/519 – PROPOSED  
SINGLE DWELLING, LOT 3, DP1259811 MAXWELL DRIVE,  
LOT 21, DP1215818 HAMILTON STREET, EGLINTON.  
APPLICANT: J GULLIFER. OWNER: J GULLIFER**

**File No: 2022/519**

**RECOMMENDATION:**

That Council:

- a) support the variation to the development standard prescribed in Clause 4.2B Erection of dwelling houses on land in certain rural zones of the Bathurst Regional Local Environmental Plan 2014;
- b) refer the Development Application to NSW Department of Planning, Industry and Environment and seek the concurrence of the Secretary to vary the development standard prescribed in Clause 4.2B Erection of dwelling houses on land in certain rural zones of the Bathurst Regional Local Environmental Plan 2014;
- c) should the Secretary of the NSW Department of Planning and Environment grant concurrence, as the consent authority, grant consent pursuant to section 80 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2022/519, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979; and
- d) call a division

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**REPORT:**

The Site

Council has received a Development Application (DA) for a single storey dwelling with attached garage at Hamilton Street, Eglinton, described as Lot 3 DP1259811 and Lot 21 DP1215818.

A location plan is provided at **Attachment 1**.

Both lots are currently vacant.

The dwelling will be physically located on Lot 3 DP1259811. For reasons of permissibility discussed in this report the Development Application includes the adjoining Lot 21 DP1215818.

Lot 3 DP1259811

Lot 3 is a battle axe shaped allotment of 1.067 hectares accessed from Maxwell Drive. Lot 3 is predominantly zoned RU4 Primary Production Small Lots zone. The existing battle axe handle and driveway to Maxwell Drive is zoned RE1 Public Recreation zone.

Lot 3 is substantially identified as being flood prone in the 1% AEP flood planning area.

To the south of Lot 3 is an existing dwelling and shed (26 Maxwell Drive, Eglinton).

To the west is the Saltram Creek Open Space area.

#### Lot 21 DP1215818

Lot 21 has an area of 24.747 hectares. Access to Lot 21 is via a driveway at the northern end of the site from Maxwell Drive.

Lot 21 is wholly identified as being flood prone in the 1% AEP flood planning area.

A number easements are located on the site as shown in **Attachment 2**. The easements are:

- A 6m wide easement to drain water traverses the northern portion of the site
- A 9m wide easement to drain water traverses the southern portion of the site.
- A 5m wide easement to drain water traverses the battleaxe handle access adjacent to Maxwell Drive.

The proposed dwelling is not located in close proximity to these easements.

#### The Proposal

The proposal involves the construction of a single storey two-bedroom dwelling with attached double garage. The dwelling is to be physically located on what is currently Lot 3.

Access to the dwelling would be via the access handle to Maxwell Drive.

As the physical location of the dwelling has been identified as being flood prone it will be necessary to fill part of the site to achieve an appropriate level of flood protection.

Plans of the proposed development are at **Attachment 3**.

#### Planning Context

##### *Bathurst Regional Local Environmental Plan 2014*

The proposed dwelling is to be located on land zoned RU4 Primary Production Small Lots zone under BRLEP 2014.

The battle axe handle and existing driveway on the site area is located within the RE1 Public Recreation zone under the LEP.

The objectives of the RU4 Primary Production Small Lots zone are as follows:

- *To enable sustainable primary industry and other compatible land uses.*
- *To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

- *To maintain the rural and scenic character of the land.*
- *To provide opportunities for intensive plant agriculture.*
- *To conserve high quality agricultural land by ensuring that it is not unnecessarily converted to non-agricultural land uses and that any lot created is capable of sustaining a range of agricultural land uses.*
- *To encourage development that protects, enhances and manages the riparian environment.*

For the reasons outlined in this report it is considered that the proposal is not inconsistent with the objectives of the zone.

#### **Clause 4.2B Erection of dwelling houses on land in certain rural zones**

(1) *The objectives of this clause are as follows:*

- (a) *to minimise unplanned rural residential development,*
- (b) *to enable the replacement of lawfully erected dwelling houses in rural zones.*

(2) *This clause applies to land in the following zones:*

- (a) *Zone RU1 Primary Production,*
- (b) *Zone RU2 Rural Landscape,*
- (c) *Zone RU4 Primary Production Small Lots.*

(2) *Development consent must not be granted for the erection of a dwelling house on land to which this clause applies unless the land does not have a dwelling house erected on it and the land:*

- (a) *is a lot that is at least the minimum lot size shown on the Lot Size Map in relation to that land, or*
- (b) *is a lot resulting from a subdivision for which development consent (or equivalent) was granted before this Plan commenced and on which the erection of a dwelling house would have been permissible before that commencement, or*
- (c) *is an existing holding, or*
- (d) *is a lot resulting from a subdivision for the purposes of intensive plant agriculture for which development consent was granted before this Plan commenced and on which the erection of a dwelling house would have been permissible before that commencement but only if the consent authority is satisfied that the lot is being used for the purpose of intensive plant agriculture, or...*

Part 3 of Clause 4.2B outlines the circumstances in which Council may grant consent to a dwelling house in the RU4 Primary Production Small Lots zone. These may be summarised as follows:

<b>Circumstance</b>	<b>Lot 3</b>	<b>Lot 21</b>
Complies with minimum lot size (40ha)	No	No
Existing Holding	No	No
An allotment created with consent under a former planning instrument on which a dwelling was permissible	No. Lot 3 was created as part of the adjoining residential subdivision as a residue. A dwelling is not permissible on	Yes. Lot 21 was originally created by Development Consent in 2002. At that time the minimum lot size was 20ha.

	the land.	Accordingly, a dwelling house would have been permissible under the LEP at that time.
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Dwelling entitlement letters are provided at **Attachment 4**.

Whilst Lot 21 DP1215818 has the capacity to have a dwelling house constructed, it is entirely flood affected and is therefore impractical to develop for this purpose. The applicant has proposed to construct the dwelling on Lot 3 DP1259811 which is partly flood affected but located at a further distance from both the Macquarie Wambuul River and Saltram Creek.

The applicant therefore proposes to consolidate Lot 3 (with no dwelling entitlement) with the adjoining lot, Lot 21 (having the dwelling entitlement) to enable a dwelling house on the combined land. The mechanism to achieve this is by way of a variation to the 40 hectare minimum lot size. See discussion in relation to Clause 4.6 variation below.

#### **Clause 4.6 Exceptions to development standards**

- (1) *The objectives of this clause are as follows:*
  - (a) *to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
  - (b) *to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*
- (2) *Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument. However, this clause does not apply to a development standard that is expressly excluded from the operation of this clause.*
- (3) *Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:*
  - (a) *that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
  - (b) *that there are sufficient environmental planning grounds to justify contravening the development standard.*
- (4) *Development consent must not be granted for development that contravenes a development standard unless:*
  - (a) *the consent authority is satisfied that:*
    - (i) *the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and*
    - (ii) *the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and*
  - (b) *the concurrence of the Planning Secretary has been obtained.*

A Clause 4.6 Variation was submitted with the within the Statement of Environmental Effects (**Attachment 5**). The application seeks a variation to the 40 hectare minimum lot size. The lot size as proposed is 24.747 hectares, representing a 38% variation to the development standard.

The applicant has provided the following justification as to why strict compliance with the development standard would be unreasonable or unnecessary in the circumstances of the case:

- *A dwelling is permissible on existing Lot 21 – the proposal via a consolidation with Lot 3 will ensure that there is no net increase in dwelling entitlements.*
- *A dwelling on the former Lot 3 part of the subject land will have the least impact on the overall subject land that can continue to be used for agricultural purposes.*
- *The development remains consistent with the objectives of the zone.*
- *The development is relatively consistent with the provisions of the Bathurst Development Control Plan 2014.*
- *There will be no impact on the agricultural viability of the subject land or neighbouring lands.*
- *The development standard unreasonably restricts a positive development outcome by inhibiting a variety of housing types and densities to be established in the area.*
- *The standard will unreasonably prevent an ancillary dwelling supporting grazing activities on the site.*
- *The standard unreasonably restricts effective utilisation of the land to achieve the objectives of the zone.*
- *The development will not impact on surrounding land uses.*
- *The site of the dwelling will have negligible impact on the production capacity of the property.*
- *The dwelling can be sited so as to not have any negative environmental outcomes (no tree removal is necessary).*

The applicant has provided the following justification as to what the environmental planning grounds are to justify contravening the standard:

- *The site of the dwelling is within a cleared area – there is no tree removal required.*
- *The dwelling can be connected to town services.*
- *There is significant setback from any watercourse.*
- *The proposed location allows for appropriate boundary setbacks (especially considering the 50m wide open space area to the immediate west which will reduce the potential for conflict with adjoining and surrounding residential land uses along Maxwell Drive. Also, this will ensure a suitable setback from the creek without having any impact on the flood plain.*

Following on from the points above, there are no environmental issues that would have an impact on the use of the site as a dwelling.

On the basis of the discussion in this report and the points above, there are sufficient environmental planning grounds to justify the variation to the MLS development standard.

As stated previously, the holding (if consolidated) already has the capacity to have dwelling house constructed on it (that being Lot 21 DP1215818) albeit the flood liable nature of the land makes that unachievable. On this basis the proposed development does not result in further fragmentation (no net increase in dwellings).

The proposed location of the dwelling provides for appropriate setbacks to boundaries

which will provide a suitable transition from the residential development of Eglinton village and the neighbouring land uses (cropping on the floodplain). If the dwelling were to be located on Lot 21, the impacts of mitigating the flood risk would be greater given the proximity of this lot to both the Macquarie Wambuul River and Saltram Creek and greater fragmentation of productive agricultural lands would result.

The objectives of *Clause 4.2B Erection of dwelling houses on land in certain rural zones* are as follows:

- (a) *to minimise unplanned rural residential development,*

It is considered that proposed development is consistent with the objectives of Clause 4.2B because:

- The proposed development does not result in further unplanned rural residential development because a dwelling is already permissible on one of the two lots in the subject holding (Lot 21 DP1215818).
- The proposed location allows for a dwelling to be located on lands that has the least flood affectation and the productive agricultural lands remain intact.

The objectives of the RU4 Primary Production Small Lots zone are as follows:

- *To enable sustainable primary industry and other compatible land uses.*
- *To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To maintain the rural and scenic character of the land.*
- *To provide opportunities for intensive plant agriculture.*
- *To conserve high quality agricultural land by ensuring that it is not unnecessarily converted to non-agricultural land uses and that any lot created is capable of sustaining a range of agricultural land uses.*
- *To encourage development that protects, enhances and manages the riparian environment.*

It is considered that proposed development is consistent with the objectives of the RU4 Primary Production Small zone because:

- The proposed location allows for appropriate boundary setbacks which will reduce the potential for conflict with adjoining and surrounding primary industry production (cropping). The site of the dwelling is not on the productive floodplain river flats on the subject land.
- The proposed location allows for the dwelling to be located on the lot that has a low flood affectation.
- The proposed development does not result in further fragmentation of rural land because a dwelling is already permissible on one of the two lots in the subject holding.
- The proposed dwelling is of a design, scale and siting that will not visually dominate the landscape.
- The area immediately to the west of the subject site is the residential village of Eglinton and the proposed development presents as an appropriate transition from the established village character to the productive rural lands.
- If the dwelling were to be located on Lot 21, the impacts of mitigating the flood risk and impact to the riparian corridor would be greater given the proximity of this lot to

both the Macquarie Wambuul River and Saltram Creek.

### Cumulative effects

It is unlikely, should the variation be supported, that the approval will undermine the objectives of the development standard or the planning objectives for the zone. The site characteristics of the subject site being flood prone agricultural lands located in close proximity to existing residential development and Lot 21 already possessing a dwelling entitlement present a unique set of circumstances that would be difficult to replicate across the LGA and therefore limiting approvals of a similar nature.

### Concurrence of The Secretary Department of Planning and Environment

The Variation sought under Clause 4.6 of Bathurst Regional Local Environmental Plan 2014 requires the concurrence of The Secretary Department of Planning and Environment. The Department have advised Council that for The Secretary to consider the application a resolution of Council is required.

### **Clause 5.21 Flood Planning**

The majority of the site is identified as being within the Flood Planning Area identified under BRLEP 2014.

1. *The objectives of this clause are as follows—*
  - (a) *to minimise the flood risk to life and property associated with the use of land,*
  - (b) *to allow development on land that is compatible with the flood function and behaviour on the land, taking into account projected changes as a result of climate change,*
  - (c) *to avoid adverse or cumulative impacts on flood behaviour and the environment,*
  - (d) *to enable the safe occupation and efficient evacuation of people in the event of a flood.*
2. *Development consent must not be granted to development on land the consent authority considers to be within the flood planning area unless the consent authority is satisfied the development—*
  - (a) *is compatible with the flood function and behaviour on the land, and*
  - (b) *will not adversely affect flood behaviour in a way that results in detrimental increases in the potential flood affectation of other development or properties, and*
  - (c) *will not adversely affect the safe occupation and efficient evacuation of people or exceed the capacity of existing evacuation routes for the surrounding area in the event of a flood, and*
  - (d) *incorporates appropriate measures to manage risk to life in the event of a flood, and*
  - (e) *will not adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses.*
3. *In deciding whether to grant development consent on land to which this clause applies, the consent authority must consider the following matters—*
  - (a) *the impact of the development on projected changes to flood behaviour as a*

- result of climate change,*
- (b) the intended design and scale of buildings resulting from the development,*
- (c) whether the development incorporates measures to minimise the risk to life and ensure the safe evacuation of people in the event of a flood,*
- (d) the potential to modify, relocate or remove buildings resulting from development if the surrounding area is impacted by flooding or coastal erosion.*

As part of the assessment process the applicant has provided a Flood Level Certificate and a Flood Impact Statement. These are provided at **Attachment 6.**

The Flood Level Certificate indicates that the site of the dwelling will be subject to flooding during the 1%AEP flood event. To achieve compliance with Council's adopted development standards, the finished floor level of the dwelling would need to be 500mm above the designated flood level. To achieve this the land will need to be filled by up to 1.88m. The required filling is illustrated in the Flood Impact Statement plus the additional 500mm required above the designated flood level (1.38m in the north east corner + 500mm).

The Flood Impact Assessment demonstrates that the filling of the land necessary to achieve an appropriate level of flood protection will have an insignificant effect on flood behaviour during the 1%AEP flood event.

Access to the property will be from Maxwell Drive. The access is located above the 1%AEP flood area and will remain accessible.

#### **Clause 7.5 Essential Services**

The proposed dwelling is to be connected to Council's reticulated sewer and water services.

#### **Schedule 1 Additional Permitted Uses**

The land is also subject to an Additional Permitted Use as specified in Schedule 1 of the LEP:

##### **3 Use of certain land at 18 Hobson Close, Eglinton**

- (1) This clause applies to land at 18 Hobson Close, Eglinton, being Lot 1, DP1047811.*
- (2) Development for the purpose of a subdivision of the land is permitted with development consent if the existing dwelling house on the land will be located on a resulting lot of at least 0.6 hectares.*

The application is consistent with the APU, the proposed dwelling and lot consolidation do not impact on the boundaries of the subject lot (now known as 24 Hobson Close, Lot 27 DP 1011635).

##### **SEPP (Biodiversity and Conservation) 2021**

The application does not involve any clearing of land and this SEPP is therefore not applicable.

##### **State Environmental Planning Policy (Primary Production) 2021**



As the application involves the erection of a dwelling and lot consolidation within the RU4 Primary Production Small Lots zone, Part 2, CI 3(5) applies and the following matters are to be taken into account—

- a. *the existing uses and approved uses of land in the vicinity of the development,*
- b. *whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,*
- c. *whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),*
- d. *any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c).*

The site is located on the edge of the residential village of Eglinton and the cropping flats of the Macquarie Wambuul flood plain. The proposal will utilise a dwelling entitlement that exists on Lot 21. Lot 21 is currently being fully utilised for agricultural purposes and a riparian corridor for Saltram Creek. The proposal provides an opportunity for the new dwelling to be located closer to the existing residential lands resulting in less fragmentation of the existing productive agricultural lands.

*SEPP (Building Sustainability Index: BASIX) 2004*

Applicant provided an amended BASIX (14/10/2022) that correctly indicates the lot details and the glazing requirements consistent with the plans - Certificate number: 1342776S.

*Bathurst Regional Development Control Plan 2014*

Compliance Table – Bathurst Regional Development Control Plan 2014				
Chapter		Comment		Complies?
3	Subdivision of land	<b>Discussion:</b> While no subdivision is proposed in this application, a new dwelling house is proposed warranting an assessment of chapter 3.2.2 of the DCP 2014. Consolidation of Lots 3 and 21 will be required by way of condition.		<b>Yes, subject to conditions.</b>
3.5.1	Driveway access	<b>Discussion:</b> The proposal is to utilise the existing formed access and driveway off Maxwell Drive.		<b>Yes.</b>
6.2.3	Siting	<b>Requirements</b>	<b>Discussion</b>	<b>No – See Below.</b>
		Setbacks – front, side and rear – Lot > 20ha = 50m	West – 1m South – 20m East – 43m	
6.3	Access and fencing	<b>Discussion:</b> The proposal is to utilise the existing formed access and driveway off Maxwell Drive.		<b>Yes.</b>
6.5	Water Supply	<b>Discussion:</b> The proposed dwelling is to be connected to Council's reticulated water services. The clause is therefore not applicable.		<b>Yes.</b>
6.6	Built form	<b>Discussion:</b> The proposed dwelling will have face brick walls and Colorbond roofing. A condition will be imposed to ensure that non-reflective materials of an appropriate rural colour scheme are used. The colours and materials are consistent with those immediately adjacent the development proposal.		<b>Yes.</b>
9	Environmental considerations	<b>Discussion:</b> The site is subject to flooding from the Macquarie Wambuul River and Saltram Creek. A Flood Impact Assessment has been undertaken for the proposal and showed an insignificant effect on the flood behaviour during the 1% AEP event. A condition of consent is		<b>Yes, subject to conditions.</b>

		recommended in relation to obtaining a Flood Level Certificate.  The development is not expected to have a significant impact on biodiversity, waterways, or on the stability of the landscape.	
16	Earthworks	<p><b>Discussion:</b> To achieve compliance in relation to flood levels, the location of the dwelling will require significant amounts of fill, up to 1.88m in the north eastern corner of the proposed dwelling.</p> <p>As the land slopes towards to the north east, away from the adjoining dwelling to the south and Maxwell Street to the west, the visual impact of the fill will be mitigated as there is limited fill required on the western and southern elevations.</p> <p>Conditions of consent will be imposed in relation to site filling, erosion and sediment control and site stabilisation.</p> <p>No fill is required for the driveway or access as this existing.</p>	<b>Yes, subject to conditions.</b>
<b>Eglinton – DCP Map No. 3</b>			
The subject site is identified within the Flood Planning Area. See comments about regarding Flooding			<b>Yes.</b>
<b>Sensitive Waterways – DCP Map No. 30 Riparian Land &amp; Waterways</b>			
The subject site adjoins both the Macquarie Wambuul River and Saltram Creek. Plans and documentation submitted with the Development Application indicate that the proposed development will not result in significant disruption to sensitive waterway given that the proposed dwelling will be sited over 100 metres from the identified waterways.			<b>Yes.</b>
<b>High or Moderate Biodiversity – DCP Map No. 31 Biodiversity</b>			
The subject site is subject to high biodiversity sensitivity along Saltram Creek. Plans and documentation submitted with the Development Application indicate that the proposed development will not result in significant disruption to areas of high biodiversity sensitivity given that the proposed dwelling will be sited over 80 metres from the identified areas of high biodiversity sensitivity and that no vegetation removal is proposed.			<b>Yes.</b>

## Variation to DCP

Section 6.2.3 of the DCP requires side, rear and front setbacks on lots greater than 20ha to be 50m.

The application proposes the following setbacks:

- Side boundary West – 1m
- Side boundary South – 20m
- Side boundary East – 43m

The site is unusually shaped and accessed from a battle axe handle. The proposed dwelling has been sited as close as practically possible to the western boundary to take advantage of the higher ground given the majority of the site being flood prone.

The western boundary adjoins Saltram Creek Open Space and will have minimal impact on views or the streetscape given the presence of the existing open space.

The 20m setback to the southern boundary with 26 Maxwell Drive is considered

acceptable given that the nearest dwelling is located further towards to Maxwell Drive.

The proposed 43m setback to the eastern boundary is redundant given these lots will be consolidated and this boundary will no longer exist. The variation to CI 6.2.3 of the DCP is supported.

#### The likely Impacts of the Development

##### **Streetscape/Visual Impact Landscape or scenic quality**

The construction of the proposed dwelling house will not result in any significant adverse impacts to the character of the area. The proposal provides an opportunity for the new dwelling to be located closer to the existing residential lands resulting in less fragmentation of the existing productive agricultural lands. The design of the proposed dwelling is consistent with the existing residential development adjacent to the site. The application was notified to the nearest neighbour (26 Maxwell Drive) and no submission was received.

##### **Aboriginal Heritage**

An AHIMS (dated 18/1/2023) did not identify any known Aboriginal sites or places within 200m of the Lot 3 DP 1259811. Conditions of consent will be imposed to ensure that any unexpected finds are managed accordingly.

#### Submissions

The application was notified to 26 Maxwell Street, Eglinton (Lot 215 DP 12200131) as the proposal may result in an effect upon the views and privacy of this lot. The application was notified between 2 February to 13 February 2023 and no submissions have been received.

#### Developer Contributions:

The proposal will be subject to contributions under a number of Council's adopted Section 7.11 Plans and Delivery Services Plan.

#### **CONCLUSION:**

Council has received a Development Application for a single storey dwelling with attached garage at Hamilton Street, Eglinton, described as Lot 3 DP1259811 and Lot 21 DP1215818. The total area of the subject holding is approximately 24.747 hectares. While a dwelling is located on Lot 3 DP1259811 the size (1.067ha) of this lot does not permit a dwelling house. The Lot Size Map for this locality indicates that the minimum lot size for the erection of a dwelling house is 40 hectares. The application seeks a variation to the 40 hectare minimum lot size. It is considered that the variation to the development standard prescribed in Clause 4.2B Erection of dwelling houses on land in certain rural zones of the Bathurst Regional Local Environmental Plan 2014 can be supported in this instance for the reasons outlined in this report.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 4: Sustainable and balanced growth.**

Strategy 4.6 Plan for, assess and regulate development activity.

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Location plan [8.1.3.1 - 2 pages]
2. Easements plan [8.1.3.2 - 1 page]
3. Plans of proposed development [8.1.3.3 - 8 pages]
4. Dwelling entitlement letters [8.1.3.4 - 7 pages]
5. Statement of Environmental Effects [8.1.3.5 - 32 pages]
6. Flood level certificate & Flood impact statement [8.1.3.6 - 6 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-45**

**MOVED: Cr W Aubin SECONDED: Cr J Jennings**

**RESOLVED:**

That Council:

- a) support the variation to the development standard prescribed in Clause 4.2B Erection of dwelling houses on land in certain rural zones of the Bathurst Regional Local Environmental Plan 2014;
- b) refer the Development Application to NSW Department of Planning, Industry and Environment and seek the concurrence of the Secretary to vary the development standard prescribed in Clause 4.2B Erection of dwelling houses on land in certain rural zones of the Bathurst Regional Local Environmental Plan 2014;
- c) should the Secretary of the NSW Department of Planning and Environment grant concurrence, as the consent authority, grant consent pursuant to section 80 of the Environmental Planning and Assessment Act 1979 to Development Application No. 2022/519, subject to conditions able to be imposed pursuant to Section 80(A) of the Environmental Planning and Assessment Act 1979; and
- d) call a division

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr K Burke, Cr B Fry, Cr J Jennings, Cr G Hanger, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

Against the Motion - Nil

Absent - Nil

Abstain – Nil

**8.1.4                      PLANNING PROPOSAL – BATHURST  
REGIONAL LOCAL ENVIRONMENTAL PLAN  
2014 AMENDMENT – SCHEDULE 5  
ENVIRONMENTAL HERITAGE**

**File No:                      20.00344**

**RECOMMENDATION:**

That the information be noted:

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**REPORT:**

Council, at its meeting held 21 July 2021, resolved to prepare a Planning Proposal to update Schedule 5 - Environmental Heritage of Bathurst Regional Local Environmental Plan 2014 to include an additional 42 heritage items of local significance (53 properties in total). The aim of the Planning Proposal was to add the items to the heritage list to ensure that the significance of each item is recognised and they can be appropriately protected.

Council's Local Strategic Planning Statement (LSPS), known as Vision Bathurst 2040, specifically highlights the regions heritage as being of significant value and the LSPS identifies several actions to maintain and achieve appropriate heritage actions, including:

Action 10.1 - Maintain an up-to-date Heritage Plan.

Action 10.3 - Continue to review the extent of heritage conservation areas within the Bathurst Regional LGA and the identification of new heritage items.

The Bathurst Region Heritage Plan (2021 – 2025) includes actions in relation to protecting the region's heritage:

Action 2.2.1 - Undertake regular review of the Local Environmental Plan in relation to listed heritage items and heritage conservation areas and heritage provisions to manage, protect and enhance our heritage buildings, streetscapes, vistas, natural environments and objects.

Action 2.4.1 - Continue to research and record information in relation to the Bathurst Region Heritage assets and update the State Heritage Inventory database.

To support the actions of both Council's Local Strategic Planning Statement and the Bathurst Region Heritage Plan, Council staff have been developing a database of sites through site visits with Council's Heritage Advisor, BCAMS mapping and information from members of the public. As a result, a Planning Proposal was prepared to update Schedule 5 - Environmental Heritage of Bathurst Regional Local Environmental Plan (LEP) 2014 to list an additional 53 properties, resulting in 42 new heritage items of local significance on the Bathurst Regional Local Environmental Plan 2014

The Planning Proposal was exhibited for a period of 28 days from 5 September 2022 to 4 October 2022. Following the public exhibition process the following items (as exhibited) were not proposed to be listed:

- 93 - 97 Durham Street, Bathurst
- 296 Howick Street, Bathurst
- 18 Alamein Walk, West Bathurst

At its meeting held 16 November 2022, Council resolved to forward the finalised Planning Proposal to the NSW Department of Planning and Environment for gazettal. The Planning Proposal was gazetted on 10 February 2023 and includes the listing of 39 new heritage items (48 properties in total).

The explanation document outlining the Planning Proposal is provided at **Attachment 1**.

## **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 1: Our sense of place and identity.**

Strategy 1.2      Protect, enhance and promote the region's Non-Indigenous heritage assets and character.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Explanation Document [8.1.4.1 - 8 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-46**

**MOVED: Cr I North SECONDED: Cr K Burke**

**RESOLVED:**

That the information be noted:

## 8.1.5 NAMING OF PUBLIC ROADS – BURDETT GROVE

**File No:** 20.00024

### RECOMMENDATION:

That Council:

- a) give notice of its intention to adopt the name Burdett Grove for the new road created by the subdivision of Lot 6 DP 255968; and
  - b)
  - c) direct the General Manager to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.
- 

### REPORT:

In 1991 Council approved a Development Application for an 18 lot residential subdivision of Lot 6 DP 255968 off Weeronga Way in the suburb of Kelso. Subsequent to the Development Application being approved, the land (with the consent in place) was purchased by Bruce Kerr Pty Ltd. Works on the subdivision commenced and accordingly the consent did not lapse. Works pursuant to the 1991 consent have now recommenced and are substantially complete.

See location map at **Attachment 1** and plan of subdivision at **Attachment 2**.

Sadly, Mr Kerr passed away on 21 October 2022 before the subdivision reached final completion. The family of Mr Kerr have requested that the new cul-de-sac be named in his honor.

There is already a Kerr Place in Kelso (named after Dr WJ Kerr – no connection to Leslie Bruce Burdett Kerr). The family have therefore requested Mr Kerr's middle name "Burdett" be used as the name for the new cul-de sac.

The name complies with Bathurst Regional Council's *Guidelines for the Naming of Roads*.

It is therefore recommended that Council adopt the name "Burdett Grove" for the new cul-de-sac created by the subdivision of Lot 6 DP255968 off Weeronga Way in the suburb of Kelso.

### FINANCIAL IMPLICATIONS:

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.6      Plan for, assess and regulate development activity.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

02 **Consult** - to obtain public feedback on alternatives and/or decisions

## **ATTACHMENTS:**

1.      Location maps [8.1.5.1 - 2 pages]
2.      Plan of subdivision [8.1.5.2 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-47**

**MOVED: Cr I North    SECONDED: Cr K Burke**

### **RESOLVED:**

That Council:

- a)      give notice of its intention to adopt the name Burdett Grove for the new road created by the subdivision of Lot 6 DP 255968; and
- b)      direct the General Manager to undertake procedures pursuant to the requirements of the Roads Act 1993, to have the name gazetted, should no objections be received.



## 8.1.6

## TELECOMMUNICATIONS AND RADIOCOMMUNICATIONS POLICY

**File No:** 11.00011

### RECOMMENDATION:

That Council repeal the *Telecommunications and Radiocommunications Policy*.

---

### REPORT:

Council currently has an adopted Policy titled *Telecommunications and Radiocommunications Policy*. The Policy was originally adopted in 2004 with the following objective:

*To define, provide controls and guidelines, inform, ensure access, achieve equity, and ensure compliance with current standards relating to human exposure to electromagnetic energy in relation to telecommunications and radiocommunications.*

A copy of the current Council Policy is provided at **Attachment 1**.

Since its original adoption by the Council, the Policy has largely been superseded by the *NSW Telecommunications Facilities Guidelines, including Broadband*. The Guidelines were originally prepared and adopted by NSW Planning with the Guidelines given “planning weight” by incorporating them into the applicable State Planning Policy. To the extent of any inconsistencies the Facilities Guidelines prevail over the Council Policy.

*State Environmental Planning Policy (Transport and Infrastructure) 2021* (being the current iteration) sets out the planning rules and development controls for telecommunications infrastructure in NSW.

The *NSW Telecommunications Facilities Guideline, Including Broadband – October 2022* explains the state-wide planning provisions and development controls for telecommunication facilities in NSW, as outlined in *State Environmental Planning Policy (Transport and Infrastructure) 2021*. These provisions relate to telecommunications facilities that are:

- exempt development;
- complying development;
- development permitted without consent; and
- development permitted with consent.

The Guideline also covers principles for the design, siting, construction and operation of telecommunications facilities, which aim to minimise the impacts of facilities and acknowledge the Commonwealth Telecommunications (Low-impact Facilities) Determination 2018 (Determination). Made under the Telecommunications Act 1997 (Telco Act), the Determination is in force nationally and provides for low-impact telecommunication facilities that are not subject to NSW planning laws.

To the extent that emissions from telecommunications facilities can cause community concerns, the Guidelines acknowledge that the accepted “planning” approach to dealing

with these is through the standards of the the Australian Radiation Protection and Nuclear Safety Agency.

Given the introduction and the continued strengthening of the abovementioned legislation and guidelines as the technology evolves, Council's own Policy has become redundant. It is therefore recommended that Council repeal the *Telecommunications and Radiocommunications Policy*.

## **FINANCIAL IMPLICATIONS:**

Nil

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1.      Telecommunications and Radiocommunications Policy [8.1.6.1 - 15 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-48**

**MOVED: Cr J Jennings    SECONDED: Cr M Hogan**

## **RESOLVED:**

That Council repeal the *Telecommunications and Radiocommunications Policy*.

## 8.2 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 8.2.1 STATEMENT OF INVESTMENTS

**File No:** 16.00001

#### RECOMMENDATION:

That the information be noted.

#### REPORT:

\$96,230,000 was invested at 28 February 2023 in accordance with Council's investment policies, the Minister's Investment Order dated 12 January 2011, the Local Government Act 1993 and associated regulations. All investments have been reconciled with Council's general ledger and are listed below:

	<u>Rating</u>	<u>Balance</u>	<u>Average Return</u>
<b><u>Short Term 1 – 365 Days</u></b> (comprising Commercial Bills, Term Deposits, Debentures and Certificates of Deposits):			
National Australia Bank Limited	A-1+	15,000,000	0.53%
CBA	A-1+	28,500,000	3.47%
Suncorp	A-1	19,500,000	3.08%
AMP	A2	3,000,000	2.00%
Bank of Queensland Limited	A2	4,500,000	2.58%
Bendigo & Adelaide	A2	3,000,000	3.69%
Members Equity Bank	A2	1,500,000	1.99%
Maritime, Mining & Power Credit Union Limited	ADI	1,500,000	3.82%
		<b>76,500,000</b>	<b>2.67%</b>
<b><u>Long Term</u></b> (comprising Commercial Bills, Term Deposits, Debentures and Bonds):			
<b><u>Floating Rate Term Deposits</u></b>			
Westpac Coupon Select 2	AA-	1,500,000	4.50%
Westpac Fixed Term deposit	AA-	1,500,000	1.25%
Westpac Green Tailored Deposit	AA-	1,500,000	1.20%
Maritime Mining & Power Credit Union Limited	ADI	1,230,000	1.45%
		<b>5,730,000</b>	<b>2.13%</b>
<b><u>Floating Rate Notes</u></b>			
CBA Green	AA-	1,500,000	3.63%
Commonwealth Bank of Aust 2	AA-	500,000	4.40%
National Australia Bank	AA-	700,000	4.71%
National Australia Bank 1	AA-	1,200,000	3.92%
National Australia Bank 2	AA-	1,000,000	0.90%
HSBC Sydney	AA-	1,500,000	4.08%
Westpac	AA-	1,000,000	4.52%
Macquarie Bank	A+	1,500,000	3.61%
UBS AG Australian	A+	650,000	4.25%
Suncorp Metway Ltd	A+	500,000	3.96%

Suncorp Metway Ltd	A+	1,550,000	3.65%
Suncorp Metway Ltd	A+	500,000	4.45%
Sumitomo Mitsui Banking Corp	A	1,000,000	4.22%
Bendigo & Adelaide Ltd 4	BBB+	900,000	3.58%
		<b>14,000,000</b>	<b>3.76%</b>

<b>Total Investments</b>		<b>96,230,000</b>	<b>2.80%</b>
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***These funds were held as follows:***

Reserves Total (includes unexpended loan funds)	46,428,227
Grants held for specific purposes	1,198,308
Section 7.11 Funds held for specific purposes	48,603,465
Unrestricted Investments	0
	<b>96,230,000</b>

**Total Investments**

<b>Total Interest Revenue to 28 February 2023</b>	<b>1,592,410.26</b>	<b>2.80%</b>
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**A Jones**  
Responsible Accounting Officer

**FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

**BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

- |              |                                                                            |
|--------------|----------------------------------------------------------------------------|
| Strategy 6.4 | Meet legislative and compliance requirements.                              |
| Strategy 6.6 | Manage our money and our assets to be sustainable now and into the future. |

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

- 28 February 2023 Investments [8.2.1.1 - 2 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-49**

**MOVED: Cr K Burke SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted.

## 8.2.2

## MONTHLY REVIEW - 2022/2026 DELIVERY PLAN AND OPERATIONAL PLAN 2022/2023

**File No:** 16.00187

### RECOMMENDATION:

That the information be noted.

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### REPORT:

Bathurst Regional Council has in place the Our Region Our Future Community Strategic Plan which aims to inform the community about the major directions and programs Council is undertaking in shaping the future of the Bathurst Region. These directions are summarised as objectives and strategies in the Community Strategic Plan which was adopted by Council on 15 June 2022. The Plan is available for viewing at the council offices at 158 Russell Street or can be downloaded from the Public Documents section of Council's website, [www.bathurst.nsw.gov.au/council/plans-policies/community-strategic-plan](http://www.bathurst.nsw.gov.au/council/plans-policies/community-strategic-plan). A listing of the Objectives and Strategies from the Community Strategic Plan can be found within the Plan commencing from page 18.

At **attachment 1** is an update of Council's progress towards achieving the Strategies and Objectives for the 2022-2026 Delivery Plan and the Annual Operational Plan 2022-2023. The Local Government (General) Regulation 2005 has been amended by inserting clause 413A to make it the duty of the General Manager to give timely information to Councillors about any fines or penalty notices from agencies such as the Australian Taxation Office, the Roads and Maritime Services or the Environment Protection Authority, or where a court or tribunal makes a costs order against a council. Fines or penalty notices this month - Refer to **attachment 1**.

### FINANCIAL IMPLICATIONS:

Nil

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### ATTACHMENTS:

1. Operational Plan Review Feb 2023 [8.2.2.1 - 69 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-50**

**MOVED: Cr A Smith SECONDED: Cr M Hogan**

## **RESOLVED:**

That the information be noted.

### **8.2.3            SUNDRY SECTION 356 DONATIONS, BATHURST MEMORIAL ENTERTAINMENT CENTRE COMMUNITY USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

**File No:        18.00004**

#### **RECOMMENDATION:**

That the information be noted and any additional expenditure be voted.

---

#### **REPORT:**

At **attachment 1** is a list of Sundry Section 356 Donations, Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies granted by Council for the period ending 28 February 2023 including a report on annual Rental Subsidies granted by Council.

#### **FINANCIAL IMPLICATIONS:**

Council's Sundry Section 356 Donations and Bathurst Memorial Entertainment Centre Community Use Subsidies and Mount Panorama Fee Subsidies are included in the current budget, which currently have a balance as follows:

Section 356:	\$ 10,750.31 **
BMEC Community use:	\$ 0.00
Mount Panorama:	\$ 0.00

\*\* The above amount includes donations already committed but not yet paid. After allowing for the committed donations the remaining balance is \$10,750.31.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4        Meet legislative and compliance requirements.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

#### **ATTACHMENTS:**

1.     356 Council Report Feb 2023 [**8.2.3.1** - 3 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-51**

**MOVED: Cr B Fry SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted and any additional expenditure be voted.



## 8.2.4 POWER OF ATTORNEY

**File No:** 11.00007

### RECOMMENDATION:

That the information be noted.

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### REPORT:

That the General Manager's action in affixing the Power of Attorney to the following be noted.

Purchaser	Address	Lot & DP	Agreement Type
Brabham Automotive	Lot 27 Corporation Avenue	Lot 27 DP 1070624	Sale contract
Macquarie View Tennis Club	Macquarie View Park	Part Lot 108 DP 28260	Licence agreement

### Linen Plan Release

Applicant	Subdivision Type	Lot & DP	Address
Bathurst Regional Council	Subdivision of Ardsley Lane for Title Issue and Road Closing Under the Roads Act 1993	N/A	Ardsley Lane, Laffing Waters
Ruce Pty Ltd	Stage 1 -Two lot residential boundary adjustment (1 residual lot)	Lot 56 DP1252369, Lot 3 DP772047, Lot 1 DP224395	18 & 20 Wheatfield Drive, Kelso

### General Items

Nil

### FINANCIAL IMPLICATIONS:

N/A

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4      Meet legislative and compliance requirements.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2023-52**

**MOVED: Cr I North   SECONDED: Cr M Hogan**

**RESOLVED:**

That the information be noted.

## **8.2.5 COUNCIL POLICY REVIEW - POLICIES REVIEWED WITH NO OR MINIMAL CHANGES IDENTIFIED**

**File No: 11.00006**

### **RECOMMENDATION:**

That Council adopt the following Policy as amended:

a) Protected Interest Disclosure Policy

---

### **REPORT:**

As part of Council's governance procedures, a program to review all Council policies every two years has been implemented.

#### **Policies with no or minimal changes**

The following Council Policy has recently been reviewed. As part of the review, it was identified there were no/or minimal changes to be made, and therefore the policy is not required to be placed on public display.

<b>Policy Reviewed</b>	<b>Action</b>	<b>New Renewal Date</b>
Protected Interest Disclosure Policy	Minimal changes	March 2025

### **FINANCIAL IMPLICATIONS:**

Nil

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

1. DRAFT Policy Protected Interest Disclosures PID [8.2.5.1 - 18 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-53**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

**RESOLVED:**

That Council adopt the following Policy as amended:  
a) Protected Interest Disclosure Policy

## 8.2.6

## REQUEST FOR FINANCIAL ASSISTANCE - GRIP LEADERSHIP

**File No:** 21.00012

### RECOMMENDATION:

That Council provide a reduction of \$641.20 in BMEC venue hire fees to GRIP Leadership for their 2023 Bathurst Primary School GRIP Leadership Conference, to be funded from Section 356 – BMEC Community Use Budget.

---

### REPORT:

Council has received a request from GRIP Leadership seeking a reduced hire fee for their use of BMEC for the 2023 Bathurst Primary School GRIP Student Leadership Conference. See [attachment 1](#).

The organisation GRIP Leadership is an independent organisation that exists to train and develop leaders with a special focus on school students and the educational sector. Mostly known for the 'GRIP Student Leadership Conferences,' the team also presents tailored seminars and presentations for schools. GRIP Leadership programs are fresh, practical, interactive and enjoyed by tens of thousands of students each year. GRIP Leadership is endorsed by leaders, educators, politicians and business people around Australia.

Council's Revenue Policy allows for a 40% discount to the commercial venue hire fee for Schools and Universities. Given the nature of this conference, it could be considered appropriate to apply an equivalent discount to the venue hire for this event. Council applied this rate and provided a discount to the group in 2017 and in 2019. Should Council resolve to support this request, then a reduction of approximately \$641.20 (including GST) in BMEC venue hire fees would be incurred. It is recommended that Council support this request with the reduction in venue hire fees being funded from Section 356 - BMEC Community Use Budget.

### FINANCIAL IMPLICATIONS:

Should Council resolve in accordance with the recommendation of this report the request is able to be accommodated within Council's adopted budget.

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

#### **Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

#### **Objective 5: Community health, safety and well being.**

Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Grip Leadership request [**8.2.6.1** - 2 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-54**

**MOVED: Cr I North SECONDED: Cr B Fry**

## **RESOLVED:**

That Council provide a reduction of \$641.20 in BMEC venue hire fees to GRIP Leadership for their 2023 Bathurst Primary School GRIP Leadership Conference, to be funded from Section 356 – BMEC Community Use Budget.

**8.2.7 COMMUNITY LEASE AGREEMENT -- LOT A  
AND LOT C DP 157645, KNOWN AS 5 CHURCH  
LANE, KELSO**

**File No: 22.02574**

**RECOMMENDATION:**

That Council approves entering into a Community Lease Agreement with Bathurst Community Opportunity Shop Inc for Lot A and Lot C DP157645, known as 5 Church Lane, Kelso for a period of five (5) years, as detailed in the report.

---

**REPORT:**

Council, at its Ordinary Meeting of 21 September 2022, considered a report seeking to enter into a five (5) year community lease agreement for the property located at 5 Church Lane, Kelso (refer DCSF#9.3.13). At this meeting Council resolved "that the matter be deferred for consideration at a future meeting of Council."

During the discussion of this item, at the September meeting, Council sought additional information in relation to this site and proposed lease agreement, specifically:

- (i) Commercial sale value of site;
- (ii) Value of lease foregone; and
- (iii) Community uses/benefits of site.

**(i) Commercial Sale Value of site**

Lots A and C DP157645 have a combined area of approximately 2,676m<sup>2</sup>, and are located within the 1 in 100 year floodplain. Having regards to the development constraints that accompany sites located within the floodplain, and Council's standing resolution to acquire properties within the floodplain, it is considered that this property does not have a commercial sale value.

**(ii) Value of lease foregone**

Included in the attachments to Council's monthly report on Section 356 Donations, is a schedule of estimated market rental subsidies for a number of Council's properties. Disclosed within this schedule is an estimated market rent for this site of \$16,349.00. However, in the absence of a market appraisal, a generic CBD market rent has been applied in this schedule.

On closer examination of this site, it is unlikely that the site would be able to be used for any other purposes other than its current use, being a community garden, or for agistment purposes. Although, due to the land area of the site, the maximum stocking rates that Council would allow would be one sheep. The site is too small to allow cattle or horses to be agisted on this site.

For the purposes of providing a comparison, Council has two active agistment leases in proximity to this site:

Site A – 6.2ha @ \$3,600 per annum (\$0.06/m<sup>2</sup>)

Site B – 7888m<sup>2</sup> @\$125 per annum (\$0.02m<sup>2</sup>)

Applying the higher of the above rates, if the site was to be offered under an EOI, it is likely that a lease of circa \$150 per annum would be submitted. Hence, as the tenant has already agreed to a lease fee of \$550 per annum, Council would be in an improved position.

### **(iii) Community uses/benefits of site**

As noted earlier in this report, it is unlikely that the site would be used for any other purpose, other than its current use.

Information from the tenant is that the community gardens are regularly attended, and used by, Uniting Care and Carenne School, together with other members of the community.

Bathurst Community Opportunity Shop Inc has confirmed that they wish to enter into a new Community Lease Agreement, with the following proposed terms and conditions:

Commencement date	1 September 2022
Expiry date	31 August 2027
Lease term	Five (5) years
Option period	Nil
Lease fee	\$550.00 per annum (GST inclusive)
Outgoings	100% water usage charges
Insurance requirements	Public Liability Insurance cover to the amount recommended by Council's insurance provider for the term of the lease (twenty million dollars {\$20m} as of 1 January 2022)

It is recommended that Council approves entering into a Community Lease Agreement for Lot A and Lot C DP157645, known as 5 Church Lane, Kelso with Bathurst Community Opportunity Shop Inc with a lease fee of \$550.00 per annum (GST inclusive) for a period of five (5) years as detailed in the report.

## **FINANCIAL IMPLICATIONS:**

If the recommendation is adopted Council will receive \$550.00 per year (GST inclusive) for five (5) years.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 2: A smart and vibrant economy.**

Strategy 2.1      Support local business and industry.



Strategy 2.2      Grow local employment, investment and attract new businesses skills by nurturing and supporting entrepreneurs, partnerships and local skill development.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-55**

**MOVED: Cr B Fry   SECONDED: Cr G Hanger**

## **RESOLVED:**

That Council approves entering into a Community Lease Agreement with Bathurst Community Opportunity Shop Inc for Lot A and Lot C DP157645, known as 5 Church Lane, Kelso for a period of five (5) years, as detailed in the report.

## 8.2.8

## NEW POLICY - HARDSHIP RATE RELIEF

**File No:** 11.00006, 16.00004

### RECOMMENDATION:

That Council;

- a) Place the draft Hardship Rate Relief Policy on public display for 28 days and receive submissions
  - b) If no submissions are received adopt the policy
  - c) If submissions are received prepare a further report to Council for consideration
- 

### REPORT:

The purpose of this policy, **attached**, is to fulfil the statutory requirements of the Local Government Act, 1993 (the Act) with respect to both the recovery of outstanding Rates, Annual Charges and Interest, and the provision of assistance to those ratepayers who are experiencing genuine financial hardship with the payment of their Rates and Annual Charges. A key objective is to work with ratepayers to achieve flexible alternatives to legal action where possible. In developing this Policy, Council has taken into account the Debt Management and Hardship Guidelines issued under Section 23A of the Act by the Office of Local Government.

Council acknowledges that ratepayers will, for various reasons from time to time, fail to pay rates when they become due and payable to Council. It is not the intention to cause hardship to any ratepayer through Council's recovery procedures and consideration will be given to acceptable arrangements to clear the debt prior to the end of the current financial year, where possible. Council recognises there are cases of genuine financial hardship requiring respect and compassion in special circumstances. This policy establishes guidelines for assessment of a hardship application applying the principles of fairness, integrity, confidentiality and compliance with statutory requirements. It applies to all applications for waiving, alternative payment arrangements or writing off rates, fees, annual charges and interest accrued on such debts.

### FINANCIAL IMPLICATIONS:

Nil at this stage.

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

#### **Objective 6: Community leadership and collaboration.**

- Strategy 6.3 Advocate for our community.
- Strategy 6.4 Meet legislative and compliance requirements.
- Strategy 6.5 Be open and fair in our decisions and our dealings with people.
- Strategy 6.7 Invest in our people.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

02 **Consult** - to obtain public feedback on alternatives and/or decisions

04 **Collaborate** - to partner with the public in each aspect of the decision making including the development of alternatives and identification of preferred solutions

## **ATTACHMENTS:**

1. Draft Financial Hardship policy [8.2.8.1 - 2 pages]
2. HARDSHIP RATE RELIEF APPLICATION FORM [8.2.8.2 - 3 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-56**

**MOVED: Cr G Hanger SECONDED: Cr A Smith**

## **RESOLVED:**

That Council;

- a) Place the draft Hardship Rate Relief Policy on public display for 28 days and receive submissions
- b) If no submissions are received adopt the policy
- c) If submissions are received prepare a further report to Council for consideration

## 8.3 DIRECTOR ENGINEERING SERVICES' REPORT

### 8.3.1 POTENTIAL TRANSFER OF CROWN PUBLIC ROAD TO COUNCIL - 4087 SOFALA ROAD, WATTLE FLAT

**File No:** 25.00161

#### RECOMMENDATION:

That Council does not take over ownership of the Crown road adjacent to 4087 Sofala Road, Wattle Flat.

---

#### REPORT:

Council has received a request from the owners of four properties at Wattle Flat for Council to take control of a portion of unconstructed Crown Road. A meeting was held with these owners to discuss their concerns. Please refer [attachment 1](#) for minutes of the meeting held, [attachment 2](#) for location of the Crown Road, and subsequent correspondence at [attachment 3](#).

Following a report to Council in November 2022, it was resolved to refer the matter to a Working Party of Council for further consideration regarding the transfer of Crown Roads. Upon consideration by Council at a working party held Wednesday 3 March 2023, it was agreed that the matter be referred for final resolution to a meeting of Council.

Since the amalgamation of Evans Shire and Bathurst City Councils, Bathurst Regional Council has reviewed road status within the villages, with Crown roads taken over by Council where certain criteria is met, including where they serve 3 or more residential properties and are within the village boundary (identified by Planning Zone RU5 / R5). In this particular case, the Crown Road is outside of the village boundary, and wouldn't have been considered for transfer in the previous review.

To date, Council's position on taking ownership of Crown roads has been based on that adopted at amalgamation, with the following requirements generally applied to consider taking over ownership on a case-by-case basis:

- The road in question services 3 or more residential properties
- The road is within a village boundary
- The road is in a suitable condition that reduces ongoing maintenance, generally meeting the standard for a sealed rural road as defined in Council's Engineering Guidelines.

Councillors are well aware of the asset backlog and the current funding pressures on the Annual Operating Plan to fund essential maintenance of assets under Council ownership. It is important to note that upon transfer of the Crown Road to Council, financial assistance will not be provided by the NSW State Government to bring this road to a suitable and acceptable standard, should Council resolve to take the Crown Road into its control. In addition, the track in use is not aligned with the dedicated road reserve, which in the future will potentially result in additional legal and acquisition costs to the Council to correct.

Should Council seek to take ownership of the Crown Road, initial costs to bring the road up to a standard that would be traversable by vehicles is estimated at \$75,000 with ongoing annual maintenance costs of \$5,000.

To construct the road to Council's minimum standard for a rural residential roadway, being a 10.5m wide formation, 8.5m wide sealed road would cost in excess of \$500,000 and Council would need to determine a funding source for these costs.

As Council has limited funding and resources for road related works it is recommended that Council not take over ownership of the Crown road adjacent to 4087 Sofala Road, Wattle Flat. This does not preclude the owners proposing to construct the road to an appropriate rural road standard, with agreement from the NSW State Government, at their own cost, following which Council could reasonably consider the transfer of this road to Council. At this stage, Council has no such proposal from the owners.

As a result, it is recommended that Council not take over the Crown Road adjacent to 4087 Sofala Road, Wattle Flat.

## **FINANCIAL IMPLICATIONS:**

Should Council resolve to support Option 1, there are no financial implications to Council.

Should Council support Option 2, Council will need to determine a suitable funding source.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 3: Environmental stewardship.**

Strategy 3.3      Minimise the City's environmental footprint, live more sustainably and use resources more wisely.

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.3      Ensure services, facilities and infrastructure meet the changing needs of our region.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.5      Be open and fair in our decisions and our dealings with people.

Strategy 6.6      Manage our money and our assets to be sustainable now and into the future.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. File note from Meeting 28 Sept 2022 [8.3.1.1 - 1 page]
2. Crown Road location plan [8.3.1.2 - 1 page]
3. Letter from adjoining residents [8.3.1.3 - 4 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-57**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

**RESOLVED:**

That Council does not take over ownership of the Crown road adjacent to 4087 Sofala Road, Wattle Flat.

### 8.3.2                      **POTENTIAL TRANSFER OF CROWN PUBLIC ROAD TO COUNCIL - 3725 SOFALA ROAD, WATTLE FLAT**

**File No:**                      **2020/137**

#### **RECOMMENDATION:**

That Council does not take over ownership of the Crown road adjacent to 3725 Sofala Road, Wattle Flat.

---

#### **REPORT:**

Council has received a request from the owner of 3725 Sofala Road, Wattle Flat for Council to take over ownership of a Crown road that is used to access their property and to repair the road which has been damaged due to the recent wet weather. The site location is shown in **attachment 1**.

Background information in relation to this request can be backdated to a development application for a single-story dwelling on Lot 139 in DP755803 that was approved by Council in July 2020. In considering the application, Council sought comment from the Department of Planning and Environment – Crown Lands as the proposed access to the development site was via a Crown road adjacent to the site. The department provided their consent to the proposal and in doing so made comment that Council should consider acquiring the Crown road (Refer **attachment 2**).

The responsibility for maintenance of Crown roads has been an issue raised by Council ratepayers for many years and particularly those in rural villages. To address the issue, in 2015 Council engineers investigated the possibility of transferring Crown roads within villages to Council. Selection criteria used when considering if a Crown road should be recommended for transfer included:

- Is the road improved? (eg sealed or formed to a suitable standard)
- Is the road on its correct alignment?
- Does the road provide continuity with other Council roads?
- Does the road serve 3 or more residents?
- Does it offer too great a liability to Council if transferred?

Following the investigation, several roads that had already been named were identified for transfer with eight of the identified roads being within the village of Wattle Flat. Council, at its meeting of 9 December 2015 resolved to approve the transfer of these roads into Council's ownership, and the transfers have since been completed (Refer **attachment 3**).

Based on the above criteria, the Crown road identified in **attachment 1** would not be recommended for transfer as the road hasn't been improved and doesn't serve 3 or more residents.

The minimum standard for a rural residential roadway includes a 10.5m wide formation and 8.5m wide 2 coat bitumen seal. The cost to upgrade the road to this standard is estimated at \$100,000.00.

Council's Engineering Department has indicated to the correspondent that it may agree to the transfer of the road into Council's ownership after it has been upgraded by the adjoining landowner/s to the minimum road standard for a rural residential roadway as outlined in Council's engineering guidelines, subject to the agreement of NSW Department of Planning and Environment – Crown Lands. To date Council does not have any indication of this being proposed by the landowner, and such an undertaking is considered unlikely.

It is therefore recommended that Council does not take over ownership of the Crown road adjacent to 3725 Sofala Road, Wattle Flat.

## **FINANCIAL IMPLICATIONS:**

Should Council follow the recommendation of this report, there are no financial implications to Council.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.2	Provide safe and efficient road, cycleway and pathway networks to improve accessibility.
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### **Objective 6: Community leadership and collaboration.**

Strategy 6.5	Be open and fair in our decisions and our dealings with people.
Strategy 6.6	Manage our money and our assets to be sustainable now and into the future.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Crown road location plan [8.3.2.1 - 1 page]
2. Crown Lands advice [8.3.2.2 - 1 page]
3. 2015 Report to Council regarding Crown roads in Wattle Flat [8.3.2.3 - 9 pages]



## **MINUTE**

**RESOLUTION NUMBER: ORD2023-58**

**MOVED: Cr K Burke   SECONDED: Cr B Fry**

### **RESOLVED:**

- a. Does not take over ownership of the Crown road adjacent to 3725 Sofala Road, Wattle Flat.
- b. Make representation to Crown Lands Department for them to assess and provide funding for the Crown Roads in the L.G Area at 3725 Sofala Road and 4087 Sofala Road at Wattle Flat.

### 8.3.3 WATER RESTRICTIONS

**File No: 32.00017**

#### **RECOMMENDATION:**

That Council:

- (a) introduce Level 1 Water Smart encouraged actions effective immediately, and
  - (a) consider water restrictions changes as required prior to the summer of 2023/24
- 

#### **REPORT:**

Council at its Ordinary Meeting 16 March 2022 resolved -

*That :*

- (a) *Council introduce Level 2A restrictions effective immediately, and*
- (b) *should Chifley Dam level fall to 80%, revert to Level 3 High Water Restrictions.*

Council would be aware that Chifley Dam has remained at full capacity for the last 2.5 years. Now that the current summer of 2022/23 has concluded and construction of the water harvesting project has commenced it is considered an appropriate time to review current water restrictions.

For ease of reference, current water restrictions (2A) are as follows:-

##### Watering of Gardens/Lawns

- *Before 10:00am or after 4:00pm*
- *For a maximum of 3 hours daily total including gardens and lawns*

##### Car Washing

- *At home on lawn, using a bucket and trigger nozzle on a hose.*

##### Pools

- *Top up and first fill before 10:00am and after 4:00pm*
- *A pool cover MUST be used in accordance with manufacturer's or supplier's instructions*

##### Cleaning

**Washing hard surfaces:** *Washing of outdoor hard surfaces such as driveways and footpaths is **NOT** permitted **EXCEPT** for health and safety purposes (washing only allowed in immediately affected area and with use of a high pressure/low volume water device), or prior to painting.*

The Australian Bureau of Meteorology have indicated a 30-35% chance for the Chifley Dam Catchment to receive above median rainfall from the period of April 2023 to June 2023. Refer **attachment 1**. Noting this advice and that the winter period is approaching, it is likely that Chifley Dam will remain sufficiently full, approaching next summer.

It is recommended that Level 1 Water Smart encouraged actions be in place, with details as per **attachment 2**.

In summary, Level 1 Water Smart encouraged actions promotes the conservation of water usage, with it recommended that watering of gardens etc be carried out between 4pm and 10am daily. However, it is recognized that this timeframe will not be suitable for all residents, with watering permitted at any time of the day, utilising either fixed irrigation systems or handheld garden hoses with trigger nozzles.

In addition, washing of hard surfaces with pressure washers or hoses fitted with trigger nozzles is permitted at any time, however is encouraged between 4pm – 10am daily.

Further, it is recommended that Council review water restrictions prior to the 23/24 summer period, with a report to be presented for consideration later in the year, with due consideration made of dam storage levels and the likely long term weather forecast for the Bathurst catchment.

Council staff have also commenced the review of the Drought Management Plan, last adopted by council in 2014. The review will include as a minimum seasonal water restriction trigger points based upon storage level of Chifley Dam rather than the current end of summer trigger points and additional water conservation measures potentially to be applied during the summer months regardless of dam storage levels. This will be subject of future Council working party and reports as required.

### **Water Security Projects**

Council has commenced construction of the Water Harvesting project, which in summary over the last drought would have provided approximately one-third of the Town Water supply needs. It is anticipated that this project will be operational by the end of 2023. The water harvesting modelling that has been completed indicates that this project would have provided a yield of approximately 1,400ML/annum, which noting annual town water consumption during Level 4 Restrictions was approximately 4,400ML/annum, making this project extremely useful as a short-term water security project.

In addition, the interpretation of the licencing arrangements for Winburndale Dam remains unresolved. Council holds a 1,000ML/annum licence, with analysis of Council's interpretation of dam rules including environmental discharge providing a secure yield of 1,033ML/annum. Documentation to support Council's position is being finalised, with Council working with the Natural Resource Access Regulator to resolve the issue. At present the current interpretation by the regulator provides a secure yield of 28ML/annum, or in times of Level 4 Water restrictions, approximately 3 days' supply per annum. This matter needs to be resolved before Council commits to the planned pipeline augmentation to Winburndale Dam, estimated at \$10M. This pipeline is intended to provide a maximum flowrate of 15ML/day and will augment the current pipeline capacity of an approximate maximum of 3ML/day.

## **FINANCIAL IMPLICATIONS:**

N/A

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 3: Environmental stewardship.**

Strategy 3.2      Develop Bathurst as a Smart City.

Strategy 3.3      Minimise the City's environmental footprint, live more sustainably and use resources more wisely.

### **Objective 4: Sustainable and balanced growth.**

Strategy 4.3      Ensure services, facilities and infrastructure meet the changing needs of our region.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Attachment 1 [8.3.3.1 - 2 pages]
2. 2018 Bathurst Water Savings Action Plan Overview With Date [8.3.3.2 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-59**

**MOVED: Cr B Fry    SECONDED: Cr M Hogan**

## **RESOLVED:**

That Council:

- (a) introduce Level 1 Water Smart encouraged actions effective immediately, and
- (b) consider water restrictions changes as required prior to the summer of 2023/24

### 8.3.4 WATER SUPPLY UPDATE

**File No:** 32.00017

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

Council at its Ordinary Meeting held 16 March 2022 requested a monthly report regarding storage levels within Council's water supply dams.

As at Tuesday 28 February 2023, Chifley Dam was at 100.1%, with 30,128ML in storage. Refer to **attachment 1** for a graph of Chifley Dam storage levels. Chifley Dam has been at capacity or overflowing for more than 29 months.

Water release from Chifley Dam outlet pipework is currently 4.35ML/day.

Winburndale Dam was at 76.7% on Tuesday 28 February 2023. The level is 1.95m below the crest level and there is 1,304ML in storage.

The Winburndale Dam water level has been held artificially low to enable the dam wall strengthening project to be carried out in a safe manner noting that work is taking place on the dam crest. This allows for a buffer should a rain event occur that would otherwise cause the dam to overtop, thus placing personnel and equipment at risk. Until the recent rain, overtopping has been avoided for some time.

In Bathurst, the estimated residential water usage varies from week to week but remains around the target for Level 4 water restrictions. Over the last 4 weeks, the average estimated residential water usage is 14.1ML/d. Refer to **attachment 2** for details of consumption.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 3: Environmental stewardship.**

Strategy 3.2 Develop Bathurst as a Smart City.

Strategy 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely.

**Objective 4: Sustainable and balanced growth.**

Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. Chifley Dam monthly storage graph [8.3.4.1 - 1 page]
2. Estimated residential water usage graph [8.3.4.2 - 1 page]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-60**

**MOVED: Cr B Fry SECONDED: Cr M Hogan**

## **RESOLVED:**

That the information be noted.

## **8.4 DIRECTOR CULTURAL AND COMMUNITY SERVICES' REPORT**

### **8.4.1 BATHURST LIBRARY - FEDERAL GOVERNMENT FUNDING FOR TROVE**

**File No: 21.00054, 16.00059**

#### **RECOMMENDATION:**

That Council:

- (a) Make representation to the local Federal Member, the Hon. Andrew Gee MP, in relation to the need for a sustainable federal funding model for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove
  - (b) Write to the Hon. Tony Burke, Federal Minister for the Arts and the Hon. Paul Fletcher, Shadow Minister for Science and the Arts, calling for sustainable funding to ensure the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.
  - (c) Endorse the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.
- 

#### **REPORT:**

Trove, the National Library of Australia's expansive public digital archive is used by local historians, family historians and researchers. Trove provides access to the National Library of Australia (NLA) collections and the collections of other cultural institutions, ensuring they are available to all Australians free of charge, regardless of where they live and who they are, receiving over 20 million visits per year.

In 2022, Trove Collaborative Services (TCS) introduced a new pricing model which raised serious concerns regarding the affordability and ongoing viability of participation in resource sharing for New South Wales public libraries.

Hundreds of organisations, including libraries across NSW, contribute to Trove, to ensure it remains the single national database within Australia. The change in subscription model has seen approximately 13% of libraries across NSW withdraw their contributions due to the significant fee increases, resulting in implications for the integrity of Trove. Further funding cuts, due in July 2023, will magnify this situation.

In addition, TCS has indicated that they will no longer support the Library Australia Document Delivery (LADD) system for resourcing sharing, raising concerns for library staff about the longer-term impact on inter-library loans (ILLs). ILLs are a vital and core service of public libraries, allowing open, democratic access to quality information for all community members, resulting in an inclusive, informed and connected communities.

Without additional funding the NLA be unable to maintain Trove and therefore the people of NSW (and Australia) will no longer have access to Trove and the ability to search the 6 billion records on the national treasure trove of artefacts, curiosities, and stories from Australia's cultural, community and research institutions.

In July 2022 NSW Public Libraries Association (NSWPLA) wrote to the Minister for the Arts, Hon. Tony Burke expressing concern regarding the national database being under threat due to the lack of funding with the last tranche of funding expiring in July 2023. NSWPLA also expressed the associations concern for affect this would have on the community and stated what a travesty it would be if the single national treasure trove of artefacts, curiosities, and stories from Australia's cultural, community and research institutions; a database of more than 6 billion digital items, is no longer be fully maintained or kept up to date or, worst case scenario unavailable. NSWPLA has not been successful in gaining a meeting with Minister Burke or his representative.

Trove is essential in providing equity of access to information across not only New South Wales, but the whole of Australia and further. It is a world-leading resource, free and available for anyone anywhere to use. Trove's impact on research at all levels is immeasurable and its value to all Australians cannot be underestimated.

Accordingly, it is recommended that Council supports the NSWPLA by formally endorsing the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.

## **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

Strategy 1.3 Enhance the cultural vitality of the region.

### **Objective 5: Community health, safety and well being.**

Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.

Strategy 5.3 Help build resilient, inclusive communities.

Strategy 5.5 Plan and respond to demographic changes in the community.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.



## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-61**

**MOVED: Cr J Jennings   SECONDED: Cr K Burke**

## **RESOLVED:**

That Council:

- (a) Make representation to the local Federal Member, the Hon. Andrew Gee MP, in relation to the need for a sustainable federal funding model for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove
- (b) Write to the Hon. Tony Burke, Federal Minister for the Arts and the Hon. Paul Fletcher, Shadow Minister for Science and the Arts, calling for sustainable funding to ensure the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.
- (c) Endorse the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.

## **8.4.2 LOCAL GOVERNMENT NSW - DESTINATION AND VISITOR ECONOMY CONFERENCE, 29-31 MAY 2023, MANLY**

**File No: 18.00074**

### **RECOMMENDATION:**

That Council:

- (a) Note the information contained in the report regarding the 2023 Destination and Visitor Economy Conference being hosted by Northern Beaches Council at Manly.
  - (b) Appoint a Councillor/s to attend the conference.
  - (c) Approve registration and associated costs, incurred in attending the conference, to be met by Council.
- 

### **CONCLUSION:**

The Local Government NSW Destination and Visitor Economy Conference 2023 will take place from Monday 29 May 2023 to Wednesday 31 May 2023 being hosted by Northern Beaches Council at Manly.

Previously the conference has been hosted in the following Local Government NSW locations 2022 Central West (Orange City, Cabonne Shire and Blayney Shire Councils), 2021 Port Macquarie Hastings Council, 2020 Snowy Monaro Regional Council, 2019 Central Coast Council, 2018 Parkes Shire Council, 2017 Mid Coast Council, 2016 Byron and Ballina Shire Councils, 2015 Bathurst Regional Council.

The conference will focus on the importance of tourism and gives Councillors and Council staff the opportunity to meet, listen to experts and peers, and find out how other Councils are engaging and managing their tourism industry.

Presentations will be based around three key areas:

- 1. Marketing
- 2. Tourism Experience, Lifestyle and Wellbeing
- 3. The Business of Tourism.

A copy of the draft program, as at 15 February 2023, for the conference is provided at **attachment 1**.

The conference is staged by Local Government for Local Government.

Council staff will be attending the conference and Council is requested to nominate a Councillor delegate/s to attend the 2023 Local Government NSW Destination and Visitor Economy Conference.

## **FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

Strategy 1.2 Protect, enhance and promote the region's European heritage assets and character.

Strategy 1.3 Enhance the cultural vitality of the region.

### **Objective 2: A smart and vibrant economy.**

Strategy 2.6 Promote our City and Villages as a tourist destination.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. 2023 DVE Conference Program [8.4.2.1 - 3 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-62**

**MOVED: Cr B Fry SECONDED: Cr A Smith**

## **RESOLVED:**

That Council:

- (a) Note the information contained in the report regarding the 2023 Destination and Visitor Economy Conference being hosted by Northern Beaches Council at Manly.
- (b) Appoint Cr B Fry and Cr J Jennings to attend the conference.
- (c) Approve registration and associated costs, incurred in attending the conference, to be met by Council.

### 8.4.3 DESTINATION BRAND IMPLEMENTATION AND DESTINATION MANAGEMENT PLAN QUARTERLY REPORT, MARCH 2023

**File No: 20.00299**

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

Council, at its meeting held 13 December 2017, resolved to receive quarterly destination brand strategy implementation progress reports, outlining the performance monitoring data as described in the report. Implementation of the strategy is the responsibility of the Bathurst Visitor Information Centre acting as the Destination Management Organisation for the Bathurst region.

The 2022/23 financial year has seen the region performing strongly. The background of economic uncertainty and international geo-political anxiety has the potential to strengthen regional domestic tourism, particularly in the aftermath of the Covid-19 pandemic and BVIC's strategies are intended to maximise any advantages to the region. The following information is provided as an update on the implementation of the Destination Brand Strategy as at 1 March 2023.

<b>Destination Brand Implementation</b>	<b>Action</b>
Destination Website	<p>The Bathurst region destination website has continued to perform strongly in 22/23 YTD. BVIC staff update content daily and have developed new elements in 2023 including interactive embedded maps, custom itineraries and expanded event information micro-sites. Additional heritage information is also now hosted on the destination site.</p> <p>USERS = 90,098 (-2.6%) PAGEVIEWS = 237,522 (+6.7%) BOUNCE RATE = 67.2% (-6.9%) AVERAGE SESSION TIME = 1.45 minutes (+23%)</p>
Online Booking Platform	<p>The "Bookeasy" booking engine continues to assist operators and events to increase sales, and to provide a direct booking option for Bathurst region accommodation. Sales have recovered strongly following the negative impacts of COVID19 in 21/22.</p> <p>2022/2023 financial year to date sales of \$72,638 have been achieved, being a 61.6% increase over the previous year.</p>

Destination Brand Implementation	Action
	<p>In addition, BVIC provided ticketing services to community and non-profit group events including the Spring Spectacular and Rockley Gardens and Art Festival in October/November 2022 and the Festival of Bells in April 2023.</p>
Curated Online Content	<p>BVIC is responsible for ongoing content creation with an overarching content strategy completed. New content generated in the last quarter includes:</p> <ul style="list-style-type: none"> <li>- Tourism Partner images generated in an ongoing visitation schedule by BVIC staff.</li> <li>- BVIC and user generated imagery associated with the BX Marks the Spot promotional campaign December - February</li> <li>- New event images – Liqui-Moly 12 Hour February 2023.</li> </ul>
Marketing Plan	<p>A new 3-Year Marketing Plan was completed by BVIC to set the priorities for the next three years and was adopted by Council in February 2021. The Plan reflects an approach that encompasses the challenges and the opportunities presented by, and subsequent to, the COVID 19 outbreak. 32 of the 39 priority areas have commenced and are either complete or ongoing as at 1 March 2023.</p> <p>A key opportunity identified in both the DMP and Marketing Plan was the growth in the business events, conferencing and incentives market. Council's Tourism Marketing Coordinator and Manager Tourism &amp; Visitor Services attended the Australasian Incentives &amp; Meetings Event in Melbourne 13-15 February 2023, engaging in over 30 meetings with buyers and Professional Conference Organisers (PCOs). There was strong interest in the region and follow-up with business leads is now underway with results to be reported in subsequent updates to Council.</p>
Signage	<p>Priority area 4 of the Destination Management Plan calls for the 'development of a strategic approach to tourism signage'. A brief was prepared by BVIC and quotations requested in August 2021 for a suitable agency to prepare a Tourism Wayfinding and Signage Strategy including an audit of all tourism signage and extensive consultation. Specialist company '<i>Wayfound</i>' was selected to undertake this project. Work on this project commenced in July 2022, with an online survey and two stakeholder engagement sessions held in August. The draft strategy was reviewed by BVIC and the Final Strategy received in December 2022. A</p>

Destination Brand Implementation	Action
	<p>draft implementation plan has subsequently been developed to commence in 2023.</p> <p>The re-skinning of four highway billboards (located on Mitchell Highway, Orange Road, Blayney Road and Marangaroo), currently advertising the 'Doors Open' business campaign, is being planned in collaboration with Events and Economic Development with BVIC having selected suitable images.</p>
Touring Trails App	<p>There have been 22,227 uses of the Bathurst 'Step Beyond' app to date. A new interpretive tour of St Joseph's Convent &amp; Heritage Centre at Perthville was launched in July 2022 and the Rockley Progress Association is developing a walking tour of Rockley Village which may be added to the app in later 2023.</p> <p>Incorporation of this technology has also been proposed in the Mount Panorama Boardwalk interpretation plan.</p>
Brand Awareness Campaign	<p>Consumer eDMs (electronic direct mail) continue to provide a monthly newsletter and event information to 4000+ subscribers.</p> <p>BVIC was successful in applying for funding through the Destination NSW "Feel New" collaborative marketing program. This funding has supported a social media business promotion in May, and subsequently a major 6-week content led campaign on spring 2022. Destination NSW funded all content creation and matched a \$40,000 investment from the BVIC marketing budget with \$48,000 in additional funding. Final campaign results, received in January 2023, showed the campaign delivered 6,347,638 impressions and 39,688 link clicks at a click through rate of 0.63%. The campaign exceeded all planned metrics, with the AFMM achieving the most link clicks of all attractions featured at just under 9,000.</p> <p>A new campaign, "BX Marks the Spot" was developed and launched in December 2022 to run across summer and lead into the autumn heritage campaign period. This campaign targeted local engagement and user generated content through primarily digital channels, with a supporting TVC and radio advertising. Initial engagement has been high, and final results will be reported in the next update period.</p>
BVIC	<p>A new branded entry mat with the official BVIC "i" has been added to better define the entrance area. A concept design</p>

Destination Brand Implementation	Action
	<p>has been completed for the entrance windows. The World Athletics Cross Country Championships was advertised by a custom window decal from October 2022. Replaced with a 'Festival of Bells' display February 2023.</p> <p>A new design and quotes for the rear counter and display have been received with current budget constraints necessitating a delay in construction.</p> <p>YTD retail sales through BVIC of \$75,608 have been achieved, 86.95% above 2020/2021 result (which was negatively impacted by COVID19). Result also 19.97% above 20/21 period.</p> <p>\$3,726 of sales have now been made from 'The Cotswolds Store'.</p>
Public Relations	<p>Over the past three months PR activity has focused on attracting journalists and influencers with an emphasis on family focused publications and driving holiday period visitation. The Summer events program proved a strong attractor, with significant media coverage including the highlight of an estimated broadcast audience of over 23 million for the World Athletics Cross Country Championships. Bathurst has also featured in ACM, The Daily Telegraph, Australian Country, Holidays with Kids, Australian Traveller, Western Weekender and NRMA Open Road Magazine.</p>
Destination Guide and supporting print publications	<p>The Bathurst Region Destination Guide is distributed locally to businesses as well as nationally through the network of accredited visitor information centres (AVICs). 20,000 copies of the new 2022 edition were printed and were delivered and distributed in June, with the publication also available online as a flipbook or a PDF download. Over 70% of this initial print-run have been distributed as at 1 March 2023</p> <p>A new publication showcasing the region's villages, also written and designed in house, and first printed in August 2020 has proved exceptionally popular and was reissued as a fifth (revised) edition in November 2022.</p> <p>A new in-house series of informational guides relating to the Outdoors and Active elements of the destination were created in 2022, with the series finalized in February 2023 with updated information on the Bridle Track.</p>

<b>Destination Brand Implementation</b>	<b>Action</b>
	A new range of inspirational brochures in a 'retro' style are currently being designed to be distributed to and displayed by accommodation businesses in the Bathurst region.
Destination Management Plan	The Destination Management Plan 2019-2024 was adopted by Council at its December 2019 meeting and is being implemented according to the priorities identified in the strategic action plan. To date, 55 of the 104 priority actions identified have been completed or are in progress as at 1 March 2023 representing 53% of all actions.

