



EXTRAORDINARY MEETING OF  
BATHURST REGIONAL COUNCIL

12 September 2012

Her Worship the Mayor & Councillors

I have to advise that an **Extraordinary Meeting** of Bathurst Regional Council - Election of Mayor and Deputy Mayor - will be held in the Council Chambers on Wednesday, 19 September 2012 commencing at 5.00 pm.

A handwritten signature in blue ink, appearing to read "D J Sherley".

D J Sherley  
**GENERAL MANAGER**

# **BUSINESS AGENDA**

## **EXTRAORDINARY MEETING OF BATHURST REGIONAL COUNCIL**

**TO BE HELD ON WEDNESDAY, 19 SEPTEMBER 2012**

1. 5:00 PM - MEETING COMMENCES
2. APOLOGIES
3. DECLARATION OF INTEREST  
To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.
4. RECEIVE AND DEAL WITH DIRECTORS' REPORTS
  - \* General Manager's Report
5. MEETING CLOSE

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Aubin, Bourke, Coote, Hanger, Jennings, Morse, North, Rush, Westman

**MINUTE**

**2     APOLOGIES**

**RESOLVED: Nil**

**MINUTE**

**3     DECLARATION OF INTEREST (11.00002)**

**MOVED: G Westman SECONDED: B Bourke**

**RESOLVED:** That the Declaration of Interest be noted.

EXTRAORDINARY MEETING OF BATHURST REGIONAL COUNCIL

GENERAL MANAGER'S REPORT

19 SEPTEMBER 2012

**GENERAL MANAGER'S REPORT TO THE EXTRAORDINARY MEETING OF BATHURST  
REGIONAL COUNCIL MEETING HELD ON 19 SEPTEMBER 2012**

General Manager  
Bathurst Regional Council

**1 ELECTION OF MAYOR AND DEPUTY MAYOR (12.00005)**

**Recommendation:** That the information be noted.

**Report:** 1.1 Chair - this Meeting

Under the Local Government Act 1993, Section 230 (3)(b) the Mayor continues as Mayor until the election of the new Mayor, and may chair the meeting at which the new Mayor is to be elected.

Clause 236 of the Local Government General Regulation provides that where there is no chairperson present, the first business of the meeting is to be the election of a chairperson. The election can be conducted by the General Manager in accordance with Clause 236 of the Local Government General Regulation.

The election of the Mayor will mean, by way of Section 369 of the Local Government Act, that a person is available to chair the meeting. Section 369(1) of the Local Government Act states:

"The Mayor or, at the request of or in the absence of the Mayor, the Deputy Mayor (if any) presides at meetings of the Council."

Accordingly, the first item of business for Council will be the election of the Mayor.

**1.2 Election of Mayor**

Section 290(1)(a) of the Local Government Act requires that the election of Mayor by Councillors be within three weeks after the ordinary election. Accordingly, this Extraordinary Council Meeting has been called.

Further, Section 290 provides that subsequent annual elections are to occur in September each year.

The Local Government (General) Regulation 2005, Schedule 7, prescribes how a Mayor and Deputy Mayor are to be elected.

Nomination forms are at **attachments 1 & 2** for Councillors and may be returned to the General Manager, or handed to the General Manager at the commencement of the Extraordinary Meeting.

The procedure for both elections will be:

1. The General Manager will be the Returning Officer.
2. The General Manager will call for further nominations.

3. Nominations will be closed.
4. The Returning Officer will announce the names of the nominees at the Council meeting at which the election is to be held.
5. If more than one nomination is received, an election will be held.
6. Council will be asked to resolve the form of election, if required, ie ordinary ballot, preferential ballot or open voting.
7. The election is to be held at the Council meeting at which the council resolves on the method of voting.

### **Nominations**

The following process for nomination applies, as per Clause 2 of Schedule 7.

1. A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
2. The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
3. The nomination is to be delivered or sent to the Returning Officer.
4. The Returning Officer is to announce the names of the nominees at the council meeting at which the election is to be held.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 33: To be and develop good leaders. Strategy 33.7



## MINUTE

### 4 Item 1 ELECTION OF MAYOR AND DEPUTY MAYOR (12.00005)

**ELECTION OF MAYOR** - Three nominations for the position of Mayor were received: Councillors Morse, North and Westman.

Councillor North withdrew his nomination.

A **MOTION** was **MOVED** Cr Bourke **SECONDED** Cr North

**RESOLVED:** that the election for Mayor and Deputy Mayor proceed by Open Voting.

The result of the open vote was:

|                    |         |
|--------------------|---------|
| Councillor Morse   | 5 votes |
| Councillor Westman | 4 votes |

Councillor Morse was declared elected as Mayor for the period to September 2013.

**ELECTION OF DEPUTY MAYOR** - Two nominations for the position of Deputy Mayor were received: Councillor Aubin and Councillor North.

The result of the open vote was:

|                  |         |
|------------------|---------|
| Councillor Aubin | 4 votes |
| Councillor North | 5 votes |

Councillor North was declared elected as Deputy Mayor for the period to September 2013.

**Councillor Morse took the Chair.**

## **2 DELEGATES AND COUNCIL COMMITTEES (12.00002)**

**Recommendation:** That the information be noted and the appointment of Council representation to outside organisations, Committee members and citizen representatives to Council committees be referred to an Extraordinary Meeting of Council on 24 September 2012.

**Report:** Public participation in Council's decision-making process is an important issue. This requires a review of Council's delegates and committees, particularly to community organisations.

Councillors are advised that an Extraordinary Meeting of Council has been scheduled for 24 September 2012 at 5 pm, to address in part:

- The appointment of delegates
- The Committee/Working Party structure
- The appointment of members on Council and Statutory Committees
- Public participation methods

For Councillors information, shown at **attachment 1** is the current schedule of:

- Delegates
- Duty Councillors
- Statutory Committees
- Project & Advisory Committees
- Consortiums

It is intended that, following the meeting of 24 September 2012 the schedule of committee meetings will be prepared and distributed to all Councillors.

Please note: Meeting notices will be sent for all Council and Council Committee Meetings, approximately three days before each meeting date.

A Councillor Retreat has been scheduled for 20 and 21 October 2012. This session will allow Councillors to have further discussions on public participation in Council decision making.

**Financial Implications:** Nil.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 30: To identify the needs of the community and encourage and support communication, interaction and support within the community. Strategy 30.3, 30.5, 30.6
- Objective 23: To encourage a supportive and inclusive community. Strategy 23.1

**MINUTE**

**5 Item 2 DELEGATES AND COUNCIL COMMITTEES (12.00002)**

**MOVED: B Bourke SECONDED: I North**

**RESOLVED:** That the information be noted and the appointment of Council representation to outside organisations, Committee members and citizen representatives to Council committees be referred to an Extraordinary Meeting of Council on 24 September 2012.

Yours faithfully



D J Sherley  
**GENERAL MANAGER**

**MINUTE**

**6     MEETING CLOSE**

The Meeting closed at 5.06 pm.

**CHAIRMAN:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **(17 October 2012)**