



ORDINARY MEETING OF  
COUNCIL FOLLOWING POLICY  
COMMITTEE

25 April 2012

His Worship the Mayor & Councillors

I have to advise that an Ordinary Meeting of **Bathurst Regional Council** will be held in the Council Chambers on Wednesday, 2 May 2012 commencing at approximately 5.15 pm (or immediately following the conclusion of the Policy Committee).

A handwritten signature in blue ink, appearing to read "D J Sherley".

D J Sherley  
GENERAL MANAGER

# **BUSINESS AGENDA**

## **ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE**

**TO BE HELD ON WEDNESDAY, 2 MAY 2012**

1. 5:15 PM - MEETING COMMENCES
2. APOLOGIES
3. DECLARATION OF INTEREST  
To assist the Councillors and committee members in their correct consideration of business before them at the meeting, please give consideration to Section 451 of the Local Government Act, in relation to Declaration of Interest at meetings.
4. RECEIVE AND DEAL WITH DIRECTORS' REPORTS  
  - \* Director Corporate Services & Finance's Report
5. RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS  
**Recommendation:** That:
  - (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
  - (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
  - (c) Correspondence and reports relevant to the subject business be withheld from access.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005,:

1. In the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public
2. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee.

**\* Director Corporate Services & Finance's Report**

ITEM	SUBJECT	REASON FOR CONFIDENTIALITY
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1	2015 BICENTENARY CELEBRATIONS PROJECT - GRAHAM LUPP	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.
2	REQUEST FOR FINANCIAL ASSISTANCE - BATHURST CYCLING CLUB	10A (2) (d) (i) – contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. Discussion of the matter in open council would, on balance, be contrary to the public interest as it would prejudice the commercial position of the person who supplied it.

6. RESOLVE INTO OPEN COUNCIL

7. ADOPT REPORT OF THE COMMITTEE OF THE WHOLE

8. MEETING CLOSE

## MINUTE

### 1 MEETING COMMENCES

**Present:** Councillors Westman (Chair), Aubin, Bourke, Carpenter, Hanger, Morse, North

**MINUTE**

**2     APOLOGIES**

**MOVED: B Bourke SECONDED: W Aubin**

**RESOLVED:** That the apologys from Cr Thompson and Cr Toole be accepted and leave of absence granted.

**MINUTE**

**3     DECLARATION OF INTEREST 11.00002**

**MOVED: I North SECONDED: W Aubin**

**RESOLVED:** That the following Declaration of Interest be noted.

Cr Westman

Item #2 of the Director Corporate Services & Finance's confidential report

ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE  
DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT & MINUTES

2 MAY 2012

**DIRECTOR CORPORATE SERVICES & FINANCE'S REPORT TO THE ORDINARY  
MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE MEETING HELD ON 2 MAY  
2012**

General Manager  
Bathurst Regional Council

**1 DRAFT BATHURST 2016 (4 YEAR DELIVERY PLAN & ANNUAL OPERATING PLAN)  
(16.00129)**

**Recommendation:** That Council place the draft Bathurst 2016 plan including the Revenue Policy for 2012/2013, on public exhibition for the statutory 28 day period and receive submissions until 4:00pm Tuesday 5 June 2012.

**Report:** Council adopted the Bathurst 2036 – Community Strategic Plan in March 2012. The next step in Council's planning process is to develop a 4 year Delivery Plan and an Annual Operating Plan. The Draft Bathurst 2016 (4 Year Delivery Plan 2012 and Annual Operating Plan) (**attachment 1**) has been prepared to detail how Council will deliver the objectives identified through the community engagement process. The draft Bathurst 2016 Plan includes a detailed financial budget for the next four years (previously distributed to Councillors for Working Party) and the Revenue Policy for 2012/2013 (**attachment 2**) and has made provision for existing services provided by Bathurst Regional Council.

The Local Government Act 1993 requires that the plans are exhibited for a period of 28 days during which submissions may be made by the public. Adoption of the final plan will occur in June 2012 after consideration of all submissions received.