## **FINANCIAL IMPLICATIONS:**

Funding for this item is contained within existing budgets

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

- Strategy 1.1 Respect, protect and promote the region's Indigenous heritage assets.
- Strategy 1.2 Protect, enhance and promote the region's Non-Indigenous heritage assets and character.
- Strategy 1.3 Enhance the cultural vitality of the region.

### **Objective 2: A smart and vibrant economy.**

- Strategy 2.1 Support local business and industry.
- Strategy 2.2 Grow local employment, investment and attract new businesses skills by nurturing and supporting entrepreneurs, partnerships and local skill development.
- Strategy 2.3 Develop Bathurst as a Smart City.
- Strategy 2.5 Support Mount Panorama Wahlen as a premier motor sport and event precinct.
- Strategy 2.6 Promote our City and Villages as a tourist destination.

### **Objective 4: Sustainable and balanced growth.**

- Strategy 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region.

### **Objective 5: Community health, safety and well being.**

- Strategy 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life.
- Strategy 5.4 Make our public places safe and welcoming.

### **Objective 6: Community leadership and collaboration.**



Strategy 6.1      Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2023-63**

**MOVED: Cr B Fry   SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted.

## **8.4.4 BATHURST TOURISM INDUSTRY ENGAGEMENT FRAMEWORK UPDATE, MARCH 2023**

**File No: 20.00299**

### **RECOMMENDATION:**

That Council note the implementation and future actions concerning tourism industry engagement.

---

### **REPORT:**

#### **Background**

A new three-tiered system for engaging with the regional tourism industry was developed and detailed in a report to Council on 15 July 2020 (DCCS Report #7.5.2), see **attachment 1**. This system is now being implemented, and this report details an update of this activity.

#### **Report**

The Bathurst Region Destination Management Plan 2019-2024, adopted by Council on 11 December 2019 (DCCS Report #8.5.2), contains four overarching strategic priorities of which Priority Three is "Capacity Building and Collaboration". The Bathurst Visitor Information Centre continues to develop resources to increase engagement and to provide information and sector building tools to the regional tourism industry including regular newsletters and alerts and an industry focused website [www.bathurstregiontourism.com](http://www.bathurstregiontourism.com) which provides updated business advice, campaign information, reporting and relevant statistics.

Bathurst Visitor Information Centre (BVIC) has also been working with industry within the framework of the new three-tier approach.

### **1. Industry Networking and Cohesion**

- (a) The two-year period from early 2020 affected by the Covid-19 pandemic was severely disruptive to face-to-face industry engagement. BVIC maintained engagement in this period through ongoing e-newsletters and regular calls. Tourism partner networking sessions resumed in late 2022 with an evening held at BVIC on Thursday 20 October with 24 tourism partners attending and a presentation from Senior Constable Arna Martin on responding to difficult or disruptive guests/visitors. BVIC also hosted the September 2022 meeting of the Bathurst Business Chamber 'Out of Hours'. The next tourism partner networking session is scheduled for Tuesday 28 March.
- (b) BVIC staff have commenced a regular schedule of familiarisations and partner visits in 2023 to provide promotional resources such as Destination Guides, relevant brochures and Villages Guides to businesses as well as to

discuss issues, gain familiarity with business operations and to create promotional content. A total of 29 businesses were visited in the period January - March 2023. The renewal of this program has been favourably received by local businesses.

- (c) BVIC maintains its network of Tourism Industry Partners which currently includes 126 businesses for the 22/23 financial year. In addition to the promotional benefits of the program, these partners also receive regular industry updates from BVIC. The Tourism Partner Program is being reviewed for the 23/24 financial year to provide a more equitable financial structure, and clearer benefits to each sector of the Visitor Economy. It is anticipated that this will have a positive effect on membership growth.
- (d) BVIC staff have been involved in representing the interests of all sectors in industry consultation for the recent development of the Regional Economic Development Strategy (REDS) 2023 update and new Destination Management Plan for Destination Network Central West released February 2023.

## **2. Sector Based Reporting**

- (a) BVIC has been working with businesses from all visitor economy sectors to understand specific challenges facing each sector. Meetings and engagement have included assistance to a sub-group of operators seeking to create products and experiences to attract the luxury market and the Bathurst Region Vignerons Association. BVIC also maintains regular contact with all accommodation providers and works to maintain an understanding of availability during peak periods.
- (b) Action 3.5 of the DMP requires an annual report of the industry. Neither 2020 nor 2021 were typical tourism years, and direct comparisons and evaluation/forward projection was impossible over this period. This is an industry-wide phenomenon, with Tourism Research Australia providing no LGA level reporting since 2019. BVIC has increased its data gathering capacity through this period including through engagement of a dedicated location data and intelligence company, *Localis*, to provide more detailed insights and measurement. This information is made available to local partner businesses via the tourism industry website [www.bathurstregiontourism.com.au](http://www.bathurstregiontourism.com.au) as well as via monthly eDMS in highlight form. A full industry report for the Bathurst region for 2022 is being prepared. Direct industry feedback was acquired in late 2022 through a series of ten one-on-one meetings between industry leaders and the Manager Tourism & Visitor Services. This activity in addition to data from Localis and other sources will inform that report and consequently inform the direction of Council activity.

## **3. Capacity Building**

- (a) BVIC developed a new local pride and local engagement campaign "BX Marks the Spot" intended as the first step in sustained activity around the theme of 'BX' and designed to raise local awareness and generate local pride in the Bathurst region. An industry tool-kit was specifically developed for all visitor economy businesses and distributed in December 2022.
- (b) BVIC's regular schedule of industry and partner newsletters reach a combined audience of 1005 with an average 36.5% open rate, well above the broad industry average. These newsletters provide information

- regarding available grants, industry trend updates, regional data and collaborative opportunities as well as keeping operators briefed on campaign activity and public relations activity.
- (c) A key capacity building factor is to build the digital capacity of operators and enhancing the industry's digital footprint. Bookable product is a significant component of this capacity. BVIC has expanded the number of local businesses and events utilising the Bookeasy online booking platform, whilst reducing commission rates to encourage uptake. Volume of sales through this platform has grown by 61.6% this financial year.
  - (d) BVIC has supported several operators and groups in funding applications and continues to encourage funding applications that align with the Destination Management Plan (2019).
  - (e) Council's Tourism Marketing Coordinator and Manager Tourism & Visitor Services attended the Australasian Incentives & Meetings Event in Melbourne 13-15 February 2023, engaging in over 30 meetings with buyers and PCOs. Prior to attendance BVIC worked with a number of local operators on preparation of a destination presentation that proved highly successful in generating interest and strong leads. Increasing the profile of the region as a centre for business tourism is a key component of the Destination Management Plan (2019).
  - (f) BVIC are working to drive heritage activation by partnering local museums and historic houses, offering the opportunity for collaboration. The upcoming Bathurst Heritage Trades Trail features, for the first time, a heritage trail between 7 heritage businesses in Bathurst who have collaborated to provide discounted entry and extended opening hours to event attendees.

This three-tier system provides constructive engagement between Council and the tourism industry and delivery of several of the action items as defined under Strategic Priority Area Three of the Bathurst Region Destination Management Plan 2019-2024. Engagement will be further expanded throughout 2023 and additional initiatives and the 2022 State of the Industry report will be reported back to Council.

## **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

- Strategy 1.1 Respect, protect and promote the region's Indigenous heritage assets.
- Strategy 1.2 Protect, enhance and promote the region's Non-Indigenous heritage assets and character.
- Strategy 1.3 Enhance the cultural vitality of the region.

### **Objective 2: A smart and vibrant economy.**

- Strategy 2.1 Support local business and industry.
- Strategy 2.6 Promote our City and Villages as a tourist destination.

### **Objective 6: Community leadership and collaboration.**

- Strategy 6.1      Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.
- Strategy 6.5      Be open and fair in our decisions and our dealings with people.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

1. TOURISM INDUSTRY ENGAGEMENT FRAMEWORK - Ordinary Meeting of Council Agenda - 15 July 2020 [8.4.4.1 - 3 pages]

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-64**

**MOVED: Cr B Fry    SECONDED: Cr J Jennings**

## **RESOLVED:**

- a. Note the implementation and future actions concerning tourism industry engagement.
- b. Explore the possibility of forming a Tourism Reference Group

## 8.4.5

## RECONNECT BATHURST PROJECT

**File No:** 21.00152

### RECOMMENDATION:

That the information be noted

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### REPORT:

ReConnect Bathurst was a socially engaged storytelling project aimed at creating awareness of issues around ageing and isolation in the Bathurst community. Bathurst Regional Art Gallery (BRAG) and socially engaged photographic agency, And Then, partnered with six (6) community groups to nominate sixteen (16) seniors from the Bathurst community to participate.

ReConnect Bathurst comprised a series of workshops, interviews, and portrait sittings focusing on providing space for deep engagement and storytelling.

The resulting portraits and stories were exhibited in an outdoor paste up exhibition in Pedrottas Lane in the Bathurst CBD during Social Cohesion Week (November 19 - 27 2022) through until 26 January 2023, and on the Out There Bathurst Digital Platforms (Ribbon Gang Lane and BRAG/Library forecourt) from 26 January to 6 March 2023.

A digital StoryBank provides a record of the project accessible online: [www.and-then.com.au/storybank/reconnect-bathurst](http://www.and-then.com.au/storybank/reconnect-bathurst)

More detail on the project activities and images of the installation are provided in **attachment 1**. Results from a survey undertaken are provided in **attachment 2**.

As part of the ReConnect Bathurst project, intergenerational activities were developed to connect young people with senior community members, including an intergenerational portrait project, and a special letter writing project connecting primary school students with aged care residents.

The Bathurst Regional Council's Positive Ageing Strategy 2021-2026 has identified that loneliness and social isolation pose a significant challenge to the community. ReConnect Bathurst was designed to improve social connectedness and to positively impact older people by:

- Developing social and creative connections that celebrate older people
- Increasing the visibility of older people in the community
- Instilling a sense that older people's life's matter
- Fostering respect and understanding of older people in the community

- Encouraging civic engagement and participation
- Build resilience of local community Facilitating inter-generational activities
- Utilising public spaces for storytelling and connection
- Building partnerships and networks to strengthen social cohesion within the community

## **Community Partners and Participants**

Community Partners: Bathurst Local Aboriginal Lands Council, Central Tablelands Woodcraft Inc., Bathurst Business Chamber, Bathurst Country Women's Association, Bathurst RSL Sub-Branch, The Neighborhood Centre Bathurst.

Community Participants: Dinawan Dyrribang (Uncle Bill Allen), Clive Brabham, Edgar Coello, Bev Cooney, Lonnie Edwards, Gus Gorton, Mike Hardie, Yvonne Morgan, Enn Muller, Cheryl O'Brien, June Paton, Aunty Sandra Peckham, Aunty Shirley Scott, Frank Smith, Jan Shepard, Eddy Suttor.

## **FINANCIAL IMPLICATIONS:**

ReConnect Bathurst received grant funding of \$63,500 through the NSW Government's Local Government Social Cohesion Grant Program.

## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

- |              |                                                                                         |
|--------------|-----------------------------------------------------------------------------------------|
| Strategy 1.1 | Respect, protect and promote the region's Indigenous heritage assets.                   |
| Strategy 1.2 | Protect, enhance and promote the region's Non-Indigenous heritage assets and character. |
| Strategy 1.3 | Enhance the cultural vitality of the region.                                            |
| Strategy 1.4 | Protect and improve the region's landscapes, views, vistas and open space.              |
| Strategy 1.5 | Promote good design in the built environment.                                           |

### **Objective 2: A smart and vibrant economy.**

- |              |                                                                                                                                                          |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Strategy 2.1 | Support local business and industry.                                                                                                                     |
| Strategy 2.2 | Grow local employment, investment and attract new businesses skills by nurturing and supporting entrepreneurs, partnerships and local skill development. |
| Strategy 2.6 | Promote our City and Villages as a tourist destination.                                                                                                  |

### **Objective 5: Community health, safety and well being.**

- |              |                                                                                                   |
|--------------|---------------------------------------------------------------------------------------------------|
| Strategy 5.2 | Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life. |
| Strategy 5.3 | Help build resilient, inclusive communities.                                                      |
| Strategy 5.5 | Plan and respond to demographic changes in the community.                                         |

**Objective 6: Community leadership and collaboration.**

- Strategy 6.1      Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.
- Strategy 6.3      Advocate for our community.
- Strategy 6.7      Invest in our people.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1.     Re Connect Bathurst Report [**8.4.5.1** - 16 pages]
2.     Re Connect Bathurst Survey Results [**8.4.5.2** - 12 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-65**

**MOVED: Cr B Fry   SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted



## **9 REPORTS OF OTHER COMMITTEES**

### **9.1 TRAFFIC COMMITTEE REPORT - 7 MARCH 2023**

**File No: 07.00006**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-66**

**MOVED: Cr W Aubin SECONDED: Cr B Fry**

**RESOLVED:**

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 7 March 2023 be adopted.

## 10 NOTICE OF MOTION

### 10.1 COUNCILLOR JENNINGS - 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

**File No:** 18.00008-15, 11.00004-06

#### RECOMMENDATION:

That Council approve Cr Jess Jennings to attend the Australia Local Government Association's (ALGA) **2023 National General Assembly of Local Government** (NGA) to be held 13-16 June in Canberra.

---

The following Notice of Motion was submitted by Councillor J Jennings.

#### MOTION:

That Council approve Cr Jess Jennings to attend the Australian Local Government Association's (ALGA) **2023 National General Assembly of Local Government** (NGA) to be held 13-16 June, Canberra.

This year's event will incorporate the *Regional Cooperation and Development Forum* and both events represent a prime opportunity to progress Bathurst Regional Council business with both ALGA and the relatively new 'Albanese Labor Australian Government', such as (but not limited to):

1. *Bathurst Bypass* (brought to BRC by Cr Jennings on 20 April 2022 by Notice of Motion and approved unanimously),
2. regional road recovery support,
3. regional health sector support, and
4. BRC's *Frontier Wars Working Party* agenda (brought to BRC by Cr Jennings on 16 March 2022 and approved unanimously).

Given BRC's tight budgetary circumstances, Cr Jennings proposes to personally pay for his own accommodation and travel to and from the event and contribute professional time in-kind, and BRC pay for his registration at Early Bird rates (expected to be \$1320).

#### References:

Program <https://conferenceco.eventsair.com/nga23/program>

Registration <https://conferenceco.eventsair.com/nga23/>

## MINUTE

RESOLUTION NUMBER: ORD2023-67

**MOVED: Cr J Jennings   SECONDED: Cr W Aubin**

### RESOLVED:

That Council approve Cr Jess Jennings to attend the Australia Local Government Association's (ALGA) **2023 National General Assembly of Local Government** (NGS) to be held 13-16 June in Canberra.

10.2

**COUNCILLOR BURKE, HOGAN & JENNINGS -  
INVESTIGATE FREE HYGIENE PRODUCTS FOR  
WOMEN**

**File No: 11.00004**

**RECOMMENDATION:**

That Council investigate offering free period products for women at selected Council facilities, such as public toilets and community centres (e.g., art gallery and library, Kelso Community Centre, Manning Aquatic Centre etc)

---

The following Notice of Motion was submitted by Counillors Burke, Hogan and Jennings.

**MOTION:**

That Council investigate offering free period products for women at selected Council facilities, such as public toilets and community centres (e.g, art gallery and library, Kelso Community Centre, Manning Aquatic Centre etc)

Council is to report back on the viability of permanently adopting this policy as a community service, including value to our community, establishment and on-going operating costs for future budget consideration.

**Reference:**

<https://www.innerwest.nsw.gov.au/about/news/media-releases/2022-media-releases/free-period-products-inner-west>

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2023-68**

**MOVED: Cr M Hogan SECONDED: Cr J Jennings**

**RESOLVED:**

That Council investigate offering free period products for women at selected Council facilities, such as public toilets and community centres (e.g., art gallery and library, Kelso Community Centre, Manning Aquatic Centre etc)

**10.3**

**COUNCILLOR AUBIN - BUDGET  
REALLOCATION**

**File No: 11.00004**

**RECOMMENDATION:**

That Council reallocate the \$4.25 million for the redevelopment of the Carrington Park Grandstand to "Repair and improvement of our local roads."

---

The following Notice of Motion was submitted by Cr Aubin.

**MOTION:**

That Council reallocates the \$4.25 million for the redevelopment of the Carrington Park grandstand to "Repair and improvement of our local roads."

**ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2023-69**

**MOVED: Cr K Burke    SECONDED: Cr W Aubin**

**RESOLVED:**

That Council reallocate the \$4.25 million for the redevelopment of the Carrington Park Grandstand to "Repair and improvement of our local roads."

**The MOTION was PUT and LOST**

## 11 COUNCILLORS / DELEGATES REPORTS

### 11.1 MINUTES - BATHURST REGIONAL YOUTH COUNCIL - 7 FEBRUARY 2023

**File No:** 11.00020

#### **RECOMMENDATION:**

That the information be noted.

---

#### **REPORT:**

The Bathurst Regional Youth Council considered a number of items at their meeting held on Tuesday 7 February 2023, including the following:

- Feedback from December 2022 initiatives
- 2023 Project planning
- Youth Council rebranding
- Planning for Youth Week 2023: 20 April – 30 April 2023

The Minutes of the Youth Council Meeting held on Tuesday 7 February 2023 are attached.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

#### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

##### **Objective 4: Sustainable and balanced growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

##### **Objective 5: Community health, safety and well being.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.3 Help build resilient, inclusive communities.

Strategy 5.4 Make our public places safe and welcoming.

##### **Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

Strategy 6.3 Advocate for our community.

#### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them

understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

1. Minutes 7 February 2023 [11.1.1 - 3 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-70**

**MOVED: Cr B Fry   SECONDED: Cr M Hogan**

**RESOLVED:** That the information be noted.

## 11.2 MINUTES - COUNCILLORS MEETING WITH COMMUNITY GROUPS/REPRESENTATIVES - 8 FEBRUARY 2023

File No: 11.00019

### RECOMMENDATION:

That the information be noted.

---

### REPORT:

**Present:** Mayor, Cr M Hogan, Cr A Smith, Cr B Fry, Cr Kirralee Burke (teams), Cr I North, Cr G Hanger, Cr J Jennings

**Apologies:** Cr W Aubin

#### **1. Friends of the Carillon – Jan Page and David Mills**

- Provided the background and an update on the Organisation.
- Requesting Council include funding in its budget for the Carillon.
- Discussed the concerns from the Retuned Servicemen about the lack of ongoing routine maintenance of the Carillon.
- Discussed the contribution that the RSL Sub-Branch have undertaken 4000 hours of volunteer time to develop the monument book.
- Discussed the bells and console project and reactivation works required.
- Discussed the option to have a carillonist to play the carillon on a regular basis, possibly a monthly recital.

#### **2. Charlies Sturt University – Julia Andrews and Renee Leon**

- Provided the background and an update on the University.
- Discussed the University's Strategic Plan and the priorities for the University.
- Discussed the development of the AI and Cyberfutures Institute on the Bathurst campus, together with the partnership with IBM.
- Discussed the proposed development of an IT precinct including a collaboration space.
- Discussed the University's partnerships with Council and the wider Bathurst community.

### FINANCIAL IMPLICATIONS:

Nil



## **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

### **Objective 1: Our sense of place and identity.**

Strategy 1.2      Protect, enhance and promote the region's Non-Indigenous heritage assets and character.

### **Objective 6: Community leadership and collaboration.**

Strategy 6.1      Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

## **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

## **ATTACHMENTS:**

Nil

## **MINUTE**

**RESOLUTION NUMBER: ORD2023-71**

**MOVED: Cr K Burke    SECONDED: Cr A Smith**

## **RESOLVED:**

That the information be noted.

## **11.3 MINUTES - BATHURST COMMUNITY SAFETY COMMITTEE - 9 FEBRUARY 2023**

**File No: 07.00107**

### **RECOMMENDATION:**

That the information be noted.

---

### **REPORT:**

The Bathurst Regional Community Safety Committee considered the following items at their meeting held on Thursday 9 February 2023:

- Draft Community Safety Plan 2023 – 2026 presented to Committee for input.
- 2023 Project Planning: Malicious Damage and Anti-social Behaviour.

The Minutes of the Bathurst Regional Community Safety Committee held on Thursday 9 February 2023 are attached.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 4: Sustainable and balanced growth.**

Strategy 4.1 Facilitate development in the region that considers the current and future needs of our community.

#### **Objective 5: Community health, safety and well being.**

Strategy 5.1 Provide opportunities for our community to be healthy and active.

Strategy 5.4 Make our public places safe and welcoming.

#### **Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

Strategy 6.3 Advocate for our community.

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

1. Minutes 9 February 2023 [11.3.1 - 4 pages]

**MINUTE**

**RESOLUTION NUMBER: ORD2023-72**

**MOVED: Cr B Fry SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted.

## 11.4 MINUTES - COUNCILLORS MEETING WITH COMMUNITY GROUPS/REPRESENTATIVES - 22 FEBRUARY 2023

**File No:** 11.00019

### RECOMMENDATION:

That the information be noted.

---

### REPORT:

**Present:** Cr M Hogan, Cr A Smith (Teams), Cr B Fry, Cr K Burke, Cr I North, Cr J Jennings (Teams), Cr G Hanger (5.30pm), Cr W Aubin (6.19pm)

**Apologies:** Mayor

#### 1. NSW Valuer General – Kirk Brown, Chris Muir, Jamie Gibson

- Provided the background and an update on the organisation.
- Provided a background and commentary on the methodology of the valuation system.
- Discussed the timelines for the revaluation of land. Discussed audits of the data for quality assurance.
- Provided information about landowners objecting to the valuation allocated.
- Provided an update on the NSW State trends for land values as well as for the Bathurst Regional LGA.

### FINANCIAL IMPLICATIONS:

Nil

### BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:

**Objective 6: Community leadership and collaboration.**

Strategy 6.4 Meet legislative and compliance requirements.

### COMMUNITY ENGAGEMENT:

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### ATTACHMENTS:

Nil

### MINUTE

**RESOLUTION NUMBER: ORD2023-73**

**MOVED: Cr J Jennings   SECONDED: Cr K Burke**

**RESOLVED:**

That the information be noted.

## **11.5 MINUTES - COUNCILLORS MEETING WITH COMMUNITY GROUPS/REPRESENTATIVES - 1 MARCH 2023**

**File No:** 11.00019

### **RECOMMENDATION:**

That the information be noted.

---

### **REPORT:**

**Present:** Mayor, Cr M Hogan, Cr A Smith, Cr B Fry, Cr K Burke, Cr I North, Cr G Hanger, Cr J Jennings, Cr W Aubin

**Apologies:** Nil

#### **1. Western Area Local Health District– Mark Spittal, Matt Irvine and Jo Holden**

- Provide the background and an update on the Western NSW Local Heath District.
- Discussed the \$200 million masterplan upgrade for the Bathurst Hospital.
- Discussed the loss of the certification to train registrars.
- Seeking to have all matters addressed and training of registrars reinstated ASAP with meetings scheduled for May 2023 to consider the reinstatement.
- Discussed the opportunity for the re-establishment of Council's Bathurst Health Committee so that Council can stay abreast of the concerns at the hospital.

### **FINANCIAL IMPLICATIONS:**

Nil

### **BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

#### **Objective 4: Sustainable and balanced growth.**

- |              |                                                                                                    |
|--------------|----------------------------------------------------------------------------------------------------|
| Strategy 4.1 | Facilitate development in the region that considers the current and future needs of our community. |
| Strategy 4.3 | Ensure services, facilities and infrastructure meet the changing needs of our region.              |

### **COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

### **ATTACHMENTS:**

Nil

**MINUTE**

**RESOLUTION NUMBER: ORD2023-74**

**MOVED: Cr M Hogan SECONDED: Cr G Hanger**

**RESOLVED:**

That the information be noted.

## **12 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

### **12.0 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-75**

**MOVED: Cr W Aubin    SECONDED: Cr K Burke**

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

**The General Manager advised the item 2 -TENDER 36.00808 - DESIGN, CONSTRUCTION & MAINTENANCE OF BIOGAS COLLECTION SYSTEM AT BATHURST WASTE MANAGEMENT CENTRE of the Director of Engineering Report is withdrawn from the Agenda.**

**There were no representation from the public.**

#### **RESOLVED:**

That:

Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.

- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.



## 12.1 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 12.1.1 RURAL LICENCE AGREEMENT – LOT 6 DP1142438 – LOT 6 CHURCH LANE, KELSO

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for Council to enter into a Rural Licence Agreement at 6 Church Lane, Kelso.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-14**

**MOVED: Cr W Aubin    SECONDED: Cr J Jennings**

#### RESOLVED:

That Council approves entering into a Rural Licence Agreement for Lot 6 DP1142438, Lot 6 Church Lane, Kelso, as detailed in the report.

### 12.1.2 COMMUNICATIONS LICENCE AGREEMENT – LOT 1 DP534118 – PIT STRAIGHT, MOUNT PANORAMA

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for Council to enter into a new Communications Licence Agreement at Lot 1 Pit Straight, Mount Panorama.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-15**

**MOVED: Cr J Jennings    SECONDED: Cr A Smith**

#### RESOLVED:

That Council approves entering into a new Communications Licence Agreement for Lot 1 DP534118, Pit Straight, Mount Panorama, with four consecutive five-year licences, as detailed in the report.

### **12.1.3 SPORTING CROWN LICENCE AGREEMENT – LOT 7003 DP1028774 – BRIAN BOOTH RECREATIONAL GROUND, PERTHVILLE**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for Council to enter into Crown Licence Agreement at Brian Booth Recreational Ground, Perthville.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-16**

**MOVED: Cr W Aubin   SECONDED: Cr A Smith**

#### **RESOLVED:**

That Council approves entering into a new non-exclusive Crown Licence Agreement for Lot 7003 DP1028774, Brian Booth Recreational Ground, Perthville, for a period of twelve (12) months, as detailed in the report.

### **12.1.4 REQUEST FOR WATER CHARGES ADJUSTMENT - BATHURST GOLF CLUB**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to adjust water charges for Bathurst Golf Club.

**Cr A Smith declared a non-pecuniary non-significant interest in this item and left the room.**

**Reason:** Bathurst Golf Club is a customer of Cr Smith's employer of which he conducts monthly visits.

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-17**

**MOVED: Cr B Fry   SECONDED: Cr M Hogan**

**RESOLVED:**

That Council act in accordance with the recommendations as detailed within this report.

**12.1.5 EXTENSION OF FINANCIAL SUPPORT PERIOD**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to extend a financial support period.

**MINUTE**

**RESOLUTION NUMBER: CONF2023-18**

**MOVED: Cr K Burke    SECONDED: Cr A Smith**

**RESOLVED:**

That Council act in accordance with the recommendations as detailed in this report

**12.2 DIRECTOR ENGINEERING SERVICES' REPORT****12.2.1 TENDER 36.00788 - DESIGN AND CONSTRUCTION OF STONY CREEK BRIDGE, GEMALLA**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed tender for the Design and Construction of Stony Creek Bridge, Gemalla.

**MINUTE**

**RESOLUTION NUMBER: CONF2023-19**

**MOVED: Cr I North    SECONDED: Cr M Hogan**

**RESOLVED:**

That Council accepts the tender for the Design and Construction of Stony Creek Bridge from Murray Constructions Pty Ltd in the amount of \$935,566.50 (incl. GST), subject to provisional items and variations.

#### **12.2.2 TENDER 36.00808 - DESIGN, CONSTRUCTION & MAINTENANCE OF BIOGAS COLLECTION SYSTEM AT BATHURST WASTE MANAGEMENT CENTRE**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed tender for the Design, Construction & Maintenance of Biogas Collection System at Bathurst Waste Management Centre.

**This item was withdrawn**

### **13 RESOLVE INTO OPEN COUNCIL**

#### **MINUTE**

**RESOLUTION NUMBER: CONF2023-20**

**MOVED: Cr K Burke SECONDED: Cr B Fry**

**RESOLVED:** That Council resume open Council.

### **14 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-76**

**MOVED: Cr I North SECONDED: Cr J Jennings**

**RESOLVED:**

That the Report of the Committee of the Whole, resolution numbers Conf2022-14, Conf2022-15, Conf2022-16, Conf2022-18, Conf2022-19 and Conf2022-20 to be adopted.

**Cr A Smith left the room**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-77**

**MOVED: Cr I North SECONDED: Cr K Burke**

**RESOLVED:**

That the Report of the Committee of the Whole, resolution numbers Conf2022-14 to be adopted.

**15 MEETING CLOSE**

**MINUTE**

The Meeting closed at 8:45pm

**CHAIR:**

---

# Ordinary Meeting of Council - 15 March 2023 Attachments

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**MINUTES OF THE ORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL  
HELD ON Wednesday 15 February 2023**

**1 PUBLIC FORUM**

**MINUTE**

**Vanessa Russell** - Ralph Cameron Park Raglan - Discussed the need for more shade at the playground. The trees at the park have been ignored and require maintenance to reach maturity such as mulching. The drip system also needs replacing.

**Gordon Crisp** - Secretary Manager Strata Plan - Discussed matters concerning a Strata Plan. Why has Council refused 8 offers to pay some charges that are due from the Strata Corporation. Referred to the Local Government Act and Crimes Act requirements. Council cannot refuse payment. Made allegations about stealing. General Manager noted that Council is willing to accept any payments Mr Crisp wished to make.

**James King** - President Bathurst Bushrangers Football Club - Discussed the history of the club and its role in the Bathurst sporting community. Noted development of women's sports and events thanks to works undertaken to develop the facilities at George Park. The Bushrangers thank Council for its support. Noted how the facilities are made available and used by the general public. A grant of \$528K has been received to extend the facilities, such as extra change rooms.

**Lorraine Sargent** - Bathurst Integrated Medical Centre Planning Proposal - Discussed the submissions received by Council as part of the Bathurst Medical Centre Planning Proposal. Data said that 41% were against the proposal, but in fact it was 61% against. Has concern at only 28 days for exhibition and the timing of this at the end of the year. Then spoke to the Laffing Waters Masterplan exhibition period, are planners trying to reduce feedback? Congratulated Janet Bingham on receiving a Public Service Medal.

## **2 RECORDING OF MEETINGS**

## **3 MEETING COMMENCES**

### **MINUTE**

Meeting commenced at 6.21 pm.

**Present:** Cr W Aubin, Cr K Burke, Cr B Fry, Cr J Jennings, Cr M Hogan, Cr I North, Cr A Smith, Cr R Taylor

## **4 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

## **5 APOLOGIES OR ATTENDANCE BY AUDIO-VISUAL LINK**

### **MINUTE**

**MOVED: Cr I North SECONDED: Cr B Fry**

### **RESOLVED:**

That the apology of Cr G Hanger be accepted and leave of absence granted.

## 6 MINUTES

### 6.1 CONFIRMATION OF MINUTES - ORDINARY MEETING OF COUNCIL - 1 FEBRUARY 2023

**File No:** 11.00005

#### **RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 1 February 2023 be adopted.

---

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-20**

**MOVED: Cr B Fry SECONDED: Cr A Smith**

#### **RESOLVED:**

That the Minutes of the Ordinary Meeting of Bathurst Regional Council held on 1 February 2023 be adopted.

## 7 DECLARATION OF INTEREST

### Declaration of Interest

MINUTE

RESOLUTION NUMBER: ORD2023-21

MOVED: Cr I North SECONDED: Cr M Hogan

RESOLVED: NIL

## 8 MAYORAL MINUTE

### 8.1 BATHURST HOSPITAL

**File No:** 18.00035

#### **RECOMMENDATION:**

That Council:

- a) seek assurance from the Local Health District that all measures are being undertaken to restore registrar training accreditation at Bathurst Hospital, and
- b) continue discussions with the Local Health District, Bathurst Health Service and the State government on long term support of Bathurst Hospital as a fully functional facility servicing the needs of the Bathurst and region community

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-22**

**MOVED: Cr R Taylor**

#### **RESOLVED:**

That Council:

- a) seek assurance from the Local Health District that all measures are being undertaken to restore registrar training accreditation at Bathurst Hospital, and
- b) continue discussions with the Local Health District, Bathurst Health Service and the State government on long term support of Bathurst Hospital as a fully functional facility servicing the needs of the Bathurst and region community;
- c) be provided with a bi-monthly report to Council on the provision of Health Services to the Bathurst Community.

**9 RECEIVE AND DEAL WITH GENERAL MANAGER'S AND DIRECTORS' REPORTS**

**9.1 DIRECTOR ENVIRONMENTAL PLANNING AND BUILDING SERVICES REPORT**

**9.1.1 SECTION 4.15 OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

**File No: 03.00053**

**RECOMMENDATION:**

That the information be noted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-23**

**MOVED: Cr M Hogan SECONDED: Cr K Burke**

**RESOLVED:**

That the information be noted.

**9.1.2                      GENERAL REPORT**

**File No:                      03.00053**

**RECOMMENDATION:**

That the information be noted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-24**

**MOVED: Cr I North    SECONDED: Cr M Hogan**

**RESOLVED:**

That the information be noted.



**9.1.3 PLANNING PROPOSAL - LAFFING WATERS  
MASTER PLAN**

**File No: 20.00303**

**RECOMMENDATION:**

That Council:

- (a) adopt the *Bathurst Regional Local Environmental Plan 2014* with the changes as outlined in this report;
  - (b) forward the *Laffing Waters Master Plan Planning Proposal* to the NSW Department of Planning and Environment for gazettal;
  - (c) notify those who lodged a submission of Council's decision; and
  - (d) call a division.
- 

**MINUTE**

**RESOLUTION NUMBER: ORD2023-25**

**MOVED: Cr B Fry SECONDED: Cr A Smith**

**RESOLVED:**

That Council:

- (a) adopt the *Bathurst Regional Local Environmental Plan 2014* with the changes as outlined in this report;
- (b) forward the *Laffing Waters Master Plan Planning Proposal* to the NSW Department of Planning and Environment for gazettal;
- (c) notify those who lodged a submission of Council's decision; and
- (d) call a division.

On being **PUT** to the **VOTE** the **MOTION** was **CARRIED**

**The result of the division was:**

In favour of the motion - Cr W Aubin, Cr K Burke, Cr B Fry, Cr J Jennings, Cr M Hogan, Cr I North, Cr A Smith and Cr R Taylor

Against the Motion - Nil

Absent - Cr G Hanger

Abstain - Nil

**9.1.4                      CBD SHOP COUNT**

**File No:                      20.00071**

**RECOMMENDATION:**

That the information be noted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-26**

**MOVED: Cr B Fry   SECONDED: Cr K Burke**

**RESOLVED:**

That the information be noted.

## 9.2 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 9.2.1 STATEMENT OF INVESTMENTS

**File No:** 16.00001

#### **RECOMMENDATION:**

That the information be noted.

---

#### **MINUTE**

**RESOLUTION NUMBER:** ORD2023-27

**MOVED: Cr I North SECONDED: Cr A Smith**

#### **RESOLVED:**

That the information be noted.

**9.2.2 MONTHLY REVIEW - 2022/2026 DELIVERY  
PLAN AND OPERATIONAL PLAN 2022/2023**

**File No: 16.00187**

**RECOMMENDATION:**

That the information be noted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-28**

**MOVED: Cr M Hogan SECONDED: Cr A Smith**

**RESOLVED:**

That the information be noted.

**9.2.3        SUNDRY SECTION 356 DONATIONS, BATHURST  
              MEMORIAL ENTERTAINMENT CENTRE COMMUNITY  
              USE SUBSIDY AND MOUNT PANORAMA FEE SUBSIDY**

**File No:     18.00004**

**RECOMMENDATION:**

That the information be noted and any additional expenditure be voted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-29**

**MOVED: Cr W Aubin    SECONDED: Cr K Burke**

**RESOLVED:**

That the information be noted and any additional expenditure be voted.

**9.2.4 POWER OF ATTORNEY**

**File No: 11.00007**

**RECOMMENDATION:**

That the information be noted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-30**

**MOVED: Cr W Aubin SECONDED: Cr K Burke**

**RESOLVED:**

That the information be noted.

**9.2.5 REVIEW OF MOUNT PANORAMA RESIDENTS' ACCESS POLICY**

**File No: 18.00150**

**RECOMMENDATION:**

That Council place the draft Mount Panorama Motor Racing Circuit – Resident Access – Full Track Hire Policy on the public display for 28 days and receive submissions.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-31**

**MOVED: Cr A Smith SECONDED: Cr M Hogan**

**RESOLVED:** That Council place the draft Mount Panorama Motor Racing Circuit – Resident Access – Full Track Hire Policy on the public display for 28 days and receive submissions.

**9.2.6 DRAFT COUNCIL-RELATED DEVELOPMENT  
APPLICATION CONFLICT OF INTEREST  
POLICY**

**File No: 02.00018**

**RECOMMENDATION:**

That Council;

- a) Place the draft Council-related Development Application Conflict of Interest Policy on public display for 28 days and receive submissions
  - b) If no submissions are received adopt the policy
  - c) If submissions are received prepare a further report to Council for consideration.
- 

**MINUTE**

**RESOLUTION NUMBER: ORD2023-32**

**MOVED: Cr K Burke SECONDED: Cr M Hogan**

**RESOLVED:**

That Council;

- a) Place the draft Council-related Development Application Conflict of Interest Policy on public display for 28 days and receive submissions
- b) If no submissions are received adopt the policy
- c) If submissions are received prepare a further report to Council for consideration.



### 9.3 DIRECTOR ENGINEERING SERVICES' REPORT

**9.3.1 PROPOSED ADVERSE POSSESSION AND AD  
MEDIUM FILUM AQUAE CLAIM - PART  
PORTION 34 IN THE PARISH OF PEEL & PART  
PORTION 64 IN THE PARISH OF KELSO -  
HEREFORD STREET KELSO**

**File No: 25.00035**

#### **RECOMMENDATION:**

That Council –

- a) acquire the land identified as part Portion 34 in the Parish of Peel and part Portion 64 in the Parish of Kelso by applying for adverse possession and claiming ad medium filum aquae,
- b) classify the land as Operational land under the provisions of Section 31(2) of the Local Government Act 1993, and
- c) dedicate the land to the public as Public Road,

as detailed in the Director Engineering Services' report.

---

#### **MINUTE**

**RESOLUTION NUMBER: ORD2023-33**

**MOVED: Cr B Fry SECONDED: Cr M Hogan**

#### **RESOLVED:**

That Council –

- a) acquire the land identified as part Portion 34 in the Parish of Peel and part Portion 64 in the Parish of Kelso by applying for adverse possession and claiming ad medium filum aquae,
- b) classify the land as Operational land under the provisions of Section 31(2) of the Local Government Act 1993, and
- c) dedicate the land to the public as Public Road, as detailed in the Director Engineering Services' report.

**9.3.2 WATER SUPPLY UPDATE**

**File No: 32.00017**

**RECOMMENDATION:**

That the information be noted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-34**

**MOVED: Cr W Aubin SECONDED: Cr M Hogan**

**RESOLVED:**

That the information be noted.

## 9.4 DIRECTOR CULTURAL AND COMMUNITY SERVICES' REPORT

### 9.4.1 2023 BATHURST MEMORIAL ENTERTAINMENT CENTRE - ANNUAL SEASON AND COMMERCIAL HIRES

**File No:** 21.00069

#### **RECOMMENDATION:**

That the information be noted.

---

#### **MINUTE**

**RESOLUTION NUMBER:** ORD2023-35

**MOVED: Cr B Fry SECONDED: Cr K Burke**

#### **RESOLVED:**

That the information be noted.

**9.4.2 ABORIGINAL COMMITMENT STRATEGY  
UPDATE: AUGUST 2022 - JANUARY 2023**

**File No: 09.00060**

**RECOMMENDATION:**

That the information be noted.

---

**MINUTE**

**RESOLUTION NUMBER: ORD2023-36**

**MOVED: Cr B Fry SECONDED: Cr I North**

**RESOLVED:**

That the information be noted.

## 10 REPORTS OF OTHER COMMITTEES

### 10.1 TRAFFIC COMMITTEE REPORT - 7 FEBRUARY 2023

File No: 07.00006

#### MINUTE

RESOLUTION NUMBER: ORD2023-37

MOVED: Cr M Hogan SECONDED: Cr B Fry

#### RESOLVED:

That the recommendations of the Traffic Committee Meeting of Bathurst Regional Council held on 7 February 2023 be adopted.

## 11 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS

### 11.0 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE

#### 11.0.1 Resolve into Confidential Committee of the Whole

#### MINUTE

**RESOLUTION NUMBER: ORD2023-38**

**MOVED: Cr K Burke SECONDED: Cr I North**

The Mayor invited members of the public to make submissions on whether the matter/s should or should not be dealt with in Confidential Committee.

**There were no representation from the public.**

#### **RESOLVED:**

That:

Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.

- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005:

1. In accordance with Section 9(2A) of the Local Government Act 1993, it is the opinion of the General Manager that the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public.
2. In accordance with Section 10B(1) it is considered that discussion of the matter in open meeting, would on balance, be contrary to the public interest.
3. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

## 11.1 DIRECTOR CORPORATE SERVICES AND FINANCE'S REPORT

### 11.1.1 EXTENSION TO EXISTING LICENCE AGREEMENT - ELECTRONIC ARTS - MOUNT PANORAMA

**Reason:** 10A (2) (c) Contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, and Commercial information of a confidential nature that would, if disclosed, (i) prejudice the commercial position of the person who supplied it, (ii) confer a commercial advantage on a competitor of the Council.

This item relates to the extension of a Licence Agreement for Mount Panorama.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-7**

**MOVED: Cr B Fry SECONDED: Cr I North**

#### RESOLVED:

That Council authorise the General Manager to act in accordance with the report.

### 11.1.2 REQUEST FOR FINANCIAL ASSISTANCE - BATHURST DISTRICT HISTORICAL SOCIETY

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to provide a one-off donation to the Bathurst District Historical Society to help pay for property lease fees.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-8**

**MOVED: Cr A Smith SECONDED: Cr M Hogan**

#### RESOLVED:

That Council provide a one-off donation of \$550 (incl GST) to the Bathurst District Historical Society to assist with their annual rent for their leased property at 16 Stanley Street, Bathurst, with funding being provided by Council's Section 356 Donations allocation.

## 11.2 DIRECTOR ENGINEERING SERVICES' REPORT

### 11.2.1 TENDER 36.00800 - BATHURST AERODROME STAGE 2 SUBDIVISION

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal to construct additional leasable hangar space at Bathurst Aerodrome.

#### MINUTE

**RESOLUTION NUMBER: CONF2023-9**

**MOVED: Cr B Fry SECONDED: Cr J Jennings**

#### RESOLVED:

That the tender from Aitken Civil Pty Ltd for the Construction of Stage 2 Subdivision at Bathurst Aerodrome be accepted, in the amount of \$1,969,881.21 (Incl. GST), subject to provisional items and variations.

### 11.2.2 TENDER 36.00806 - CONCEPT AND DETAILED DESIGN OF THE BATHURST ARTS RESIDENCY NSW (BARN)

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposal for the Design of the Bathurst Arts Residency NSW (BARN) at Chifley Dam, The Lagoon, NSW.

#### MINUTE



**RESOLUTION NUMBER: CONF2023-10**

**MOVED: Cr B Fry   SECONDED: Cr A Smith**

**RESOLVED:**

That the tender from LCBB Pty Ltd trading as Sibling Architecture for the Concept and Detailed Design of the Bathurst Arts Residency NSW (BARN) be accepted, in the amount of \$434,973.00 (GST incl.), subject to provisional items and variations.

**11.2.3 TENDER 36.00807 - DESIGN AND CONSTRUCTION OF SPORTSGROUND WORK SHED**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed tender for design and construction of the Sportsground work shed.

**MINUTE**

**RESOLUTION NUMBER: CONF2023-11**

**MOVED: Cr K Burke   SECONDED: Cr W Aubin**

**RESOLVED:**

That Council rejects all tenders and postpone the project proposal, due to insufficient funding.

**11.2.4 PROPOSED ROAD WIDENING AND LAND ACQUISITION AFFECTING LOT 1581 IN DP803795 - HILL END ROAD, TAMBAROORA**

**Reason:** 10A (2) (d) (i) Contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

This item relates to the proposed road widening and land acquisition affecting Lot 1581 in DP803795, Hill End Road, Tambaroora.

**MINUTE**

**RESOLUTION NUMBER: CONF2023-12**

**MOVED: Cr W Aubin    SECONDED: Cr I North**

**RESOLVED:**

That Council:

- a) approve the acquisition of part of Lot 1581 in DP803795 for road widening purposes.
- b) approve an adjustment of the Local Government Area boundary adjacent to Lot 1581 in DP803795.
- c) enter into two separate deeds of agreement in accordance with the proposal as outlined in the Director Engineering Services' report.

**12 RESOLVE INTO OPEN COUNCIL**

**RECOMMENDATION:**

That Council resume open Council.

**MINUTE**

**RESOLUTION NUMBER: ORD2023-39**

**MOVED: Cr M Hogan    SECONDED: Cr W Aubin**

**RESOLVED:** That Council resume open Council.

**13 ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

**MINUTE**

**RESOLUTION NUMBER: ORD2023-40**

**MOVED: Cr A Smith    SECONDED: Cr M Hogan**

**RESOLVED:**

That the Report of the Committee of the Whole, resolution numbers Conf2023-07 to Conf2023-12 be adopted.

**14 MEETING CLOSE**

**MINUTE**

The Meeting closed at 7.28 PM.

**CHAIR:**

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Type	Year	No.	Value	Description	Address	Date Determine
10	2022	431	\$0	Two lot subdivision	17 Bowen Street SOFALA	14/02/2023
10	2022	447	\$14,000	Replace existing boundary fences	22 West Street WEST BATHURST	13/02/2023
10	2022	462	\$40,000	Construction of a shed	2 Stephens Lane KELSO	10/02/2023
10	2022	466	\$20,000	Change of use of garage to kiosk	2 Stephens Lane KELSO	1/02/2023
10	2022	489	\$250,000	Change of use, internal alterations and fitout	12 Corporation Avenue ROBIN HILL	6/02/2023
10	2022	495	\$710,600	178 self-storage units and seven lot industrial subdivision	61 Sydney Road RAGLAN	22/02/2023
10	2022	511	\$100,000	Farm shed	487 Eleven Mile Drive EGLINTON	1/02/2023
10	2022	513	\$20,000	earthworks	14 Kirkcaldy Street SOUTH BATHURST	10/02/2023
10	2022	514	\$32,000	Amenities block	5475 Great Western Highway RAGLAN	7/02/2023
10	2022	520	\$185,504	Construction of a secondary dwelling	117 Seymour Street BATHURST	27/02/2023
10	2022	521	\$749,908	Single storey dwelling with attached garage and change of use shed	224 Howards Drive MOUNT RANKIN	23/02/2023
10	2022	526	\$155,000	Two storey secondary dwelling	13 Tom Close KELSO	7/02/2023
10	2020	406	\$349,933	MOD - Partial demolition, additions & alterations to existing dwelling	211 Rankin Street BATHURST	13/02/2023
10	2022	532	\$0	change of use from vehicle repair station to warehouse	85-87 Sydney Road KELSO	6/02/2023
10	2022	536	\$800,000	Single storey replacement dwelling with garage, swimming pool and shed	472 White Rock Road WHITE ROCK	27/02/2023
10	2022	540	\$0	Dual occupancy (second dwelling), alterations and additions to an axis	6 Seymour Street BATHURST	23/02/2023
10	2021	372	\$120,000	MOD - single storey secondary dwelling	10 Basalt Way KELSO	13/02/2023
10	2022	545	\$5,000	Change of use to a mechanical repair shop	1/14 Watt Drive ROBIN HILL	28/02/2023
10	2022	556	\$49,000	Conversion of existing attached garage to a habitable room and carport	30 Pellion Place WINDRADYNE	17/02/2023
10	2022	557	\$132,000	additions and alterations to existing commercial premise and signage	235 Russell Street BATHURST	2/02/2023
10	2021	358	\$3,000,000	MOD - Construction of a multi unit housing 12 x 3 bedroom units	225C Peel Street BATHURST	23/02/2023
10	2023	5	\$30,000	Retaining walls and associated earthworks	41 Basalt Way KELSO	15/02/2023
10	2023	10	\$0	Change of use to a vehicle repair station	1/2 Vale Road SOUTH BATHURST	27/02/2023
10	2023	7	\$64,850	Shed	105 Willow Tree Lane MOUNT RANKIN	21/02/2023
10	2020	100	\$0	MOD - Construction of dwelling additions and alterations, separate hab	16 Fitzroy Street PEEL	1/02/2023
10	2023	15	\$36,000	construction of a garage	4419 Great Western Highway WALANG	20/02/2023
10	2023	18	\$2,000	Use of existing - conversion of part of garage to habitable rooms	36 Lyal Street GORMANS HILL	27/02/2023
10	2023	19	\$369,351	Dual occupancy (second dwelling) and two lot residential subdivision	25 Granite Rise KELSO	23/02/2023
10	2023	23	\$200,000	erection of temporary marquees for Bathurst 12 hour event	Mountain Straight MOUNT PANORAMA	2/02/2023
10	2023	24	\$30,000	Alterations and additions to an existing dwelling	4 Blackwood Close KELSO	20/02/2023
10	2022	437	\$35,000	MOD - Alterations and additional to existing dwelling	12 Keppel Street BATHURST	27/02/2023
10	2022	498	\$35,548	Carport adjoining existing shed	17 Clifton Court KELSO	21/02/2023
10	2023	36	\$66,000	Alterations and additions to an existing dwelling	73 Loren Street EGLINTON	21/02/2023
10	2023	39	\$24,000	Shed	47 Willow Tree Lane MOUNT RANKIN	22/02/2023
10	2023	41	\$3,500	Use of existing deck and pergola	48 Biilmann Place WINDRADYNE	20/02/2023
18	2023	10	\$350,000	Single storey dwelling with attached garage	7 Bradbury Drive KELSO	20/02/2023

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Type	Year	No.	Value	Description	Address	Date Determine
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NIL

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Type	Year	No.	Value	Description	Address
10	2021	75	\$10,000	Intensification of existing mining facility	Trunkey Road CALOOLA
10	2021	21	\$320,000	Second storey extension to existing residential dwelling	208 Boundary Road ROBIN HILL
18	2021	277	\$350,000	Alterations and additions to existing dwelling	255 College Road ORTON PARK
10	2020	272	\$20,000	MOD - Construction of garage	5 Delaware Crescent ROBIN HILL
10	2022	228	\$2,656,500	6 two storey dwellings, 8 lot strata subdivision, 1 tree removal	135 Durham Street BATHURST
10	2022	252	\$150,000	Five lot subdivision	Toronto Street KELSO
10	2022	302	\$10,000	Construction of a carport	21 Freeman Circuit LLANARTH
10	2022	348	\$8,000	Installation of an illuminated pillar sign	92 Durham Street BATHURST
10	2022	350	\$1,300,000	Demolish existing dwelling, erect 6 new dwell, 6 lot strata subd	177 Seymour Street BATHURST
10	2022	373	\$1,500,000	1.42 lot subdivision, bulk earthworks, drainage channel improvement	Marsden Lane KELSO
10	2022	446	\$424,600	Single storey dwelling with attached garage	92 McManus Road MEADOW FLAT
10	2022	449	\$500,000	4 x industrial units	44 Hampden Park Road KELSO
10	2022	454	\$885,990	Relocatable dwelling and four tourist and visitor accommodation cabins	374 Clear Creek Road CLEAR CREEK
10	2022	456	\$1,111,100	Four commercial units and two lot consolidation	32 Corporation Avenue ROBIN HILL
10	2022	461	\$0	WITHDRAWN Two lot subdivision (boundary adjustment)	2011 Sofala Road PEEL
10	2022	464	\$0	Two lot residential subdivision	43 Wellington Street EGLINTON
10	2022	467	\$5,000,000	rural industry development	Mitchell Highway VITTORIA
10	2022	475	\$1,655,000	Industrial building	16A Kirkcaldy Street SOUTH BATHURST
10	2022	478	\$0	6 lot residential subdivision	Campbell Close LLANARTH
10	2022	499	\$10,000	RETURNED - allow additional caravan sites at the Bathurst Soaring Club	167 Freemantle Road EGLINTON
10	2007	225	\$0	REJECTED - MOD Seven Lot subdivision and new road	37 Loren Street EGLINTON
18	2022	64	\$74,823	In ground swimming pool and safety barrier	67 George Thomas Close THE LAGOON
18	2022	99	\$36,000	inground swimming pool with safety barrier	12 Sunbright Road KELSO
18	2022	100	\$53,239	inground swimming pool with safety barrier	24 Cheviot Drive KELSO
18	2022	161	\$19,210	Construction of a retaining wall	88 George Thomas Close THE LAGOON
18	2022	179	\$55,000	Inground swimming pool with safety barrier	69 Dempsey Street PEEL
10	2022	515	\$0	Use of an existing industrial building as a manufacturing facility	105 Sydney Road KELSO
18	2022	186	\$3,080,000	group home and multi dwelling development	9 Griffin Street MITCHELL
10	2022	517	\$29,648	construction of a garage	14 Munro Street WINDRADYNE
10	2022	519	\$327,433	Single storey dwelling with attached garage	Hamilton Street EGLINTON
10	2022	523	\$28,215,000	Concept Development Application - Redevelopment of Tremain Mill	7 Keppel Street BATHURST
10	2022	527	\$20,000	Alterations & additions to existing commercial premises - cellar door	3249 O'Connell Road BREWONGLE
10	2022	528	\$504,200	Two storey dual occupancy and subdivision	13 Campbell Close LLANARTH
10	2022	537	\$2,442,000	Two storey dwelling with attached carport and a single storey secondar	1848 Ophir Road ROCK FOREST
10	2022	538	\$0	8 lot strata subdivision and common property	32 Corporation Avenue ROBIN HILL
10	2022	539	\$1,600,000	Single storey dwelling with attached garage, separate detached garage	14 Appledore Drive KELSO
10	2022	543	\$75,000	Primitive campground, six decks and tents with facilities	2104 Turondale Road TURONDALE
10	2022	546	\$381,864	Alterations and additions to an existing dwelling	3 Park Street BATHURST
10	2022	547	\$0	Two lot rural residential subdivision	439 Whalans Lane MOUNT RANKIN
10	2022	548	\$3,848,366	Demolish existing factory buildings and construct new factory building	4 Eglinton Road LLANARTH
10	2022	549	\$1,657,501	Demolish existing sheds, maintenance shed & container handling area	4 Eglinton Road LLANARTH
10	2022	551	\$279,747	Installation of eight temporary buildings	4 Eglinton Road LLANARTH
10	2022	552	\$8,585,615	Demolish existing factory buildings and construct new factory building	4 Eglinton Road LLANARTH
10	2022	553	\$3,886,620	Motor vehicle showroom with service centre & basement carpark	180 Sydney Road KELSO
10	2022	554	\$0	Two lot rural subdivision	45 Napoleon Reef Road NAPOLEON REEF
10	2022	555	\$2,399,067	Demolish existing factory buildings and construct new factory building	4 Eglinton Road LLANARTH
10	2021	383	\$626,300	MOD - Second rural dwelling and shed	73 Clairvaux Lane KELSO
10	2022	406	\$891,000	MOD - Alts & Adds, 3 new dwellings and staged subdivision	78 Stanley Street BATHURST

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Type	Year	No.	Value	Description	Address
10	2023	4	\$10,000	Retaining wall to rear of the block	11 Bradbury Drive KELSO
10	2012	229	\$550,000	MOD - Addition to dwelling, dual occupancy and two lot subdivision	212 Rankin Street BATHURST
10	2023	9	\$0	Demolition of an existing dwelling, construction of a replacement dwel	105 Willow Tree Lane MOUNT RANKIN
10	2023	11	\$5,507,521	Demolish existing factory buildings and construct new factory building	4 Eglinton Road LLANARTH
10	2023	12	\$20,000	Construction of a shed	4 Clifton Court KELSO
10	2023	17	\$345,635	Single storey dwelling	109 Briar Lane MOUNT RANKIN
10	2023	20	\$500,000	Industrial warehouse	5475 Great Western Highway RAGLAN
10	2023	21	\$781,000	Demolition of an existing dwelling, construction of three single store	48 Stanley Street BATHURST
10	2023	22	\$906,422	Demolition of existing dwelling, residential units, strata subdivision	169 Stewart Street BATHURST
10	2023	26	\$300,000	Dual occupancy (second dwelling) and two lot residential subdivision	17 Manilla Street BATHURST
10	2023	30	\$12,000	Shed	2 Poole Street EGLINTON
10	2023	31	\$85,000	Change of use to a medical facility	150 Gilmour Street KELSO
10	2023	32	\$11,000	Storage shed	Havannah Street BATHURST
10	2023	33	\$0	Four lot residential subdivision	37 Loren Street EGLINTON
10	2023	34	\$75,000	Demolition of an existing garage and construction of a shed with bathr	28 Christie Street RAGLAN
10	2023	37	\$50,000	shed and shipping container	28 The Ridgeway NAPOLEON REEF
10	2023	40	\$0	Construction of a garage	44 Currawong Street SOUTH BATHURST
18	2023	8	\$700,000	Alterations and additions to an existing educational establishment	158 Browning Street MITCHELL
10	2023	42	\$33,998	Carport	3 Opal Court KELSO
10	2023	43	\$1,500,000	Alterations to an existing recreation facility	51 Eleven Mile Drive EGLINTON
10	2023	44	\$10,000	Above ground swimming pool and safety barrier	10A Loren Street EGLINTON
10	2023	45	\$93,375	Demolition of existing sheds and construction of a shed	383 Eusdale Road YETHOLME
10	2023	47	\$0	Four lot strata subdivision	189 Rocket Street BATHURST
10	2022	24	\$41,195	MOD - shed	14 Messenger Street WINDRADYNE
10	2023	48	\$0	Three lot rural subdivision	612 Tarana Road BREWONGLE
10	2023	49	\$638,000	Demolition of an existing dwelling, construction of a dwelling and sep	2171 Sofala Road PEEL
10	2023	50	\$0	Alterations and additions to an existing dwelling and garage	253 Keppel Street BATHURST
10	2023	51	\$0	Four lot residential subdivision including tree removal	51 Nelson Street RAGLAN
10	2023	52	\$38,280	Retaining walls	68 Mendel Drive KELSO
10	2023	53	\$20,000	Retaining walls	15 Gell Place ABERCROMBIE
10	2023	54	\$10,000	Internal Alterations to existing commercial premises & signage	49 William Street BATHURST
10	2023	46	\$89,000	Employee accommodation dwelling	1557 Rockley Road FOSTERS VALLEY
10	2023	56	\$117,233	construction of a twin-accessible pump out toilet block and earthworks	Root Hog Road GOWAN
10	2023	57	\$13,000	Alterations and additions to an existing dwelling	45 Tom Close KELSO
10	2023	58	\$22,000	Conversion of an existing garage into habitable rooms	1562 Limekilns Road CLEAR CREEK
10	2023	38	\$28,534,000	Demolition, Alterations & additions to existing educational facility	220 Bentinck Street BATHURST
18	2023	13	\$58,585	Inground swimming pool and safety barrier	11 Marriott Avenue KELSO
10	2023	60	\$282,100	Detached habitable rooms	86 Gormans Hill Road GORMANS HILL
10	2023	61	\$124,740	Second rural dwelling (relocatabe)	374 Clear Creek Road CLEAR CREEK
10	2023	62	\$682,000	SINGLE STOREY, 1/2 BRICK, 1/2 CLADDING BUILT ON CONCRETE SLAB WITH	118 Samuel Way THE LAGOON
10	2023	27	\$1,925	Commerical signage	196 Howick Street BATHURST
10	2022	192	\$30,000	MOD - Shed	300 Mount Haven Way MEADOW FLAT
10	2023	8	\$214,380	Dual occupancy (second dwelling) & two lot residential subdivision	2 High Street WEST BATHURST
10	2020	95	\$2,716,000	MOD - alterations & additions to existing hotel	170 William Street BATHURST
10	2022	533	\$80,000	Construction of a carport and pergola	3 Kensington Place PERTHVILLE
10	2022	529	\$27,718	Shed	29 East Street ROCKLEY
18	2022	17	\$0		3 Beavis Place LLANARTH
10	2022	506	\$0	Two lot rural subdivision	1081 Triangle Flat Road TRIANGLE FLAT
10	2022	482	\$585,000	Alterations and additions to an industrial building	4 Eglinton Road LLANARTH

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Type	Year	No.	Value	Description	Address
10	2021	475	\$52,120	Enclosed Sun Room addition and Patio	17 Bathurst Street PERTHVILLE
10	2022	436	\$0	Demolition, two storey alterations and additions to existing dwelling	168 George Street BATHURST
10	2022	433	\$0	Two lot rural boundary adjustment	145 Sinclairs Lane THE LAGOON
10	2022	317	\$240,000	Relocation of existing shed on block	4 Lee Street KELSO
10	2022	310	\$576,000	Two double storey residential units and three lot subdivision	185 Havannah Street BATHURST
10	2022	246	\$0	22 lot residential subdivision, drainage channel works and new road	3 Poplar Place KELSO
10	2022	166	\$48,475	Two lot subdivision, demolition, tree removal and dividing fence	42 Lloyds Road SOUTH BATHURST
10	2021	429	\$1,155,000	Six two bedroom units & six lot community title subdivision	38A Stanley Street BATHURST
10	2021	75	\$10,000	Intensification of existing mining facility	Trunkey Road CALLOOLA
10	2021	72	\$303,537	Single storey dwelling	7 Bolton Street KELSO
10	2020	314	\$15,000	Change of use from garage to habitable rooms	1336 Limekilns Road CLEAR CREEK
10	2023	55	\$7,000	Carport	2 Wellesley Court RAGLAN
10	2023	59	\$859,482	Demolition of an existing toilet block and construction of a toilet bl	William Street BATHURST
18	2023	12	\$55,500	Inground swimming pool and safety barrier	50 Marsden Lane KELSO



Year	Number	Description	Address	Application Date	Days Open	Stop Days	Reason
2012	229	MOD - Addition to dwelling, dual occupancy and two lot	212 Rankin Street BATHURST	17/01/2023	45		Under assessment
2020	95	MOD - alterations & additions to existing hotel	170 William Street BATHURST	6/01/2023	56		Additional information requested
2020	272	MOD - Construction of garage	5 Delaware Crescent ROBIN HILL	22/02/2022	374	355	Additional information requested
2020	314	Change of use from garage to habitable rooms	1336 Limekilns Road CLEAR CREEK	8/09/2020	906	900	Additional information requested
2021	75	Intensification of existing mining facility	Trunkey Road CALOOLA	24/02/2021	737	711	Waiting on external comments
2021	383	MOD - Second rural dwelling and shed	73 Clairvaux Lane KELSO	13/01/2023	49		Under assessment
2021	429	Six two bedroom units & six lot community title subdivision	38A Stanley Street BATHURST	24/08/2021	556		Under assessment
2022	166	Two lot subdivision, demolition, tree removal and dividing fence	42 Lloyds Road SOUTH BATHURST	6/04/2022	331	290	Additional information requested
2022	228	6 two storey dwellings, 8 lot strata subdivision, 1 tree	135 Durham Street BATHURST	9/06/2022	267	68	Additional information requested
2022	246	22 lot residential subdivision, drainage channel works and	3 Poplar Place KELSO	3/06/2022	273	59	Additional information requested
2022	252	Five lot subdivision	Toronto Street KELSO	22/07/2022	224	198	Additional information requested
2022	302	Construction of a carport	21 Freeman Circuit LLANARTH	7/07/2022	239	227	Additional information requested
2022	310	Two double storey residential units and three lot subdivision	185 Havannah Street BATHURST	13/07/2022	233	192	Additional information requested
2022	317	Relocation of existing shed on block	4 Lee Street KELSO	18/07/2022	228	205	Under assessment
2022	348	Installation of an illuminated pillar sign	92 Durham Street BATHURST	12/08/2022	203		Under assessment
2022	350	Demolish existing dwelling, erect 6 new dwell, 6 lot strata	177 Seymour Street BATHURST	11/08/2022	204	44	Additional information requested
2022	373	1.42 lot subdivision, bulk earthworks, drainage channel	Marsden Lane KELSO	12/09/2022	172		Waiting on external comments
2022	406	MOD - Alts & Adds, 3 new dwellings and staged	78 Stanley Street BATHURST	3/01/2023	59		Under assessment
2022	433	Two lot rural boundary adjustment	145 Sinclairs Lane THE LAGOON	5/10/2022	149	122	Waiting on BDAR
2022	436	Demolition, two storey alterations and additions to	168 George Street BATHURST	10/10/2022	144		Under assessment
2022	446	Single storey dwelling with attached garage	92 McManus Road MEADOW FLAT	8/11/2022	115		Additional information requested
2022	449	4 x industrial units	44 Hampden Park Road KELSO	13/10/2022	141	113	Additional information requested
2022	454	Relocatable dwelling and four tourist and visitor	374 Clear Creek Road CLEAR CREEK	17/10/2022	137		Additional information requested
2022	456	Four commercial units and two lot consolidation	34 Corporation Avenue ROBIN HILL	13/10/2022	141		Additional information requested
2022	464	Two lot residential subdivision	43 Wellington Street EGLINTON	3/11/2022	120		Additional information requested
2022	467	Rural industry development	Mitchell Highway VITTORIA	28/10/2022	126		Under assessment
2022	475	Industrial building	16A Kirkcaldy Street SOUTH BATHURST	1/11/2022	122		Additional information requested
2022	478	6 lot residential subdivision	Campbell Close LLANARTH	2/11/2022	121		Under assessment
2022	482	Alterations and additions to an industrial building	4 Eglinton Road LLANARTH	1/12/2022	92	79	Additional information requested
2022	506	Two lot rural subdivision	1081 Triangle Flat Road TRIANGLE FLAT	23/11/2022	100		Additional information requested
2022	515	Use of an existing industrial building as a manufacturing	105 Sydney Road KELSO	28/11/2022	95	1	Under assessment
2022	517	construction of a garage	14 Munro Street WINDRADYNE	6/12/2022	87	86	Additional information requested
2022	519	Single storey dwelling with attached garage	Hamilton Street EGLINTON	7/12/2022	86		Under assessment
2022	523	Concept Development Application - Redevelopment of	67 Havannah Street BATHURST	6/12/2022	87		Additional information requested
2022	527	Alterations & additions to existing commercial premises -	3249 O'Connell Road BREWONGLE	5/12/2022	88		Under assessment
2022	528	Two storey dual occupancy and subdivision	13 Campbell Close LLANARTH	12/12/2022	81		Waiting on additional information
2022	529	Shed	29 East Street ROCKLEY	7/12/2022	86		Under assessment
2022	533	Construction of a carport and pergola	3 Kensington Place PERTHVILLE	13/12/2022	80	78	Under assessment
2022	537	Two storey dwelling with attached carport and a single	1848 Ophir Road ROCK FOREST	12/12/2022	81		Waiting on external comments
2022	538	8 lot strata subdivision and common property	32 Corporation Avenue ROBIN HILL	21/12/2022	72		Additional information requested
2022	543	Primitive campground, six decks and tents with facilities	2104 Turondale Road TURONDALE	20/12/2022	73		Waiting on external comments
2022	546	Alterations and additions to an existing dwelling	3 Park Street BATHURST	21/12/2022	72		Additional information requested
2022	547	Two lot rural residential subdivision	439 Whalans Lane MOUNT RANKIN	22/12/2022	71		Under assessment
2022	549	Demolish existing sheds, maintenance shed & container	4 Eglinton Road LLANARTH	4/01/2023	58	45	Additional information requested
2022	552	Demolish existing factory buildings and construct new	4 Eglinton Road LLANARTH	4/01/2023	58	17	Under assessment
2022	553	Motor vehicle showroom with service centre & basement	180 Sydney Road KELSO	9/01/2023	53		Waiting on external comments
2022	554	Two lot rural subdivision	45 Napoleon Reef Road NAPOLEON REEF	3/01/2023	59		Additional information requested
2022	555	Demolish existing factory buildings and construct new	4 Eglinton Road LLANARTH	20/01/2023	42	17	Under assessment
2023	8	Dual occupancy (second dwelling) & two lot residential	2 High Street WEST BATHURST	19/01/2023	43	8	Additional information requested
2023	12	Construction of a shed	4 Clifton Court KELSO	19/01/2023	43		Under assessment

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Council	DA	Lot	DP	Stre	Street Name	Suburb	Postcode	Category	Environmental Planning Instrument	Zoning Of Land	Development Standard To Be Varied	Justification Of Variation	Extent Of Variation	Concurring Authority	Date Determined
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NIL



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Drawn By: Ashlee Cutter

Date: 1/02/2023

Projection: GDA94 / MGA zone 55

Map Scale: 1:7775 @ A4

**DA2022/519**





**BATHURST REGIONAL COUNCIL**

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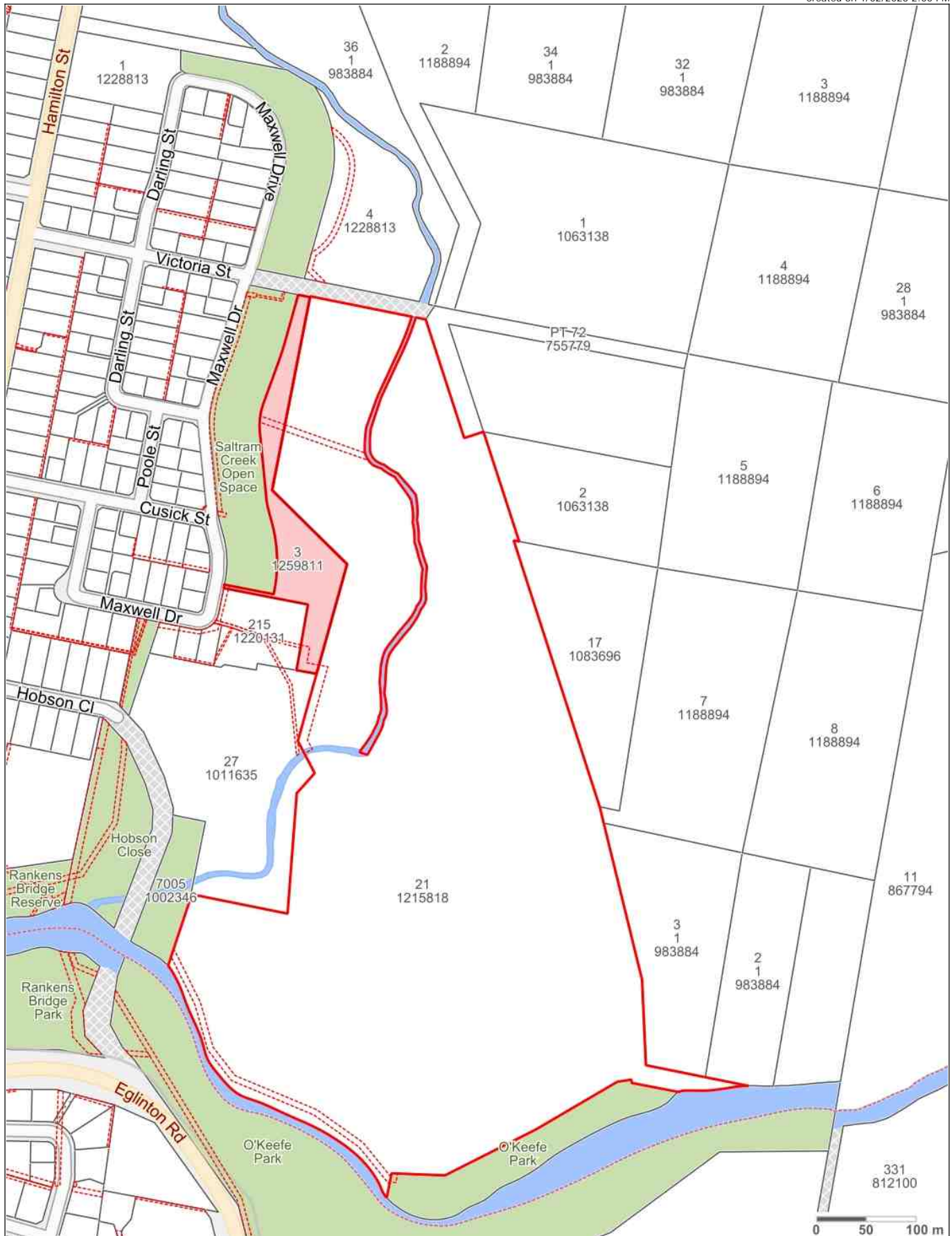
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Projection: GDA94 / MGA zone 55

Map Scale: 1:4976 @ A4

**DA2022/519**





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Date: 1/02/2023

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Map Scale: 1:4976 @ A4

**DA2022/519**

DACC	01	Cover Page
DACC	02	Site Plan
DACC	03	Roof Plan
DACC	04	Ground Floor Plan
DACC	05	Elevations 1 & 2
DACC	06	Elevations 3 & 4
DACC	07	Section AA & BB
DACC	08	Specification

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04/11/22	C	Site plan amended
12/10/22	B	ISSUE FOR APPROVAL
23/09/22	A	Issued for comment
Date		Amendment



**BRETT MOULDS**  
DESIGN & DRAFTING

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**Proposed Dwelling**  
Mr & Mrs Gullifer  
3 Maxwell Drive, EGLINTON NSW 2795



**Cover Page**  
**DACC 01**

Issue: B  
Date: 12/10/22  
Project: BMD22233400

A	Aluminium
B	Basin
BDRY	Boundary
BPB	Bagged & Painted Brickwork
BV	Brick Veneer
CL	Ceiling Level
CONC	Concrete
CP	Concrete Paver
CPT	Carpet
CRS	Corrugated Roof Sheet
CS	Cavity Sliding Door
CT	Ceramic Tile
DH	Double Hung
DP	Downpipe
EMB	Electrical Meterboard
ENS	Ensuite
FB	Face Brick
FC	Fibre Cement
FFL	Finished Floor Level
F	Fixed Glass
FW	Floor Waste
GM	Gas Meter
HC	Hollow Core
HWS	Hot Water Service
LDRY	Laundry
MH	Manhole
P	Pantry
PB	Plasterboard
O	Fixed Panel
OG	Obscure Glass
REF	Refrigerator
RH	Rangehood Above
RL	Reduced Level
SC	Solid Core
SD	Sliding Door
SHR	Shower
SS	Stainless Steel Sink
SV	Stone Veneer
T	Tub
TC	Texture Coated Hebel
TF	Timber Floor Finish
TYP	Typical
UBO	Under Bench Oven
VF	Vinyl Floor Finish
WB	Weatherboards
WC	Water Closet
W	Water Meter
WM	Washing Machine
X	Sliding panel

Refer to DACC07 for all BASIX Requirements

## Area Schedule

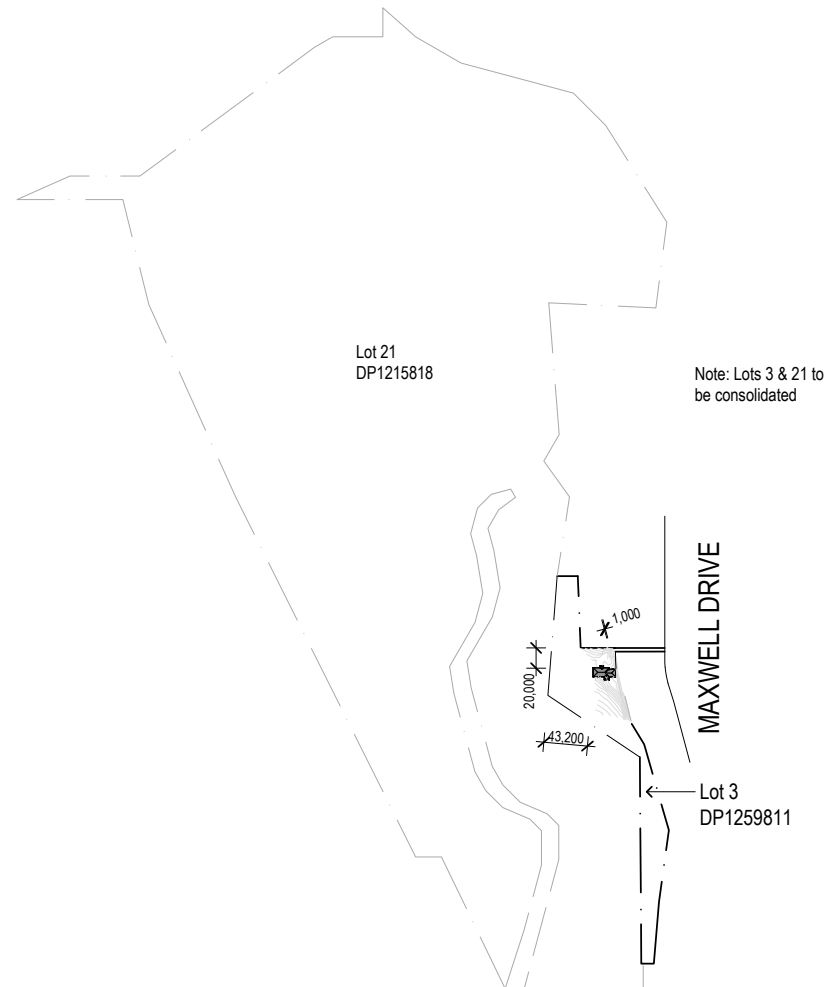
Living	120.0 m <sup>2</sup>
Garage	43.1 m <sup>2</sup>
<b>Total Building Area</b>	<b>163.12 m<sup>2</sup></b>
Porch	4.1 m <sup>2</sup>
Alfresco	11.9 m <sup>2</sup>
Site	10,670 m <sup>2</sup>

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## Notes:

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2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.



