DELEGATION INSTRUMENT

GENERAL MANAGER - SUB-DELEGATIONS TO STAFF - CORPORATE SERVICES & FINANCE MANAGEMENT DELEGATIONS

In accordance with the resolution of Council on 19 January 2022, (as amended), delegating specific authorities in accordance with Section 378 of the Local Government Act, 1993, authority is hereby delegated to those staff, as designated below to, exercise those powers, duties and functions in line with the authority and limitations of this instrument.

POSITION TITLE	CODE	NAME
Director Corporate Services & Finance	DCSF	Aaron Jones
Manager Financial Services	MFS	Tony Burgoyne
Revenue Accountant	RACC	Donna Scott
Expenditure Accountant	EACC	Lesley Guy
Management Accountant	MACC	Barry Cartwright
Financial Accountant	FACC	Megan Mullins
Purchasing Compliance Officer	PURCH	Donna Eastburn
Finance Officer	FO	Jasmin Carter
Rates Officer	RATE	Nick Lew
Manager Human Resources	MHR	Vacant
Manager Corporate Governance	MCG	Nicholas Murphy
Governance/Insurance Officer	GIO	Nicholas Drengenberg
Manager Information Services	MIS	Michael O'Neill
Senior Spatial Assistant	GIS	Kayode Adepoju
Property Management Coordinator	PMC	Vacant
Property Officer	PO	Bethany Beattie
Manager Corporate Communications (position reports to General Manager)	мсс	Therese Ryan
Media & Communications Officer	MCO	Corinne Boer
Manager Events	MEV	Hannah Welch
Project Management Officer	PROJ	vacant
Storeman	STORE	David Judge, Martyn Tobin
General Manager's Assistant/Mayor's Assistant Director's Assistant, PA's	GMA PA	Aimee Ford Robyn Doig, Sarah M'Crystal, Er Fitzpatrick
IT Staff	ITStaff	Jette McKellar, Alex Sadler, Ger Ryan, Reid Dwyer, Mark Gallagh Kayode Adepoju, Ronan Vander Laura Alexander
HR Advisor, WHS RTW Coord, Training/WHS Support Officer, HR Service Support Officer	HRA	Lara Fitzpatrick, Jesse Miller Jol Starr, Emma Weal, Michelle Griffiths, Jade Morgan
GENERAL MANAGER	D	ATE12.07.2023

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	Delegation		<u> </u>									<u> </u>									<u> </u>				₩
	Pursuant to the provisions of the Local Government Act 1993, and any expressed policy or direction of Council, that Council in accordance with the provisions of Section 377 of the Local Government Act, 1993 and every other enabling statutory power, delegates to its General Manager authority to exercise and to perform on behalf of the Council, all necessary powers, authorities, duties and functions, including but not limited to:																								
		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	мсG	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	IT Staff
Corp	orate and Executive Powers																								
1	To carry on the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with any resolution of Council. To control and direct the staff of the Council.	х	х	х	х	х	х			х	х	х		х		х				х	х				
2	To carry on the regular services, functions and operations of the Council in accordance with Local Government Act 1993, and other Legislation, Regulations and or policies of the Council.	x	х	x	x	х	х			х	х	х		х		х				х	x				
3	To authorise any action necessary to comply with any policy or code of Council, any statutory requirements of the Local Government Act or Ordinance or any other law, rule or regulation affecting Council.	x	х									х									x				
4	To obtain legal advice from Council's Solicitors or Counsel where necessary.	Х									Х	Х				Х					Х				
5	To institute, conduct and defend legal proceedings with respect to Council's activities in all Courts, and instruct and engage Council's Solicitors and Counsel where necessary	X										х									x				
6	Be authorised to respond to notices in respect of such applications to the Licensing Court of NSW for Liquor licences for functions.	Х																							
7	Authorise action to be taken in connection with any complaints or requests received.	X	Х								Х	Х	х	Х		Х		Х	Х	х	х			l	
8	Provide interpretation, counsel and advice on applicable Statutes, and Council's existing and proposed policies; and on statutory limitations during the deliberative and decision making process and provide to the Mayor, individual Councillors and senior staff, a common source of statutory and policy interpretation.	х	Snr Staff	Snr Staff	Snr Staff	Snr Staff	Snr Staff	Snr Staff		Snr Staff	Snr Staff	х	Snr Staff	Snr Staff		Snr Staff		Snr Staff	Snr Staff		х				
9	To affix the seal of Council to a document																								
10	To prepare and lodge applications for grants provided such action is consistent with Council's Strategic & Business Plan or Council Policy.	х										х									х				
11	To authorise any works which is deemed urgent, provided that such expenditure is reported to the Council at its next Ordinary meeting, where funds have not been voted by Council.																								
12	Control communications internally and externally.	Х																Х	Х						
13	Rearrange and reorganise staff in all departments	Х																							
14	Sign legal contracts where Council has approved the making of that Contract.	Х																							
15	Internal and external projection and promotion of Council's mantle of dignity, together with its image of efficiency and effectiveness.	Х										х						х	х		х				
16	To approve/refuse public access to Council books or documents which are required to be produced for any legal proceedings.	х																							
17	Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the relevant acts and associated regulations and to implement the provisions as relating to the operation of Council of the relevant Acts and associated regulation, including but not limited to:	x																							
	Biodiversity Conservation Act 2016																								
	Biosecurity Act 2015																								
	Boarding Houses Act 2012																								
	Building and Development Certifiers Act 2018 and regulation Community Land Development Act 2021		-						-																-
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Corpo	orate Services/Administration																								
101	To determine the matters which are to be included in the business papers, subject to the inclusion of the following items whenever they arise: (a) Reports on matters which cannot be determined under delegated authority; (b) Reports required to be submitted under any Act or Ordinance; (c) Reference to any deputations which the Council has agreed to receive; (d) Matters requiring a determination of Policy; (e) Reports directed by Council to be submitted; (f) Matters essential for the Council's information; (g) Matters requiring a vote; (h) Matters or decisions of a potentially contentious nature, or involving a significant variation of Council's policy or standard practice relating to Development Applications.	Х																							
102	Have charge of the records of Council, except as otherwise specifically provided, and be responsible for the recording, filing and safe keeping of such records.	X	х									х									х				
	Keep accurate, permanent records of all properties purchased, leased or sold by, or in the possession of Council.	Х	х	х						Х		х				х					х				
104	Sign contracts for the sale and purchase price of land where Council has approved the sale or purchase price.	Х										х									х				
105	Authority to terminate any lease or rental agreement on any Council owned property where the terms of the lease have been breached, and accounts fall into arrears.	х										х									х				
106	Sign all applications addressed to the Registrar General to record the Council as the registered owner of resumed land.	х																							
107	Authority to establish, maintain, alter or terminate leaseback agreements with employees.	х																							
108	To approve payment of expenses for elected members.	Х										Х									Х				
109	Authorise such employees time off for fighting fires within the boundaries of the Council area without loss of pay if properly called out by the Fire Brigade or the Rural Fire Service, where employees of the Council are members of the Voluntary Fire Brigade or Volunteer Rural Fire Service Brigades.	x																							
110	Review Council's exposure to risk on a continuing basis and effect any changes by way of insurance, retention or transfer to protect Council's interest.	х										х									х				
111	To determine levels of public liability insurance required in accordance with Council's adopted policy.	х	х									х									х				
112	The authority to exercise and perform on behalf of Council, all powers, authorities, duties, functions and matters in relation to Council's asset management program applying to: (a) Public roads;	х																							
	(b) Footpaths;	Х																							
	(c) Carparks;	Х																							
'n	(d) Parks, reserves, recreational facilities, gardens and cemeteries;	Χ																							
	(e) Solid Waste Disposal Depot	Х																							
	(f) Council owned and managed public buildings and facilities	Х										Х				х					Х				
	(g) Floodplain Management.	Χ																							
113	Be authorised to offer a reward for information leading to the conviction of people found vandalising Council property, and further that Council, without exception, takes all legal steps available to it to prosecute people found vandalising Council property.	х																							
114	Authority to exercise and perform on behalf of Council all functions, powers, authorities, duties and matters contained in Council's asset management program.	х																							
115	Authority to appoint alcohol and drug testing officers.	Х									Х														
116	To adopt on behalf of council the Publication Guide required under Section 20 of the GIPA Act 2009.																								
117	To appoint a representative of Council as the Chairperson to the Local Emergency Management Committee in accordance with Section 28 of the State Emergency & Rescue Management Act (1989) as amended.																								

(1994) Finance 201 To aut 202 \$50,0 203 To kee made l 204 Determ of the l 205 Author 207 To aut 208 To det with Co 209 To det	p accounts of the Council and present to audit in accordance with the requirements by or under the Local Government Act 1993 and regulation. ine the categorisation of each parcel of rateable land in accordance with Section 514 accordance of Council Government Act 1993. see financial transactions (excluding investments) norise the investment of surplus Council funds and sign such application and belief of Council Section 4. sermine applications for reductions of rental charges for Council facilities in accordance puncil's policy.	X X X X	x x x x	X X X	X	MACC X	x	PURCH		RATE	X X	GIO	MIS	GIS	PMC	PO	MCC	МСО	MEV	X X	RE	GMA H	HRA S	Staff
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	1 575 of the Local Government Act 1993.	х	х	х						х														
210 To take Counc	action at any time for recovery of unpaid rates and any other amounts owing to	х	х	х						х														
211 To ord	er restriction or disconnection of premises if excess water accounts are not paid.	Х	х	х																				
212 To app	rove applications for extension of time to pay accounts.	Х	х	Х						х														
judgen	nformation, issue summonses, swear statements and affidavits for enforcing default ents and institute any other legal and approved procedure necessary for the recovery landing amounts and debts owing to the Council.	х	х								х									х				
214 To det	ermine assistance to ratepayers experiencing genuine and substantial hardship.	Х	Х	х						Х														
where	w unpaid rates to accumulate and be paid from the estate of such aged pensioners, such a request has been made, or from the sale of the house provided that in such no Council rate rebate shall be granted.	х	х	х						х														
correct	ify that prices and computations on invoices/payments have been checked and are , and as far as able to be ascertained, are fair and reasonable and are in accordance y quotation/contract under which the goods/services were supplied.	х	х	х	х	х	х																	
	ermine the amount of bond required to be lodged by developers as surety for tion of works under Council's control.	х	х																					
	e-off rates or debts which are determined not financially viable to recover to a limit in e case not exceeding \$5,000.	х																						
219 To aut	norise Public Liability/Public Indemnity Claims goodwill payments up to \$2,000.	Х																						
220 To sign	Section 603 Certificates on behalf of Council.	Х	х	Х						Х														
have b	norise the release of any bond or bank guarantee where the required works or services een completed in accordance with approvals granted by Council.	х																						
	norise the disposal of surplus materials and goods.	Х																						
Budge	as the responsible accounting officer the statement of financial position with respect to Review Statements in accordance with the Regulation.	х																						
224 To aut counci	norise Council participation in tenders called by CENTROC on behalf of the participating s.	х																						
in acco	norise the purchase of goods, works and services from Local Government Procurement rdance with funds voted by Council and Council's Purchasing Manual	х																						
classifi	certificates under Section 54 of the Local Government Act 1993 in relation to cation of public land.	Х									X									X				
227 Author	ty to open and close accounts for electricity and gas at Council facilities.								\sqcup														\dashv	

		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO RATE	MHR	MCG	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE		PA/ HRA	IT Staff
Engir	eering																							
301	To organise and allocate the priority of all construction and maintenance works, subject to any direction of the Council.																							
	To determine applications for the use of (approve, subject to conditions, or refuse) public roads for : (a) walk-a-thons, motor car trials, charitable collections or other like events; (b) recruiting or similar purposes or for public health or other purposes on behalf of the Army, Navy or Air Force or other organisations to utilise part of a road or land owned by or under the control of the Council	х																						
303	Be authorised to issue permits for holding of street stalls, processions on roads; holding of meetings in public places; and use of roads during building operations and standing of vehicles in restricted parking areas for any specific purposes and any other Act regulating functions under the control of the Council.	х																						
304	To provide temporary grandstands at Carrington Park for crowds anticipated to be in excess of 5,000 people, funded from Carrington Park Vote, subject to the provision of substantiated material by the promoters.																							
305	(i)To sign and issue approval of designs for subdivision plans and construction certificates.	Х																						
	(ii)To sign survey requests/amendments to the Land Titles Office.																							
	(iii)To sign property identification reports.																							
	(iv)To sign survey plans.																							
306	To order the removal of obstructions placed illegally on road reserves, footpaths and public places.																							
307	To close the Ben Chifley Dam to specified users.																					-	\rightarrow	
308	To close roads, or parts thereof, temporarily for repairs or construction.																					-	\rightarrow	
309	To issue/refuse compliance and construction certificates in relation to subdivisions and engineering works.																							-
310	Determine the extent and design of works associated with subdivisions and other development applications in accordance with Council Policies and Codes and to determine whether such works have been completed to a satisfactory standard.																							
	To write to affected landowners seeking an indication on whether they wish the construction of concrete footpaving to be done upon receipt of such requests for such work and then arrange a report to Council.																							
312	Grant approval for helicopter touchdowns on Public Reserves in a manner and at a time under such conditions as may be appropriate										х									х				
313	Authorise the private planting of trees and /or shrubs on footpaths.																							
314	To sign permits authorising maintenance or removal of trees under Council's Tree Preservation Policy and Council's Tree Preservation Order.																							
315	To remove dangerous trees on public works' construction sites under the control of the Council, where such removal is necessary, to allow work to proceed immediately.																							
316	To carry out private works and authorise the hire of Council plant subject to satisfactory arrangements being made for the payment of such works.																							
317	(i) To purchase new light vehicles and dispose of existing vehicles where the standard of the vehicle remains the same.	Х																						
	(ii) To have the discretion to dispose of vehicles at other than 50,000km;	X																						
	(iii) Obtain trade prices when replacing vehicles; and																							
	(iv) To have the discretion to dispose of vehicle by either auction or trade-in.									1														
318	To authorise the release of Council plant and other resources to assist fire fighting, emergency work, and assist the Local Emergency Management Committee in emergency work.	X									x									х				
319	(i)To hire Council plant and equipment or to make it available to community groups in accordance with Council's Section 356 policy.																							
	(ii)To approve annual, standard parking and camping requests that occur each year from the Bathurst AH&P Association Inc.																							

		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO F	RATE	MHR	мсG	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	IT Staff
320	Authorise the carrying out of water supply extensions up to 225 m per tenement;																	+	+				\Box		
321	Authorise the carrying out of sewer extensions up to 75 m per tenement.																							$\overline{}$	\neg
322	To determine the conditions of use of parks, gardens, reserves and other public places under Council's control.																								
323	To enter into Pipeline Agreements with the Rail Infrastructure Corporation.																								-
324	To implement water restrictions in accordance with Council policy.																								
Plann	ing and Development																								
401	To determine Development Applications, Complying Development Certificates and Construction Certificates.																								
402	To determine the fast tracking of Development Applications.																								
403	To issue or refuse to issue compliance, and occupation certificates under Part 6.																								
404	To defend appeals against failure or refusal to issue Part 6 certificates.																								
405	To give notice of intention to serve orders and issue orders, and modify or revoke orders pursuant to the Local Government Act, Environmental Planning and Assessment Act, Food Act, Companion Animals Act.																								
406	To review determinations of development applications made by other staff under delegated authority.																								
407	To issue or refuse to issue a complying development certificate.																								
408	To modify or refuse to modify a complying development certificate.																								
409	To vary or extend the lapsing period of a consent in accordance with Sections 4.53 and 4.54.																								
410	To approve or refuse applications to modify development consents, being consents originally determined under delegated authority.																								
411	To defend appeals made pursuant to Part 8 of the Environmental, Planning and Assessment Act (EP&A).																								
	To refer for comment Development Applications within the Conservation Area to the National Trust, where deemed appropriate.																								
413	That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 9 August 1995 by the Office of Local Government, pursuant to Section 745 of the Local Government Act 1993, as amended in respect to Section 82(3) of that Act in relation to modification of the provisions of Clauses 51 or 52 of the Local Government (General) Regulation 2021.																								
414	To ensure that premises used for the preparation, storage and/or sale of food are maintained.																								
415	To commence legal proceedings pursuant to the Environmental Planning and Assessment Act 1979, the Local Government Act 1993 and the Protection of Environment Operations Act 1997.	х																							
	This item is left intentionally blank																								
417	To approve of a flue terminating at a location not complying with the provisions of the policy if satisfied that compliance with the policy is not practicable, and that the proposed alternative is satisfactory.																								
418	Sign applications on behalf of Council as applicant and/or owner for works previously approved by Council to be undertaken by Council or on Council's behalf.	х																							
419	To sign Section 10.7 and 6.26 Certificates																								
420	To sign and issue Section 121ZP and Section 735A certificates on behalf of Council																								
421	To exercise all of the powers of Council in respect of: (a) Applications for all those matters listed in Part A of the Table contained in Section 68 of the Local Government Act 1993.																								
	(b) The variation of building lines made under Council's Approvals Policy.																								
	(c) The variation of Restrictive Covenants created pursuant to Section 88B of the Conveyancing Act 1919 as amended, provided that the subject of the variation complies with the relevant planning instrument.																								

		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO I	RATE	MHR	MCG	GIO	MIS	GIS	PMC	РО	мсс	МС	ОМ	EV F	PROJ	STO RE	GMA	PA/ HRA	IT Staff
	(d) Applications for those matters contained in Items 5 and 6 of Part B of the table contained in Section 68 of the Local Government Act 1993.																			+						
	(e) Applications for all those matters listed in Part C of the table contained in Section 68 of the Local Government Act 1993.																									
	(f) Applications for those matters contained in Items 3, 4, 5 and 6 of Part D of the table contained in Section 68 of the Local Government Act 1993.																									
	(g) Applications for all those matters listed in Part E of the table contained in Section 68 of the Local Government Act 1993.																									
	(h) Applications for all those matters listed in Part F of the Table contained in Section 68 of the Local Government Act 1993.																									
422	Determine applications for the creation of temporary construction zones on public roads restricting public parking in such zones.																									
423	To take any action considered necessary under the Mount Panorama policies.	Х																								
424	To administer the policy in relation to advertising on light standards.																									
425	To commence the preparation of a draft Local Environmental Plan under Part 3 of the Environmental Planning and Assessment Act, 1979 as amended; (a) Preparation and exhibition of Environmental Studies and Local Environmental Plans in accordance with the Act.																									
	(b) To exercise any delegation conferred upon him/her from time-to-time by the Director General of the Department of Planning under the Act.																									1
426	To prepare a draft Development Control Plan in accordance with Part 3 of the Environmental Planning & Assessment Act 1979 and in accordance with the appropriate Regulations.																									
427	Development Applications (a) To make any decision or to take any actions required of or open to Council to take in accordance with Part 4 "Development Assessment and Consent" of the Environmental Planning and Assessment Act 1979 as amended, but not including the power: (1) To determine any Development Application in respect of a designated development as defined in the Act; (2) To determine any Development Application in relation to which a negative submission has been received and where the matters raised in that submission have not been resolved; or, (3) To revoke or modify a Development Consent (not being at the applicant's request) in accordance with the Act).																									
	(b) To call meetings of the Departmental Submission Hearings in relation to any Development Application or Compliance Certificate.																									
	(c) To call meetings of the Council Submission Hearing in relation to any Development Application or Compliance Certificate.																									1
428	To assume the concurrence of the Director General of the Department of Planning for variations of development standards in accordance with State Environmental Planning Policy 1 and Department of Environment and Planning Circular 117 and Clause 4.6 of the LEP.																									
429	To authorise the release of subdivision certificates by signing the required documents, where the Council Seal or Power of Attorney is not required.																									
430	To refund unexpended Development Applications fees on actual costs basis.																									
431	To commission an independent structual assessment of a building for which a Development Application has been made for demolition where, in assessing the development, the building is found to be of heritage significance.																									
432	To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant under the provisions of Section 88 of the Local Government Act 1993.																									
433	To carry out rabbit eradication on roadsides in conjunction with the Local Land Services.																	1	+							
434	To impound stock pursuant to Section 2 of the Act.																	+								\vdash
435	To implement the delegations from the NSW Heritage Office in respect of issuing approvals under Section 60 of the Heritage Act 1977 and the making of orders.																									
436	Pursuant to Section 381(3) of the Local Government Act 1993 approve the NSW Food Authority's delegation to the General Manager to provide written approval for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and Standard 3.2.3 (clauses 10 and 14).																									