Items of interest included in the budget are as follows:

**Engineering**

*Included in Roads, Drainage, Access*

Roads Reconstruction	\$3,797,400
Flood – Natural Disaster Works	\$2,500,000
Stormwater Capital Works	\$519,600
Footpaths	\$179,400
Cycleways	\$100,000
Plant Replacement – Works plant	\$938,000
Entrance to Bathurst Signs	\$60,000

*Included in Water, Sewer, Waste*

Manganese Removal Trial (3)	\$450,000
Chifley Pipeline Study	\$150,000
Water Filtration Plant Lagoon Restoration	\$420,000
South Gilmour St – sewer upgrade	\$900,000
Sewer Sludge Dewatering Switchboard	\$250,000
Waste Collection Vehicle	\$385,000
Additional Waste Disposal Bay	\$110,000



*Included in Parks*

Crematorium Preliminary Works - Services	\$35,000
Community Environmental Officer (shared with Orange CC)	\$40,000
Toilet Blocks – Cubis Park	\$150,000
– George Park	\$150,000
– Proctor Park (refurbishment)	\$100,000
Machattie Park Fernery Refurbishment	\$80,000
Upgrade Sportsground Lighting	\$45,000
Street Trees	\$22,509

**Environmental, Building and Planning Services**

Environmental programs retained at current levels	\$316,000
Biodiversity Management Plan implementation & works	\$65,000
Animal Desexing Program continuing	\$20,000
Upgrade fencing at Dog Pound	\$14,500
Local Heritage Fund Grants increased from \$48,000 to	\$60,000
Traffic Study in Kelso	\$100,000
Continuing Economic Development activities, Evocities membership, Gap analysis on trade & investment and Digital Economic Study	\$426,600
Tourism Marketing Plan	\$60,000

**Cultural and Community Services**

Asset Management Plans	\$80,000
Museums Study	\$150,000
Safety Plan	\$14,000
Library Books Purchase	\$150,000

*National Motor Racing Museum*

Collection Management System	\$30,000
75 Year Celebration (2013)	\$12,000
Replace glass doors & carpet	\$35,000
Heroes Bust program	\$12,000

*Bathurst Memorial Entertainment Centre*

Funds provided for upgrade of assets:	
Theatre – Fly System	\$24,000
Replace wireless microphones	\$32,000
Basement Flooding	\$5,000
Replace Boiler & Pump	\$40,000

*Community Services*

Family Day Care computer network upgrade	\$25,000
Scallywags staffing increase for required ratios	\$32,000

Little Scallywags – Council subsidy of	\$19,378
Senior Citizens - Council subsidy of	\$22,500
Youth Services - Council subsidy of	\$23,484

*Kelso Community Centre*

Funds increased from \$82,000 to	\$154,000
<i>including the following programs:</i>	
Breakfast Program	\$3,000
Womens' Group	\$2,500
After School Care	\$20,000
School Holidays	\$2,500
Equipment upgrades	\$15,500

**Assumptions**

The following assumptions have been incorporated in the plan:

*Consumer Price Index*

Anticipated for 2012/2013 3.3%

*Rate Increases*

General purpose rate increased by 3.60%  
Water rates and charges increased by 15.00%  
Sewerage rates and charges increased by 5.00%  
Domestic waste charges increased by reasonable cost, all other waste 5.00%.

*Salaries and Wages*

Included Award increases, regrades, and wage increases 5.50%

*Superannuation*

An allowance of 9% generally has been made in accordance with legislative requirements. Council currently has 79 staff in the Local Government Superannuation Scheme Retirement Fund. Employees choose to contribute between 1 and 9 percent of their salary. The fund then requires Council to match staff-elected contributions multiplied by a factor of 1.9 times plus a "basic benefit" of 2.5% of salary

*Revenue Policy*

Council fees and charges have generally been increased by 5.0%. Some fees have been restructured to better meet market pricing and also to recognise Council's marginal return on investment.

Statutory charges are set by the State Government and therefore increase only when advised by the Division of Local Government.