04/11/22	C	Site plan amended
12/10/22	B	ISSUE FOR APPROVAL
23/09/22	A	Issued for comment
<b>Date</b>		<b>Amendment</b>



**BRETT MOULDS**  
DESIGN & DRAFTING

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ACCREDITED  
BUILDING DESIGNER

**Proposed Dwelling**  
Mr & Mrs Gullifer  
3 Maxwell Drive, EGLINTON NSW 2795



**Site Plan**  
**DACC 02**  
Issue: B  
Scale: 1:5000 @ A3

Date: 12/10/22  
Project: BMD22233400

A	Aluminium
B	Basin
BDRY	Boundary
BPB	Bagged & Painted Brickwork
BV	Brick Veneer
CL	Ceiling Level
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TYP	Typical
UBO	Under Bench Oven
VF	Vinyl Floor Finish
WB	Weatherboards
WC	Water Closet
W	Water Meter
WM	Washing Machine
X	Sliding panel

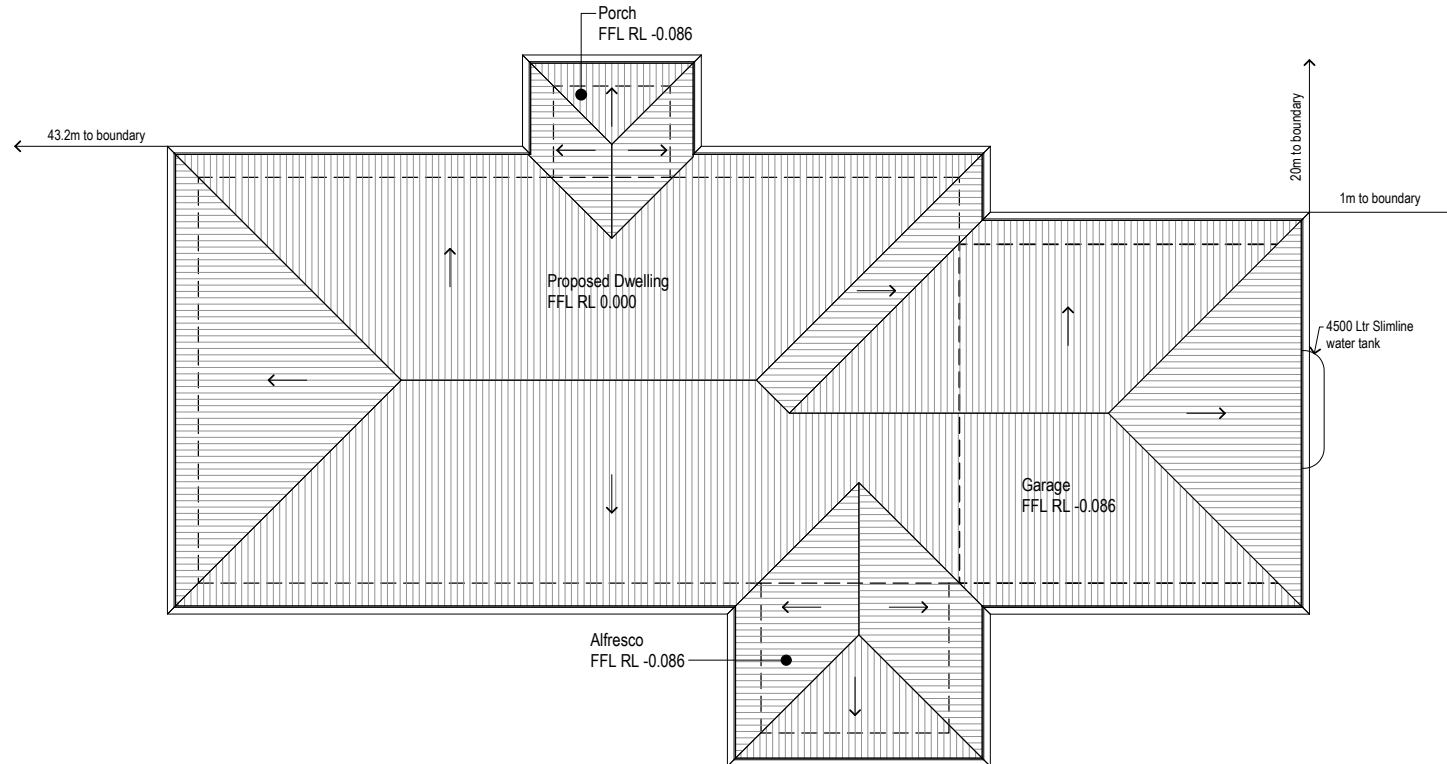
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## Area Schedule

Living	120.0 m <sup>2</sup>
Garage	43.1 m <sup>2</sup>
<b>Total Building Area</b>	<b>163.12 m<sup>2</sup></b>
Porch	4.1 m <sup>2</sup>
Alfresco	11.9 m <sup>2</sup>
Site	10,670 m <sup>2</sup>

04/11/22	C	Site plan amended
12/10/22	B	ISSUE FOR APPROVAL
23/09/22	A	Issued for comment
<b>Date</b>		<b>Amendment</b>

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**Proposed Dwelling**  
Mr & Mrs Gullifer  
3 Maxwell Drive, EGLINTON NSW 2795



**Roof Plan**  
**DACC 03**  
Issue: B  
Scale: 1:100 @ A3  
Date: 12/10/22  
Project: BMD22233400



A	Aluminium
B	Basin
BDRY	Boundary
BPB	Bagged & Painted Brickwork
BV	Brick Veneer
CL	Ceiling Level
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LDRY	Laundry
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P	Pantry
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REF	Refrigerator
RH	Rangehood Above
RL	Reduced Level
SC	Solid Core
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UBO	Under Bench Oven
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W	Water Meter
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X	Sliding panel

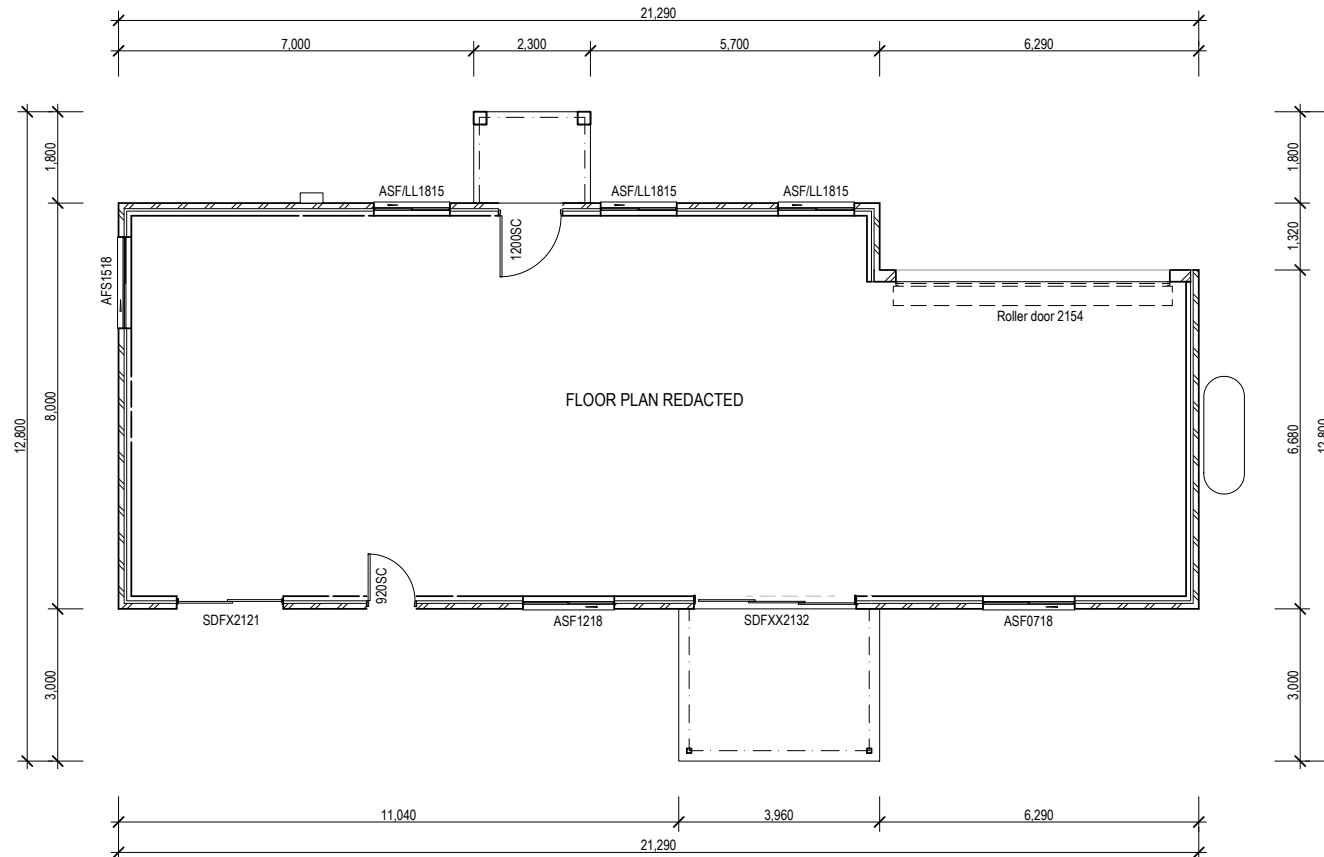
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## Area Schedule

Living	120.0 m <sup>2</sup>
Garage	43.1 m <sup>2</sup>
<b>Total Building Area</b>	<b>163.12 m<sup>2</sup></b>
Porch	4.1 m <sup>2</sup>
Alfresco	11.9 m <sup>2</sup>
Site	10,670 m <sup>2</sup>

04/11/22	C	Site plan amended
12/10/22	B	ISSUE FOR APPROVAL
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<b>Date</b>		<b>Amendment</b>

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**Proposed Dwelling**  
Mr & Mrs Gullifer  
3 Maxwell Drive, EGLINTON NSW 2795



**Ground Floor Plan**  
**DACC 04**  
Issue: B  
Scale: 1:100 @ A3  
Date: 12/10/22  
Project: BMD22233400

A Aluminium  
 B Basin  
 BDRY Boundary  
 BPB Bagged & Painted Brickwork  
 BV Brick Veneer  
 CL Ceiling Level  
 CONC Concrete  
 CP Concrete Paver  
 CPT Carpet  
 CRS Corrugated Roof Sheetting  
 CS Cavity Sliding Door  
 CT Ceramic Tile  
 DH Double Hung  
 DP Downpipe  
 EMB Electrical Meterboard  
 ENS Ensuite  
 FB Face Brick  
 FC Fibre Cement  
 FFL Finished Floor Level  
 F Fixed Glass  
 FW Floor Waste  
 GM Gas Meter  
 HC Hollow Core  
 HWS Hot Water Service  
 LDRY Laundry  
 MH Manhole  
 P Pantry  
 PB Plasterboard  
 O Fixed Panel  
 OG Obscure Glass  
 REF Refrigerator  
 RH Rangehood Above  
 RL Reduced Level  
 SC Solid Core  
 SD Sliding Door  
 SHR Shower  
 SS Stainless Steel Sink  
 SV Stone Veneer  
 T Tub  
 TC Texture Coated Hebel  
 TF Timber Floor Finish  
 TYP Typical  
 UBO Under Bench Oven  
 VF Vinyl Floor Finish  
 WB Weatherboards  
 WC Water Closet  
 W Water Meter  
 WM Washing Machine  
 X Sliding panel

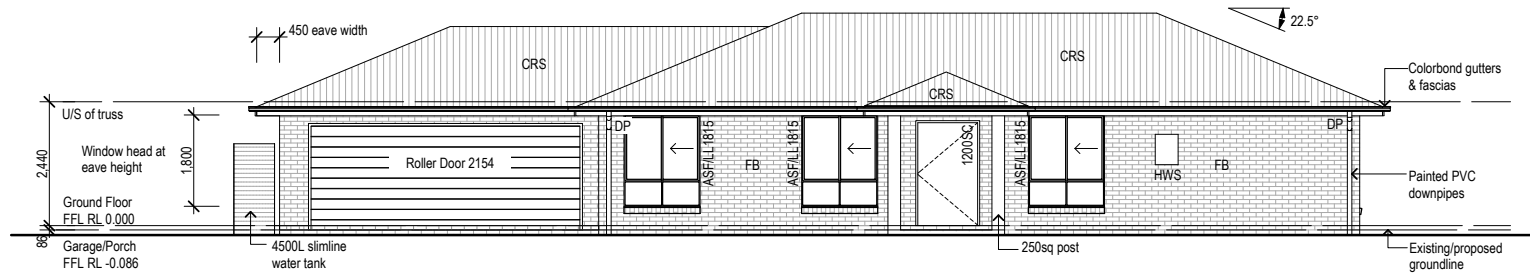
Refer to DACC07 for all BASIX Requirements

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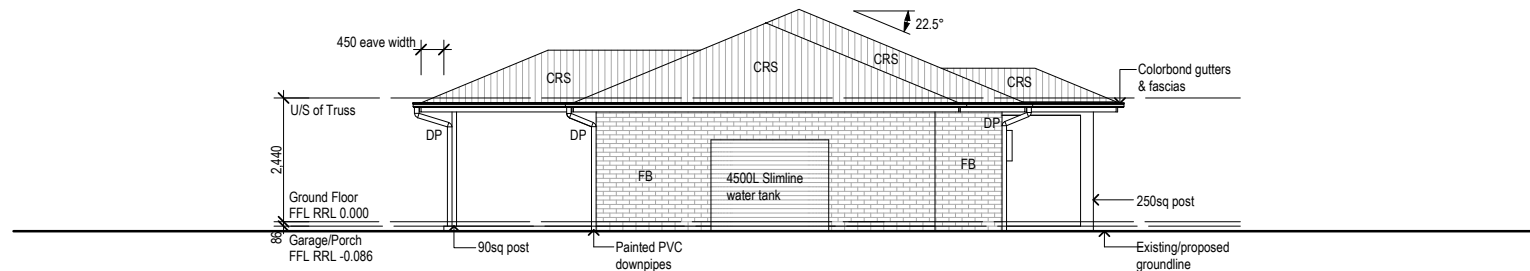


## Notes:

1. Builder to confirm coordination of architectural and structural documentation prior to construction.
2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.



**Elevation 1**  
 Scale 1:100



**Elevation 2**  
 Scale 1:100

04/11/22 C Site plan amended  
 12/10/22 B ISSUE FOR APPROVAL  
 23/09/22 A Issued for comment  
**Date** **Amendment**



**BRETT MOULDS**  
 DESIGN & DRAFTING

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 M 0424 156 450  
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 12 MAXWELL DRIVE, EGLINTON NSW 2795

**bdaa**  
 ACCREDITED  
 BUILDING DESIGNER

**Proposed Dwelling**  
 Mr & Mrs Gullifer  
 3 Maxwell Drive, EGLINTON NSW 2795



**Elevations 1 & 2**  
**DACC 05**  
 Issue: B  
 Scale: 1:100 @ A3

Date: 12/10/22  
 Project: BMD22233400

A Aluminium  
 B Basin  
 BDRY Boundary  
 BPB Bagged & Painted Brickwork  
 BV Brick Veneer  
 CL Ceiling Level  
 CONC Concrete  
 CP Concrete Paver  
 CPT Carpet  
 CRS Corrugated Roof Sheetting  
 CS Cavity Sliding Door  
 CT Ceramic Tile  
 DH Double Hung  
 DP Downpipe  
 EMB Electrical Meterboard  
 ENS Ensuite  
 FB Face Brick  
 FC Fibre Cement  
 FFL Finished Floor Level  
 F Fixed Glass  
 FW Floor Waste  
 GM Gas Meter  
 HC Hollow Core  
 HWS Hot Water Service  
 LDRY Laundry  
 MH Manhole  
 P Pantry  
 PB Plasterboard  
 O Fixed Panel  
 OG Obscure Glass  
 REF Refrigerator  
 RH Rangehood Above  
 RL Reduced Level  
 SC Solid Core  
 SD Sliding Door  
 SHR Shower  
 SS Stainless Steel Sink  
 SV Stone Veneer  
 T Tub  
 TC Texture Coated Hebel  
 TF Timber Floor Finish  
 TYP Typical  
 UBO Under Bench Oven  
 VF Vinyl Floor Finish  
 WB Weatherboards  
 WC Water Closet  
 W Water Meter  
 WM Washing Machine  
 X Sliding panel

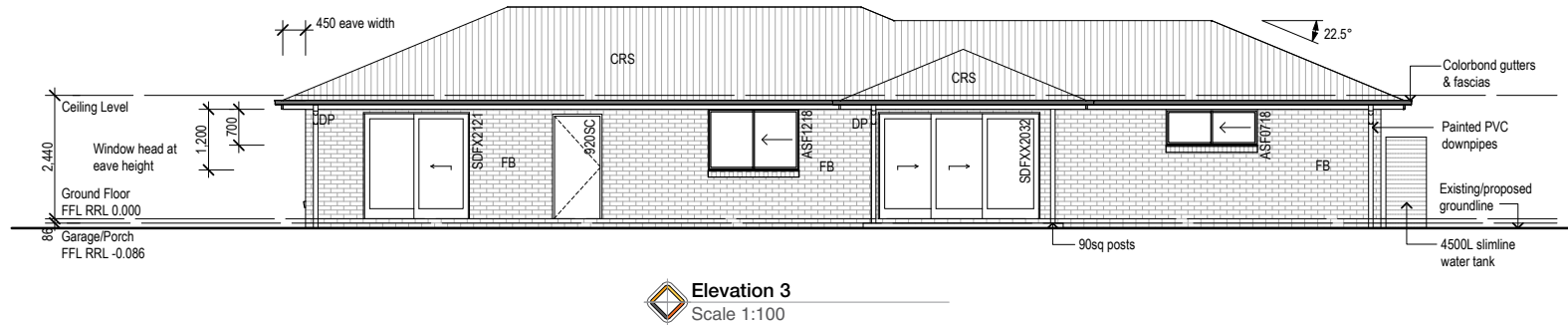
Refer to DACC07 for all BASIX Requirements

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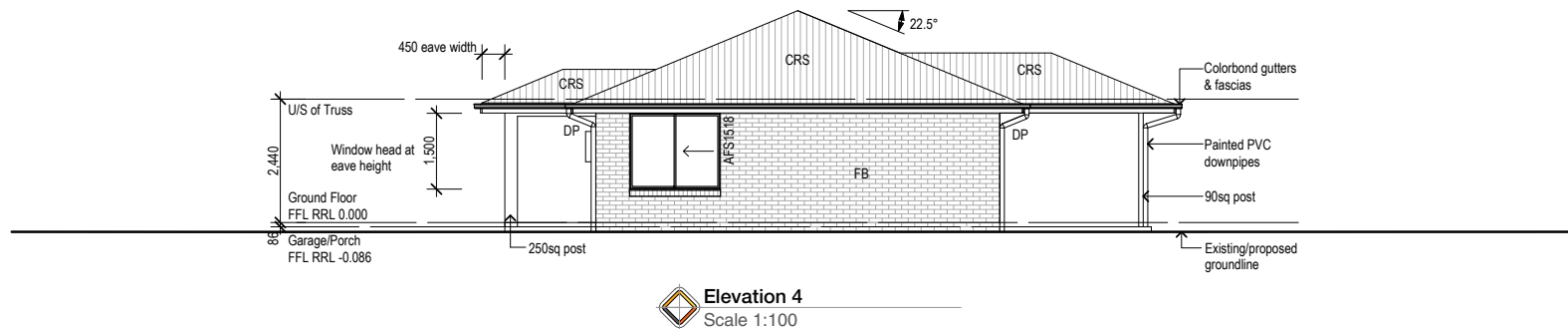
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Elevation 3

Scale 1:100



Elevation 4

Scale 1:100

04/11/22 C  
 12/10/22 B  
 23/09/22 A  
 Date

Site plan amended  
 ISSUE FOR APPROVAL  
 Issued for comment  
 Amendment



**BRETT MOULDS**  
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**Proposed Dwelling**  
 Mr & Mrs Gullifer  
 3 Maxwell Drive, EGLINTON NSW 2795



**Elevations 3 & 4**  
**DACC 06**  
 Issue: B  
 Scale: 1:100 @ A3

Date: 12/10/22  
 Project: BMD22233400

A	Aluminium
B	Basin
BDRY	Boundary
BPB	Bagged & Painted Brickwork
BV	Brick Veneer
CL	Ceiling Level
CONC	Concrete
CP	Concrete Paver
CPT	Carpet
CRS	Corrugated Roof Sheet
CS	Cavity Sliding Door
CT	Ceramic Tile
DH	Double Hung
DP	Downpipe
EMB	Electrical Meterboard
ENS	Ensuite
FB	Face Brick
FC	Fibre Cement
FFL	Finished Floor Level
F	Fixed Glass
FW	Floor Waste
GM	Gas Meter
HC	Hollow Core
HWS	Hot Water Service
LDRY	Laundry
MH	Manhole
P	Pantry
PB	Plasterboard
O	Fixed Panel
OG	Obscure Glass
REF	Refrigerator
RH	Rangehood Above
RL	Reduced Level
SC	Solid Core
SD	Sliding Door
SHR	Shower
SS	Stainless Steel Sink
SV	Stone Veneer
T	Tub
TC	Texture Coated Hebel
TF	Timber Floor Finish
TYP	Typical
UBO	Under Bench Oven
VF	Vinyl Floor Finish
WB	Weatherboards
WC	Water Closet
W	Water Meter
WM	Washing Machine
X	Sliding panel

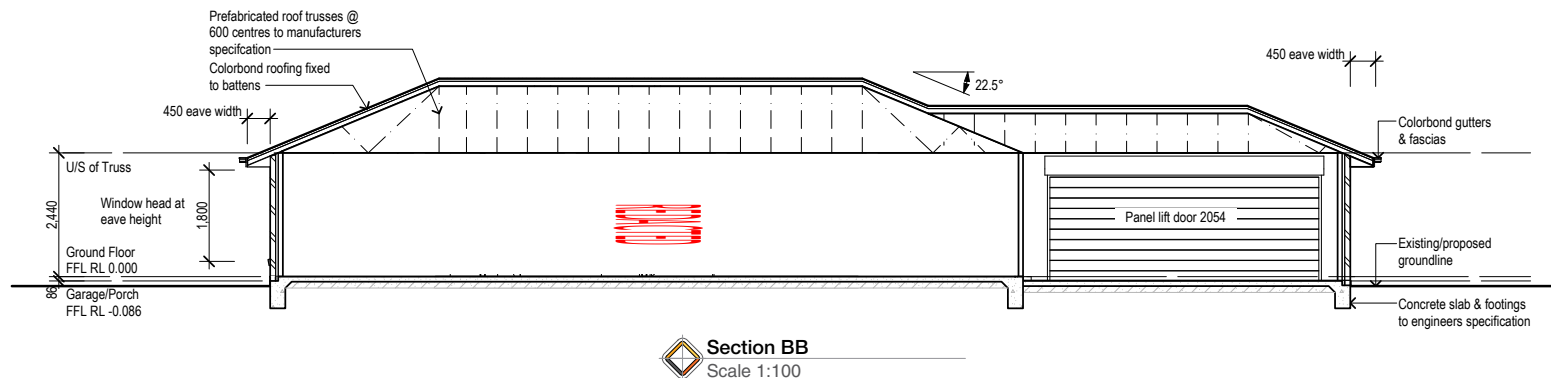
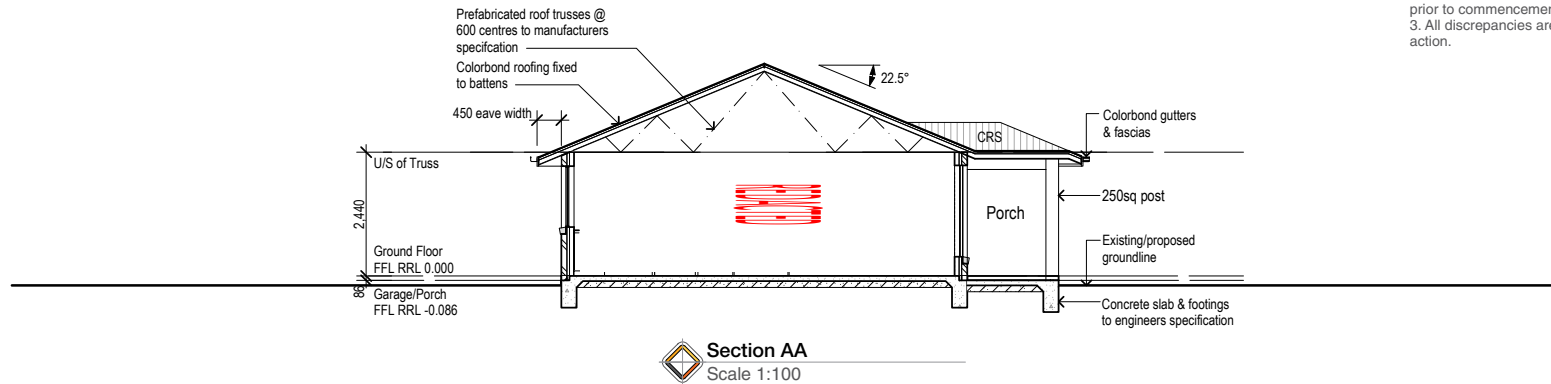
Refer to DACC07 for all BASIX Requirements

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## Notes:

1. Builder to confirm coordination of architectural and structural documentation prior to construction.
2. All dimensions are to be verified on site by contractor prior to commencement of any works.
3. All discrepancies are to be referred to designer for action.



04/11/22	C	Site plan amended
12/10/22	B	ISSUE FOR APPROVAL
23/09/22	A	Issued for comment
Date		Amendment



**BRETT MOULDS**  
DESIGN & DRAFTING

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**Proposed Dwelling**  
Mr & Mrs Gullifer  
3 Maxwell Drive, EGLINTON NSW 2795



**Section AA & BB**  
**DACC 07**  
Issue: B  
Scale: 1:100 @ A3

Date: 12/10/22  
Project: BMD22233400

## General

- Drawings prepared from information supplied by the owner and/or builder.
- Dimensions are in millimetres unless otherwise noted.
- All dimensions shall be verified on site.
- Do not scale off drawings.
- It is the responsibility of the builder to verify documents as to their accuracy and suitability.
- These plans are to be read in conjunction with Engineer's details.
- NCC refers to the National Construction Code - Volume 2, Building Code of Australia Class 1 and Class 10 Buildings

## Statutory Requirements

- All work to be carried out in accordance with the NCC, conditions imposed by the local authority and the commitments outlined in the relevant BASIX Certificate or NCC Part J Assessment.
- The builder is to comply with the requirements of all legally constituted authorities having jurisdiction over the building works and the provisions of the Home Building ACT.
- Prior to the commencement of building work, the builder shall provide temporary toilet facilities for the use of subcontractors. Where the local authority requires the temporary toilet to be connected to sewer mains, the additional cost shall be borne by the owner.
- On completion the builder shall remove the amenity.

## BCA Requirements

- All earthworks shall be in accordance with the engineer's details and Part 3.1.1 of the NCC.
- All excavations and underfloor fill shall be in accordance with the engineer's details and Part 3.2.2 of the NCC.
- Primary building elements are to be protected from subterranean termites in accordance with Part 3.1.4 of the NCC
- Provide adequate cross ventilation to space under suspended ground floors in accordance with Part 3.4.1 of the NCC. Sub Floor access to be provided as indicated on plan.
- Stormwater drainage shall be carried out in accordance with Part 3.1.3 of the NCC.
- All timber framework shall comply with Part 3.4.3 of the NCC.
- Roof trusses shall be designed in accordance with AS1720, and erected, fixed and braced in accordance with manufacturer's instructions.
- Strip and sheet flooring shall be installed in accordance with AS1684.
- All metal fittings used in structural timber joints and bracing must have corrosion protection.
- Steel framing shall be in accordance with manufacturer's recommendation and Part 3.4.2 of the NCC.
- All roof cladding shall comply with Part 3.5 of the NCC and be installed in accordance with manufacturer's recommendations.
- Gutters and downpipes shall be in accordance with Part 3.5.3 of the NCC.
- Sarking shall comply with Part 3.3.4 of the NCC.
- Flashings shall comply with Part 3.3.4 of the NCC.
- Clay brickwork shall comply with Part 3.3 of the NCC.
- Concrete blockwork shall be constructed in accordance with Part 3.3 of the NCC.
- Autoclaved aerated concrete products shall be installed in accordance with manufacturer's product specification.
- Damp proof courses shall comply with Part 3.3.4 of the NCC.
- Cavity ventilation must be provided in accordance with Part 3.3.4 of the NCC.
- Mortar shall comply with Part 3.3.1 of the NCC.
- Masonry accessories shall comply with Part 3.3.3 of the NCC. Appropriate ties shall be provided to articulated masonry joints.
- Lintels used to support brickwork over wall openings shall comply with Part 3.3.3 of the NCC and protected from corrosion in accordance Part 3.4.4 of the NCC.
- Engaged piers in single leaf masonry walls shall be constructed in accordance with Table 9.2 Pier spacings for one way spanning walls, of Australian Standard AS4773.1-2010 Masonry in small buildings. Refer to the table extract below for details.
- Internal wet areas and balconies over habitable rooms to be waterproofed in accordance with Part 3.8.1 of the NCC. Wet area wall lining is to be fixed in accordance with manufacturer's recommendations.
- All timber doors and door sets shall be manufactured in accordance with AS2688 & AS2689 unless listed otherwise in schedule of works.
- Windows and doors shall be manufactured and installed in accordance with AS2047.
- All glazing shall comply with Part 3.6 of the NCC.
- Fire hazard properties of used materials shall comply with Part 3.7.1.2 of the NCC.
- Sanitary compartments shall be constructed in accordance with Part 3.8.3 of the NCC.
- All pliable building membranes in external walls shall comply with 3.8.7.2 of the NCC
- Exhaust systems and roof ventilation shall comply with Part 3.8.7.3 of the NCC.
- Stair and ramp construction shall be in accordance with Part 3.9.1 of the NCC.
- Balustrades shall be in accordance with Part 3.9.2 of the NCC.
- Fireplace construction shall comply with Part 3.10.7 of the NCC.
- All plumbing shall comply with the requirements of the relevant supply authority and AS3500, and be carried out by a licensed plumber.
- All gas installations shall comply with the requirements of the relevant supply authority and be carried out by a licensed gas fitter.
- Provide and install hard wired smoke alarms in accordance with Part 3.7.5 of the NCC.
- Installation of wall and floor tiles shall be in accordance with AS3958.1.

- Building is to be sealed to the requirements of Part 3.12.3 of the NCC, including chimneys, flues, roof lights, external windows and doors, exhaust fans, roof, walls and floors.
- Services are to be installed to the requirements of NSW Part 3.12.5 of the NCC, including hot water supply, insulation of services, central heating water piping and heating and cooling ductwork.
- Mechanical ventilation is to be installed in accordance with Part 3.8.5 of the NCC.
- Inward swinging WC doors are to be fitted with lift off hinges to comply with Part 3.8.3.3 of the NCC if indicated on plans.

Table 9.2 (Extract)						
Pier Spacings for one-way spanning walls						
Wall Thickness (mm)	Pier Thickness (mm)	Pier Width (mm)	Spacings for wind class (mm)			
			N1	N2	N2 with tie down (see note 1)	N3 with tie down (see note 1)
Wall Height 2400mm						
110	230	230	1320	840	4200	1200
110	230	350	2040	1320	6360	1920
110	350	230	3240	2160	23640	8400
110	350	350	4920	3360	36000	9600
Wall Height 2700mm						
110	230	230	960	600	2160	720
110	230	350	1440	960	3360	1080
110	350	230	2520	1680	13440	5400
110	350	350	3840	2520	20640	8160
Wall Height 3000mm						
110	230	230	720	480	1320	
110	230	350	1080	720	2040	
110	350	230	1920	1320	8760	3600
110	350	350	3000	2040	13320	5520

Notes  
 1. Piers with tie-downs shall include one full height N10, N12 or M10 reinforcing bar tied to the footing and positively attached to the top plate (in accordance with Clause 6.7.9).  
 2. This table applies to walls with no openings. For piers at the edge of major openings, such as garage doors, see Clause 6.7.2.

## BASIX Requirements

## Water Commitments

- Indigenous or low water vegetation must be throughout 20m<sup>2</sup> of the site.
- A 4500 litre rainwater tank must be installed
- All roof areas must be drained to the rainwater tank
- All toilets & At least 1 outdoor tap must be connected to the rainwater tank
- All showerheads to have a minimum of a 4 star (>6 but <=7.5 L/min) rating
- All toilets to have a minimum of a 3 star rating
- Kitchen and Basin taps to have a minimum of a 3 star rating

## Thermal Commitments

- Floor - concrete slab on ground nil
- External brick veneer wall - R2.26 (or 2.80 including construction)
- Internal wall shared with garage - R1.14 (or 1.5 including construction)
- Ceiling and Roof (flat ceiling/pitched roof) - Ceiling - R4 (up), Roof - foil/sarking
- Roof color - dark (solar absorbance >0).
- All glazing frames to be standard aluminium and glass to be single clear glass (U-value:6.70, SHGC:0.70)

## Energy Commitments

- The applicant must install an instantaneous gas hot water system with a minimum rating of 5 stars.
- Heating system in at least 1 bedroom & 1 living area to be 1 phase air conditioning with an EER rating of 3.0-3.5
- Cooling system in at least 1 bedroom & 1 living area to be 1 phase air conditioning with an EER rating of 3.0-3.5
- Heating & cooling system to provide for day/night zoning between bedrooms & living areas
- At least 1 bathroom to have an individual fan, not ducted with a manual switch
- Kitchen to have an individual fan, ducted to facade or roof with a manual switch
- Laundry to have natural ventilation only
- Primary source of artificial lighting in bedrooms, living areas, kitchen, bathroom & hallway to be fluorescent or light emitting diode (LED)
- The applicant must ensure a window is installed in the kitchen for natural lighting
- 1 bathroom/toilets to have a windows for natural lighting
- A gas cooktop and electric oven to be installed
- A fixed outdoor clothes drying line to be installed
- The applicant must install a photovoltaic system with the capacity to generate at least 1 peak kw of electricity.

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04/11/22 C Site plan amended  
 12/10/22 B ISSUE FOR APPROVAL  
 23/09/22 A Issued for comment  
 Date Amendment



**BRETT MOULDS**  
 DESIGN & DRAFTING

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## Proposed Dwelling

Mr &amp; Mrs Gullifer

3 Maxwell Drive, EGLINTON NSW 2795



## Specification

DACC 08

Issue: B  
 Scale: NTS @ A3

Date: 12/10/22  
 Project: BMD22233400



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Bathurst NSW 2795

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www.bathurst.nsw.gov.au

17 May 2021

Mr T Gullifer  
88 Turondale Road  
DURAMANA NSW 2795

Dear Mr Gullifer

**Permissibility of dwelling**

**Premises: Lot 3 DP 1259811, Maxwell Drive, Eglinton**

I refer to the abovementioned property relating to whether or not a dwelling is permissible on the subject land.

**Is a dwelling permissible on the subject land?**

The Bathurst Regional Local Environmental Plan 2014 does not permit a dwelling on the subject land (Lot 3 DP 1259811) because the land is neither above the minimum lot size, nor is it an existing holding. The allotment was created as a vacant residual lot under Development Application number 2014/0217 and attracted no dwelling entitlement.

The adjoining Lot 21 DP 1215818 was created under the provisions of a former planning instrument and therefore a dwelling is permissible on that land (refer to letter dated 1 March 2018).

It should be noted that an option for consolidation of Lot 3 DP 1259811 (which has no entitlement) and Lot 21 DP 1215818 (which has an entitlement) may enable a proposed dwelling house on the combined land. This would involve a Development Application for a dwelling house premised on consolidation of the two lots and would need to be supported by a request to vary the minimum lot size of 40ha under Clause 4.6 of the Bathurst Regional Local Environmental Plan 2014 (LEP 2014). Due to the extent of the variation, the concurrence of the Department of Planning would also be required.

You also discussed wishing to locate a proposed dwelling house on Lot 3 DP 1259811 approximately 15m from the western side boundary. This would contravene Clause 6.2.3 of the Bathurst Regional Development Control Plan 2014 (DCP 2014) and require a Variation to the Development Control Plan form to be completed where a compliant location is not sought.

It is suggested that you seek to engage the services of professional advice in relation to the preparation of a Clause 4.6 variation. A Pre-DA meeting should also be sought prior to the lodgement of a Development Application.

---

**Reference:** TM:LMW:22.16924  
**Enquiries:** Ms T McIntosh 02 6333 6272  
itm.gullifer.docx



Mr T Gullifer  
17 May 2021

---

### Development Contributions

Should consolidation of Lot 3 DP 1259811 and Lot 21 DP 1215818 take place and a dwelling house be proposed on the land, it should be noted that a one-off monetary contribution may be payable under Council's Section 94 Contributions Plan:

- *Bathurst Regional Community Facilities*
- *Bathurst Regional Rural Roadworks*
- *Traffic Generating Development*
- *Eglinton Open Space and Drainage*
- *Roadwork – New residential subdivision*

If such contributions are applicable they will need to be paid prior to the issue of a Construction Certificate for a dwelling. Copies of Council's Section 94 Contributions Plans are available on Council's website. It is recommended that you discuss with Council's Planning staff circumstances in which contributions may apply.

### Background information

The Bathurst Regional Local Environmental Plan 2014 sets out the lawful methods that Council can approve different developments of land within the Bathurst Regional LGA.

Clause 4.2B of the LEP sets out the circumstances, and on what land, Council can approve the erection of a dwelling. The Clause applies to zones RU1 Primary Production, RU2 Rural Landscape and RU4 Primary Production Small Lots. A dwelling house is permissible in the following circumstances:

- (a) Where the subject lot is a lot that is at least the minimum lot size shown on the Lot Size Map in relation to that land, or
- (b) Where the subject lot is a lot resulting from a subdivision for which development consent (or equivalent) was granted before the Bathurst Regional Local Environmental Plan 2014 commenced and on which the erection of a dwelling house would have been permissible before that commencement, or
- (c) Where the subject lot is an existing holding, or
- (d) Where the subject lot is a lot resulting from a subdivision for the purposes of intensive plant agriculture for which development consent was granted before the Bathurst Regional Local Environmental Plan 2014 commenced and on which the erection of a dwelling house would have been permissible before that commencement but only if the consent authority is satisfied that the lot is being used for the purpose of intensive plant agriculture.
- (e) Would have been a lot or a holding referred to in paragraph (a), (b), (c) or (d) had it not been affected by:
  - (i) a subdivision creating or widening a public road or public reserve or for another public purpose, or
  - (ii) a consolidation with an adjoining public road or public reserve or for another public purpose.

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Reference: TM:LMW:22.16924  
Enquiries: Ms T McIntosh 02 6333 6272  
ltm.gullifer.docx



3

Mr T Gullifer  
17 May 2021

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**The term “existing holding” means:**

- (a) a lot, portion or other parcel as it was at the relevant date, or
- (b) if, at the relevant date, a person owned 2 or more adjacent lots, portions or parcels—the aggregation of the area of those lots, portions or parcels as they were at the relevant date.

**The term “relevant date” means:**

- (a) in relation to land within the former local government area of the City of Bathurst—27 March 1987, or
- (b) in relation to land within the former local government area of Evans Shire to which Interim Development Order No 1—Shire of Turon applied—19 April 1968, or
- (c) in relation to land within the former local government area of Evans Shire to which Interim Development Order No 2—Shire of Abercrombie applied—31 March 1967.

If you have any queries please contact Tamsin McIntosh of Council's Environmental Planning & Building Services Department on 02 6333 6272.

Yours faithfully



R Denyer

**MANAGER DEVELOPMENT ASSESSMENT**



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council@bathurst.nsw.gov.au  
www.bathurst.nsw.gov.au

1 March 2018

Mr T Gullifer  
88 Turondale Road  
DURAMANA NSW 2795

Dear Mr Gullifer

**Permissibility of dwelling**

**Premises: Lot 21 DP 1215818, Hamilton Road, Eglinton**

I refer to the abovementioned property and to your letter dated 27 February 2018 relating to whether or not a dwelling is permissible on the subject property.

**Does the land have the ability for a dwelling to be built?**

Pursuant to Clause 4.2B of the Bathurst Regional Local Environmental Plan 2014, development consent may be granted to a dwelling on the land because the lot is a lot resulting from a subdivision for which development consent (or equivalent) was granted before this Plan commenced and on which the erection of a dwelling house would have been permissible before that commencement.

It should be noted that permissibility is only one factor in determining whether Council will ultimately approve a Development Application (DA) for a dwelling on the subject land. It is recommended that you discuss with Council's Planning staff site constraints and other development standards which may apply to the land with respect to the erection of a dwelling.

**Development Contributions**

It should be noted that a one-off monetary contribution may be payable under Council's Section 94 Contributions Plan – *Bathurst Regional Community Facilities* and/or Section 94 Contributions Plan – *Bathurst Regional Rural Roadworks*. The contribution goes towards the improvement of identified rural roads and community infrastructure projects.

If such contributions are applicable they will need to be paid prior to the issue of a Construction Certificate for a dwelling. Copies of the Council's Section 94 Contributions Plans are available on Council's website. It is recommended that you discuss with Council's Planning staff circumstances in which contributions may apply.

Reference: LB:LMW:22.04667  
Enquiries: Mrs L Barnett 02 6333 6215  
llb\_gullifer.docx

Mr T Gullifer  
1 March 2018

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### Background information

The Bathurst Regional Local Environmental Plan 2014 sets out the lawful methods that Council can approve different developments of land within the Bathurst Regional LGA.

Clause 4.2 of the LEP sets out the circumstances, and on what land, Council can approve the erection of a dwelling. The Clause applies to zones RU1 Primary Production, RU2 Rural Landscape and RU4 Primary Production Small Lots. A dwelling house is permissible in the following circumstances:

- (a) Where the subject lot is a lot that is at least the minimum lot size shown on the Lot Size Map in relation to that land, or
- (b) Where the subject lot is a lot resulting from a subdivision for which development consent (or equivalent) was granted before the Bathurst Regional Local Environmental Plan 2014 commenced and on which the erection of a dwelling house would have been permissible before that commencement, or
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  - (i) a subdivision creating or widening a public road or public reserve or for another public purpose, or
  - (ii) a consolidation with an adjoining public road or public reserve or for another public purpose.

### **The term “existing holding” means:**

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- (b) if, at the relevant date, a person owned 2 or more adjacent lots, portions or parcels—the aggregation of the area of those lots, portions or parcels as they were at the relevant date.

### **The term “relevant date” means:**

- (a) in relation to land within the former local government area of the City of Bathurst—27 March 1987, or
- (b) in relation to land within the former local government area of Evans Shire to which Interim Development Order No 1—Shire of Turon applied—19 April 1968, or

3

Mr T Gullifer  
1 March 2018

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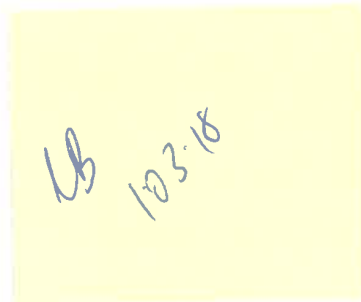
- (c) in relation to land within the former local government area of Evans Shire to which Interim Development Order No 2—Shire of Abercrombie applied—31 March 1967.

If you have any queries please contact Mrs Lucie Barnett of Council's Environmental Planning & Building Services Department on 02 6333 6215.

Yours faithfully



R Denyer  
**MANAGER DEVELOPMENT ASSESSMENT**





# STATEMENT OF ENVIROMENTAL EFFECTS

**PROPOSAL:** Dwelling House

**ADDRESS:** 3 Maxwell Drive, Eglinton

November 2022



**PROPOSAL:** Dwelling House

**CLIENT:** Davcon Constructions

**Anthony Daintith Town Planning Pty Ltd**

**ABN 46 121 454 153**

**ACN 121 454 153**

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### QUALITY ASSURANCE

This document has been prepared, checked and released in accordance with the Quality Control Standards established by Anthony Daintith Town Planning.

Version	Date	Description	By
1.0	7/11/2022	Draft	AD
2.0	18/11/2022	Approved	AD

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A handwritten signature in black ink, appearing to read "AD", is positioned above a horizontal line.

This document has been authorised by

Anthony Daintith (Principal)  
Date: 18 November 2022



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**Proposal: Dwelling House**  
**3 Maxwell Drive, Eglinton**

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V1.0



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## **1. BACKGROUND**

### **1.1 INTRODUCTION**

Davcon Constructions has engaged Anthony Daintith Town Planning (ADTP) to prepare a Statement of Environmental Effects (SOEE), in support of a Development Application to be lodged with Bathurst Regional Council for a proposed dwelling house at 3 Maxwell Drive, Eglinton. The application includes a Clause 4.6 variation to the 40ha development standard (under Clause 4.2B of the *Bathurst Regional Local Environmental Plan 2014*).

The purpose of this document is to:

- Describe the existing environment;
- Outline the proposed development;
- Consider relevant statutory matters; and
- Make conclusions and recommendations for Councils consideration.

The development application consists of the following components:

- Statement of Environmental Effects;
- BASIX;
- Site and Building Plans.

### **1.2 APPLICANT AND OWNER**

The applicant is Davcon Constructions and owner of the subject land is Joanne Barrington Gullifer.



## 2. SUBJECT LAND

### 2.1 SITE DESCRIPTION

The subject land is identified as 3 Maxwell Drive, Eglinton.

The land title description is as follows:

**Table 1: Land Title**

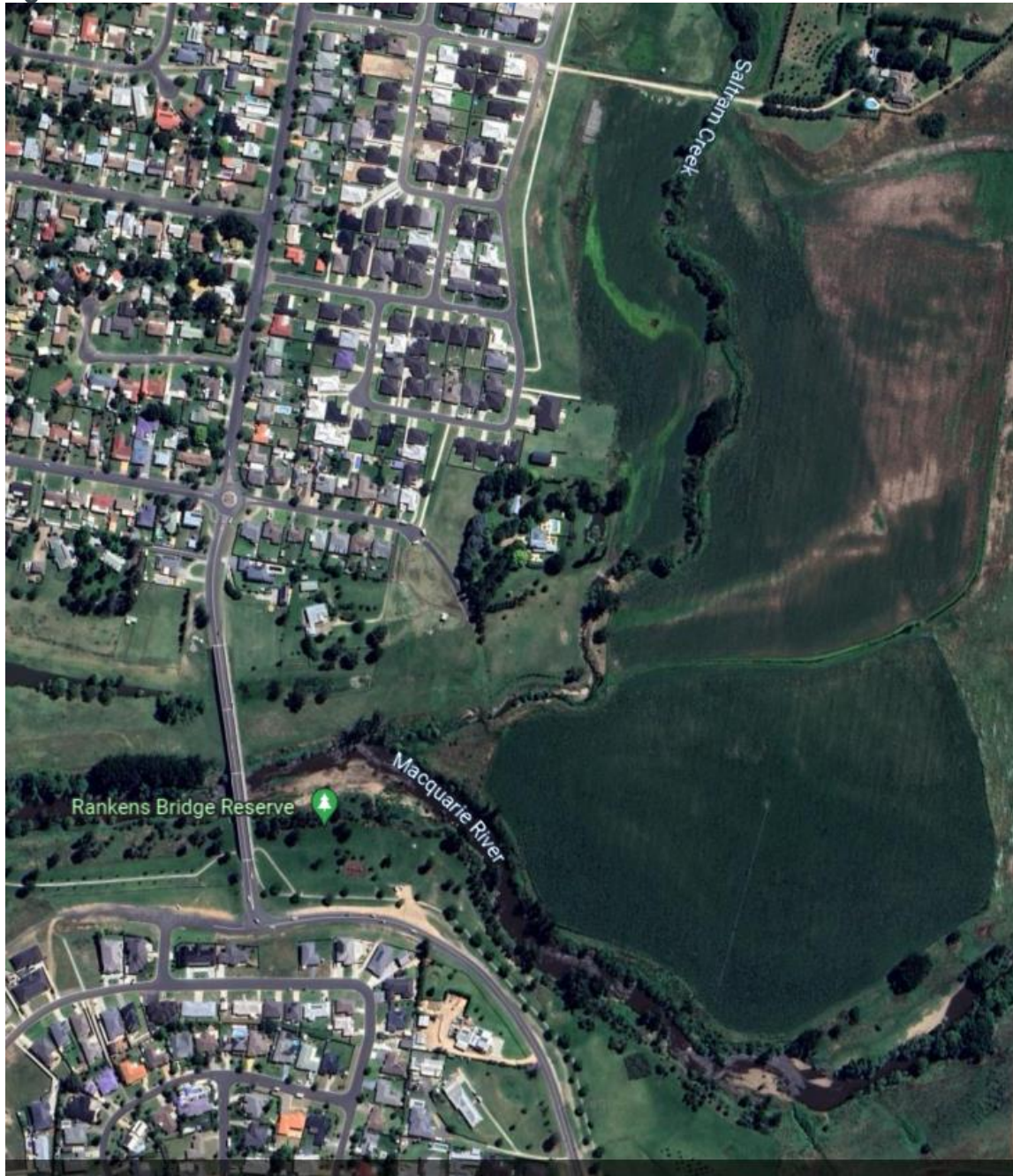
Lot	DP	Area
3	1259811	1.067ha
21	1215818	23.68

The area of the land is 24.747hectares

**Figure 1: Locality Plan**



Figure 2: Aerial Photo





## **2.2 GENERAL SITE DESCRIPTION**

### **Buildings and Infrastructure**

The subject land is vacant.

### **Topography**

The land slopes down from the western boundary towards Saltram Creek and Macquarie River.

### **Waterways**

Saltram Creek traverses the subject land and Macquarie River forms the southern boundary of Lot 21.

### **Vegetation**

The site in the main is cleared grazing and cropping land.



**Photo 1: Existing concrete driveway off Maxwell Drive**



**Photo 2: Site of the proposed dwelling at the end of the concrete driveway**



### 3. PROPOSAL

The development application seeks Council consent for the construction of a dwelling house on the subject land.

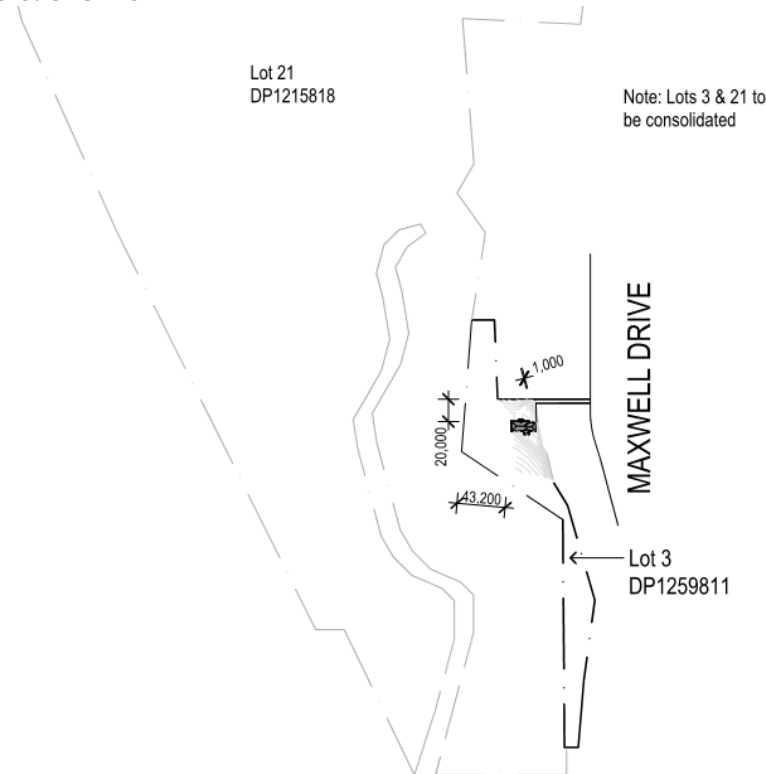
The proposal involves a variation of the 40ha development standard for a dwelling via Clause 4.6 of the *Bathurst Regional Local Environmental Plan 2014*.

The building will be single storey in construction and will have 2 bedrooms, 1 bathroom, open plan living areas and 2 car garage.

The dwelling will be located to the west of the subject land off Maxwell Drive.

Refer to the site and building plans for greater detail. It is proposed to consolidate both lots.

**Figure 3: Site Plan**





## 4. TOWN PLANNING CONSIDERATIONS

Pursuant to Section 4.15 (formerly Section 79C) of the *Environmental Planning and Assessment Act 1979*, the following matters must be taken into consideration when assessing a development application:

### 4.15 Evaluation

(cf previous s 79C)

#### **Matters for consideration—general**

*In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:*

- (a) *the provisions of:*
  - (i) *any environmental planning instrument, and*
  - (ii) *any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and*
  - (iii) *any development control plan, and*
  - (iiia) *any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and*
  - (iv) *the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and*
  - (v) *any coastal zone management plan (within the meaning of the Coastal Protection Act 1979),*

*that apply to the land to which the development application relates,*

- (b) *the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,*
- (c) *the suitability of the site for the development,*
- (d) *any submissions made in accordance with this Act or the regulations,*
- (e) *the public interest.*





## SECTION 4.15 ASSESSMENT

### (a)(i) The provisions of any environmental planning instrument

#### **LOCAL ENVIRONMENTAL PLANS**

##### **BATHURST LOCAL ENVIRONMENTAL PLAN 2014**

The subject land is zoned RU4 Primary Production Small Lots.

##### **Zone RU4 Primary Production Small Lots**

###### *1 Objectives of zone*

- *To enable sustainable primary industry and other compatible land uses.*
- *To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To maintain the rural and scenic character of the land.*
- *To provide opportunities for intensive plant agriculture.*
- *To conserve high quality agricultural land by ensuring that it is not unnecessarily converted to non-agricultural land uses and that any lot created is capable of sustaining a range of agricultural land uses.*
- *To encourage development that protects, enhances and manages the riparian environment.*

###### *2 Permitted without consent*

*Environmental protection works; Extensive agriculture; Home-based child care; Home businesses; Home occupations; Intensive plant agriculture; Roads*

###### *3 Permitted with consent*

*Agricultural produce industries; Aquaculture; Artisan food and drink industries; Bed and breakfast accommodation; Cellar door premises; Dwelling houses; Farm buildings; Farm stay accommodation; Garden centres; Home industries; Kiosks; Markets; Plant nurseries; Restaurants or cafes; Roadside stalls; Secondary dwellings; Waste or resource transfer stations; Any other development not specified in item 2 or 4*

###### *4 Prohibited*

*Amusement centres; Caravan parks; Cemeteries; Centre-based child care facilities; Commercial premises; Crematoria; Depots; Eco-tourist facilities; Exhibition homes; Exhibition villages; Forestry; Freight transport facilities; Function centres; Heavy industrial storage establishments; Highway service centres; Home occupations (sex services); Industrial retail outlets; Industries; Intensive livestock agriculture; Local distribution premises; Mortuaries; Passenger transport facilities; Public administration buildings; Residential accommodation; Respite day care centres; Restricted premises; Rural industries; Service stations; Sex services premises; Storage premises; Tourist and visitor accommodation; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Warehouse or distribution centres; Waste or resource management facilities; Wholesale supplies*



### Comments

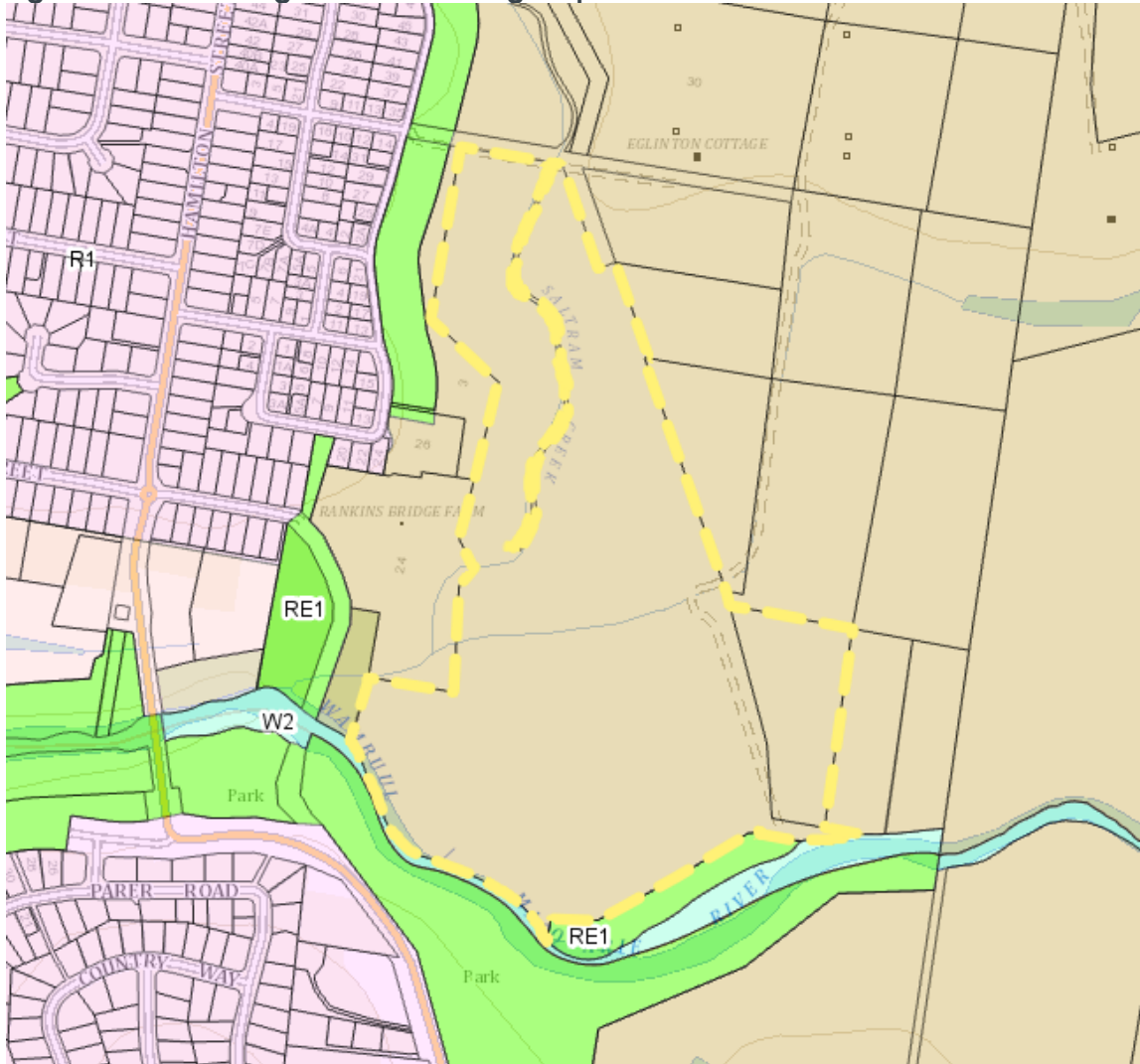
The following comments are made in relation to the zone objectives:

<ul style="list-style-type: none"> <li>• <i>To enable sustainable primary industry and other compatible land uses.</i></li> </ul>	<p>Not applicable.</p> <p>The land will still be used for agricultural purposes.</p>
<ul style="list-style-type: none"> <li>• <i>To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.</i></li> </ul>	<p>Not applicable.</p>
<ul style="list-style-type: none"> <li>• <i>To minimise conflict between land uses within this zone and land uses within adjoining zones.</i></li> </ul>	<p>The dwelling is proposed to be located on the western edge of the land adjacent to the residential development along Maxwell Drive.</p>
<ul style="list-style-type: none"> <li>• <i>To maintain the rural and scenic character of the land.</i></li> </ul>	<p>The proposed dwelling is located adjacent to the existing house on Maxwell Drive and directly across the road from existing residential development. The scenic parts of the subject land will remain unaffected.</p>
<ul style="list-style-type: none"> <li>• <i>To provide opportunities for intensive plant agriculture.</i></li> </ul>	<p>Not applicable to this proposal.</p>
<ul style="list-style-type: none"> <li>• <i>To conserve high quality agricultural land by ensuring that it is not unnecessarily converted to non-agricultural land uses and that any lot created is capable of sustaining a range of agricultural land uses.</i></li> </ul>	<p>The site of the proposed dwelling is not located on the productive creek and river flats on the subject land – these can continue to be used for agricultural uses as per current practice.</p>
<ul style="list-style-type: none"> <li>• <i>To encourage development that protects, enhances and manages the riparian environment.</i></li> </ul>	<p>The proposed development is well removed from Saltram Creek and the Macquarie River.</p>

The proposed dwelling is permissible with consent subject to a Clause 4.6 variation.



Figure 4: Bathurst Regional LEP - Zoning Map





### **4.2B Erection of dwelling houses on land in certain rural zones**

- (1) The objectives of this clause are as follows:
  - (a) to minimise unplanned rural residential development,
  - (b) to enable the replacement of lawfully erected dwelling houses in rural zones.
- (2) This clause applies to land in the following zones:
  - (a) Zone RU1 Primary Production,
  - (b) Zone RU2 Rural Landscape,
  - (c) Zone RU4 Primary Production Small Lots.**
- (3) Development consent must not be granted for the erection of a dwelling house on land to which this clause applies unless the land does not have a dwelling house erected on it and the land:
  - (a) is a lot that is at least the minimum lot size shown on the Lot Size Map in relation to that land, or**
  - (b) is a lot resulting from a subdivision for which development consent (or equivalent) was granted before this Plan commenced and on which the erection of a dwelling house would have been permissible before that commencement, or
  - (c) is an existing holding, or
  - (d) is a lot resulting from a subdivision for the purposes of intensive plant agriculture for which development consent was granted before this Plan commenced and on which the erection of a dwelling house would have been permissible before that commencement but only if the consent authority is satisfied that the lot is being used for the purpose of intensive plant agriculture, or
  - (e) would have been a lot or a holding referred to in paragraph (a), (b), (c) or (d) had it not been affected by:
    - (i) a subdivision creating or widening a public road or public reserve or for another public purpose, or
    - (ii) a consolidation with an adjoining public road or public reserve or for another public purpose.

Note. A dwelling cannot be erected on a lot created under clause 9 of State Environmental Planning Policy (Rural Lands) 2008 or clause 4.2.

- (4) Despite subclause (3), development consent may be granted for the erection of an additional dwelling house on land in Zone RU1 Primary Production if there is already a lawfully erected dwelling house on the land, but only if the additional dwelling house is located on the same lot or parcel of land as the existing lawfully erected dwelling house.
- (5) Development consent may be granted for the erection of a dwelling house on land to which this clause applies if there is a lawfully erected dwelling house on the land and the consent authority imposes a condition of consent that the existing dwelling house



*must be demolished or altered so that the dwelling house can no longer be used as a dwelling.*

(6) *In this clause:*

*existing holding means:*

- (a) *a lot, portion or other parcel as it was at the relevant date, or*
- (b) *if, at the relevant date, a person owned 2 or more adjacent lots, portions or parcels—the aggregation of the area of those lots, portions or parcels as they were at the relevant date.*

*relevant date means:*

- (a) *in relation to land within the former local government area of the City of Bathurst—27 March 1987, or*
- (b) *in relation to land within the former local government area of Evans Shire to which Interim Development Order No 1—Shire of Turon applied—19 April 1968, or*
- (c) *in relation to land within the former local government area of Evans Shire to which Interim Development Order No 2—Shire of Abercrombie applied—31 March 1967.*

*Note. The owner in whose ownership all the land is at the time the application is lodged need not be the same person as the owner in whose ownership all the land was on the relevant date.*

### Comments

Council have confirmed (letter dated 1/3/2018) that a dwelling is permitted on Lot 21 DP 1215818 as it was created under the previous of a former planning instrument on which the erection of a dwelling house would have been permissible before that commencement.

Lot 3 was created as a vacant residual lot under DA 2014/0217 and does not have a dwelling entitlement.

Accordingly, it is proposed to consolidate Lot 3 and Lot 21 and essentially use the dwelling entitlement on Lot 21. It is noted that this will be supported by a request to vary the minimum lot size of 40ha via Clause 4.6 of the LEP.

#### **4.6 Exceptions to development standards**

(1) *The objectives of this clause are as follows:*

- (a) *to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
- (b) *to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*



- (2) *Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument. However, this clause does not apply to a development standard that is expressly excluded from the operation of this clause.*
- (3) *Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:*
  - (a) *that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
  - (b) *that there are sufficient environmental planning grounds to justify contravening the development standard.*
- (4) *Development consent must not be granted for development that contravenes a development standard unless:*
  - (a) *the consent authority is satisfied that:*
    - (i) *the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and*
    - (ii) *the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and*
  - (b) *the concurrence of the Secretary has been obtained.*
- (5) *In deciding whether to grant concurrence, the Secretary must consider:*
  - (a) *whether contravention of the development standard raises any matter of significance for State or regional environmental planning, and*
  - (b) *the public benefit of maintaining the development standard, and*
  - (c) *any other matters required to be taken into consideration by the Secretary before granting concurrence.*
- (6) *Development consent must not be granted under this clause for a subdivision of land in Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone R5 Large Lot Residential, Zone E2 Environmental Conservation, Zone E3 Environmental Management or Zone E4 Environmental Living if:*
  - (a) *the subdivision will result in 2 or more lots of less than the minimum area specified for such lots by a development standard, or*
  - (b) *the subdivision will result in at least one lot that is less than 90% of the minimum area specified for such a lot by a development standard.*

*Note. When this Plan was made it did not include Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone E2 Environmental Conservation or Zone E4 Environmental Living.*



- (7) After determining a development application made pursuant to this clause, the consent authority must keep a record of its assessment of the factors required to be addressed in the applicant's written request referred to in subclause (3).
- (8) This clause does not allow development consent to be granted for development that would contravene any of the following:
  - (a) a development standard for complying development,
  - (b) a development standard that arises, under the regulations under the Act, in connection with a commitment set out in a BASIX certificate for a building to which State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 applies or for the land on which such a building is situated,
  - (c) clause 5.4.
  - (ca) clause 6.1, 6.2, 6.3, 7.7, 7.8 or 7.11.