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		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO RATE	MHR	MCG	GIO	MIS	GIS	PMC	PO	MCC	MCO	MEV	PROJ	RE	GMA		Staff
437	Pursuant to Section 109E(3) of the Food Act 2003, and conditional upon approval from the NSW Food Authority approve the General Manager to sub-delegate the power to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clause 15 and 17) and standard 3.2.3 (clauses 10 and 14) to the Director Environmental, Planning and Building Services.																							
438	surveyors under the Building Professionals Act 2005.																							
439	To undertake the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 8 November 2012 by the Acting Commissioner for Fair Trading pursuant to Section 21 of the Plumbing and Drainage Act 2011. (a) to monitor compliance with the Plumbing and Drainage Act (s19(a))																							
	(b) to ensure that any plumbing and drainage work carried out does not threaten public health or safety (s19(b))																							
440	(c) to undertake any other functions conferred or imposed on the plumbing regulator by the Plumbing and Drainage Act (s19(c)) other than: receiving notices of work and other documentation required to be submitted to the plumbing regulator concerning proposed alternative solutions (s9(3) of the Plumbing and Drainage Act and Clause 10 of the Plumbing and Drainage Regulation) authorising fittings for use in plumbing and drainage work (s20) initiating criminal proceedings as provided for in Part 5 of the Plumbing and Drainage Act. To undertake the following plan-making functions delegated by the Minister (a) to make – and determine not to make – an LEP under the EP&A Act																							
	(b) to defer inclusion of certain matters in an LEP and																							
	(c) to identify which matters must be considered and which stages of the plan-making process must be carried out again prior to resubmission if the council defers the proposal or if a matter is deferred from the LEP																							
441	To enter into agreements with members of the public for certification works as defined under the Building Professionals Act 2005																							
442	to transfer properties between categories of notification of land on a Section 7.11 Certificate as outlined in the Bathurst Regional Council Contaminated Land Policy in accordance with the outcomes of appropriate geotechnical investigations.																							
443	That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 14 February 2019 by the Chief Executive of Roads and Maritime Services pursuant to Section 125 (3) of the Roads Act 1993 in relation to the approval of Footway Restaurants.																							
Aut	hority to exercise powers/various Acts																							
	(Clause 17) - Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the following acts and associated regulations and to implement the provisions as relating to the operation of Council of the following Acts and associated regulation, including but not limited to:	x																						

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	MCG	GIO	MIS	GIS	PMC	PO	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	/ A
Biodiversity Conservation Act 2016																						<u> </u>	1	_
To perform activities and exercise functions																								
To serve, issue or refuse notices, licences and or permits																								
To undertake inspections and or exercise power of entry																							<u> </u>	
Appoint authorised Council employee																						₩	₩	_
Biosecurity Act 2015																								_
To perform activities and exercise functions															Х							_	₩	_
To serve, issue or refuse notices, licences and or permits															-							+-	+	-
To undertake inspections and or exercise power of entry															х							\vdash	+	-
Appoint authorised Council employee																						1	+	-
																							1	-
Boarding Houses Act 2012																								_
To perform activities and exercise functions																								
To serve, issue or refuse notices, licences and or permits																						<u> </u>	1	
To undertake inspections and or exercise power of entry																								
Appoint authorised Council employee																								-
Building and Development Certifiers Act 2018																								_
To perform activities and exercise functions																								-
Companion Animals Act 1998																								
To perform activities and exercise functions																						-	-	
To serve, issue or refuse notices, licences and or permits																								
To undertake inspections and or exercise power of entry																							†	
Appoint authorised Council employee																								
Community Land Development Act 2021																								
To perform activities and exercise functions											Х				х					Х				
Conveyancing Act 1919																								
To perform activities and exercise functions											Х				х					х			-	
Appoint authorised Council employee																						<u> </u>	\vdash	

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	мсс	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	
Crown Land Management Act 2016																								
To perform activities and exercise functions											Х				Х					Х				
Dividing Fences Act 1991																						-		_
To perform activities and exercise functions											v				v					v				_
To serve, issue or refuse notices, licences and or permits											X				Х					X		-	├	_
To undertake inspections and or exercise power of entry											Х				.,					Х			<u> </u>	_
Appoint authorised Council employee															Х							 		-
																								-
Environmental Planning and Assessment Act 1979 as amended																								_
To perform activities and exercise functions																								
To serve, issue or refuse notices, licences and or permits																								٠
To undertake inspections and or exercise power of entry																								
Appoint authorised Council employee																								
To lodge complaints against an accredited certifier under Section 109V																								
Food Act 2003 and Regulation																								
To perform activities and exercise functions																								
To serve, issue or refuse notices, licences and or permits																								
To undertake inspections and or exercise power of entry																								
Appoint authorised Council employee																								
Authorised officer under Section 114(2)																								
Fire and Rescue NSW Act 1989																								-
To perform activities and exercise functions																						<u> </u>		_
To serve, issue or refuse notices, licences and or permits								-														 	+	-
To undertake inspections and or exercise power of entry			+					1														 	+	-
Appoint authorised Council employee																								
Government Information (Public Access) Act 2009																								-
Exercise determinations		Х	1								Х	Х								Х		<u> </u>		_
Exercise review of Determination		Х									Х	Х								Х		<u> </u>		_
Act as Council's Right to Information Officer		X	-					-			Х	Х								Х			-	
Health Records & Information Privacy Act 2002																								-
																						<u> </u>	1	_
To perform activities and exercise functions				1	1	1		1	1											1	1	1	1	

	DCSF	MFS	RACC	EACC	масс	FACC	PURCH	FO	RATE	MHR	MCG GIO	MIS	GIS	PMC	PO	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	/ A
To serve, issue or refuse notices, licences and or permits																							_
To undertake inspections and or exercise power of entry																							
Appoint authorised Council employee																							_
Heritage Act 1977																							
To perform activities and exercise functions																							
To serve, issue or refuse notices, licences and or permits																							
To undertake inspections and or exercise power of entry																							
Appoint authorised Council employee																							_
Independent Commission Against Corruption Act 1988																							_
To perform activities and exercise functions																							_
Interpretation Act 1987																							_
To exercise functions											X								х				_
Impounding Act, 1993 as amended																							
To perform activities and exercise functions																							
To serve, issue or refuse notices, licences and or permits																							
To undertake inspections and or exercise power of entry																							
Appoint authorised Council employee																							_
Land Acquisition (Just Terms Compensation) Act 1991																							
To perform activities and exercise functions											х			Х					Х				-
To serve, issue or refuse notices, licences and or permits											х								Х				
To undertake inspections and or exercise power of entry								П														<u> </u>	
Appoint authorised Council employee																							
Library Act 1939																							_
To perform activities and exercise functions																							-
To serve, issue or refuse notices, licences and or permits								\vdash														-	-
To undertake inspections and or exercise power of entry								\vdash					-									-	_
Appoint authorised Council employee								H															-
		1	+									-		1		1	1		1			-	-

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	MCG	GIO	MIS	GIS	PMC	PO	MCC	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	
Local Government Act 1993 as amended plus Regulation																								_
To perform activities and exercise functions											Х	Х			Х					Х				_
To serve, issue or refuse notices, licences and or permits											х									Х				-
To undertake inspections and or exercise power of entry											х									Х			-	-
Appoint authorised Council employee											X									Х				-
Local Land Services Act 2013																								
To perform activities and exercise functions															х									-
To serve, issue or refuse notices, licences and or permits															_ ^							\Box		-
To undertake inspections and or exercise power of entry																								-
Appoint authorised Council employee																								
Motor Sports Events Act 2022																								
To perform activities and exercise functions																								
To serve, issue or refuse notices, licences and or permits																								
To undertake inspections and or exercise power of entry																								
Appoint authorised Council employee																								
Motor Vehicle Sports (Public Safety) Act 1985 as amended plus regulation																								_
To perform activities and exercise functions																								-
To serve, issue or refuse notices, licences and or permits																								
To undertake inspections and or exercise power of entry																								-
Appoint authorised Council employee																								-
Native Title (New South Wales) Act 1994 as amended																								_
To perform activities and exercise functions											Х				Х					Х				
To serve, issue or refuse notices, licences and or permits											X									Х				
To undertake inspections and or exercise power of entry																								
Appoint authorised Council employee																								-
Ombudsman Act 1974																								
To perform activities and exercise functions				-							х	Х								х				
Plumbing and Drainage Act 2011 plus regulation																								
-																								
To perform activities and exercise functions																								

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	мс	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	
To serve, issue or refuse notices, licences and or permits																								\dagger
To undertake inspections and or exercise power of entry																						<u> </u>		T
Appoint authorised Council employee																								T
Privacy & Personal Information Protection Act 1998																								
To perform activities and exercise functions											X	Х								Х		 		+
To serve, issue or refuse notices, licences and or permits																						<u> </u>		1
To undertake inspections and or exercise power of entry																								1
Appoint authorised Council employee																								1
Property and Stock Agents Act 2002																								1
To perform activities and exercise functions											X				Х					Х		-		+
To serve, issue or refuse notices, licences and or permits			1					+	1		+~				<u> </u>			1		+~		+	<u> </u>	+
To undertake inspections and or exercise power of entry								+														+-	 	\dagger
Appoint authorised Council employee																								1
Protection of Environment Operations Act 1997 as amended																								
To perform activities and exercise functions																						 		+
To serve, issue or refuse notices, licences and or permits																								T
To undertake inspections and or exercise power of entry																						<u> </u>		Ť
Appoint authorised Council employee																								1
Public Health Act 2010 and Regulation																								+
To perform activities and exercise functions																						\vdash	-	+
To serve, issue or refuse notices, licences and or permits																						\vdash	-	\dagger
To undertake inspections and or exercise power of entry																						\vdash	-	\dagger
Appoint authorised Council employee																								1
Public Interest Disclosures Act (1994)																						-		+
																								_
To perform activities and exercise functions			1					1			Х	Х								Х		↓	<u> </u>	4
To serve, issue or refuse notices, licences and or permits			1					1														↓	<u> </u>	4
To undertake inspections and or exercise power of entry Appoint authorised Council employee				\vdash																		-	_	+
								1																1
Public Spaces (Unattended Property) Act 2021																								
To perform activities and excerise functions																								$\frac{1}{2}$
To serve, issue or refuse notices, licences and or permits																						T		\dagger

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	мсс	GIO	MIS	GIS	РМС	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	/ A
To undertake inspections and or exercise power of entry																								_
Appoint authorised Council employee																								
Real Property Act 1900 plus regulations																								_
To perform activities and exercise functions											Х				Х					Х			-	_
To serve, issue or refuse notices, licences and or permits																								_
To undertake inspections and or exercise power of entry																								-
Appoint authorised Council employee																								_
Recreation Vehicles Act 1983 as amended																						-	-	_
																								-
To perform activities and exercise functions																						<u> </u>	1	
To serve, issue or refuse notices, licences and or permits																								
To undertake inspections and or exercise power of entry																								
Appoint authorised Council employee																								
Roads Act 1993 as amended																						-	-	_
To perform activities and exercise functions																						-		
To serve, issue or refuse notices, licences and or permits																						<u> </u>	1	
To undertake inspections and or exercise power of entry																								
Appoint authorised Council employee																								
Road Transport Act 2013																						-	-	_
To perform activities and exercise functions																								
To serve, issue or refuse notices, licences and or permits																						-	-	-
To undertake inspections and or exercise power of entry													-									₩	+	
Appoint authorised Council employee																						+	+	-
Local Traffic Management																								
Rural Fires Act 1997 as amended																								-
To perform activities and exercise functions											v									v		<u> </u>	1	
To serve, issue or refuse notices, licences and or permits							 				Х									Х		+	+	
To undertake inspections and or exercise power of entry																		-				+	-	
Appoint authorised Council employee																						 		
			1									-			1							\vdash	+	-

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	MCG C	SIO	MIS GIS	PMC	PO	MCC	MCO	MEV	PROJ	STO RE	GMA	PA/ HRA	
Strata Schemes Development Act 2015																							_
To perform activities and exercise functions											х			Х					Х				_
To serve, issue or refuse notices, licences and or permits											х								Х				
To undertake inspections and or exercise power of entry																							
Appoint authorised Council employee																							_
State Emergency and Rescue Management Act 1989																							_
To perform activities and exercise functions											х								Х				_
To serve, issue or refuse notices, licences and or permits																							
To undertake inspections and or exercise power of entry																							
Appoint authorised Council employee								H														<u> </u>	
Act as Chairperson of the Local Emergency Management Committee											Х								Х				-
State Emergency Service Act 1989																							_
To perform activities and exercise functions											х								Х				_
To serve, issue or refuse notices, licences and or permits																						-	-
To undertake inspections and or exercise power of entry																						-	-
Appoint authorised Council employee																							_
																							_
Swimming Pools Act 1992 as amended																							_
To perform activities and exercise functions																							-
To serve, issue or refuse notices, licences and or permits																							
To undertake inspections and or exercise power of entry																							-
Appoint authorised Council employee																							_
Transport Administration Act 1988																							_
To perform activities and exercise functions																							_
To serve, issue or refuse notices, licences and or permits																							
To undertake inspections and or exercise power of entry								\Box														<u> </u>	-
Appoint authorised Council employee								$ \cdot $															-
		-						\vdash						+	1	-	-		 			-	_

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO F	ATE	MHR	MCG	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	Ų
Unclaimed Money Act 1995																								_
To perform activities and exercise functions		Х																	\vdash					_
Waste Avoidance & Resource Recovery Act 2001																								_
To perform activities and exercise functions																			 					_
To serve, issue or refuse notices, licences and or permits																								_
To undertake inspections and or exercise power of entry																								_
Appoint authorised Council employee																								_
Water Management Act 2000																								_
To perform activities and exercise functions																			+					_
To serve, issue or refuse notices, licences and or permits																								_
To undertake inspections and or exercise power of entry																							ı	
Appoint authorised Council employee																								_
Work Health & Safety Act 2011 plus regulation																			_					_
To perform activities and exercise functions		х	х	х	х	х	Х		х	х	Х	Х	Х	х	х		х	х	х	х	х	Х	Х	_
To serve, issue or refuse notices, licences and or permits																								-
To undertake inspections and or exercise power of entry																							1	_
Appoint authorised Council employee																			+	1				-

		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	мсс	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	IT Staff
Sect	ion 335																								
	The General Manager delegates the following day to day management functions of Council																								
																							Ш	<u> </u>	<u> </u>
	Corporate Services/Administraton																								<u> </u>
	To make public statements and issue media releases on matters involving Council	Х																Х	Х				\sqcup		<u> </u>
	To assess grading of staff	Х									Х														1
	To authorise the attendance of staff at conferences and seminars and approve payment of expenses within budget	Х										Х									Х				
4	To make decisions in staff matters in dispute	X									Х	Х									Х				i
5	To approve of advertisements for jobs and authorisations to recruit (within approved structure)	Х										Х									х				1
	Appropriate person in relation to tenders as defined in the Local Government (General) Regulation - as designated for each tender idividually	all	staff																						
7	Designated person in relation to Tendering (Clause 175 Local Government (General) Regulation 2005)	all	staff																						
	To act as Council's Code of Conduct Complaints Coordinator	Х										Х									Х				
			<u> </u>																				<u> </u>	╙ '	L
	To sign Correspondence which refers to:																								Ī
21	* letters offering employment	Х									Х												Х		
22	* correspondence relating to unsuccessful employment application	Х	Х								Х	Х		х				Х		Х	Х		Х		
23	* initial letter of discipline	Х									Х													'	i
24	* subsequent letter of discipline	Х									Х														ī
25	* final letter of discipline	Х																							П
26	* issue of references	Х																					Х		Ī
27	* Issue of testimonials	Х																					Х		Ī
28	* leave applications for staff (sick leave, annual leave)	Х	Х								Х	Х		Х						Х	Х		Х		Ī
29	* leave applications for long service leave	Х	Х								Х	Х		х						Х	Х				
30	* leave applications - leave without pay	Х																							ī
31	* approval of secondary employment	Х																							П
32	* higher duties for staff	Х																							П
33	* letters dealing with Workers Compensation - initial/determination	Х									Х														П
34	* letters dealing with Workers Compensation - other	Х									Х														
35	* Appraisal letters, in approved format	Х																							
36	* letters dealing with grant applications	Х										Х						Х	х		х		Х		-
37	* letters of appreciation	Х										Х									х		Х		П
38	* standard letters incorporated in the manual of standard procedures	Х	х								Х	Х		х	Х	Х		Х	Х	Х	Х		Х		Г
39	* Authorise leave electronically in accordance with the hierarchy as maintained in Council's Authority software	All staf																							
	Administration																						\vdash	\vdash	
	* letters for contracts for the sale and purchase price of land where the sale or purchase has been approved by Council	Х										х									х				
	**Development Applications on behalf of Council as applicant and/or owner for works previously approved by Council to be undertaken by Council or on Council's behalf.	Х																							
53	* legal contract where Council has approved the making of that Contract	Х										х									Х				Г
54	* letters for promotion of Council	X	х									Х						Х	Х		Х		х	\Box	
55	* letters advertising Council	X	X									X						X	Х		X		X	$\vdash \vdash \vdash$	

For equests for sponsorship X			DCSF	MES	RACC	FACC	MACC	FACC	PURCH	FO	RATE	MHR	MCG	GIO	MIS	GIS	PMC	PO	мсс	мсо	MEV	PROJ	STO	GMA	PA/	IT
Second Continues of the Contend processing	56	* requests for enonegraphin			10100	2,100	1417 100	17100			10112	IVII II X		0.0	11110	0.0	1 1010	-					RE		HRA	Staff
50 Select respecting in incurance clears and processing and pr				X									X								X	X		Х	igwdown	<u> </u>
Management with an abusing of mattless withmed to Counted X																			Х	Х						<u> </u>
Management and expressed and expressed in the participation of the par													-									_			igsquare	<u> </u>
Second control for Purchase and events																-										<u> </u>
Record of the functions of the Public Officer as biflows - deal with register born the public Occurrent of countral affirs - deal with register bounded bocks conserved to durind - X - Comparison of the public Officer as biflows - AX - Comparison of the public Officer as biflows - X - Comparison of the public Officer as biflows - X - Comparison of the public Officer as biflows - Comparison of the public Officer as biflows - X - Comparison of the public Officer as biflows - Comp												Х		_	Х	Х	Х									
Tested with requires from the public concerning countrils affairs. X X Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y		•		Х									X	Х					Х	Х	Х	X		Х	igwdot	<u> </u>
Parallel people to gain access to public documents or to be followed as a present cannot be counted X	02	`																							igsquare	<u> </u>
*** **********************************			Х																							
Today Services Control			Х																							
Proposed council in again of white proceedings X		* receive submissions made to council	х																							1
The functions as may be conferred or improved on the Public Officer by the General X		* accept service of documents on behalf of council	х																							
Manager or by or under the Local Covernment Act, 1938 *authorised to access CBD CCTV Scheme for maintenance and daily monitoring of system **British of the Country Native Tile Manager **Library Services		* represent council in legal or other proceedings	Х																							
and the first of access CBD CCTV System for extraction of foolage for Police investigations			Х																							
	63	* authorised to access CBD CCTV Scheme for maintenance and daily monitoring of system													х											х
Library Services	64	* authorised to access CBD CCTV System for extraction of footage for Police investigations											х	х	х											Records Superviso
71 * lost or stolen books, 72 * 'ordiers which have not been satisfied Entertainment Centre 91 * confirmation of bookings for Bathurst Memorial Entertainment Centre and letters of request to sign and return contract of reducing confirmation of bookings for Bathurst Memorial Entertainment Centre and letters of request to sign and return contract 10 * In * I	65	* to act as Council's Native Title Manager																								
71 * lost or stolen books, 72 * 'ordiers which have not been satisfied Entertainment Centre 91 * confirmation of bookings for Bathurst Memorial Entertainment Centre and letters of request to sign and return contract of reducing confirmation of bookings for Bathurst Memorial Entertainment Centre and letters of request to sign and return contract 10 * In * I																										i '
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of the sign and return contract of the sign and return contrac																										
to sign and return contract 92 *letters to season ticketholders and other subscribers 93 *Promotional letters advising of forthcoming events 10 **Normal letters advising of forthcoming events 111 *enquiries requesting history of the gallery, 112 *enquiries on regional galleries 113 *enquiries on regional galleries 114 *enquiries regarding approved Education/Public Programs 115 *organisation and development of the approved education and public programs 116 *mailouts to schools and community groups 117 *Volunteers - recruiting, training, co-ordinating, liaising and with volunteers. 118 *Art Gallery Exhibition loan agreements 119 *Museum exhibition loan agreements		Entertainment Centre																								
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119 * Museum exhibition loan agreements	117	* volunteers - recruiting, training, co-ordinating, liaising and with volunteers.																								
	118	* Art Gallery Exhibition loan agreements																								
120 Australian Fossil & Mineral Museum	119	* Museum exhibition loan agreements																								
120 Australian Fossil & Mineral Museum																										
	120	Australian Fossil & Mineral Museum		1																						

	DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO F	RATE	MHR	MCG	GIO	MIS	GIS	РМС	РО	мсс	мсо	MEV	PROJ	STO RE		PA/ HRA	IT Staff
* Cause to be prepared the company's annual and long term budgets and management plans	х	Is this	still requ	uired																				
* Appoint the Manager	х																							
* Oversee and carry out its day to day management and administration	х																							
* Implement and support fundraising strategies	х																							
* Select staff to be employed by the Company as necessary	х																							
* Implement a Friends of The Somerville Collection program	х																							
* Oversee and assist in the design and implementation of promotion and marketing activities	х																							
* Develop links with the community	х																							
* Develop educational programs with the University	х																						\exists	
* Manage the physical resources such as buildings, contents, displays, lighting and security	х																							
* Manage the human resources of the museum housing the Collection	х																							
* Ensure the security of the Collection	х																							
* Manage the general administration and liaising with partners and the providers of services	х																							
* Manage the financial business of the Company by administering income and expenditure	х																							
* Liaise with the company and the Management Committee	х																							
* Implement policies and strategies to increase the number and range of student and other community groups using the collection	х																							
* Work with the Curator in the design and development of learning resources	Х																							
* Work with the curator to manage acquisition policy and practice especially with regard to the incentives with the Cultural Gifts Program	х																							
* Carry out any other tasks as directed by the company and Management Committee	Х																							
Child Care																						+	\dashv	
131 Family Day Care Loan Agreements	Х																							
Finance																								
To Authorise																								
Payment of weekly Child Care Benefits																								
To undertake purchasing requirements during absence of the Purchasing Officer	Х	Х		Х				Х			Х									Х	Х			
151 requisitions and orders to the value indicated	х	х	x	х	х	х	х		0	5000	х		х	1000	5000	5000	10000	5000	5000	х	10000 (30000 PETRO	5000 (5		(Ger
152 petty cash within prescribed limits	Х	х								Х	Х		х				Х	Х	Х	Х	L)		X	ard
153 Debt collection (rates and other debtors)	х	х																					\neg	
applications to open credit accounts in Council's name dealing with orders	х	Х		Х																				

155 * 157 *F ac 158 *I 159 *I	o Sign		1	RACC	EACC	MACC	FACC	PURCH	FO F	≺ATE	MHR	MCG	GIO	MIS	GIS	PMC	PO	MCC	MCO	MEV	PROJ	STO RE GMA	PA/ HRA	Staff
157 *Fair																								
158 *I	Financial transactions (excluding investments) on behalf of Council	Х	Х	Х	Х	Х	Х														Х			
159 *	For purchase of goods, works and services within Department and value limits of authority in accordance with funds voted by Council and Council's Purchasing Manual.	х	х	х	x	х	х	х		0	5000	х		Х	1000	5000	5000	10000		5000	х	10000 (30000 PETRO	(5000	1000 (gerard Ryan)
	etters of domestic waste charges adjustments	Х	Х																				114	1
	etters of additional sewerage charges adjustments	х	х	х						х														
160 *1	etters of confirmation of receipt of notice of transfer	Х	х	Х						х														,
161 *I	etters of replies to ratepayers re rates owing on their property	Х	х	Х						х														1
162 *	etters of results of extraordinary water meter readings	х	х	х																				
	etters of requests for formal notice of transfer where verbal advice of change of ownership as been received	х	х	х						х														
164 *1	etters of property ownership details where requested by Department of Social Security	х	х	х						х	х													
165 *1	etters to leasees in respect of CPI increases in rent and leases	х	х									х				х					х			
	etters for refunds overpayments in respect of rates, debtors accounts, 603 Certificates and ater meter reading fees	х																						
167 *I	etters confirming change of address	Х	Х	Х						Х														
168 *L	etters of acceptance for Contracts under \$250K, resolved by Council	х										Х									Х			
169 *I	etters for invitation to submit quotation in accordance with Council's purchasing manual	х	х								Х	х	Х	х	Х	Х		х	Х	х	х	х	х	
170 *I	etters accepting quotation within authorised program	Х	х								Х	х		Х	Х	Х		Х	Х	х	х	Х		1
171 *1	etters advising of successful and unsuccessful tender subject to Council resolution	Х	х								Х	Х		Х	Х			Х	Х	х	Х	Х		
	o process donations including approval/refusal letters in accordance vith Council policy:																							
172 S	chool Magazines	Х	Х									Х									Х			
173 D	A Fees - advertising signs schools	Х	Х									Х									Х			
174 H	ACC Centre meeting room booking fees	Х	Х									Х									Х			
175 U	se of the Art Gallery	Х	Х									Х									Х			
176 A	rt Gallery/Library Meeting Room	Х	Х									Х									Х			
177 B	athurst Memorial Entertainment Centre Hire	Х																						
178 E	xcess water accounts - flood prone properties	Х																						
179 L	Jse of Carrington Park	Х																						
180 W	/ater usage - home dialysis machines	Х																						
181 U	se of Council facilities fun runs/rallies and sporting events	Х																						1
182 D	A fees community/sporting groups on Council property	Х																						1
183 P	ool fees community service providers	Х																						
184 B	asketball Stadium hire	Х																						
185 A	uthorise changes to telecommunications Registers (eg Yellow/White Pages	Х												Х										1
186 D	esignation as responsible accounting officer per Financial Management Regulations.	Х																						1
																								1

		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	MCG	GIO	MIS	GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	IT Staff
	Engineering																								
	To sign Correspondence which refers to:																								
201	*Construction Program.																							<u> </u>	1
202	* Engineering Design and Construction Standards																								
203	* Technical Civil Engineering advice																								
204	*Contracts resolved by Council	х																							1
205	*Variations to Contract, within Expenditure Delegations	х																						+	
206	*Construction and Maintenance Priorities for individual functions, subject to Council determination																								
	To manage matters pursuant to the overall administration and operation of the Mount Panorama circuit, including:																								
207	Circuit preparation	Х																							
208	Administration of commercial contract relationships	Х																							
209	Approval for use of circuit	х																							\perp
	Roads																							-	₩
	To sign Correspondence which refers to:																							+-	+-
231	*the use of roads for walkathons, car trials, fun runs, collections	х																						+-	+
232	*Car Club Events	X																						+	+
233	*Road Closures approved by Council	X																						+-	+
234	* impending works and service interruptions	X																						\vdash	+-
235	*Weights of Loads (ie Section 251 Roads Act), and Proceedings/Prosecutions Under Regulations 30C & 30D of the Roads Act 1993, and Interstate Road Transport Act 1985, Traffic Administration Act	x																							
236	* works program (when potholes will be filled, roads sealed)	х																							
237	* road opening Permits.	Х																						+	1
238	*submission of objection/support for erection of Bus Shelters	Х																						+	
239	*Police notifications, as required	Х																						 	<u> </u>
240	*issue of driveway levels	Х																						 	
241	*non-compliance of driveway levels	X																							
	Water & Sewer																							-	-
261	*service interruption to carry out work.	Х	1																					+-	+
262	*Water Restriction Breaches	X																						+	+
263	*connections for up to 225m.	X																						+	+
264	*Flow/Pressure Test	X							1															+-	+
265	*Sewer Blockages in accordance with Council's policy	X																						+	+
	- 1 7	<u> </u>	-									-												+	+

		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	MCG GI	0 1	MIS G	S PM	С	ОМ	ICC	MCO	MEV	PROJ	STO RE	GMA	PA/ HRA	IT Staff
	Parks																								
301	to authorise or refuse street tree planting	Х																							
302	to authorise or refuse, William Street/Light Standards Banners	Х																							
303	to authorise or refuse, use of Parks and Sports Fields, in accordance with Policy	X																							\Box
304	the administration of Tree Preservation Orders	X																							
	To sign:																								\Box
305	*Correspondence regarding maintenance procedures and programs in accordance with SDI	Х																							
306	*Correspondence regarding horticultural advice	Х																							
307	*Correspondence regarding the Tennis Court Lease (existing).	Х																							
308	*Correspondence regarding street tree planting	X																							
309	*Correspondence regarding William Street/Light Standards	Х																							
310	*Correspondence regarding use of Parks and Sports Fields, in accordance with Policy	Х																							
311	*Correspondence regarding Tree Preservation Order	Х																							
	Waste Management																								
321	*correspondence relating to the existing collection service	Х																1						$\overline{}$	\Box
322	*correspondence relating to new services (copy to City Treasurer), in accordance with Policy	Х																							
323	*correspondence for replacement/removal of "Otto" bins, in accordance with Policy	Х																							
324	*correspondence relating to existing Trade Waste Agreements	Х																							
325	*correspondence, of liquid waste at the Facility, in accordance with License and Policy	Х																							
326	*correspondence of existing Recycling Contract	Х																							
	To Authorise:																								
327	replacement/removal of "Otto" bins, in accordance with Policy	Х																							
328	Approval/Refusal of liquid waste at the Facility, in accordance with License and Policy	Х																							
	Cemetery																								
	To sign correspondence which refers to:																								
341	*existing plots	Х																							
342	*general cemetery enquiries	Х																							
343	*plaque placement	Х																						<u> </u>	\vdash
	Aerodrome																								
351	*standard operating procedures	Х							\sqcap																i
352	*License compliance	X							\Box																ī
353	*approving/refusing landing concessions	X																							ī
	To authorise:								\Box																i
354	approval/refusal of Landing Concessions	Х							\Box																
	·				İ																				

		DCSF	MFS	RACC	EACC	MACC	FACC	PURCH	FO	RATE	MHR	MCG GI	0	MIS GIS	PMC	РО	мсс	мсо	MEV	PROJ	STO RE	GMA	PA/ HRA	IT Staff
	Mount Panorama																							
	To Sign correspondence which refers to:																							
361	*Circuit Preparation Procedures	х																						
362	*Circuit Closure notification, including public (advertisements), residents, Police and regular users	х																						
363	* CAMS Annual License Renewal	Х																						
364	*the approval of circuit use, other than under the Mount Panorama Act and Major Events, in accordance with Policy	х																						
365	*Circuit maintenance and Construction Program	Х																						
366	*CAMS seeking approval/endorsement of designs for Circuit improvements	Х																						
	Emergency Services																							
381	*standard procedures	Х										Х								Х				
382	* the role of LEMO under Emergency Services Act											Х								Х				_
	Planning and Development																							
401	To Sign the following documents:																							1
	Letters directing a particular activity/event cease and/or be removed. (a) Applications made pursuant to the table to Part A, Section 68 of the Local Government Act 1993 and Part 4 of the Environmental Planning and Assessment Act 1979.	х																						
	(b) Letters requiring an applicant to provide additional information, documentation or fees in respect to applications made under the EPA and Local Government Acts (i) Development, rezoning, home occupation.	х																						
	(c) Letters informing persons that an application must be made to Council prior to commencing an activity for which the approval of Council is required pursuant to the provisions of: (i) Chapter 7 of the Local Government Act 1993; or, (ii) the Environmental Planning and Assessment Act 1979.	x																						
	(d) Local Approvals and Certificates pursuant to Chapter 7 of the Local Government Act 1993;	х																						
	(e) Approvals for tradesmen and other appropriate persons to park a motor vehicle in the Central Business District while undertaking work on or within a building;	х																						
	(f) Letters providing documents such as Council Codes or general information for surveys and school projects;	х																						
	(g) Letters relating to the inspection of food premises such as "work to be done" notices;	Х																						
	(h) Letters and notices relating to approvals pursuant to Chapter 7 of the Local Government Act 1993 as amended, such as work to be done notices, and providing information in respect to applications and approvals.	х																						
	Note: The authority to sign letters and documents should be subject to the contents of letters or documents being in conformity with the various statutes, Council policies, and Manual of Standard Procedures, and that any matters of a potentially contentious nature be referred to the General Manager for signature.																							

DELEGATION INST	TRUMENT		
GENERAL MANAGER - SUB-DELEGATION	ONS TO STAFF - ENGINEER	RING	
MANAGEMENT DEL	EGATIONS		
n accordance with the resolution of Council on 19 January 2022, (as a	amended) delegating specific	authorities in accordance with	
ection 378 of the Local Government Act, 1993, authority is hereby del	legated to those staff, as desi	gnated below to, exercise those	
powers, duties and functions in line with the auth	nority and limitations of this in	strument.	
Director Engineering Services	DES	Darren Sturgiss	
Manager Works	MW	VACENT	
Senior Water & Sewer Engineer	SWSE	Mark Gervasoni	
Manager Technical Services	MTS	Bernard Drum	
Manager Recreation	MR	Mark Kimbel	
Manager Water & Waste	MWW	Russell Deans	
Operations Manager - Parks	OMP	Adrian Potts	
Technical & Horticultural Supervisor	THS	Matthew Dicksen	
Director's Assistant	PA	Catherine Bakunowich	
Land Development Officer	LDO	David Luck	
Administration Assistant - Recreation	AAR	Michelle Baillie	
Other positions	_	see page 26 (Engineers)	
GENERAL MANAGER:	DATE:	12.07.2023	

	Delegation													
	Pursuant to the provisions of the Local Government Act 1993, and any expressed policy or direction of Council, that Council in accordance with the provisions of Section 377 of the Local Government Act, 1993 and every other enabling statutory power, delegates to its General Manager authority to exercise and to perform on behalf of the Council, all necessary powers, authorities, duties and functions, including but not limited to:													
		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO		
Corp	orate and Executive Powers				ļ		!						!	
1	To carry on the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with any resolution of Council. To control and direct the staff of the Council.	х	х	х	х	х	х							
2	To carry on the regular services, functions and operations of the Council in accordance with Local Government Act 1993, and other Legislation, Regulations and or policies of the Council.	х	х	х	х	х	х							
3	To authorise any action necessary to comply with any policy or code of Council, any statutory requirements of the Local Government Act or Ordinance or any other law, rule or regulation affecting Council.	x												
4	To obtain legal advice from Council's Solicitors or Counsel where necessary.	Х												
5	To institute, conduct and defend legal proceedings with respect to Council's activities in all Courts, and instruct and engage Council's Solicitors and Counsel where necessary	х												
6	Be authorised to respond to notices in respect of such applications to the Licensing Court of NSW for Liquor licences for functions.													
7	Authorise action to be taken in connection with any complaints or requests received.	Х												
8	Provide interpretation, counsel and advice on applicable Statutes, and Council's existing and proposed policies; and on statutory limitations during the deliberative and decision making process and provide to the Mayor, individual Councillors and senior staff, a common source of statutory and policy interpretation.	x												
9	To affix the seal of Council to a document													
10	To prepare and lodge applications for grants provided such action is consistent with Council's Strategic & Business Plan or Council Policy.	х												
11	To authorise any works which is deemed urgent, provided that such expenditure is reported to the Council at its next Ordinary meeting, where funds have not been voted by Council.	х												
12	Control communications internally and externally.	Х												
13	Rearrange and reorganise staff in all departments	Х												
14	Sign legal contracts where Council has approved the making of that Contract.	Х												
15	Internal and external projection and promotion of Council's mantle of dignity, together with its image of efficiency and effectiveness.	х												
16	To approve/refuse public access to Council books or documents which are required to be produced for any legal proceedings.	х												

	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the relevant acts and associated regulations and to implement the provisions as relating to the operation of Council of the relevant Acts and associated regulation, including but not limited to:	x											
Biodiversity Conservation Act 2016												
Biosecurity Act 2015												
Boarding Houses Act 2012												
Building and Development Certifiers Act 2018 and regulation Community Land Development Act 2021												
Companion Animals Act 1998												
Conveyancing Act 1919												
Crown Land Management Act 2016												
Dividing Fences Act 1991												
Environmental Planning and Assessment Act, 1979 as amended												
Food Act 2003 and Food (General) Regulation, 2003 as amended												
Fire and Rescue NSW Act 1989												
Government Information (Public Access) Act 2009												
Health Records & Information Privacy Act 2002												
Heritage Act 1977												
Impounding Act 1993 as amended												
Independent Commission Against Corruption Act 1988												
Interpretation Act 1987												
Land Acquisition (Just Terms Compensation) Act 1991												
Library Act 1939												
Local Government Act 1993 as amended plus regulation												
Motor Vehicle Sports (Public Safety) Act 1985 as amended plus regulation												
Motor Sports Events Act 2022												
Native Title Act NSW 1994 as amended												
Ombudsman Act 1974												
Plumbing & Drainage Act 2011 plus Regulation												
Privacy & Personal Information Protection Act 1998												
Protection of the Environment Operations Act 1997 as amended												
Public Health Act 2010 and regulation made thereunder												
Public Interest Disclosures Act (1994)												
Public Spaces (Unattended Property) Act 2021												
Recreation Vehicles Act 1983 as amended												
Road Transport Act 2013	х											
Roads Act 1993 as amended												
Rural Fires Act 1997 as amended												
State Emergency and Rescue Management Act 1989												
State Emergency Service Act 1989												

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
	Strata Schemes Development Act 2015												
	Swimming Pools Act 1992 as amended												
	Transport Administration Act 1988												
	Unclaimed Money Act 1995												
	Waste Avoidance & Resource Recovery Act 2001												
	Water Management Act 2000												
	Work Health & Safety Act 2011 plus regulation												
Corpo	orate Services/Administration												
101													
	To determine the matters which are to be included in the business papers, subject to the inclusion of the following items whenever they arise: (a) Reports on matters which cannot be determined under delegated authority; (b) Reports required to be submitted under any Act or Ordinance; (c) Reference to any deputations which the Council has agreed to receive; (d) Matters requiring a determination of Policy; (e) Reports directed by Council to be submitted; (f) Matters essential for the Council's information; (g) Matters requiring a vote; (h) Matters or decisions of a potentially contentious nature, or involving a significant variation of Council's policy or standard practice relating to Development Applications.	X											
103	Have charge of the records of Council, except as otherwise specifically provided, and be responsible for the recording, filing and safe keeping of such records.												
104	Keep accurate, permanent records of all properties purchased, leased or sold by, or in the possession of Council.												
105	Sign contracts for the sale and purchase price of land where Council has approved the sale or purchase price.												
106	Authority to terminate any lease or rental agreement on any Council owned property where the terms of the lease have been breached, and accounts fall into arrears.												
107	Sign all applications addressed to the Registrar General to record the Council as the registered owner of resumed land.												
108	Authority to establish, maintain, alter or terminate leaseback agreements with employees.												
109	To approve payment of expenses for elected members.												
	Authorise such employees time off for fighting fires within the boundaries of the Council area without loss of pay if properly called out by the Fire Brigade or the Rural Fire Service, where employees of the Council are members of the Voluntary Fire Brigade or Volunteer Rural Fire Service Brigades.	x	х		x	x	х						
111	Review Council's exposure to risk on a continuing basis and effect any changes by way of insurance, retention or transfer to protect Council's interest.	х											