*GST*

GST has been included in Council fees and charges (Revenue Policy) where Council has

received legislative determination.

### *Best Practice Water and Sewer Charges*

Council complies with the NSW Government's Best Practice Water and Sewer Pricing Principles.

Best practice water supply pricing requires:

- Water usage charge per kilolitre based on the long term cost of the supply
- Residential water usage charges set to recover at least 75% of residential revenue
- An access charge relative to a customer's capacity requirements – based on the size of the meter connected to Council's network.

Best practice sewerage pricing requires:

- A uniform annual sewerage bill for residential customers.
- For non-residential customers
  - an appropriate sewer usage charge is required for the estimated volume discharged to the sewerage system; and
  - an access charge reflective of the customer's peak load on the system. Council has the option to adopt either of two methods in relation to sewer access charges. The first method is the sewer discharge factor method based on the size of the water meter supplying the property, consistent with the water supply pricing system, which Council has adopted. Council has been charging its ratepayers using this method since 2004 as the preferred charge for access to the sewer system. The second method is the Equivalent Tenement method (ET method) which uses a nominal size of water meter to arrive at a charge for access to the sewer system.

## **Functions and Services**

### Charter

Council has the following Charter enshrined in the Local Government Act:

"8(1)[The charter] A council has the following charter:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure
- that those services and facilities are managed efficiently and effectively
- to exercise community leadership
- to exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism
- to promote and to provide and plan for the needs of children
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local

- government
- to raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- to keep the local community and the State Government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the Council is affected
- to be a responsible employer."

The Vision and Directions of Bathurst Regional Council are contained in Council's adopted Bathurst 2036, and are as follows:

### **Council's Vision**

A vibrant regional centre that enjoys a rural lifestyle, the Bathurst Region achieves health and well-being through strengthening economic opportunities, planning for sustainable growth, protecting and enhancing our assets, and encouraging a supportive and inclusive community. A Region full of community spirit and shared prosperity.

### **Directions**

The directions to achieve this vision are the objectives outlined below:

#### *Economic Prosperity*

- To attract employment, generate investment, strengthen and attract new economic development opportunities.
- To encourage, promote and protect the region's primary resources.
- To protect a vibrant CBD and support and grow retail diversity.
- To market Bathurst as a great place to live, work, study, invest and play.
- To facilitate and foster partnerships, networks and infrastructure to support and attract knowledge, innovation and research.
- To support infrastructure development necessary to enhance Bathurst's lifestyle and industry development.
- To support integrated transport infrastructure development.

#### *Environmental Sustainability*

- To promote sustainable and energy efficient growth.
- To protect and enhance the region's landscapes, views, vistas, open spaces and the Macquarie River.
- To protect and enhance the region's biodiversity. To protect the region's unique heritage and history.
- To protect a unique identity.
- To protect and enhance water quality and riparian ecology.
- To minimise the City's environmental footprint.
- To encourage less car dependency.
- To secure a sustainable water supply and raise awareness on water issues.
- To encourage sustainable waste management practices, including opportunities for energy generation.

#### *Liveable Communities*

- To encourage living, vibrant and growing villages and rural settlements.
- To encourage sustainable housing choice and quality design that engenders a sense of place.
- To improve equity of access to all members of the community in public and private domains.
- To provide a range of cultural facilities, programs, activities and events and to support and enhance cultural and social activities across the community.
- To support the provision of community services and facilities to meet the needs of specific community sectors and the community as a whole.
- To improve community safety.
- To encourage a supportive and inclusive community.
- To provide and support the provision of accessible, affordable and well planned transport systems.
- To support the provision of high quality medical care that meets the needs of the Bathurst community.
- To encourage and support the provision of a range of opportunities for life long education across the Bathurst community.
- To encourage youth engagement, participation and achievement across all areas of the Bathurst community.