### Comments

A variation to the minimum lot size for a dwelling house development in the RU4 Primary Production Small Lots zone is sought for this proposal (i.e. 40ha development standard – the subject land has an area of 24.747 ha or 38% variation).

Following provides justification for the support of the proposed variation to the development standard.

### **Is the Requirement a Development Standard?**

Clause 4.2B of the *Bathurst Local Environmental Plan 2014 (LEP)* contains a development standard that allows for a dwelling house on the subject site.

A written justification for the proposed variation to the minimum lot size is required in accordance with Clause 4.6 of the LEP.

The objectives of Clause 4.6 'Exceptions to Development Standards' are as follows:

- (a) To provide an appropriate degree of flexibility in applying certain development standards to particular development; and
- (b) To achieve better outcomes for and from development by allowing flexibility in particular circumstances.

Clause 4.6 allows for the contravention of a development standard with approval of the consent authority.

A development standard is defined under the *Environmental Planning and Assessment Act, 1979* as:



"Provisions of an environmental planning instrument or the regulations in relation to the carrying out of development, being provisions by or under which requirements are specified or standards are fixed in respect of any aspect of that development"

Subclause (3) requires the consent authority to consider a written request from the applicant that demonstrates:

- a) *That compliance with the development standard is unreasonable or unnecessary in the circumstances of the case; and*
- b) *That there are sufficient environmental planning grounds to justify contravening the development standard.*

Subclause (4) requires the consent authority to be satisfied that:

- i) *The applicants written request has adequately addressed the matters required to be demonstrated by subclause (3); and*
- ii) *The proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out.*

Clause 4.2B is a development standard.

### **Extent of Variation to the standard**

38%.

### **Is the Requirement a Development Standard and does subclause 8 apply?**

Clause 4.2B of the *Bathurst Regional Local Environmental Plan 2014* contains a development standard that allows for dwellings in the RU4 zone on lots greater than the MLS of 40 ha for the subject land.

Subclause 8 does not apply to the subject development.

### **What is the underlying object or purpose of the standard?**

- (1) *The objectives of this clause are as follows:*
  - (a) *to minimise unplanned rural residential development,*
  - (b) *to enable the replacement of lawfully erected dwelling houses in rural zones.*



### **Is compliance with the development standard unreasonable or unnecessary in the circumstances of the case?**

The development standard is considered unreasonable in the circumstances due to the following reasons:

- A dwelling is permissible on existing Lot 21 – the proposal via a consolidation with Lot 3 will ensure that there is no net increase in dwelling entitlements.
- A dwelling on the former Lot 3 part of the subject land will have the least impact on the overall subject land that can continue to be used for agricultural purposes.
- The development remains consistent with the objectives of the zone.
- The development is relatively consistent with the provisions of the Bathurst Development Control Plan 2014.
- There will be no impact on the agricultural viability of the subject land or neighbouring lands.
- The development standard unreasonably restricts a positive development outcome by inhibiting a variety of housing types and densities to be established in the area.
- The standard will unreasonably prevent an ancillary dwelling supporting grazing activities on the site.
- The standard unreasonably restricts effective utilisation of the land to achieve the objectives of the zone.
- The development will not impact on surrounding land uses.
- The site of the dwelling will have negligible impact on the production capacity of the property.
- The dwelling can be sited so as to not have any negative environmental outcomes (no tree removal is necessary).

### **Are there sufficient environmental planning grounds to justify contravening the standard?**

Following on from the points above, there are no environmental issues that would have an impact on the use of the site as a dwelling.

On the basis of the discussion in this report and the points above, there are sufficient environmental planning grounds to justify the contravention.

The site of the dwelling is within a cleared area – there is no tree removal required.

The dwelling can be connected to town services.

There is significant setback from any watercourse.





The proposed location allows for appropriate boundary setbacks (especially considering the 50m wide open space area to the immediate west which will reduce the potential for conflict with adjoining and surrounding residential land uses along Maxwell Drive. Also, this will ensure a suitable setback from the creek without having any impact on the flood plain.

**Will the proposed development be in the public interest because it is consistent with objectives of the particular standard and the objectives for development within the zone in which the development proposed is to be carried out?**

As detailed throughout this report, the proposed dwelling can generally be shown to be consistent with the relevant objectives of the RU4 zone.

The neighbouring lands are generally used for grazing and residential purposes and it is highly unlikely that there would be any aerial spraying undertaken. No other conflict with neighbouring land uses have been identified if the site was utilised for residential purposes.

There are no known mineral resources in close proximity of the subject land.

Therefore it is considered that the proposed dwelling house will not have a negative impact on neighbouring agricultural enterprises to the east.

**Whether or not non-compliance with the development standard raises any matter of significance for State or Regional environmental planning?**

The variation to the lot size for the proposed development will not raise any matter of significance for State or regional environmental planning.

**The public benefit of maintaining the development standard**

There is no public benefit of maintaining the development standard in this instance – there is a dwelling entitlement on the combined lot and it makes sense for it to be located adjacent to existing residential development along Maxwell Drive. The surrounding area is characterised by residential dwellings located on normal residential lots – there is no significant farming operations being undertaken on this part of the subject land. A dwelling on the subject land will have no negative impact on any surrounding properties.

This report has determined that the variation to the planning control will result in an outcome that is acceptable on this site.

**Any other matters required to be taken into consideration by the Director General before granting concurrence?**

There are no other matters that are required to be taken into consideration.





## **STATE ENVIRONMENTAL PLANNING POLICYS**

<b>SEPP</b>	<b>COMMENTS</b>
SEPP (Housing) 2021	Not applicable
SEPP (Primary Production) 2021	Not applicable
SEPP (Resources and Energy) 2021	Not applicable
SEPP (Resilience and Hazards) 2021	Includes the former SEPP 55 – Remediation of Land. See comments below.
SEPP (Industry and Employment) 2021	Not applicable
SEPP (Transport and Infrastructure) 2021	Not applicable
SEPP (Biodiversity and Conservation) 2021	See comments below.
SEPP (Planning Systems) 2021	Not applicable
SEPP (Precincts – Eastern Harbour City) 2021	Not applicable
SEPP (Precincts – Central River City) 2021	Not applicable
SEPP (Precincts – Western Parkland City) 2021	Not applicable
SEPP (Precincts - Regional) 2021	Not applicable
SEPP (Building Sustainability Index: BASIX)	BASIX certificate provided.
SEPP 65—Design Quality of Residential Apartment Development	Not applicable
SEPP (Exempt and Complying Development Codes) 2008	Not applicable
<b>DRAFT SEPP</b>	
Draft Design and Place SEPP 2021	The draft Design and Place SEPP is on exhibition until 28 February 2022 and is proposed to include SEPP 65 – Design Quality of Residential Apartment Development and SEPP (Building Sustainability Index: BASIX).

### **SEPP (RESILIENCE AND HAZARDS) 2021**

#### **4.6 Contamination and remediation to be considered in determining development application**

- (1) A consent authority must not consent to the carrying out of any development on land unless:
- (a) it has considered whether the land is contaminated, and
  - (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and
  - (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.



- (2) *Before determining an application for consent to carry out development that would involve a change of use on any of the land specified in subclause (4), the consent authority must consider a report specifying the findings of a preliminary investigation of the land concerned carried out in accordance with the contaminated land planning guidelines.*
- (3) *The applicant for development consent must carry out the investigation required by subclause (2) and must provide a report on it to the consent authority. The consent authority may require the applicant to carry out, and provide a report on, a detailed investigation (as referred to in the contaminated land planning guidelines) if it considers that the findings of the preliminary investigation warrant such an investigation.*
- (4) *The land concerned is:*
- (a) *land that is within an investigation area,*
  - (b) *land on which development for a purpose referred to in Table 1 to the contaminated land planning guidelines is being, or is known to have been, carried out,*
  - (c) *to the extent to which it is proposed to carry out development on it for residential, educational, recreational or child care purposes, or for the purposes of a hospital—land:*
    - (i) *in relation to which there is no knowledge (or incomplete knowledge) as to whether development for a purpose referred to in Table 1 to the contaminated land planning guidelines has been carried out, and*
    - (ii) *on which it would have been lawful to carry out such development during any period in respect of which there is no knowledge (or incomplete knowledge).*

### Comment

The potential for contamination appears minimal. In terms of potential soil contamination, the subject land has been evaluated for:

- Evidence of previous mining activity;
- Evidence of existing and previous dip sites and other associated infrastructure;
- Evidence of orcharding or any other horticultural activities; and
- Vegetative and other features which could indicate possible soil contamination.

Accordingly, it is recommended that a detailed investigation is not necessary or warranted in this instance.

### **(a)(ii) Any draft environmental planning instrument**

There are no known draft environmental planning instruments applicable to this property.

**Proposal: Dwelling House  
3 Maxwell Drive, Eglinton**

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**V1.0**



**(a)(iii) Any development control plan**

**BATHURST REGIONAL COUNCIL DCP 2014**

Chapter 6 – Rural and Rural Lifestyle Development

- There are no sensitive lands or waterways in the close proximity of the proposed dwelling site.
- The site plan shows all existing topographical and environmental features on the site.
- No vegetation removal required for the construction of the dwelling.
- The dwelling is located within 50 metres off the western & southern boundaries (which are the closest). All other setbacks are significantly greater. It is considered reasonable that in the circumstances of the proposal, that the proposed dwelling be considered more in a residential rather than rural context. The dwelling is located 20m off the neighbour to the south which provides a significant separation and the very small western setback is justified due to the 50m wide open space buffer (couple with the Maxwell Drive road reserve) to the west that will not be constructed upon, provides a suitable setback. Any further movement to the east, will result in potential flood impacts and reduction in agricultural use of the land.
- It is proposed to utilise the existing concrete access and driveway off Maxwell Drive.
- No new fencing is proposed.
- It is proposed to connect to reticulated water and sewer.
- The bulk and scale of the dwelling is appropriate in the locality. It is single storey and comparable to other dwellings in Maxwell Drive.
- Materials and colour scheme to blend into the landscape.
- Appropriate erosion and sediment controls to be implemented as part of the construction of the dwelling.

**(a)(iiia) Any Planning Agreements**

There are no known planning agreements affecting the property.



**(a)(iv) Any matters prescribed by the regulations:**

**Division 1 Determination of development applications—the Act, s 4.15(1)(a)(iv)**

CLAUSE	COMMENT
<b>61 Additional matters that consent authority must consider</b>	<p>Very demolition is proposed (to be undertaken in accordance with AS 2601-2001 – The Demolition of Structures).</p> <p>No subdivision orders are applicable.</p> <p>Dark Sky Planning Guideline does not need to be addressed for this proposal.</p> <p>The proposal does not include a manor house or multi dwelling housing (terraces).</p>
<b>62 Consideration of fire safety</b>	Appropriate fire safety measures are proposed and shown on the plans.
<b>63 Considerations for erection of temporary structures</b>	The proposal does not include a temporary structure.
<b>64 Consent authority may require upgrade of buildings</b>	The proposed development has been designed to comply with the BCA.
<b>65 Consideration of conservation plan for development at Sydney Opera House</b>	Not applicable.
<b>66 Contributions plans for certain areas in Sydney—the Act, s 4.16(1)</b>	Not applicable.
<b>67 Modification or surrender of development consent or existing use right—the Act, s 4.17(5)</b>	There is no proposal to modify or surrender a development consent or existing use right.
<b>68 Voluntary surrender of development consent—the Act, s 4.63</b>	There is no proposal to voluntarily surrender a development consent.

**(b) The likely impacts of the development:**

**CONTEXT AND SETTING**

The surrounding area is generally characterised by residential development along Maxwell Drive and agricultural land uses to the east of the proposed dwelling.

The proposal is considered compatible with the surrounding area and will have minimal impact in regard to:

- Impacts on adjacent properties and land uses; and
- Interruptions of important views and vistas



The proposal is within the context of the locality and Council's current planning provisions

### **ACCESS AND TRANSPORT**

It is proposed to utilise the existing concrete driveway off Maxwell Drive.

It is likely that the development will generate additional traffic movements per day (likely to be up to 6 AADT) as result of the construction of the new dwelling.

It is considered that the existing road system (bitumen road) is more than adequate to cater for the modest additional traffic generation from the development without the need for any upgrading.

### **PUBLIC DOMAIN**

It is considered that the development will have a negligible impact on the public domain in terms of:

- Public recreational opportunities in the locality;
- Amount, location, design, use and management of public spaces in and around the development; and
- Pedestrian linkages and access between the development and public areas.

### **UTILITIES & SERVICES**

#### Electricity

Electricity will be connected to the dwelling in consultation with Essential Energy.

#### Telecommunications

The dwelling will be connected to available telecommunications services to the requirements of Telstra.

#### Water

Connected to the Council reticulated system.

#### Sewer

Connected to the Council reticulated system.



### HERITAGE

There are no listed heritage items on the subject land.

### FLORA AND FAUNA

No vegetation removal is considered necessary as a result of the proposed dwelling.

A detailed Flora and Fauna study has not been conducted and is not considered necessary in this instance.

#### Biodiversity Offsets Scheme

Following is an assessment of the risk-based test to determine when the Offsets Scheme will apply to local developments under the *Biodiversity Conservation Act 2016*.

#### **Area Criteria:**

The area of the subject land is 24ha. The threshold for clearing is, above which the BAM and offsets scheme applies is 0.5 ha or more. As there is no removal required, the area criteria will not apply.

## Biodiversity Values Map:

**Figure 5: Biodiversity Values Map**



The area of the proposed dwelling is well removed from Saltram Creek.

## Test of Significance:

That part of the subject land where the dwelling is proposed is highly disturbed. Accordingly, a detailed investigation is considered warranted. No vegetation removal is required to facilitate the proposed dwelling.

## ENERGY

A BASIX certificate has been prepared for the dwelling that demonstrates that the design meets energy efficiency and water consumption targets.

## NOISE AND VIBRATION

Not applicable.



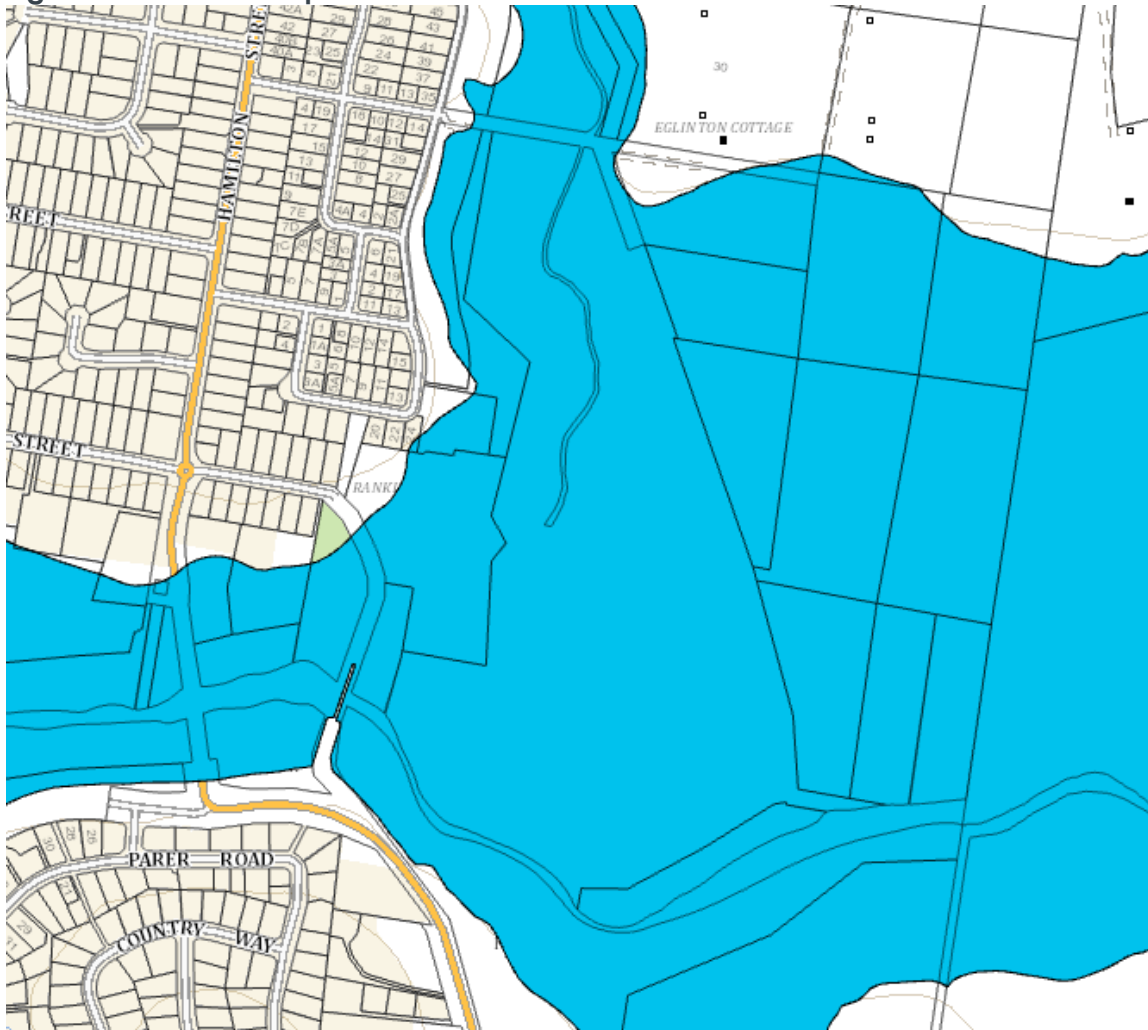
## NATURAL HAZARDS

### Flooding

It is noted that the subject land is mapped as flood prone.

A flood level certificate has been obtained from Council (3/9/2021) and a Flood Impact Assessment has been undertaken (12/1/2022) and concluded that the proposed dwelling will have an insignificant effect on the flood behaviour during the 1% AEP event.

**Figure 6: LEP Flood map**



There are no known natural hazards affecting the subject land other than flooding.





### POTENTIAL CONTAMINATION

See comments under SEPP Resilience and Hazards.

### SAFETY, SECURITY & CRIME PREVENTION

No specific safety or security measures are proposed to be implemented as part of the proposed dwelling.

### SOCIAL & ECONOMIC IMPACTS IN THE LOCALITY

The likely social and economic impacts of the dwelling are negligible. There will be positive benefits by:

- The continuance of existing community facilities by the possible provision of more users and volunteers for such activities as the school bus service and local bushfire brigades;
- Economic and employment flow-ons to the real estate, surveying and construction industry with the commencement of development and the ongoing support of service businesses such as shops will be required by the occupiers of the future dwelling; and
- An increased need for community services, such as schools, bus services, bushfire services and road maintenance.

### CONSTRUCTION

All construction work is to be undertaken in accordance with conditions of consent, stamped plans, BCA and Australian Standards.

Construction impacts are not anticipated to have an adverse impact on the locality. Works would occur during daytime hours, thus not impacting on the local amenity. The site would have temporary containment fencing erected and signage to warn and exclude the public from entering the site during the construction phase.

Erosion and Sedimentation Control measures would be implemented during construction to minimise any erosion risk at the site. All measures will be established prior to the commencement of staged engineering works and maintained for an agreed period after completion of all subsequent stages.

All waste generated during construction would be taken and disposed of at Council's Waste Disposal Facility.

Construction activities would be tailored to minimise the impact on site, with all disturbed areas rehabilitated as soon as practical. All construction machinery would be fitted with appropriate muffling devices to limit noise



generation during construction. The construction period would be for a limited period, and thus any impacts would be limited to that time frame.

Refer to building plans for greater detail.

### **CUMULATIVE IMPACTS**

It is considered there will be no negative cumulative impacts as a result of the proposed dwelling.

### **(c) Suitability of the site for the development**

#### Does the proposal fit in the locality?

- There are no constraints posed by surrounding development to render the proposal prohibitive;
- The proposal is complimentary to the surrounding land use pattern and zoning;
- It is considered that the proposal will not create any unmanageable access or transport concerns in the locality;
- No impact on public spaces will eventuate as a result of the proposal proceeding;
- No upgrading to services is required;
- There are no issues in relation to air quality and microclimate; and
- There are no identified surrounding hazardous land uses or activities.

#### Are the site attributes conducive to development?

It is considered that the site is conducive to the dwelling based on the following:

- The site is not affected by any known natural hazards (other than flooding which has been addressed);
- There are no heritage considerations;
- There is no known soil characteristics that would render the proposal prohibitive; and
- There are no flora and fauna considerations that will have an impact on the proposal.



### **(d) Any submissions**

The application may be notified to adjoining neighbours for comment.

### **(e) The public interest**

The proposed development is considered to be only of minor interest to the wider public due to the relatively localised nature of potential impacts. It is believed that by the imposition of appropriate conditions of consent and the safeguards discussed in this report, potential impacts would be modest.



## 5. CONCLUSION

This report includes an analysis of the existing environment, details of the proposed subdivision and consideration of applicable statutory requirements.

Based upon the investigations of the proposal it can be concluded that:

- The impacts upon or by surrounding development will not be altered significantly as a result of the dwelling proceeding;
- The topography of the site can accommodate the proposal;
- Very limited additional traffic generation that can be accommodated on the existing road network without upgrading;
- Utilities and services are available for connection; and
- The proposal is generally consistent with the objectives and provisions of Councils relevant planning documents and the variation to the development standard for the construction of a dwelling is justified in this instance.

The proposal is considered to be acceptable in terms of Section 4.15 of the *Environmental Planning and Assessment Act 1979* (as amended) and potential impacts are expected to be minor.

**Accordingly, it is recommended that the Development Application be approved subject to appropriate standard conditions.**



Civic Centre  
158 Russell Street  
Private Mail Bag 17  
Bathurst NSW 2795

Telephone 02 6333 6111  
Facsimile 02 6331 7211  
council@bathurst.nsw.gov.au  
www.bathurst.nsw.gov.au

5 September 2022

Anthony Daintith  
4 Isaac Drive  
Orange NSW 2800

Email: anthony@adtp.com.au

Dear Anthony,

**Flood Impact Assessment 2022/06**  
**Property: Maxwell Drive, Lot 3 DP 1259811, Eglinton**

Please find **attached** Flood Impact Assessment 2022/06 and attachment for the proposed development at Maxwell Drive

Please note that a Flood Impact Assessment is not development approval, and only forms part of the normal Development Application process.

Yours faithfully

Darren Sturgiss  
**DIRECTOR**  
**ENGINEERING SERVICES**

---

Reference: XM:FIA-22.16924  
Enquiries: Mr Xianhong Meng 02 6333 6589



# BATHURST REGIONAL COUNCIL

## FLOOD IMPACT ASSESSMENT FIA 2022/06 MAXWELL DRIVE LOT, 3 DP 1259811


A Flood Impact Assessment has been carried out using Council's computer-based flood model. The Flood Impact Assessment was carried out to determine if the proposed development would have any effect on the behaviour of the 1% AEP flood event.

The proposal was modelled by modifying the areas of the development within the flood plain model.

A single scenario was analysed, based on additional fill in designated area in Maxwell Drive as shown in Figure 1 (**Attached**). The results of the analysis show an insignificant effect on the flood behaviour during the 1% AEP event.

Compiled:  Date: . . . 05/09/2022 . . . . .

Checked:  Date: . . . 5/9/22 . . . . .

Approved:  Date: . . . 6/9/22 . . . . .







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3 September 2021

Tony Gullifer  
Anthony Daintith Town Planning  
PO BOX 1975  
ORANGE NSW 2800

Dear Sir/Madam,

**Floodplain Levels Issue Form 2021/09**  
**Property: Maxwell Dr, Lot 3, DP 1259811.**

Reference is made to your application for flood levels for the subject property. **Enclosed** is completed Floodplain Levels Issue Form.

Bathurst Regional Council has adopted the 1:100 Year Flood (1% AEP) as its designated flood.

The 1% AEP represents a 1% chance of flooding occurring in any one year, and the levels issued hereunder represent the estimated 1:100 Year Flood.

It is the responsibility of the applicant to obtain the services of a Registered Surveyor in order to determine the site levels and whether, in fact, the site is within the designated Flood Area.

A Surveyor's Certificate, verifying site levels, is to be lodged with Council with any Development Application.

Note that this FLC is based upon flooding of the Macquarie River & Saltram Creek HEC-RAS Model 2021 only. It is the responsibility of the applicant to assess the hydrology and hydraulics of the subject property and dispose of all stormwater runoff which passes over or through the subject property, in accordance with Council's Engineering Guidelines.

Yours faithfully

Darren Sturgiss  
**DIRECTOR**  
**ENGINEERING SERVICES**

---

Reference: RV: 22.16924  
Enquiries: Mr Ryan Valois 02 6333 6184



**BATHURST REGIONAL COUNCIL****FLOODPLAIN LEVELS ISSUE FORM****(THIS FORM DOES NOT CONSTITUTE APPROVAL FOR BUILDING)**

Bathurst Regional Council has adopted the 1:100 Year Flood (1% AEP) as its Designated Flood.

The 1% AEP Flood is estimated using ground level information and hydrologic records for the Macquarie River Floodplain.

The Computer Modelling technique used produces a three (3) dimensional picture of the estimated 1% AEP Flood across the Bathurst Floodplain. Flood and Rainfall Records are continually updated to include new Events and, accordingly, the 1% AEP Flood is regularly estimated using these updated records. Because of this, the Designated Flood Levels are varied from time to time based on the additional information.

The flood level issued on this form is based on data collected up to and including the 1998 flood event.

The 1% AEP Flood represents a 1% chance of flooding occurring in any one (1) year, and the levels issued hereunder represent the estimated 1:100 Year Flood based on the hydraulic and hydrologic records current on the date of this Form.

This Form states the Designated Flood Level, based on the Bathurst floodplain model 2007 & Saltram Creek HEC-RAS Model 2021, in the immediate vicinity of the subject site of the Application. It is the responsibility of the Applicant to obtain the services of a Registered Surveyor to determine site levels and whether the site is within the Designated Flood Area.

The Flood Prone Area is that area affected by inundation by the Designated Flood. Any works proposed to be undertaken within the Flood Prone Area requires the lodging of a Development Application. Approval is at Council's discretion.

A Surveyor's Certificate, verifying site levels, is to be lodged with the Council prior to or with any Development Application.

**APPLICANT'S NAME & ADDRESS:**

**Tony Gullifer  
Anthony Daintith Town Planning  
PO BOX 1975  
ORANGE NSW 2800**

**SUBJECT SITE:**

**Maxwell Dr  
Lot 03 DP 1259811  
Eglinton NSW 2795**

**SOURCE OF REQUEST**

**External Application**

**DATE OF APPLICATION:**

**12 August 2021**

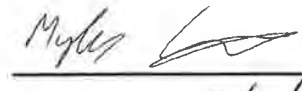
**DESIGNATED FLOOD LEVEL (AHD):**

**PT1 646.75m AHD  
PT2 647.70m AHD  
(Refer Attached Figure 1)**

**SPECIFIED ADOPTED FLOOD:**

**Bathurst Floodplain Model 2007**

Flood Levels Issued By: 

Checked By: 

Approved by Director Engineering Services: 

Date: 3/9/21

**FLOOD LEVELS ARE VALID FOR ONE YEAR FROM THE DATE OF ISSUE**



FIGURE 1  
BATHURST REGIONAL COUNCIL  
FLOOD LEVEL CERTIFICATE No 2021/09  
MAXWELL DR LOT 3 DP 1259811, EGLINTON  
NOT TO SCALE

### **Bathurst Regional Local Environmental Plan 2014 Update Schedule 5 Environmental Heritage Explanation Document**

#### **Why is Council amending the Bathurst Regional Local Environmental Plan (LEP) 2014?**

Council has prepared a Planning Proposal to amend the ***Bathurst Regional Local Environmental Plan (LEP) 2014*** to heritage list an additional 53 sites of local heritage significance, resulting in new 42 heritage items under Schedule 5 of the Bathurst Regional LEP 2014. Council is intending to add the items to the heritage list to ensure that the items are protected and are not relocated or lost to the region.

#### **What is the intent of the proposed amendment?**

This amendment relates to Part 1, Chapter 5 of the LEP and will add 42 additional items and amend 3 existing items to the list of heritage items.

The planning proposal can be downloaded from  
<https://yoursay.bathurst.nsw.gov.au/LEPAmendments>

The proposed heritage items are outlined below.

#### **28 - 34 Bant Street, Bathurst, Milltown Public School**

Reason for proposed listing:

Milltown Public School highlights the growth of the area known as Milltown as the railway arrived in Bathurst in 1876 and the area expanded. The Milltown Public School was built in Bant Street in 1879 and had notable pupils such as Elizabeth Chifley (wife of Ben Chifley).

#### **14 Brilliant Street, Bathurst St Barnabas' Rectory**

Reason for proposed listing:

A well defined and maintained late Victorian residence, which contributes to the streetscape. Also has additional cultural significance as St Barnabas' Rectory.

#### **183 Brilliant Street, Bathurst Mount View**

Reason for proposed listing:

A substantial late Victorian residence in Bathurst Polychrome brick. Associated with Mr Peter Hancock. Harry 'Breaker' Morant and his colleague Peter Handcock made history by being the first and only Australian service personnel to be executed by an Allied power.

#### **99 Durham St, Bathurst Georgian Residence**

Reason for proposed listing:

A classic, vernacular Georgian residence, one of a group of early Bathurst residences along Durham Street, the significance of which is enhanced by its prominent location. Original front rooms only.

#### **135 George Street, Bathurst Commercial Hotel**

Reason for proposed listing:

An historic building formerly the Daniel O'Connell Inn, dating from 1846 pleasantly refurbished with reconstructed verandah. A building dating from the colonial period and at one time owned by Dr. Machattie, as was the adjoining building. Simple styled well-proportioned colonial façade with

reconstructed verandah similar to the original. It is one of the city's earliest inns still currently trading.

### **137 George Street, Bathurst Messener House**

Reason for proposed listing:

A building dating from the Colonial period and built c. 1846 for Dr. Machattie, as was the adjoining building. Simple styled, well proportioned colonial facade with detail still intact from original.

### **142-144 George Street, Bathurst Attached Residence**

Reason for proposed listing:

A rare example of an early Victorian two storey attached terrace with single storey concave verandah. Simple, symmetrical façade with decorative brick corbelling and parapet.

### **153A Havannah Street, Bathurst Healy's General Store**

Reason for proposed listing:

A good example of an Edwardian corner shop of larger than usual scale. Well maintained and with original detail intact. An important streetscape element which adds diversity to the streetscape and defines the street corner. Has cultural value also in its former role as 'The corner shop.'

### **169 Havannah Street, Bathurst Victorian Residence**

Reason for proposed listing:

A substantial late Victorian residence in Bathurst Polychrome brick. Contributes variety of scale to a predominantly single storey streetscape. Associated with Francis Crago, his family home within proximity of his mill, a practice favoured by many early British industrialists.

### **16-18 Henry Street, Bathurst Victorian Terrace**

Reason for proposed listing:

Simple but intact early Victorian terraces, located in one of the earliest parts of Bathurst.

### **170 Howick Street, Bathurst Matron's Cottage (Former)**

Reason for proposed listing:

Simple but unusually intact late Georgian cottage with unusual (for a small cottage) detached rear wing. The scalloped valance is also a rare surviving feature in Bathurst. One of a group of three early cottages reputedly having a historical connection with the former convict hospital.

### **15 Keppel Street, Bathurst Clonlara**

Reason for proposed listing:

Built in 1920 for a Ms Matilda Taylor, 'Clonlara' is a well designed single storied cottage in good original condition. Extravagant detailing includes deep curved brackets to the front verandah, rendered and banded walls, with matching chimney; a tiled hipped roof, with a decorative gambrel roof to the streetscape. Below this a window with bracketed awning.

### **35 Keppel Street, Bathurst Tattersalls Hotel**

Reason for proposed listing:

One of the oldest hotels in Bathurst this was built 1849 as Dominique Popolarie's 'Elephant & Castle'. A substantial, fairly unusual mid/late Victorian hotel in a prominent corner location. Important for its social significance in relation to the drinking habits of the 19th Century mill workers and also for its contribution to the historic streetscape of lower Keppel Street. An excellent example of the late Georgian style the building retains original face brickwork on the upper floor and original multi-pane double hung windows with rendered surrounds.

### **17-19 Morrisset Street, Bathurst Attached Residences**

Reason for proposed listing:

A well detailed building of simple Georgian proportions. A good example of the Bathurst Polychrome' style which makes a significant contribution to the streetscape.

### **79 Piper Street, Bathurst Early Victorian Residence**

Reason for proposed listing:

A Victorian brick dwelling with symmetrical façade and bullnose verandah. Attached is a brick structure with hipped roof and single window to the street. Early Victorian structures likely built prior to 1862. Site has a long history of being used as a bakehouse.

### **22 Rankin Street, Bathurst Corner Shop and Residence**

Reason for proposed listing:

A Victorian cottage and shop, located in one of the earliest parts of Bathurst.

### **24-28 Rankin Street, Bathurst Terrace Residences**

Reason for proposed listing:

Simple but intact early Victorian terraces, located in one of the earliest parts of Bathurst.

### **140 Rankin Street, Bathurst Corner Shop and Residence**

Reason for proposed listing:

An interesting and slightly unusual example of a Victorian corner shop & residence. Provides interest and definition to the street corner. Generally intact except for removal of verandah over footpath which could easily be reinstated. An important streetscape element.

### **62 Rocket Street, Bathurst Werona**

Reason for proposed listing:

A late Victorian brick cottage with front gable and a well proportioned decorative window and elaborate timber gable infill. Built by reputable Bathurst builder Frederick Jones.

### **102-104 Russell Street, Bathurst Attached Residences**

Reason for proposed listing:

A pair of simple vernacular, Georgian residences. A type which is becoming increasingly rare in central Bathurst. Part of a group of varied 19th Century buildings in this part of Russell Street.

### **163 Russell Street, Bathurst Fintona**

Reason for proposed listing:

An elaborately detailed single storey Victorian residence which makes a significant contribution to the streetscape. Owned and occupied by prominent Bathurst resident Alfred Gordon Thompson

**58 Seymour Street, Bathurst Victorian Cottage**

Reason for proposed listing:

An intact Victorian cottage.

**144-146 Seymour Street, Bathurst Attached Residences**

Reason for proposed listing:

A pair of simple vernacular, Georgian residences. A type which is becoming increasingly rare in Bathurst. Part of a group of varied 19th Century buildings in close proximity to the former Lachlan Inn on the corner of Seymour and Lambert Streets.

**168 Seymour Street, Bathurst Victorian Cottage**

Reason for proposed listing:

A late Victorian brick cottage with decorative front gable and unusual circular timber work on the timber posted verandah.

**124 William Street, Bathurst Commercial Building**

Reason for proposed listing:

A small, very early infill two storied shop of circa 1850s, contributing to the streetscape and effectively bridging the visual gap between two larger neighbours.

**7 Cambewarra Court, Kelso Cambewarra**

Reason for proposed listing:

Cambewarra designed by John Job Copeman, is in excellent condition within a wonderful garden setting watered by an early well. The site has a long standing agricultural and social history.

**5-7 Lee Street, Kelso King William Inn (Former)**

Reason for proposed listing:

An important early inn dating from the 1830's, the third on the Bathurst plains, situated on what was originally the main approach road to Bathurst. Built by Richard Mills, who was granted one of the first 10 land grants at Kelso.

**72 Sydney Street, Kelso Kelso Police Station and Lockup (Former)**

Reason for proposed listing:

Important intact example of a Late Victorian Police Station and Lock Up.

**126 Sydney Street, Kelso Victorian Cottage**

Reason for proposed listing:

A Late Victorian dwelling that appears to have been purpose built given its unusual floor plan. The dwelling retains its garden setting and is an important element in the streetscape and entrance into Bathurst.

### **257 Freemantle Road, Mount Rankin Osborne**

Reason for proposed listing:

Relatively intact homestead, likely designed by J.J. Copeman. Located on a large 500ac parcel overlooking Bathurst retaining its agricultural setting.

### **1080 Trunkey Road, Perthville Wardell**

Reason for proposed listing:

An early rammed earth homestead (c1877) built on the original Western Road at the time of the railway. The building has a long standing association with the original owners, the Hamer Family. It is a very good intact example of a rammed earth building in great condition with early 20th century additions that are representative of their period. The homestead is located in a commanding position, with vistas to and from and is unencumbered by development.

### **44 Christie Street, Raglan St James Anglican Church**

Reason for proposed listing:

The original church on the site was consecrated on 14 October 1873 by the first Bishop of Bathurst – Bishop Samuel Marsden. During the mid 1950s the building was declared beyond repair as it was so badly cracked. The current church on the site was rebuilt in 1959 from the original building, the bricks cleaned and stacked and the church rebuilt exactly as it was before, except for the addition of a vestry. A good example of a full brick country church with gable ended rood, extended porch and vestry.

### **58 Christie Street, Raglan Raglan Hall (And Former School)**

Reason for proposed listing:

Raglan Public School commenced in 1870 as a half time school with Glanmire, that is of two schools that were paired under a teacher who spend half his week at each. It became fulltime in December 1870. When the railway reached Raglan, enrolments reached a peak in 1874 with 86 pupils. By 1911 enrolments had declined and the school was closed for a period of 2 years.

Needing an additional airfield to house the overflow of military planes from the Richmond Air Base, the government opened a military airfield at Raglan in 1942. At the end of the Second World War, in 1945, the need for a civil aerodrome was recognised and the Bathurst Air Field opened at Raglan in 1946. Since then Raglan has continued to develop into what is now a thriving village community and Bathurst satellite suburb.

The former school is a typical Government school building from the Victorian period. It is important for its long history as a school and now as a place of community meetings and events.

### **14 Melrose Drive, Raglan Residence**

Reason for proposed listing:

Dwelling is a fine example of modest turn of the Century architecture displaying quality craftsmanship and a move towards internal bathroom and kitchen facilities.

### **7 Barkley Street, Sofala Sofala Police Station (Former)**

Reason for proposed listing:



Good example of late Victorian government with symmetrical façade, elaborate chimneys, a gambrel roof and brick walls on painted plinth with painted tuck pointed arches over windows. Typical of many similar Government Architect police stations of the period, demonstrating a continued police presence.

### **12 Busby Street, South Bathurst Attached Residence**

Reason for proposed listing:

12 Busby Street, a mirror image of Chifley Home, although now used as an education centre in association with the Chifley Home Museum, it is within the curtilage of the State Heritage Listed, Chifley Home. The front façade and front three rooms of this terrace have been extensively restored as original and it helps in contributing positively to the streetscape of Busby Street along with other terraces of a similar period. The front of the site has high heritage significance for not only its original and restored condition but also its contribution it makes to the protection and visual amenity it provides to Chifley cottage at 10 Busby Street.

### **238 Havannah Street, South Bathurst Federation House**

Reason for proposed listing:

A substantially intact Federation brick cottage.

### **8 Spencer Street, South Bathurst Federation House**

Reason for proposed listing:

A substantially intact Federation brick cottage with dutch gable roof and unusual decorative timber frieze.

### **Tambaroora Pig Oven, Tambaroora**

Reason for proposed listing:

This stone structure on the Tambaroora Common is an early example of a Chinese pig oven built on the Tambaroora goldfield likely around the late 1850s to mid-1860s when there were large numbers of Chinese working on the Tambaroora gold fields. The structure is located on old diggings off Andersons Road at Washing Gully west of Hill End. There are only 91 documented pig ovens identified in Australia.

The oven at Tambaroora is constructed of stones arranged in an oval shape with an opening at the top and an aperture at the bottom. Evidence of clay lining can be seen on the inside of the oven. It stands at about one metre and is in relatively good condition. The ovens were constructed by Chinese migrants for the purpose of roasting pork, usually on Chinese feast days.

### **267 Grove Creek Road, Trunkey Creek Mulgunnia Station**

Reason for proposed listing:

An impressive early vernacular collection of buildings, well cared for, displaying styles from primitive slab construction to present.

### **Amend existing item (i78) Bathurst Uniting Church**

Amend the significance of the item to State. The Bathurst City Uniting Church and Chapel (including William Davidson pipe organ) and its setting was recently listed on the State Heritage Register - SHR No. 02058, gazetted 17 March 2022.

### **Amend existing item (i101) The Bridle Track**

A survey marker tree is present on the western side of the southern approach to Howards Bridge dating to when the road alignment for the Bridle Track was being surveyed in the 1870's. It has the inscription R D below the NSW Government Survey mark of the three arrows.



### **Amend existing item (i283) Chifley Memorial Park and Bronze Bust**

Amend the existing item to include the bust of Chifley. The bronze bust within the Chifley Memorial Park commemorates former Prime Minister Ben Chifley's wish to be remembered through the provision of public housing. After his death a housing estate was built and a bust of Chifley installed. The words beneath the bust say: 'The right hon. J.B.Chifley PC Prime Minister of Australia, 13/7/45 to 10/12/49'. The bronze portrait bust is mounted on a sandstone pillar and is important to the nearby community, and to the community as a whole in its remembrance of the work of Ben Chifley.

The Planning Proposal will not involve a review of the existing heritage items currently under Schedule 5 of the LEP.

### **How might the LEP Amendment affect me?**

All properties that are located within a heritage conservation area and/or are listed as a heritage item under Bathurst Regional Local Environmental Plan 2014 are subject to the requirements of **Clause 5.10 Heritage Conservation** of the Bathurst Regional Local Environmental Plan 2014. The key objective of clause 5.10 is to conserve the environmental heritage of the Bathurst Region.

The clause requires property owners to obtain development consent for the following development:

- Demolition of building, work, relic or tree (greater than 9m)
- Altering the exterior of a building work, relic or tree (greater than 9m)
- Making structural changes to the interior of a building
- Disturbing or excavating archaeology
- Erecting a new building
- Subdividing land

It should be noted that in many instances development approval from Council would still be required for these activities even if your property was not located in a heritage conservation area or listed as a heritage item including:

- Demolition of a building greater than 50 years of age
- Making structural changes to its interior
- Disturbing or excavating archaeology (a permit is required under the Heritage Act)
- Erecting a new building that is otherwise not exempt from the need for approval (e.g. a new dwelling house would require an approval).
- Subdividing land.

The key difference is that under a future heritage listing would now need to consider the likely heritage impact of your proposal in addition to the range of matters it must already consider.

For properties that are derelict or in need of major conservation works the Local Environmental Plan allows Council to be able to consider the approval of a change of use of a building that is heritage listing even if that use might otherwise be prohibited in the land use zone.

### **Exempt Development**

Under the Bathurst Regional Local Environmental Plan there will continue to be an exemption from the need for approval for a range of minor developments. A heritage listing will allow Council to consider further possible exemptions (beyond those currently available to you) where it considers that the minor development will not impact on the heritage significance of your property.

### **Assistance**

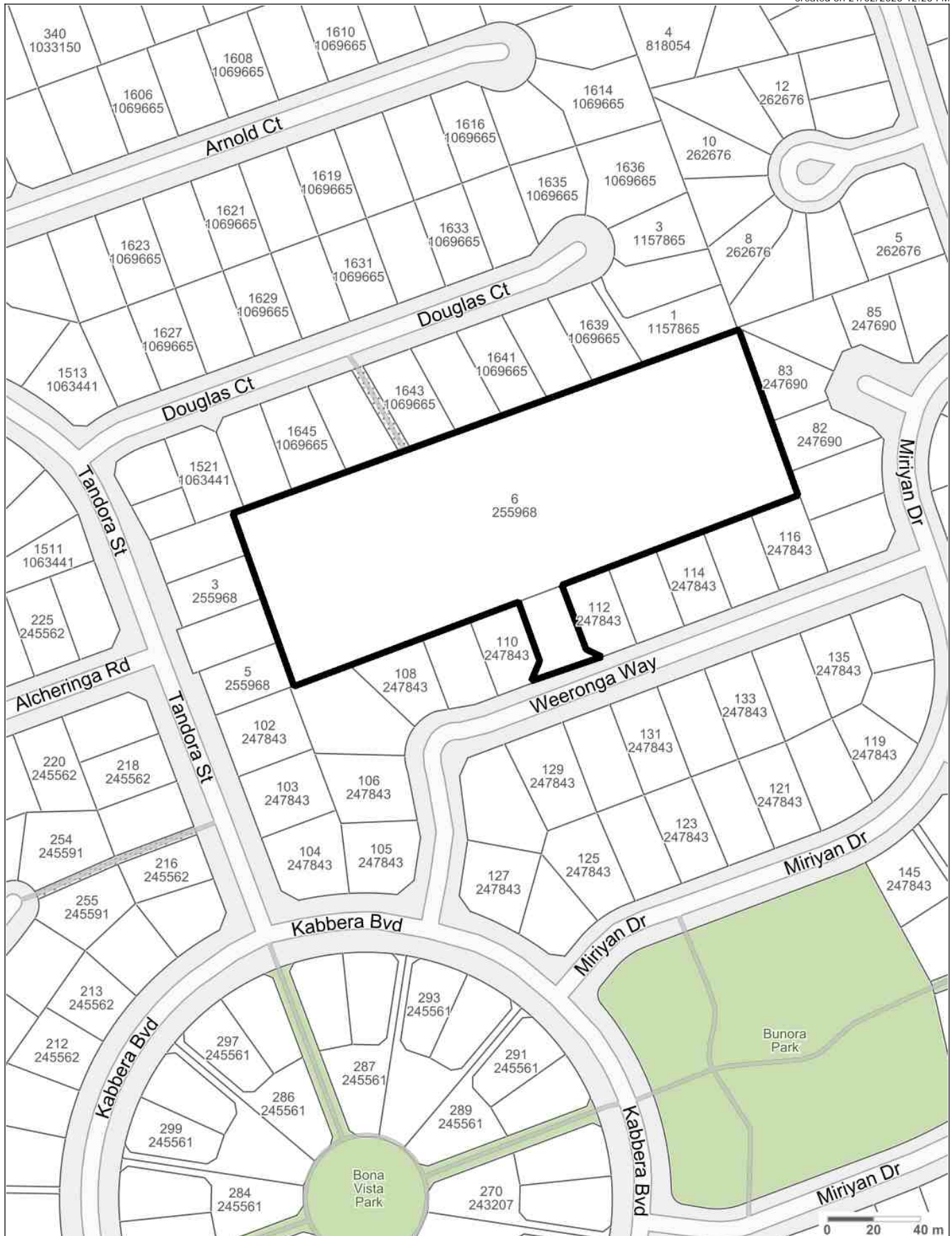
Council has in place a number of programs to support property owners of buildings/sites that are heritage listed. These include access to a free heritage advisory service and a small maintenance grants program under the Bathurst Region Local Heritage Fund.

### **How can I participate or find out more information?**

Council is exhibiting the amendment to the Bathurst Regional Local Environmental Plan (LEP) 2014 for a period of 28 days. See Council's YourSay page for exhibition dates:  
<https://yoursay.bathurst.nsw.gov.au/LEPAmendments>

Copies of the full Planning Proposal documentation and maps that Council provided to the NSW Department of Planning, Industry and Environment and the Department's authorisation to proceed with public exhibition are available on Council's YourSay page.

Council welcomes submissions in respect of the Planning Proposal. If you have any queries please contact Council on 02 6333 6211.



**BATHURST REGIONAL COUNCIL**  
 Bathurst Regional Council  
 PMB 17  
 158 Russell Street  
 BATHURST NSW 2795  
 Telephone: 02 6333 6111  
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#### Important Notice!

This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground. This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, neither the Bathurst Regional Council nor the LPI makes any representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.  
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Drawn By: Daniel Dwyer

Date: 21/02/2023

Projection: GDA94 / MGA zone 55

Map Scale: 1:2154 @ A4

## Road Naming - Burdett Grove





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Drawn By: Daniel Dwyer

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Projection: GDA94 / MGA zone 55

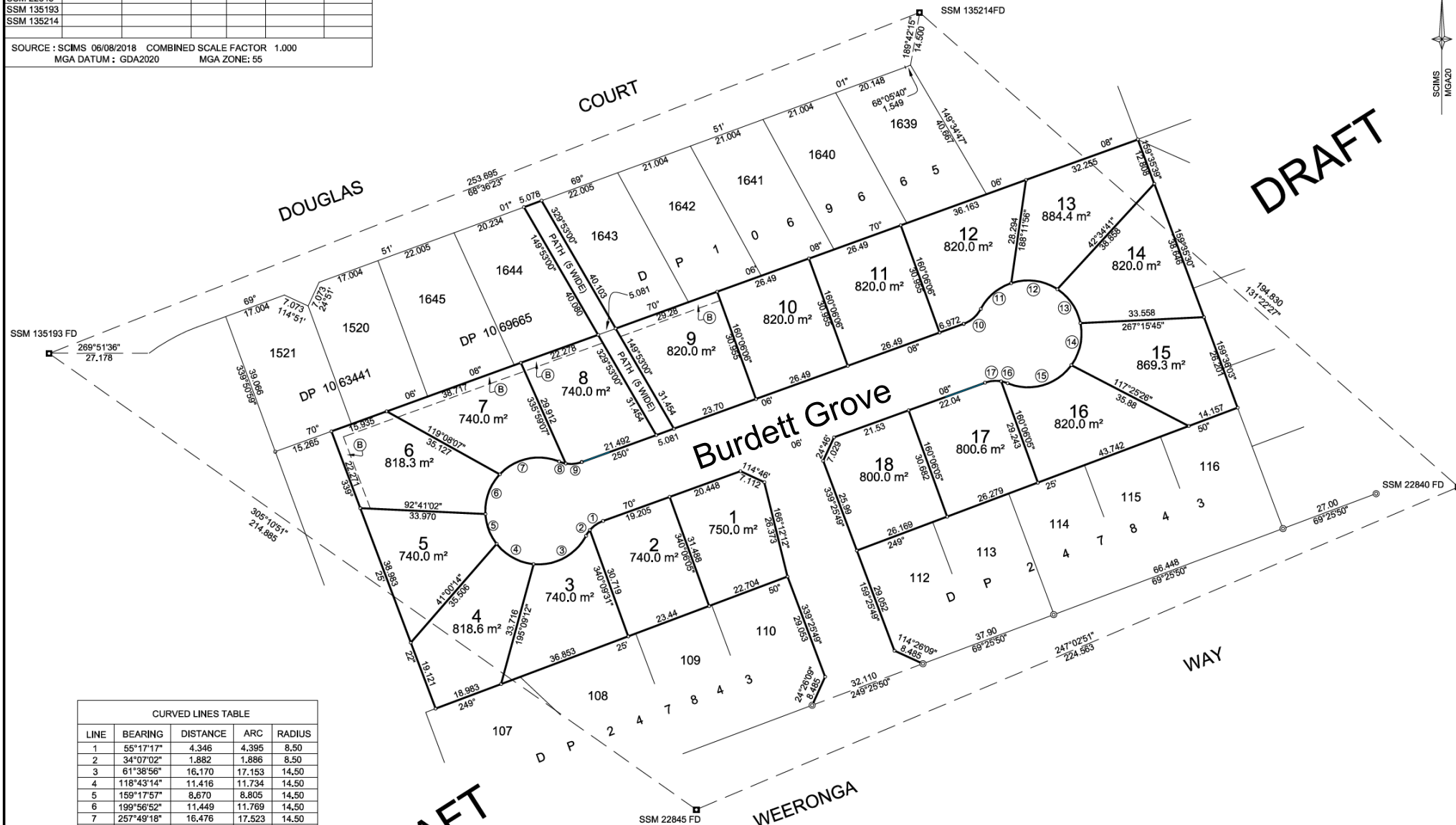
Map Scale: 1:2154 @ A4

## Road Naming - Burdett Grove



MARK	M.G.A. CO-ORDINATES		CLASS	PU	METHOD	STATE
	EASTING	NORTHING				
SSM 22840						
SSM 22845						
SSM 135193						
SSM 135214						

SOURCE : SCIMS 06/08/2018 COMBINED SCALE FACTOR 1.000  
MGA DATUM : GDA2020 MGA ZONE: 55



CURVED LINES TABLE				
LINE	BEARING	DISTANCE	ARC	RADIUS
1	55°17'17"	4.346	4.395	8.50
2	34°07'02"	1.882	1.886	8.50
3	61°38'56"	16.170	17.153	14.50
4	118°43'14"	11.416	11.734	14.50
5	159°17'57"	8.670	8.805	14.50
6	199°56'52"	11.449	11.769	14.50
7	257°49'18"	16.476	17.523	14.50
8	286°08'51"	1.864	1.868	8.50
9	264°58'36"	4.364	4.413	8.50
10	228°55'50"	6.140	6.282	8.50
11	229°40'04"	10.821	11.089	14.50
12	277°25'42"	12.645	13.085	14.50
13	325°50'49"	11.129	11.422	14.50
14	12°07'48"	11.664	12.002	14.50
15	74°08'43"	17.973	19.385	14.50
16	106°13'20"	1.843	1.846	8.50
17	85°03'03"	4.385	4.435	8.50

(B) EASEMENT TO DRAIN WATER 2.5 WIDE

Surveyor: MARK ERNEST BUTTSWORTH  
of TABLELANDS & BUTTSWORTH SURVEYORS  
Date of Survey: 2022  
Surveyor's Ref: 17174TDP A23

PLAN OF SUBDIVISION OF LOT 6 DP255968

LGA : BATHURST REGIONAL  
Locality : ELOUERA  
Parish: KELSO  
County: ROXBURGH  
Subdivision No:  
Lengths are in metres. Reduction Ratio 1: 700

Registered

D.P.

<b>POLICY:</b>	TELECOMMUNICATIONS AND RADIOCOMMUNICATIONS
<b>DATE ADOPTED:</b>	Director Environmental Planning & Building Services Report # 1 Policy 29 September 2010 Council 8 December 2010 Minute Book No. 11032
<b>ORIGINAL ADOPTION:</b>	Director Corporate Services Report # 1 Policy 1 December 2004 Council 8 December 2004 Minute Book No. 9416 (former BCC policy)
<b>FILE REFERENCE:</b>	11.00011
<b>OBJECTIVE:</b>	To define, provide controls and guidelines, inform, ensure access, achieve equity, and ensure compliance with current standards relating to human exposure to electromagnetic energy in relation to telecommunications and radiocommunications.

---

## OBJECTIVES

The objectives of this policy are to:

- (a) define Council's position in relation to the Telecommunications Act 1997, the Telecommunications Code of Practice 1997, the Telecommunications (Low Impact Facilities) Determination 1997, and the Deployment of Radiocommunication Infrastructure Industry Code 2002;
- (b) provide controls and guidelines for the design and siting of telecommunication and radiocommunication facilities, so as to minimise their impact on both streetscape and health of residents;
- (c) inform the community of Council's responsibilities and powers under the relevant legislation;
- (d) ensure that the general public and local communities have access to telecommunication and radiocommunication facilities;
- (e) achieve equity for the various stakeholders by endeavouring to balance the various needs; and
- (f) ensure that telecommunication and radiocommunication facilities are located, designed, installed and operated to comply with current standards relating to human exposure to electromagnetic energy (EME).

## DEFINITIONS

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**“ACIF Code”** means the ACIF Industry Code for the deployment of mobile phone network infrastructure.

**“carrier”** means the holder of a carrier license.

**“co-located facilities” or “co-location”** means one or more facilities on or within an original facility or a public utility structure.

**“EME”** Electromagnetic Energy

**“EMR”** Electromagnetic Radiation

**“low impact facility”** means telecommunications facilities and activities that are exempted from state and local planning under the *Telecommunications (Low-impact Facilities) Determination 1997*. These are listed in Schedule 1.

**“not low impact facility”** means those telecommunication facilities and activities which are not defined as a low impact facility.

**SEPP (Infrastructure) 2007** means the State Environmental Planning Policy (Infrastructure) 2007

### LAND TO WHICH THIS POLICY APPLIES

This policy applies to all lands within the Bathurst Regional Local Government Area.

### EFFECTIVE DATE

This policy shall take effect on 1 November 2010 by adoption of the resolution of Council dated 20 October 2010.

This policy supersedes previous versions of the Bathurst Regional Telecommunications and Radiocommunications Policy.

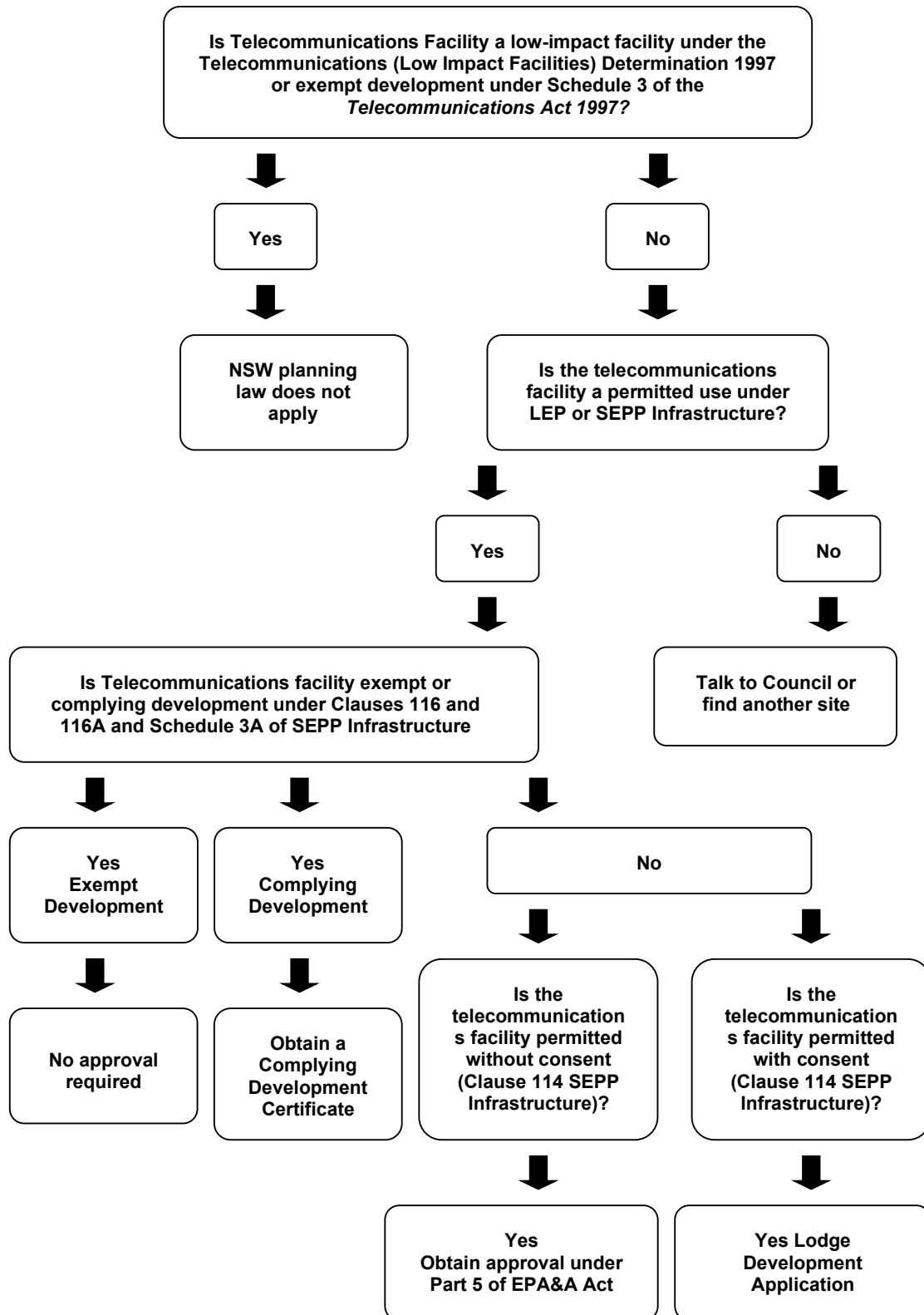
### BACKGROUND OF THE POLICY

This policy applies to telecommunications and radiocommunications infrastructure, (including broadcasting infrastructure covered under the *Telecommunications Act 1997* and the *Radiocommunications Act 1992*) and outlines consent requirements and procedures for telecommunication and radiocommunication facilities.

New telecommunications and radiocommunications infrastructure requires Council development consent, unless it is exempted by Commonwealth legislation such as the *Telecommunications (Low-impact Facilities) Determination 1997*, is classified as exempt or complying development under Council's LEP, or is classified as exempt or complying development under any relevant SEPP.

A listing of the telecommunication and radiocommunication facilities considered as Low Impact Facilities is listed within Schedule 1 of this Policy.

A listing of the telecommunication and radiocommunication facilities considered as Exempt Development, Complying Development or Development Permitted without Consent as defined in SEPP (Infrastructure) 2007 is listed within Schedule 2 of this Policy.





The above flow chart illustrates that Council only has regulatory control over facilities that are not defined as “Low Impact” under the relevant legislation.

Exempt and Complying Development is administered under SEPP (Infrastructure), and in the case of Complying Development, Council is not necessarily the Consent Authority.

### RELEVANT LEGISLATIVE PROVISIONS

The telecommunication carriers are subject to the requirements of the *Telecommunications Act 1997*, the *Telecommunications Code of Practice 1997* and the *Telecommunications (Low Impact) Determination 1997*. The carrier shall conform to the requirements of this legislation, as amended, in relation to their responsibilities and reporting for the installation of all telecommunication facilities.

### NOTIFICATION OF PROPOSED INSTALLATIONS

#### Low Impact Facilities

As part of a carrier’s consultation obligations for low impact facilities, Council encourages a written submission demonstrating consistency with the objectives and provisions provided below in section 9.

Once each facility is installed, a permanent and legible weatherproof sign must be publicly visible in the immediate proximity of the facility and visible to the general public, to identify the name and contact details of the operator or site manager, consistent with the ACIF code.

#### Not “Low Impact Facilities”

Council may, in accordance with Council’s Development Control Plan – Advertising and Notification of Development Applications, notify the Development Application if, it is of the opinion that, the proposed development may have an adverse impact on one or more of the following:

- the views to and the views from surrounding land;
- potential overshadowing of surrounding land;
- privacy of surrounding land;
- potential noise transmission to the surrounding land;
- the likely visual impact of the proposed building in relation to the streetscape; and
- any other issues considered by Council to be relevant to the application.

### HOW DOES THIS POLICY RELATE TO OTHER PLANS OR LEGISLATION

#### Commonwealth Legislation

#### Telecommunications Act 1997

The *Telecommunications Act* establishes a regime for Carriers’ rights and responsibilities when inspecting, maintaining or installing telecommunications facilities.

This policy clarifies the expectations of Council on carriers who operate under the Act.

### **Radiocommunications Act 1992**

The Radiocommunications Act 1992 regulates radiocommunications transmitters. It provides for the licensing of radiocommunications equipment and applies mandatory standards to its use.

This policy clarifies the expectations of Council on carriers who operate under the Act.

### **Telecommunications Code of Practice 1997**

The *Telecommunications Code of Practice 1997* establishes obligations on carriers in land-access situations such as when inspecting land, installing low-impact facilities and maintaining facilities. It also requires carriers to comply with recognised industry codes and standards.

This policy clarifies and standardises the expectations of Council in respect to land-access situations.

### **Telecommunications (Low-impact Facilities) Determination 1997**

The *Telecommunications (Low-impact) Facilities Determination 1997* (LIF Determination) exempts telecommunications infrastructure classified as “low impact” from compliance with state and local government regulations. This classification relates primarily to visual appearance and size, rather than emissions.

This policy applies to both low impact and not-low-impact facilities. While this policy does not have the authority to override the LIF Determination, it nevertheless provides advice to carriers about the expectations of Council and requests their voluntary co-operation.

### **Code for the Deployment of Radiocommunications Infrastructure (ACIF, 2002)**

This Code derives its authority from the *Telecommunications Act 1997* and applies only to telecommunications carriers and their infrastructure. It does not apply to other broadcasters, councils or other agencies. It requires carriers to apply a precautionary approach to site selection and the design and operation of infrastructure; to consult with councils and communities regarding siting; to provide information to the public and to implement a complaints handling procedure. It applies to both low impact and not-low-impact facilities.

This policy broadens the scope of the ACIF Code by applying consistently not only to carriers and their agents, but also to builders and operators of all EMR emitting infrastructure, including those operating under the Radiocommunications Act 1992.

NSW State Legislation

### **Environmental Planning and Assessment Act 1979**

To meet Council's obligations to achieve environmental, economic and social sustainability.

### **Local Government Act 1993**

This policy assists Council to fulfil its obligations under the Local Government Act 1993 by having regard to the principles of ecologically sustainable development, including application of the precautionary principle.

### **NSW Department of Planning Telecommunications Guidelines – July 2010**

The purpose of these guidelines is to provide advice on appropriate and consistent planning controls for telecommunications facilities across the state. The guidelines also seek to promote an approach that provides for better information, education and communication. The guidelines also provide development standards for Exempt and Complying Development for telecommunication facilities.

### **State Environmental Planning Policy (Infrastructure) 2007 (SEPP(Infrastructure))**

This SEPP assists Council in identifying development proposals which can be completed as either Exempt or Complying Development. SEPP (Infrastructure) is administered by the State Government and the NSW Department of Planning. Schedule 3A of SEPP (Infrastructure) contains the developments which are Exempt or Complying development.

Local Government

### **Council's planning instruments, codes, policies and statutory requirements**

Under Council's planning instruments, codes, policies and statutory requirements, consent for certain types of telecommunications or radiocommunications facilities is required.

In accordance with Bathurst Regional (Interim) Local Environment Plan (LEP) 2005 telecommunication facilities are permissible, with consent, in all zones.

Council's LEP does not override any exemption granted under the Low Impacts Determination or SEPP (Infrastructure).

Relevant Standards

The current Australian Standard is known as Australian Radiation Protection Standard "Maximum Exposure Levels to Radiofrequency Fields 3GHz: Radiation Protection Series No. 3" (Australian Standard RPS 3).

RPS 3 has been developed by the Australian Radiation Protection and Nuclear Safety Authority (ARPANSA) and represents the current Government position on electromagnetic radiation impacts on the environment and public health. The standard embodies the precautionary principle as required by Local Government and planning law and has been accepted by the Land and Environment Court as an appropriate standard for planning purposes (Telstra Corporation Ltd v Hornsby Shire (2006) NSWLEC 133).

Bathurst Regional Council accepts the Australian Standard RPS3 as a precautionary approach for the radio frequency exposure relating to the facilities covered by this policy.

Facilities are required, under this policy, to comply with relevant Australian standards, including exposure standards.

### **Lodging a Development Application**

Lodgement Requirements

The applicant is to provide Council with a report to assist with the consideration of a Development Application. The report is to include the following, but is not limited to:

- (a) information relating to the applicant's existing infrastructure in the area;
- (b) its rationale for deciding whether the proposal is low or a not-low-impact facility;
- (c) an EMR (Electromagnetic Radiation) assessment in accordance with the ARPANSA prediction methodology and report format as described in the ACIF Code;
- (d) photo montage of the proposed facility in context of the location;
- (e) a summary as to why other locations or sites have been discounted (ie why this is the preferred site)
- (f) A site analysis to assist in ensuring that telecommunication development proposals are designed and located to minimise visual impact and exposure levels to sensitive land uses and are to indicate:
  - i. In relation to the site:
    - existing vegetation;
    - site boundaries and dimensions;
    - topography; and
    - location and distance of existing buildings.
  - ii. In relation to the surrounding locality:
    - views to and from the proposed site; and
    - location of any sensitive land use within the adjacent area.
- (g) An assessment of the likelihood of the site being within, or in close proximity to a community sensitive location. Note: proposals within 300m of a community sensitive location listed in section 5.1.4 of the ACIF code are deemed to be in close proximity.

Community sensitive locations may include, but are not limited to residential areas, childcare centres, schools, aged care centres or hospitals.
- (h) Where assessed as a community sensitive location, or for other sites on request, the applicant is also to provide Council with:
  - i. a 360° prediction map of exposure levels at 1.5m above publicly accessible surfaces within 300 m; and
  - ii. the results of any community consultation process, consistent with requirements in the ACIF Code for a new facility.
- (i) Mobile telecommunication providers must provide compliance evidence that indicates that exposure details contained in the application are true and accurate, consistent with the ACIF Code. Other radiocommunication infrastructure providers must provide an EMR compliance certificate as to exposure details in the application.
- (j) request, the applicant is to provide extra documentation such as a heritage impact statement, should the site be identified as located within an area of environmental significance.
- (k) other information as required by Council.

### Design controls

### Visual Amenity

Carriers are to design antennas and supporting infrastructure in such a way as to minimise or reduce the visual and cumulative visual impact from the public domain and adjacent areas.

Within the local context, the infrastructure design must take account of:

- colour;
- texture;
- form;
- bulk and scale.

Infrastructure must:

- comply with the relevant Australian Standards including exposure standards;
- be well-designed;
- be integrated with the existing building structure unless otherwise justified in writing to Council;
- have concealed cables where practical and appropriate;
- be unobtrusive where possible; and
- be consistent with the character of the surrounding area.

A discussion on facility design can be found in Low Impact Facilities for Better Visual Outcomes that can be accessed at [www.mcf.amta.org.au](http://www.mcf.amta.org.au)

Infrastructure must be removed within 6 months of being decommissioned.

The site must be restored following construction of the infrastructure.

### Co-location

Co-location is the practice of locating a number of different telecommunication facilities, often owned by different carriers, on one facility or structure. Co-location is a preferred option for the Bathurst Regional LGA.

Co-location may not always be a desirable option where:

- cumulative emissions are a consideration;
- it may be visually unacceptable;
- there are physical and technical limits to the amount of infrastructure that structures are able to support; or
- the required coverage cannot be achieved from the location.

Carriers should demonstrate a precautionary approach and implement effective measures to minimise the negative impacts of co-location.

### Location

The applicant should demonstrate that, in selecting a site, it has adopted a precautionary approach in regards to minimising EMR exposures consistent with Section 5.1 of the ACIF Code.

The applicant should demonstrate particular consideration of likely sensitive land uses.

Sensitive land uses may include areas:

- where occupants are located for long periods of time (e.g. residences);

- that are frequented by children (e.g. schools, child care centres); and
- where there are people with particular health problems (e.g. hospitals, aged care facilities).

## Heritage and Environment

Infrastructure proposed for areas of environmental significance (as defined in Low Impact Facility Determination) require development consent under the LIF Determination and Council's LEP. In this regard, the applicant is to have regard to avoiding or minimising the visual impact of any proposed facility on the heritage significance of adjacent, adjoining, or surrounding heritage items and conservation areas;

- provide a heritage impact statement, where required, in accordance with Council's guidelines; and
- avoid or minimise the physical impact of any proposed facility on endemic flora and fauna.

## Installation of 'Low-Impact' Facilities in any Conservation Area within the Bathurst Region or a Heritage Item

Within any Heritage Conservation Area within the Bathurst Region or on a site containing a Heritage Item, the conditions listed in Column 2 must be met in respect of the installation of facilities listed in Column 1.

Note that the list of facilities in Column 1 is a reference to the list of low-impact facilities outlined in each part of the Minister's determination and as repeated in Schedule 1 of this policy. Those conditions required to be met in the Minister's determination must also be met for the installation of these facilities in the Heritage Conservation Areas of the Bathurst Region, or on a site containing a Heritage Item.

<b>COLUMN 1 - Type of Facility</b>	<b>COLUMN 2 - Conditions to be met</b>
Radio Facilities	<ul style="list-style-type: none"> <li>a) Any antenna or dish is not to be attached to the front façade of any building or structure.</li> <li>b) Any antenna or dish is to be located so as to minimise the obtainable views of the facility from a public road or other public place.</li> <li>c) Any antenna or dish is to be designed to sympathetically relate to the building or structure.</li> <li>d) Any building or cabinet must be of a colour agreed to in writing by Council.</li> </ul>
Underground Housing	No specific requirements.
Aboveground Housing	<ul style="list-style-type: none"> <li>a) Any building or cabinet must be of a colour agreed to in writing by Council.</li> <li>b) The facility must not be located within the property boundary of a Heritage Item (as listed under Bathurst Regional (Interim) Local Environmental Plan 2005).</li> </ul>
Underground Cable Facilities	No specific requirements.
Public Payphones	<p>The Instrument must:</p> <ul style="list-style-type: none"> <li>a) be used solely for carriage; and</li> <li>b) content services; and</li> <li>c) not be designed for other uses (eg. vending machines); and</li> <li>d) not be fitted with devices or facilities for other</li> </ul>

	uses; and e) not be used to display commercial advertising.
Emergency Facilities	No specific requirements.
Co-Located Facilities	Those conditions outlined above for the type of facility to be installed.

#### Facility Physical Design Controls

Infrastructure must be of high quality design and construction.

Proposals should consider the range of available alternate infrastructure including new technologies, to minimise unnecessary or incidental EMR emissions and exposures, as required under Section 5.2.3 of the ACIF Code.

The plan for the facility must include measures to restrict public access to the antenna(s). Approaches to the antenna(s) must contain appropriate signs warning of EMR and providing contact details for the facility(s) owner or manager.

The minimum requisites that shall apply where relevant are the Building Code of Australia for purposes of construction and the relevant exposure levels as directed by the Australian Communications Authority (ACA). The applicant must provide Council with certification about the standards with which the facility will comply.

#### Facility Health Controls

The applicant is to demonstrate the precautions it has taken to minimise EMR exposures to the public.