Bathurst Regional Council

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
112	To determine levels of public liability insurance required in accordance with Council's adopted policy.	x											
	The authority to exercise and perform on behalf of Council, all powers, authorities, duties, functions and matters in relation to Council's asset management program applying to:	Х	х										
	(b) Footpaths;	Х	х										
	(c) Carparks;	Х	Х										
	(d) Parks, reserves, recreational facilities, gardens and cemeteries;	Х				Х							
	(e) Solid Waste Disposal Depot	Х					Х						
	(f) Council owned and managed public buildings and facilities	Х	Х		Х	Х	Х						
113	(g) Floodplain Management.	x	x		x		x						
114	Be authorised to offer a reward for information leading to the conviction of people found vandalising Council property, and further that Council, without exception, takes all legal steps available to it to prosecute people found vandalising Council property.												
115	Authority to exercise and perform on behalf of Council all functions, powers, authorities, duties and matters contained in Council's asset management program.	х											
117	Authority to appoint alcohol and drug testing officers.	х											
118	To appoint a representative of Council as the Chairperson to the Local Emergency Management Committee in accordance with Section 28 of the State Emergency & Rescue Management Act (1989) as amended.												
	To appoint a Disclosures Coordinator for the purposes of the Public Interest Disclosures Act (1994).												
Finar	ce												
201													
202	To authorise the payment of salaries and wages of the staff of the Council.	Х											
203	To authorise the purchase of goods, works and services and to obtain tenders for items over \$250,000.	х											
204	To keep accounts of the Council and present to audit in accordance with the requirements made by or under the Local Government Act 1993 and regulation.												
205	Determine the categorisation of each parcel of rateable land in accordance with Section 514 of the Local Government Act 1993.												
207	Authorise financial transactions (excluding investments)												
208	To authorise the investment of surplus Council funds and sign such application and redemption documents as may be required.												
209	To determine applications for reductions of rental charges for Council facilities in accordance with Council's policy.												
210	To determine applications for pensioner rate reduction in accordance with the provisions of Section 575 of the Local Government Act 1993.												
211	To take action at any time for recovery of unpaid rates and any other amounts owing to Council.												
212	To order restriction or disconnection of premises if excess water accounts are not paid.												
213	To approve applications for extension of time to pay accounts.												
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		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
	To lay information, issue summonses, swear statements and affidavits for enforcing default judgements and institute any other legal and approved procedure necessary for the recovery of outstanding amounts and debts owing to the Council.	х											
215	To determine assistance to ratepayers experiencing genuine and substantial hardship.												
216	To allow unpaid rates to accumulate and be paid from the estate of such aged pensioners, where such a request has been made, or from the sale of the house provided that in such cases no Council rate rebate shall be granted.												
217	To certify that prices and computations on invoices/payments have been checked and are correct, and as far as able to be ascertained, are fair and reasonable and are in accordance with any quotation/contract under which the goods/services were supplied.												
218	To determine the amount of bond required to be lodged by developers as surety for completion of works under Council's control.	х	х	х	х	х	х						
219	To write-off rates or debts which are determined not financially viable to recover to a limit in any one case not exceeding \$5,000.												
220	To authorise Public Liability/Public Indemnity Claims goodwill payments up to \$2,000.												
221	To sign Section 603 Certificates on behalf of Council.												
222	To authorise the release of any bond or bank guarantee where the required works or services have been completed in accordance with approvals granted by Council.	х											
223	To authorise the disposal of surplus materials and goods.	X											
224	To sign as the responsible accounting officer the statement of financial position with respect to Budget Review Statements in accordance with the Regulation.												
225	To authorise Council participation in tenders called by CENTROC on behalf of the participating councils.												
226	To authorise the purchase of goods, works and services from Local Government Procurement in accordance with funds voted by Council and Council's Purchasing Manual	х											
227	To sign certificates under Section 54 of the Local Government Act 1993 in relation to classification of public land.												
	Authority to open and close accounts for electricity and gas at Council facilities.												
_	neering												
301													
302	To organise and allocate the priority of all construction and maintenance works, subject to any direction of the Council.		.,	.,	.,		.,						
		Х	Х	Х	х	Х	Х						
	To determine applications for the use of (approve, subject to conditions, or refuse) public roads for : (a) walk-a-thons, motor car trials, charitable collections or other like events; (b) recruiting or similar purposes or for public health or other purposes on behalf of the Army, Navy or Air Force or other organisations to utilise part of a road or land owned by or under the control of the Council	X	х		х								
304	Be authorised to issue permits for holding of street stalls, processions on roads; holding of meetings in public places; and use of roads during building operations and standing of vehicles in restricted parking areas for any specific purposes and any other Act regulating functions under the control of the Council.	X	x		x	x							

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
305	To provide temporary grandstands at Carrington Park for crowds anticipated to be in excess of 5,000 people, funded from Carrington Park Vote, subject to the provision of substantiated material by the promoters.	х				х							
	(i)To sign and issue approval of designs for subdivision plans and construction certificates.	Х	х		х								
	(ii)To sign survey requests/amendments to the Land Titles Office.	Х			х								
	(iii)To sign property identification reports.												
306	(iv)To sign survey plans.												
307	To order the removal of obstructions placed illegally on road reserves, footpaths and public places.	Х	х		х	х	х						
308	To close the Ben Chifley Dam to specified users.	Х											
309	To close roads, or parts thereof, temporarily for repairs or construction.	Х	х										
310	To issue/refuse compliance and construction certificates in relation to subdivisions and engineering works.	Х	х		х		х						
311	Determine the extent and design of works associated with subdivisions and other development applications in accordance with Council Policies and Codes and to determine whether such works have been completed to a satisfactory standard.	x	х	х	х		х						
312	To write to affected landowners seeking an indication on whether they wish the construction of concrete footpaving to be done upon receipt of such requests for such work and then arrange a report to Council.	х	х										
313	Grant approval for helicopter touchdowns on Public Reserves in a manner and at a time under such conditions as may be appropriate	х			х	х							
314	Authorise the private planting of trees and /or shrubs on footpaths.	Х				Х							
315	To sign permits authorising maintenance or removal of trees under Council's Tree Preservation Policy and Council's Tree Preservation Order.	х				х		х	х				
316	To remove dangerous trees on public works' construction sites under the control of the Council, where such removal is necessary, to allow work to proceed immediately.	х				х							
317	To carry out private works and authorise the hire of Council plant subject to satisfactory arrangements being made for the payment of such works.	х	х			х	х						
	(i) To purchase new light vehicles and dispose of existing vehicles where the standard of the vehicle remains the same.	х											
	(ii) To have the discretion to dispose of vehicles at other than 50,000km;	Х											
	(iii) Obtain trade prices when replacing vehicles; and	Х	Х										
	(iv) To have the discretion to dispose of vehicle by either auction or trade-in.	Х											
319	To authorise the release of Council plant and other resources to assist fire fighting, emergency work, and assist the Local Emergency Management Committee in emergency work.	X	х		x		х						
	(i)To hire Council plant and equipment or to make it available to community groups in accordance with Council's Section 356 policy.	Х											
320	(ii)To approve annual, standard parking and camping requests that occur each year from the Bathurst AH&P Association Inc.	х				х							
321	Authorise the carrying out of water supply extensions up to 225 m per tenement;	Х					х						
322	Authorise the carrying out of sewer extensions up to 75 m per tenement.	Х					х						
323	To determine the conditions of use of parks, gardens, reserves and other public places under Council's control.	х				х							
324	To enter into Pipeline Agreements with the Rail Infrastructure Corporation.	Х											
	To implement water restrictions in accordance with Council policy.	Х											

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Plann	ning and Development												
401													
402	To determine Development Applications, Complying Development Certificates and Construction Certificates.												
403	To determine the fast tracking of Development Applications.												
404	To issue or refuse to issue compliance, and occupation certificates under Part 6.												
405	To defend appeals against failure or refusal to issue Part 6 certificates.												
	To give notice of intention to serve orders and issue orders, and modify or revoke orders pursuant to the Local Government Act, Environmental Planning and Assessment Act, Food Act, Companion Animals Act.												
407	To review determinations of development applications made by other staff under delegated authority.												
408	To issue or refuse to issue a complying development certificate.												
409	To modify or refuse to modify a complying development certificate.												
410	To vary or extend the lapsing period of a consent in accordance with Sections 4.53 and 4.54.												
411	To approve or refuse applications to modify development consents, being consents originally determined under delegated authority.												
412	To defend appeals made pursuant to Part 8 of the Environmental, Planning and Assessment Act (EP&A).												
413	To refer for comment Development Applications within the Conservation Area to the National Trust, where deemed appropriate.												
414	That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 9 August 1995 by the Office of Local Government, pursuant to Section 745 of the Local Government Act 1993, as amended in respect to Section 82(3) of that Act in relation to modification of the provisions of Clauses 51 or 52 of the Local Government (General) Regulation 2021.												
415	To ensure that premises used for the preparation, storage and/or sale of food are maintained.												
416	To commence legal proceedings pursuant to the Environmental Planning and Assessment Act 1979, the Local Government Act 1993 and the Protection of Environment Operations Act 1997.												
417	This item is left intentionally blank												
418	To approve of a flue terminating at a location not complying with the provisions of the policy if satisfied that compliance with the policy is not practicable, and that the proposed alternative is satisfactory.												
419	Sign applications on behalf of Council as applicant and/or owner for works previously approved by Council to be undertaken by Council or on Council's behalf.	Х											
420	To sign Section 10.7 and 6.26 Certificates												
421	To sign and issue Section 121ZP and Section 735A certificates on behalf of Council												
	To exercise all of the powers of Council in respect of: (a) Applications for all those matters listed in Part A of the Table contained in Section 68 of the Local Government Act 1993.												

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
	(b) The variation of building lines made under Council's Approvals Policy.												
	(a) The tanadar of samang made and of country provide a const.												
	(c) The variation of Restrictive Covenants created pursuant to Section 88B of the Conveyancing Act 1919 as amended, provided that the subject of the variation complies with the relevant planning instrument.												
	(d) Applications for those matters contained in Items 5 and 6 of Part B of the table contained in Section 68 of the Local Government Act 1993.												
	(e) Applications for all those matters listed in Part C of the table contained in Section 68 of the Local Government Act 1993.												
	(f) Applications for those matters contained in Items 3, 4, 5 and 6 of Part D of the table contained in Section 68 of the Local Government Act 1993.												
	(g) Applications for all those matters listed in Part E of the table contained in Section 68 of the Local Government Act 1993.												
422	(h) Applications for all those matters listed in Part F of the Table contained in Section 68 of the Local Government Act 1993.												
423	Determine applications for the creation of temporary construction zones on public roads restricting public parking in such zones.	х	х		х		х						
424	To take any action considered necessary under the Mount Panorama policies.	Х											
425	To administer the policy in relation to advertising on light standards.												
	To commence the preparation of a draft Local Environmental Plan under Part 3 of the Environmental Planning and Assessment Act, 1979 as amended; (a) Preparation and exhibition of Environmental Studies and Local Environmental Plans in accordance with the Act.												
426	(b) To exercise any delegation conferred upon him/her from time-to-time by the Director General of the Department of Planning under the Act.												
427	To prepare a draft Development Control Plan in accordance with Part 3 of the Environmental Planning & Assessment Act 1979 and in accordance with the appropriate Regulations.												
	Development Applications (a) To make any decision or to take any actions required of or open to Council to take in accordance with Part 4 "Development Assessment and Consent" of the Environmental Planning and Assessment Act 1979 as amended, but not including the power: (1) To determine any Development Application in respect of a designated development as defined in the Act; (2) To determine any Development Application in relation to which a negative submission has been received and where the matters raised in that submission have not been resolved; or, (3) To revoke or modify a Development Consent (not being at the applicant's request) in accordance with the Act).												
428	Development Application or Compliance Certificate. (c) To call meetings of the Council Submission Hearing in relation to any Development												
0	Application or Compliance Certificate.												

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
429	To assume the concurrence of the Director General of the Department of Planning for variations of development standards in accordance with State Environmental Planning Policy 1 and Department of Environment and Planning Circular 117 and Clause 4.6 of the LEP.												
430	To authorise the release of subdivision certificates by signing the required documents, where the Council Seal or Power of Attorney is not required.												
431	To refund unexpended Development Applications fees on actual costs basis.												
432	To commission an independent structual assessment of a building for which a Development Application has been made for demolition where, in assessing the development, the building is found to be of heritage significance.												
433	To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant under the provisions of Section 88 of the Local Government Act 1993.												
434	To carry out rabbit eradication on roadsides in conjunction with the Local Land Services.	Х	х										
435	To impound stock pursuant to Section 2 of the Act.												
436	To implement the delegations from the NSW Heritage Office in respect of issuing approvals under Section 60 of the Heritage Act 1977 and the making of orders.												
437	Pursuant to Section 381(3) of the Local Government Act 1993 approve the NSW Food Authority's delegation to the General Manager to provide written approval for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and Standard 3.2.3 (clauses 10 and 14).												
438	Pursuant to Section 109E(3) of the Food Act 2003, and conditional upon approval from the NSW Food Authority approve the General Manager to sub-delegate the power to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clause 15 and 17) and standard 3.2.3 (clauses 10 and 14) to the Director Environmental, Planning and Building Services.												
439	Authority to make recommendtions in relation to applictions for accreditatin of Council building surveyors under the Building Professionals Act 2005.												
	To undertake the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 8 November 2012 by the Acting Commissioner for Fair Trading pursuant to Section 21 of the Plumbing and Drainage Act 2011. (a) to monitor compliance with the Plumbing and Drainage Act (s19(a))												
	(b) to ensure that any plumbing and drainage work carried out does not threaten public health or safety (s19(b))												
440	(c) to undertake any other functions conferred or imposed on the plumbing regulator by the Plumbing and Drainage Act (s19(c)) other than: receiving notices of work and other documentation required to be submitted to the plumbing regulator concerning proposed alternative solutions (s9(3) of the Plumbing and Drainage Act and Clause 10 of the Plumbing and Drainage Regulation) authorising fittings for use in plumbing and drainage work (s20) initiating criminal proceedings as provided for in Part 5 of the Plumbing and Drainage Act.												
	To undertake the following plan-making functions delegated by the Minister (a) to make – and determine not to make – an LEP under the EP&A Act												
	(b) to defer inclusion of certain matters in an LEP and												
													1

Bathurst Regional Council

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
441	(c) to identify which matters must be considered and which stages of the plan-making process must be carried out again prior to resubmission if the council defers the proposal or if a matter is deferred from the LEP												
442	To enter into agreements with members of the public for certification works as defined under the Building Professionals Act 2005												
443	to transfer properties between categories of notification of land on a Section 7.11 Certificate as outlined in the Bathurst Regional Council Contaminated Land Policy in accordance with the outcomes of appropriate geotechnical investigations.												
	That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 14 February 2019 by the Chief Executive of Roads and Maritime Services pursuant to Section 125 (3) of the Roads Act 1993 in relation to the approval of Footway Restaurants.												
Auth	ority to exercise powers/various Acts												
	(Clause 17) - Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the following acts and associated regulations and to implement the provisions as relating to the operation of Council of the following Acts and associated regulation, including but not limited to:	х											

	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Biodiversity Conservation Act 2016												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Biosecurity Act 2015												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits		Х			Х							
To undertake inspections and or exercise power of entry		Х	Х		Х	Х						
Appoint authorised Council employee												
Boarding Houses Act 2012												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee						-						
Building and Development Certifiers Act 2018												
To perform activities and exercise functions												
Companion Animals Act 1998												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry		-										
Appoint authorised Council employee												<u> </u>
Community Land Development Act 2021												
To perform activities and exercise functions												
Conveyancing Act 1919												
Conveyancing Act 1919		-										
To perform activities and exercise functions				Х								
Appoint authorised Council employee												
Crown Land Management Act 2016												
To perform activities and exercise functions		Х	X	Х	Х	Х					<u> </u>	

	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Dividing Fences Act 1991												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Environmental Planning and Assessment Act 1979 as amended												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
To lodge complaints against an accredited certifier under Section 109V												
Food Act 2003 and Regulation												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Authorised officer under Section 114(2)												
Fire and Rescue NSW Act 1989												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry		Х		Х	Х							
Appoint authorised Council employee												
Government Information (Public Access) Act 2009												
Exercise determinations												
Exercise review of Determination												
Act as Council's Right to Information Officer												

	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Health Records & Information Privacy Act 2002												
Treatm Records & Mormadon Privacy Act 2002												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Heritage Act 1977												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Independent Commission Against Corruption Act 1988												
To perform activities and exercise functions												
Interpretation Act 1987												
To exercise functions												
Impounding Act, 1993 as amended												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry		1										
Appoint authorised Council employee												
Land Acquisition (Just Terms Compensation) Act 1991												
To perform activities and exercise functions		X		Х		Х						
To serve, issue or refuse notices, licences and or permits		_^		^		^						-
To undertake inspections and or exercise power of entry		х	х	Х	х	х						
Appoint authorised Council employee		 										

	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Library Act 1939												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Local Government Act 1993 as amended plus Regulation												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Local Land Services Act 2013												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Motor Sports Events Act 2022												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry		х	Х	Х	х							
Appoint authorised Council employee												
Motor Vehicle Sports (Public Safety) Act 1985 as amended plus regulation												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												

	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Native Title (New South Wales) Act 1994 as amended												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Ombudsman Act 1974												\vdash
To perform activities and exercise functions												
Plumbing and Drainage Act 2011 plus regulation												
To perform activities and exercise functions												\vdash
To serve, issue or refuse notices, licences and or permits												1
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Privacy & Personal Information Protection Act 1998												\vdash
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Property and Stock Agents Act 2002												
To perform activities and exercise functions												-
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												F
Protection of Environment Operations Act 1997 as amended												
To perform activities and exercise functions						X						-
To serve, issue or refuse notices, licences and or permits						-						
To undertake inspections and or exercise power of entry		х	х	Х	х	х						
Appoint authorised Council employee		 ~									-	+

	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Public Health Act 2010 and Regulation												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Public Interest Disclosures Act (1994)												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry												
Appoint authorised Council employee												
Public Spaces (Unattended Property) Act 2021												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undetake inspections and or exercise power of entry												
Appoint authorised Council employee												
Real Property Act 1900 plus regulations												
To perform activities and exercise functions												
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry		Х		Х	х							
Appoint authorised Council employee												
Recreation Vehicles Act 1983 as amended												
To perform activities and exercise functions		Х		Х								
To serve, issue or refuse notices, licences and or permits		X		X								
To undertake inspections and or exercise power of entry		X		X								
Appoint authorised Council employee												

DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
	Х		Х								
	Х		Х								
	Х		Х								
				Х							
	Х		Х								1
	Х	Х	Х	Х	Х						
X											
	v		~		v						
					^						
	x	x		x	x					 	1
			X								
			v		_			-			
	X				X						-
		. v						-		-	1
	Х	Х	X	Х	Х						
		X X X X	x x x x x x x x x x x x x x x x x x x	X X X X X X X X X X X X X X X X X X X	X X X X X X X X X X X X X X X X X X X	X X X X X X X X X X X X X X X X X X X					

												Т
	DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
State Emergency Service Act 1989												
To perform activities and exercise functions					Х							-
To serve, issue or refuse notices, licences and or permits												
To undertake inspections and or exercise power of entry					х							1
Appoint authorised Council employee												
Swimming Pools Act 1992 as amended												
To perform activities and exercise functions		X		х								-
To serve, issue or refuse notices, licences and or permits		X		X								+
To undertake inspections and or exercise power of entry		X		X								+
Appoint authorised Council employee												
Transport Administration Act 1988												
To perform activities and exercise functions												-
To serve, issue or refuse notices, licences and or permits												+
To undertake inspections and or exercise power of entry												+
Appoint authorised Council employee												+
						Х						
Unclaimed Money Act 1995						х						
		х	Х	х		Х						
To perform activities and exercise functions												
Waste Avoidance & Resource Recovery Act 2001												-
-												†
To perform activities and exercise functions			х			Х						1
To serve, issue or refuse notices, licences and or permits			х			Х						1
To undertake inspections and or exercise power of entry		Х	х	Х		Х						1
Appoint authorised Council employee												
Water Management Act 2000												1
To perform activities and exercise functions		Х	х	Х	х	х			х	X		-
To serve, issue or refuse notices, licences and or permits				^		^						+
To undertake inspections and or exercise power of entry		Х	Х	Х	Х	Х						+
Appoint authorised Council employee		├ ^		_^	_ ^		-			-		+