### *Sound Leadership*

- To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets.
- To guide the construction of new infrastructure, facilities and services and the management and upgrading of existing assets and services levels.
- To identify the needs of the community and encourage and support communication, interaction and support within the community.
- To maintain local public ownership of water and sewer assets.
- To ensure Council is supported by an adequate workforce and appropriate governance procedures.
- To be and develop good leaders.

These directions were developed through the community engagement process as detailed in the Bathurst 2036 plan.

### **Organisation Structure**

The organisation structure is based on:

1. Facilitating an organisation structure that will meet the future needs of Council and the community;
2. Ensuring stability and certainty within the organisation;
3. Delivering an efficient, sustainable ongoing structure;
4. Providing improved outcomes for the citizens of the area ensuring properly delivered services.

The existing organisation structure has been reviewed during the planning process and consists of the General Manager and the following Department structure:

#### Corporate Services & Finance

Engineering Services  
 Environmental, Planning & Building Services  
 Cultural & Community Services

The organisation structure and associated functions are as follows:

General Manager			
Director Corporate Services & Finance	Director Engineering Services	Director Environmental Planning and Building Services	Director Cultural & Community Services
Payroll	Water & Sewer	Corporate Planning	Art Gallery
Administration	Waste Management	Building Control	Library
Governance	Parks & Gardens	Health	Chifley Home & Interpretive Centre
Stores/Purchasing	Aquatic Centre	Pollution Control	Somerville Collection
Information Services	Depot & Plant	Development Control & Applications	Bathurst Memorial Entertainment Centre
Geographical Information Systems	Floodplain Management	Traffic Inspectors (parking control)	Sallywags Childcare, Including Little Sallywags
Records	Mount Panorama	Rangers	Family Day Care
Human Resources	Operations	Stock Impounding	Vacation Care
Risk Management/ Insurance	Maintenance (roads, bridges, kerb & gutter)	Heritage & Conservation	Community Services
Rates	Construction (roads, bridges)	Regulatory Functions	Cultural Planning
Creditors/debtors	Contract Management	Animal Control	Community Social Planning
Freedom Of Information	Design Works	Companion Animals	Community Development
Business Papers	Disaster Planning	Food/Health Inspections	Historical Society
OH&S	Aerodrome	Immunisation	Youth Council
Internal Audit	Asset Management	State of Environment	Crime Prevention
Management Plan	Project Management	Tree Preservation Order	Community Facilities
Financial Management	Forward Planning:	Septic Tanks	Community Halls/ Groups/Organisations
Committee Secretariat	* Environment	Strategic Planning	Kelso Community Centre
Switchboard	* Recreation	Land Use Planning	Club Grants
Customer Request Management System	* Infrastructure	Subdivision Planning	Inter-agencies
Rural Fire Service	Basketball Stadium	Ordinance Control	Senior Citizen Centre
State Emergency Service	Tennis Courts	Licence Monitoring	National Motor Racing Museum
Communications/Events	Traffic Management	Section 94 Contributions	
Property Development & Management	Buildings Maintenance	Plumbing & Drainage	
Mount Panorama Business	Subdivision Design & Construction	Environmental Management	
* Conferencing & Events	Vegetation Management Plan	Contamination	
Annual Report	Cemeteries	Tourism	
Sister City	Drainage/Stormwater	Economic development	
	Private Works		

Each of the Departments has a Director appointed who is "senior staff" in accordance with Section 332 of the Local Government Act.

## Summary

The budget has been prepared within guidelines set down by the NSW Government's rate pegging restriction and other general cost shifting measures introduced by the State Government. For example, Council collects State fees under NSW PlanFirst and the Builders Long Service Leave schemes, but receives no recompense for this. Other examples include the Companion Animals Act obligations and Child Care Services. The budget process is becoming more difficult every year as the effects of large cost increases outside Council's control are having a detrimental effect on Council's ability to operate within the confined income levels. The budget presented has a surplus as follows:

<b>Summary by Department</b>			
	<b>Income</b>	<b>Expenditure</b>	<b>Net</b>
Engineering	(51,934,546)	70,331,392	<b>18,396,846</b>
Corporate Services and Finance	(47,878,131)	21,235,049	<b>(26,643,082)</b>
Cultural & Community Services	(5,653,199)	10,824,108	<b>5,170,909</b>
Development and Environmental Services	(3,367,376)	6,436,882	<b>3,069,506</b>
Total All Services	(108,833,252)	108,827,430	<b>(5,822)</b>
<b>Summary by Fund</b>			
	<b>Income</b>	<b>Expenditure</b>	<b>Net</b>
General Fund	(74,248,967)	74,243,145	<b>(5,822)</b>
Water Fund	(14,639,295)	14,639,295	<b>0</b>
Wastewater Fund	(12,248,954)	12,248,954	<b>0</b>
Waste Management	(7,696,036)	7,696,036	<b>0</b>
Total All Services	(108,833,252)	108,827,430	<b>(5,822)</b>

Generally the budget covers the directions of Council and includes continued operation of Council's Access Plan, general road construction and makes available sufficient funds for major capital works as outlined at the start of this report.

Council's plant and equipment reserve is used to fund vehicle and equipment purchases as outlined throughout the report.

### Rate Pegging

Council has prepared its estimates based on the rate pegging limit imposed by the State Government of 3.6%. Commercial organisations are not restricted by rate pegging legislation and are subject to market rate increases.

General Purpose Rates & Charges	3.6%
Water Rates & Charges	15.0%
Sewer Rate & Charges	5.0%
Waste Charges	5.0%
Domestic Waste Collection	Reasonable Cost

Council should be mindful of the continual squeeze on the Council in its ability to raise revenue through rates as compared to pricing policies of State Government and commercial organisations.

### Staffing Levels

The Management Plan has been prepared based on staffing levels of 355 (EFT). It is proposed that in 2012/2013 Council will maintain the 2011/2012 staffing levels, with no additional increase in staff levels for 2012/2013.

Councillors should be aware that as the city grows and the need for staff resources increases, additional staff may be needed in future years.

### Service Levels

With the maintaining of Council's staff numbers at the present levels, Council's services to the community will generally remain constant through 2012/2013. However, Councillors will generally be mindful that as further work is taken on it will become increasingly difficult for the required service levels to be met.

Councillors should also be mindful that Council is continually being requested to increase service levels in rural areas and at present there is no corresponding rate increase available to offset these increased costs.

### Section 356 Donations

Bathurst Memorial Entertainment Centre community subsidies	\$50,000
Sporting Association Grants	\$20,000
Mount Panorama Fees Waived	\$35,000
CSU Foundation	\$5,000
2BS Sports Awards	\$ 5,000
Lifeline	\$7,000
Bathurst Education Advancement Group	\$7,000
Seymour Centre	\$7,500
Bathurst City Colts	\$3,500
Macquarie Philharmonia	\$2,500
Monkey Hill UHF, Repeater Assoc	\$800
Sofala Progress Assoc	\$600
Sofala & District Agricultural & Horticultural	\$350
Greening Bathurst	\$5,000
Specific Votes, shown in Management Plan	\$12,149
Cultural Grants	\$20,000
Sundry Votes	\$12,851
TOTAL	\$195,450

### Other community support included in the budget:

Boundary Road Nature Corridor	\$9,115
Arts Out West contribution	\$20,129
Village Improvement Program	\$50,000

In total, Council will be providing more than \$300,000 to outside organisations beyond its



own operating requirements.

### **Mayor and Councillor Remuneration**

Council is currently awaiting the Local Government Remuneration Tribunal's Report in respect to fees payable to Council's Mayor and Councillors. Council has resolved that in accordance with Section 241 of the Act, Council will fix the annual fee paid to Councillors to the maximum determination made by the Remuneration Tribunal for the category Regional Rural area.

**Financial Implications:** Adoption of this report will place the Council's Draft Bathurst 2016 plan on public display for 28 days. Following the end of the public display period and consideration of any submissions received Council will formally adopt its budget for the 2012/2013 year.