The applicant is to provide documentation to show that the proposed facility complies with the relevant Australian exposure standard as specified by the ACA.

The applicant is to provide a mapped analysis of cumulative EMR effect of the proposal.

#### Conditions of DA approval

The applicant is advised that the approval may be subject to a number of conditions, including but not restricted to the following:

1. The applicant is responsible for the maintenance and upgrading of infrastructure and the maintenance of the site.
2. The applicant, should any emissions other than electromagnetic radiation arise from the installation and operation of the infrastructure, is to notify Council and the Department of Environment, Climate Change & Water and to recommend a preferred strategy of amelioration.
3. Infrastructure must be removed within 6 months of decommissioning;
4. For each facility, a permanent and legible weatherproof sign must be publicly visible in the immediate proximity of the facility to identify the name and contact details of the operator or site manager.
5. The applicant is to provide Council with the measurement of EME levels at the nearest residence to the proposed site within (30) days of commissioning of the facility and

provide the results to Council along with a statement that the EME emission levels from the proposed base station would not differ significantly from that measured, and will at all times comply with the standard specified in the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) 2002, 'Radiation Protection Standard: Maximum Exposure levels to Radiofrequency Fields – 3khz to 300Ghz', Radiation Protection Series No.3.

NOTE: If there is any dispute as to the accuracy of testing or the appropriateness of the methodology used, the Council will arrange for the independent testing of emissions, and the applicant shall meet the full cost of that testing.

## Conditions of Complying Development Approval

The conditions of consent for Complying Development Applications are listed within Section 116B of SEPP (infrastructure) 2007.

## Further Information

Further information of the documents referred to above can be found at the following websites:

**ACIF Industry Code for the Deployment of Mobile Phone Network Infrastructure**  
[http://www.acma.gov.au/ACMAINTER.131456:STANDARD:572881194:pc=PC\\_2122](http://www.acma.gov.au/ACMAINTER.131456:STANDARD:572881194:pc=PC_2122)

**NSW Department of Planning Telecommunications Guidelines – July 2010**  
<http://www.planning.nsw.gov.au/LinkClick.aspx?fileticket=dC4Bz58T1zg%3d&tabid=460&language=en-AU>

**State Environmental Planning Policy (Infrastructure) 2007**  
<http://www.legislation.nsw.gov.au/maintop/view/inforce/epi+641+2007+cd+0+N>

**Telecommunications (Low Impact Facility) Determination 1997**  
[http://www.comlaw.gov.au/ComLaw/Legislation/LegislativeInstrumentCompilation1.nsf/0/900A341ADD5A9553CA256F8000112667/\\$file/Telecommunications+\(Low-Impact+Facilities\)+Determination+1997+.pdf](http://www.comlaw.gov.au/ComLaw/Legislation/LegislativeInstrumentCompilation1.nsf/0/900A341ADD5A9553CA256F8000112667/$file/Telecommunications+(Low-Impact+Facilities)+Determination+1997+.pdf)

Schedule 1 - Low Impact Facilities – Facilities and Areas  
 (Source: Telecommunications (Low Impact Facility) Determination 1997)

## Part 1 Radio Facilities

Column 1 Item no.	Column 2 Facility	Column 3 Areas
1	Subscriber connection deployed by radio or satellite terminal antenna or dish: (a) not more than 1.2 metres in diameter; and (b) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier and the relevant local authority	Residential Commercial Industrial Rural
1A	Subscriber connection deployed by radio or satellite terminal antenna or dish: (a) not more than 1.8 metres in diameter; and (b) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier	Industrial Rural



Column 1 Item no.	Column 2 Facility	Column 3 Areas
	and the relevant local government authority	
2	Panel, yagi or other like antenna: (a) flush mounted to an existing structure; and (b) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier and the relevant local authority	Residential Commercial Industrial Rural
3	Panel, yagi or other like antenna: (a) not more than 2.8 metres long; and (b) if the antenna is attached to a structure - protruding from the structure by not more than 3 metres; and (c) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier and the relevant local authority	Residential Commercial Industrial Rural
4	An omnidirectional antenna or an array of omnidirectional antennas: (a) not more than 4.5 metres long; and (b) not more than 5 metres apart; and (c) if the array is attached to a structure - protruding from the structure by not more than 2 metres	Industrial Rural
5	Radiocommunications dish: (a) not more than 1.2 metres in diameter; and (b) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier and the relevant local government authority; and (c) if attached to a supporting structure, the total protrusion from the structure is not more than 2 metres	Residential Commercial Industrial Rural
5A	Radiocommunications dish: (a) not more than 1.8 metres in diameter; and (b) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier and the relevant local government authority	Industrial Rural
6	Microcell installation with: (a) a cabinet not more than 1 cubic metre in volume; and (b) a separate antenna not more than 1 metre long	Residential Commercial Industrial Rural
7	In-building coverage installation: (a) to improve cellular coverage to mobile phone users operating inside a building; and (b) wholly contained and concealed in a building	Residential Commercial Industrial Rural
8	Equipment installed inside a structure, including an antenna concealed in an existing structure.	Commercial Industrial Rural
9	An extension to a tower if: (a) the height of the extension does not exceed 5 metres; and (b) there have been no previous extensions to the tower.	Industrial Rural

## Part 2 Underground Housing

Column 1 Item no.	Column 2 Facility	Column 3 Areas
----------------------	----------------------	-------------------

Column 1 Item no.	Column 2 Facility	Column 3 Areas
1	Pit with surface area of not more than 2 square metres	Residential Commercial Industrial Rural
2	Manhole with surface area of not more than 2 square metres	Residential Commercial Industrial Rural
3	Underground equipment shelter or housing with surface area of not more than 2 square metres	Residential Commercial Industrial Rural

**Part 3 Above Ground Housing**

Column 1 Item no.	Column 2 Facility	Column 3 Areas
1	Pillar: (a) not more than 2 metres high; and (b) with a base area of not more than 2 square metres	Residential Commercial Industrial Rural
2	Roadside cabinet: (a) not more than 2 metres high; and (b) with a base area of not more than 2 square metres	Residential Commercial Industrial Rural
3	Pedestal: (a) not more than 2 metres high; and (b) with a base area of not more than 2 square metres	Residential Commercial Industrial Rural
4	Equipment shelter: (a) not more than 2.5 metres high; and (b) with a base area of not more than 5 square metres; and (c) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier and the relevant local authority	Residential Commercial Industrial Rural
5	Equipment shelter: (a) used solely to house equipment used to assist in providing a service by means of a facility mentioned in Part 1; and (b) not more than 3 metres high; and (c) with a base area of not more than 7.5 square metres; and (d) either: (i) colour-matched to its background; or (ii) in a colour agreed in writing between the carrier and the relevant local authority.	Residential Commercial Industrial Rural
6	In-building subscriber connection equipment	Residential Commercial Industrial Rural
7	Solar panel with a base area of not more than 7.5 square metres	Rural

**Part 4 Underground Cable Facilities**

Column 1 Item no.	Column 2 Facility	Column 3 Areas
1	Underground conduit or cable deployed by: (a) narrow trench not more than: (i) 450 millimetres wide; or (ii) 650 millimetres wide if intended to be used by more than one carrier; or (b) direct burial; or (c) bore or directional drill hole at least 600 millimetres below the surface; where: (d) access to business premises is not restricted between the hours of 8 am and 6 pm, Monday to Friday, or such other hours agreed to by the relevant local government authority; and (e) in relation to residential areas, not more than 100 metres of excavation is left open at any time and vehicle access to each property is not lost for more than 8 hours in total	Residential Commercial Industrial Rural
2	Conduit or cabling to be laid in: (a) an existing trench; or (b) a trench created by a developer, relevant local government authority, public utility or carrier.	Residential Commercial Industrial Rural
3	Cable location marking post or sign	Residential Commercial Industrial Rural

**Part 5 Public Payphones**

Column 1 Item no.	Column 2 Facility	Column 3 Areas
1	Public payphone cabinet or booth: (a) used solely for carriage and content services; and (b) not designed for other uses (for example, as a vending machine); and (c) not fitted with devices or facilities for other uses; and (d) not used to display commercial advertising other than advertising related to the supply of standard telephone services	Residential Commercial Industrial Rural
2	Public payphone instrument: (a) used solely for carriage and content services; and (b) not designed for other uses (for example, as a vending machine); and (c) not fitted with devices or facilities for other uses; and (d) not used to display commercial advertising other than advertising related to the supply of standard telephone services or displayed as part of the supply of a content service	Residential Commercial Industrial Rural

**Part 6 Emergency Facilities**

Column 1 Item no.	Column 2 Facility	Column 3 Areas
1	A temporary facility installed: (a) in an emergency; and (b) to provide assistance to an emergency services	Residential Commercial Industrial

Column 1 Item no.	Column 2 Facility	Column 3 Areas
	organisation	Rural

**Part 7 Co-located Facilities**

Column 1 Item no.	Column 2 Facility	Column 3 Areas
1	Facility mentioned in: (a) Part 1, 5 or 6; or (b) item 3 of Part 4; installed on or within: (c) an original facility; or (d) a public utility structure	Industrial Rural
2	Facility mentioned in: (a) Part 1, 5 or 6; or (b) item 3 of Part 4; installed on or within: (c) an original facility; or (d) a public utility structure; where: (e) the total volume of the co-located facilities is no more than 25 per cent greater than the volume of the original facility or the original infrastructure; and (f) the levels of noise that are likely to result from the operation of the co-located facilities are less than or equal to the levels of noise that resulted from the operation of the original facility or the public utility structure	Residential Commercial

**Schedule 2 – Exempt and Complying Development - SEPP (Infrastructure)****Development permissible without consent**

Developments permissible without consent are those activities identified in Clause 114 of SEPP (infrastructure) 2007.

**Exempt Development**

Exempt Developments are those activities identified in Part 1 – Exempt Development of Schedule 3A of SEPP (Infrastructure) 2007. These activities should also comply with the requirements of Clause 116 of SEPP (infrastructure) 2007.

**Complying Development**

Complying Development are those activities identified in Part 2 – Complying Development of Schedule 3A of SEPP (Infrastructure) 2007. These activities should also comply with the requirements of Clause 116A of SEPP (infrastructure) 2007.

**BATHURST REGIONAL COUNCIL**  
**INVESTMENT PERFORMANCE**

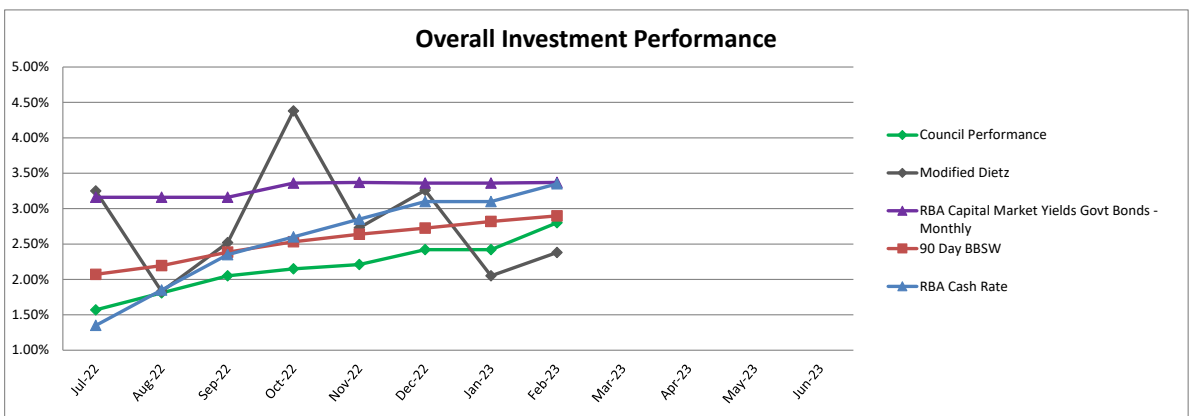
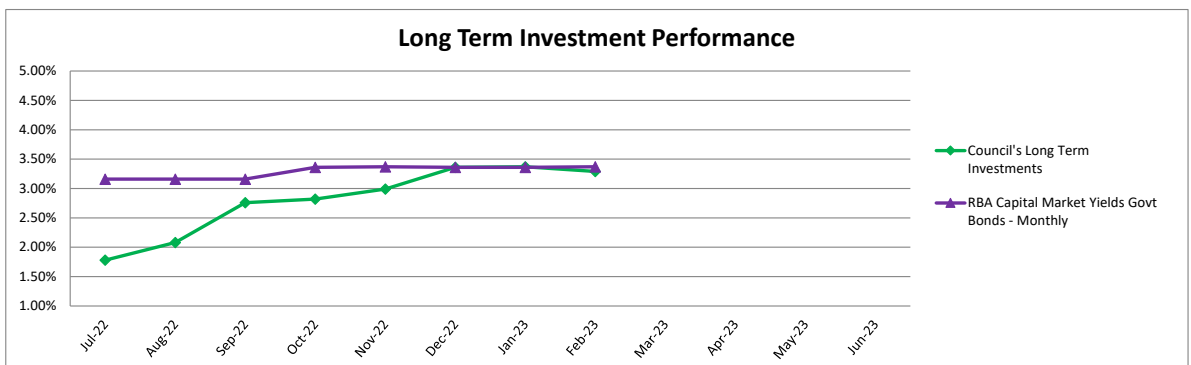
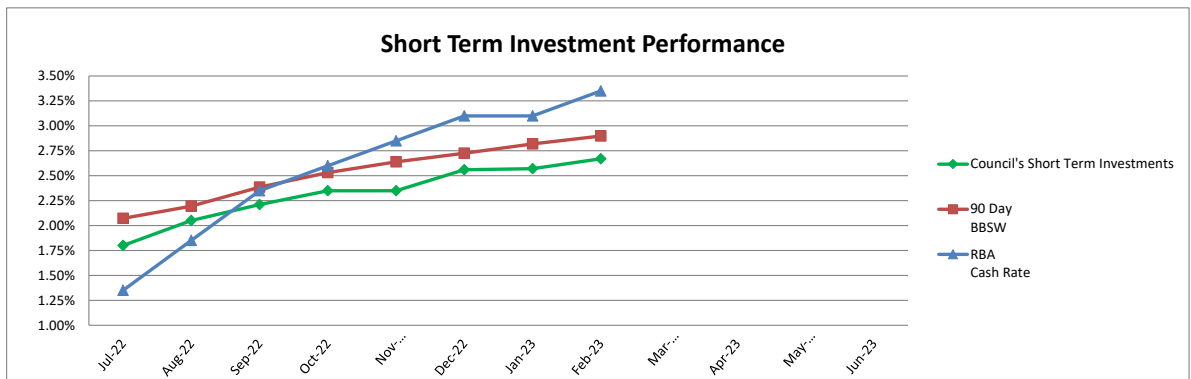
**Investment Policy Benchmarks**

**Benchmark 1 - The performance of the portfolio shall be against the industry standard 90 Day Bank Bill Index or the official RBA Cash Rate**

Council's current year to date performance compared to the two benchmarks is shown below. Council has not outperformed both benchmarks.

Reserve Bank of Australia - Cash Rate	3.35%
AFMA - 90 Day Bank Bill Swap Rate (BBSW) Avg Mid	2.898%
RBA Capital Market Yields Govt Bonds - Monthly	3.37%
Modified Dietz Calculation	2.38%

	Short Term			Long Term		Overall Performance	
	RBA Cash Rate	90 Day BBSW	Council's Short Term Investments	RBA Capital Market Yields Govt Bonds - Monthly	Council's Long Term Investments	Modified Dietz Calculation	Council Performance
Jul-22	1.35%	2.072%	1.80%	3.16%	1.78%	3.25%	1.57%
Aug-22	1.85%	2.194%	2.05%	3.16%	2.08%	1.83%	1.81%
Sep-22	2.35%	2.385%	2.21%	3.16%	2.76%	2.52%	2.05%
Oct-22	2.60%	2.531%	2.35%	3.36%	2.82%	4.38%	2.15%
Nov-22	2.85%	2.638%	2.35%	3.37%	2.99%	2.73%	2.21%
Dec-22	3.10%	2.725%	2.56%	3.36%	3.36%	3.26%	2.42%
Jan-23	3.10%	2.818%	2.57%	3.36%	3.37%	2.05%	2.42%
Feb-23	3.35%	2.898%	2.67%	3.37%	3.29%	2.38%	2.80%
Mar-23							
Apr-23							
May-23							
Jun-23							



**BATHURST REGIONAL COUNCIL  
INVESTMENT PERFORMANCE**
**2a - Overall Portfolio Credit Framework**

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating. Council has successfully met this criteria.

Short Term	Ratings	Maximum Holding %	Actual Holding %	
	A-1+	100	57%	Complies
	A-1	100	25%	Complies
	A-2	40	16%	Complies
	A-3 or unrated	Note*	2%	Complies
			<b>100%</b>	
Long Term				
	AAA	100	0%	Complies
	AA+ AA AA- A+ A	100	89%	Complies
	A-	40	0%	Complies
	BBB+ BBB	20	5%	Complies
	BBB- & unrated	Note *	6%	Complies
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

**2b - Institutional Credit Framework**

To limit single entity exposure each individual institution will be limited by their credit rating. Members Equity has recently merged with BOQ and as such all investments will be reviewed at maturity. Council will reinvest into a complying rated institution at the maturity of any investment that currently does not comply.

	Ratings	Maximum Holding %	Actual Holding %	
CBA	AA-	40	32%	Complies
National Australia Bank Limited	AA-	40	19%	Complies
Westpac	AA-	40	6%	Complies
HSBC	AA-	40	1%	Complies
Suncorp Metway Ltd	A+	30	23%	Complies
Macquarie Bank Limited	A+	30	1%	Complies
UBS AG Australia	A+	30	1%	Complies
Sumitomo Mitsui Banking Corp	A	30	1%	Complies
Bank of Queensland Limited	BBB+	5	5%	Complies
Bendigo & Adelaide Bank Ltd	BBB+	5	4%	Complies
IMB	BBB+	5	0%	Complies
AMP	BBB	5	3%	Complies
Newcastle Permanent	BBB	5	0%	Complies
Members Equity Bank	BBB	5	1%	Complies
Auswide Bank	BBB	5	0%	Complies
Maritime Mining & Power Credit Union	ADI	Note*	3%	
			<b>100%</b>	

\*Note: For reasons of practicality the number of these investments should be kept to a minimum.

\*Credit rating to Auswide Bank issued by Fitch Ratings, equivalent Rating by S & P shown

**2c - Maturity Profile**

The Investment Portfolio is to be invested within the following maturity constraints, Council has successfully met this criteria.

	Term Deposit	FRTD	TCD	FRN	Min %	Max %	Actual %	
Within one year	76,500,000	3,000,000	0	500,000	40	100	83%	Complies
One to three years	0	1,230,000	0	8,250,000	0	60	10%	Complies
Three to Five Years	0	1,500,000	0	5,250,000	0	30	7%	Complies
Over Five Years	0	0	0	0	0	15	0%	Complies
	<b>76,500,000</b>	<b>5,730,000</b>	<b>0</b>	<b>14,000,000</b>			<b>100%</b>	

Recommendation: That the report be noted.

**Responsible Accounting Officer**

.....  
Aaron Jones  
Director Corporate Services & Finance

.....  
Prepared By Lesley Guy 1-Mar-23

.....  
Reviewed By Tony Burgoyne

# 2022/23 Annual Operational Plan

## Bathurst 2040 Community Strategic Plan

As at 28<sup>th</sup> February 2023

### Council's Vision:

**Bathurst: A vibrant and innovative region that values our heritage, culture, diversity and strong economy.**

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As a community it is important to have a plan that outlines what we want and need as a community now and as the region grows. The NSW Government also requires all councils to have such a plan. The Bathurst 2040 Community Strategic Plan (CSP) is the highest level forward planning document of Bathurst Regional Council. It identifies the community's priorities and guides the direction for the Bathurst region over the next 20 years.

Six key objectives have been established in the CSP:

1. Our Sense of place and identity
2. A smart and vibrant economy
3. Environmental stewardship
4. Enabling sustainable growth
5. Community health, safety and well-being
6. Community leadership and collaboration

These objectives are supported by strategies, shown below, aimed at identifying the importance of each objective.

As a 20 year plan, the CSP is not able to be wholly implemented in one term of Council. The Delivery Program represents actions that the Council expects to achieve during the current term of election for the Council, typically four years. This Annual Operational Plan identifies the individual activities and projects that will be completed within the current financial year of the Delivery Program.

### **OBJECTIVE 1: Our sense of place and identity**

- 1.1 Respect, protect and promote the region's Aboriginal heritage assets
- 1.2 Protect, enhance and promote the region's European heritage assets and character
- 1.3 Enhance the cultural vitality of the region
- 1.4 Protect and improve the region's landscapes, views, vistas and open space
- 1.5 Promote good design in the built environment

### **OBJECTIVE 3: Environmental stewardship**

- 3.1 Protect and improve our natural areas and ecosystems, including the Macquarie River and other waterways
- 3.2 Protect the City's water supply
- 3.3 Minimise the City's environmental footprint, live more sustainably and use resources more wisely
- 3.4 Protect and improve the region's biodiversity
- 3.5 Increase resilience to natural hazards and climate change

### **OBJECTIVE 5: Community health, safety and well being**

- 5.1 Provide opportunities for our community to be healthy and active
- 5.2 Help make the Bathurst CBD, neighbourhoods and the region's villages attractive and full of life
- 5.3 Help build resilient, inclusive communities
- 5.4 Make our public places safe and welcoming
- 5.5 Plan and respond to demographic changes in the community

## Bathurst 2040 Community Strategic Plan

### **OBJECTIVE 2: A smart and vibrant economy**

- 2.1 Support local business and industry
- 2.2 Grow local employment, investment and attract new businesses by nurturing and supporting entrepreneurs, partnerships and local skill development
- 2.3 Develop Bathurst as a Smart City
- 2.4 Support agriculture, local manufacturing, food production and education as significant contributors to the region's economy
- 2.5 Support Mount Panorama as a premier motor sport and event precinct
- 2.6 Promote our City and Villages as a tourist destination

### **OBJECTIVE 4: Enabling sustainable growth**

- 4.1 Facilitate development in the region that considers the current and future needs of our community
- 4.2 Provide safe and efficient road, cycleway and pathway networks to improve accessibility
- 4.3 Ensure services, facilities and infrastructure meet the changing needs of our region
- 4.4 Provide parking to meet the needs of the City
- 4.5 Work with partners to improve public transport, and passenger and freight transport connections to and from the region
- 4.6 Plan for, assess and regulate development activity

### **OBJECTIVE 6: Community leadership and collaboration**

- 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst Region
- 6.2 Work with our partners and neighbouring councils to share skills, knowledge and resources and find ways to deliver services more efficiently
- 6.3 Advocate for our community
- 6.4 Meet legislative and compliance requirements
- 6.5 Be open and fair in our decisions and our dealings with people
- 6.6 Manage our money and our assets to be sustainable now and into the future
- 6.7 Invest in our people
- 6.8 Implement opportunities for organisational improvement



## Attachment 8.2.2.1

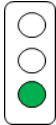

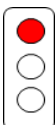
On the following pages, each of Council's principal activities is shown along with their four year Delivery Program actions and the Annual Operational Plan tasks that will be undertaken. These actions and tasks are linked back to the Bathurst 2040 CSP to show the community how its needs and wants are being delivered.

The table below is a guide to reading the Delivery Program and Annual Operational Plan.

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer
From the Objectives shown on Page 2	What actions will be delivered to achieve the objective	What specific projects will be undertaken this year to address the 4 year actions	<b>Measurable KPI</b> How we will know when we have achieved our plans	Position Title – Director, Manager, Team Leader

The Performance Measures in this Plan have been rated by the responsible Directors as to their status of completion.

Below is a summary of the Status of all Performance Measures:

<p>In progress – tracking as expected</p>  <p>164 / 174 94 %</p>	<p>Needs Attention</p>  <p>9 / 174 5 %</p>	<p>Urgent Attention</p>  <p>1 / 174 1 %</p>
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# Engineering Services



The key to developing a sound foundation for growth and prosperity of the Bathurst Region is by ensuring infrastructure needs are keeping pace with demand. The Engineering Services Department has the responsibility to ensure the current needs of the community are met and the capacity exists to cater for future growth. A clean and safe water supply, a quality local road network, and environmentally responsible waste management systems are all high priorities for engineering the future of the Bathurst Region.

## Asset Management




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
4.1 4.2 5.1	Improve pedestrian access within the urban area.	Completion of additional concrete footpaths/cycleways in accordance with the Bathurst Regional Community Access and Cycling Plan 2011.	500 lineal metres of footpath and/or cycleway completed.	Manager Works	Bant/Rocket intersection 100m Dean Street 200m complete Morrisett St Peel to Commonwealth 50% complete (400m)	
		Monitor condition of footpaths.	100% of urban footpath inspected	Manager Works	Level 1 (CBD) – 100% as at 26/10/20 Level 2 – 100% as at 23/7/20	
4.1 4.5	Maintain and improve the existing road infrastructure consistently throughout the network.	Improvement of road infrastructure to upgrade sub-standard sections of the sealed network.	Reconstruction and resealing works as per Council's 2022/2023 capital works and routine maintenance programs.	Manager Works	In progress/ongoing Caloola Rd Reconstruction underway but on hold due to extensive wet weather Bridle Track realignment complete	




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Completion of 2022/2023 Roads to Recovery Program.			
		Renewal of gravel road surface throughout the network.	Completion of 2022/2023 Unsealed Roads Gravel Resheeting program.	Manager Works	In progress/ongoing	<div><div></div><div></div><div></div></div>
		Undertake maintenance program in accordance with allocated budget.	Greater than 90% of the urban road network remains at condition index 3 or above.	Manager Works	Complete (last assessment due 2023) <div>Percentage<div>Excellent35.0</div><div>Good38.9</div><div>Fair22.1</div><div>Poor3.9</div><div>Bad0.1</div></div> <div>Condition Rating<div>1</div><div>2</div><div>3</div><div>4</div><div>5</div></div> <div>96%</div> <div>4%</div>	<div><div></div><div></div><div></div></div>
4.1 4.3	Protection of urban areas on the Bathurst Floodplain	Completion of flood mitigation works as outlined in the Georges Plains Flood Management Plan.	Substantial Completion of Design and Environmental Assessment	Manager Technical Services	Funding Grant application through NSW Government Floodplain Management Program in 2020/21 unsuccessful. Further application has been made in 2021/22 program, decision pending.	<div><div></div><div></div><div></div></div>



**Mount Panorama**


<b>Bathurst CSP Objective reference</b>	<b>Deliverable Actions over the next 4 years</b>	<b>Operational Plan – 2022/2023 Projects / Tasks</b>	<b>Tracking our Progress</b>	<b>Responsible Officer</b>	<b>Action Year to Date</b>	<b>Status</b>
<b>6.4</b> <b>6.5</b> <b>6.8</b> <b>2.5</b>	Increase profile of Mount Panorama as the premier motor racing venue in Australia.	Construction of optic fibre communications loop	Installation of Optic fibre network to Mount Panorama Circuit as per 2022/2023 Capital Works Plan	Director Engineering Services	Current budget allocation will complete 1,700m of conduit. This will complete 5,640m of installation, leaving approx. 1,000m of conduit to be installed from future budgets.	
		Development of the second circuit	Development Consent obtained.	Director Engineering Services	Masterplan Complete. Preliminary Design Complete Aboriginal Cultural Heritage Assessment completed. Draft Environmental Impact Assessment completed, has been submitted to NSW Planning for adequacy review prior to lodgement. Community Consultation completed for EIS drafting. Detailed design and EIS completed Jan 2022. Ready for lodgement with EIS to NSW Planning.	

## Water, Sewer and Waste



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.2 3.3 3.5 4.3 6.2 6.6	Maintain and upgrade existing water and sewer infrastructure to meet the needs of all stakeholders into the future.	Operate, maintain, repair and upgrade Water Filtration Plant.	Achieve the Australian Drinking Water Standards 90% of the time.	Manager Water and Waste	Water Filtration Plant daily operations are ongoing, with maintenance and repairs conducted as required. The treatment processes are constantly monitored through a SCADA system and reviewed daily by staff.  To 28 February 2023, 1874 tests were undertaken (through NSW Health Laboratory plus Council monitoring for fluoride). There was 98.2% compliance with Australian Drinking Water Guidelines	
		Operate, maintain, repair and upgrade water distribution system.	Customer complaints regarding flow and pressure are kept below 52 p.a.	Manager Water and Waste	Water distribution system operations are ongoing, with monitoring, maintenance and repairs conducted as required.  The water main in Mountain Straight, Mount Panorama has been re-laid.  Significant reservoir improvements have been completed, with further work planned, to continue to improve the integrity of the drinking water system around Bathurst.  To 28 February 2023, complaints regarding flow and pressure were 24 for the 2022/23 year.	
		Respond effectively to water quality complaints	100% of complaints investigated, actioned and resolved.	Manager Water and Waste	Complaints regarding discoloured water are investigated, actioned, and resolved as soon as possible.  To 28 February, 34 discoloured water complaints were received, and all have been resolved.	






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Review, update and adhere to Drinking Water Management System (DWMS).	Australian Drinking Water Guidelines & DWMS compliance reported monthly.	Manager Water and Waste	A Drinking Water Management System (DWMS) document has been completed and is in effect. Details on addressing the actions to ensure continuous improvement are being documented. An internal review of the Drinking Water Management System's Critical Control Points (CCPs) is undertaken weekly and monthly. Continuous external monitoring of CCPs is undertaken externally by D2K Information Pty Ltd. CCP performance for the current financial year to 10 February averaged 85%.	
		Winburndale Dam Flood Security Upgrade	Project is constructed and commissioned	Manager Water and Waste	Work on this Tendered Item is progressing with work on the dam crest drilling underway and over 91.38% of the varied contract price is complete as at the end of January 2023. A second project scope change request has been lodged, with a negative response being received and this is being followed up. Additional correspondence has been sent to DPIE. The project scope, cost & timeframe have all been extended as significantly different foundation rock was encountered (than was found during geotechnical investigations) along the dam toe once onsite work commenced. Additional work to enable outlet metering has been designed and will be installed in the coming months. The southern wing wall requires stabilisation following the November 2022 floods and this will be added to the scope of works	
		Stormwater Harvesting Project Stage 1	Project is constructed and commissioned	Manager Water and Waste	Survey, design reports and approvals are being progressed for this project, tenders have been advertised and have closed to selected contractors who are pricing the proposed works.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					Tenders closed 27 July 2021 and have been reported to council. The appointed contractor and appointed project manager are reviewing the design and undertaking relevant site-specific plans and documentation. The contractor is planning to commence site works in January.  Further meetings took place in December in Parramatta with DPE and NSW Health representatives to progress the project.  Site work has commenced in a number of locations for the pipework installation. The Water Filtration Plants planned bulk earthworks are complete	
		Review and update existing Best Practice Guidelines plans as required.	Best Practice Guidelines compliance reported quarterly.	Manager Water and Waste	In October 2021 DPIE has released their Roadmap to an improved regulatory framework for local water utilities, which will replace the Best Practice Management Framework. The implications and impacts on Council are being reviewed, and monitoring of this continues.	
		Continue implementation of Trade Waste Policy.	Maintain approvals at over 90% of active businesses	Manager Water and Waste	Trade Waste Policy is current, has been approved by NSW Office of Water, and adopted by Council.  As of 28 February 2023, there were 327 approvals in place, with 363 active businesses (90%). The recently released 2021 Liquid Trade Waste Management Guidelines from DPIE are being reviewed to determine whether any changes are required.	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Monitor and action developments from State Government regarding changes in the Best Practice Guidelines	Review Guidelines monthly, then action as required.	Manager Water and Waste	<p>The existing level of compliance with the previous Best Practice Guidelines is 100% for both Water and Sewer.</p> <p>In October 2021 DPIE has released their Roadmap to an improved regulatory framework for local water utilities, which will replace the Best Practice Management Framework. The implications and impacts on Council are being reviewed, and monitoring of this continues. Furthermore, specific advice has been released as draft and is also being reviewed.</p>	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Prepare reports and studies for Winburndale Dam and Chifley Dam to achieve compliance with Dams Safety NSW regulatory requirements	Compliance with Dams Safety NSW requirements reported annually.	Manager Water and Waste	<p>For both Chifley and Winburndale, a Dam Safety Emergency Plan is in place. Chifley Dam is safe to withstand a 1 in 1,000,000-year flood event. A surveillance inspection of Chifley Dam was undertaken in December 2021. Winburndale Dam surveillance inspections are on hold for the next 12 months during the construction period. Winburndale Dam is not yet safe to withstand a 1 in 100,000-year flood event, however detailed design is complete, the tender has been awarded and construction has commenced and is well advanced to significantly improve the dam safety.</p> <p>Grant funding was sought through the NSW Safe and Secure Water Program. Council has been successful in procuring \$2.225 million towards this project under the Program. A tender was awarded at the 3 July 2019 Council Meeting to EODO for Winburndale Dam Safety Upgrade. Work is currently over 91.38% of the varied contract price is complete for the project at the end of January 2023. Dams Safety NSW review and documentation obligations are in place or in progress for Chifley Dam. Winburndale Dam requirements are in place and will be updated in 2023 once the upgrade works are completed.</p>	
		Work with Central NSW Joint Organisation on Water Utilities Alliance goals	Meetings attended. Relevant projects supported. Goals delivered.	Manager Water and Waste	<p>Work is continuing, through meetings and projects. Alliance Business Plan has been developed and adopted. Bi-monthly meetings attended online, with other projects and correspondence dealt with as required.</p>	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Operate, maintain, repair and upgrade Waste Water Treatment Works to comply with licence conditions	Achieve over 90 % compliance with EPA licence conditions.	Manager Water and Waste	Wastewater Treatment Works operations are ongoing, with maintenance and repairs conducted as required. A new biosolids contract commenced on 01 October 2021 and until 24 February 2023, 14,275.66 tonnes of biosolids have been delivered to site under the new contract. A trial to limit discharge odours from Sewer Pump Station no 2 commenced in November 2021 initial results indicate a positive result. Continued monitoring is on going Plans for minor upgrades are underway. Daily and weekly sampling and monitoring of the plant's performance are continuing, with internal and external testing performed. Ongoing testing of wastewater discharged to the Macquarie River as per EPA Licence 1647 for the period commencing 1 April each year continues. For the licence year commencing on 1 April 2022, 322 tests were completed till 15 February 2023, and 98.45% compliance achieved.	
		Continue program of sewer main CCTV inspection, and lining if warranted	Mains where blockages or overflows occur are inspected	Manager Water and Waste	Identification of appropriate locations for CCTV pipe inspection is ongoing through customer issues, staff advice and development proposals. Any issues found are scheduled for repair or replacement as required.	
		Identify, plan and undertake water and sewer construction works.	Complete capital works program	Manager Water and Waste	Liaison with Technical Services staff to obtain advice on road projects and / or developments is continuing. The aim is to ensure water and sewer services are relocated prior to TFNSW or BRC projects commencing.	
		Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced	Manager Water and Waste	The waste collection vehicle fleet is up to date.	
1.4 3.3 4.3 6.2	Maintain and upgrade existing waste infrastructure to meet	Replace waste collection vehicles on a 4 yearly cycle.	One waste collection vehicle replaced	Manager Water and Waste	The waste collection vehicle fleet is up to date.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.6	stakeholder requirements.	Review Waste Management Centre filling plans to ensure the optimum long term strategy is delivered, and to enable future planning timelines to be developed.	Survey and monitor the remaining air space of the landfill annually.  Air space reduction minimised.	Manager Water and Waste	A stormwater management audit of the WMC has been conducted by EPA staff. A review has been conducted by an independent consultant. The final report has been received and recommendations are being put into effect. Aerial survey was completed on 12 April 2022, which is done annually to monitor actual fill and the final fill plan.  Several ongoing projects are supported, with bi-monthly meetings attended online.  New projects or opportunities are assessed as they arise.	
2.2 3.3 6.1 6.2 6.6	Reduce waste to landfill.	Work with NetWaste on waste projects and opportunities, for greater diversion from landfill and increased efficiencies.	Meetings attended. Relevant projects supported and delivered.	Manager Water and Waste	Almost all options available to Bathurst Regional Council through NetWaste are supported. Examples include recycling of waste tyres, mattresses, Household Chemical Cleanout, Waste 2 Art and collection and recycling of scrap metal.  Recycling and organics collection service started in April 2016. The contract is proceeding well. A textile recycling trial has been conducted. The 2022 Garage Sale Trail has been held over 2 weekends in November 2022, and as the contract is ending a review of this event has been concluded.  For 2022/23 to the end of January 2023, food and garden tonnage is 3,169 and recycling is 1,167 giving a total of 4,336 tonnes. 28,942 tonnes of food and garden waste have been sent for composting in the first 82 months (April 2016 to January 2023) Combined with recycling, totals show a diversion from landfill of over 44,392 tonnes, or over 44.3 million kilograms over this time. Sustainability is one focus area where education works are continuing, and the recycling contract education strategies are also underway.	
		Council to continue education and promotion of appropriate WasteWise behaviours regarding green waste and recycling. Promote recycling to maximise diversion from landfill.	Recycling promotion and education programs run and reported annually.  Monitor combined diversion and report annually.	Manager Water and Waste		

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Identify, assess and implement appropriate diversion opportunities.	Opportunities reviewed to determine cost/benefit and reported annually.	Manager Water and Waste	Council participates in 8 NetWaste Regional collection contracts being used - motor oil, wood/timber processing, landfill environmental monitoring, regional waste services, tyres, household chemical cleanup, and mattress recycling. Scrap metal and E-waste recycling is continuing with a separate Council contract arrangement.	

## Recreation

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.4 5.1 5.5	Plan for increasing population and aging population in the provision of suitable recreational projects	Construct additional facilities as determined in budget.  Update sporting venues, including associated infrastructure.  Update parks including associated infrastructure.	Construction of multi sports court Ralph Cameron Park	Manager Recreation	Concrete slab and fencing works completed. Line marking contract awarded. Anticipate line marking and painting of court surface to be completed by end of April 2023, weather permitting.	
			Reconstruction of Court 6 Eglinton Tennis Centre	Manager Recreation	Investigation on court surface completed, which has identified significant works to be undertaken to repair 2 x damaged courts. Funding not sufficient to undertake the required works. Funds reallocated to undertake resurfacing works to more netball courts at the John Matthews Netball Complex.	
			Acrylic resurfacing of 2 courts John Matthews Netball Complex	Manager Recreation	Painting of 2 netball courts at John Matthews Netball Complex completed. Painting of the rest of the rubber based courts at the Centre to be undertaken as funding becomes available in future budgets	
			Construct stage 1 of Centennial Park Masterplan	Manager Recreation	Tender awarded September 2022. Earth works, concrete path network and electrical supply works completed. Contractors finalising irrigation and light pole installations. Anticipate all works to be completed by April 2023, weather permitting.	
1.4 5.1 5.5	Maintain existing and future recreational areas.	Maintain existing levels of service to all parks, reserves, open space areas and other recreational facilities	Maintenance activities undertaken to all recreation Assets in accordance with adopted maintenance service levels in the Asset Management Plan.	Manager Recreation	Ongoing as part of adopted maintenance service levels and funding provisions of the current Council Operational Plan.	
1.4 5.1 5.5	Continue environmental programs identified within the Bathurst Vegetation Management Plan	To ensure that appropriate Environmental Management Plans for the Bathurst Region are current, relevant and	Arrange for 11 Tree Planting and volunteer engagement activities.	Manager Recreation	Community and volunteer tree planting proposed commenced in August 2022 7 planting days have been undertaken this financial year.	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		provide long term strategies for the Region	Weed Control Project Inner Track Mount Panorama	Manager Recreation	<p>Site spraying works commenced in October 2022.</p> <p>Contractor experiencing delays. Further weed spraying to be completed, before maintenance obligations under the contract commence. Some erosion control works completed, more to be undertaken in the following months.</p> <p>Concerns have been raised to contractor in respect to adequate performance to date. Extension of time to finish contract has been provided. Anticipate completion of all works by end June 2023.</p>	
			Gully erosion control project Hill View Estate Reserve	Manager Recreation	<p>Weed control works completed.</p> <p>Due to extensive damage sustained to the work site following November 22 floods and other project priorities, the erosion control works of this project will commence in 2023/24.</p>	

# Corporate Services & Finance


Attracting, retaining & investing in the safety & wellbeing and ongoing development of our people, whilst supporting an open and transparent, customer focused workplace culture is the main priority at Bathurst Regional Council. Council employs approximately 492 full time equivalent staff in 20 locations to provide services to support our community needs.

## Human Resources






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.1 5.3 5.5 6.1 6.2 6.4 6.6 6.8 6.9	Ensure appropriate structure and resourcing is effectively supported & implemented to meet organisational needs.	Organisational Structure designed to ensure CSP can be adequately & appropriately supported.  Resourcing prioritised to ensure Statutory & legislative requirements can be effectively supported and operational needs met.	Organisational structure supports a collaborative culture where Strategic objectives and community needs are achieved within budgetary constraints. Resourcing is appropriately allocated.  Employee feedback is utilised to continually improve workplace culture and employee engagement.	Manager Human Resources	As part of the Manager to Leader program and with a longer-term view to ensure the organisational structure (roles, responsibilities and reporting lines) will ensure the effective delivery of the CSP has commenced in line with the recently endorsed Council Workforce Management Plan and supporting operational action plan.  Feedback from recent climate and management styles, as well as employee connections surveys has been used to improve workplace culture and engagement as part of the Manager to Leader program. Employee engagement and satisfaction surveys to be rolled out to all staff Q1/Q2 2023. Feedback from the ageing workforce survey has also been used to better support older workers especially in the use of technology space.	
5.3 5.5 6.2 6.4 6.5	Promote and support a safe workplace in line with statutory and legislative requirements	Build and maintain a workplace culture that supports physical & mental health and wellbeing of our people.	An effective WHS system is developed & effectively implemented. WHS related training programs focus on	Manager Human Resources	Targeted Manual handling training has now been completed across all areas of Council. Work to further improve the WHS related Policies, Procedures and Records has commenced.	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.7 6.8	with a focus on employee wellbeing.	Council focuses on injury prevention, including discrimination, bullying and harassment & discrimination.	identified high priority areas (Manual handling, Mental health) as well as Compliance related training.  A proactive and supportive approach is implemented to support injured workers recover at work.		<p>Compliance related safety training is prioritised, Improvements to ensure a psychologically safe workplace are ongoing. Council recently achieved an 88.1% score in the StateCover WHS Audit which is above average compared to other Councils.</p> <p>Additional resources to support the increasing legislative environment &amp; support Council's commitment to staff safety have been approved.</p> <p>The Council RTW program has now been effectively implemented. A proactive and supportive approach to injured workers is followed, with an ongoing aim to improve safety and prevent further injuries as an outcome of investigations conducted.</p>	
1.1 6.1 6.2 6.4 6.7 6.8 6.9	Training and development is fairly & effectively supported for all Council employees with an aim to retain talent, develop current & future leaders, increase job satisfaction and morale and improve productivity and safety.	<p>Training needs are identified and effectively implemented for all Council staff.</p> <p>Training focus is on ensuring compliance requirements (WHS, Skills based) are met but also on investing in the ongoing development of our people.</p>	<p>Training &amp; Development is centrally co-ordinated.</p> <p>Training plan is developed, consulted on &amp; effectively implemented and maintained.</p> <p>90% of Council staff complete e-learning compliance modules in first 3 months of commencement.</p> <p>Manager to Leader Program is effectively implemented.</p>	Manager Human Resources	<p>All Council learning &amp; development, including budget is centrally controlled and coordinated through the HR function.</p> <p>Training plan is developed and reviewed every 2 years.</p> <p>Completion of e-learning compliance modules for all new staff in first three months (ideally first month) of employment set as a Corporate KPI.</p> <p>The Manager to Leader Program has now completed Phase 4 which included bringing new and emerging leaders into the Program. Phase 5 will be rolled out Q1/Q2 2023.</p>	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.1 2.2 5.3 5.5 6.1 6.4 6.6 6.8 6.8	Ensure Council complies with equal employment opportunity laws at every stage of the employee lifecycle and in line with the Council EEO policy. Promote an inclusive workforce representative of the community we support.	Council promotes an inclusive workplace and all stages of the employee lifecycle.  Relevant policies, procedures and plans developed and implemented.	Council EEO policy developed and implemented.  Acceptable behaviour & conduct in the workplace policy developed and implemented.  Targeted training to improve the awareness and understanding of the benefits of a diverse workplace and the EEO laws are implemented.	Manager Human Resources	<p>The Council EEO policy has been developed and implemented on Council's intranet and website. The Policy is discussed at Induction. Training and principles are covered as part of the compliance module suite every two years for all Councillors and staff.</p> <p>The Acceptable Behaviour &amp; Conduct in the Workplace Policy has been developed and implemented. Toolbox talks have been held with all current staff. A copy of the policy is provided and discussed with all new staff as part of staff Induction.</p> <p>Current staff moving into a new position within Council are required to undertake the induction again if it has been more than two years since it was last completed.</p> <p>Targeted training to improve the awareness and understanding of the benefits of a diverse workplace, EEO laws and discrimination held for all Managers.</p> <p>Education at levels ongoing.</p>	




## Governance

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.8 6.9	Ensure Council policies reflect community needs and organisational requirements.	Regular review of Council's policies (Policy Manual).	Individual Policies reviewed for relevance and compliance with statutory requirements	Manager Corporate Governance	All Council policies are undergoing review. Policies are then forwarded to Council meetings for adoption. Program continuing.	
6.4 6.5	Implementation of the Government Information Public Access Act (GIPA Act)	Provision of Contract Register on Council's website.	Register updated monthly.	Manager Corporate Governance	Online Contract Register is available. We continue to review opportunities for improvement, including possible use of new RelianSys system.	
		Action requests for information under GIPA Act.	Information requests (formal and informal) actioned in accordance with statutory guidelines.	Manager Corporate Governance	July 2022 - 6 applications received and 4 applications were finalised. August 2022 - 2 applications received and 4 applications were finalised. September 2022 - 5 applications received and 4 applications were finalised. October 2022 - 2 applications received and 5 applications were finalised. November 2022 - 2 applications received and 5 applications were finalised. January 2023 – 6 applications received, with 4 finalised.  Total of 24 applications received YTD, with 20 finalised.	
4.3 6.4	Ensure Council's continuity of operations.	Review of Disaster Recovery Plan and Business Continuity Plan.	Plan reviews completed	Manager Corporate Governance	Information Services Disaster Recovery Plan testing has been delayed due to covid-19 restrictions. Testing has been deferred to a later date.	
6.4 6.5 6.8 6.9	Ensure Audit and Risk Management Committee effective operation	Regular risk management reporting. Service delivery review program development.	Quarterly risk register updates. Program developed by 30 June 2023.	Manager Corporate Governance	Ongoing discussions between Dept Heads & MCG.  Investigations underway for a software solution to manage the risk register, with RelianSys being trialled.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 6.5 6.6 6.8	Manage insurance claims in a timely, effective and efficient manner	Manage insurance claims and provide data to inform strategic decision making  Coordinate participation in the Statewide Mutual Continuous Improvement Pathway (CIP) program.	Monthly insurance reports to Department Heads.  Submission of completed CIP workbooks to Statewide Mutual	Manager Corporate Governance	Reporting framework finalised. Monthly reports now generated. Ongoing discussions between DCSF & MCG.	

## Information Services

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.3 2.5 6.8	Improve long-term viability and availability of electronic data for both the current and long term.	Perform Penetration testing to ensure the security of Bathurst Regional Council Data	Engage Third Party to perform Penetration tests.	Manager Information Services	Penetration testing was performed on the week of the 6th of December. Council has received the testing report. This testing included external and internal penetration testing. Council's IT section is has created a plan to correct the issues identified and is currently working through it. Next round of testing is scheduled for January 2023.	
		Upgrade ERP (Civica Authority) to version 7.1	It is anticipated that this upgrade will occur in Calendar 2022	Manager Information Services	Civica Authority was upgraded to version 7.1 on the 11 <sup>th</sup> of November after extensive testing.	
		Continue regimen of cyber-Security training for all staff & Councillors at Bathurst Regional Council.	Microsoft Cyber Security training, Phishing simulation has been purchased, and training program implemented. Councillors & staff will continue to be provided with the opportunity to attend Cyber Security NSW training	Manager Information Services	Training has been purchased and a schedule has been developed. Training will now continue on a rolling basis.	
		Continuous upgrading of Cyber Security posture based upon recommendations from Penetration Testing.	This is a continuous process.	Manager Information Services	Cyber security framework and documents have been developed. The Framework was approved by the General Manager on 29th of June. Discussions are now on going with risk owners.	
		Upgrade GIS from GDA94 to GDA 2020.	Ensure that BRC GIS is current by implementing GDA2020 it is anticipated that this will be completed in 22-23 financial year.	Manager Information Services	In progress/ongoing. This project is progressing well. Much work has been completed and we have engaged the service of Chartis Technology to assist with the implementation.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Implement cloud based VOIP telephone system.	Proof of Concept for Microsoft Teams calling is underway. This will allow staff to test the viability of this technology. It is then expected that the system will be implemented in 22-23	Manager Information Services	The new VOIP phone system has been pushed to fiscal year 22-23 as we proceed with the current proof of concept for teams calling.	
		Perform Disaster Recover testing at Bathurst Regional Council's DR site.	It is anticipated that full test will be performed by end of August 2022.	Manager Information Services	Full DR testing is being rescheduled for fiscal 22-23 After testing a report will be written detailing the results obtained.	
2.2 2.3 2.6 5.2	Support the Smart Cities project.	Install fibre optic cable from Mt Panorama to Civic Centre via the Collections Facility.	It is anticipated that the link will be fully installed and operational in calendar 2022.	Manager Information Services	Link has now been completed and is operational from Mt Panorama to the new Collections facility then on to the library and Civic centre.	

## Finance

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.1 6.6 6.9	Ensure Council's long term financial sustainability.	Review need for special variation in rate income.	Long Term Financial Plan complete and adopted by Council.  Special Rate Variation considered by Council.	Manager Financial Services	Long Term Financial Plan for 2022/23 adopted by Council on 29/06/2022.  Council has not applied for a special rate variation for 2023/24 Operating/Delivery Plan.	
		Improve Council's cash flows.	Rates and Charges Outstanding Ratio less than 10%.	Manager Financial Services	As per 2021/22 Financial Statements achieved 5.82%  (2020/21 6.29%) (2019/20 6.49%) (2018/19 6.22%) (2017/18 6.17%) (2016/17 5.68%) (2015/16 5.85%)	
		Ensure Council's level of debt is manageable.	Debt service cover ratio greater than 2.	Manager Financial Services	As per 2021/22 Financial Statements achieved 2.46 times  (2020/21 1.71) (2019/20 1.06) (2018/19 2.17) (2017/18 3.66) (2016/17 4.12) (2015/16 3.95)	
		Maximise invested funds within prudential guidelines.	Outperform monthly 90 day bank bill swap rate.	Manager Financial Services	At 28 <sup>th</sup> February 2023 current year average: • Investment earnings – 2.80% (2021/22 average 1.06%) • 90 day Bank Bill Swap Rate – 2.898%	
		Monitor, review and update Long Term Financial Plan	Long Term Financial Plan 2022-2032 adopted	Manager Financial Services	Long Term Financial Plan for 2022/23 adopted by Council on 29/06/2022.	



Events	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
Bathurst CSP Objective reference 1.3 2.1 2.2 2.6 5.2 5.3 6.3	Coordinate and deliver events to enhance the cultural life of residents and promote the Bathurst Region	Deliver events including New Years Eve, Australia Day, NRL game, Bathurst 1000 off track events.	90% or more of residents attend an event.	Events Manager	<p>July</p> <ul style="list-style-type: none"> <li>Successfully delivered the Bathurst winter festival with the out door ice rink, illuminations, food and wine events, music, entertainment, business engagement, rides and community spirit.</li> <li>The festival was back to its pre covid 19 interruptions and had its biggest year yet.</li> <li>The illuminations featured on; Bathurst Court House, All Saints Cathedral, Cathedral of St Michael &amp; St John, Keystone, old Bathurst TAFE site and Tremain's mill</li> <li>Opening night had approx. 4,500 people through between 4pm – 9pm on Saturday 2 July</li> <li>Brew &amp; Bite saw approx. 15,000 people pass through the event on Friday and Saturday of the middle weekend.</li> <li>More than 20,000 people went ice skating</li> <li>More than 50,000 tickets sold to the carnival rides</li> <li>These figures show an increase participation in the event from previous years</li> </ul> <p>August</p> <ul style="list-style-type: none"> <li>Planning an execution of Local Government Week. Coordinated; Coffee with Councillor at Rail museum, raised over \$1000 for Jeans 4 Genes Day, coordinated a staff competition and had a bake sale</li> <li>Wrapping up of Bathurst winter festival, reporting, paying invoices, coordinating thank you messages/emails/letters to all staff and stakeholders</li> </ul>	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> <li>Planning for Bathurst 1000; coordinating meetings with Supercars, emergency services, stakeholders, road closures, businesses and vendors</li> <li>Secured \$287,000 from the State government to increase event experiences for; Bathurst International, NYE, Inland Sea of Sound (BMEC) and a summer music program.</li> <li>Commenced work on Bathurst International and NYE</li> <li>Coordinated stakeholder meetings for next 6 months of events</li> <li>Advertising for Events Team Leader and Event Operations Office Role</li> </ul> <p>September</p> <ul style="list-style-type: none"> <li>Planning for Bathurst 1000 Off Track Events; Super Wednesday, Legends Dinner and Saturday Street Fair</li> <li>Planning for Garage Sale trail</li> <li>Planning for Bathurst International</li> <li>Working with event stakeholders such as; World Cross Country, Vanfest, Triumph 100 year anniversary, B2B variety bash</li> <li>Planning For NYE Party in the Park</li> <li>Organising grant funding for events such as, Saturday free concert, City 2 Circuit, NYE and summer beats</li> <li>Planning of Australia Day 2023 and community meetings</li> </ul>	




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>October</p> <ul style="list-style-type: none"> <li>Successfully delivered Repco Bathurst 1000 Off Track Events. Including B-Rock Super Wednesday, Legendary Moments Dinner and Saturday Street Fair.</li> <li>Planning for Bathurst International and the new Off Track Events including Circuit to City and Saturday Free Concert in Machattie Park.</li> <li>Planning for Challenge Bathurst.</li> <li>Planning for Garage Sale Trail.</li> <li>Planning for Christmas including staff Christmas party.</li> <li>Planning for New Year's Eve Party in the Park.</li> <li>Advertising for Events Assistant.</li> <li>Coordinated Spatial Services Digital Twin Launch</li> <li>Continued working with event stakeholders including; World Cross Country and Triumph 100 year anniversary</li> </ul> <p>November</p> <ul style="list-style-type: none"> <li>Successfully delivered the first Bathurst International event in partnership with ARG. Included; camping at the track, down town activations, weekend music event.</li> <li>Installed the Christmas tree in Kings Parade, street flags and lights on Council building</li> <li>Successfully delivered Challenge Bathurst event at Mount Panorama. Included</li> <li>Preparation for NYE Party in the park</li> <li>Working through the Reconnecting Regional NSW – Community Events program Grant</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<p>December</p> <ul style="list-style-type: none"> <li>Preparation and successful delivery of NYE Party in the Park. Included popular child's entertainer, Bluey and Bingo</li> <li>Delivered the all staff Council Christmas party</li> <li>Preparation underway for Australia Day 2023, Bathurst 12 Hour and World cross Country Championships city activation</li> </ul> <p>January</p> <ul style="list-style-type: none"> <li>Successful delivery of Australia Day; citizenship ceremony, awards ceremony, Australia Day by the pool, events in villages; Rockley, Sofala and Wattle Flat, entertainment at Ben Chifley Dam. Secured grant funding for the event. The Australia Day ambassador fell ill and was unable to attend</li> <li>Announced World Athletics Cross Country City Activations: Adopt a country business competition, live music in venues, Armada shopping centre activation and Street dressing</li> <li>Working on plans for Bathurst 12 Hour</li> </ul>	

Property	Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.5 6.4 6.5 6.8		Manage development of new residential land releases to ensure appropriate level of supply.	Complete development of residential land in accordance with Council plans.	Provision of land to meet demands	Property Manager	Sunnybright Stages 'A','B' and 'C' - all lots sold and settled.  Windy 1100 - 205 lots - Tender for development approved by Council 19/10/2022. Expect Sales in early 2024.	
2.1 4.1 6.4		Manage development of new commercial and industrial land releases as required to meet the needs of new businesses.	Development in Bathurst Trade Centre and Kelso Industrial Park as required.	Provision of land to meet demands.	Property Manager	Kelso Industrial Park has 0 lots available.  Tender for development of 9 lots in Stage 1b of Kelso Industrial Estate expansion (\$4.8M Drought Stimulus Fund) approved 19/10/2022.  Bathurst Trade Centre has 0 lots available.  Airport Stage 2 construction tenders close 15/11/2022.	

Corporate Communications					
Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date
6.1	Communicate and engage with the community	Bathurst Regional Council Community Survey.	Overall satisfaction rating > 70%	Manager Corporate Communications	<p>2021 Community Survey completed. Survey result found that 75% of the community is somewhat satisfied or higher (ie satisfied or very satisfied) with Council.</p> <p>2023 Community Survey commissioned.</p>
					


			<p>All consultation projects included on the "Your Say" platform</p> <p>Followers on social media &gt; 14,000 BRC Website visits &gt; 40,000</p>	Manager Corporate Communications	<p>As 28 February 2022:</p> <p>100% consultation projects on Your Say Bathurst (Irrigation portal, Lodging planning applications online, Bathurst town centre master plan, Streets as Shared spaces, Expressions of Interest former TAFE precinct, Bathurst Region Heritage Plan 2021-2025, Our Region Our Future, Pillars of Bathurst, Youth Council survey, Floodplain Management Plan, Ralph Cameron Oval feedback and plans, seniors festival feedback)</p> <p><b>Social media followers:</b></p> <p>BRC Facebook Page: 18,518</p> <p>BRC Twitter Page: 1,780</p> <p>July: 17,153</p> <p>August: 17,376</p> <p>September 17,541</p> <p>October: 17,993</p> <p>November: 19,744</p> <p>December: 19,922</p> <p>January: 20,056</p> <p><b>February: 20,298 (total FB &amp; Twitter)</b></p> <p><b>Website visits</b></p> <p>Bathurst Regional Council</p>	
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Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					Mount Panorama:  Museums:  BMEC:  Inland Sea of Sound:  BRAG:  Cobb & Co:  Winter Festival:  Hill End:  Bathurst Childcare:  July: 91,248 August: Total: 49,695 September: 62,337 October: 124,355 November: 67,491 December: 41,291 January: 52,835 <b>February:</b>	

# Cultural & Community Services



Bathurst Regional Council supports a vibrant culture and community. Lifestyle in the Bathurst Region is enriched by providing a diverse range of cultural facilities and programs and by promoting cultural diversity. Community well-being is promoted through social planning, community development and ensuring access to community services.

## Community Services







Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.1 5.2 5.3 5.4 5.5	Work in partnership with key stakeholders to develop, administer and deliver community planning that reflects the strengths and needs of specific sectors and the community as a whole.	Undertake the actions identified in the Bathurst Community Safety Plan in partnership with the Bathurst Regional Community Safety Committee	Provide administrative support to four (4) meetings of the Bathurst Regional Community Safety Committee.  Relevant campaigns /projects developed and implemented as per actions identified in the Bathurst Community Safety Plan.	Manager Community Services	One (1) meeting held in February.  YTD four (4) Community Safety Committee Meetings held.  November: Scams Awareness Week campaign launched.  February: Seniors Week Fraud Presentation in collaboration with NSW Police  February: Planning for malicious damage to property and antisocial behaviour campaign continued.  YTD two (2) campaigns undertaken in accordance with the Bathurst Community Safety Plan. - November 2022 Scams Awareness Week - February 2023 Seniors Week Fraud Presentation	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.3		Present draft Community Safety Plan	Research and draft new Community Safety Plan	Manager Community Services	February: Drafting of new Community Safety Plan 2023-2028 occurred in February 2023.	
		Implementation of the strategies and actions identified in the Disability Inclusion Action Plan (DIAP) that address each of the four focus areas of the plan 2022-2027.	Quarterly reviews undertaken to determine the number of actions in progress or complete.	Manager Community Services	13 of 35 actions incomplete 22 of 35 actions in progress No review was conducted in February 2023	
			Relevant Community Services initiatives/projects developed and implemented as per actions identified in the Disability Inclusion Action Plan (DIAP).	Manager Community Services	February 2023: Dementia community workshop held. YTD three (3) community services initiative/project was developed and implemented. - September 2022 Dementia Awareness - December 2022 International Day of People with Disability - February 2023 Dementia community workshop	
		Implement strategies and actions identified in the Positive Ageing Strategy	Quarterly reviews undertaken to determine the number of actions in progress or complete.	Manager Community Services	YTD thirty-eight (38) of fifty-nine (59) actions are in progress (49%). No review was conducted in February 2023	
			Relevant Community Services initiatives/projects developed and implemented as per actions identified in the Positive Ageing Strategy.	Manager Community Services	February: Dementia community workshop held. February: Aged care and retirement villages information placed on Council website. February Seniors Festival 2023. February: Planning for an active seniors campaign commenced.	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Collaborate with key stakeholders to develop and deliver programs/activities to meet the needs of the indigenous community.			YTD four (4) initiatives/projects completed. <ul style="list-style-type: none"> <li>- September 2022: Dementia Awareness</li> <li>- February 2023: Dementia Community workshop</li> <li>- Seniors Festival 2023 included 31 events for seniors in Bathurst.</li> <li>- Aged care and retirement villages information placed on Council's website</li> </ul>	
			Aboriginal Commitment Strategy finalised	Manager Community Services	February: One (1) Working Group meeting held. YTD two (2) Working Group meetings held. YTD Aboriginal Commitment Strategy adopted in August 2022.	
			Relevant Community Services initiatives/projects developed and implemented as per actions identified in the Aboriginal Commitment Strategy.	Manager Community Services	February: One (1) initiative/project implemented. YTD six (6) Community Services initiatives/projects were developed and implemented: <ul style="list-style-type: none"> <li>- September 2022 - Marang Connections Cooking Workshop</li> <li>- November 2022 - Marang Connections Sports Afternoon</li> <li>- November 2022 - Marang Connections Artefact Workshop</li> <li>- December 2022 – Kelso Community Hub Christmas Party and Marang Connections Swim Safety Session</li> <li>- January 2023 – Marang Connections Music Video Workshops</li> <li>- February 2023 – Marang Connections Bike + Scooter Safety Workshop</li> </ul>	




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
4.3 5.1 5.3 5.4 5.5 6.1 6.3		Encourage and facilitate the use of Kelso Community Hub to meet community needs	Quarterly update on usage of Kelso Community Hub by services/programs	Manager Community Services	No update completed during February. YTD two (2) quarterly update reports completed.	
5.1 5.3 6.1 6.3 6.7	Value and support opportunities for young people to understand the processes of Local Government and be involved in relevant projects.	Continue to support the operations of the Bathurst Regional Youth Council	Facilitation of six (6) Bathurst Regional Youth Council meetings	Manager Community Services	February: Main Meeting held 7 February 2023. YTD three (3) Youth Council Main Meetings held.	
			Undertake and/or participate in two (2) initiatives, activities, programs and events.	Manager Community Services	February: - Youth Council finalised the development of their new logo during February 2023.	
5.1 5.2 5.3 5.4	Provision of high quality child care facilities to cater for children aged 0-12 years in the Bathurst Community	Ensure policies and procedures align with industry, Education and Care legislation.	50% of policies reviewed.	Manager Community Services	YTD seven (7) Youth Council activities completed. February: Children's Services are continuing to work with the NSW Child Safe standards, to align current relevant policies and procedures to meet recommendations for both LDC and FDC. All policies align with industry legislation. Zero (0) Policies were reviewed for February.	
6.3 6.4 6.7			Review and update current Service Self-Assessment Tool	Manager Community Services	YTD four (4) Policies have been reviewed. February: FDC self-assessment tool has continued to be added to by Children's Services Administration team, Educational Leader and Child Development Officers. YTD two (2) reviews have occurred on the service documents.	
	The provision of Council's Children's Services, setting a benchmark for	Research and implement programs/projects reflecting industry and stakeholder needs	Research and develop programs based on industry needs.	Manager Community Services	February: No research programs researched and developed. YTD zero (0) research programs researched and developed.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
	education and care in the Bathurst LGA		Implementation of relevant programs	Manager Community Services	February: No (0) programs were implemented. Continuation of Paint the town REaD and Bush Kindy were on going.  YTD one (1) program has been implemented.	
		Maintain high occupancy rates within Children's Services	% Occupancy rate for LDC	Manager Community Services	February: The occupancy rate for LDC was 97.05%. Numbers calculated over a 4-week period.  YTD the occupancy rate is 95.21%  An increase in occupancy rates due to all families returning from Christmas closure as well as newly enrolled families commencing.	
			% Occupancy rate of FDC	Manager Community Services	February: The occupancy rate for FDC was 102.73% Numbers calculated over a 4-week period.  YTD the occupancy rate of FDC is 89.05%  Increase due to Educator's returning from leave during Christmas and New Year, families returning and change in care needs for families.	
			Promotion of Children Services	Manager Community Services	February: Promotions through Children's Services Facebook page reflected Family Day Care vacancies in the Kelso area and a Family Day Care Playgroup held by one of our Family Day Care Educators.	
	Connect and collaborate with Children's Services networks locally to ensure service provision reflects strengths and needs of the sector.	Local networks investigated and developed	Stakeholder interest established for development of local networks.	Manager Community Services	YTD four (4) promotions held. February: No activity occurred for February.  YTD Zero (0) activity has occurred.	
			Facilitate (1) local network forum	Manager Community Services	February: No network forum occurred.  YTD one (1) activity have occurred.	

## Bathurst Library






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>4.3</b> <b>5.5</b>	Develop a strategic approach to planning the next-practice library.	Evaluation of selected library services	Report to Council by June 2023	Manager Library Services	YTD: Subscription to Culture Counts, evaluation software, initiated. Consultation/training undertaken. Surveys in draft.  February: Post event survey trialled at one event.	
<b>1.3</b> <b>5.3</b>	Maintain and improve community participation in the Library Services	Maintain and improve membership base	Membership is 26% or more of total population.	Manager Library Services	YTD the total active membership of Bathurst Library is 10,653 = 25% of Bathurst population.  February: 123 new members	
		Maintain and improve visitations.	Yearly visitations are 80,000 or more (monthly average: 6,600)	Manager Library Services	YTD: 63,152 visitations  February: 8,312 visitations	
		Maintain and improve program and event delivery.	Deliver 200 or more programs / events per year (monthly average: 16.6)	Manager Library Services	YTD: 164 programs delivered.  February: 16 programs delivered	
		Maintain and improve attendance at programs and events	2,400 attendees or more to programs / events per year (monthly average: 200)	Manager Library Services	YTD: 4,327 attendees at programs and events  February: 484 attendees at programs	
<b>1.3</b> <b>5.3</b>	Maintain and improve access to information and life-long learning	Maintain and increase circulation of all library material	Loans exceed 200,000 per year (monthly average: 16,600)	Manager Library Services	YTD: 143,781 items borrowed.  February: 17,941 items borrowed (4,276 electronically)	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Improve online information	Restructure of library website completed by June 2023	Manager Library Services	YTD: Design of the new home page underway. New Community services page added. Home page completed and live. Research into look/feel of library subsite.  February: Consultation with website designers underway.	
		Improve adult digital literacy skills	Provide at least 20 technology sessions/workshops for adults yearly	Manager Library Services	YTD: 19 digital literacy programs delivered.  February: 2 digital literacy programs delivered	
		Improve Readers Resources	Curate and provide access to 4 new subject specific reading lists per year	Manager Library Services	YTD: 4 reading lists completed and displayed.  February: No action this month	
			Promote "1,000 books before Kinder challenge" to at least 4 day-cares by June 2023.	Manager Library Services	YTD: Getting quotes for "1,000 books before school" bag. Bag design completed. Planning for launch underway.  February: Project launched and promoted to all day care centres, with 4 currently participating as a group.	
		Promote Australian Indigenous history and content.	One (1) Wiradyuri or Australian Indigenous content highlight per month	Manager Library Services	YTD: 8 content highlights  February: Monthly Wiradyuri history/culture Facebook post: 13 February 2023: 565 people reached.	
		Growth in followers on the library social media platform	More than 3,600 followers on Facebook	Manager Library Services	YTD: Facebook followers: 3833  February: + 29 followers	
6.1	Communicate and engage with the community					




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.2	Maintain and create partnerships with local organisations and neighbouring councils.	Monitor community satisfaction with Library Services, Programs and Collections	Launch biennial Library Customer Satisfaction survey by June 2023.	Manager Library Services	YTD: Survey in planning. Staff attended training in developing survey using Culture Counts. February: No action this month	
		Reach out to the community beyond the walls of the facility	At least two (2) library pop-ups by June 2023.	Manager Library Services	YTD: Pop-up library at Hill End 150 Year Celebrations. February: Kelso Hub Pop Up	
		Foster relationships with local schools	Deliver at least two (2) new activities to local schools by June 2023	Manager Library Services	YTD: Steven Herrick Poet/Author Talk delivered to 3 schools. February: Little Band Delivery Club sessions booked in with 2 day-care centres.	