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
Soci	tion 335												
Seci	Work Health & Safety Act 2011 plus regulation												
	Tronk reduct a durety rick 2011 place regulation												
	To perform activities and exercise functions												
1	To serve, issue or refuse notices, licences and or permits												
2	To undertake inspections and or exercise power of entry	Х	Х		Х	Х	Х						
3	Appoint authorised Council employee												
4			.,		.,		.,						
5		Х	Х		Х	Х	Х						
3		Х											
6	The General Manager delegates the following day to day management	х											
7	functions of Council	all	staff										
8	Corporate Services/Administraton	all	staff										
	To make public statements and issue media releases on matters involving Council		-										
	To assess grading of staff												
21	To authorise the attendance of staff at conferences and seminars and approve payment of												
	expenses within budget												
22	To make decisions in staff matters in dispute	х											
23	To approve of advertisements for jobs and authorisations to recruit (within approved												
	structure)	Х	Х		Х	Х	Х						
24	Appropriate person in relation to tenders as defined in the Local Government (General) Regulation - as designated for each tender idividually	х											
25	Designated person in relation to Tendering (Clause 175 Local Government (General) Regulation 2005)	х											
26	To act as Council's Code of Conduct Complaints Coordinator	Х											
27	·	X											
28	To sign Correspondence which refers to:	X											
29	* letters offering employment	Х	Х	Х	Х	Х	Х						
30	* correspondence relating to unsuccessful employment application	Х											
31	* initial letter of discipline	Х											
32	* subsequent letter of discipline	Х											
33	* final letter of discipline	х											
34	* issue of references												
35	* Issue of testimonials												
36	* leave applications for staff (sick leave, annual leave)	х											
37	* leave applications for long service leave	х											
38	* leave applications - leave without pay	х											
39	* approval of secondary employment	Х	Х	Х	Х	Х	Х			Х			
	* higher duties for staff	All staff				<u> </u>			<u> </u>				

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO		
	* letters dealing with Workers Compensation - initial/determination													 I
51	* letters dealing with Workers Compensation - other													
52	* Appraisal letters, in approved format													
53	* letters dealing with grant applications	Х												i
54	* letters of appreciation													
55	* standard letters incorporated in the manual of standard procedures	Х												
56	* Authorise leave electronically in accordance with the hierarchy as maintained in Council's Authority software	Х												
57		Х												 I
58	Administration	Х												1
59	* letters for contracts for the sale and purchase price of land where the sale or purchase has been approved by Council													
60	* Development Applications on behalf of Council as applicant and/or owner for works previously approved by Council to be undertaken by Council or on Council's behalf.	х	X	х	Х	х	х			х				
61	* legal contract where Council has approved the making of that Contract	X	X	Х	Х	X	Х							
62	* letters for promotion of Council	X												ı
	* letters advertising Council													I
	* requests for sponsorship													
	* agreements for the borrowing/lending of goods/services/exhibitions to or by Council													
	* letters responding to insurance claims and processing thereof													
	Acknowledgement letters advising of matters referred to Council													
	*enquiries on programs and services													
63	* the organisation of functions and events													
64	* carry out the functions of the Public Officer as follows												ļ	
	* deal with requests from the public concerning council's affairs * assist people to gain access to public documents of council													
	* receive submissions made to council													
71	* accept service of documents on behalf of council													
	·													1
72	* represent council in legal or other proceedings													.
	* other functions as may be conferred or imposed on the Public Officer by the General Manager or by or under the Local Government Act, 1993													
	* authorised to access CBD CCTV Scheme for maintenance and daily monitoring of system													ı
91	* authorised to access CBD CCTV System for extraction of footage for Police investigations													
92														
93														 I
	Library Services													
	* lost or stolen books,													
111	*orders which have not been satisfied													
112														1
113	Entertainment Centre												L	
114	* confirmation of bookings for Bathurst Memorial Entertainment Centre and letters of request to sign and return contract													
115	* letters to season ticketholders and other subscribers									<u> </u>				

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO		
116	* Promotional letters advising of forthcoming events													
117														
118	Art Gallery and Museums													
119	* enquiries requesting history of the gallery,													
	*enquiries on the permanent collection													
120	* enquiries on regional galleries													-
120														
	* enquiries regarding approved Education/Public Programs * organisation and development of the approved education and public programs												\vdash	
	* mailouts to schools and community groups													
	* volunteers - recruiting, training, co-ordinating, liaising and with volunteers.													
	* Art Gallery Exhibition loan agreements													
	* Museum exhibition loan agreements													
	Australian Fossil & Mineral Museum													
	* Cause to be prepared the company's annual and long term budgets and management plans													
	* Appoint the Manager													
	* Oversee and carry out its day to day management and administration													
	* Implement and support fundraising strategies													
	* Select staff to be employed by the Company as necessary													
	* Implement a Friends of The Somerville Collection program													
	* Oversee and assist in the design and implementation of promotion and marketing activities													
	* Develop links with the community													
	* Develop educational programs with the University													
	* Manage the physical resources such as buildings, contents, displays, lighting and security													
	* Manage the human resources of the museum housing the Collection													
	* Ensure the security of the Collection													
	* Manage the general administration and liaising with partners and the providers of services													
131	* Manage the financial business of the Company by administering income and expenditure													
	* Liaise with the company and the Management Committee													
	* Implement policies and strategies to increase the number and range of student and other community groups using the collection													
	* Work with the Curator in the design and development of learning resources													
149	* Work with the curator to manage acquisition policy and practice especially with regard to the incentives with the Cultural Gifts Program													
150	* Carry out any other tasks as directed by the company and Management Committee													
151														
152	Child Care	Х	Х	Х	Х	Х	Х	10000	1000	5000	500	(also refe	er to page	26)

												T		
		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO		
	Family Day Care Loan Agreements	Х	Х	Х	Х	Х	Х			Х				
154														
	Finance													
155	To Authorise													<u> </u>
157	Payment of weekly Child Care Benefits													i
158	To undertake purchasing requirements during absence of the Purchasing Officer	Х	х	Х	Х	Х	Х	10000	1000	5000	500	(also refe	er to page	26)
159	requisitions and orders to the value indicated													
160	petty cash within prescribed limits													
161	Debt collection (rates and other debtors)													
162	applications to open credit accounts in Council's name dealing with orders													
163	To Sign													
164	* Financial transactions (excluding investments) on behalf of Council													
165	*For purchase of goods, works and services within Department and value limits of authority in accordance with funds voted by Council and Council's Purchasing Manual.													
166	*letters of domestic waste charges adjustments													
167	*letters of additional sewerage charges adjustments													
168	*letters of confirmation of receipt of notice of transfer													<u> </u>
169	*letters of replies to ratepayers re rates owing on their property	х	х	х	х	х	х							
170	*letters of results of extraordinary water meter readings	Х	Х	х	Х	х	Х			х				
171	*letters of requests for formal notice of transfer where verbal advice of change of ownership has been received	Х												
	*letters of property ownership details where requested by Department of Social Security	Х												
172	*letters to leasees in respect of CPI increases in rent and leases													
173	*letters for refunds overpayments in respect of rates, debtors accounts, 603 Certificates and water meter reading fees													
174	*letters confirming change of address													
175	*Letters of acceptance for Contracts under \$250K, resolved by Council													
176	*letters for invitation to submit quotation in accordance with Council's purchasing manual													
177	*letters accepting quotation within authorised program													
178	*letters advising of successful and unsuccessful tender subject to Council resolution													
179	To process donations including approval/refusal letters in accordance with													
180	School Magazines	Х				Х								
181	DA Fees - advertising signs schools													
182	HACC Centre meeting room booking fees	Х	Х		Х	Х	х							
183	Use of the Art Gallery													1
184	Art Gallery/Library Meeting Room	Х												1
185	Bathurst Memorial Entertainment Centre Hire	Х				Х								
186	Excess water accounts - flood prone properties													

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
	Use of Carrington Park				, 5								
	-												
	Water usage - home dialysis machines												
201	Use of Council facilities fun runs/rallies and sporting events												
202	DA fees community/sporting groups on Council property	X	Х	Х	X		X						
203	Pool fees community service providers	X	х	Х	х		Х						
204	Basketball Stadium hire	Х	Х	Х	Х		Х						
205	Authorise changes to telecommunications Registers (eg Yellow/White Pages	Х											
206	Designation as responsible accounting officer per Financial Management Regulations.	х	х	х	х	х	х						
	Engineering	х											
207	To sign Correspondence which refers to:												
208	*Construction Program.	Х											
209	* Engineering Design and Construction Standards												
	* Technical Civil Engineering advice	Х											
	*Contracts resolved by Council												
	*Variations to Contract, within Expenditure Delegations												
231	*Construction and Maintenance Priorities for individual functions, subject to Council determination												
232	To manage matters pursuant to the overall administration and operation of	Х	Х		Х								
233	Circuit preparation	Х	х		х								
234	Administration of commercial contract relationships	Х	Х		х								
235	Approval for use of circuit	Х	Х		Х		Х						
236		Х	х		х								
237	Roads	Х	х	Х	х	Х	Х						
238	To sign Correspondence which refers to:	Х	Х		х								
239	*the use of roads for walkathons, car trials, fun runs, collections	Х	Х										
240	*Car Club Events	Х	Х	Х	х	Х	Х						
241	*Road Closures approved by Council	Х	Х		х								
	* impending works and service interruptions	Х											
	*Weights of Loads (ie Section 251 Roads Act), and Proceedings/Prosecutions Under Regulations 30C & 30D of the Roads Act 1993, and Interstate Road Transport Act 1985, Traffic Administration Act												
261	* works program (when potholes will be filled, roads sealed)												
262	* road opening Permits.	Х					Х						
263	*submission of objection/support for erection of Bus Shelters	Х											
264	*Police notifications, as required	Х					Х						
265	*issue of driveway levels	Х					Х						
	*non-compliance of driveway levels	Х					Х						

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
301	Water & Sewer												
302	*service interruption to carry out work.	Х				Х							
303	*Water Restriction Breaches	Х				Х							
304	*connections for up to 225m.	Х				Х							
	*Flow/Pressure Test	Х				Х							
305	*Sewer Blockages in accordance with Council's policy												
306		Х				Х							
307	Parks	Х				Х							
308	to authorise or refuse street tree planting	Х				Х							
309	to authorise or refuse, William Street/Light Standards Banners	Х				х							
310	to authorise or refuse, use of Parks and Sports Fields, in accordance with Policy	Х				х							
311	the administration of Tree Preservation Orders	Х				х							
	To sign:	Х				х							
	*Correspondence regarding maintenance procedures and programs in accordance with SDI												
321	*Correspondence regarding horticultural advice												
322	*Correspondence regarding the Tennis Court Lease (existing).	Х					Х						
323	*Correspondence regarding street tree planting	Х					Х						
324	*Correspondence regarding William Street/Light Standards	Х					Х						
325	*Correspondence regarding use of Parks and Sports Fields, in accordance with Policy	х					х						
326	*Correspondence regarding Tree Preservation Order	Х					Х						
		Х					Х						
327	Waste Management												
328	*correspondence relating to the existing collection service	Х					Х						
	*correspondence relating to new services (copy to City Treasurer), in accordance with Policy	х											
	*correspondence for replacement/removal of "Otto" bins, in accordance with Policy												
	*correspondence relating to existing Trade Waste Agreements												
341	*correspondence, of liquid waste at the Facility, in accordance with License and Policy												
342	*correspondence of existing Recycling Contract	Х				Х							
343	To Authorise:	Х				Х							
	replacement/removal of "Otto" bins, in accordance with Policy	Х				х							
	Approval/Refusal of liquid waste at the Facility, in accordance with License and Policy												
351													
	Cemetery	Х			Х								
353	To sign correspondence which refers to:	Х			Х								
354	*existing plots	Х			Х								
354	*general cemetery enquiries *plaque placement	Х			Х			 					

		DES	MW	SWSE	MTS	MR	MWW	OMP	THS	PA	AAR	LDO	
	Aerodrome												
	*standard operating procedures												
	1 - 1												
362 363	,	X											
364	*approving/refusing landing concessions	X											
	To authorise:												
	approval/refusal of Landing Concessions	Х											
366		X											
	Mount Panorama	Х											
	To Sign correspondence which refers to:												
	*Circuit Preparation Procedures												
382	*Circuit Closure notification, including public (advertisements), residents, Police and regular users	X	Х		Х		х						
	* CAMS Annual License Renewal	Х			Х								
	*the approval of circuit use, other than under the Mount Panorama Act and Major Events, in accordance with Policy												
401	*Circuit maintenance and Construction Program												
	*CAMS seeking approval/endorsement of designs for Circuit improvements												
	Emergency Services												
	*standard procedures												
	* the role of LEMO under Emergency Services Act	Х											
		Х	Х	Х	Х	Х	Х						
	Planning and Development												
	To Sign the following documents: 1. Letters directing a particular activity/event cease and/or be removed. (a) Applications made pursuant to the table to Part A, Section 68 of the Local Government Act 1993 and Part 4 of the Environmental Planning and Assessment Act 1979.												

							DI	ELEG	ATIO	ONS	EXPE	'NDI'	TUR	E															
	M Rayner	E Pezzuto	M Lamont	C Gallegos	P Roxburgh	Vacant/P Finlayson/A Hinchcliffe	P Benson	J Beattie	G Simpson	A Henry	S Hurt	K Mendes	M K Uddin	M Burrow	P McCarthy	D Cashen	J Simpson	R Forrest	P Walther	T Parkinson	C Wiggins	M Henderson	M Lawrence	B Windsor	R Valois	M MacCullagh	S Finn	K Kearney	T Simm
	Circuit Mngr Mt Pnorama	Rural Works Mngr	Maint Coord	Urban Works Supt	Const Sup	Mtce Spvr	Admin Engr	Bldg Mtce Spvr	Wshop Coord	Wshop Sup	Wshp Ass	Park Mtce Sup	Ret Eng Officer	RDS Maint Cont Coord	Plant Coord	WFP Sup	WWTW Sup	Lab Sup	Systems Coord	WM Coord	Wtr Q Comp Ofcr	Asset Systems Co	Cvl Inv TL	Eng Design TL	Sub TL	Proj Clerk of Works	Proj ect TL	Env Prog Rec	Sports Field Sup
151	\$10,000	\$15,000	\$10,000	\$15,000	\$2,000	\$2,000	\$10,000	\$2,000	\$20,000	\$15,000	\$2,000	\$1,000	\$10,000	\$2,000	\$10,000	\$10,000	\$10,000	\$5,000	\$5,000	\$10,000	\$5,000	\$2,000	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$2,000	\$1,000
157	\$10,000	\$15,000	\$10,000	\$15,000	\$2,000	\$2,000	\$10,000	\$2,000	\$20,000	\$15,000	\$2,000	\$1,000	\$10,000	\$2,000	\$10,000	\$10,000	\$10,000	\$5,000	\$5,000	\$10,000	\$5,000	\$2,000	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$2,000	\$1,000
151			Requisi	tions	and o	order	s to the	e valu	e indic	ated																			
			•																										
157			For pure with fun																	ordan	се								
							,				J																		

DELEGATION INSTRUMENT

GENERAL MANAGER - SUB-DELEGATIONS TO STAFF - CULTURAL & COMMUNITY SERVICES MANAGEMENT DELEGATIONS

In accordance with the resolution of Council on 19 January 2022, (as amended), delegating specific authorities in accordance with Section 378 of the Local Government Act, 1993, authority is hereby delegated to those staff, as designated below to, exercise those powers, duties and functions in line with the authority and limitations of this instrument.

POSITION TITLE	CODE	NAME
Director Cultural & Community Services	DCCS	Alan Cattermole
Acting Art Gallery Director	AGD	Alex Pedley
Manager Community Services	MCS	Megan Bargwanna
Manager BMEC	MBMEC	Jonathan Llewellyn
Manager Library Services	MLS	Patou Clerc
Manager Museums (Chifley Home, Collections Facility, NMRM, AFMM, Rail Museum)	ММ	Janelle Middleton
Manager Tourism & Visitor Services	MTVS	Daniel Cove
Acting Art Gallery Exhibiton Coordinator	AGC	Alex Robinson
Business & Bookings Coordinator BMEC	BMEC-BBC	Graham McNab
Operations Manger BMEC	BMEC-OM	Donald Pearce
Marketing Coordinator BEMC	BMEC-BOMO	VACANT
Front of House Supervisor	BMEC-FOH	Melanie Sing
Creative Producer	BMEC-CP	Annabel Scholes
Community Development Team Leader	CDTL	Aimee Cook/Bronwyn Starkey
Children's Services Team Leader	CHSTL	Vacant
Children's Services Coordinator	CSC	Pamela West
Collections & Technology Team Leader	LIB-CTTL	Jane Cook
Information Services Team Leader	LIB-ISTL	Mary-Clare Thatcher
Programs Team Leader	LIB-PTL	Victoria Murray
Museum Coordinator NMRM	NMRM-MC	Brad Owen
Museum Coordinator - AFMM	AFMM-MC	Penny Packham
Museum Coordinator Chifley Home & Rail Museum	BRMCH-MC	Alison Wright
Audience Engagement Officer	MUS-AEO	VACANT
Collections Coordinator	MMOS-CC	Tim Pike
Tourism Marketing Coordinator	TMCoord	Phoebe Rhodes
Directors Assistant	PA	Alison Armstrong
Manager Secretary/Support Staff	ADMIN	Angela Sinclair, Jo Dicksen, Michelle Ross, Lynn Finlayson, Julie Loughlin

	1-1							
GENERAL MANAGER	18f	DA	TE	12.	07.202	23	 	

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
	Delegation																					
	Pursuant to the provisions of the Local Government Act 1993, and any expressed policy or direction of Council, that Council in accordance with the provisions of Section 377 of the Local Government Act, 1993 and every other enabling statutory power, delegates to its General Manager authority to exercise and to perform on behalf of the Council, all necessary powers, authorities, duties and functions, including but not limited to:																					
	1. 15 5																					
Corpor	rate and Executive Powers																				\longrightarrow	
1	To carry on the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with any resolution of Council. To control and direct the staff of the Council.	x	х	х	х	х	x	х			x	x	x	x	x	x	x					
2	To carry on the regular services, functions and operations of the Council in accordance with Local Government Act 1993, and other Legislation, Regulations and or policies of the Council.	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х
3	To authorise any action necessary to comply with any policy or code of Council, any statutory requirements of the Local Government Act or Ordinance or any other law, rule or regulation affecting Council.	х																				
4	To obtain legal advice from Council's Solicitors or Counsel where necessary.	Х	Х	Х	Х	Х	Х	Х														
5	To institute, conduct and defend legal proceedings with respect to Council's activities in all Courts, and instruct and engage Council's Solicitors and Counsel where necessary	х																				
6	Be authorised to respond to notices in respect of such applications to the Licensing Court of NSW for Liquor licences for functions.	х																				
7	Authorise action to be taken in connection with any complaints or requests received.	х	х	х	х	х	х	х														
8	Provide interpretation, counsel and advice on applicable Statutes, and Council's existing and proposed policies; and on statutory limitations during the deliberative and decision making process and provide to the Mayor, individual Councillors and senior staff, a common source of statutory and policy interpretation.	x																				
9	To affix the seal of Council to a document																					
10	To prepare and lodge applications for grants provided such action is consistent with Council's Strategic & Business Plan or Council Policy.	х	х	х	х	х	х	х														
11	To authorise any works which is deemed urgent, provided that such expenditure is reported to the Council at its next Ordinary meeting, where funds have not been voted by Council.	х																				
12	Control communications internally and externally.	Х																				
13	Rearrange and reorganise staff in all departments	Х																			\neg	
14	Sign legal contracts where Council has approved the making of that Contract.	Х																				
15	Internal and external projection and promotion of Council's mantle of dignity, together with its image of efficiency and effectiveness.	Х																				
16	To approve/refuse public access to Council books or documents which are required to be produced for any legal proceedings.	х																				