### **Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 28: To plan for the growth of the region and the protection of the region's environmental, economic, social and cultural assets. Strategy 28.6
  
- Objective 29: To guide the construction and provision of new infrastructure/facilities and services and the management and upgrading of existing assets and service levels. Strategy 29.3, 29.8
  
- Objective 33: To be and develop good leaders. Strategy 33.5

**MINUTE**

**4 Item 1 DRAFT BATHURST 2016 (4 YEAR DELIVERY PLAN & ANNUAL OPERATING PLAN) (16.00129)**

**MOVED: W Aubin SECONDED: T Carpenter**

**RESOLVED:** That Council place the draft Bathurst 2016 plan including the Revenue Policy for 2012/2013, on public exhibition for the statutory 28 day period and receive submissions until 4:00pm Tuesday 5 June 2012.

**2 2015 BICENTENARY CELEBRATIONS COMMITTEE MEETING - 3 APRIL 2012  
MINUTES (20.00153)**

**Recommendation:** That the information be noted.

**Report:** The Minutes of the 2015 Bicentenary Celebrations Committee held on Tuesday 3 April 2012 are provided at **attachment 1**.

**Financial Implications:** N/A

**Bathurst 2036 Community Strategic Plan - Objectives and Strategies**

- Objective 23: To encourage a supportive and inclusive community. Strategy 23.3
- Objective 32: To ensure Council is supported by an adequate workforce and appropriate governance procedures. Strategy 32.2

**MINUTE**

**5 Item 2 2015 BICENTENARY CELEBRATIONS COMMITTEE MEETING - 3**  
**APRIL 2012 MINUTES (20.00153)**

**MOVED: M Morse SECONDED: T Carpenter**

**RESOLVED:** That the information be noted.

Yours faithfully



R Roach  
**DIRECTOR**  
**CORPORATE SERVICES & FINANCE**

**MINUTE**

**6 RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE TO DEAL WITH CONFIDENTIAL REPORTS**

**MOVED: I North SECONDED: M Morse**

The Mayor invited members of the public to make submissions on whether the matter should or should not be dealt with in Confidential Committee.

**There were no representations from the public.**

**RESOLVED:** That:

- (a) Council resolve into closed Council to consider business identified, together with any late reports tabled at the meeting.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
- (c) Correspondence and reports relevant to the subject business be withheld from access.

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ORDINARY MEETING OF COUNCIL FOLLOWING POLICY COMMITTEE  
DIRECTOR CORPORATE SERVICES & FINANCE'S CONFIDENTIAL MINUTES

2 MAY 2012

**MINUTE**

a Item 1 2015 BICENTENARY CELEBRATIONS PROJECT - GRAHAM LUPP  
(20.00153)

**MOVED: M Morse SECONDED: T Carpenter**

**That** Council act in accordance with the report.



**MINUTE**

**b Item 2 REQUEST FOR FINANCIAL ASSISTANCE - BATHURST CYCLING CLUB (18.00004, 18.00022-04/034)**

**MOVED: W Aubin SECONDED: I North**

**Cr Westman declared a pecuniary interest in this item, left the Chamber and took no part in discussion or voting.**

**Reason: Operates a Bike Shop in Bathurst and is a member of the club.**

**The Mayor vacated the chair.**

**The Deputy Mayor, Cr Carpenter, took the chair.**

**That Council act in accordance with the recommendation of the report.**

Yours faithfully



R Roach  
**DIRECTOR  
CORPORATE SERVICES & FINANCE**

**MINUTE**

**7     RESOLVE INTO OPEN COUNCIL**

**MOVED: B Bourke SECONDED: I North**

**RESOLVED:** That Council resume Open Council.

**MINUTE**

**8     ADOPT REPORT OF THE COMMITTEE OF THE WHOLE**

**MOVED: I North SECONDED: W Aubin**

**RESOLVED:** That the Report of the Committee of the Whole, Items (a) to (b) be adopted.

**MINUTE**

**9     MEETING CLOSE**

The Meeting closed at 6.07 pm.

**CHAIRMAN:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **(16 May 2012)**