## Bathurst Regional Art Gallery

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3	Provide a focus on the visual arts for the community by providing education and public programs that challenge thinking and stimulate creativity, and promote cultural vitality in the region through the development and care of the permanent collection, temporary exhibitions and research facilities.	Increase community participation and engagement through public programs and events.	Minimum four (4) public programs delivered per exhibition slot.	Art Gallery Director	YTD: 4 exhibition slots, 63 programs; participants: 2,049  February: Art of Wine: Sparkling Wines (26); Peter Edwell Author Talk (42); Life Drawing Workshop (11); Natalie Wilson Curator Talk (92)	
		Increase student and teacher engagement through education programs and outreach.	5% increase in school engagement on 2021/2022.	Art Gallery Director	21/22: 32 schools, 279 students 22/23 Target: 34 schools, 293 students 22/23 YTD: 34 schools, 482 students  February: Two school tours (Scots All Saints – 35; Mitchell Early Learning – 12); Home Program Teachers Day (17)	
		Provide opportunities for the professional development of regionally based artists.	Staging of four (4) regional artist projects with at least 3,250 attendees	Art Gallery Director	YTD: Three (3) regional artist projects; Attendance: 75,781  1. Luke Sciberras: Side of the Sky (Gallery & Foyer) - 21,169 2. Linda Jackson: Romance of the Swag (Gallery & foyer) - 28,438 3. Hui Selwood: Cubi & Other Passages (Foyer): 17,707 4. John Daly: reCLAYm (foyer) 8,397 (Jan-Feb)	
		Develop community access to and understanding of contemporary indigenous art.	Stage two (2) programs/exhibitions/community projects of contemporary Aboriginal art.	Art Gallery Director	YTD: Three (3) contemporary Aboriginal art projects undertaken Attendance: 5,000  1. Ngumbaay Galang (One Belonging) 'Out There Bathurst' projections and digital screens. 2. HOME: DET, AGNSW workshops and incursions 3. HOME artworks by schools installed in foyer cabinets.  February: Home Program Teachers Day (17)	






Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
		Develop activities for Bathurst 2024 Remembrance.	Develop partnerships with three (3) key stakeholder groups.	Art Gallery Director	YTD: seven (7) partnerships developed.  1. And Then: ReConnect Bathurst with community Stakeholders: CWA, The Neighbourhood Centre Bathurst, Bathurst RSL Subbranch, Woodies, Bathurst Business Chamber, BRC Community Services, Seymour Centre 2. Arts OutWest: Wambuul Sculpture Walk 3. Bathurst Local Aboriginal Lands Council Ngumbaay Galang (One Belonging) 4. HOME: DET, AGNSW 5. Sydney Piano Festival: BRAG collection, Out West Piano Fest 6. Paul Crennan legal- Archie 100 sponsorship 7. MCA: C3West Bathurst (2024) project in development 8. M&GNSW: Development of Liam Benson tour	
		Develop community access to the permanent collection.	Develop online access to permanent collection through BRAG website.	Art Gallery Director	Website launched January 2023, will include access to Collection through Emu database.	
		Redevelop BRAG Store as public access space	Seek funding opportunities	Art Gallery Director	Action Complete  Nov: Create NSW Creative Capital grant for Art Store refurb successful (\$250,000)	
		Increase community engagement on social media platforms.	Increase followers across social media platforms by 5% on 2020/2021 figures.	Art Gallery Director	February: increase of 152 followers since January.  YTD: 11,463, 5% increase on 2020/2021. Target: 10,970.	
<b>6.1 2.6</b>	Communicate and engage with the community	Increase community engagement on social media platforms.	Increase followers across social media platforms by 5% on 2020/2021 figures.	Art Gallery Director	February: increase of 152 followers since January.  YTD: 11,463, 5% increase on 2020/2021. Target: 10,970.	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.2	Promote cultural activity in the Bathurst CBD, neighbourhoods and the region's villages through the development of inclusive and accessible satellite programs and events, and the promotion of Hill End as a significant site of contemporary and historic Australian art and culture.	Ensure sustainability of BRAG artist in residence activities	Develop three programs/opportunities for artists in residence.	Art Gallery Director	<p>YTD: Four (4) activities</p> <ol style="list-style-type: none"> <li>1. July 26: met with TfNSW staff regarding capital works program for Bathurst Stores Building (AIR studio/gallery space, Rail Precinct)</li> <li>2. July 18: EOI additional information submitted for Hill End AIR leases</li> <li>3. September: Negotiation of Lease Contract signed with NPWS</li> <li>4. November: NPWS waiting for maintenance schedule before commencing formal lease negotiations</li> <li>5. February: Negotiation with NPWS commenced</li> </ol>	
		Develop Community understanding of the Hill End Artists in Residence (AIR) Program	Staging of at least two (2) Hill End projects or partnerships.	Art Gallery Director	<p>YTD: Two (2) Hill End projects/partnership projects</p> <ol style="list-style-type: none"> <li>1. Holtermann 150 exhibition – Sacred Heart Catholic Church, October 2022</li> <li>2. Support for Drawing Marathon event, August 2022</li> </ol>	
		Develop activities within the Public Art Policy as resources permit.	Develop and deliver three (3) programs for <i>Out There Bathurst</i> platforms.	Art Gallery Director	<p>YTD: four (4) programs developed and delivered:</p> <ol style="list-style-type: none"> <li>1. July: \$63,500 funding for ReConnect Bathurst (Social Cohesion Grant)</li> <li>2. July (Winter Festival/NAIDOC): Ngumbaay Galang (One Belonging): Out There Bathurst Outdoor projector and screens</li> <li>3. HOME Program: digitisation of student artworks for exhibition on digital platforms over summer</li> <li>4. ReConnect Bathurst digital exhibition – TAFE screens (Jan/Feb 2022)</li> </ol>	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3 6.6	Increase in revenue generated from gallery retail outlet and programs.	An increase on 2020/2021 total revenue generated from gallery retail and sales.	5% increase in revenue	Art Gallery Director	February: 9,100.10 2021-2022 total: \$61,302.67 2022-2023 YTD: \$66,690.55	
		An increase on 2020/2021 online shop sales	5% increase in online shop sales	Art Gallery Director	February online sales: \$410.05 2021-2022 online sales: \$6,679.00 2022-2023 YTD: \$8,940.25	



## Bathurst Memorial Entertainment Centre


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.3 1.5 2.4 4.1 4.3	Implement a strategic approach to the maintenance and upgrade of the existing BMEC facility until new facilities can be developed.	Upgrades recommended by NPPAF consultants prioritised and funding sought	Funding applications made as suitable opportunities arise	Manager BMEC	The funding application for the BARN residency facility was successful, funding contract now counter-signed. Design Brief Tender released on 22 November and closes on 23 December.	
1.3 1.5 2.4 4.1 4.3	Implement a strategic approach to planning the Next-Practice Performing Arts range of facilities.	Consultants report adopted by Council and range of facilities prioritised.	Decisions made regarding Residency facility, intimate performance space and Creative Development facility location	Manager BMEC	Apart from progressing the BARN facility the urgent need is to upgrade the existing BMEC facility to allow it to function effectively for the medium term. Architects appointed for BARN design.	
2.4 5.1 5.2 5.3 5.5	Maintain and improve community participation in BMEC services and activities	Maintain and improve venue attendance	Attendances return to pre Covid levels of 50,000 plus within 2 years.	Manager BMEC	February: 4050 venue attendance. Includes Inland Sea of Sound Numbers  YTD 38,243 total venue attendance. Double attendance of same period the prior year.	
		Maintain and improve program and event delivery	Deliver approximately 14 Annual Season events, with associated participatory engagement where possible.	Manager BMEC	February: Presented The Dancin' Man, BMEC's contribution to Seniors Festival.  YTD nine (9) Season shows presented.	
			Deliver a Local Stages Program supporting local skill development and the creation of new, contemporary performing arts events.	Manager BMEC	February: <ul style="list-style-type: none"> <li>Continuing development of the local production <i>Fast Cars</i> continued</li> <li>Weekly Compareo workshops continue to run.</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
					<ul style="list-style-type: none"> <li>Proposal of new projects sent to PAC Australia for funding through Local Giants Project</li> </ul>	
			Deliver the Inland Sea of Sound Festival	Manager BMEC	Inland Sea of Sound has taken place with a total of 942 visitors. Debrief to follow on event with all staff that had a part in the event.	
			Deliver the Bathurst Writers' & Readers Festival	Manager BMEC	Steering committee meetings underway for planning. Great Festival Read book announced – <i>Iris</i> by Fiona Kelly McGregor.	
		Strive to diversify attendance at programs and events.	Devise strategies to engage with diverse sectors of the community.	Manager BMEC	Compareo (People with Disability) classes. Free activity at Inland Sea of Sound.	
<b>4.3</b> <b>6.8</b>	Measure and increase customer satisfaction within BMEC, as well as identify areas to improve customer experience for users of the venue.	Achieve a minimum Net Promoter Score of +50 over the next year. QR codes set up in the building foyers as well as paper surveys available. All hirers sent an NPS survey at the end of their venue hire. Random surveys to audience members who have agreed to received contact emailed survey.	NPS results reviewed in real time, to be analysed on a monthly basis. Tracked via Microsoft forms.	Manager BMEC	Net Promotor Score result for February: <ul style="list-style-type: none"> <li>Score for customers attending events increased to +77, up +1 from the previous month.</li> <li>Venue hirers score +52, down 5 points on the previous month. Multiple surveys received for one school event which has reduced score. Main feedback relates to equipment, particularly sound equipment however all scores above 7 out of 10.</li> </ul> Both scores are above target.	
<b>1.3</b> <b>4.3</b>	Communicate and engage with the community	Growth in community engagement	At least one (1) intrinsic impact study per year. 2% growth in social media followers over 2021/2022	Manager BMEC	February <ul style="list-style-type: none"> <li>Facebook Likes 4382, Followers 4,800</li> <li>Instagram Followers 1,128</li> </ul>	

**Museums**

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.1 1.2 1.3 2.4 2.5 2.6 5.1 5.2 5.4	Provide opportunities for locals and visitors to Bathurst to engage with our stories and objects through the operation of museum Bathurst	Facilitate engagement with museums Bathurst through the provision of exhibitions, public programs, lifelong education and other activities	80,000 annual visitors to museums Bathurst Provision of exhibitions, public programs, and educational opportunities across all museums Bathurst sites	Manager Museums	<p>In February 2023 a total of 5,453 individuals visited the Australian Fossil and Mineral Museum (AFMM), National Motor Racing Museum (NMRM), Bathurst Rail Museum (BRM), Chifley Home (CH) and the Central Tablelands Collections Facility (CTCF)</p> <p>Year to date (YTD) total visitors to Council Museums is 81,578.</p> <p>In February the following occurred:</p> <p><u>Exhibitions</u></p> <p>AFMM - The Dino-store - ongoing</p> <p>AFMM – 'Local Schools, Local Stories' cabinet – The Story of Ralph Entwistle curated by Bathurst Public School.</p> <p>Chifley Home – Gallery and interpretation - ongoing</p> <p>NMRM – Repco 100 Years Special Exhibition - ongoing</p> <p>BRM – Passenger trains to Bathurst mini exhibition - ongoing</p> <p><u>Public programs:</u></p> <ul style="list-style-type: none"> <li>• Free Model Train Layout Demonstrations run by volunteers at BRM – 11 Feb</li> <li>• Inland Sea of Sound held in the AFMM carpark 24 and 25 Feb.</li> <li>• Senior week tours</li> <li>• 2 tours at CTCF on 1 Feb</li> <li>• 2 tours at Chifley Home on 2 Feb</li> <li>• Digitisation photography workshop held at CTCF 21 and 22 Feb</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.1 5.3 5.4 5.5	Provide a range of opportunities and mechanisms for visitors to museums Bathurst that encourage access for all and celebrates diversity	Identify, plan and provide a range of targeted activities and interpretation tools across museums Bathurst that encourage inclusiveness for locals and visitors to Bathurst	Continue to grow volunteer opportunities across museums Bathurst. Work with organisations and groups to provide opportunities for their clients and the broader community to access museums, programs, and activities.	Manager Museums	<p><u>Educational Tours (schools)</u></p> <p>With the beginning of the school year, there were no organised guided school tours during February.</p> <p>In February the following occurred:</p> <ul style="list-style-type: none"> <li>14 volunteers assisted at BRM with the operation of the layout for January with a total of 230 collective hours.</li> <li>Model train layout demonstrations run by volunteers at BRM 11 Feb</li> <li>All museums provide free entry to carers and welcome support animals.</li> </ul>	
3.3 5.3	Strive for environmental stewardship through improved operations and the provision of education for museums Bathurst visitors	Review and implement strategies to reduce museums Bathurst environmental footprint and provide educational opportunities for visitors and the broader Bathurst community	Identify and target areas to reduce consumption in the operations of each facility.  Provide educational information, activities, programs and resources for visitors to museums Bathurst and the broader community on environmental sustainability and practical actions that can be implemented.	Manager Museums	<p>In February Museums Bathurst have undertaken the following environmental strategies:</p> <ul style="list-style-type: none"> <li>Monitoring and reducing, where possible, energy use including turning off appliances and equipment including air-conditioning when spaces are not in use.</li> <li>Recycling of packaging and paper</li> <li>Recycling of coffee cups at BRM (1262 cups recycled for month)</li> <li>Ongoing provision of solar panels at BRM and NMRM</li> <li>Ongoing provision of EV charging stations at BRM and NMRM</li> <li>CTCF building designed for energy efficiency including quality insulation and compartmentalised spaces to ensure efficiency from air conditioning.</li> <li>Ongoing provision of EV charger and solar panels at CTCF</li> </ul>	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.1 1.2 6.2	Provide a range of collection storage and learning opportunities in the operations of the Central Tablelands Collections Facility (CTCF)	Transfer Bathurst Regional Council's collections to CTCF  Work with external bodies to develop partnerships for storage and learning opportunities at CTCF	Complete transfer of Bathurst Regional Council's collections to CTCF  Identify, develop and manage key partnerships that will result in storage and facility hire and regional educational opportunities.	Manager Museums	<p>In February at the Central Tablelands Collection Facility:</p> <ul style="list-style-type: none"> <li>BRAG collection transfer continuing with all framed and large dock works relocated, pest inspection and locations updated.</li> <li>1653 Collection items (10%) have now been relocated into the facility.</li> <li>4 Australian Museum staff and contractors visit to scope relocation and rehousing of Somerville Collection non-display items. Commencement May 2023.</li> <li>21/22 Feb - Photography workshop run in conjunction with Museum of Applied Arts &amp; Sciences (MAAS) – 15 persons attended.</li> </ul>	

## Tourism





Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.1 2.2	Grow the total number and engagement of businesses associated with the Visitor Economy	Work with local operators in the provision of visitor services and destination experiences	Ten (10) new packages, products or experiences developed	Manager Tourism & Visitor Services	February: Autumn Colours 2023 program completed. YTD four (4) new package developed. <ul style="list-style-type: none"><li>• "Ultimate Bathurst Region Experience"</li><li>• Cycling experiences &amp; Routes</li><li>• BX Marks the Spot packages &amp; merchandise</li><li>• Autumn Colours program 2023 – 18 new tours</li></ul>	
		Grow Regional Tourism Partnership program.	Number of tourism partners increased by 5%	Manager Tourism & Visitor Services	February: 4 new/renewed partners YTD 124 paid tourism partners. Full year target of 150. Campaign to attract new retail partners underway.	
		Increase stakeholder advertising in Destination Guide	Advertising revenue increased 5%	Manager Tourism & Visitor Services	Advertising not yet commenced for FY. Revenue target of \$18,675.	
		Develop new engaging content for Bathurst Step Beyond App	One (1) new tour product added and promoted	Manager Tourism & Visitor Services	No new tours added in February. YTD one (1) new products developed. <ul style="list-style-type: none"><li>• New St Joseph's Convent &amp; Heritage Centre Tour released on Bathurst 'Step Beyond' app 16 July.</li></ul>	
1.3 2.6	Provide visitors and prospective visitors to the area with quality inspiration, information and services.	Increase volume of online tour, event and accommodation bookings	Increase of 10% total bookings through online portal	Manager Tourism & Visitor Services	February: \$8,394 revenue from 76 Bookings. YTD: 61.56% increase against 2020/2021 figures to total \$72,638. No bookings in September/October 2021 due to COVID lockdown	
		Develop annual Destination Guide	2023 Destination Planner published	Manager Tourism & Visitor Services	2023 Destination Planner published.	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.6		Develop new Bathurst region touring itineraries and inter-region itineraries based on shared thematic elements	Six (6) new itineraries created and published on website/available at BVIC.	Manager Tourism & Visitor Services	No new itineraries created in February.  YTD four (4) in total new itineraries developed: Two new itineraries developed for DNSW 'Feel New' campaign July 2022. Romantic couples and connected families. 'Artistic Bathurst Region', for inclusion in PR activity for upcoming Archie 100 exhibition at BRAG. VFRs over Summer.	
		Increase local range of retail products and souvenirs at BVIC and develop e-commerce facility.	Retail sales at BVIC increase by 5% over previous year. Sales of local produce increase 10%	Manager Tourism & Visitor Services	February: \$5,992 gross sales from 255 customers  YTD 86.95% increase to \$75,203 Lockdowns in 2021 negatively impacted comparative sales period.	
		Implement 2021-2023 marketing plan	50% of total actions completed or underway	Manager Tourism & Visitor Services	YTD 32 of 39 action items (82%) completed or underway as of 28 February.	
		Implement online content strategy.	Destination website page views increase 15% Total social media following (includes Facebook, Instagram and YouTube) increase 10%	Manager Tourism & Visitor Services	February: 28,656 pageviews, +9.5% over February 2022  136 new social media followers in February.  Pageviews: YTD 6.65% increase on 2021/2022 to 237,522 Social Media: YTD of 10.1% increase total social media to total 23,501 followers	
		Work with industry and specialist agencies as required to generate brand building earned media coverage through public relations activity	120 media articles generated (across all platforms).	Manager Tourism & Visitor Services	6 articles generated in February.  YTD 73 media articles generated across all platforms including Weekend Sunrise coverage of Winter Festival July 2022, Today Show filming at AFMM September 2022 and exposure via NRMA Open Road Magazine.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.6	Increase total number of visitors and overnight stays in the Bathurst region	Promote Bathurst region to niche and specialist markets as identified in Destination Management Plan and 2021 Marketing Plan	Overnight visitors increase by 5% Total annual visitors increase by 3% Measurement based on Tourism Research Australia annual data and Localis data analytics	Manager Tourism & Visitor Services	Annual Tourism Research Australia figures released October 2020 (most recent) YTD 6.1% increase overnight visitor nights, average length of stay steady at average three nights. YTD 19% increase in overall occupancy to 56.03% as shown by 'Localis' analytics platform	
		Promote BVIC as essential step off point for Bathurst region.	Annual visitation to BVIC increases by 3%	Manager Tourism & Visitor Services	February 2,941 Visitors to BVIC. YTD visitations increase of 109% on 2021/2022 with a total of 29,480 visitors to BVIC. (Lockdowns in place September/October 2021).	


## Destination Management




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>2.6</b>	Utilise the Destination Management Plan as a basis for marketing, promotion and tourism development.	Implement the Strategic priorities of the 2019 DMP	50% of actions completed or underway	Manager Tourism & Visitor Services	YTD 53% or 55 of the 104 priority actions completed or underway as of 28 February 2023.	
<b>2.2</b> <b>2.6</b>	Support and develop the regional tourism industry	Implement the Tourism Industry Engagement Strategy	Hold at least: <ul style="list-style-type: none"> <li>four (4) targeted meetings with industry segments</li> <li>four (4) industry capacity building workshops</li> </ul>	Manager Tourism & Visitor Services	YTD four (4) industry meetings held: <ul style="list-style-type: none"> <li>Tourism Wayfinding &amp; Signage development</li> <li>Tourism product development – Bridle Track (two meetings YTD).</li> <li>Meeting with Bathurst Region Vignerons 9 February</li> </ul> Six meetings held between Manager Tourism & Visitor Services and tourism industry partners in February YTD: 20 EDMs Issued. 2 issued in February.	
<b>2.2</b> <b>2.6</b>	Connect with industry and consult with a cross section of industry representatives	Continue monthly industry EDM. Host industry gatherings Increase online engagement with industry	Minimum of 12 industry EDMs issued. Hold at least four (4) industry networking events. Pageviews of industry website increase 20%	Manager Tourism & Visitor Services	Industry Events: Hosted Bathurst region tourism partner networking evening, 20 October. One YTD.  Pageviews: February – 84 pageviews 29% increase in pageviews YTD	
<b>2.6</b>	Set and measure benchmarks	Publish annual market intelligence report to strengthen knowledge and guide investment.	Annual market intelligence report produced. Accommodation benchmarking maintained by use of analytics platform	Manager Tourism & Visitor Services	Market intelligence now includes data drawn from 326 accommodation properties. Benchmarking achieved through Localis analytics platform.	






# Environmental, Planning & Building Services


Council will manage growth and development in alignment with Council's and the NSW Government's planning instruments and controls, and continue forward planning through reviews of the Housing Strategy, Open Space Strategy and Transport and Parking Strategy. Adoption of a new Economic Development Strategy will identify opportunities for continued growth, mindful of Council's obligations to environmental stewardship, heritage conservation and good urban design.

## Environmental

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 5.2 5.4	Meet Council's responsibilities under the Companion Animals Act 1998 by continuing to provide community programs relating to responsible pet ownership	Complete Responsible Pet Ownership community programs  Maintain and enhance areas for off-leash recreation for dogs	Two Community desexing programs conducted  Pet Education event held  Educational radio interviews conducted weekly  Educational social media posts conducted monthly  Maintain fenced Off Leash areas monthly	Manager Environment	The first community desexing program was held between 7 and 18 November 2022. The next program will be held in June 2023.  Pets Day was held on 16 July 2022 in conjunction with Bathurst Winter Festival activities. Activities included a pet parade and dress-up competition. Prizes were awarded in various categories including for photographs of the cutest animals adopted from the Pound.  Weekly radio interviews were undertaken in the period July to October 2022. The radio interviews continue to be a valuable source of education and promotion for companion animals matters. Radio interviews will recommence in March 2023.  Educational Facebook posts were made in December 2022 regarding dogs on leads.	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>6.4</b> <b>5.4</b>	Meet Council's responsibilities under the Companion Animals Act 1998 and Impounding Act 1993 by promptly responding to customer requests and implementing enforcement action for breaches	Investigate animal related complaints, including matters reported after hours  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards  100% response to customer requests reported out of hours	Manager Environment	Off leash areas maintained by contractors when necessary.  98.41% of customer requests responded to within adopted corporate standards for the period 1 July 2022 to 28 February 2023.  131 customer requests were investigated during the period 1 February 2023 to 28 February 2023.  100% of customer requests responded to out of hours.	
<b>6.4</b>	Meet Council's responsibilities under the Prevention of Cruelty to Animals Act 1979 and the Impounding Act 1993 in the operation of the Small and Large Animal Impounding Facilities	Operate Bathurst Animal Rehoming Centre	Implement social media program to promote rehoming of impounded dogs and cats  Increase the % of impounded dogs returned to owner or sold or released to welfare organisations  Increase the % of impounded cats returned to owner or sold or released to welfare organisations	Manager Environment	A minimum of one adoption post was made each month during the review period. "Help we are lost" posts were made regularly during the review period, trying to reunite impounded pets with their owners.  Visits to the adoption page on Council's website averaged 1,721 views per month between 1 July 2022 and 31 January 2022.  88.77% of dogs were returned to owner, sold or released to welfare organisations in the period between 1 July and 31 January 2023.  81.20% of cats were returned to owner, sold or released to welfare organisations in the period between 1 July and 31 January 2022.	
		Decommission Small Animal Pound at Vale Road site	Decommissioning and transfer of all functions complete by 30 November 2022	Manager Environment	Not yet commenced. Construction delays means that this process was not commenced by 30 November 2022. Works re-commenced in mid-January 2023 after the Christmas/New Year break.	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.4 4.4 5.2 5.4	Meet Council's responsibilities under the Road Rules 2014 and Fines Act 1996	Monitor and enforce parking regulations on public roads  Implement a community education program regarding the Australian Road Rules	Daily monitoring undertaken  Educational social media posts conducted monthly  100% compliance with contractual obligations	Manager Environment	Frequency of monitoring increasing but not yet back to pre-covid activities.  One social media post on parking enforcement made during the review period.	
6.4 5.2	Meet Council's contractual obligations under the Local Government Act 1993 in monitoring and enforcing parking regulations in public car parks	Monitor and enforce parking regulations in public car parks in accordance with contractual obligations		Manager Environment	A return to pre-covid enforcement commenced in a staged manner in late September 2022 and continued in January 2023.	
3.1 3.2 3.3 3.4 6.4 1.4	Meet Council's responsibilities under the Protection of the Environment Operations Act	Investigate customer requests and pollution incidents  Undertake regulatory action consistent with Council's Enforcement Policy for identified breaches	95% of customer requests responded to within adopted corporate standards	Manager Environment	100.0% of customer requests responded to within adopted corporate standards for the period 1 July 2022 to 28 February 2023.  26 customer requests were registered with Council in the period 1 February 2023 to 28 February 2023.	
		Undertake educational programs to enhance community knowledge	Implement the project activities identified in the Banishing Bathurst Butts project by March 2023	Manager Environment	Installation of butt bins and bus stop signage near the Bathurst Base Hospital precinct was completed in August 2022. Signage on public buses was installed in September 2022 and will feature for 26 weeks.	
3.3 3.5 6.1	Continue to improve the community's awareness and capacity regarding environmental sustainability	Communicate sustainability messages via a range of on-line and traditional media sources  Conduct sustainability education programs	Weekly posts on the @sustainablebathurst Facebook page  Conduct Sustainable Living Week in March 2023  Implement the River Connections program targeting primary	Manager Environment	Posts were made a minimum of weekly on various sustainability themes during the period 1 July 2022 to 30 November 2022. Average monthly "reach" was 3,337 and "post engagement" was 630. Reach is a measure of how many people see content, and engagement how many people like/comment/share/save the posts.  Preparation for the 2023 SLE event has commenced in collaboration with the Water, Waste and Events teams.	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			school aged students by December 2022		<p>The 2022 Sustainable Schools Grant program will commence in February 2023 after consultation with local schools.</p> <p>The term 1 2023 River Connections program is now underway with Bathurst Public School. The cultural emersion and teacher training sessions were completed in February and the "Big River Days" will be held in March 2023.</p>	
3.1 3.2 6.4	Implement Council's Onsite Sewage Management Strategy and meet Council's obligations under the Local Government Act 1993	Conduct inspections and issue approvals for existing onsite sewage management systems without approvals or requiring renewal	Increase the number of onsite sewage management systems with a current approval to operate	Manager Environment	<p>Inspection program is ongoing with a focus on high-risk systems and systems where the ownership is changing due to sale of the property.</p> <p>213 approvals to operate have been issued for the period 1 July 2022 to 31 January 2022.</p>	
3.1 3.4 3.5 1.4	Meet Council's obligations under the Local Government Act 1993 and community expectations to manage, restore, enhance and conserve the natural environment	<p>Implement the Urban Waterways Management Plan</p> <p>Implement the Biodiversity Management Plan</p> <p>Implement the Pest Bird Management Plan</p> <p>Implement the Roadside Vegetation Management Plan</p>	<p>Implement a priority project identified in the Urban Waterways Management Plan.</p> <p>Implement a priority project identified in the Biodiversity Management Plan.</p> <p>Implement a priority project identified in the Pest Bird Management Plan</p> <p>Implement a priority project in the Roadside Vegetation Management Plan</p>	Manager Environment	<p>2022/23 UWMP project activities will focus on the Brick pit wetlands.</p> <p>The Backyard Bird Count in association with Birdlife Australia was completed between 17 and 23 October 2022.</p> <p>The Wattle Flat Racecourse Plan of Management was adopted by Council in August 2022.</p> <p>Project activities will focus on Indian Myna removal in Winter/Spring 2022.</p> <p>Installation of signage and guideposts for high conservation value sections of roadway identified in the RVMP took place January and May 2022, focussing on priority areas in Napoleon Reef and Yetholme.</p>	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
3.5 3.3 6.6	Implement energy efficiency and renewable energy projects at Council facilities	Implement the Renewable Energy Action Plan	Implement a priority project identified in the Renewable Energy Action Plan	Energy Strategy Officer	<p>Installation of a 100kW system on the new Central Tablelands Collections Facility was completed in September 2022. Since commissioning the system has covered ~40% of the site's power needs.</p> <p>Council in partnership with the Central NSW Joint Organisation has entered into a Renewable Energy Power Purchase Agreement which will commence on 1 January 2023. This will supply 100% renewable energy for large sites and streetlighting.</p> <p>The detailed design of a new large scale solar array for the Wastewater Treatment Plant was 90% complete in June 2022, with the tender documentation finalised in July 2022. The project is temporarily on hold to allow for other critical infrastructure works to commence.</p>	
3.1 3.4 6.4 1.4 4.6	<p>Meet Council's obligations under the Biodiversity Conservation Act 2016, Fisheries Management Act 1994 and Water Management Act 2000</p> <p>Meet Council's obligations under SEPP55 and related planning policies</p>	<p>Ensure the assessment of development applications meets all of the requirements of the Biodiversity Conservation Act 2016, Fisheries Management Act 1994, Vegetation SEPP and Koala SEPP</p> <p>Ensure that Council activities are compliant with the requirements of the Biodiversity Conservation Act 2016</p> <p>Ensure the assessment of development applications meets all of the requirements of SEPP55 and Council's Contaminated Land Policy</p>	<p>Number of development applications assessed and professional advice provided.</p> <p>Council policies and plans are reviewed and updated where required to ensure consistency with current legislation</p> <p>Assess vegetation removal applications in urban zones in accordance with the Vegetation SEPP in Council's DCP.</p> <p>Professional advice provided including pre-DA advice on</p>	Manager Environment	<p>23 development applications were assigned for environmental assessment in during the period 1 January to 31 January 2023.</p> <p>Advice was provided throughout the review period for many Council activities and their implications under the Biodiversity Conservation Act.</p> <p>Advice was given and applications for vegetation removal were assessed throughout the review period.</p> <p>Advice provided on a regular basis at pre-lodgement stage and as a part of the assessment process. The Council capacity building program for contaminated land has been extended to 30 June 2023 and assistance from the project officer is</p>	





Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			contaminated land matters		ongoing. A revised version of the Contaminated Land Policy was adopted in August 2022.	
<b>2.3</b> <b>3.3</b> <b>5.2</b>	Contribute to the development of Bathurst region as a Smart Community	Implement the Electric Vehicle Transition Plan	Implement a priority project identified in the Electric Vehicle Transition plan	Manager Environment	Two hybrid vehicles for the passenger fleet were delivered in February 2023.  Investigation of options to procure an electric vehicle for garbage collection is ongoing. Options for an electric medium sized truck are also being explored.  An MOU was signed with a company to investigate options for conversion of landfill gas into Hydrogen to power vehicles.	
<b>3.3</b> <b>3.5</b> <b>6.4</b> <b>3.1</b>	Meet Council's statutory reporting obligations under the Local Government Act 1993	Monitor the operational footprint of Council's operations and report on trends identified.  Measure and collate the trends in environmental condition across the Local Government Area	Collate data and prepare reports on Environmental data on an annual basis	Manager Environment	Trends in Council's operational footprint included in the monthly report prepared for internal review, with annual data included in the State of Environment (SOE) reporting.  The Regional and BRC SOE reports were reported to Council at it's ordinary meeting in December 2022. The 2022 and all previous reports are available on Council's website.	
<b>6.4</b> <b>5.4</b>	Meet Council's obligations in the Food Regulation Partnership and the Food Act 2003	Conduct a program of inspections of food premises including home-based food premises to ensure compliance with regulations	Conduct an inspection of all high and medium risk food premises by June 2023  Implement a risk-based inspection program for home-based food premises  Prepare and distribute educational material on food safety three times annually  95% of customer requests responded to	Manager Environment	The food inspection program was ongoing throughout the review period and all of Council's inspection obligations under the Food Regulation Partnership were met.  The Annual Food Regulation Report was submitted to the NSW Food Authority in late July 2022.  No food related customer requests were registered with Council in the period 1 February 2023 to 28 February 2023.  100% of customer requests responded to within adopted corporate standards for the period 1 July 2022 to 28 February 2023.	




Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
<b>6.4</b> <b>5.4</b>	Meet Council's obligations under the Public Health Act 2010 and associated regulations	Conduct a program of inspections of skin penetration premises, public swimming and spa pools and cooling towers	<p>within adopted corporate standards</p> <p>Conduct an inspection of all skin penetration premises</p> <p>Conduct an inspection of all public swimming pools and spa pools</p> <p>Implement the activities identified as Council's role in Legionella management and the inspection of cooling towers</p> <p>95% of customer requests responded to within adopted corporate standards</p>	Manager Environment	<p>Inspections of skin penetration premises commenced in August 2022.</p> <p>Public swimming pool inspections will recommence later in 2023.</p> <p>Legionella Management Plan was adopted by Council in February 2022. Implementation is ongoing with inspections undertaken as necessary.</p> <p>100% responded to within adopted corporate standards between 1 July 2022 and 28 February 2023.</p> <p>Five customer requests were registered with Council during the period 1 February 2023 to 28 February 2023.</p>	




## Development Assessment

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date				Status
1.5 4.1 4.6 6.4	Ensure the assessment of development and other applications, in accordance with planning instruments, development instrument control plans and policies, occurs within appropriate timeframes.	To be at or below the state average for determination times of development applications	Comparative data provided as part of annual Local Development Performance Management (LDPM) to DPIE	Manager Development Assessment	NSW State Average 2020-21	Bathurst Regional Council Feb 2023	Bathurst Regional Council year to date average	<div><div></div><div></div><div></div></div>	
					90	51.26	62.17		
					Average gross days taken to determine a DA				
					Average net days taken to determine a DA	48	39.41		47.57
		To be at or below the state average of determination times for complying development	Comparative data provided as part of annual Local Development Performance Management (LDPM) to DPIE	Manager Development Assessment	NSW State Average 2020-21	Bathurst Regional Council Feb 2023	Bathurst Regional Council year to date average	<div><div></div><div></div><div></div></div>	
					17	4.00	6.67		
					Average days taken to determine a CDC				

## Planning



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
1.5 2.1 3.3 4.1 4.3 4.6 5.5 6.4	Prepare relevant planning proposals to ensure Council's planning controls remain relevant and up to date.	Prepare draft LEP and DCP amendments	Planning proposals referred to NSW Department of Planning & Environment for gazettal	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Laffing Waters Planning Proposal and DCP Amendment – Gateway determination received. Public exhibition completed. Planning proposal adopted by Council – awaiting gazettal. DCP provisions being finalised.</li> <li>2. Bathurst Integrated Medical Centre – height and FSR – Gateway determination received. Adopted by Council at its December meeting. Awaiting gazettal.</li> <li>3. Heritage Planning Proposal 2022 – update schedule 5. to list 39 new heritage items – gazetted in February 2023.</li> <li>4. North St Perthville Planning Proposal – Reinstate Residential zone – Gateway determination requested.</li> <li>5. Review of Community Participation Plan – updates required identified and draft amendments being prepared.</li> <li>6. Ashworth Drive DCP amendment – reduction in landuse buffer. Council resolved not to proceed with the amendment at its August meeting.</li> <li>7. Perthville Levee DCP amendment – insert new DCP map to include lands behind the Perthville levee as flood protected lands under the DCP – DCP amendment adopted by Council at its October meeting.</li> <li>8. Schedule 1 Review of Bathurst Regional LEP. Review commenced.</li> <li>9. Removal of Kerb and Gutter deposit requirements from Complying Development conditions in LEP. Planning Proposal documentation being prepared.</li> <li>10. Review and update Aboriginal Heritage Provisions in the DCP – updated provisions being drafted.</li> </ol>	
1.5 2.1 3.3 4.1 4.3 4.6	Investigate relevant land use and planning issues of the Bathurst Region.	Prepare studies and plans.	Draft studies/plans completed or commenced by 30 June 2023.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Bathurst Region Active Transport Strategy – Visioning consultation completed. Project plan for 2023 being developed.</li> <li>2. Southern Distributor Road Investigations – Issue paper to be prepared. Consultants appointed to prepare the</li> </ol>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
5.5 6.4					<p>Submission to support application to Infrastructure Australia.</p> <p>3. Urban Expansion investigations – Engineering have engaged consultants to examine water and sewer infrastructure requirements. Planning staff supporting consultant's investigations of private lands.</p>	
1.5 4.1 4.3 4.6 5.2 5.5 6.4	Undertake urban design and place management investigations.	Prepare studies and plans.	Draft studies/plans completed or commenced by 30 June 2023.	Manager Strategic Planning	<p>1. Bathurst Town Centre Master Plan – adopted by Council at its July meeting as a reference document.</p> <p>2. Draft Policy "Future Proofing Our CBD – 2022 and Beyond" – adopted by Council at September meeting.</p> <p>3. Streets as Shared Space Round 2 project – Machattie Lane to Parrish Lane – concept plans being finalised and negotiated. Procurement and implementation underway. Awaiting completion of George St raised crossing.</p> <p>4. Village Plans – visioning consultation with Rockley, Peel and Sofala completed.</p> <p>5. Former TAFE precinct – Council resolved at its August meeting to cease the EOI process. Opportunities for staged development process being investigated.</p> <p>6. CBD Night Lights – possible opportunities for festive lighting in the CBD being identified.</p> <p>7. Machattie Park/King's Parade precinct – options for staged improvements identified for future budget considerations.</p>	
4.1 4.3 4.6 6.4	Review and update Council's section 7.11 plans.	Review existing or prepare new s7.11 Plans	Contributions plans requiring review identified by June 2023.	Manager Strategic Planning	<p>1. Investigations underway to determine if stormwater plan should be moved to section 64 of LGA 1993.</p> <p>2. Laffing Waters Contribution Plan – funding support received from DPE. Consultants brief being prepared.</p>	
1.1 1.2 1.5 4.6 5.5	Implement the Bathurst Regional Heritage Plan.	Provide a Heritage Advisory Service.	Number of site visits undertaken by the heritage advisory service.	Manager Strategic Planning	<p>1. 2022/23 site visits (to date): 42</p> <p>2. Heritage workshop to be held in May 2023 focusing on heritage interpretation. – planning of workshop underway.</p>	


Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
6.1 6.4		Provide heritage incentive funding programs to protect, maintain, enhance and promote the regions heritage assets.	Value of works generated from Council's incentive funds.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Bathurst Region Local Heritage Fund – Applications for funding under 2022/23 program called and assessed. Grant offers made to 39 projects. Projects nearing completion. Applications for 2023/24 program being called.</li> <li>2. Bathurst Region Conservation and Interpretation Fund – Applications for funding under 2022/23 program called and assessed. Grant offers made to 5 projects. Projects nearing completion. Applications for 2023/24 program being called.</li> <li>3. Bathurst CBD Main Street Improvement Fund – Applications for funding under 2022/23 program called and assessed. Grant offers made to 8 projects. Projects nearing completion. Applications for 2023/24 program being called.</li> </ol>	
		Prepare and implement projects for the interpretation and display of cultural heritage and history information.	New interpretative/promotional information made available.	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Pillars of Bathurst Project handed over to Bathurst Library to convert to future digital biography. Final update of booklet and brochure and additional sign being considered.</li> <li>2. CBD Wayfinding Project – sign structures manufactured. Interpretation and wayfinding panels being developed.</li> <li>3. Heritage Interpretation Plan for Macquarie View Tennis Club – consultation completed. Draft plan being prepared.</li> <li>4. Wiradjuri Resistance &amp; declaration of Martial Law in 1824 – An Interpretation Project – funding application lodged under the NSW Community Heritage Grants 2023-25.</li> <li>5. Pillars of Bathurst Book – final edition being prepared inclusive of special plaque for Dr Robin McLachlan.</li> </ol>	
		Prepare research/studies into the region's heritage values	Studies/plans considered and adopted by Council.  Number of local heritage items included in the Local	Manager Strategic Planning	<ol style="list-style-type: none"> <li>1. Condition Assessment and Maintenance Plan for the Street and Park Lamp Standards – NSW Heritage grant accepted. Project underway.</li> </ol>	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Environmental Plan.			

## Economic Development

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
2.1 2.2 2.3 2.4 2.6 4.1 4.5 5.5 6.3	Implementation of the Economic Development Strategy 2018-2022 and associated actions.	Nurture economic infrastructure development by supporting the development of the aerodrome, industrial precincts, new residential developments and telecommunication.	Seek funding for economic infrastructure projects.	Manager Economic Development	<ul style="list-style-type: none"> <li>- Aerodrome promotional prospectus completed. New website copy complete for airport. EOIs received for Aerodrome study. Aerodrome land use study commenced in Nov 22 with an expected completion date of late Mar 23. Draft situation analysis report provided Dec 22.</li> <li>- DA approved for Stage 1 of Kelso Industrial Estate expansion (\$4.8M Drought Stimulus Fund). CC approved with tenders called in Nov.</li> <li>- Aerodrome scope finalised with grant authority (Growing Local Economies Fund \$2.9M).</li> <li>- Lease signed for Leading Edge data centre</li> <li>- Early stages of Funding proposal for better NBN connection for Raglan and parts of Kelso underway. Grant not available at this time.</li> <li>- Funding approval for nbn fibre to the premises at the Bathurst Airport.</li> <li>- Working with Telstra on funding proposal for better connectivity at Hill End. Grant not available at this time.</li> </ul>	
		Market-leading promotional campaigns to increase residential relocations and a sense of place.	<p>Continued support for joint regional relocation campaigns.</p> <p>All 4 entrance billboards and welcome signs updated/maintained as required.</p> <p>Lifestyle promotional content created/updated, including the Bathurst</p>	Manager Economic Development	<ul style="list-style-type: none"> <li>- Contributed to Move to More Campaign. Joined the Regional Activators Alliance.</li> <li>- Listed Bathurst and villages on Pointer Remote.</li> <li>- New Resident Guide finalised. Printing completed. New resident video completed. Launch event 16 Mar 23 at Upstairs.</li> <li>- Reinstated process for responding to Evo City enquiries.</li> <li>- Highway billboards to be reskinned March 2023.</li> </ul>	



Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Region website/new Live Invest site. Annually updated New Resident Guide.		<ul style="list-style-type: none"> <li>- Website has changed to bathurstliveinvest.com.au.</li> <li>- Four new resident interviews and photography sessions undertaken. Uploaded onto website.</li> </ul>	
		Support local businesses and start-ups through engagement, support and economic programs.	<p>12 eNewsletters</p> <p>Regularly posting on social media channels, including Facebook and Linked In.</p> <p>Respond to business@bathurst and live@bathurst email enquiries.</p> <p>Run business support programs including but not limited to BizMonth, Buy Local Gift Card, workshops and presentations.</p> <p>Business Support section on the Live Invest website updated and maintained.</p> <p>Attendance with Mayor / Councillors at 75% of Business Chamber board meetings.</p> <p>Attendance at 90% of Business Chamber After-</p>	Manager Economic Development	<ul style="list-style-type: none"> <li>- All eNewsletters sent to date.</li> <li>- Cluster Strategy complete.</li> <li>- Events/engagements around cluster groups planned.</li> <li>- BizMonth held in February 2022.</li> <li>- September 2022 BizMonth held. A very successful lunch with Layne Beachley with 218 people attending.</li> <li>- MED meets with Business Chamber Board monthly meeting along with Mayor. Representation at all Business Chamber events to date.</li> <li>- All Upstairs Startup hub board meetings attended to date.</li> <li>- Redesignated Bathurst Business Hub website.</li> <li>- Update to Forecast id population projections.</li> <li>- Spendmapp used to track impact of COVID on economy.</li> <li>- Successfully lobbied to have NSW Government population projections adjusted upwards.</li> <li>- First 2022 Bathurst Young Professionals event sponsored by Economic Development held in Nov. Attended by 50+ young professionals.</li> <li>- Two grant writing seminars held in 2022 to assist business and community groups in applying for grants.</li> <li>- Business Chamber Christmas function held Dec 22</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Hours events.  Representation at all "Upstairs Start-up Hub" board meetings.  Promote resources to businesses including the ID websites and Spendmapp.  Assist businesses and community groups in finding and securing grants.			
		Grow local employment, investment and attract new businesses	Organise the Bathurst Careers Expo with minimum 40 stalls and 1,500 attendees.  Minimum of 60 new local jobs promoted each month via EVO Cities.  Develop relocation proposals, relocation materials and support the relocation of new businesses through the Business Concierge Service.	Manager Economic Development	<ul style="list-style-type: none"> <li>- Continued posting of EvoJobs.</li> <li>- Ongoing support for the relocation of numerous businesses, particular interest from manufacturing and IT businesses.</li> <li>- Invest Bathurst campaign being developed including social media/TVC ad, new brochure and updated website.</li> <li>- 2023 Careers Expo 02 August 2023. CSU main sponsor.</li> </ul>	
		Develop Bathurst into a Smart Community of national significance.  Support innovative practices from industry.	Bi-monthly Project Group meetings held.  Seek funding and roll out Smart Community priority projects.	Manager Economic Development	<ul style="list-style-type: none"> <li>- Discussions ongoing with various IT software development firms to be based in Bathurst.</li> <li>- Smart benches installed.</li> <li>- Investigations into various new Smart projects.</li> <li>- Bathurst Digital Twin launched in Oct 22, the first regional centre to have a digital twin of its</li> </ul>	

Bathurst CSP Objective reference	Deliverable Actions over the next 4 years	Operational Plan – 2022/2023 Projects / Tasks	Tracking our Progress	Responsible Officer	Action Year to Date	Status
			Promote Bathurst as a Smart Community.		CBD. This was a collaboration project with Spatial Services. - Continue to work with Upstairs Start Up Hub to ensure its ongoing success. Recently provided support to a grant application.	

# Attachment 8.2.3.1

## 2022-2023 Section 356 Donations Report as at 28 February 2023

Details	Reference	Date	Donations approved in Budget	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$
<b>Annual Budget</b>			<b>105,421.00</b>	<b>30,000.00</b>	<b>65,000.00</b>	<b>20,385.00</b>	<b>220,806.00</b>
<b>Spent to date:</b>							
Bathurst Rugby Club/Mr A Hart	S356 Policy	13/07/2022				-1,756.48	-1,756.48
WRAS Annual Subscription/donation	Operation Plan	15/07/2022	-2,617.00				-2,617.00
Evans Art Council	Operation Plan	26/07/2022	-3,000.00				-3,000.00
Bathurst Gardener's Club Inc	Operation Plan	26/07/2022	-500.00				-500.00
Bathurst Men's Shed Incorporated	Operation Plan	26/07/2022	-500.00				-500.00
Lions Club of Bathurst Inc	Operation Plan	26/07/2022	-2,000.00				-2,000.00
Quota Bathurst Inc	Operation Plan	26/07/2022	-1,500.00				-1,500.00
Festival of Bells	Operation Plan	26/07/2022	-1,000.00				-1,000.00
Lifeline Central West	Operation Plan	26/07/2022	-2,500.00				-2,500.00
Monkey Hill UHF Repeater	Operation Plan	26/07/2022	-1,000.00				-1,000.00
Sofala Progress Association	Operation Plan	26/07/2022	-2,000.00				-2,000.00
BMEC - CPSA Monthly Meetings -balance 02/06/2022	Operation Plan	28/07/2022			-371.36		-371.36
BMEC - CPSA Monthly Meetings - 07/07/2022	Operation Plan	28/07/2022			-721.82		-721.82
Bathurst Junior Sports Awards	Operation Plan	29/07/2022	-5,000.00				-5,000.00
Bathurst Seymour Centre Inc	Operation Plan	3/08/2022	-1,500.00				-1,500.00
Sydney International Piano Competition	Operation Plan	3/08/2022	-2,000.00				-2,000.00
BMEC - CPSA Monthly Meetings - 04/08/2022	Operation Plan	19/08/2022			-472.73		-472.73
Bathurst Refugee Support Group Inc. (BRSG)	Operation Plan	30/08/2022	-2,000.00				-2,000.00
Sofala & District AH&P Association	Operation Plan	8/09/2022	-350.00				-350.00
Bathurst City Colts Water Account	Operation Plan	14/09/2022	-2,971.85				-2,971.85
Bathurst Remembers / AVAMS / Communications and Resources Project	Operation Plan	15/09/2022	-1,000.00				-1,000.00
Bathurst City & RSL Band Association Inc	Operation Plan	20/09/2022	-5,000.00				-5,000.00
Mount Panorama Lions Club Inc	S356 Policy	7/10/2022				-35.00	-35.00
Architects OutWest Learning Group	21/09/22 Item 9.3.10	12/10/2022				-600.00	-600.00
Mitchell Conservatorium - BMEC Concerts	Operation Plan	14/10/2022			-758.18		-758.18
BMEC - CPSA Monthly Meetings - 06/10/2022	Operation Plan	14/10/2022			-850.55		-850.55
BMEC - Bathurst Eisteddfod Sep 2022	Operation Plan	14/10/2022			-30,000.00		-30,000.00
BMEC - Bathurst Eisteddfod Sep 2022	S356 Policy	14/10/2022			-8,373.27		-8,373.27
Mitchell Conservatorium - support 2022 Carols by Candlelight	Operation Plan	30/11/2022			-7,000.00		-7,000.00
Rockley Public School - presentation award	S356 Policy	30/11/2022				-60.00	-60.00
Bathurst West Public School - presentation award	S356 Policy	30/11/2022				-50.00	-50.00
The Friends of the Bathurst War Memorial Carillon Inc	Operation Plan	9/12/2022	-1,000.00				-1,000.00
Scots All Saints College - presentation day	S356 Policy	20/12/2022			-359.64		-359.64
BMEC - CPSA Monthly Meetings - 03/11/2022	Operation Plan	20/12/2022			-768.73		-768.73
BMEC - CPSA Monthly Meetings - 01/12/2022	Operation Plan	20/12/2022			-850.55		-850.55
Mackillop College - end of year presentation	S356 Policy	20/12/2022			-200.73		-200.73
Bathurst Public School - school concert	S356 Policy	20/12/2022			-1,572.00		-1,572.00
O'Connell Public School - presentation night	S356 Policy	20/12/2022			-496.00		-496.00
Bathurst Public School - presentation day	S356 Policy	20/12/2022			-301.45		-301.45
IAAF World Cross Country Championships test event	14/12/22 Item 12.1.3	21/12/2022				-2,980.27	-2,980.27
BMEC - CPSA Monthly Meetings - 01/02/2023	Operation Plan	9/02/2023			-1,193.18		-1,193.18
Denison College Bathurst Campus - Swing Factor Ball 2022	S356 Policy	16/02/2023			-154.40		-154.40
BDRSC grant - Bathurst Pony Club	Operation Plan	22/02/2023	-2,600.00				-2,600.00
BDRSC grant - Bushrangers ARFC	Operation Plan	22/02/2023	-1,000.00				-1,000.00
BDRSC grant - Bathurst Giants ARFC	Operation Plan	22/02/2023	-2,915.00				-2,915.00
BDRSC grant - Bathurst Hockey Association	Operation Plan	22/02/2023	-4,200.00				-4,200.00
BDRSC grant - Bathurst City Croquet Club Inc	Operation Plan	22/02/2023	-4,396.00				-4,396.00
<b>Amount Spent</b>			<b>-52,549.85</b>	<b>0.00</b>	<b>-54,444.59</b>	<b>-5,481.75</b>	<b>-112,476.19</b>
<b>Available Balance before commitments</b>			<b>52,871.15</b>	<b>30,000.00</b>	<b>10,555.41</b>	<b>14,903.25</b>	<b>108,329.81</b>
<b>Committed:</b>							
Bathurst AH&P Association	Operation Plan		-8,244.00				-8,244.00
Macquarie Philharmonia - Platinum Donation	Operation Plan		-2,000.00				-2,000.00
The Neighbourhood Centre (formerly BINC)	Operation Plan		-900.00				-900.00
Bathurst City Colts Water Account	Operation Plan		-4,238.15				-4,238.15
CSU Foundation Trust (Gordon Bullock Scholarship)	Operation Plan		-3,000.00				-3,000.00
CSU Foundation Trust	Operation Plan		-5,000.00				-5,000.00
Bathurst District Sport & Rec (BDRSC) grants	Operation Plan		-4,889.00				-4,889.00
Western Sydney University Medical Scholarship	Operation Plan		-10,000.00				-10,000.00
BMEC - Bathurst Youth Council	Operation Plan				-2,000.00		-2,000.00
BMEC - CPSA Monthly Meetings	Operation Plan				-5,771.08		-5,771.08
Russell St Road Closures	Operation Plan		-7,500.00				-7,500.00
Russell St Closure - Triumph Owners 18/03/2023	Operation Plan		-2,500.00				-2,500.00
Country Women's Association of NSW - Central Western Group (CWA)	Operation Plan		-300.00				-300.00
Bathurst Filipino Australian Community Inc	Operation Plan		-300.00				-300.00
Country Women's Association of NSW - Central Western Group (CWA)	Operation Plan				-1,000.00		-1,000.00

## Attachment 8.2.3.1

### 2022-2023 Section 356 Donations Report as at 28 February 2023

Details	Reference	Date	Donations approved in Budget	Mt Pan Fee Waived	BMEC Donations	Sundry Donations	TOTAL
			\$	\$	\$	\$	\$
St Vincent de Paul - Assumption Conference	Operation Plan		-1,000.00				-1,000.00
Carillon Theatrical Society	Operation Plan				-5,000.00		-5,000.00
Bathurst Edgell Jog	Operation Plan		-3,000.00				-3,000.00
Bathurst & District National Trust and Wiradyuri Elders	21/09/22 Item 9.3.8				-437.27		-437.27
IAAF World Cross Country Championships event	14/12/22 Item 12.1.3			-30,000.00			-30,000.00
Bathurst District Historical Society	15/02/23 Item 11.1.2					-500.00	-500.00
<b>Amount Committed</b>			<b>-52,871.15</b>	<b>-30,000.00</b>	<b>-14,208.35</b>	<b>-500.00</b>	<b>-97,579.50</b>
Adjustment between Funds			0.00		3,652.94	-3,652.94	
<b>Available Balance</b>			<b>0.00</b>	<b>0.00</b>	<b>-0.00</b>	<b>10,750.31</b>	<b>10,750.31</b>

Summary Remaining Budget	\$
Donations approved in Budget	0.00
Mt Pan Fee Waived	0.00
BMEC Donations	-0.00
Sundry Donations	10,750.31
<b>Total Remaining</b>	<b>10,750.31</b>

Summary	\$
Total Budget	220,806.00
Less: Amount Spent	-112,476.19
Less: Amount Committed	-97,579.50
<b>Total Remaining</b>	<b>10,750.31</b>

## Market Rental Subsidies for 2022/23

NAME OF TENANT	LOCATION	Current Rent PA	Estimated Market Rent	BRC Rental Subsidy
Mitchell Conservatorium	Machattie Park Cott	575.00	17,569.00	16,994.00
Central Tablelands Woodcraft	Il Learmonth Park	603.00	16,349.00	15,746.00
Community Opportunity Shop	Ir 8 Lions Club Drive	1,150.00	21,798.00	20,648.00
Community Opportunity Shop	Ir Veggie Patch Church	1.00	16,349.00	16,348.00
Air Services Australia	Aerodrome - Comm	1.00	19,617.00	19,616.00
Taxi Cabs of Bathurst Co-opera	Communication tow	1,341.00	19,617.00	18,276.00
Master Communications & Elec	Communication tow	4,661.00	19,617.00	14,956.00
Bathurst City & RSL Band Asso	Walmer Park	239.00	21,798.00	21,559.00
Bathurst Lions Club Inc	Short St	1.10	16,349.00	16,347.90
Evans Arts Council Inc	Lee Street	500.00	5,450.00	4,950.00
Bathurst District Historical Socie	Mitre Street	1.00	10,900.00	10,899.00
Bathurst District Historical Socie	16 Stanley Street	1.00	10,900.00	10,899.00
Bathurst Meals on Wheels Inc	4 Watt Drive	1.00	54,483.00	54,482.00
Department of Defence (Air Car	Aerodrome - Lot 25	90.91	13,989.00	13,898.09
Department of Defence (Air Car	Aerodrome - Lot 36	90.91	40,402.00	40,311.09
				<b>295,930.08</b>

**POLICY:** PUBLIC INTEREST DISCLOSURES (PROTECTED DISCLOSURES)

**DATE ADOPTED:** Director Corporate Services & Finance's Report #8.3.5  
Council 15 March 2023  
Resolution No. TBA

General Managers Report #1  
Policy 3 July 2013  
Council 17 July 2013  
Minute Book No. 11589

Director Corporate Services & Finance's Report #1  
Policy 5 December 2012  
Council 6 February 2013  
Minute Book No. 11477

**ORIGINAL ADOPTION:** Director Corporate Services Report #1  
Policy 1 December 2004, Council 8 December 2004  
Minute Book No. 9416  
(former BCC and Evans Policies)

**FILE REFERENCE:** 11.00039/054, 11.00006

**OBJECTIVE:** The aim of this policy is to establish guidelines to facilitate the introduction of an effective internal reporting system, which enables Council to acknowledge and act upon reports of *corruption, maladministration* and *serious and substantial waste*. These guidelines are to serve as Council's internal system for the purpose of the Public Interest Disclosures Act 1994. The Public Interest Disclosures Act 1994 aims to encourage and facilitate disclosures – in the public interest – by:

- enhancing and augmenting established procedures for making disclosures,
- protecting persons from reprisals that might otherwise be inflicted on them because of these disclosures, and
- providing for those disclosures to be properly investigated and dealt with.

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## 1. PURPOSE AND CONTEXT OF THE POLICY

The purpose of this policy is to establish an internal reporting system for staff and councillors to report wrongdoing without fear of reprisal. The policy sets out who you can report wrongdoing to in Bathurst Regional Council, what can be reported and how reports of wrongdoing will be dealt with by Bathurst Regional Council.

This policy is designed to complement normal communication channels between supervisors and staff. Staff are encouraged to raise matters of concern at any time with their supervisors,

but also have the option of making a report about a public interest issue in accordance with this policy and the *Public Interest Disclosures Act 1994* (PID Act).

This policy is just one in the suite of Bathurst Regional Council's complaint handling *policies* [provide links and relevant information for the other policies].

The internal reporting system established under this policy is not intended to be used for staff grievances, which should be raised through Council's *Dispute and Grievance Resolution Policy*. If a staff member makes a report under this policy which is substantially a grievance, the matter will be referred to *Human Resources* to be dealt with in accordance with the *Dispute and Grievance Resolution Policy*.

### **2. Organisational commitment**

Bathurst Regional Council is strongly committed to creating a culture where reports of wrongdoing can be dealt with effectively. The aims of this policy are to:

- create a climate of trust, where people are comfortable and confident about reporting wrongdoing
- encourage staff to come forward if they are aware of wrongdoing within the council
- keep the identity of the staff member disclosing wrongdoing confidential, where this is possible and appropriate
- protect staff from any adverse action resulting from them making a report
- deal with reports thoroughly and impartially and if some form of wrongdoing has been found, taking appropriate action to address it
- keep staff who make a report informed of their progress and the outcome
- encourage the reporting of wrongdoing within the council, but respect any decision to disclose wrongdoing outside the council that is made in accordance with the provisions of the PID Act
- ensure managers and supervisors at all levels in the council understand the benefits of reporting wrongdoing, are familiar with this policy, and aware of the needs of those who report wrongdoing
- review the policy periodically to ensure it is relevant and effective
- provide adequate resources, to:
  - encourage reports of wrongdoing
  - protect and support those who make them
  - provide training for staff about how to make reports and the benefits of internal reports to the council and the public interest generally
  - properly assess and investigate or otherwise deal with allegations
  - properly manage any workplace issues that the allegations identify or that result from a report
  - appropriately address any identified problems.

The policy needs to be signed by both the Mayor and the General Manager.



Under the PID Act, the General Manager as the head of the public authority is responsible for ensuring that:

- the council has an internal reporting policy
- the staff of the council and councillors are aware of the contents of the policy and the protection under the PID Act for people who make public interest disclosures
- the council complies with the policy and the council's obligations under the PID Act
- the policy delegates at least one staff member as being responsible for receiving public interest disclosures. Clause 3.15 of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW requires the complaints coordinator to be a disclosures coordinator. The Ombudsman recommends councils nominate more than one person as being responsible for receiving public interest disclosures.

### **3. Who does this policy apply to?**

This policy will apply to:

- both council staff and councillors
- permanent employees, whether full-time or part-time
- temporary or casual employees
- consultants
- individual contractors working for Bathurst Regional Council
- employees of contractors providing services to Bathurst Regional Council
- other people who perform council official functions whose conduct and activities could be investigated by an investigating authority, including volunteers.

The policy also applies to public officials of another council or public authority who report wrongdoing relating to Bathurst Regional Council.

### **4. Roles and responsibilities**

#### **a. The role of council staff and councillors**

Staff and councillors play an important role in contributing to a workplace where known or suspected wrongdoing is reported and dealt with appropriately. All council staff and councillors are obliged to:

- report all known or suspected wrongdoing and support those who have made reports of wrongdoing
- if requested, assist those dealing with the report, including supplying information on request, cooperating with any investigation and maintaining confidentiality
- treat any staff member or person dealing with a report of wrongdoing with courtesy and respect
- respect the rights of any person the subject of reports.
- Staff and councillors must not:

- make false or misleading reports of wrongdoing
- victimise or harass anyone who has made a report

Additionally, the behaviour of all council staff and councillors involved in the internal reporting process must adhere to the Bathurst Regional Council's code of conduct. A breach of the code could result in disciplinary action.

### **b. The role of the Bathurst Regional Council**

The Bathurst Regional Council has a responsibility to establish and maintain a working environment that encourages staff and councillors to report wrongdoing and supports them when they do. This includes keeping the identity of reporters confidential where practical and appropriate, and taking steps to protect reporters from reprisal and manage workplace conflict.

The Bathurst Regional Council will assess all reports of wrongdoing it receives from staff and councillors and deal with them appropriately. Once wrongdoing has been reported, the Bathurst Regional Council takes 'ownership' of the matter. This means it is up to us to decide whether a report should be investigated, and if so, how it should be investigated and by whom. The Bathurst Regional Council will deal with all reports of wrongdoing fairly and reasonably, and respect the rights of any person the subject of a report.

The Bathurst Regional Council must report on our obligations under the PID Act and statistical information about public interest disclosures in our annual report and to the NSW Ombudsman every six months.

To ensure the Bathurst Regional Council complies with the PID Act and deals with all reports of wrongdoing properly, all staff and councillors with roles outlined below and elsewhere in this policy will receive training on their responsibilities.

### **c. Roles of key positions**

#### General Manager

The General Manager has ultimate responsibility for maintaining the internal reporting system and workplace reporting culture, and ensuring the Bathurst Regional Council complies with the PID Act. The General Manager can receive reports from staff and councillors and has a responsibility to:

- assess reports received by or referred to them, to determine whether or not the report should be treated as a public interest disclosure, and to decide how the report will be dealt with
- deal with reports made under the council's code of conduct in accordance with the council's adopted code of conduct procedures
- ensure there are strategies in place to support reporters, protect reporters from reprisal and manage workplace conflict that may arise in relation to a report
- make decisions following any investigation or appoint an appropriate decision-maker
- take appropriate remedial action where wrongdoing is substantiated or systemic problems are identified

- refer actual or suspected corrupt conduct to the Independent Commission Against Corruption (ICAC)
- refer any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC.

### Disclosures coordinator

The disclosures coordinator has a central role in the Bathurst Regional Council's internal reporting system. The disclosures coordinator can receive and assess reports, and is the primary point of contact in the Bathurst Regional Council for the reporter. The disclosures coordinator has a responsibility to:

- assess reports to determine whether or not a report should be treated as a public interest disclosure, and to decide how each report will be dealt with (either under delegation or in consultation with the General Manager)
- deal with reports made under the council's code of conduct in accordance with the council's adopted code of conduct procedures
- coordinate the Bathurst Regional Council's response to a report
- acknowledge reports and provide updates and feedback to the reporter
- assess whether it is possible and appropriate to keep the reporter's identity confidential
- assess the risk of reprisal and workplace conflict related to or likely to arise out of a report, and develop strategies to manage any risk identified
- where required, provide or coordinate support to staff involved in the reporting or investigation process, including protecting the interests of any officer the subject of a report
- ensure the Bathurst Regional Council complies with the PID Act
- provide six-monthly reports to the NSW Ombudsman in accordance with section 6CA of the PID Act.

### Disclosures officers

Disclosures officers are additional points of contact within the internal reporting system. They can provide advice about the system and the internal reporting policy, receive reports of wrongdoing and assist staff and councillors to make reports.

Disclosures officers have a responsibility to:

- document in writing any reports received verbally, and have the document signed and dated by the reporter
- make arrangements to ensure reporters can make reports privately and discreetly when requested, if necessary away from the workplace
- discuss with the reporter any concerns they may have about reprisal or workplace conflict
- carry out preliminary assessment and forward reports to the disclosures coordinator or General Manager for full assessment.

### Mayor

The Mayor can receive reports from staff and councillors about the General Manager. Where the Mayor receives such reports, the Mayor has a responsibility to:

- assess the reports to determine whether or not they should be treated as a public interest disclosure, and to decide how they will be dealt with
- deal with reports made under the council's code of conduct in accordance with the council's adopted code of conduct procedures
- refer reports to an investigating authority, where appropriate
- liaise with the disclosures coordinator to ensure there are strategies in place to support reporters, protect reporters from reprisal and manage workplace conflict that may arise in relation to a report
- refer actual or suspected corrupt conduct to the ICAC
- refer any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC.

### Supervisors and line managers

Supervisors and line managers play an important role in managing the immediate workplace of those involved in or affected by the internal reporting process. Supervisors and line managers should be aware of the internal reporting policy and are responsible for creating a local work environment where staff are comfortable and confident about reporting wrongdoing. They have a responsibility to:

- encourage staff to report known or suspected wrongdoing within the organisation and support staff when they do
- identify reports made to them in the course of their work which could be public interest disclosures, and assist the staff member to make the report to an officer authorised to receive public interest disclosures under this policy
- implement local management strategies, in consultation with the disclosures coordinator, to minimise the risk of reprisal or workplace conflict in relation to a report
- notify the disclosures coordinator or General Manager immediately if they believe a staff member is being subjected to reprisal as a result of reporting wrongdoing, or in the case of suspected reprisal by the General Manager, notify the Mayor.

## **5. What should be reported?**

You should report any suspected wrongdoing within the Bathurst Regional Council, or any activities or incidents you see within the Bathurst Regional Council that you believe are wrong.

Reports about five categories of serious misconduct – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act, and local government pecuniary interest contravention – which otherwise meet the criteria of a public interest disclosure, will be dealt with under the PID Act and according to this policy. See below for details about these types of conduct. More information about what can be reported under the PID Act can be found in the NSW Ombudsman's [Guideline B2: What should be reported?](#)

All other wrongdoing or suspected wrongdoing should be reported to a supervisor, to be dealt with in line with the relevant policies. This might include:

- harassment or unlawful discrimination
- practices that endanger the health or safety of staff or the public.

Even if these reports are not dealt with as public interest disclosures, the Bathurst Regional Council recognises such reports may raise important issues. We will respond to all reports and make every attempt to protect the staff member making the report from reprisal.

*[Include information here about relevant policies, such as grievance and harassment prevention policies – including the relevant intranet or file links.]*

### **a. Corrupt conduct**

Corrupt conduct is the dishonest or partial exercise of official functions by a public official.

For example, this could include:

- the improper use of knowledge, power or position for personal gain or the advantage of others
- acting dishonestly or unfairly, or breaching public trust
- a council official being influenced by a member of public to use their position in a way that is dishonest, biased or breaches public trust.

### **b. Maladministration**

Maladministration is conduct that involves action or inaction of a serious nature that is contrary to law, unreasonable, unjust, oppressive or improperly discriminatory or based wholly or partly on improper motives.

For example, this could include:

- making a decision and/or taking action that is unlawful
- refusing to grant an approval for reasons that are not related to the merits of their application.

### **c. Serious and substantial waste of public money**

Serious and substantial waste is the uneconomical, inefficient or ineffective use of resources that could result in losing or wasting public money.

For example, this could include:

- not following a competitive tendering process for a large scale contract
- having bad or no processes in place for a system involving large amounts of public funds.

**d. Breach of the GIPA Act**

A breach of the *Government Information (Public Access) Act 2009* (GIPA Act) is a failure to properly fulfil functions under that Act.

For example, this could include:

- destroying, concealing or altering records to prevent them from being released
- knowingly making decisions that are contrary to the legislation
- directing another person to make a decision that is contrary to the legislation.

**e. Local government pecuniary interest contravention**

A local government pecuniary interest contravention is a failure to comply with requirements under the *Local Government Act 1993* relating to the management of pecuniary interests. These include obligations to lodge disclosure of interests returns, disclose pecuniary interests at council and council committee meetings and leave the meeting while the matter is being discussed. A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

For example, this could include:

- a senior council staff member recommending a family member for a council contract and not declaring the relationship
- a councillor participating in consideration of a Development Application for a property they or their family have an interest in.

**6. Assessment of reports**

All reports will be promptly and thoroughly assessed to determine what action will be taken to deal with the report and whether or not the report will be treated as a public interest disclosure.

The disclosures coordinator is responsible for assessing reports, in consultation with the General Manager where appropriate. All reports will be assessed on the information available to the disclosures coordinator at the time. It is up to the disclosures coordinator to decide whether an investigation should be carried out and how that investigation should be carried out. In assessing a report the disclosures coordinator may decide that the report should be referred elsewhere or that no action should be taken on the report.

**7. When will a report be treated as a public interest disclosure?**

The Bathurst Regional Council will treat a report as a public interest disclosure if it meets the criteria of a public interest disclosure under the PID Act. These requirements are:

- the report must be about one of the following five categories of serious wrongdoing – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act, or local government pecuniary interest contravention
- the person making the disclosure must honestly believe on reasonable grounds that the information shows or tends to show wrongdoing

- the report has to be made to either the General Manager or, for reports about the General Manager the Mayor, a position nominated in this policy (see section 8), an investigating authority or in limited circumstances to an MP or journalist (see section 9).

Reports by staff are not public interest disclosures if they:

- mostly question the merits of government policy (see section 17)
- are made with the sole or substantial motive of avoiding dismissal or other disciplinary action (see section 18).

#### **8. Who can receive a report within Bathurst Regional Council?**

Staff are encouraged to report general wrongdoing to their supervisor. However the PID Act requires that, for a report to be a public interest disclosure, it must be made to certain public officials identified in this policy or any supporting procedures.

The following positions are the only people within the Bathurst Regional Council who are authorised to receive a public interest disclosure. Any supervisor who receives a report that they believe may be a public interest disclosure is obliged to assist the staff member to make the report to one of the positions listed below. The broader responsibilities of these positions are outlined under Roles and Responsibilities (section 4).

If your report involves a councillor, you should make it to the General Manager. If your report relates to the General Manager, you should make it to the Mayor.

Position Title	Name	Contact Details
General Manager	Mr David Sherley	<a href="mailto:david.sherley@bathurst.nsw.gov.au">david.sherley@bathurst.nsw.gov.au</a> 02 6333 6205
Mayor (for reports about the General Manager only)	Cr Robert Taylor	<a href="mailto:mayor@bathurst.nsw.gov.au">mayor@bathurst.nsw.gov.au</a> 02 6333 6205
Disclosures Coordinator	Mr Nicholas Murphy	<a href="mailto:nicholas.murphy@bathurst.nsw.gov.au">nicholas.murphy@bathurst.nsw.gov.au</a> 02 6333 6209
Disclosures Officers	See Schedule A	

Bathurst Regional Council's current Disclosures Officers are listed in Schedule A. 'Nominated Disclosures Officers' – attached. The Manager of Corporate Governance is authorised to update Schedule A as required. 'Nominated Disclosures Officers' as required to reflect staffing changes and the inclusion of further Disclosures Officers.

#### **9. Who can receive a report outside of the Bathurst Regional Council?**

Staff and councillors are encouraged to report wrongdoing within the Bathurst Regional Council, but internal reporting is not your only option. You can also make a public interest disclosure to:

**a. An investigating authority.**

The PID Act lists a number of investigating authorities in NSW that staff and councillors can report wrongdoing to and the type of wrongdoing each authority can deal with. In certain circumstances it may be preferable to make a report of wrongdoing to an investigating authority, for example a report about either the General Manager or the Mayor.

The relevant investigating authorities for the Bathurst Regional Council are:

Organisation	Relating to disclosures about:
Independent Commission Against Corruption (ICAC)	corrupt conduct
NSW Ombudsman	maladministration
Information Commissioner	a breach of the GIPA Act
Office of Local Government	local councils

You should contact the relevant investigating authority for advice about how to make a disclosure to them. Contact details for each investigating authority are provided at the end of this policy.

You should be aware that the investigating authority may well discuss any such reports with the Bathurst Regional Council. We will make every effort to assist and cooperate with the investigating authority to ensure the matter is dealt with appropriately and there is a satisfactory outcome. We will also provide appropriate support and assistance to staff or councillors who report wrongdoing to an investigating authority, if we are made aware that this has occurred.

**b. Other external reporting**

If you report wrongdoing to a person or authority that is not listed above, or make a report to an MP or journalist without following the steps outlined above, you will not be protected under the PID Act. This may mean you will be in breach of legal obligations or our code of conduct – by, for example, disclosing confidential information.

For more information about reporting wrongdoing outside the Bathurst Regional Council, contact the disclosures coordinator or the NSW Ombudsman's Public Interest Disclosures Unit. Their contact details are provided at the end of this policy.

**10. How to make a report**

You can report wrongdoing in writing or verbally. You are encouraged to make a report in writing as this can help to avoid any confusion or misinterpretation. Bathurst Regional Council's Internal Reporting Form which is included in this Policy is also available for staff or councillors to use to make a report, or on Council's intranet.

If a report is made verbally, the person receiving the report will make a comprehensive record of the report and ask the person making the report to sign this record. The reporter should keep a copy of this record.



## 11. Can a report be anonymous?

There will be some situations where you may not want to identify yourself when you make a report. Although these reports will still be dealt with by the Bathurst Regional Council, it is best if you identify yourself. This allows us to provide you with any necessary protection and support, as well as feedback about what action is to be taken or has been taken to deal with the issues raised in the report, or the outcome of any investigation.

It is important to realise that an anonymous disclosure may not prevent you from being identified by the subjects of the report or your colleagues. If we do not know who made the report, it is very difficult for us to prevent any reprisal should others identify you.

## 12. Feedback to staff who report wrongdoing

Staff and councillors who report wrongdoing will be told what is happening in response to their report.

### a. **Acknowledgement**

When you make a report, the Bathurst Regional Council will contact you to confirm that your report has been received and to advise:

- the timeframe within which you will receive further updates
- the name and contact details of the people who can tell you what is happening or handle any concerns you may have.

After a decision is made about how your report will be dealt with, the Bathurst Regional Council will send you an acknowledgment letter, providing:

- information about the action that will be taken in response to your report
- the likely timeframes for any investigation or other action
- information about the internal and external resources or services available that you can access for support.

We will provide this information to you within ten working days from the date you make your report. We will also advise you if we decide to treat your report as a public interest disclosure and provide you with a copy of this policy at that time, as required by the PID Act.

Please note, if you make a report which meets the requirements of the PID Act but the report was made under a statutory or legal obligation or incidental to the performance of your day to day functions, you will not receive an acknowledgement letter or a copy of this policy.

### b. **Progress updates**

While your report is being dealt with, such as by investigation or making other enquiries, you will be given:

- information about the progress of the investigation or other enquiries and reasons for any delay
- advice of any decision by the Bathurst Regional Council not to proceed with the matter

- advice if your identity needs to be disclosed for the purposes of investigating the matter or making enquiries, and an opportunity to talk about this beforehand.

**c. Feedback**

Once the matter has been finalised you will be given:

- enough information to show that adequate and appropriate action was taken and/or is proposed to be taken in response to your disclosure and any problem that was identified
- advice about whether you are likely to be called as a witness in any further matters, such as disciplinary or criminal proceedings.

**13. Maintaining confidentiality**

The Bathurst Regional Council realises reporters may want their identity and the fact they have made a report to remain confidential. This can help to prevent any action being taken against them for reporting wrongdoing.

Where possible and appropriate we will take steps to keep your identity, and the fact you have reported wrongdoing, confidential. We will discuss with you whether it is possible to keep your identity confidential.

If confidentiality cannot be maintained, we will develop a plan to support and protect you from reprisal in consultation with you.

If you report wrongdoing, it is important that you only discuss your report with those responsible for dealing with it. This will include the disclosures coordinator and the General Manager, or in the case of a report about the General Manager, the disclosures coordinator and the Mayor. The fewer people who know about your report, before and after you make it, the more likely it will be that we can protect you from any reprisal.

Any staff or councillors involved in the investigation or handling of a report, including witnesses, are also required to maintain confidentiality and not disclose information about the process or allegations to any person except for those people responsible for handling the report.