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL C	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
17	Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the relevant acts and associated regulations and to implement the provisions as relating to the operation of Council of the relevant Acts and associated regulation, including but not limited to:	x																				
	Biodiversity Conservation Act 2016																					-
	Biosecurity Act 2015																					
	Boarding Houses Act 2012																					
	Building and Development Certifiers Act 2018 and regulation																					
	Community Land Development Act 2021																					
	Companion Animals Act 1998																					
	Conveyancing Act 1919																					
	Crown Land Management Act 2016																					
	Dividing Fences Act 1991																					
	Environmental Planning and Assessment Act, 1979 as amended																					
	Food Act 2003 and Food (General) Regulation, 2003 as amended																					
	Fire and Rescue NSW Act 1989																					
	Government Information (Public Access) Act 2009																					-
	Health Records & Information Privacy Act 2002																					
	Heritage Act 1977																					
	Impounding Act 1993 as amended																					
	, ,																					
	Independent Commission Against Corruption Act 1988																					ļ
	Interpretation Act 1987																					
	Land Acquisition (Just Terms Compensation) Act 1991																					
	Library Act 1939	X				Х								X								
	Local Government Act 1993 as amended plus regulation	Х	Х	Х	Х	Х	Х	Х	X	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
	Motor Vehicle Sports (Public Safety) Act 1985 as amended plus regulation																					
	Motor Sports Events Act 2022																					
	Native Title Act NSW 1994 as amended																					
	Ombudsman Act 1974																					\vdash
	Plumbing & Drainage Act 2011 plus Regulation																					
	Privacy & Personal Information Protection Act 1998																					
	Protection of the Environment Operations Act 1997 as amended																					
	Public Health Act 2010 and regulation made thereunder			-																-		-
	Public Interest Disclosures Act (1994)												I									

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
	Recreation Vehicles Act 1983 as amended									FAF												-
	Road Transport Act 2013																					
	Roads Act 1993 as amended																					
	Rural Fires Act 1997 as amended																					
	State Emergency and Rescue Management Act 1989																					
	State Emergency Service Act 1989																					
	Strata Schemes Development Act 2015																					
	Swimming Pools Act 1992 as amended																					
	Transport Administration Act 1988																					
	Unclaimed Money Act 1995																					
	Waste Avoidance & Resource Recovery Act 2001																					
	Water Management Act 2000	Х	Х	Х	х	Х	х	Х	Х	Х	х	Х	Х	Х	Х	Х	х	Х	Х	х	Х	Х
	Work Health & Safety Act 2011 plus regulation																					
Corpo	rate Services/Administration																					
101		Х																				
102	To determine the matters which are to be included in the business papers, subject to the inclusion of the following items whenever they arise: (a) Reports on matters which cannot be determined under delegated authority; (b) Reports required to be submitted under any Act or Ordinance; (c) Reference to any deputations which the Council has agreed to receive; (d) Matters requiring a determination of Policy; (e) Reports directed by Council to be submitted; (f) Matters essential for the Council's information; (g) Matters requiring a vote; (h) Matters or decisions of a potentially contentious nature, or involving a significant variation of Council's policy or standard practice relating to Development Applications.	x																				
103	Have charge of the records of Council, except as otherwise specifically provided, and be responsible for the recording, filing and safe keeping of such records.																					ı
104	Keep accurate, permanent records of all properties purchased, leased or sold by, or in the possession of Council.	х																				
105	Sign contracts for the sale and purchase price of land where Council has approved the sale or purchase price.	х																				
106	Authority to terminate any lease or rental agreement on any Council owned property where the terms of the lease have been breached, and accounts fall into arrears.	х																				
107	Sign all applications addressed to the Registrar General to record the Council as the registered owner of resumed land.																					
108	Authority to establish, maintain, alter or terminate leaseback agreements with employees.	х																				
109	To approve payment of expenses for elected members.	X																				

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		DCCS	AGD	MCS	мвмес	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	csc	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
110	Authorise such employees time off for fighting fires within the boundaries of the Council area without loss of pay if properly called out by the Fire Brigade or the Rural Fire Service, where employees of the Council are members of the Voluntary Fire Brigade or Volunteer Rural Fire Service Brigades.	х																				
111	Review Council's exposure to risk on a continuing basis and effect any changes by way of insurance, retention or transfer to protect Council's interest.	х																				
112	To determine levels of public liability insurance required in accordance with Council's adopted policy.	х																				
	The authority to exercise and perform on behalf of Council, all powers, authorities, duties, functions and matters in relation to Council's asset management program applying to: (a) Public roads;	х																				
	(b) Footpaths;	Х																				
	(c) Carparks;	Х																				
	(d) Parks, reserves, recreational facilities, gardens and cemeteries;	Х																				
	(e) Solid Waste Disposal Depot	X																				
	(f) Council owned and managed public buildings and facilities	X																				
113	(g) Floodplain Management.	X																				
114	Be authorised to offer a reward for information leading to the conviction of people found vandalising Council property, and further that Council, without exception, takes all legal steps available to it to prosecute people found vandalising Council property.	х																				
115	Authority to exercise and perform on behalf of Council all functions, powers, authorities, duties and matters contained in Council's asset management program.	х																				
117	Authority to appoint alcohol and drug testing officers.																					
118	To appoint a representative of Council as the Chairperson to the Local Emergency Management Committee in accordance with Section 28 of the State Emergency & Rescue Management Act (1989) as amended.																					
	To appoint a Disclosures Coordinator for the purposes of the Public Interest Disclosures Act (1994).																					
Financ	e																					
201		х																				
202	To authorise the payment of salaries and wages of the staff of the Council.	х																				
203	To authorise the purchase of goods, works and services and to obtain tenders for items over \$250,000.																					
204	To keep accounts of the Council and present to audit in accordance with the requirements made by or under the Local Government Act 1993 and regulation.																					
205	Determine the categorisation of each parcel of rateable land in accordance with Section 514 of the Local Government Act 1993.																					

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord PA	ADMIN
207	Authorise financial transactions (excluding investments)																				
208	To authorise the investment of surplus Council funds and sign such application and redemption documents as may be required.	х																			
209	To determine applications for reductions of rental charges for Council facilities in accordance with Council's policy.																				
210	To determine applications for pensioner rate reduction in accordance with the provisions of Section 575 of the Local Government Act 1993.																				
211	To take action at any time for recovery of unpaid rates and any other amounts owing to Council.																				
212	To order restriction or disconnection of premises if excess water accounts are not paid.																				
213	To approve applications for extension of time to pay accounts.	Х																			
214	To lay information, issue summonses, swear statements and affidavits for enforcing default judgements and institute any other legal and approved procedure necessary for the recovery of outstanding amounts and debts owing to the Council.																				
215	To determine assistance to ratepayers experiencing genuine and substantial hardship.																				
216	To allow unpaid rates to accumulate and be paid from the estate of such aged pensioners, where such a request has been made, or from the sale of the house provided that in such cases no Council rate rebate shall be granted.	х	х	х	x	х	х	x													
217	To certify that prices and computations on invoices/payments have been checked and are correct, and as far as able to be ascertained, are fair and reasonable and are in accordance with any quotation/contract under which the goods/services were supplied.																				
218	To determine the amount of bond required to be lodged by developers as surety for completion of works under Council's control.																				
219	To write-off rates or debts which are determined not financially viable to recover to a limit in any one case not exceeding \$5,000.	х																			
220	To authorise Public Liability/Public Indemnity Claims goodwill payments up to \$2,000.																				
221	To sign Section 603 Certificates on behalf of Council.	Х																			
222	To authorise the release of any bond or bank guarantee where the required works or services have been completed in accordance with approvals granted by Council.	х																			
223	To authorise the disposal of surplus materials and goods.																				
224	To sign as the responsible accounting officer the statement of financial position with respect to Budget Review Statements in accordance with the Regulation.																				
225	To authorise Council participation in tenders called by CENTROC on behalf of the participating councils.	х																			

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
226	To authorise the purchase of goods, works and services from Local Government Procurement in accordance with funds voted by Council and Council's Purchasing Manual																					
227	To sign certificates under Section 54 of the Local Government Act 1993 in relation to classification of public land.	х																				
	Authority to open and close accounts for electricity and gas at Council facilities.																					
Engin	eering																					
301																						
302	To organise and allocate the priority of all construction and maintenance works, subject to any direction of the Council.																					
303	To determine applications for the use of (approve, subject to conditions, or refuse) public roads for : (a) walk-a-thons, motor car trials, charitable collections or other like events; (b) recruiting or similar purposes or for public health or other purposes on behalf of the Army, Navy or Air Force or other organisations to utilise part of a road or land owned by or under the control of the Council																					
304	Be authorised to issue permits for holding of street stalls, processions on roads; holding of meetings in public places; and use of roads during building operations and standing of vehicles in restricted parking areas for any specific purposes and any other Act regulating functions under the control of the Council.																					
305	To provide temporary grandstands at Carrington Park for crowds anticipated to be in excess of 5,000 people, funded from Carrington Park Vote, subject to the provision of substantiated material by the promoters.																					
	(i)To sign and issue approval of designs for subdivision plans and construction certificates.																					
	(ii)To sign survey requests/amendments to the Land Titles Office.																					
	(iii)To sign property identification reports.																					
306	(iv)To sign survey plans.																					
307	To order the removal of obstructions placed illegally on road reserves, footpaths and public places.																					
308	To close the Ben Chifley Dam to specified users.																					
309	To close roads, or parts thereof, temporarily for repairs or construction.																					
310	To issue/refuse compliance and construction certificates in relation to subdivisions and engineering works.													_								
311	Determine the extent and design of works associated with subdivisions and other development applications in accordance with Council Policies and Codes and to determine whether such works have been completed to a satisfactory standard.																					
312	To write to affected landowners seeking an indication on whether they wish the construction of concrete footpaving to be done upon receipt of such requests for such work and then arrange a report to Council.																					

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		DCCS	AGD	MCS	МВМЕС	MLS	ММ	MTVS	AGC	BBC, OM, BOMC, FOH,	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord P	A ADMIN
313	Grant approval for helicopter touchdowns on Public Reserves in a manner and at a time under such conditions as may be appropriate									FAF											
314	Authorise the private planting of trees and /or shrubs on footpaths.																				
315	To sign permits authorising maintenance or removal of trees under Council's Tree Preservation Policy and Council's Tree Preservation Order.																				
316	To remove dangerous trees on public works' construction sites under the control of the Council, where such removal is necessary, to allow work to proceed immediately.																				
317	To carry out private works and authorise the hire of Council plant subject to satisfactory arrangements being made for the payment of such works.																				
	(i) To purchase new light vehicles and dispose of existing vehicles where the standard of the vehicle remains the same.																				
	(ii) To have the discretion to dispose of vehicles at other than 50,000km;																				
	(iii) Obtain trade prices when replacing vehicles; and																				
318	(iv) To have the discretion to dispose of vehicle by either auction or trade-in.																				
319	To authorise the release of Council plant and other resources to assist fire fighting, emergency work, and assist the Local Emergency Management Committee in emergency work.																				
	(i)To hire Council plant and equipment or to make it available to community groups in accordance with Council's Section 356 policy.																				
320	(ii)To approve annual, standard parking and camping requests that occur each year from the Bathurst AH&P Association Inc.																				
321	Authorise the carrying out of water supply extensions up to 225 m per tenement;																				
322	Authorise the carrying out of sewer extensions up to 75 m per tenement.																				
323	To determine the conditions of use of parks, gardens, reserves and other public places under Council's control.																				
324	To enter into Pipeline Agreements with the Rail Infrastructure Corporation.																				
	To implement water restrictions in accordance with Council policy.																				
Plannii	ng and Development																				
401																					
402	To determine Development Applications, Complying Development Certificates and Construction Certificates.																				
403	To determine the fast tracking of Development Applications.																				
404	To issue or refuse to issue compliance, and occupation certificates under Part 6.																				
405	To defend appeals against failure or refusal to issue Part 6 certificates.																				
406	To give notice of intention to serve orders and issue orders, and modify or revoke orders pursuant to the Local Government Act, Environmental Planning and Assessment Act, Food Act, Companion Animals Act.																				

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
407	To review determinations of development applications made by other staff under delegated authority.																					
408	To issue or refuse to issue a complying development certificate.																					
409	To modify or refuse to modify a complying development certificate.																					
410	To vary or extend the lapsing period of a consent in accordance with Sections 4.53 and 4.54.																					
411	To approve or refuse applications to modify development consents, being consents originally determined under delegated authority.																					
412	To defend appeals made pursuant to Part 8 of the Environmental, Planning and Assessment Act (EP&A).																					
413	To refer for comment Development Applications within the Conservation Area to the National Trust, where deemed appropriate.																					
414	That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 9 August 1995 by the Office of Local Government, pursuant to Section 745 of the Local Government Act 1993, as amended in respect to Section 82(3) of that Act in relation to modification of the provisions of Clauses 51 or 52 of the Local Government (General) Regulation 2021.																					
415	To ensure that premises used for the preparation, storage and/or sale of food are maintained.																					
416	To commence legal proceedings pursuant to the Environmental Planning and Assessment Act 1979, the Local Government Act 1993 and the Protection of Environment Operations Act 1997.																					
417	This item is left intentionally blank																					
418	To approve of a flue terminating at a location not complying with the provisions of the policy if satisfied that compliance with the policy is not practicable, and that the proposed alternative is satisfactory.																					
419	Sign applications on behalf of Council as applicant and/or owner for works previously approved by Council to be undertaken by Council or on Council's behalf.																					
	To sign Section 10.7 and 6.26 Certificates																					
421	To sign and issue Section 121ZP and Section 735A certificates on behalf of Council																					
	To exercise all of the powers of Council in respect of:																					_
	(b) The variation of building lines made under Council's Approvals Policy.																					
	(c) The variation of Restrictive Covenants created pursuant to Section 88B of the Conveyancing Act 1919 as amended, provided that the subject of the variation complies with the relevant planning instrument.																					
	(d) Applications for those matters contained in Items 5 and 6 of Part B of the table contained in Section 68 of the Local Government Act 1993.																					
	(e) Applications for all those matters listed in Part C of the table contained in Section 68 of the Local Government Act 1993.																					

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		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord PA	ADMIN
	(f) Applications for those matters contained in Items 3, 4, 5 and 6 of Part D of the table contained in Section 68 of the Local Government Act 1993.									IA											
	(g) Applications for all those matters listed in Part E of the table contained in Section 68 of the Local Government Act 1993.																				
422	(h) Applications for all those matters listed in Part F of the Table contained in Section 68 of the Local Government Act 1993.																				
423	Determine applications for the creation of temporary construction zones on public roads restricting public parking in such zones.																				
424	To take any action considered necessary under the Mount Panorama policies.																				
425	To administer the policy in relation to advertising on light standards.																				
	To commence the preparation of a draft Local Environmental Plan under Part 3 of the Environmental Planning and Assessment Act, 1979 as amended; (a) Preparation and exhibition of Environmental Studies and Local Environmental Plans in accordance with the Act.																				
426	(b) To exercise any delegation conferred upon him/her from time-to-time by the Director General of the Department of Planning under the Act.																				
427	To prepare a draft Development Control Plan in accordance with Part 3 of the Environmental Planning & Assessment Act 1979 and in accordance with the appropriate Regulations.																				
	Development Applications (a) To make any decision or to take any actions required of or open to Council to take in accordance with Part 4 "Development Assessment and Consent" of the Environmental Planning and Assessment Act 1979 as amended, but not including the power: (1) To determine any Development Application in respect of a designated development as defined in the Act; (2) To determine any Development Application in relation to which a negative submission has been received and where the matters raised in that submission have not been resolved; or, (3) To revoke or modify a Development Consent (not being at the applicant's request) in accordance with the Act).																				
	(b) To call meetings of the Departmental Submission Hearings in relation to any Development Application or Compliance Certificate.																				
428	(c) To call meetings of the Council Submission Hearing in relation to any Development Application or Compliance Certificate.																				

		DCCS	AGD	MCS	MBMEC	MLS	MM	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord PA	ADMIN
429	To assume the concurrence of the Director General of the Department of Planning for variations of development standards in accordance with State Environmental Planning Policy 1 and Department of Environment and Planning Circular 117 and Clause 4.6 of the LEP.									.,,,											
430	To authorise the release of subdivision certificates by signing the required documents, where the Council Seal or Power of Attorney is not required.																				
431	To refund unexpended Development Applications fees on actual costs basis.																				
432	To commission an independent structual assessment of a building for which a Development Application has been made for demolition where, in assessing the development, the building is found to be of heritage significance.																				
433	To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant under the provisions of Section 88 of the Local Government Act 1993.																				
434	To carry out rabbit eradication on roadsides in conjunction with the Local Land Services.																				
435	To impound stock pursuant to Section 2 of the Act.																				
436	To implement the delegations from the NSW Heritage Office in respect of issuing approvals under Section 60 of the Heritage Act 1977 and the making of orders.																				
437	Pursuant to Section 381(3) of the Local Government Act 1993 approve the NSW Food Authority's delegation to the General Manager to provide written approval for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and Standard 3.2.3 (clauses 10 and 14).																				
438	Pursuant to Section 109E(3) of the Food Act 2003, and conditional upon approval from the NSW Food Authority approve the General Manager to sub-delegate the power to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clause 15 and 17) and standard 3.2.3 (clauses 10 and 14) to the Director Environmental, Planning and Building Services.																				
439	Authority to make recommendtions in relation to applictions for accreditatin of Council building surveyors under the Building Professionals Act 2005.																				
	To undertake the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 8 November 2012 by the Acting Commissioner for Fair Trading pursuant to Section 21 of the Plumbing and Drainage Act 2011. (a) to monitor compliance with the Plumbing and Drainage Act (s19(a))																				

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		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
	(b) to ensure that any plumbing and drainage work carried out does not threaten public health or safety (s19(b))									174												
440	(c) to undertake any other functions conferred or imposed on the plumbing regulator by the Plumbing and Drainage Act (s19(c)) other than: • receiving notices of work and other documentation required to be submitted to the plumbing regulator concerning proposed alternative solutions (s9(3) of the Plumbing and Drainage Act and Clause 10 of the Plumbing and Drainage Regulation) • authorising fittings for use in plumbing and drainage work (s20) • initiating criminal proceedings as provided for in Part 5 of the Plumbing and Drainage Act.																					
	To undertake the following plan-making functions delegated by the Minister (a) to make – and determine not to make – an LEP under the EP&A Act																					
	(b) to defer inclusion of certain matters in an LEP and																					
441	(c) to identify which matters must be considered and which stages of the plan- making process must be carried out again prior to resubmission if the council defers the proposal or if a matter is deferred from the LEP																					
442	To enter into agreements with members of the public for certification works as defined under the Building Professionals Act 2005																					
443	to transfer properties between categories of notification of land on a Section 7.11 Certificate as outlined in the Bathurst Regional Council Contaminated Land Policy in accordance with the outcomes of appropriate geotechnical investigations.																					
	That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 14 February 2019 by the Chief Executive of Roads and Maritime Services pursuant to Section 125 (3) of the Roads Act 1993 in relation to the approval of Footway Restaurants.																					
Autho	rity to exercise powers/various Acts																					
		Х																				
	(Clause 17) - Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the following acts and associated regulations and to implement the provisions as relating to the operation of Council of the following Acts and associated regulation, including but not limited to:																					

	DCCS	AGD	MCS	МВМЕС	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
Biodiversity Conservation Act 2016																					
Biodiversity Conservation Act 2016																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Biosecurity Act 2015																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Boarding Houses Act 2012																					
To a reference activities and assessing for atting																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Building and Development Certifiers Act 2018																					
To perform activities and exercise functions	-																				
Companion Animals Act 1998																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Community Land Development Act 2021																					
To perform activities and exercise functions																					

	DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
Conveyancing Act 1919																					
Convolutional vice vote																					
To perform activities and exercise functions																					
Appoint authorised Council employee																					
Crown Land Management Act 2016																					
To perform activities and exercise functions																					
Dividing Fences Act 1991																					
To perform activities and exercise functions														 							
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Environmental Planning and Assessment Act 1979 as amended																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
To lodge complaints against an accredited certifier under Section 109V																					
Food Act 2003 and Regulation																					
7 COU 7 Oct 2000 und regulation																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry														 							
Appoint authorised Council employee																					
Authorised officer under Section 114(2)																					
Fire and Rescue NSW Act 1989																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry														 							

	DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMI
Appoint authorised Council employee																					
Government Information (Public Access) Act 2009																					
Exercise determinations																					
Exercise review of Determination																					
Act as Council's Right to Information Officer																					
Health Records & Information Privacy Act 2002																					
To perform activities and exercise functions			-																		
To serve, issue or refuse notices, licences and or permits														+				1			+
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Heritage Act 1977																					
To the second se																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Independent Commission Against Corruption Act 1988																					
To perform activities and exercise functions																					
Interpretation Act 1987																					
To exercise functions																					
Impounding Act, 1993 as amended																			<u> </u>		
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					

	DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH MC	- MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
Land Acquisition (Just Terms Compensation) Act 1991																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Library Act 1939																					
	Х				Х								х								
To perform activities and exercise functions	Х				х								х								
To serve, issue or refuse notices, licences and or permits	X		 		X								X						 		
To undertake inspections and or exercise power of entry	Х																				
Appoint authorised Council employee																					
Local Government Act 1993 as amended plus Regulation																					
	Х	Х	X	Х	X	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	X	Х	Х	X	Х	Х
To perform activities and exercise functions	Х																				
To serve, issue or refuse notices, licences and or permits	Х																				
To undertake inspections and or exercise power of entry	X																				
Appoint authorised Council employee																			+		
Local Land Services Act 2013																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Motor Sports Events Act 2022																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee	1															-					
Motor Vehicle Sports (Public Safety) Act 1985 as amended plus regulation																					

	DCCS	AGD	MCS	МВМЕС	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	- MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
To perform activities and exercise functions																					├
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Native Title (New South Wales) Act 1994 as amended																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																	1				-
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Ombudsman Act 1974																					
To perform activities and exercise functions																					
Plumbing and Drainage Act 2011 plus regulation																					
To perform activities and exercise functions																					-
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Privacy & Personal Information Protection Act 1998																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Property and Stock Agents Act 2002																					
To perform activities and exercise functions																					-

	DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Protection of Environment Operations Act 1997 as amended																					
To perform activities and exercise functions	<u> </u>																				
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																			+		
· · · · · · · · · · · · · · · · · · ·																			+		
Public Health Act 2010 and Regulation																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Public Interest Disclosures Act (1994)																					
To perform activities and exercise functions																			1		
																			-		
To serve, issue or refuse notices, licences and or permits To undertake inspections and or exercise power of entry																					
Public Spaces (Unattended Property) Act 2021																					
To perform activities and eversise functions																			-		
To perform activities and exercise functions To serve, issue or refuse notices, licences and or permits																					
			1																1		
To undetake inspections and or exercise power of entry Appoint authorised Council employee			1																		
1 1																					
Real Property Act 1900 plus regulations	1																				
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																			+		
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																			+		

	DCCS	AGD	MCS	МВМЕС	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
Recreation Vehicles Act 1983 as amended																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Roads Act 1993 as amended																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Road Transport Act 2013																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Local Traffic Management																					
Rural Fires Act 1997 as amended																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Strata Schemes Development Act 2015																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
State Emergency and Rescue Management Act 1989																					

	DCCS	AGD	MCS	MBMEC	MLS	MM	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Act as Chairperson of the Local Emergency Management Committee																					
State Emergency Service Act 1989																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Swimming Pools Act 1992 as amended																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					<u> </u>
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Transport Administration Act 1988	-																				-
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																					
Appoint authorised Council employee																					
Unclaimed Money Act 1995																			1		
-																			 		
To perform activities and exercise functions																					
Waste Avoidance & Resource Recovery Act 2001																					
To perform activities and exercise functions																					
To serve, issue or refuse notices, licences and or permits																					
To undertake inspections and or exercise power of entry																			1		<u> </u>
Appoint authorised Council employee																					
Water Management Act 2000																					

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
	To perform activities and exercise functions	Х	Х	Х	Х	Х	Х	х	Х	х	Х	х	Х	х	Х	Х	Х	Х	Х	Х	х	Х
	To serve, issue or refuse notices, licences and or permits																					
	To undertake inspections and or exercise power of entry																					
	Appoint authorised Council employee																					
	Section 335																					
	Work Health & Safety Act 2011 plus regulation																					
	To perform activities and exercise functions																				\mp	
	To serve, issue or refuse notices, licences and or permits																					
1	To undertake inspections and or exercise power of entry	X	х	х	х	х	х	х		х	х	х	Х	х	Х	Х	х	X	х	х		
2	Appoint authorised Council employee	X																				
3		X																				
4		X	х	х	Х	х	х	х														
5	The General Manager delegates the following day to day management functions of Council	x																				
6		Х	х	х	х	х	х	х														
7	Corporate Services/Administraton	Х	х	х	Х	х	х	х														
8	To make public statements and issue media releases on matters involving Council																				\dagger	
	To assess grading of staff																					
	To authorise the attendance of staff at conferences and seminars and approve payment of expenses within budget																					
21	To make decisions in staff matters in dispute	Х																				
22	To approve of advertisements for jobs and authorisations to recruit (within approved structure)	Х																				
23	Appropriate person in relation to tenders as defined in the Local Government (General) Regulation - as designated for each tender idividually	Х																				
24	Designated person in relation to Tendering (Clause 175 Local Government (General) Regulation 2005)	х																			\top	
25	To act as Council's Code of Conduct Complaints Coordinator																				\dashv	
26		Х	Х	Х	Х	Х	Х	Х														
27	To sign Correspondence which refers to:	Х																				
28	* letters offering employment	Х	Х	х	Х	Х	Х	Х														
29	* correspondence relating to unsuccessful employment application	Х	Х	х	Х	Х	Х	Х														
30	* initial letter of discipline	Х																				

32 * final lett 33 * issue of 34 * Issue of 35 * leave ap 36 * leave ap 37 * leave ap 38 * approva 39 * higher d	uent letter of discipline ter of discipline f references f testimonials pplications for staff (sick leave, annual leave) pplications for long service leave pplications - leave without pay al of secondary employment duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other al letters, in approved format dealing with grant applications	x x x x x	X X X X	X X X X X	X X X	X	X	X												
33 * issue of 34 * Issue of 35 * leave ap 36 * leave ap 37 * leave ap 38 * approva 39 * higher d	f references f testimonials pplications for staff (sick leave, annual leave) pplications for long service leave pplications - leave without pay al of secondary employment duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other stal letters, in approved format	X X X	X X	X	х	+	x													
34 * Issue of 35 * Ieave ap 36 * Ieave ap 37 * Ieave ap 38 * approva 39 * higher d * letters d 51 * Apprais 52 * Ietters o 53 * Ietters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * Ietters f purchase 59 * Develop works pre behalf. 60 * Iegal co 61 * Ietters a * requests	f testimonials pplications for staff (sick leave, annual leave) pplications for long service leave pplications - leave without pay al of secondary employment duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other sal letters, in approved format	X X X	X X	X	х	+	X							1						
35 * leave ag 36 * leave ag 37 * leave ag 38 * approva 39 * higher d * letters d * letters d 51 * Appraisi 52 * letters o 53 * letters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * letters fo purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters fo 62 * letters fo 62 * letters fo 63 * letters fo 64 * legal co 65 * letters fo 66 * legal co 66 * letters fo 67 * letters fo 68 * letters fo 69 * letters fo 69 * letters fo 60 * legal co	pplications for staff (sick leave, annual leave) pplications for long service leave pplications - leave without pay al of secondary employment duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other sal letters, in approved format	X X X	X X	X	х	+	X													
36 * leave ag 37 * leave ag 38 * approva 39 * higher d * letters d 51 * Appraisa 52 * letters o 53 * letters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * letters fo purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters a * requests	pplications for long service leave pplications - leave without pay al of secondary employment duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other sal letters, in approved format	X X X	X X	X	х	+	x													
37 * leave ag 38 * approva 39 * higher d * letters d * letters d 51 * Appraisi 52 * letters c 53 * letters c 54 * standard 55 * Authoris Council's 56 57 Adminis 58 * letters c 59 * Develop works pre behalf. 60 * legal co 61 * letters a * requests	pplications - leave without pay al of secondary employment duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other stal letters, in approved format	X X X	X X	X	х	+	х													
38 * approva 39 * higher d * letters d * letters d * letters d 51 * Appraisi 52 * letters d 53 * letters d 54 * standard 55 * Authoris Council's 56 57 Adminis 58 * letters a * purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters a * requests	al of secondary employment duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other deal letters, in approved format	X	X X	X	х	+		Х												+
39 * higher d * letters d * letters d 51 * Appraisi 52 * letters o 53 * letters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * letters fo purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters a * requests	duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other deal letters, in approved format	Х	Х	Х			Х	Х												+
39 * higher d * letters d * letters d 51 * Appraisi 52 * letters o 53 * letters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * letters fo purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters a * requests	duties for staff dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other deal letters, in approved format					X	X	X	Х	Х	Х	х	Х	х	Х	х	Х	Х	х	+
* letters d 51	dealing with Workers Compensation - initial/determination dealing with Workers Compensation - other sal letters, in approved format	^	_	_ ^	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
* letters d 51 * Appraisa 52 * letters o 53 * letters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * letters fo purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters fa * requests	dealing with Workers Compensation - other				-^			_^	_^	^	^	^		^		-^ -	_^	_^	^	+
51 * Appraisa 52 * letters of 53 * letters of 54 * standard 55 * Authorist Council's 56 57 Adminis 58 * letters for purchase 59 * Develop works president 60 * legal co 61 * letters for 62 * letters ar * requests	ial letters, in approved format																			+
52 * letters of 53 * letters of 54 * standard 55 * Authoris Council's 56 * letters for 57 * Adminis 58 * letters for 59 * Develop works prebehalf. 60 * legal co 61 * letters for 62 * letters a * requests																				
53 * letters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * letters o purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters a * requests	dealing with grant applications																			
53 * letters o 54 * standard 55 * Authoris Council's 56 57 * Adminis 58 * letters o purchase 59 * Develop works pre behalf. 60 * legal co 61 * letters a * requests		Х																		+
* Authoris Council's 56 57 Adminis 58 * letters from the letters from the letters are requested.	of appreciation	Х	Х	Х	Х	Х	Х	х												
Council's 56 57 Adminis 58 * letters for purchase 59 * Develop works prebehalf. 60 * legal co 61 * letters fa 62 * letters a * requests	d letters incorporated in the manual of standard procedures	Х	Х	Х	х	Х	х	Х												+
57 Adminis 58 * letters for purchase 59 * Develop works pre- behalf. 60 * legal co 61 * letters for 62 * letters ar * requests	se leave electronically in accordance with the hierarchy as maintained in Authority software	Х	х	х	x	x	х	х												
58 * letters fr purchase 59 * Develop works pre- behalf. 60 * legal co 61 * letters fr 62 * letters a * requests		Х	Х	х	Х	Х	Х	Х												+
58 * letters fr purchase 59 * Develop works pre- behalf. 60 * legal co 61 * letters fr 62 * letters a * requests	stration	X	X	X	X	X	X	X										Х		
works prebehalf. 60 * legal co 61 * letters fc 62 * letters a * requests	or contracts for the sale and purchase price of land where the sale or has been approved by Council			X																
61 * letters for the second se	pment Applications on behalf of Council as applicant and/or owner for eviously approved by Council to be undertaken by Council or on Council's	х	х	х	х	х	х	х												
62 * letters a * requests	ontract where Council has approved the making of that Contract	х	Х	Х	Х	Х	Х	Х												
* requests	or promotion of Council	Х	Х	Х	Х	Х	х	Х												1
-	advertising Council																			+
* agreeme	s for sponsorship																			+
Council	ents for the borrowing/lending of goods/services/exhibitions to or by																			
* letters re	responding to insurance claims and processing thereof																			+
Acknowle	edgement letters advising of matters referred to Council					+														+
*enquiries																				+
	s on programs and services																			
	s on programs and services anisation of functions and events																			
	anisation of functions and events ut the functions of the Public Officer as follows																1			
·	anisation of functions and events ut the functions of the Public Officer as follows th requests from the public concerning council's affairs		_	1												1	l		1	1
* accept s	anisation of functions and events ut the functions of the Public Officer as follows						1													+

		DCCS	AGD	MCS	МВМЕС	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
71	* represent council in legal or other proceedings	Х				х								Х								
72	* other functions as may be conferred or imposed on the Public Officer by the General Manager or by or under the Local Government Act, 1993	х				х								х								
	* authorised to access CBD CCTV Scheme for maintenance and daily monitoring of system																					
	* authorised to access CBD CCTV System for extraction of footage for Police investigations																					
91	* to act as Council's Native Title Manager	Х			Х					Х												
92		Х			Х					X												
93	Library Services	Х			Х					X												
	* lost or stolen books,																					
	*orders which have not been satisfied																					
111		Х	Х				Х		Х						Х	Х	Х	Х	Х			
112	Entertainment Centre	Х	Х				Х		Х						Х	Х	Х	Х	х			
113	* confirmation of bookings for Bathurst Memorial Entertainment Centre and letters of request to sign and return contract	х	х				х		х						х	х	х	х	х			
114	* letters to season ticketholders and other subscribers	Х	Х				Х		Х						Х	Х	Х	Х	Х			
115	* Promotional letters advising of forthcoming events	Х	Х				Х		Х						Х	Х	Х	Х	х			
116		х	х				х		х						х	х	х	х	х			
117	Art Gallery and Museums	Х	Х				Х		Х						Х	Х	Х	Х	Х			
118	* enquiries requesting history of the gallery,	х	х				х		х						х	х	х	х	х			
119	*enquiries on the permanent collection	х	х				х		Х						Х	х	х	х	х			
120	* enquiries on regional galleries																					
	* enquiries regarding approved Education/Public Programs	Х					Х															
	* organisation and development of the approved education and public programs	х																				
	* mailouts to schools and community groups	х					Х															
	* volunteers - recruiting, training, co-ordinating, liaising and with volunteers.	Х					Х															
	* Art Gallery Exhibition loan agreements	х					Х															
	* Museum exhibition loan agreements	Х					Х									Х		Х				
	Australian Fossil & Mineral Museum	х					Х									х						
	* Cause to be prepared the company's annual and long term budgets and management plans	х					х									х						
	* Appoint the Manager	х					Х									Х						
	* Oversee and carry out its day to day management and administration	Х					Х									Х						
	* Implement and support fundraising strategies	Х					Х									х						
	* Select staff to be employed by the Company as necessary	х					Х									х			Х			

										DIATEO		T			1			T	1	1		
		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	csc	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
	* Implement a Friends of The Somerville Collection program	Х					Х			174						х						
	* Oversee and assist in the design and implementation of promotion and marketing activities	х					Х									х						
	* Develop links with the community	Х					х									Х						
	* Develop educational programs with the University	Х					Х									Х						
	* Manage the physical resources such as buildings, contents, displays, lighting and security	Х					х									х						
	* Manage the human resources of the museum housing the Collection	Х					Х									Х			Х			
	* Ensure the security of the Collection	Х					Х									Х			Х			
	* Manage the general administration and liaising with partners and the providers of services																					
	* Manage the financial business of the Company by administering income and expenditure																					
131	* Liaise with the company and the Management Committee	Х		х								Х	Х									
	* Implement policies and strategies to increase the number and range of student and other community groups using the collection																					
	* Work with the Curator in the design and development of learning resources																					
	* Work with the curator to manage acquisition policy and practice especially with regard to the incentives with the Cultural Gifts Program																					
149	* Carry out any other tasks as directed by the company and Management Committee	х		х								х	х									
150																						
151	Child Care	Х	15000	15000	15000	15000	15000	15000	2000	5,000	2000	2000	5000	2000	2000	2000	2000	2000	2000	2000	5000	1000
152	Family Day Care Loan Agreements	Х	Х	х	Х	Х	х	Х	Х	Х		Х	Х	Х	Х	Х	Х	Х	Х	х	Х	Х
153																						
154	Finance																					
	To Authorise																					
155	Payment of weekly Child Care Benefits																					
157	To undertake purchasing requirements during absence of the Purchasing Officer	Х	15000	15000	15000	15000	15000	15000	2000	5,000	2000	2000	5000	2000	2000	2000	2000	2000	2000	2000	5000	1000
158	requisitions and orders to the value indicated																					I
159	petty cash within prescribed limits																					
160	Debt collection (rates and other debtors)																					
161	applications to open credit accounts in Council's name dealing with orders																					ı
162	To Sign																					
163	* Financial transactions (excluding investments) on behalf of Council																					
164	*For purchase of goods, works and services within Department and value limits of authority in accordance with funds voted by Council and Council's Purchasing Manual.	х																				
165	*letters of domestic waste charges adjustments	Х																				
166	*letters of additional sewerage charges adjustments						1			l]	l					1		1	1 /	

		DCCS	AGD	MCS	MBMEC	MLS	MM	MTVS	AGC	BMEC - BBC, OM, BOMC,	CDTL	CHSTL	csc	LIB - CTTL, ISTL,	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS-	TMCoord	PA	ADMIN
										FOH, PAP				PTL								
167	*letters of confirmation of receipt of notice of transfer									FAF												
168	*letters of replies to ratepayers re rates owing on their property	Х	Х	Х	Х	Х	Х	Х														
169	*letters of results of extraordinary water meter readings	Х	Х	Х	Х	Х	Х	Х														<u> </u>
170	*letters of requests for formal notice of transfer where verbal advice of change of ownership has been received	X	Х	Х	Х	X	Х	Х														
171	*letters of property ownership details where requested by Department of Social Security	X	х	х	х	х	х	х														
	*letters to leasees in respect of CPI increases in rent and leases																					1
172	*letters for refunds overpayments in respect of rates, debtors accounts, 603 Certificates and water meter reading fees	Х																				
173	*letters confirming change of address	Х																				1
174	*Letters of acceptance for Contracts under \$250K, resolved by Council																					
175	*letters for invitation to submit quotation in accordance with Council's purchasing manual	Х																				
176	*letters accepting quotation within authorised program	Х																				
177	*letters advising of successful and unsuccessful tender subject to Council resolution	х																				
178	To process donations including approval/refusal letters in																					
179	School Magazines																					
180	DA Fees - advertising signs schools																					
181	HACC Centre meeting room booking fees	Х																				
182	Use of the Art Gallery																					
183	Art Gallery/Library Meeting Room																					
184	Bathurst Memorial Entertainment Centre Hire																					Ī
185	Excess water accounts - flood prone properties																					
186	Use of Carrington Park																					i
	Water usage - home dialysis machines																					
	Use of Council facilities fun runs/rallies and sporting events																					
	DA fees community/sporting groups on Council property																					
201	Pool fees community service providers																					
202	Basketball Stadium hire																					
203	Authorise changes to telecommunications Registers (eg Yellow/White Pages																					
204	Designation as responsible accounting officer per Financial Management Regulations.																					
205																						
206	Engineering																					
	To sign Correspondence which refers to:																					
207	*Construction Program.																					
208	* Engineering Design and Construction Standards																					

									1	BMEC -	1										$\overline{}$
		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BBC, OM, BOMC, FOH,	CDTL	CHSTL	csc	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord PA	ADMIN
209	* Technical Civil Engineering advice									PAP											+
	*Contracts resolved by Council																				+
	*Variations to Contract, within Expenditure Delegations																				+
	*Construction and Maintenance Priorities for individual functions, subject to Council determination																				
231	To manage matters pursuant to the overall administration and																				
232	Circuit preparation																				+
233	Administration of commercial contract relationships																				1
234	Approval for use of circuit																				
235																					+
236	Roads																				
237	To sign Correspondence which refers to:																				
238	*the use of roads for walkathons, car trials, fun runs, collections																				
239	*Car Club Events																				
240	*Road Closures approved by Council																				
241	* impending works and service interruptions																				
	*Weights of Loads (ie Section 251 Roads Act), and Proceedings/Prosecutions Under Regulations 30C & 30D of the Roads Act 1993, and Interstate Road Transport Act 1985, Traffic Administration Act																				
	* works program (when potholes will be filled, roads sealed)																				1
261	* road opening Permits.																				+
262	*submission of objection/support for erection of Bus Shelters																				+
263	*Police notifications, as required																				+
264	*issue of driveway levels																				+
265	*non-compliance of driveway levels																				+
	Mater 9 Course																				1
204	Water & Sewer			-																	
301	*service interruption to carry out work.																				
302	*Water Restriction Breaches																				
303	*connections for up to 225m.																				
304	*Flow/Pressure Test																				
305	*Sewer Blockages in accordance with Council's policy	Х																			
306	Parks	^																			+
307	to authorise or refuse street tree planting																				+
308	to authorise or refuse, William Street/Light Standards Banners																				+
309	to authorise or refuse, use of Parks and Sports Fields, in accordance with Policy																				+