**14. Managing the risk of reprisal and workplace conflict**

When a staff member or councillor reports wrongdoing, the Bathurst Regional Council will undertake a thorough risk assessment to identify the risk to you of detrimental action in reprisal for reporting, as well as indirect but related risks of workplace conflict or difficulties. The risk assessment will also identify strategies to deal with those risks and determine the level of protection and support that is appropriate.

Depending on the circumstances, the Bathurst Regional Council may:

- relocate the reporter or the staff member who is the subject of the allegation within the current workplace
- transfer the reporter or the staff member who is the subject of the allegation to another position for which they are qualified

- grant the reporter or the staff member who is the subject of the allegation leave of absence during the investigation of the disclosure.

These courses of action are not punishment and will only be taken in consultation with the reporter.

### **15. Protection against reprisals**

The Bathurst Regional Council will not tolerate any reprisal against staff or councillors who report wrongdoing or are believed to have reported wrongdoing.

The PID Act provides protection for staff and councillors who have made a public interest disclosure by imposing penalties on anyone who takes detrimental action against another person substantially in reprisal for that person making a public interest disclosure. These penalties also apply to cases where a person takes detrimental action against another because they believe or suspect the other person has made or may have made a public interest disclosure, even if they did not.

Detrimental action means action causing, comprising or involving any of the following:

- injury, damage or loss
- intimidation or harassment
- discrimination, disadvantage or adverse treatment in relation to employment
- dismissal from, or prejudice in, employment
- disciplinary proceedings.

A person who is found to have committed a reprisal offence may face criminal penalties such as imprisonment and/or fines, and may be required to pay the victim damages for any loss suffered as a result of the detrimental action. Taking detrimental action in reprisal is also a breach of the council's code of conduct which may result in disciplinary action. In the case of councillors, such disciplinary action may be taken under the misconduct provisions of the *Local Government Act 1993* and may include suspension or disqualification from civic office.

It is important for staff and councillors to understand the nature and limitations of the protection provided by the PID Act. The PID Act protects reporters from detrimental action being taken against them because they have made, or are believed to have made, a public interest disclosure. It does not protect reporters from disciplinary or other management action where the Bathurst Regional Council has reasonable grounds to take such action.

#### **d. Responding to allegations of reprisal**

If you believe that detrimental action has been or is being taken against you or someone else in reprisal for reporting wrongdoing, you should tell your supervisor, the disclosures coordinator or the General Manager immediately. In the case of an allegation of reprisal by the General Manager, you can alternatively report this to the Mayor.

All supervisors must notify the disclosures coordinator or the General Manager if they suspect that reprisal against a staff member is occurring or has occurred, or if any such allegations are made to them. In the case of an allegation of reprisal by the General Manager, the Mayor can alternatively be notified.

If the Bathurst Regional Council becomes aware of or suspects that reprisal is being or has been taken against a person who has made a disclosure, the Bathurst Regional Council will:

- assess the allegation of reprisal to decide whether the report should be treated as a public interest disclosure and whether the matter warrants investigation or if other action should be taken to resolve the issue
- if the reprisal allegation warrants investigation, ensure this is conducted by a senior and experienced member of staff
- if it is established that reprisal is occurring against someone who has made a report, take all steps possible to stop that activity and protect the reporter
- take appropriate disciplinary action against anyone proven to have taken or threatened any action in reprisal for making a disclosure
- refer any breach of Part 8 of the council's code of conduct (reprisal action) by a councillor or the General Manager to the Office of Local Government.
- refer any evidence of an offence under section 20 of the PID Act to the ICAC or NSW Police Force.

If you allege reprisal, you will be kept informed of the progress and outcome of any investigation or other action taken in response to your allegation.

If you have reported wrongdoing and are experiencing reprisal which you believe is not being dealt with effectively, contact the Office of Local Government, the Ombudsman or the ICAC (depending on the type of wrongdoing you reported). Contact details for these investigating authorities are included at the end of this policy.

### **e. Protection against legal action**

If you make a public interest disclosure in accordance with the PID Act, you will not be subject to any liability, and no action, claim or demand can be taken against you for having made the public interest disclosure. You will not have breached any confidentiality or secrecy obligations and you will have the defence of absolute privilege in defamation.

### **16. Support for those reporting wrongdoing**

The Bathurst Regional Council will make sure that staff who have reported wrongdoing, regardless of whether their report is treated as a public interest disclosure, are provided with access to any professional support they may need as a result of the reporting process – such as stress management or counselling services.

Access to support may also be available for other staff involved in the internal reporting process where appropriate. Reporters and other staff involved in the process can discuss their support options with the disclosures coordinator.

Council offers an Employee Assistance Program and details can be sourced from your Manager, the intranet or Council's Human Resources Department.

**17. Sanctions for making false or misleading statements**

It is important all staff and councillors are aware that it is a criminal offence under the PID Act to wilfully make a false or misleading statement when reporting wrongdoing. The Bathurst Regional Council will not support staff or councillors who wilfully make false or misleading reports. Such conduct may also be a breach of the code of conduct resulting in disciplinary action. In the case of councillors, disciplinary action may be taken under the misconduct provisions of the *Local Government Act 1993* and may include suspension or disqualification from civic office.

**18. The rights of persons the subject of a report**

The Bathurst Regional Council is committed to ensuring staff or councillors who are the subject of a report of wrongdoing are treated fairly and reasonably. This includes keeping the identity of any person the subject of a report confidential, where this is practical and appropriate.

If you are the subject of the report, you will be advised of the allegations made against you at an appropriate time and before any adverse findings. At this time you will be:

- advised of the details of the allegation
- advised of your rights and obligations under the relevant related policies and procedures
- kept informed about the progress of any investigation
- given a reasonable opportunity to respond to any allegation made against you
- told the outcome of any investigation, including any decision made about whether or not further action will be taken against you.

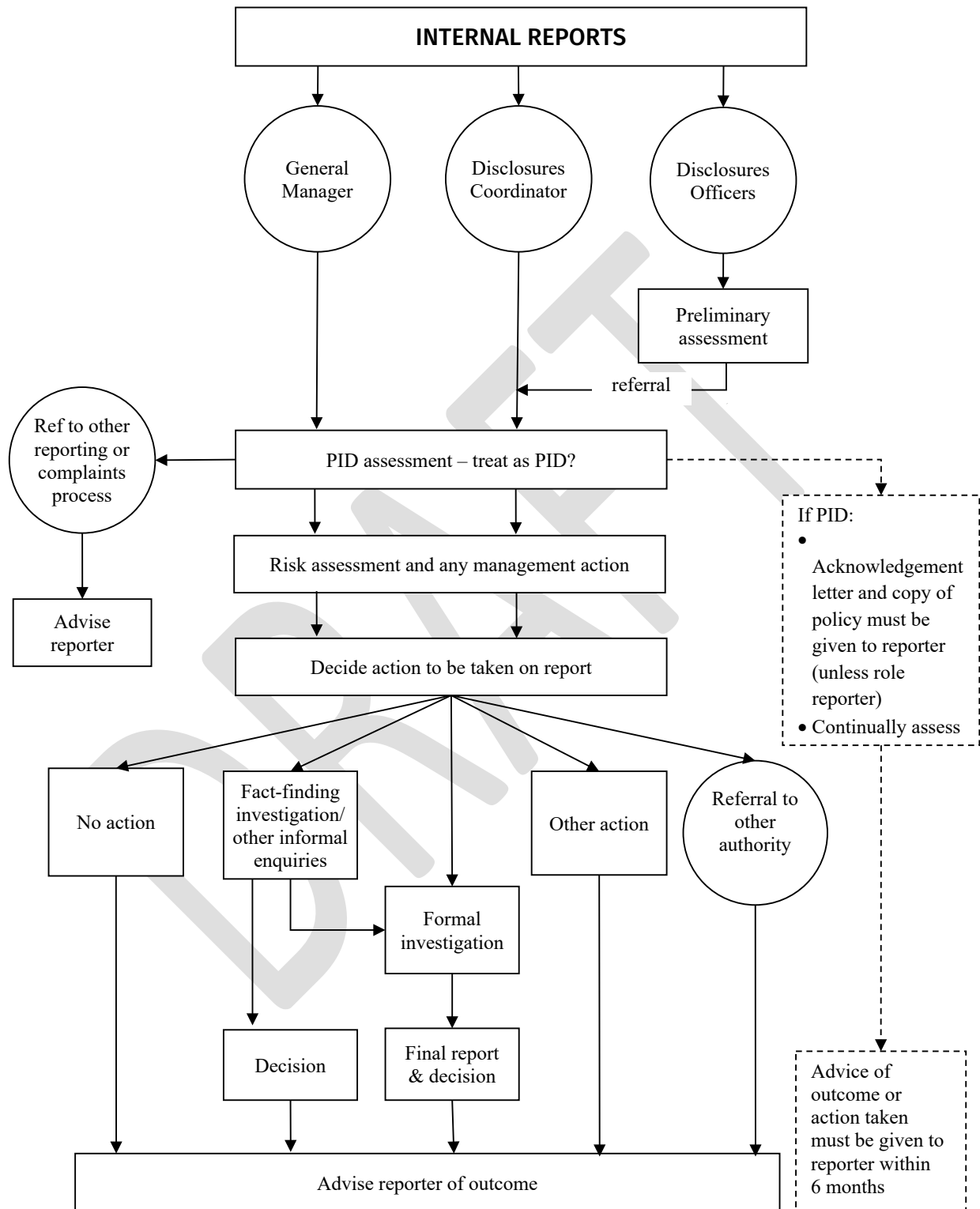
Where the reported allegations against the subject officer are clearly wrong, or have been investigated and unsubstantiated, the subject officer will be supported by Bathurst Regional Council. The fact of the allegations and any investigation will be kept confidential unless otherwise agreed to by the subject officer.

**19. Review**

This policy will be reviewed by the Bathurst Regional Council every two years.

**20. More information**

More information around public interest disclosures is available on our intranet. Staff can also seek advice and guidance from the disclosures coordinator and the NSW Ombudsman's website at [www.ombo.nsw.gov.au](http://www.ombo.nsw.gov.au).

21. Flow chart of internal reporting process

## 22. Resources

The contact details for external investigating authorities that staff can make a public interest disclosure to or seek advice from are listed below.

For disclosures about corrupt conduct:  
Independent Commission Against Corruption (ICAC)  
Phone: 02 8281 5999  
Toll free: 1800 463 909  
Tel. typewriter (TTY): 02 8281 5773  
Facsimile: 02 9264 5364  
Email: [icac@icac.nsw.gov.au](mailto:icac@icac.nsw.gov.au)  
Web: [www.icac.nsw.gov.au](http://www.icac.nsw.gov.au)  
Address: Level 7, 255 Elizabeth Street,  
Sydney NSW 2000

For disclosures about breaches of the  
GIPA Act:  
Information & Privacy Commissioner  
Toll free: 1800 472 679  
Facsimile: 02 8114 3756  
Email: [ipcinfo@ipc.nsw.gov.au](mailto:ipcinfo@ipc.nsw.gov.au)  
Web: [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au)  
Address: Level 17, 201 Elizabeth Street,  
Sydney NSW 2000

For disclosures about maladministration:  
NSW Ombudsman  
Phone: 02 9286 1000  
Toll free (outside Sydney metro): 1800 451  
524  
Tel. typewriter (TTY): 02 9264 8050  
Facsimile: 02 9283 2911  
Email: [nswombo@ombo.nsw.gov.au](mailto:nswombo@ombo.nsw.gov.au)  
Web: [www.ombo.nsw.gov.au](http://www.ombo.nsw.gov.au)  
Address: Level 24, 580 George Street,  
Sydney NSW 2000

For disclosures about local councils:  
Office of Local Government  
Phone: 02 4428 4100  
Tel. typewriter (TTY): 02 4428 4209  
Facsimile: 02 4428 4199  
Email: [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)  
Web: [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)  
Address: 5 O'Keefe Avenue, Nowra, NSW  
2541

FORM

SCHEDULE A

Nominated Disclosures Officers	
Position	Work Location
Civic Centre	
Manager Financial Services	Civic Centre
Manager Information Services	Civic Centre
Manager Works	Civic Centre
Manager Technical Services	Civic Centre
Manager Water & Waste	Civic Centre
Manager Recreation	Civic Centre
Manager Water & Sewer	Civic Centre
Parks Operations Manager	Civic Centre
Manager Strategic Planning	Civic Centre
Manager Development Assessment	Civic Centre
Manager Economic Development	Civic Centre
Manager Events	Civic Centre
Manager Corporate Communications	Civic Centre
Manager Community Services	Civic Centre
Children's Services Team Leader	Civic Centre
Manager Corporate Governance	Civic Centre
Level 3, Post Office	
Manager Human Resources	Level 3, Post Office
Manager Environment	Level 3, Post Office
Peel Street Depot	
Rural Works Manager	Peel Street Depot
City Works Manager	Peel Street Depot
Workshop Manager	Peel Street Depot
Plant Coordinator	Peel Street Depot
Bathurst Memorial Entertainment Centre	
Manager BMEC	BMEC
Bathurst Library	
Manager Library Services	Library
Bathurst Regional Art Gallery	
Art Gallery Director	Bathurst Regional Art Gallery
Sallywags Childcare Centre	
Childcare Director	Sallywags Childcare Centre
Bathurst Visitor Information Centre	
Manager Tourism and Visitor Services	Bathurst Visitor Information Centre
Central Tablelands Collections Facility	
Manager Museums Unit	Central Tablelands Collections Facility





# GRIP LEADERSHIP

ATTN: David Sherley (General Manager)  
Bathurst Regional Council  
Wiradjuri Country  
158 Russell Street  
Bathurst NSW 2795

**RE: Venue Hire – Bathurst Memorial Entertainment Centre**

Dear David,

GRIP Leadership is an organisation that conducts both primary and secondary school leadership conferences throughout Australia.

The Bathurst primary school GRIP Student Leadership Conference is scheduled to be held on the 28<sup>th</sup> of April 2023.

We have been in contact with Graham McNab at the Bathurst Memorial Entertainment Centre regarding the venue hire and the fees associated, and have been informed that we should contact you for consideration of the venue hire and equipment hire fees.

We have conducted previous conferences at the Bathurst Memorial Entertainment Centre and have been granted a reduced rate given the nature of our conference (it is a community-based event solely for primary school students). Attached to this letter is a series of reviews that we have received from school staff who have previously attended the conference. The conference has now been held in Bathurst annually since 2009. Currently between 25 and 30 schools attend each year.

If you can please consider providing GRIP Leadership with a reduced rate of venue hire for the April conference that would greatly be appreciated.

If you would like to know more information, please feel free to contact me.

Kind regards,

Jenn Connaughton  
Conference Coordinator  
GRIP Leadership



# GRIP LEADERSHIP

**Reviews from School Staff that have previously attended the GRIP Student Leadership Conference:**

*'Short, sharp, interactive presentations interspersed with quiet reflection and recording of key ideas.'*

Alison Pippard @ Maimuru Public School

*'Very interactive with kids; information was very relevant to the age.'*

Sarah Peard @ Bathurst West Public School

*'Liked the practicality of all the activities and the opportunity for students to chat to other leaders.'*

Matt Campbell @ Nashdale Public School

*'The enthusiasm and interactive sessions. As a mother attending, I also walked away with some tips. Really great day.'*

Kylie Chang @ St Raphael's Catholic School

*'Relevant and easy to understand and follow activities.'*

Keith Macleay @ Orange Anglican Grammar School

*'Energetic and engaging.'*

Kate Holden @ St Philomena's Primary School

*'Liked the interactive, relevant activities that engaged the kids.'*

Michelle Jackson @ Clergate Public School

*'It was engaging and relevant and very interactive.'*

Amylee Knight @ Holmwood Public School

*'Liked the interactivity, great presenters, attention maintaining and enjoyable.'*

Emma Harrison-Smith @ Lyndhurst Public School

**POLICY:** Hardship

**DATE ADOPTED:**

**ORIGINAL ADOPTION:**

**FILE REFERENCE:**

**OBJECTIVE:** This policy is intended to ensure that Council offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding.

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This policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the Local Government Act 1993 will apply.

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of the policy; and
2. Rates and service charges levied for the current and future financial years.

Council recognises there are cases of genuine financial hardship requiring respect and compassion in special circumstances. This policy establishes guidelines for assessment of a hardship application applying the principles of fairness, integrity, confidentiality and compliance within statutory requirements. It applies to alternate or flexible payment arrangements for up to 12 months or writing off rates, fees, annual charges, and interest accrued on such debts.

In cases of genuine hardship each case is to be referred to Council for consideration in accordance with Councils adopted policy.

Application for Hardship must be received in writing on the approved Hardship Rate Relief Application Form. Council may also request the ratepayer attend an interview to assist Council in the understanding of the issues causing hardship.

The application for hardship must be accompanied with supporting documentation which may include but is not limited to:

- Reasons why the person was unable to pay the rates and charges when they became due and payable
- Copy of recent bank statements for all accounts
- Details of income and expenditure
- Letter from a recognised financial counsellor or financial planner confirming financial hardship

With respect to Section 601 of the Local Government Act Council will not consider hardship applications under this provision, as valuations are independently determined by the NSW Valuer General. Council will encourage aggrieved ratepayers to make an appropriate application under the appeal provisions of the NSW Valuation of Land Act 1916.

Council's hardship policy will be used in conjunction with Council's adopted Recovery of Rates and Charges policy.

Support services may be available for financial advice to help manage debts

[www.moneysmart.gov.au/managing-your-money/managing-debts](http://www.moneysmart.gov.au/managing-your-money/managing-debts)

Financial Advice, including financial counsellor search function

[www.legalaid.nsw.gov.au/get-legal-help/find-a-service](http://www.legalaid.nsw.gov.au/get-legal-help/find-a-service)

Legal Aid service (Legal Advisers) Community Legal Centres in different local government areas:

[www.clcsw.org.au/find\\_legal\\_help](http://www.clcsw.org.au/find_legal_help)

HARDSHIP RATE RELIEF APPLICATION FORM

APPLICATION FOR HARDSHIP RATE RELIEF FOR THE WHOLE OR PART OF  
THE YEAR COMMENCING 1 JULY 20\_\_\_\_

*\*please answer all questions relevant to you using block letters and ticking appropriate boxes.*

Assessment No. \_\_\_\_\_

I \_\_\_\_\_ (Full name)

Of \_\_\_\_\_ (Address)

\_\_\_\_\_

telephone number \_\_\_\_\_

Do you receive any pensions or benefits? Yes No

[If yes, you may be eligible to defer rates and charges as per Council's Rates–  
Accumulation of rates by Aged Pensioner & Rebates Policy](#)

Is this property your sole or principal place of living? Yes No

Do you own the property

a) by yourself Yes No

b) with a spouse Yes No

c) with other person/s Yes No

How many people live at the property? \_\_\_\_\_

Please indicate who these people are?

SelfSpouse

Children (State ages \_\_\_\_\_)

Boarders

Relatives

Other (please specify)

Do you own (either fully or partially) any other land or buildings? Yes No

If yes, list addresses.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How many children do you support? \_\_ State ages \_\_\_\_\_

What is the cause of financial hardship? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How long have you been experiencing hardship? \_\_\_\_\_

Please state gross weekly amount received in dollars and cents from the following sources of income:

a) Pensions and benefits \$ \_\_\_\_\_

b) Compensation, superannuation insurance  
or retirement benefits \$ \_\_\_\_\_

c) Spouse's income \$ \_\_\_\_\_

d) Income of other residents of the property \$ \_\_\_\_\_

e) Casual/part-time employment \$ \_\_\_\_\_

f) Family allowance \$ \_\_\_\_\_

g) Interest from banks/credit unions/building  
societies \$ \_\_\_\_\_

Please provide name and current balance of all bank, credit union or building  
society accounts held by you.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please state details of weekly outgoings.

<b>Outgoing</b>	<b>Owed to</b>	<b>Amount</b>
Rent/Home Loan		
Other mortgages		
Personal loans/Hire purchase		
Health Costs		
Council rates and charges		
Other Living Expenses ie.: Food/Utilities/Fuel etc		

Please attach a separate page with any other relevant information you feel may assist your application.

I hereby declare that the information provided is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FILE NOTE

**BATHURST**  
**REGIONAL COUNCIL**



**FILE NUMBER:** 25.00161

**SUBJECT:** Meeting - Wattle Flat issues re Crown Road

**DATE:** Wednesday 28 September 2022, 11am

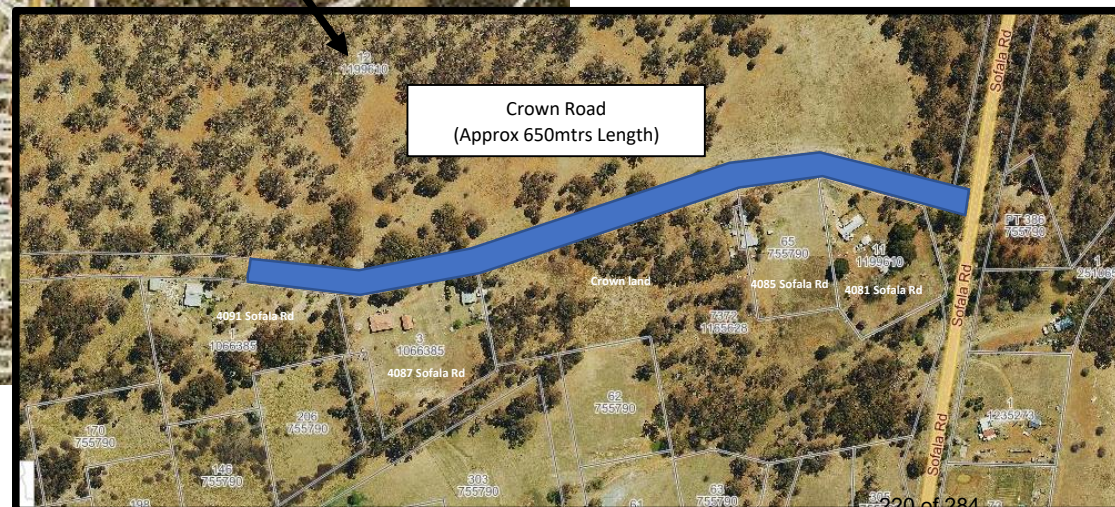
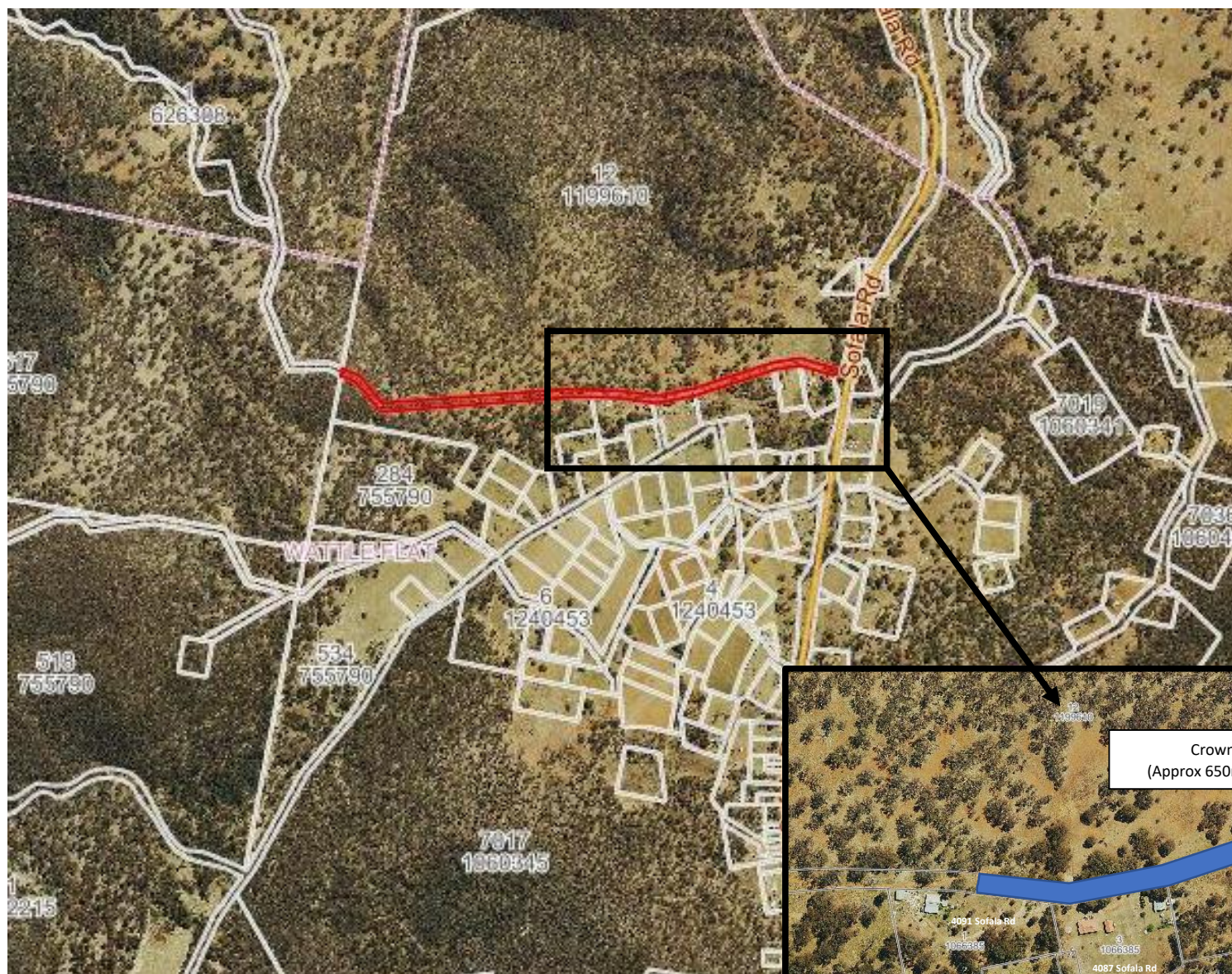
**Present:** Kristen Morris & Sarah Humphreys (4081 Sofala Rd), Ken Webb (4085 Sofala Rd), Lisa Mallard & Laurel Mallard (4087 Sofala Rd), and Peter & Sandra Gardiner (4091 Sofala Road), Wattle Flat  
Bathurst Regional Council's Mayor, General Manager and Director Engineering Services

1. Residents attended meeting with Council to express concerns at condition of the Crown Road they utilise. Sections are not possible to drive on easily – concerns with current weather that it may soon be unpassable.
2. Access to some houses cannot occur, due to road conditions. Gas suppliers will not attend, ambulances are having problems to use the road.
3. Noted meeting occurred on Monday with Council's Manager Works (Simon Armitage).
4. Noted Bathurst Regional Council does not maintain Crown Roads. DES noted will need around \$20,000 - \$30,000 to fix up. Annual gravelling would cost around \$6,000 per annum (800 metres).
5. Noted Crown Road is not on the correct alignment, and so in the long run would need acquisitions to potentially occur.

- Actions:**
1. Group to send letter of request.
  2. Report will go to Council to determine a position

Darren Sturgiss  
**DIRECTOR**  
**ENGINEERING SERVICES**







03/10/2022

4087 Sofala Rd,  
Wattle Flat 2795

To: Bathurst Regional Councillors

Re- Transfer of Care of our Road

Dear Councillors,

we write to you today following our face-to-face meeting last Wednesday in Bathurst with the Mayor, General Manager and Engineer.

We live in the village of Wattle Flat, accessing our dwellings via a Crown Road. Recent extraordinary rainfall has resulted in rapid deterioration of this road to the point where the road is virtually impassable.

We number 14 people in 5 households, including children who attend Wattle Flat School

Our lives are being heavily impacted by the inaccessibility of this road: several ambulances have been called to our houses in the last 6 months and have struggled to negotiate the road and have made comment as to their struggle. With further deterioration they will be unable to retrieve patients for emergency care. Our local gas agent has declined to deliver gas anymore and the garbage collector is unable to get his vehicle to our houses. We are unable to receive any deliveries or visitors. This road is also a critical access road for fire trucks should a bushfire occur in the bushland beyond our dwellings. We are experiencing stress and isolation.

Personally, I have been unable to drive to my residence for some weeks now, I must leave my car at the bottom of our road and walk to my house through mud for some 500m. As a shift worker (essential worker at our hospital), often I am walking in the dark and of course am unable to carry groceries etc.

This situation is unacceptable to us as rate payers and citizens.

Through our attempts to have this situation addressed we have discovered that no authority is responsible for the maintenance of Crown roads. It has been suggested that when development for our properties was approved, the road should have been transferred to council, being rate collectors for the properties. We advocate for the immediate transfer of this road to Bathurst Regional Council and therefore the immediate repair of the road so that we may resume our lives to the standard that is afforded to Australians today. We urge you to consider our request through the lens of fairness and equity.

We have included photographic evidence, however should you continue to have any doubt as to the gravity of this situation, we invite you to come out and walk in our shoes and feel the urgency of our request first hand.

Yours faithfully,

*L. Mallard*  
*Sarah Humphrey*

*Kris Morris*  
*R. Wells*

*R. Wheeler*

*Clc. BA Gardner Day 20/10/22*













**Important Notice!**

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Drawn By: David Luck

Date: 4/11/2022

Projection: GDA94 / MGA zone 55

Map Scale: 1:2000 @ A4

**BATHURST REGIONAL COUNCIL**

Bathurst Regional Council  
PMB 17  
158 Russell Street  
BATHURST NSW 2795  
Telephone: 02 6333 6111  
Fax: 02 6331 7211  
Email: [council@bathurst.nsw.gov.au](mailto:council@bathurst.nsw.gov.au)





Planning,  
Industry &  
Environment

CM9 Ref: DOC20/140760

General Manager  
Bathurst Regional Council  
Email: council@bathurst.nsw.gov.au

Dear Sir/Madam

**Proposed Development:** DA No. 2020/137 Application for Development Consent  
**Applicant:** P D Conway  
**Location:** 3725 Sofala Rd, Wattle Flat

I refer to Council's letter dated 11 May 2020 requesting comments for the above development proposal.

The Department of Planning, Industry and Environment – Crown Lands (the department), as adjoining landowner has reviewed the development application in accordance with the principles of Crown land management (s.1.4 *Crown Lands Management Act 2016*), and offers **no objections** to the proposed development provided:

- **Crown road access is not restricted particularly during the construction phase.**
- **Any works on the Crown road will be subject to the Crown Lands Administration of Crown Roads Policy and Guideline**
- **Council should consider acquiring the section of Crown road as per the Crown Lands Administration of Crown Roads Policy and Guideline:**
  - b. The formed Crown road provides road access to urban or rural areas or provides access within country towns, villages, local communities and public areas.
  - d. Development consent has been granted by a council that requires use of the Crown road to service a traffic generating development.

Should the development be modified in any manner that impacts the adjoining Crown land, e.g. by amendment to the development proposal or draft conditions of consent, the department requests an opportunity to further review the application prior to determination.

Council should note that any requirements for property protection under the *Rural Fires Act 1997* such as Asset Protection Zones must be designed to be located on the subject property and not on Crown land.

Should you require any further information, please do not hesitate to contact Lisa Orth at the Orange Crown Lands Office by phone on 6391 3769 or email [lisa.orth@crownland.nsw.gov.au](mailto:lisa.orth@crownland.nsw.gov.au)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lisa Orth'.

**Lisa Orth**  
Property Management Officer  
Department of Planning, Industry and Environment – Crown Lands

Date: 25 June 2020

## **5 CROWN ROADS AT WATTLE FLAT (25.00115)**

**Recommendation:** That Council approve the transfer of Crown public roads located at the Village of Wattle Flat, as detailed in the Director Engineering Services' report.

**Report:** Council will recall at its ordinary meeting on 18 March 2015 that the ownership of Crown Roads within Rockley was considered. Council resolved to:

"Approve the transfer of the Crown public road located in the Village of Rockley, as detailed in the Director Engineering Services' report."

There are a number of Crown roads within the Villages surrounding Bathurst that have been constructed and maintained by Council. Due to the fact that the road is owned by the Crown and is not a Council asset, the level of construction and maintenance may not always be up to the same standard as a Council owned road. In order to overcome this problem, Council Engineers have investigated the Crown roads within the village of Wattle Flat and have found it necessary to transfer some Crown public roads to its ownership for improved maintenance and access within Wattle Flat.

The criteria that were considered when looking at each road in Wattle Flat was:

- Is the road improved (e.g. sealed or formed to a suitable standard)?
- Is the road on its correct alignment?
- Does it provide continuity with other Council owned roads?
- Does the road serve 3 or more residents?
- Does it offer too great a liability to Council if transferred?

Following this investigation, there are a number of roads that meet these criteria. It is recommended that Council make application to the Crown for the transfer of the following roads to Councils ownership:

- (a) Crawford Lane – From Sofala Lane to Beath Street
- (b) School Lane - From Thomson Street to Public School
- (c) Reilly Lane – From Limekilns Road to the end
- (d) Fogharty Lane - From Sofala Road to the end
- (e) Batterham Lane – From Limekilns Lane to existing Council owned section.
- (f) 23 Mile Lane – From existing Council owned section to end of constructed road.
- (g) Jones Lane – From Sofala Road to the end
- (h) Solitary Road – From Sofala Road to the end

The following roads do not satisfy the criteria and therefore will remain as Crown road:

- 1 Beath Street

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Director Engineering Services' Report to the Council Meeting 09/12/2015

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GENERAL MANAGER

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MAYOR  
↑↓



Reason: The road does not serve 3 or more residents (serves 2 residents); the road is unimproved and is not constructed to a sufficient standard.

### 2 Short Street

Reason: The road does not serve 3 or more residents (serves 2 resident), the road is off alignment, unimproved and not constructed to a sufficient standard.

### 3 Brae Lane

Reason: The road is not constructed to a sufficient standard and it is off the road alignment.

Please refer to the plan of road ownership in the village of Wattle Flat at **attachment 1**.

**Financial Implications:** The Crown Lands application fee is \$200.00 per road (total of \$1,600.00). Ongoing road maintenance costs to be funded from road maintenance budgets.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 6: To support infrastructure development necessary to enhance Bathurst's life-style and industry development. Strategy 6.1
- Objective 6: To support infrastructure development necessary to enhance Bathurst's life-style and industry development. Strategy 6.6
- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.1

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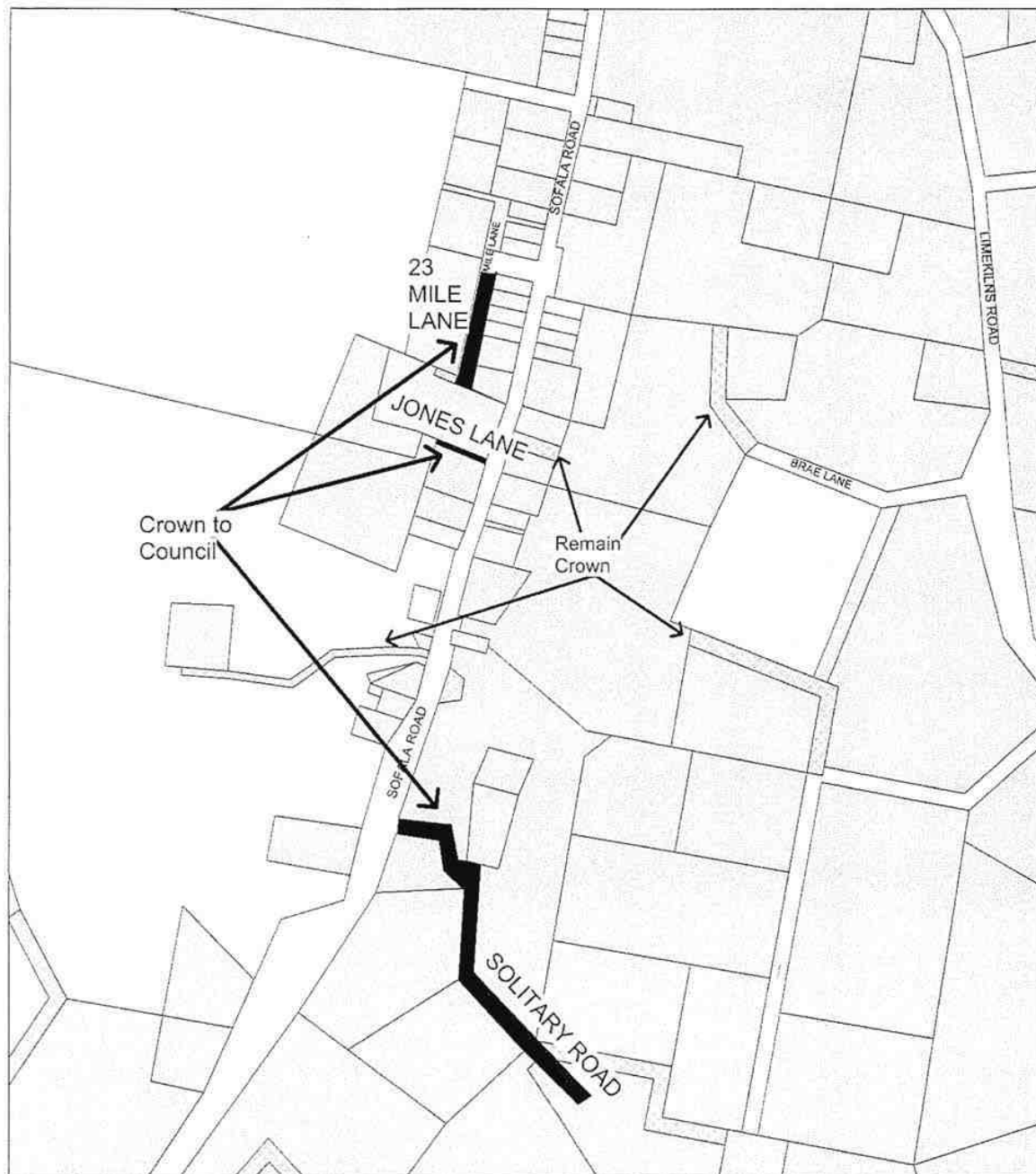
Director Engineering Services' Report to the Council Meeting 09/12/2015

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GENERAL MANAGER

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MAYOR  
↑



BATHURST REGIONAL COUNCIL



## Wattle Flat- page 1

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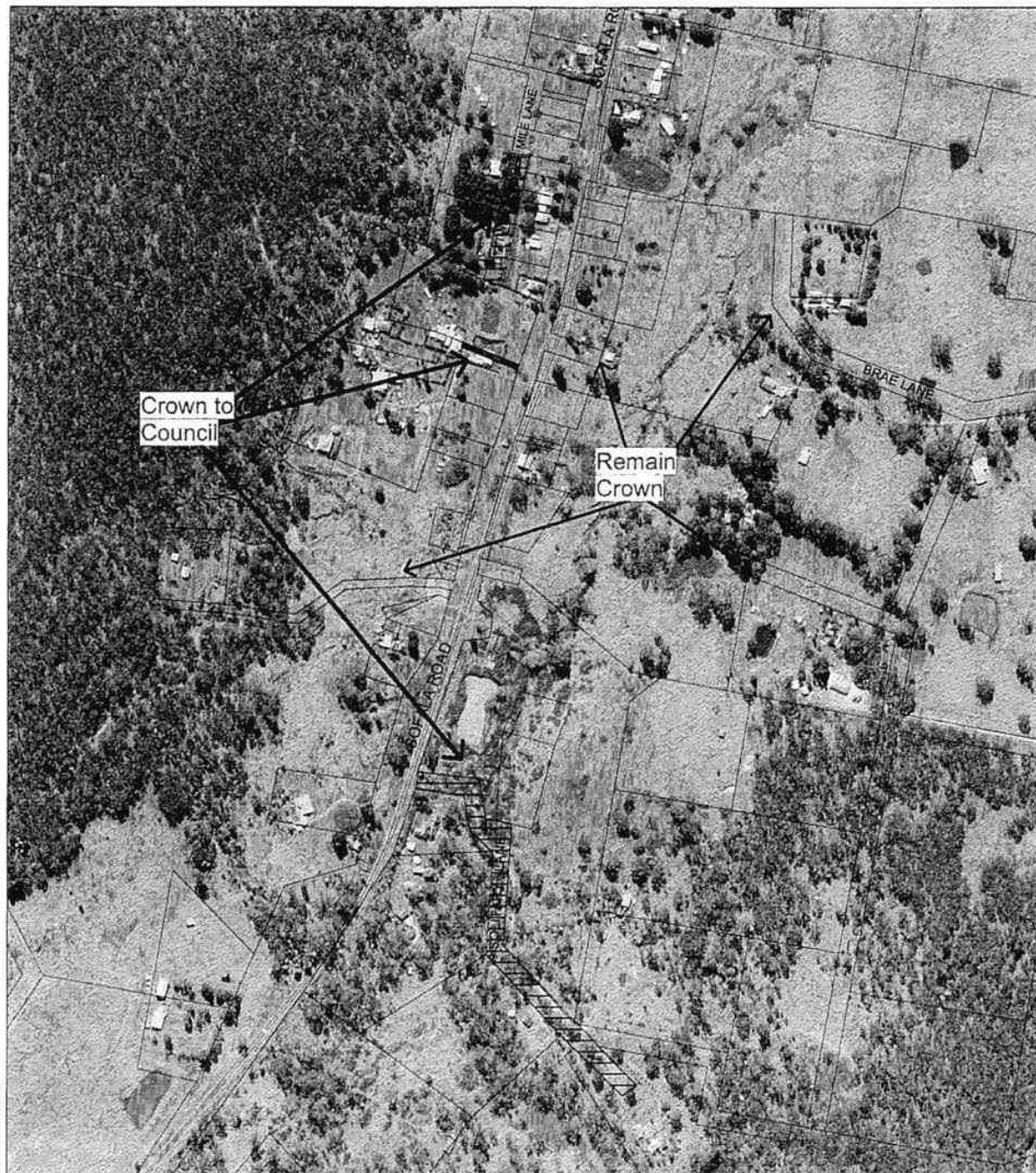
Note: The colours on this Plan do not indicate zones under the Bathurst Local Environmental Plan 1997.

Date: 26/11/2015

 Department of Lands



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## BATHURST REGIONAL COUNCIL



### Wattle Flat- page 1

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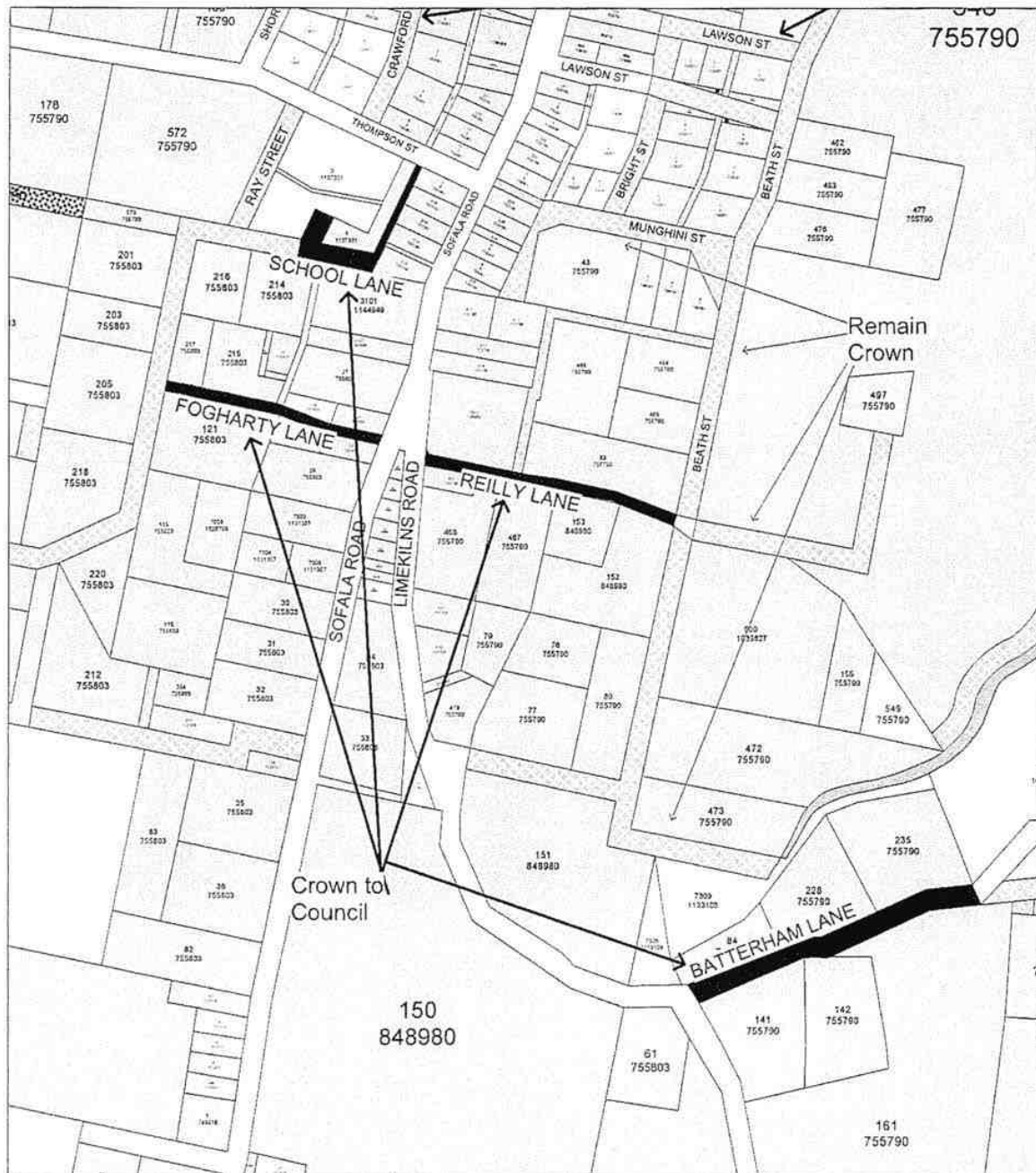
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# BATHURST REGIONAL COUNCIL



## Wattle Flat- page 2

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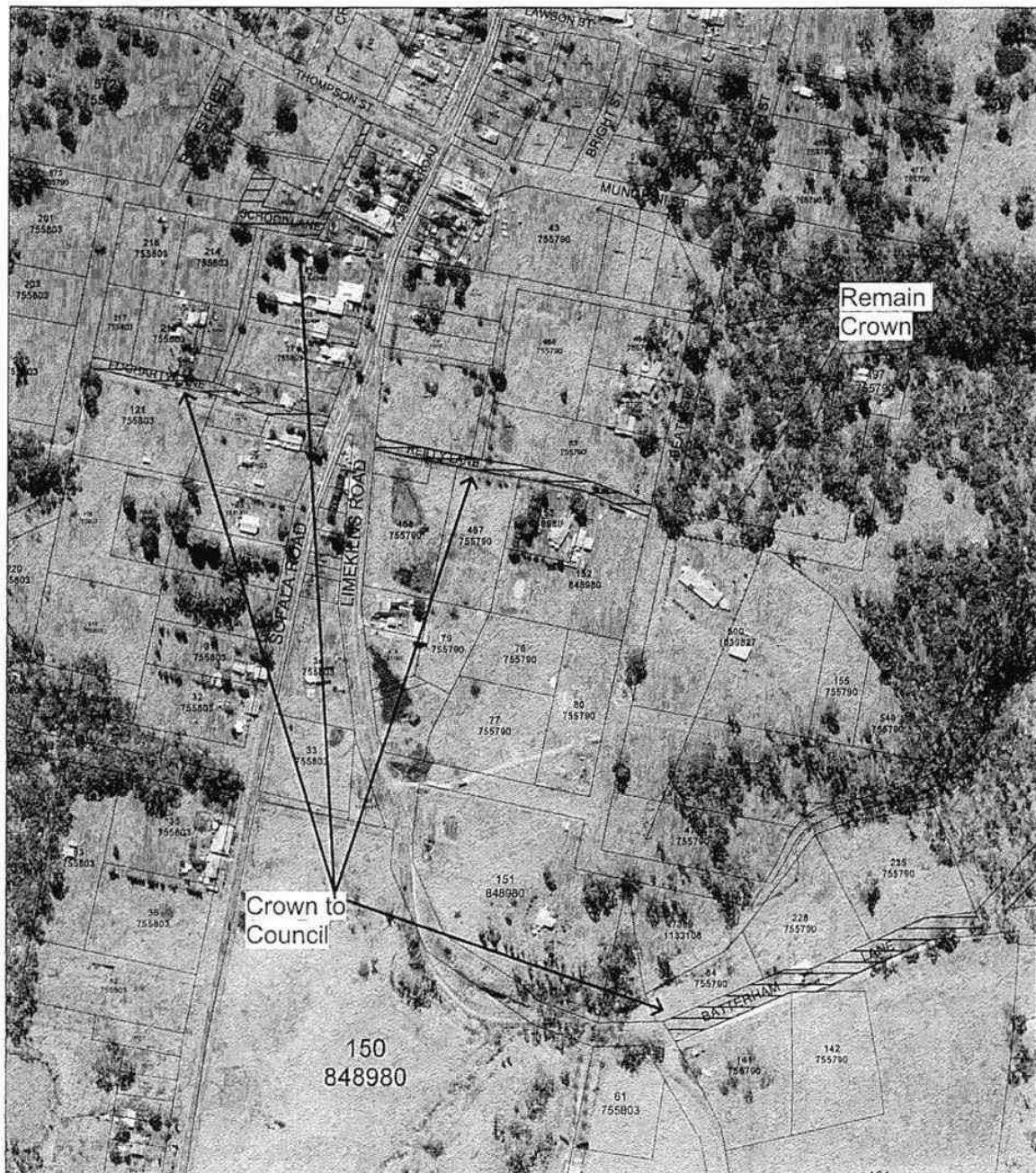
Date: 26/11/2015



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## BATHURST REGIONAL COUNCIL



### Wattle Flat- page 2

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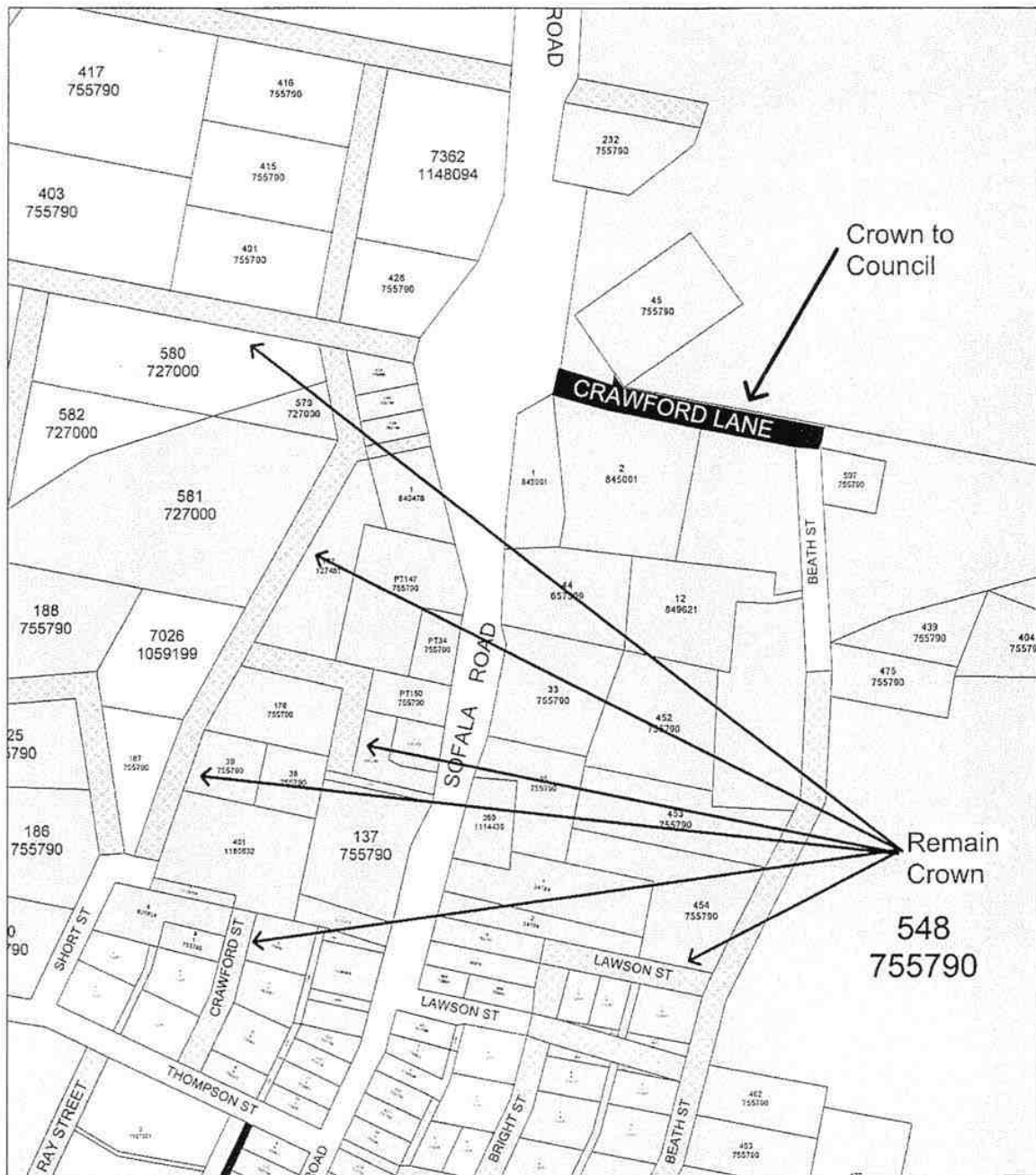
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Department of Lands

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BATHURST REGIONAL COUNCIL



## Wattle Flat- page 3

Disclaimer

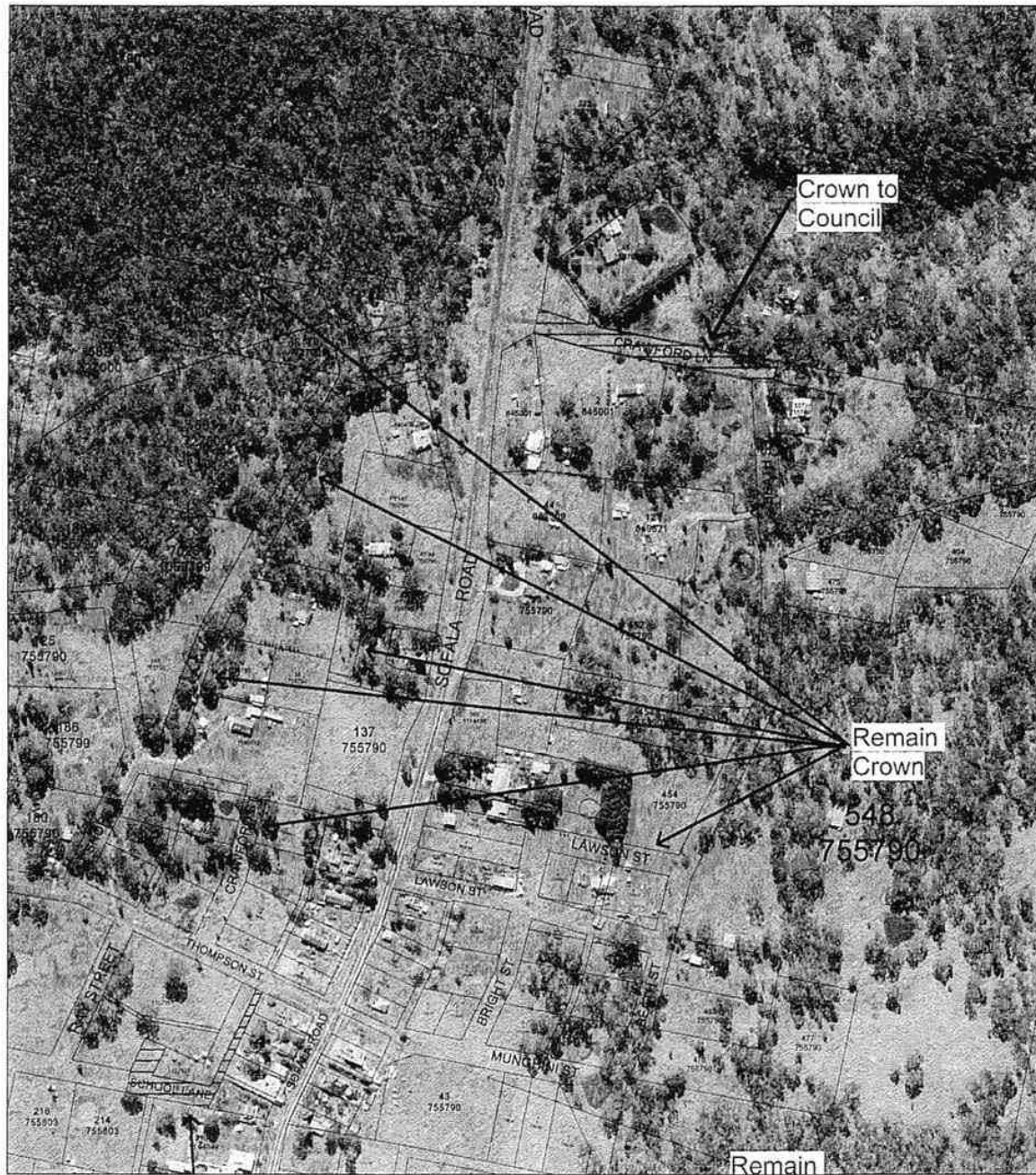
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Date: 26/11/2015

Department of Lands

BATHURST REGIONAL COUNCIL



## BATHURST REGIONAL COUNCIL



### Wattle Flat- page 3

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Date: 26/11/2015

Department of Lands

BATHURST  
REGIONAL COUNCIL

MINUTE

- 29 Item 5 CROWN ROADS AT WATTLE FLAT (25.00115)  
MOVED: Cr I North SECONDED: Cr G Westman

**RESOLVED:** That Council approve the transfer of Crown public roads located at the Village of Wattle Flat, as detailed in the Director Engineering Services' report.

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Director Engineering Services' Report to the Council Meeting 09/12/2015

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GENERAL MANAGER

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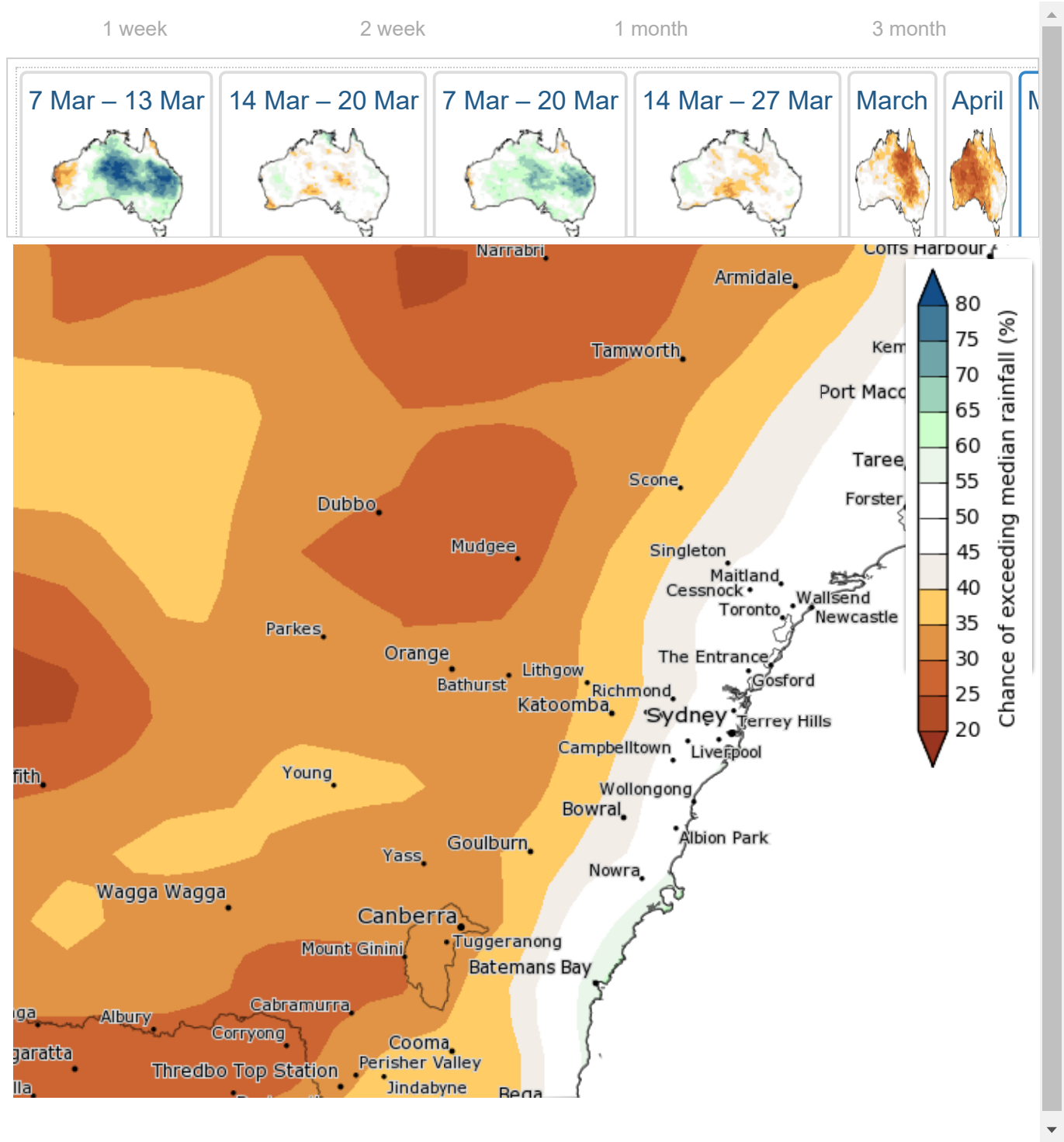
MAYOR  
↑





Climate outlooks—weeks, months and seasons

Rainfall - The chance of above median for April to June



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This page was created at **01:34 on Friday 3 March 2023 (UTC)**

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# Bathurst Water Savings Action Plan

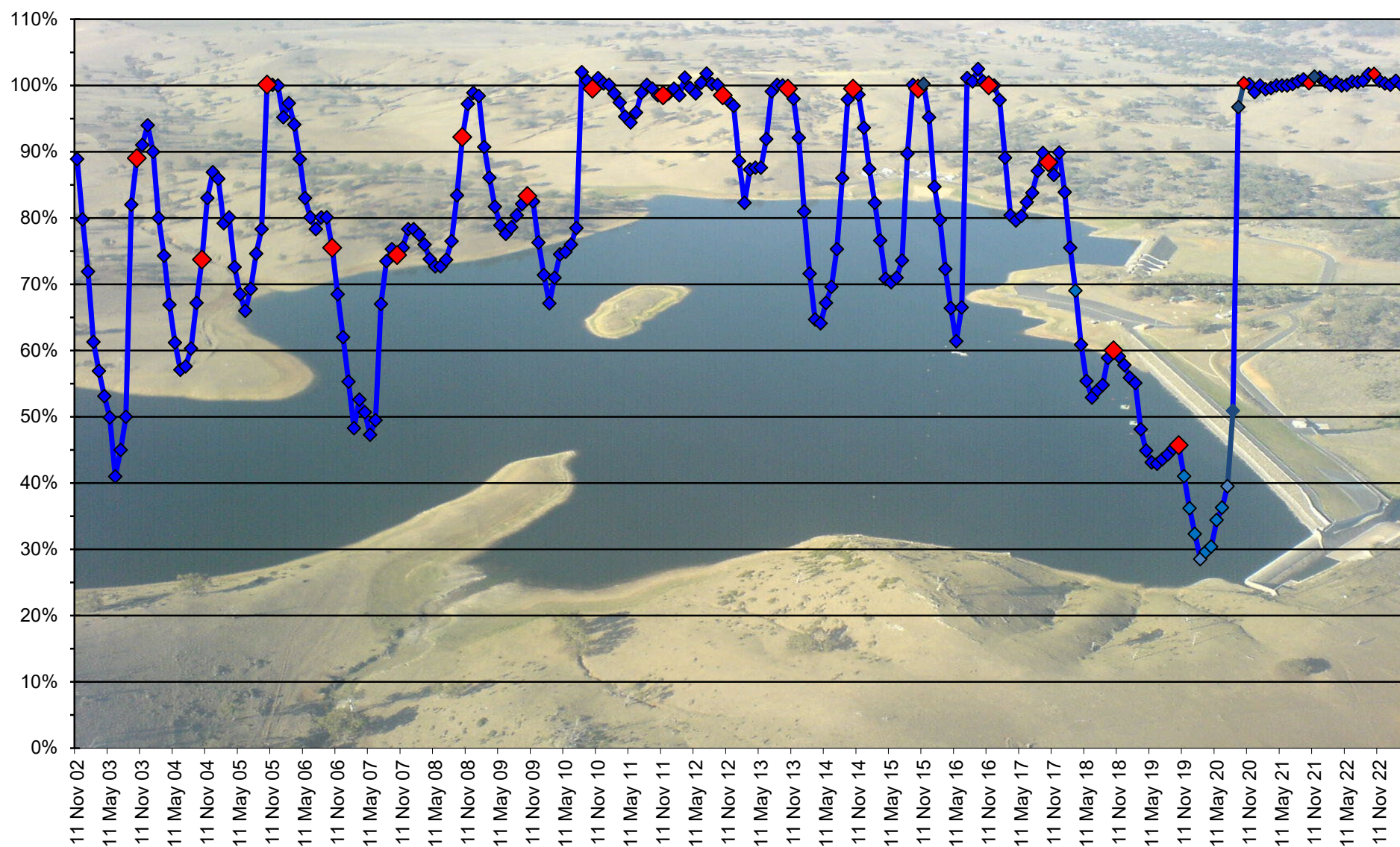
*Water – Let's Make it Last*

	Encouraged Actions	Enforced Restrictions		
	WATER SMART	HIGH	EXTREME	CRITICAL
Equivalent DMP Levels	1,2	3	4,5	6
Watering – Lawns	4pm – 10am daily	Odds and evens 6am-9am or 6pm-9pm Maximum 30 minutes/day	Not permitted	Not permitted
Watering – Gardens	4pm – 10am daily	Odds and evens 6am-9am or 6pm-9pm Maximum 30 minutes/day	Bucket & watering can Wednesdays & Sundays only 6pm-9pm	Not permitted
Car Washing - At Home	Bucket & trigger nozzle on lawn 4pm – 10am daily	Bucket & trigger nozzle on lawn 6am-9am or 6pm-9pm	Not permitted	Not permitted
Swimming Pools	Top up and first fill permitted	Top up: 6am-9am or 6pm-9pm with pool covers First fill: with Council permission	Top up & filling not permitted	Top up & filling not permitted
Garden Features & Temporary Child Pools	Top up & filling permitted	Top up & filling permitted	Top up & filling not permitted	Top up & filling not permitted
Washing Hard Surfaces	Permitted with trigger nozzle or pressure washer	Not permitted	Not permitted	Not permitted
Indoor Activities	Water Smart actions recommended	Water Smart actions required	4 minute showers or 1 bath/person/day (150mm deep)  Water Smart actions required	3 minute showers or 1 bath/person/day (100mm deep)  Water Smartactions required

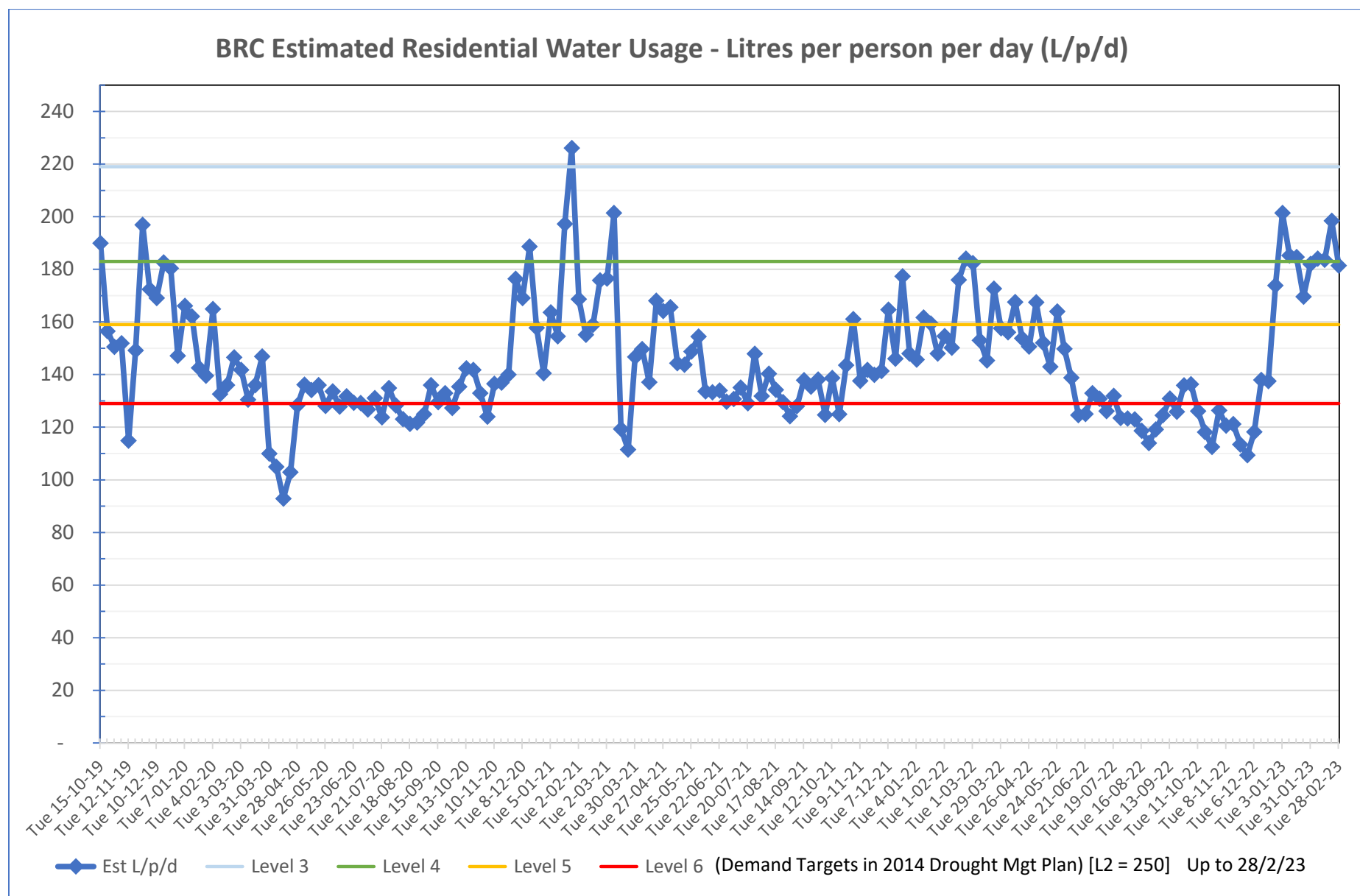
For more information on each level of restriction (including additional non-residential requirements), visit [bathurst.nsw.gov.au/waterrestrictions](https://bathurst.nsw.gov.au/waterrestrictions) or contact Council on 6333 6100.

**March 2023**

### Bathurst Regional Council: Monthly Chifley Dam Volume (%)



Red markers = October. Last reading 1 March 2023.





# Destination and Visitor Economy Conference Program

## Monday 29 May-Wednesday 31 May 2023

This draft program is correct at time of publication (15 February 2023) and will be updated regularly. Check back here often for updates.

Monday 29 May 2023 MANLY PACIFIC HOTEL			
1.30pm	Registration and Trade Exhibition Open		
2.00pm	DAY 1 - Manly Pacific Hotel		
2.00pm	<b>Breakout Streams</b>		
	<b>Ballroom 1</b>	<b>Ballroom 2</b>	<b>Ballroom 3</b>
	<b>STREAM 1A:</b> <a href="#">Marketing (Part 1)</a> Todd Wright, Threesides Marketing  Topic sponsor: Leonards Marketing	<b>STREAM 1B:</b> <a href="#">Tourism Experiences Lifestyle and Wellbeing</a> Bondi to Manly Walk - A product of Collaboration * * * * Identifying New Markets - Presented by Northern Beaches Council * * * * Ramadan Nights case study Cindy Elkhouri, City of Canterbury Bankstown	<b>STREAM 1C:</b> <a href="#">The Business of Tourism Showcase</a>  Pitch 1 <b>Electric Vehicle</b> funding for councils * * * * Pitch 2 <b>Grant Funding</b> * * * * Pitch 3 <b>Volunteering Lessons Learnt</b>
3.00pm-3.40pm	<b>AFTERNOON TEA</b> <span style="color: red;">Manly Pacific Hotel</span> - Exhibition Area		
3.40pm	<b>Breakout Streams</b>		
	<b>STREAM 2A:</b> <a href="#">Marketing (Part 2)</a> Todd Wright, Three sides Marketing  Topic Sponsor: Leonards Marketing	<b>STREAM 2B (repeat):</b> <a href="#">Tourism Experiences Lifestyle and Wellbeing</a> REPEAT sessions  Bondi to Manly Walk - A product of Collaboration * * * * Identifying New Markets Post Covid - Presented by Northern Beaches Council * * * * Ramadan Nights case study Cindy Elkhouri, City of Canterbury Bankstown	<b>STREAM 2C:</b> The Business of Tourism Showcase  Pitch 4 <b>Leveraging Business Events</b> * * * *  Pitch 5 <b>The Ku-ring-gai GeoRegion and Geotourism - Opportunities for LGAs</b> , presented by Angus M. Robinson

## Attachment 8.4.2.1

4.45pm-5.15pm	Coach transfers to Welcome Reception
5.15pm-7.15pm	<b>Welcome Reception at International College of Management (ICMS)</b> Delegates are encouraged to pre-book at local restaurants for dinner from 7.15pm

Tuesday 30 May 2023	
8.00am	ARRIVAL TEA AND COFFEE   Trade exhibition and registration Desk Open
	DAY 2 - Plenary Session - Manly Pacific Hotel
9.00am	MC Welcome: Matt Basely (TV presenter, Chanel 7 Sydney Weekender and Morning Show)  Welcome to Country  LGNSW President's Welcome  Destination Host Council Welcome  <b>Reimagining Tourism in your LGA - Challenge or Opportunity?</b>
10.15am	MORNING TEA in Trade Exhibition
	Events-based Tourism - Festivals, Footy and Food What's the secret to successful and <i>sustainable</i> events tourism?  <b>NSW Tourism Industry Council announces Top Tourism Town Awards</b>
12.30pm	LUNCH in the Trade Exhibition area
1.15pm	Assemble for site visits at main entrance - Manly Pacific Hotel
All site visits	Depart for Site Visits (x 5 options). Refreshments included on all site visits (four hours)
<b>Site Visit 1</b>	<b>Destination Manly Walking Tour</b>
1.30pm-5.30pm	Walking tour - easy <b>Manly Corso, Shelly Beach, Cabbage Tree Aquatic Reserve</b> Showcasing Place-making, Eco Tourism and Events, Manly Place Plan, Taste of Manly and PLAY Manly
<b>Site Visit 2</b>	<b>Arts and Ales</b>
1.30pm-5.30pm	(Walking tour and bus transfers) <b>Manly Art Gallery and Museum, Brookvale Arts and Breweries District</b> Showcasing Arts, creativity and Culture, Brookvale Structure Plan
<b>Site Visit 3</b>	<b>Nature and History – Connection to Country</b>
1.30pm-5.30pm	(Bus tour, ferry and some easy walking) <b>Narrabeen Lagoon, Palm Beach and Currawong on Pittwater</b> Showcasing Nature, Indigenous heritage and coastal experiences
<b>Site Visit 4</b>	<b>Inclusive Tourism</b>

## Attachment 8.4.2.1

1.30pm-5.30pm	(Bus tour and some easy walking) <b>Collaroy Beach and Sargood on Collaroy</b> Showcasing Accessible facilities on the Northern Beaches
<b>Site Visit 5</b>	<b>Wellness Immersion</b>
1.30pm-5.30pm	Manly Wharf to Quarantine Beach and North Head <b>Option 1:</b> Wellness Immersion with kayaks (Moderate level of fitness required) <b>Option 2:</b> North Head Wellness Introduction (Bus transfers and some easy walking)
5.30pm	Site visits return to accommodation and Manly Pacific Hotel
7.00pm-10.00pm	Conference Dinner and Entertainment - Manly Pacific Ballroom

Wednesday 31 May 2023	
8.00am	ARRIVAL TEA AND COFFEE   Info desk and Trade Exhibition open
9.00am	Day 3 Plenary Session - Manly Pacific Ballroom
	MC: Matt Baseley
	<b>Tourism Australia</b> Dominic Mehling, Industry Relations Manager – ACT, NSW, NT, QLD - Tourism Australia
	Indigenous Tourism
	<b>MORNING TEA in Trade Exhibition</b>
	<b>Keynote address</b> <b>Steve Cox</b> , Chief Executive Destination NSW
	The visitor economy on the other side – <b>Adele Labine-Romain</b> , Deloitte Access Economics
	<b>Reshaping the Visitor Experience in your LGA</b> The future of visitor servicing panel session
	<b>LUNCH in Trade Exhibition</b>
	<b>Keynote Speaker</b> (to be announced)
3.00pm	Closing Remarks
3.15pm	<b>CLOSE OF CONFERENCE</b>



**7.5.2 TOURISM INDUSTRY ENGAGEMENT  
FRAMEWORK**

**File No: 20.00299**

**RECOMMENDATION:**

That Council note the expanded approach to tourism industry engagement.

---

**BACKGROUND**

In 2015 the Tourism Reference Group (TRG) was established as a skills-based group of professionals from the diverse sectors of the visitor economy across the Bathurst region. Convened and chaired by Bathurst Regional Council, the Group provided strategic advice, updates from members, acted as an advocacy group to industry and provided industry specific advice to Council.

The TRG was the only cross sector group within the Bathurst region visitor economy. The TRG was intended to provide direct feedback from industry to inform decision making and guide the implementation of the priority actions of the 2015 Destination Management Plan. The formation of the group was the first priority item identified in this former Destination Management Plan and was a response to sentiment from industry that such a group was essential.

The term of the previously appointed group expired in December 2020. An initial call for expressions of interest from industry representatives in November/December of 2020 to constitute a new Group attracted limited responses. This was considered an indication that the industry is broadly comfortable in the leadership being displayed by Council in contrast to the last process in 2015, and that it was timely to consider a new working arrangement between Council, acting through the Bathurst Visitor Information Centre (BVIC) as the Destination Marketing Organisation (DMO) for the region, and the regional tourism industry.

**REPORT**

The Bathurst Region Destination Management Plan 2019-2024, adopted by Council on 11 December 2019 (DCCS Report #8.5.2), contains four overarching strategic priorities of which Priority Three is "Capacity Building and Collaboration". Whilst the Tourism Reference Group established a collaboration between local government and the private sector, it did not establish an adequate model through which the DMO could develop a comprehensive capacity building program informed by the needs of the industry.

The Bathurst Visitor Information Centre has recently developed a number of additional resources to increase engagement and to provide information and sector building tools to the regional tourism industry. Foremost amongst these are the development of a new Industry focused website [www.bathurstregiontourism.com](http://www.bathurstregiontourism.com) which provides updated business advice, campaign information, reporting and statistics as well as the introduction of regular industry newsletters which have been well received and of demonstrated value

particularly throughout the uncertain climate created by the COVID-19 outbreak.

To fully implement the strategic intent of the Destination Management Plan a broader approach to industry engagement is required. This approach is proposed to constitute three elements:

1. Industry Networking and Cohesion

The formalisation of the previously intermittent industry networking events through BVIC. A structured calendar of such gatherings was being developed prior to the COVID 19 outbreak. The advantages of these gatherings are increased coherence and collaboration between industry partners and opportunity for a rotating program of presentations to communicate the activities of the DMO and the advantages and opportunities for engagement and participation in ongoing marketing and public relations activities amongst industry members.

2. Sector Based Reporting

The Bathurst Visitor Information Centre will seek to create an annual State of the Industry report based upon input from primary sectors of the Bathurst region visitor economy. Action 3.5 of the DMP requires an annual report of the industry and this activity will provide the data for that report and continue to fine tune the direction of Council activity and update the DMP. This would, in turn, be reported to the Council.

These reports will be compiled by the industry with assistance provided by the Council Tourism team. These reports will represent the views, challenges and requirements of the sectors. BVIC will facilitate industry led consultation within each specific sector area in the preparation of a sector-focused final report.

BVIC will have corresponding requirements to research and report on potential funding, broader industry trends and macrotrends and opportunities. This will further include creating a simple and reliable dashboard to evaluate outcomes and visitation trends including appropriate KPIs and producing the regional annual report showcasing visitor statistics, industry trends and economic data. This high-level report will lead to increased outcomes beyond dialogue between DMO and Industry. Central to this will be identifying the often-differing requirements of each sector area which will better allow the DMO to effectively allocate resources to the areas where it will have the most impact both in a marketing and a capacity building context. This will facilitate advocacy for the regional tourism industry, as well as better defining the role that Council is playing and should undertake in its ongoing growth and development.

An annual public meeting of industry will be called so sector leaders can present their reports.

3. Capacity Building

Informed by the consultation and reporting outlined in point 2, BVIC as the DMO will provide a calendar of industry and product development workshops, including working with Destination NSW and Destination Network Country & Outback to ensure maximum funding opportunities are available for Bathurst. A key initial consideration will be building the digital capacity of operators and enhancing the industry's digital footprint.

This three-tier system represents an effective feedback process and constructive engagement between Council and the tourism industry and will allow delivery of several of the action items as defined under Strategic Priority Area Three of the Bathurst Region

Destination Management Plan 2019-2024.

**FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from this report.

**BATHURST COMMUNITY STRATEGIC PLAN – OBJECTIVES AND STRATEGIES:**

**Objective 1: Our sense of place and identity.**

Strategy 1.1 Respect, protect and promote the region's Aboriginal heritage assets.

Strategy 1.2 Protect, enhance and promote the region's European heritage assets and character.

Strategy 1.3 Enhance the cultural vitality of the region.

**Objective 2: A smart and vibrant economy.**

Strategy 2.1 Support local business and industry.

Strategy 2.6 Promote our City and Villages as a tourist destination.

**Objective 6: Community leadership and collaboration.**

Strategy 6.1 Communicate and engage with the community, government and business groups on important matters affecting the Bathurst region.

Strategy 6.5 Be open and fair in our decisions and our dealings with people.

**COMMUNITY ENGAGEMENT:**

01 **Inform** - to provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

**ATTACHMENTS:**

Nil



# RECONNECT BATHURST





## STORIES OF 12

An immersive one-on-one socially-engaged photo-storytelling program that empowers participants to explore, co-create and share their stories with the Bathurst community.

The program included at least one home visit, a group workshop, an exhibition opening and many phone calls in between.

## ACTIVITY SUMMARY

- 6 community-based project partner organisations: Bathurst Local Aboriginal Lands Council, Bathurst Neighbourhood Centre, Bathurst Business Chamber, Bathurst RSL Sub-Branch, Central Tablelands Woodworkers, Bathurst Country Women's Association
- 16 participants (older community members from diverse backgrounds)
- > 300 hours of socially-engaged home visits
- > 2,000 images made with participants
- > 80 phone calls to project participants over the life of the project
- 48 hours of recorded conversations
- > 50 hours spent reviewing transcripts and documenting stories and insights
- 175 final insights, edited and crafted into posters
- 1 x participant workshop where the full collection of images and insights were pasted on the walls to enable participants to make their selections to represent their stories
- 150 square meters of walls in Pedrottas Lane way were covered in a large-scale, temporary paste-up exhibition
- 50 linear meters of the walls in Pedrottas Lane way were included on the exhibition.
- > 450 images were included in the ReConnect Bathurst exhibition
- 15 participants and their families visited the exhibition opening event
- 32 exhibition visitors used the QR code on-site to share their feedback



RECONNECT BATHURST STORIES OF 12: Jan Sheppard



RECONNECT BATHURST STORIES OF 12: Aunty Shirley Scott & Aunty Sandra Peckham



RECONNECT BATHURST STORIES OF 12: Enn Muller





RECONNECT BATHURST OUTDOOR GALLERY: Pedrottas Lane, Bathurst





RECONNECT BATHURST OUTDOOR GALLERY: Pedrottas Lane, Bathurst with participant Mike Hardie



RECONNECT BATHURST LAUNCH: The Hon. Paul Toole MP, participant Frank Smith, Bathurst Mayor Rober Taylor & BRAG Director Sarah Gurich





## ReConnect Bathurst: Youth Engagement - Primary School 'Old Friends, New Friends'

'Old Friends - New Friends' is an intergenerational pen pal program that connects primary school children and elders living in aged care. Through a series of letter writing and image making, participants will establish a new friendship and understanding of the similarities and differences between the generations.

### ACTIVITY SUMMARY.

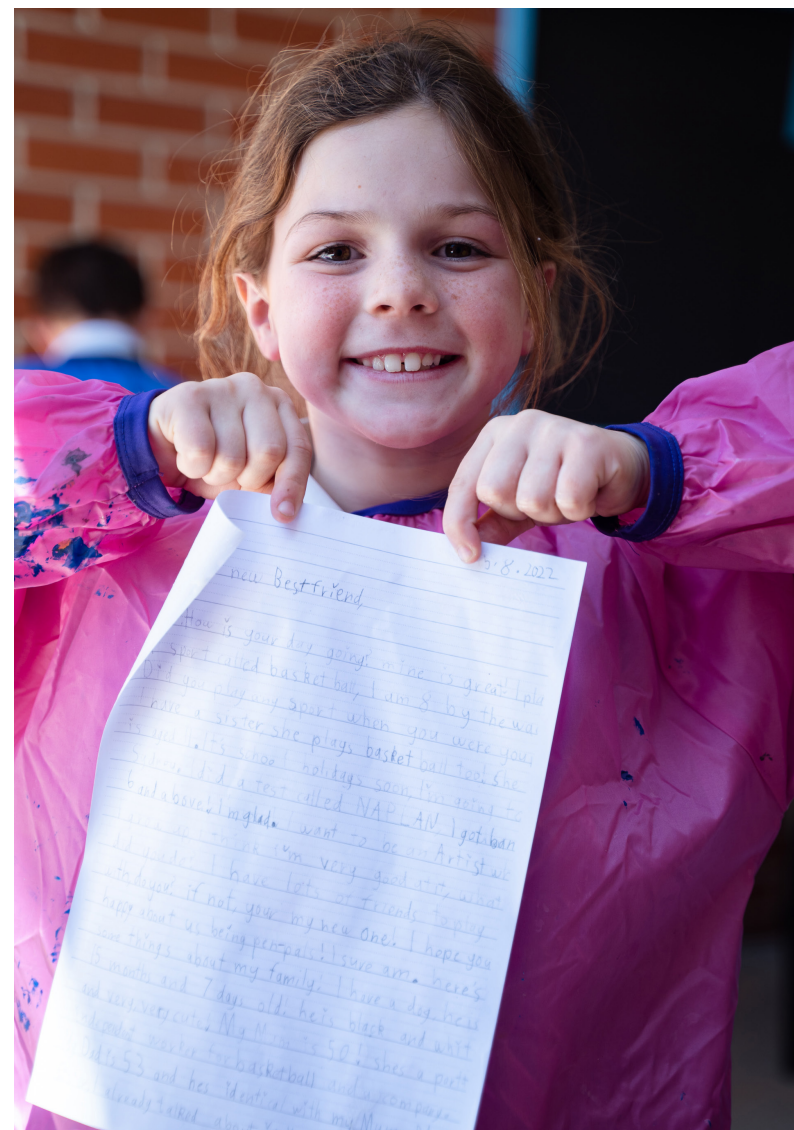
- 16 Year 3 Students - Scots All Saints College (Primary).
- 16 aged care residents - St Catherine's Catholic Care.
- Two enthusiastic projects coordinators / staff members at Scots All Saints College and St Catherine's Catholic Care.
- 48 letters exchanged.
- 30 participant created images shared.
- 16 hand-drawn self-portraits created and shared.
- Between 16-32 parents supporting the children's involvement in the project.
- 1x canceled morning tea event and on site image session (planned to be held at St Catherine's) due to a Covid outbreak and subsequent facility lock down.
- 1x interactive school paste-up created in place of the canceled morning tea.
- 16 Christmas cards and gifts delivered to the participants at St Catherine's in early December.
- 1x collection of images created of both Scots All Saints and St Catherine's environments.
- 1x behind the scenes image and video collection recording the children participating in the paste up.

### SUPPORTING DOCUMENTATION.

- Sample of the children's letter, drawings and photographs.
- Sample of resident letters.
- ReConnect Bathurst: Marketing and program material.
- ReConnect Bathurst: Behind the scenes video folder.

and

then



RECONNECT BATHURST: Old Friends, New Friends

5.8.2022  
Dear My new friend,  
My name is Audrey. What is your name? What is your favourite colour that you like? I am 9 years old. I also want you to know that you are not alone because you have me. What do you like to do in your free time? I like to paint, ride my bike, read lots of books. I love to ride horses and I love to create new things like new foods. I also live on a farm there are lots of things to do on the farm. How old are you? What was your most favourite sport when you were my age? What was your job? Did you like your job or not? If you did not like your job did you change it? Also what is your



Dear Friend. How are you today?  
My name is Billy. I Play rugby and soccer. I am 9 years old. How old are you? when you where my age did you Play a sport? I am a boy I wonder if you are a boy or a girl. when you were my age what was your favourite thing to do? My favourite thing to do is rugby. I can't wait to meet you. Do you like the room you stay in? My favourite place to travel is Fiji what is your favourite Place to travel? I can't wait to get your message from your new friend Billy.





## GROWING UP & GROWING OLD

'Growing Up and Growing Old' facilitated an opportunity for young people from the Bathurst community to engage with a series of empowering, creative intergenerational workshop activities across two days. The youth participated in a range of self-image making activities designed to nurture curiosity and encourage the exploration of identity and growing up and growing old.

### ACTIVITY SUMMARY

- 2-day interactive workshop with 10 participants
- 6 older community members joined the workshop on day two
- Accessed And Then's - proprietary self-portrait system across 2 days (new technology): Learned new skills in photography, composition, visual language, lighting, image sequencing and creative collaboration
- 4 hour intergenerational session: Built relationships within a creative fun environment while learning to listen, empathise and respond to older community members.
- Explored collage, scanography and Polaroid emulsion lift techniques connected to self-image making.
- Developed 2 collections of images that responded to the intergenerational discussion addressing prejudice associated with age and demonstrated enhanced understanding.
- 8 week digital screen exhibition: Portraits and intergenerational collections exhibited in Out There Bathurst Digital Gallery located on Ribbon Gang Lane 26 January to 26 March 2023.



RECONNECT BATHURST: Growing Up & Growing Old







RECONNECT BATHURST: Digital Gallery

## OUT THERE DIGITAL GALLERY BATHURST

### Growing Up & Growing Old

ReConnect Bathurst

AND THEN PHOTO AGENCY  
with Bathurst Community Members

digital eight screen reel

Ribbon Gang Lane  
Wiradjuri Country, Bathurst  
10am to 10pm daily

During the 2022 spring school holidays, Bathurst Regional Art Gallery invited And Then to deliver a socially-engaged, image making workshop with local youth exploring self-portraiture and their lived experience of growing up.

Across two days, participants were given access to And Then's unique image-making system and they were invited to engage with a sequence of participatory activities, creating this series of beautiful self-portraits.

On the final day of the workshop a group of older community members joined the workshop and together they considered the curious comparison of their experiences of growing up and getting older.

Thank you to the workshop participants for embracing this unique image making process and for sharing their images with their community.

#### AND THEN

Melanie Muddle and Hannah Robinson are the founders of And Then, a socially minded photography agency.

And Then engage in photography as a social practice, inviting participation and connection with communities to help them tell their own stories.

In short, they collaborate and create with a community rather than for an audience. This shifts power dynamics, making space for open dialogue and for new forms of a collective voice to emerge. And Then choose to take this approach in order to build community and enable social change.

[www.and-then.com.au](http://www.and-then.com.au)

## OUT THERE DIGITAL GALLERY BATHURST

## OUT THERE DIGITAL PLATFORMS BATHURST



Image courtesy And Then

#### RECONNECT BATHURST

Growing Up & Growing Old Workshops formed part of the ReConnect Bathurst project, a photographic, social-cohesion project for the Bathurst community that partners socially engaged storytelling with community-based activations to create space for narratives around ageing, isolation, and reconnection.

#### SUPPORTED BY

Growing Up & Growing Old Workshops proudly funded by NSW Government's 2022 Holiday Break Program.

ReConnect Bathurst proudly funded by NSW Government's Local Government Social Cohesion Grant Program.



#### PRESENTED BY



#### SUPPORTED BY

Out There Bathurst Digital Platforms are proudly funded by NSW Government's Stronger Country Communities Fund.

This funding has supported the installation of digital public art platforms at key locations in the Bathurst CBD.

These platforms are designed as exhibition spaces for a changing program of artworks by local artists, youth, and community groups.



#### OUT THERE BATHURST DIGITAL PLATFORM LOCATIONS

##### Out There Bathurst Digital Screens:

Ribbon Gang Lane  
via William St  
Wiradjuri Country, Bathurst

##### Out There Bathurst Illumination Space:

Bathurst Regional Art Gallery /  
Bathurst Library Forecourt  
70-78 Keppel St  
Wiradjuri Country, Bathurst

For more information on  
Bathurst Public Art Projects



RECONNECT BATHURST: Digital Gallery Signage





RECONNECT BATHURST: Digital Projection

## OUT THERE ILLUMINATION SPACE BATHURST

## OUT THERE ILLUMINATION SPACE BATHURST

## OUT THERE DIGITAL PLATFORMS BATHURST

### RECONNECT BATHURST

**AND THEN**  
with Bathurst Community Members

digital projection

Gallery/Library Forecourt  
Wiradjuri Country, Bathurst  
10am to 10pm daily

ReConnect Bathurst is a photographic, social-cohesion project for the Bathurst community that partners socially engaged storytelling with community-based activations to create space for narratives around ageing, isolation, and reconnection.

Bathurst Regional Art Gallery and socially engaged photographic agency, And Then, have partnered with 12 community groups to nominate 16 seniors from the Bathurst community to participate.

During the project, which commenced in August 2022, participants have worked with And Then in a series of workshops, interviews, and portrait sittings.

The resulting portraits and stories were exhibited in Pedrottas Lane in the Bathurst CBD during Social Cohesion Week (19 - 27 November 2022) through until 27 January 2023.

#### AND THEN

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And Then engage in photography as a social practice, inviting participation and connection with communities to help them tell their own stories.

In short, they collaborate and create with a community rather than for an audience. This shifts power dynamics, making space for open dialogue and for new forms of a collective voice to emerge. And Then choose to take this approach in order to build community and enable social change.

[www.and-then.com.au](http://www.and-then.com.au)



Image: Erin Public, courtesy And Then

#### PARTICIPANTS

ReConnect Bathurst participants include: Erin Muller, Edgar Coello, Frank Smith, Bev Cooney, Aunt Shirley Scott, Aunt Sandra Peckham, Clive Brabham, Jan Shepard, Eddy Suttor, Mike Hardie, Bambi, June Paton, Lonnie Edwards, Gus Gorton, Yvonne Morgan, Cheryl O'Brien, Dinawan Dymbang (Uncle Bill Allen).

To read their stories visit:  
[www.and-then.com.au/storybank/reconnect-bathurst](http://www.and-then.com.au/storybank/reconnect-bathurst)

#### SUPPORTED BY

ReConnect Bathurst proudly funded by NSW Government's Local Government Social Cohesion Grant Program.



#### PRESENTED BY



#### SUPPORTED BY

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Bathurst Library Forecourt  
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Wiradjuri Country, Bathurst

For more information on  
Bathurst Public Art Projects



RECONNECT BATHURST: Digital Projection

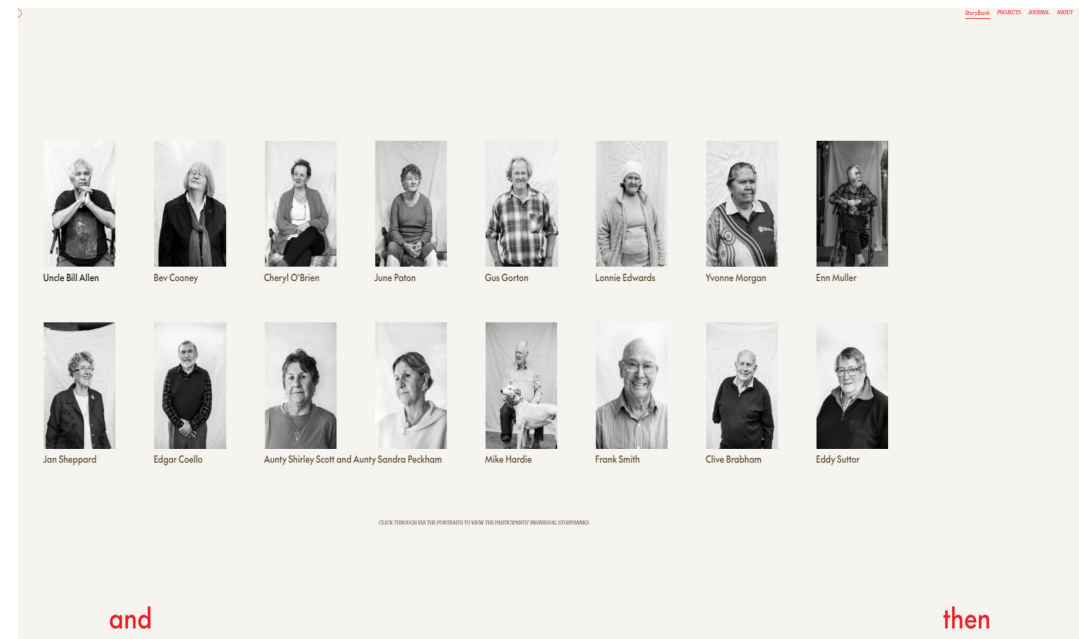
## STORYBANK

'StoryBank is an online journal that represents the people, the images, audio and stories recorded throughout this project. The Reconnect Bathurst StoryBank' enables the project to extend beyond the physical exhibition. Selected visual and audio assets gathered throughout the project have been curated to deliver a powerful online digital storytelling experience. All aspects of the program link back to this digital journal, facilitating wider reach and stronger engagement within the community.

### ACTIVITY SUMMARY

- 16 participant stories have been created, sitting within the ReConnect Bathurst StoryBank <https://www.and-then.com.au/StoryBank/reconnect-bathurst>
- The extensive collection of images, insights and audio snippets co-created throughout the project have been used to create this beautiful representation of community and they will now be available for the generations to come.
- There was an 222% increase in traffic to And Then's website during the activation period (Nov 2022 - January 2023)
- 337 unique visitors connected to [www.and-then.com.au](https://www.and-then.com.au) during the activation period (Nov 2022 - January 2023). 68% of these visitors came directly to the website through project marketing material.
- There were 1,187 during this time with 83% of all page views linked to the ReConnect Bathurst StoryBank

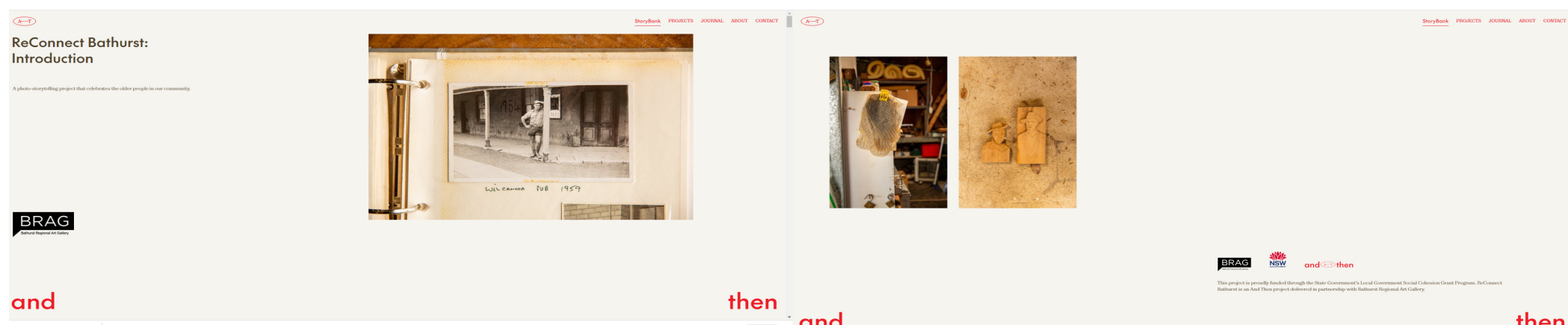
<https://www.and-then.com.au/storybank/reconnect-bathurst>



RECONNECT BATHURST: Online StoryBank

LG SOCIAL COHESION GRANT 00035 ACQUITTAL: SUPPORT MATERIAL

LG SOCIAL COHESION GRANT 00035 ACQUITTAL: SUPPORT MATERIAL



RECONNECT BATHURST: Online StoryBank

RECONNECT BATHURST: Online StoryBank



## PEDROTTAS LANE VISITOR SURVEY

Exhibition visitors could voluntarily scan a QR code at the exhibition site and complete a questionnaire housed in the Culture Counts Platform. 32 people completed the survey with results indicating the success of the program in achieving many of the projects objectives.

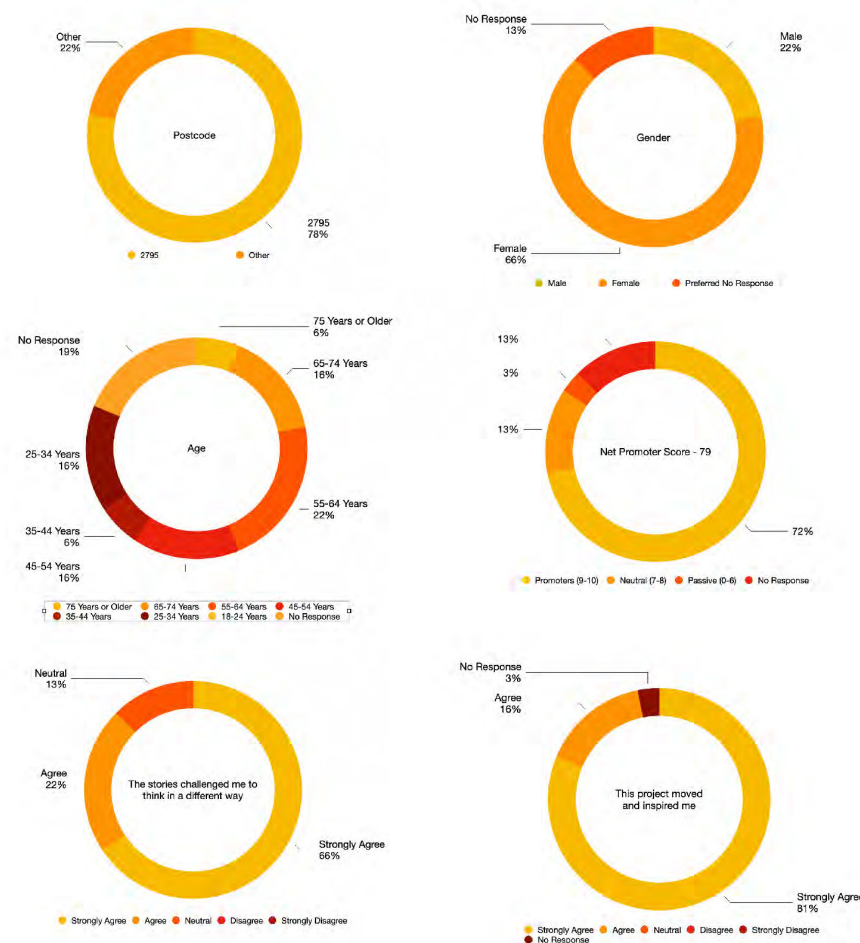
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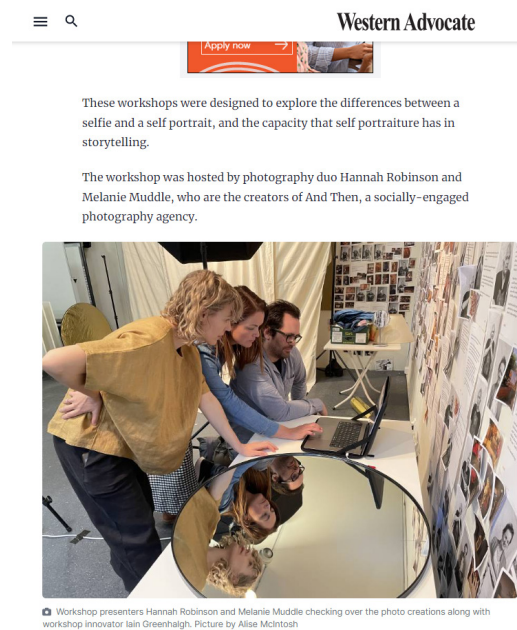
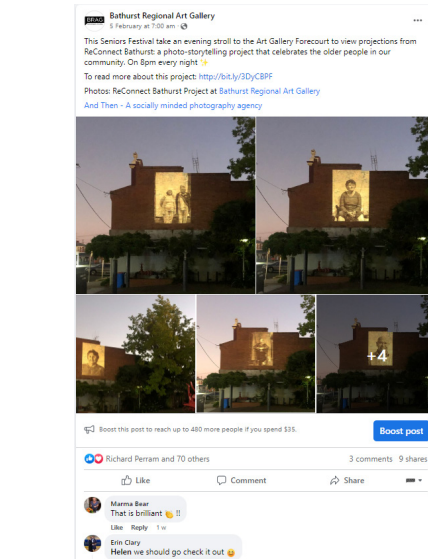
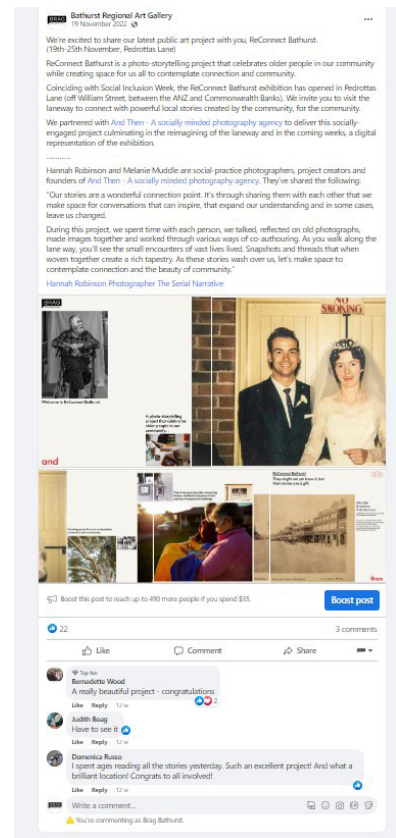
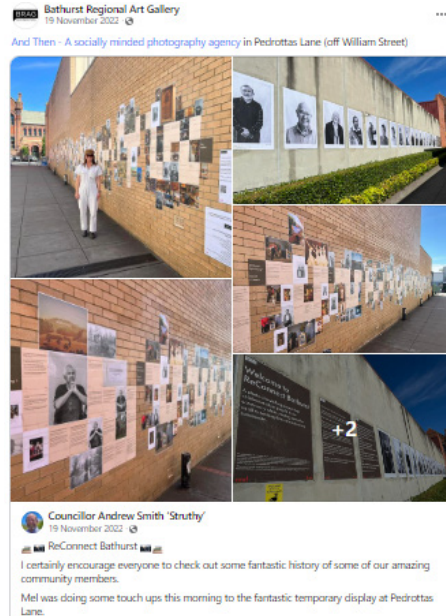
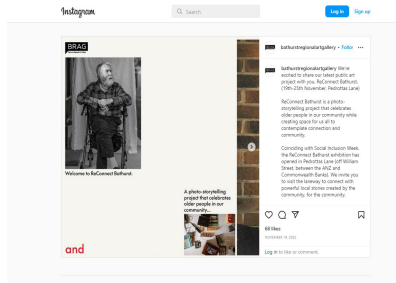
- 78% of visitors who completed the survey were from postcode 2795.
- 66% female, 22% male, 13% preferred not to respond.
- 54% of survey responders were over the age of 45.
- 72% considered 'promoters'. The Net Promoter Score (NPS) connected with the exhibition was 79. The NPS is a method of using a single survey question to gauge customer satisfaction with a product ranking the project 'outstanding' on the NPS. scale.
- 88% strongly agreed or agreed that the stories shared through the exhibition "challenged them to think differently".
- 97% strongly agreed or that the project moved and inspired them.

Based on the data gathered, it can be surmised that the following project objectives have been positively impacted or achieved by the project:

- Foster respect and understanding of older people in the community (positive cultural change).
- Develop social and creative connections that celebrate older people.
- Facilitate intergenerational engagement.
- Increase visibility of older people within the community.
- Activate public spaces for storytelling and connection.
- Increase knowledge that supports the development of future initiatives that enhance social cohesion.
- Strengthen partnerships and networks to strengthen social cohesion.

## ReConnect Bathurst: Survey Summaries Pedrottas Lane Exhibition Visitor Survey





SOCIALS, BRAG Facebook &amp; Instagram

MEDIA: Western Advocate 28 September 2022

# LG SOCIAL COHESION GRANT 00035 ACQUITTAL: SUPPORT MATERIAL

PHOTOS AND VIDEO

Western Advocate

## ReConnect Bathurst: An art project has been installed along Pedrottas Lane



By Aise McIntosh

Updated November 28 2022 - 3:07pm, first published 2:30pm

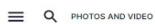
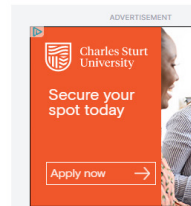
0 Comments



ReConnect Bathurst tells the stories of Bathurst's Best.

THE walk down Pedrottas Lane off William Street, has recently been transformed into a walk down memory lane.

Since Saturday, November 19, photographs and stories of community celebrities and local legends have been adhered to the walls along Pedrottas Lane.



Western Advocate



This is all a part of a social-cohesion project for the Bathurst community.

The project, ReConnect Bathurst, was developed in conjunction with Bathurst Regional Art Gallery (BRAG) and photographic agency And Then, to create the community based art installation, which shares the stories of Bathurst residents.



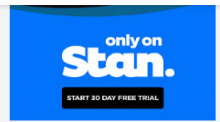
BRAG director Sarah Gurich, deputy premier Paul Toole, Frank Smith and mayor Robert Taylor took the time to view the art installation on Wednesday, November 23. Picture by Aise McIntosh

BRAG director Sarah Gurich, deputy premier Paul Toole, Frank Smith and mayor Robert Taylor took the time to view the art installation on Wednesday, November 23. Picture by Aise McIntosh

The focus of these stories is that of ageing, isolation and reconnection.

BRAG director Sarah Gurich said that the project was inception following discussions regarding the effects of COVID on vulnerable peoples within the community.

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Crime scene established after house goes up in flames

Ratepayers' right to know: why council notices in your local newspaper matter



MEDIA: Western Advocate 28 NOVEMBER 2022





RECONNECT BATHURST  
SURVEY SUMMARIES

and

then

## Survey Summaries:

The following evaluation metrics were received throughout the activation period of the ReConnect Bathurst project via the Culture Counts digital platform and phone interviews.

The results indicates the positive impact of the socially-engaged ReConnect Bathurst project. The data also reinforces the power of sharing such projects with the community through the activation of public spaces.

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# ReConnect Bathurst: Survey Summaries Pedroffas Lane Exhibition Visitor Survey

Exhibition visitors could voluntarily scan a QR code at the exhibition site and complete a questionnaire housed in the Culture Counts Platform. 32 people completed the survey with results indicating the success of the program in achieving many of the projects objectives.

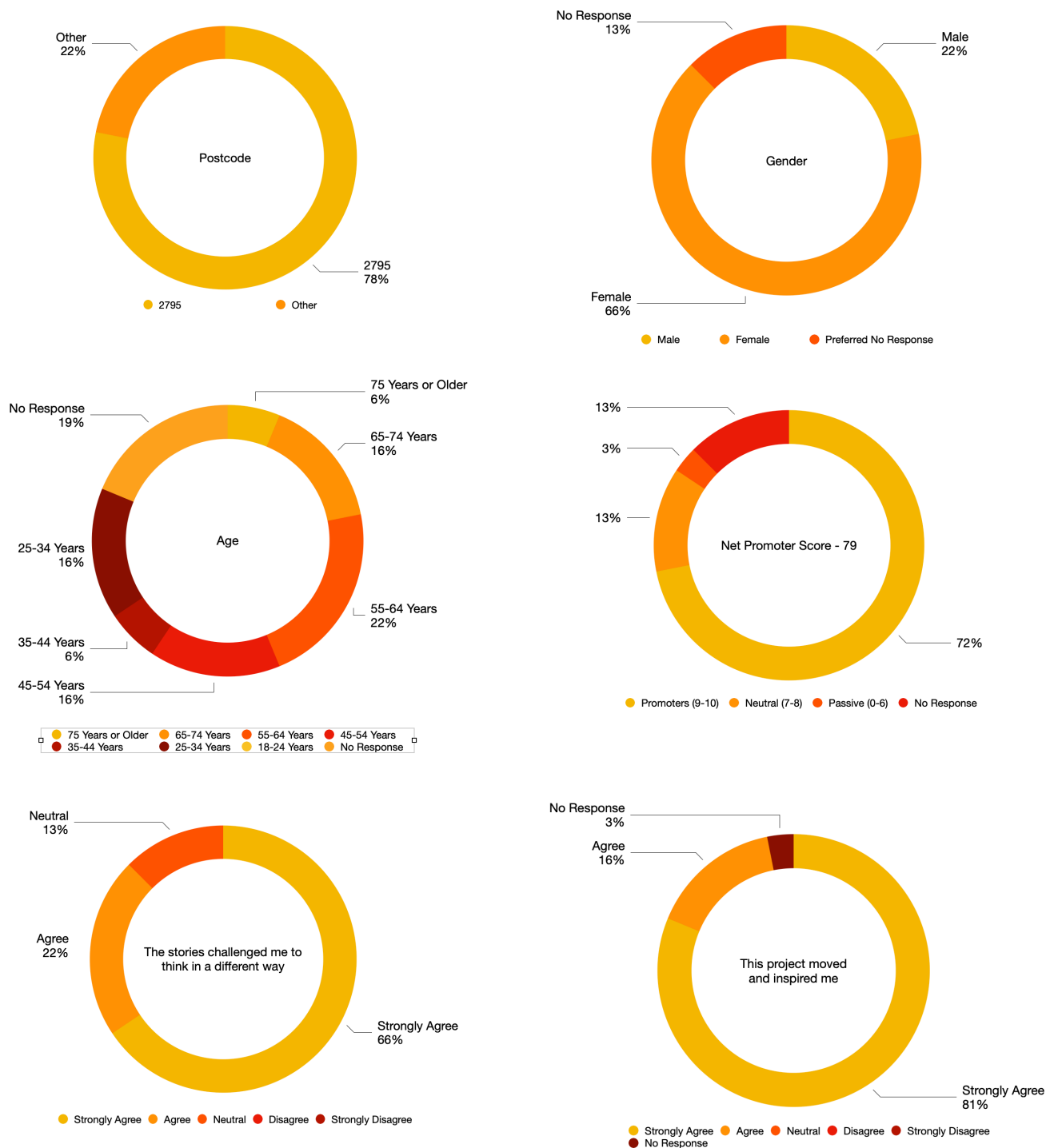
In summary:

- 78% of visitors who completed the survey were from the postcode 2795.
- 66% of visitors who completed the survey were female, 22% male and 13% preferred not to respond.
- A broad range of age groups visited the exhibition and completed the survey. 54% of survey responders were over the age of 45.
- 72% of visitors who completed the survey were considered 'promoters'. The Net Promoter Score (NPS) connected with the exhibition was 79. The NPS is a method of using a single survey question to gauge customer satisfaction with a product.
- The ReConnect Bathurst has achieved an outstanding NPS. The creators of the NPS metric, Bain & Company, say that although an NPS score above 0 is good, above 20 is great and above 50 is amazing. Anywhere above 80 is the top percentile.
- 88% of the visitors who completed the survey strongly agreed or agreed that the stories shared through the exhibition "challenged them to think differently".
- 97% of the visitors who completed the survey strongly agreed or that the project moved and inspired them.

Based on the data gathered, it can be surmised that the following project objectives have been positively impacted or achieved by the project:

- Foster respect and understanding of older people in the community (positive cultural change).
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- Increase knowledge that supports the development of future initiatives that enhance social cohesion.
- Strengthen partnerships and networks to strengthen social cohesion.

# ReConnect Bathurst: Survey Summaries Pedrota Lane Exhibition Visitor Survey



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# ReConnect Bathurst: Survey Summaries Pedroffas Lane Exhibition Visitor Survey

Responses to the question “What did you like most about your experience today?” are included below, revealing how impactful the exhibition was on those who completed the questionnaire. 94% of the respondents completed this question.

- The history and the reading about the people of Bathurst. Most of all I liked reading about normal members of the public.
- The regions history made real by the personal experiences of the faces I see around town. Not the old state 'history of achievements which is mostly about dead white men.
- Community spirit. The sense of community that this installation gives.
- Learning about the people and reflecting on how different their experiences are compared to my own. There's plenty of great life advice woven in their too.
- Information, interesting and aesthetically wonderful.
- The stories gave me a deep sense of Bathurst's past. I like the focus on people. That focus personalised the stories and the history.
- The inclusiveness of Aboriginal history through current memories.
- I think it signifies the important cultural ties to Bathurst. It needs to be permanent as it raises awareness of the issues we face as a community.
- You made Aboriginal Elders important.
- The story about Shirley and Sandra. I recognised her, but I don't know her...or didn't. Their story is powerful and a reminder that people carry and transcend profound traumatic experiences. But the traumas of Aboriginal peoples is more common and often more horrific.
- I found it extremely interesting, I'd like to see more of this in other places.
- I was unexpected and beautiful - the stories coupled with the images was very moving.
- I loved the surprise of it all and it's accessibility - honestly it was just so great.
- OMG I absolutely LOVED it - more of this in Bathurst please.
- Reading people's stories and being reminded that there is always so much more to people than we know.
- It was just a really lovely way to connect us to our community. Amazing idea! Loved it!
- Interesting stories about humans - we all have our own unique journey.
- I'd volunteered alongside Sandra Peckham and I never knew what a challenging life she'd had. I was deeply moved.
- Reading the stories and finding out that I and other family members share similar history.
- Reading about what matters to Aboriginal people.
- I liked how this was in the public realm with heaps of content. I hope it's up for a while so that I can keep coming back.
- This was a great way to celebrate local people. There were interesting facts that I didn't know. It was a pleasant surprise and a novel presentation. Well done.



# ReConnect Bathurst: Survey Summaries Pedroffas Lane Exhibition Visitor Survey

Visitors were invited to add any other comments of feedback about their experiences. 72% of the respondents chose to include further comments.

- I would like to see more public art and storytelling around town, including more temporary works like this one.
- I love how it's temporary - almost fragile just like life is.
- A passerby chooses to notice and participate in the personal details of another's life. It's like starting a conversation with a stranger - love it!
- One local man from Kelso knew many of the people who were featured, especially the Aboriginal women. He was busy telling me all about them. He was proud of his community and how great these people are.
- I'm so glad that I got to see this. I will say that sometimes it was hard to read the small writing. Some of the pictures were quite high. The pictures were a bit haphazard.
- We need more projects like this that bring our city to life.
- It was great to learn about a wide range of other people. and there experiences. It was also non-judgmental.
- Congratulations and thank you. I really enjoyed this and I think that it's a great way to connect people.
- Great idea. I hope that you do this often. I know that there are many amazing stories in our town and I hope that I get to read more.
- So good to see this kind of art project in a lane in Bathurst. Adds to the diversity here.
- Fantastic idea. I'd love to see this everywhere.
- More people but with better advertising so that more people can participate.
- We need this to be permanent an extended so that we can include so many others! Fantastic!

## ReConnect Bathurst: Survey Summaries Participant Feedback

The following data was collected from participants via a phone interview. As mentioned in the final report, digital evaluation techniques seemed to have limitations within our project cohort. As such, we were not able to collect as much data from the participants as we had hoped.

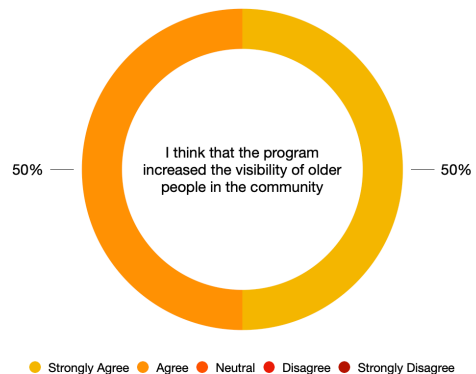
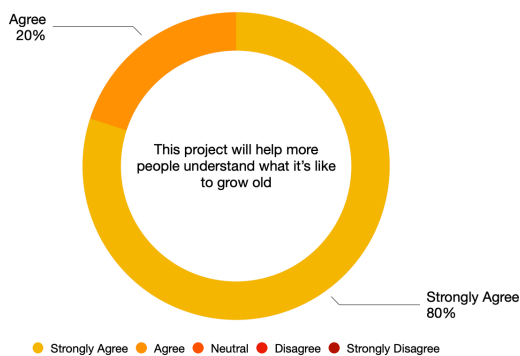
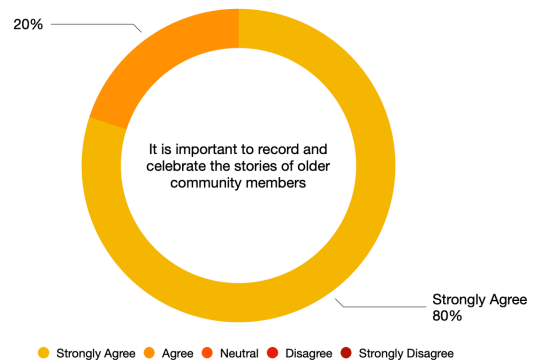
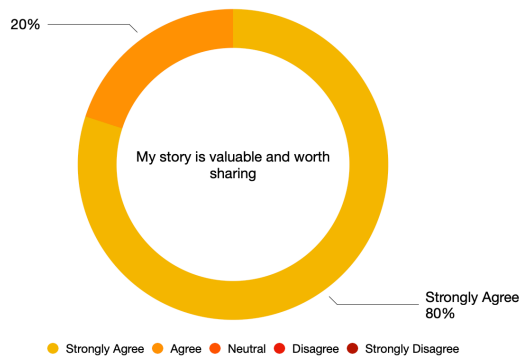
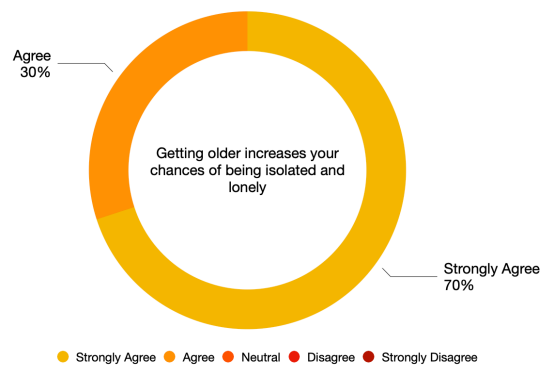
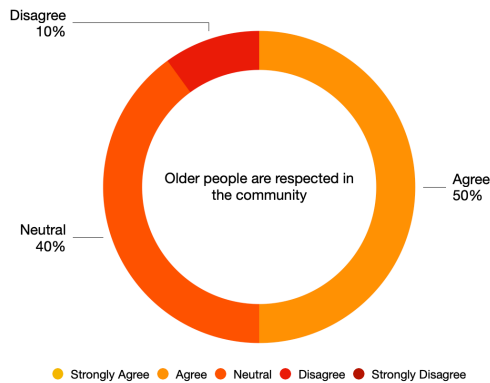
In summary:

- 10 of the 16 participants were able to take part in the phone survey.
- Overall, the participant responses were positive to all questions asked. Ideally an objective third party would have undertaken these phone interviews, but unfortunately, the evaluation budget had been far exceeded.
- 50% of participants agree that older people are respected in the community, with 40% remaining neutral.
- 70% of participants believe that growing old increased your chances of being isolated and lonely.
- 100% of participants strongly agreed or agreed that their stories were valuable and worth sharing.
- 100% of participants strongly agreed or agreed that it's important to celebrate the stories of older community members and that this project would help others understand what it's like to grow old
- 100% of participants strongly agreed or agreed that the program increased the visibility of older people in the community.
- 100% of participants strongly agreed or agreed that the program positively impacted their sense of connection, that they've made a meaningful contribution and that they have gotten to know new people through the program.
- Positive feedback was also received about confidence, community pride and inclusion. Certain participants are dedicated to maintaining a connected, meaningful life and their responses, while positive indicated established social life outside of the project.

Based on the data gathered, it can be surmised that the following project objectives have been positively impacted or achieved by the project:

- Foster respect and understanding of older people in the community (positive cultural change).
- Develop social and creative connections that celebrate older people.
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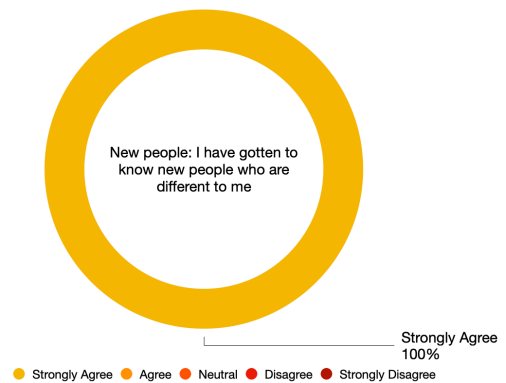
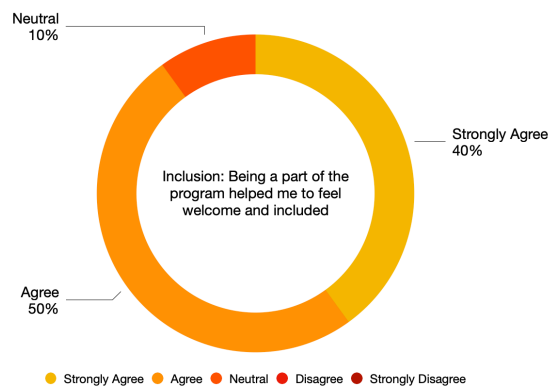
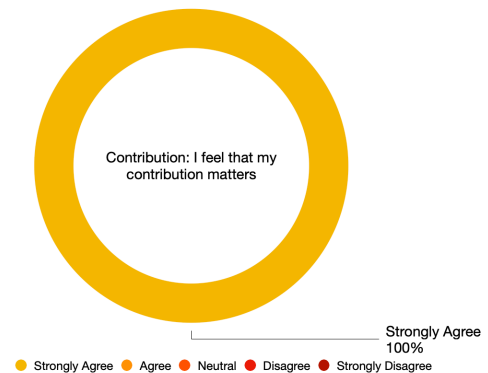
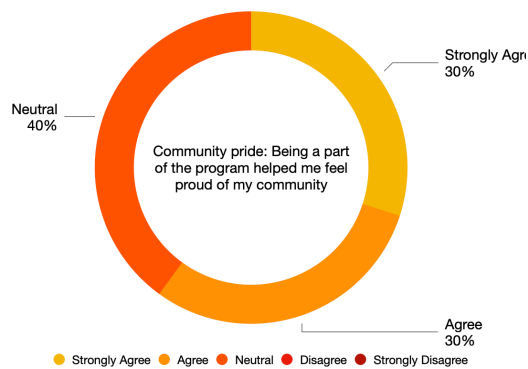
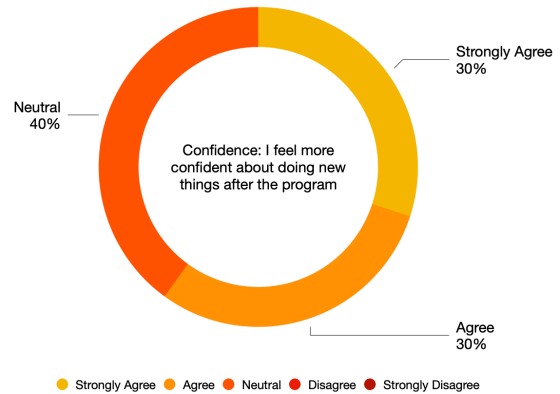
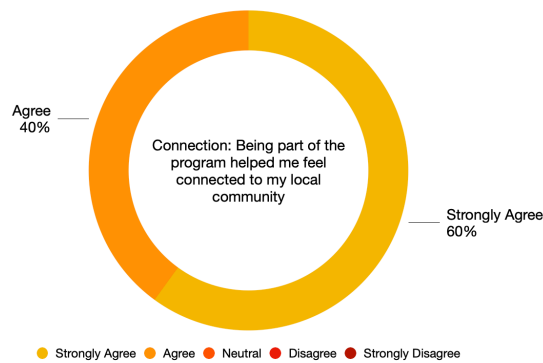
## ReConnect Bathurst: Survey Summaries - Participant Survey



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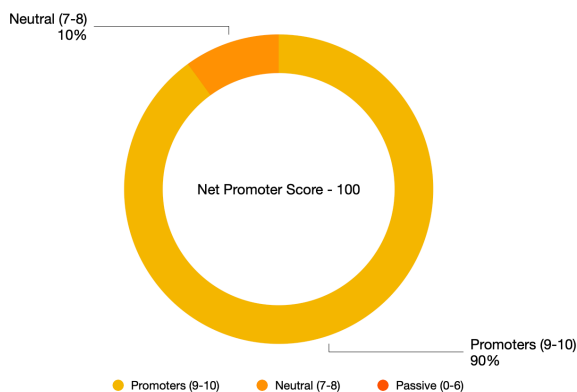
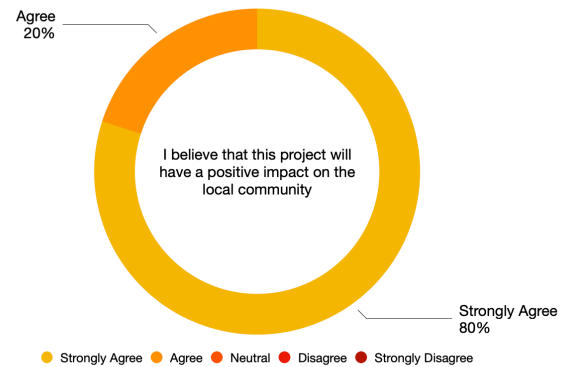
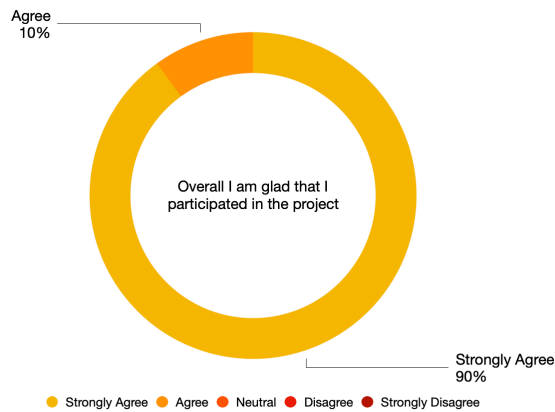
## ReConnect Bathurst: Survey Summaries - Participant Survey



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## ReConnect Bathurst: Survey Summaries - Participant Survey



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“We are part of a human garden.

Every one of us is a flower in the garden. The garden is filled with many different types of flowers and it's beautiful. If there was only one type of flower in the garden, it would be awful, it would be boring.

We need to have the courage to accept that we are all human beings, and that above all else, we are equal.

We might have different skin colours, different beliefs, different ideas - we might be young or we might be old. It shouldn't matter, we are the same.”

(Edgar Coello, Reconnect Bathurst Participant)

## Contact details

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Founder and Photographer  
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@andthen.photoagency  
@theserialnarrative  
www.and-then.com.au  
0429 174 774

The information in this document is confidential and must not be used or without first obtaining And Then's written consent.

The fee is based on the services described herein. If additional work is required to complete the project, that is a result of changes by BCC and/or project stakeholders/participants, weather, Covid and/or other event outside of And Then's control, then this work will be done as a variation to the agreement, with the fee agreed in advance.

This proposal is commercial in confidence and must not be shared without And Then's permission.

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**MINUTES OF THE TRAFFIC COMMITTEE MEETING  
HELD ON Tuesday 7 March 2023**

**1. MEETING COMMENCES**

**MINUTE**

Meeting commenced at 2.09 pm.

**Members:** Cr Warren Aubin (Chair - BRC), Joshua Marsh (NSW Police), Adam Cross (NSW Police), Ms Jackie Barry (Transport for NSW - Microsoft Teams), Miss Kym Snow (Transport for NSW - Microsoft Teams).

**Present:** Mr Bernard Drum (Manager Technical Services – BRC), Mr Myles Lawrence (Civil Investigation Team Leader - BRC), Mr Paul Kendrick (Traffic and Design Engineer - BRC).

**2. APOLOGIES**

**MINUTE**

Nil

**3. REPORT OF PREVIOUS MEETING**

**3.1. REPORT OF PREVIOUS MEETING - 7 FEBRUARY 2023**

**File No: 07.00006**

**MINUTE**

**RESOLVED:**

That the Minutes of the Traffic Committee held on 7 February 2023 be adopted.

**4. DECLARATION OF INTEREST**

**Declaration of Interest**

**MINUTE**

NIL

**5. RECEIVE AND DEAL WITH DIRECTOR'S REPORTS**

**5.1.1. MINUTES OF THE TRAFFIC COMMITTEE MEETING  
HELD 7 FEBRUARY 2023**



**File No: 07.00006**

**MINUTE**

**RESOLVED:**

That the information be noted and necessary actions be taken.

**5.1.2. BATHURST NRL MATCH - APRIL 2023**

**File No: 18.00296**

**MINUTE**

**RESOLVED:**

That the 2023 NRL Telstra Premiership Round 9 Penrith Panthers vs West Tigers game to be held at Carrington Park, Bathurst on Saturday 29 April 2023 be classified as a Class 2 event, and the traffic management for this event be approved subject to conditions as detailed in the Director of Engineering Services' report.

**5.1.3. BATHURST FESTIVAL OF BELLS - APRIL 2023**

**File No: 23.00026**

**MINUTE**

**RESOLVED:**

That the 2023 Bathurst Festival of Bells to be held in Russell Street between William Street and George Street from Friday 28 April to Sunday 30 April 2023 be classified as a Class 2 event, and the traffic management for this event be approved subject to conditions as detailed in the Director Engineering Services' report.

**5.1.4. PARKING ZONE - VALE ROAD BATHURST**

**File No: 25.00033-02**

**MINUTE**

**RESOLVED:**

That installation of a "No Parking – Passenger Vehicles Less Than 2m Wide Excepted" zone outside 44 Vale Road be approved, subject to conditions as detailed in the Director Engineering Services' report.

**5.1.5. LAMBERT/STEWART STREETS TRAFFIC SIGNALS -  
'RIGHT LANE MUST TURN RIGHT' SIGNAGE**

**File No: 25.00077**

**MINUTE**

**RESOLVED:**

That the installation of 'Right Lane Must Turn Right' signs be approved, subject to conditions as detailed in the Director Engineering Services' report.

**5.1.6. ALAMEIN WALK - 'NO PARKING' ZONE**

**File No: 25.00023**

**MINUTE**

**RESOLVED:**

That installation of 'No Parking' signs on the bend in Alamein Walk be approved, subject to conditions as detailed in the Director Engineering Services' report.

**6. TRAFFIC REGISTER**

**6.1. TRAFFIC REGISTER**

**File No: 07.00006**

**MINUTE**

**RESOLVED:**

That the information be noted.

**8. MEETING CLOSE**

**MINUTE**

The Meeting closed at 2.33 pm.

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD  
ON TUESDAY 7 FEBRUARY 2023**

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**PRESENT:** Ruby Morris, Drew Wade, Ella Kay, Isaac Barrett, Kirilee Scott, Jasmyn Nankervis, Harvey Lew, Heidi Twohill, Chloe Tayler, Jasmin Houston, Wil Crosland-Hamer.

**IN ATTENDANCE:** Erin Bender (Youth Development & Community Events Officer), Kyle Myers (Creative Community Concepts).

**1. APOLOGIES:** Blake Kreuzberger, Olivia Brabham.

**RESOLVED** that the apologies be accepted.

**2. ACKNOWLEDGEMENT OF COUNTRY:** Ruby Morris provided an Acknowledgement of Country.

**3. ADOPTION OF PREVIOUS MINUTES:**

**RESOLVED** that the minutes of the meeting held 11 October 2022 be accepted.

**MOVED:** Ella Kay

**SECONDED:** Ruby Morris

**CARRIED.**

**4. YOUTH COUNCIL LOGO**

Youth Councillors were presented with three logos and voted on their preferred option.

The logo will now proceed to formal approval through Council.

**5. YOUTH WEEK 2023**

Erin advised that two initial planning meetings have occurred to discuss Council's Youth Week event. Erin provided an overview of discussions to date, including:

- Sports Day at Morse Park
- Friday 21 April 2023
- 11am-1pm activities then 1-2pm lunch
- Partnership with Creative Community Concepts
- Competition with teams of approximately 5 people, suggestion of league tag
- Other activities available, for participation when not playing in the competition
- Music
- Food – pizza, sandwiches/wraps, fruit
- Guest speaker if a suitable person is available

Kyle Myers gave an overview of Creative Community Concepts and Active Fest funding.

Youth Council then discussed the event with Kyle, and provided feedback and suggestions including:

- Guest speaker as drawcard

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This is page 1 of 3 pages of the Minutes of the Bathurst Regional Youth **Council** Meeting held on 7 February 2023.

### MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD ON TUESDAY 7 FEBRUARY 2023

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- Provision of inclusive activities for those who aren't as sporty/physical
- Kyle advised that Active Fest funding is for "getting active" so activities must be centred on this
- Possible activities: mini golf, laser tag, rock climbing wall, yoga, dodgeball, tug-of-war, hula hoop, Jenga and Connect Four
- Will need registration period before event commences at 11am
- Stamp system – could get a stamp for each activity and go into the draw for a prize, so those who participate in the inclusive activities can still win a prize
- Music should be all young, local artists
- Mental health information available – Mission Australia
- Event will target 12 – 24 years of age

Kyle Myers left the meeting.

#### **6. SOCIAL MEDIA DISCUSSION**

Youth Councillors were reminded that it is everyone's responsibility to provide content and input into social media posts. Media Officer's assist with drafting the posts but are not responsible for sourcing and creating all content.

Youth Councillors agreed for a schedule to be created, allocating one Youth Councillor to each week. They will be responsible for creating at least two posts and sending it through to the Media Officer's for drafting. Youth Councillors encouraged to work together and help each other with these posts as needed. Youth Councillors to advise Erin if there is a particular week they would like to be allocated (if there is a celebration/event of interest to them).

It was agreed that the Bathurst Youth social media pages should have 2-3 posts or stories per week.

Suggestions for posts included:

- Valentine's Day
- Mardi Gras
- Clean Up Australia Day
- Road Safety Week
- National Day of Action against Bullying and Violence
- Quote of the Week posted each Monday

#### **7. YOUTH COUNCIL REVIEW**

Youth Councillors were thanked for participating in the Feedback Survey.

Discussion was held regarding common themes in the results, including the time/frequency of meetings, age of Youth Councillors, timing of recruitment and possible activities that the Youth Council could be involved in.

#### **8. GENERAL BUSINESS**

- International Women's Day – Youth Councillors to attend event on Wednesday 8 March 2023

**MINUTES OF BATHURST REGIONAL YOUTH COUNCIL MEETING HELD  
ON TUESDAY 7 FEBRUARY 2023**

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- Harmony Week – Wednesday 22 March 2023. Youth Councillors to possibly assist.
- Mental Health First Aid – Council is working with CatholicCare to rollout Teen Mental Health First Aid to Year 8 and Year 10 students. Youth Councillors will also be participating in this training. More information to be provided as details are confirmed.
- Whiddon visit – was originally scheduled for December 2022 but was postponed due to residents having COVID-19. Erin will look into rescheduling.
- Working Party Meetings – discussion regarding possible days for Working Party Meetings in the lead up to the Sports Day. Monday and Wednesday are preferred days.

**9. NEXT MEETING – TUESDAY 21 MARCH 2023**

**10. MEETING CLOSE**

There being no further business, the meeting closed at 2:10pm.



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 9 FEBRUARY 2023  
AT 11:30AM**

**MEMBERS PRESENT:** Joanne Stapleton (Community Corrections), Chief Inspector Glenn Cogdell (Chifley Police District), Councillor Ben Fry, Sam Bolt (headspace), Jean Fell (The Neighbourhood Centre), Elizabeth Sattler (Housing Plus), Christopher Morgan (Bathurst Business Chamber), David Bull (Community Member/Cycle Safe Bathurst).

**IN ATTENDANCE:** Aimee Cook (Community Development Officer, Bathurst Regional Council), Margaret Gaal (Community Education Officer, Bathurst Regional Council).

1. **APOLOGIES:** Tim Fagan (Liquor Accord), Lisa Coates (CSU), Martin Clements (Community Drug and Alcohol Services), Senior Constable Arna Martin (Chifley Police District).

2. **MINUTES FROM THE PREVIOUS MEETING HELD ON 24 NOVEMBER 2022**

**RESOLVED** that the minutes of the meeting held 24 November 2022 be accepted with the correction of two grammatical errors.

**MOVED:** David Bull

**CARRIED**

3. **COMMUNITY SAFETY PLAN DEVELOPMENT**

A draft Bathurst Community Safety Plan 2023 – 2028 was presented to the Committee for comment.

The Objectives and Strategies of the Plan have been categorised into three areas:

- Safe homes and neighbourhoods
- Safe and respectful relationships
- Safer city

The strategies have been written to ensure flexibility in the delivery of the Plan. Previous Plans have not allowed additional projects such as scooters and skateboards to be effectively reported on.

The statistics presented in the document will not be updated during the five-year life of the Plan. More recent statistics can be provided in annual reports to Council.

The Committee discussed the need for a welcome from the Chair in the Plan. Aimee Cook has previously raised this with the Director of Cultural and Community Services and it was determined a welcome from the Chair was not needed. Councillor Fry will follow up.

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This is page 1 of the Minutes of the Community Safety Committee Meeting held on Thursday 9 February 2023.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 9 FEBRUARY 2023  
AT 11:30AM**

The media is an important partner in the successful implementation of actions within the Plan. Christopher Morgan to follow up with 2BS. Chief Inspector Glenn Cogdell can include information in weekly radio spots. Media will be added under the Partners heading of the Plan.

A shorter version of the Plan may be needed as a quick reference document. This version would include an introduction, objectives and strategies.

A comparison with LGAs including Orange, Dubbo, Wagga Wagga, Tamworth and Port Macquarie is needed to determine how Bathurst is positioned compared to similar cities. This information will be distributed to the Committee, but not included in the Plan.

PCYC will be added as a partner in actions regarding youth safety initiatives.

Actions relating to domestic violence will be moved to the top action to indicate its importance.

Community Corrections and the Bathurst Family Violence Action Network will be added as partners in actions relating to domestic violence.

The cover design needs to include representation of youth and diversity, including same sex relationships.

**4. PROJECT PLANNING**

Two posters are being developed to address malicious damage and anti-social behaviour.

Poster 1 will be used around the CBD and licensed venues and will include graphic representations of;

- Unruly/drunken behaviour
- Threatening or abusive language
- Graffiti
- Damage to property
- Drug and alcohol issues

The poster will then encourage residents to report incidents through PoliceLink or Triple Zero in emergencies.

Poster 2 will be distributed in residential areas and will include graphic representation of;

- Alcohol issues
- Anti-social behaviour
- Graffiti
- Vandalism

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This is page 2 of the Minutes of the Community Safety Committee Meeting held on Thursday 9 February 2023.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SECRETARY



**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 9 FEBRUARY 2023  
AT 11:30AM**

- Drug activity

The poster will encourage residents to report crime through PoliceLink, Triple Zero, Crime Stoppers or Bathurst Police Station.

Enquiries have also been made regarding taxi and bus advertising. These avenues will be considered once pricing and contract details are provided.

Opportunity for a campaign around safe neighbourhoods on Neighbour Day, 26 March 2023.

Domestic violence will be the first priority crime of the Plan given the statistics and responses within the Community Safety Survey. The Family Violence Action Network are meeting next week, an invitation will be distributed to Committee members.

**5. ROUND TABLE UPDATE**

**Jean Fell – The Neighbourhood Centre**

Recent comments from the community indicate that the 'Scooter Boys' are back. Road crossings for older people and the safety of footpaths are also of concern to clients. Jean to provide more detailed information to Aimee Cook or Councillor Fry to follow up.

**Sam Bolt – headspace**

Most clients attending headspace are referred by a parent or teacher. Vocational groups are at capacity. A new program 'Empowering Youth' will commence in coming weeks targeting youth who would not normally engage with headspace. The program aims to improve mental health literacy.

A Mardi Gras will be held on 18 February 2023 at 5:30pm with a parade starting in Kings Parade.

**David Bull – CycleSafe Bathurst**

Cycle Safe Bathurst has received a \$25000 grant to develop programs for cycle safety at round-a-bouts locally.

David advised that Council is missing tourism by abandoning cycling events such as the B2B.

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This is page 3 of the Minutes of the Community Safety Committee Meeting held on Thursday 9 February 2023.

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CHAIRPERSON

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SECRETARY





**MINUTES OF COMMUNITY SAFETY COMMITTEE  
MEETING HELD ON THURSDAY 9 FEBRUARY 2023  
AT 11:30AM**

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Chief Inspector Glenn Cogdell – Chifley Police District

Steal from motor vehicle continues to be a frequently committed offence. In most cases, victims have left their car unlocked. A majority of steal from motor vehicle offences are occurring in residential areas.

Fraud is a continuing issue. A community education event was held as part of Seniors Festival.

**6. GENERAL BUSINESS**

The next meeting of the Community Safety Committee will be held on Thursday 23 March 2023 at 11:30am.

There being no further business, the meeting closed at 1:09pm.

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This is page 4 of the Minutes of the Community Safety Committee Meeting held on Thursday 9 February 2023.

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CHAIRPERSON SECRETARY