		DCCS	AGD	MCS	МВМЕС	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord	PA	ADMIN
310	the administration of Tree Preservation Orders																					
311	To sign:																					
	*Correspondence regarding maintenance procedures and programs in accordance with SDI																					
	*Correspondence regarding horticultural advice																					
321	*Correspondence regarding the Tennis Court Lease (existing).																					
322	*Correspondence regarding street tree planting																					
323	*Correspondence regarding William Street/Light Standards																					
324	*Correspondence regarding use of Parks and Sports Fields, in accordance with Policy																					
325	*Correspondence regarding Tree Preservation Order																					
326																						
	Waste Management																					
327	*correspondence relating to the existing collection service																					
328	*correspondence relating to new services (copy to City Treasurer), in accordance with Policy																					
	*correspondence for replacement/removal of "Otto" bins, in accordance with Policy																					
	*correspondence relating to existing Trade Waste Agreements																					
	*correspondence, of liquid waste at the Facility, in accordance with License and Policy																					
341	*correspondence of existing Recycling Contract																					
342	To Authorise:																					
343	replacement/removal of "Otto" bins, in accordance with Policy																					
	Approval/Refusal of liquid waste at the Facility, in accordance with License and Policy																					
351	Cemetery																					
352	To sign correspondence which refers to:																					
353	*existing plots																					
	*general cemetery enquiries																					
354	*plaque placement																					
	Acrediana																					
	Aerodrome																					
001	*standard operating procedures																					
361	*License compliance																					
362	*approving/refusing landing concessions																					
363	To authorise:																					
364	approval/refusal of Landing Concessions																					

		DCCS	AGD	MCS	MBMEC	MLS	ММ	MTVS	AGC	BMEC - BBC, OM, BOMC, FOH, PAP	CDTL	CHSTL	CSC	LIB - CTTL, ISTL, PTL	NMRM- MC	AFMM- MC	BAMCH- MC	MUS- AEO	MMOS- CM	TMCoord PA	ADMIN
365																					
366	Mount Panorama																				
	To Sign correspondence which refers to:																				
	*Circuit Preparation Procedures																				
381	*Circuit Closure notification, including public (advertisements), residents, Police and regular users																				
382	* CAMS Annual License Renewal																				1
	*the approval of circuit use, other than under the Mount Panorama Act and Major Events, in accordance with Policy																				
	*Circuit maintenance and Construction Program																				
401	*CAMS seeking approval/endorsement of designs for Circuit improvements																				
	Emergency Services																				+
	*standard procedures																				
	* the role of LEMO under Emergency Services Act																				
	Planning and Development																				+
	To Sign the following documents:																				1
	Letters directing a particular activity/event cease and/or be removed. (a) Applications made pursuant to the table to Part A, Section 68 of the Local																				
	(b) Letters requiring an applicant to provide additional information, documentation or fees in respect to applications made under the EPA and Local Government Acts (i) Development, rezoning, home occupation.																				

DELEGATION INSTRUMENT GENERAL MANAGER - SUB-DELEGATIONS TO STAFF - ENVIRO MANAGEMENT DELEGATION	NMENTAL, PLAN	INING & BUILDING
In accordance with the resolution of Council on 19 January 2022, (as amended), delegatin Local Government Act, 1993, authority is hereby delegated to those staff, as designated be with the authority and limitations of this in	elow to, exercise t	
POSITION TITLE		NAME
Director Environmental, Planning & Building Services	DEPBS	Neil Southorn Neil Southorn
Manager Strategic Planning	MSP	Janet Bingham
Manager Development Assessment	MDA	Richard Denyer
Manager Environment	ME	Anna Stapleton
Manager Economic Development	MED	David Flude
Senior Development Control Planner	SDP	Daniel Dwyer
Senior Strategic Planner/Senior Heritage Planner/Senior Urban Design Planner	SSP	Fern-Alice Coles/Tamsin McIntosh, Maree Neary
Development Control Planner	DEVP	Vacant, Lewis Wilde, Emma Castle, Loretta Griffiths, Ashlee Cutter
Senior Health & Building Surveyor	SHBS	David Nelson, Geoffrey Press
Environmental Health & Building Surveyor	HBS	Rebecca Higgins-Daley, Andrew Ballard, Vacant, Vacent
Environmental Health Officer	EHO	Mereki Hilton, Talisa Smith
Senior Environmental Helath Office/Senior Environmental Officer	SENV	Sally-Anne Donahue, Rodney Wallace
BARC Coordinator	BARC	Katrina Nelson
Compliance Coordinator	COMP	Craig Smithers
Ranger	RGR	John Whittaker, Jenna Martin, Brian Mann, Stefanie Lesser, Tracey Hughes
Animal Attendant	ANAT	Arwen McLean, Lisa Maney, Julie Miller, Natasha Hurst, Zach Hanman
Plumbing & Drainage Inspector	PLMB	Vacant
Environmental Officer	ENV	Thomas Staff, Lucas Salmon
Director's Assistant	PA	Kylie Denyer
Energy Strategy Officer	ESO	Deborah Taylor
Team Leader Administration (Planning & Development)	TLA	Felicity Smith
AST	D	
GENERAL MANAGER: · // //	DATE:	12.07.2023

	Delegation																	
	Delegation																	-
	Pursuant to the provisions of the Local Government Act 1993, and any expressed policy or direction of Council, that Council in accordance with the provisions of Section 377 of the Local Government Act, 1993 and every other enabling statutory power, delegates to its General Manager authority to exercise and to perform on behalf of the Council, all necessary powers, authorities, duties and functions, including but not limited to:																	
		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA SENV	
Corpor	ate and Executive Powers																	
	To carry on the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with any resolution of Council. To control and direct the staff of the Council.	х	х	х	х	х	х											
2	To carry on the regular services, functions and operations of the Council in accordance with Local Government Act 1993, and other Legislation, Regulations and or policies of the Council.	X	х	x	х	X	х											
3	To authorise any action necessary to comply with any policy or code of Council, any statutory requirements of the Local Government Act or Ordinance or any other law, rule or regulation affecting Council.	x																
4	To obtain legal advice from Council's Solicitors or Counsel where necessary.	Х																
5	To institute, conduct and defend legal proceedings with respect to Council's activities in all Courts, and instruct and engage Council's Solicitors and Counsel where necessary	х		Х	х													
6	Be authorised to respond to notices in respect of such applications to the Licensing Court of NSW for Liquor licences for functions.	х	х	х	х													
7	Authorise action to be taken in connection with any complaints or requests received.	Х	х	Х	Х	Х												
8	Provide interpretation, counsel and advice on applicable Statutes, and Council's existing and proposed policies; and on statutory limitations during the deliberative and decision making process and provide to the Mayor, individual Councillors and senior staff, a common source of statutory and policy interpretation.	x	Snr Staff	Snr Staff	Snr Staff	Snr Staff	Snr Staff								,			
9	To affix the seal of Council to a document																	
10	To prepare and lodge applications for grants provided such action is consistent with Council's Strategic & Business Plan or Council Policy.	х																
11	To authorise any works which is deemed urgent, provided that such expenditure is reported to the Council at its next Ordinary meeting, where funds have not been voted by Council.	х																
12	Control communications internally and externally.	Х																
13	Rearrange and reorganise staff in all departments	Х																
14	Sign legal contracts where Council has approved the making of that Contract.																	
15	Internal and external projection and promotion of Council's mantle of dignity, together with its image of efficiency and effectiveness.	Х																
14	Sign legal contracts where Council has approved the making of that Contract.																	
15	Internal and external projection and promotion of Council's mantle of dignity, together with its image of efficiency and effectiveness.	Х																
16	To approve/refuse public access to Council books or documents which are required to be produced for any legal proceedings.	х																
	Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the relevant acts and associated regulations and to implement the provisions as relating to the operation of Council of the relevant Acts and associated regulation, including but not limited to:	х																
	Biodiversity Conservation Act 2016																	
	Biosecurity Act 2015																	
	Boarding Houses Act 2012																	
	Building and Development Certifiers Act 2018 and regulation																	
	Community Land Development Act 2021																	
	Companion Animals Act 1998																	1
	Conveyancing Act 1919																	1
	Crown Land Management Act 2016																	1
	Dividing Fences Act 1991																	1

		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	
	Environmental Planning and Assessment Act, 1979 as amended																		
	Food Act 2003 and Food (General) Regulation, 2003 as amended																		<u> </u>
	Fire and Rescue NSW Act 1989																		
	Government Information (Public Access) Act 2009 Health Records & Information Privacy Act 2002																	1	\vdash
	Heritage Act 1977																	 	
	Impounding Act 1993 as amended																		
	Independent Commission Against Corruption Act 1988																		
	Interpretation Act 1987																		
	Land Acquisition (Just Terms Compensation) Act 1991																		
	Library Act 1939																		
	Local Government Act 1993 as amended plus regulation Motor Vehicle Sports (Public Safety) Act 1985 as amended plus regulation																	1	\vdash
	Motor Sports Events Act 2022																	 	
	Native Title Act NSW 1994 as amended																		
	Ombudsman Act 1974																		
	Plumbing & Drainage Act 2011 plus Regulation																		
I	Privacy & Personal Information Protection Act 1998																	<u> </u>	
	Protection of the Environment Operations Act 1997 as amended Public Health Act 2010 and regulation made thereunder	-			1			-							-			\vdash	
	Public Interest Disclosures Act (1994)																	 	
	Public Spaces (Unattended Property) Act 2021																	\vdash	
	Recreation Vehicles Act 1983 as amended				1														
	Road Transport Act 2013																		
	Roads Act 1993 as amended																		<u> </u>
	Rural Fires Act 1997 as amended																		
	State Emergency Service Act 1989 Strata Schemes Development Act 2015																		\vdash
	Swimming Pools Act 1992 as amended																	 	
	Transport Administration Act 1988																		
	Unclaimed Money Act 1995																		
	Waste Avoidance & Resource Recovery Act 2001																		
	Water Management Act 2000																		<u> </u>
	Work Health & Safety Act 2011 plus regulation																-	 	
	10:41:44																-	\vdash	—
	rate Services/Administration																		
101	To determine the matters which are to be included in the business papers, subject to the inclusion of the following items whenever they arise:																		1
	(a) Reports on matters which cannot be determined under delegated authority;																		1
	(b) Reports required to be submitted under any Act or Ordinance;																		1
	(c) Reference to any deputations which the Council has agreed to receive;																		1
	(d) Matters requiring a determination of Policy;	х																	1
	(e) Reports directed by Council to be submitted;	_ ^																	1
	(f) Matters essential for the Council's information;																		1
	(g) Matters requiring a vote; (h) Matters or decisions of a potentially contentious nature, or involving a significant variation of																		1
	Council's policy or standard practice relating to Development Applications.																		1
																			1
102	Have charge of the records of Council, except as otherwise specifically provided, and be responsible for the recording, filing and safe keeping of such records.	Х																	
103	Keep accurate, permanent records of all properties purchased, leased or sold by, or in the possession																		
	of Council.				1														
104	Sign contracts for the sale and purchase price of land where Council has approved the sale or purchase price.																		
105	Authority to terminate any lease or rental agreement on any Council owned property where the terms of the lease have been breached, and accounts fall into arrears.																		
106	Sign all applications addressed to the Registrar General to record the Council as the registered owner of resumed land.																		
107	Authority to establish, maintain, alter or terminate leaseback agreements with employees.																		
108	To approve payment of expenses for elected members.																		
109	Authorise such employees time off for fighting fires within the boundaries of the Council area without loss of pay if properly called out by the Fire Brigade or the Rural Fire Service, where employees of the Council are members of the Voluntary Fire Brigade or Volunteer Rural Fire Service Brigades.	х	х	х	x	х													

							SDP/		BARC/	SHBS								0=11/	
		DEPBS	MSP	MDA	ME	MED	SSP	DEVP	COMP	HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	<u> </u>
110	Review Council's exposure to risk on a continuing basis and effect any changes by way of insurance, retention or transfer to protect Council's interest.	х																	
111	To determine levels of public liability insurance required in accordance with Council's adopted policy.	х																	
112	The authority to exercise and perform on behalf of Council, all powers, authorities, duties, functions and matters in relation to Council's asset management program applying to: (a) Public roads;	х																	
	(b) Footpaths;	Х																	
	(c) Carparks;	Х																	
	(d) Parks, reserves, recreational facilities, gardens and cemeteries;	X																	
	(e) Solid Waste Disposal Depot (f) Council owned and managed public buildings and facilities	X																	
	(q) Floodplain Management.	X																	<u> </u>
113	Be authorised to offer a reward for information leading to the conviction of people found vandalising	^																	
113	Council property, and further that Council, without exception, takes all legal steps available to it to prosecute people found vandalising Council property.																		
114	Authority to exercise and perform on behalf of Council all functions, powers, authorities, duties and matters contained in Council's asset management program.	х																	
115	Authority to appoint alcohol and drug testing officers.	х																	
117	To appoint a representative of Council as the Chairperson to the Local Emergency Management Committee in accordance with Section 28 of the State Emergency & Rescue Management Act (1989) as amended.																		
118	To appoint a Disclosures Coordinator for the purposes of the Public Interest Disclosures Act (1994).																		
Finana																		 	
Financ 201	To authorise the payment of salaries and wages of the staff of the Council.	х																-	
202	To authorise the purchase of goods, works and services and to obtain tenders for items over \$250,000.	X																	
203	To keep accounts of the Council and present to audit in accordance with the requirements made by or under the Local Government Act 1993 and regulation.																		
204	Determine the categorisation of each parcel of rateable land in accordance with Section 514 of the Local Government Act 1993.																		
205	Authorise financial transactions (excluding investments)																	i	1
207	To authorise the investment of surplus Council funds and sign such application and redemption documents as may be required.																		
208	To determine applications for reductions of rental charges for Council facilities in accordance with Council's policy.																		
209	To determine applications for pensioner rate reduction in accordance with the provisions of Section 575 of the Local Government Act 1993.																		
210	To take action at any time for recovery of unpaid rates and any other amounts owing to Council.																		
211	To order restriction or disconnection of premises if excess water accounts are not paid.																		
212	To approve applications for extension of time to pay accounts.			· · · · · · · · · · · · · · · · · · ·															
213	To lay information, issue summonses, swear statements and affidavits for enforcing default judgements and institute any other legal and approved procedure necessary for the recovery of outstanding amounts and debts owing to the Council.	х																	
214	To determine assistance to ratepayers experiencing genuine and substantial hardship.																		
215	To allow unpaid rates to accumulate and be paid from the estate of such aged pensioners, where such a request has been made, or from the sale of the house provided that in such cases no Council rate rebate shall be granted.																		
216	To certify that prices and computations on invoices/payments have been checked and are correct, and as far as able to be ascertained, are fair and reasonable and are in accordance with any quotation/contract under which the goods/services were supplied.																		
217	To determine the amount of bond required to be lodged by developers as surety for completion of works under Council's control.	х	х	Х															

		DEDDE	MSP	MDA	МЕ	MED	SDP/	DEVD	BARC/	SHBS	DCD	DI MD	END/	DA	F80	ANIAT	TI A	SENV	
		DEPBS	MSP	MDA	ME	MED	SSP	DEVP	COMP	HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	l
218	To write-off rates or debts which are determined not financially viable to recover to a limit in any one case not exceeding \$5,000.	х	х	х															
219	To authorise Public Liability/Public Indemnity Claims goodwill payments up to \$2,000.																		
220	To sign Section 603 Certificates on behalf of Council.																		
221	To authorise the release of any bond or bank guarantee where the required works or services have been completed in accordance with approvals granted by Council. To authorise the disposal of surplus materials and goods.	х	х	х															
223	To sign as the responsible accounting officer the statement of financial position with respect to Budget Review Statements in accordance with the Regulation.																		
224	To authorise Council participation in tenders called by CENTROC on behalf of the participating																		
225	councils. To authorise the purchase of goods, works and services from Local Government Procurement in accordance with funds voted by Council and Council's Purchasing Manual	Х																	
226	To sign certificates under Section 54 of the Local Government Act 1993 in relation to classification of bublic land.																		
227	Authority to open and close accounts for electricity and gas at Council facilities.														Х				
Engine	pering														-				
301	To organise and allocate the priority of all construction and maintenance works, subject to any direction of the Council.																		
302	To determine applications for the use of (approve, subject to conditions, or refuse) public roads for : (a) walk-a-thons, motor car trials, charitable collections or other like events; (b) recruiting or similar purposes or for public health or other purposes on behalf of the Army, Navy or Air Force or other organisations to utilise part of a road or land owned by or under the control of the Council	х	х	х	х														
303	Be authorised to issue permits for holding of street stalls, processions on roads; holding of meetings in public places; and use of roads during building operations and standing of vehicles in restricted parking areas for any specific purposes and any other Act regulating functions under the control of the Council. To provide temporary grandstands at Carrington Park for crowds anticipated to be in excess of 5,000	х	х	х	х				х										
	people, funded from Carrington Park Vote, subject to the provision of substantiated material by the promoters.																		
305	(i)To sign and issue approval of designs for subdivision plans and construction certificates.	Х	Х	Х														—	-
	(ii)To sign survey requests/amendments to the Land Titles Office.	Х																	-
	(iii)To sign property identification reports.	Х																	
306	(iv)To sign survey plans. To order the removal of obstructions placed illegally on road reserves, footpaths and public places.	X X	X	X X	х		х	х	Х	х	х	х						х	
307	To close the Ben Chifley Dam to specified users.																		
308	To close roads, or parts thereof, temporarily for repairs or construction.																		
309	To issue/refuse compliance and construction certificates in relation to subdivisions and engineering works.	Х	Х	х	х		х	х		х		х						х	
310	Determine the extent and design of works associated with subdivisions and other development applications in accordance with Council Policies and Codes and to determine whether such works have been completed to a satisfactory standard.	x	х	х															l
311	To write to affected landowners seeking an indication on whether they wish the construction of concrete footpaving to be done upon receipt of such requests for such work and then arrange a report to Council.																		
312	To Council. Grant approval for helicopter touchdowns on Public Reserves in a manner and at a time under such conditions as may be appropriate																		
313	Authorise the private planting of trees and /or shrubs on footpaths.																		
314	To sign permits authorising maintenance or removal of trees under Council's Tree Preservation Policy and Council's Tree Preservation Order.																		
315	To remove dangerous trees on public works' construction sites under the control of the Council, where such removal is necessary, to allow work to proceed immediately.																		
316	To carry out private works and authorise the hire of Council plant subject to satisfactory arrangements being made for the payment of such works.																		
317	(i) To purchase new light vehicles and dispose of existing vehicles where the standard of the vehicle remains the same. (ii) To have the discretion to dispose of vehicles at other than 50,000km;																		
	(iii) Obtain trade prices when replacing vehicles; and											-							
	(iv) To have the discretion to dispose of vehicle by either auction or trade-in.																		
318	To authorise the release of Council plant and other resources to assist fire fighting, emergency work,																		
	and assist the Local Emergency Management Committee in emergency work.				1														

		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA SENV	
319	(i)To hire Council plant and equipment or to make it available to community groups in accordance with Council's Section 356 policy.																	
	(ii)To approve annual, standard parking and camping requests that occur each year from the Bathurst AH&P Association Inc.	Х	х	х	х													
	Authorise the carrying out of water supply extensions up to 225 m per tenement;																	
321	Authorise the carrying out of sewer extensions up to 75 m per tenement.																	
	To determine the conditions of use of parks, gardens, reserves and other public places under Council's control.																	
	To enter into Pipeline Agreements with the Rail Infrastructure Corporation.																	
324	To implement water restrictions in accordance with Council policy.																	
Dlannii	ng and Development																	-
	To determine Development Applications, Complying Development Certificates and Construction	х	х	Х														
400	Certificates. To determine the fast tracking of Development Applications.																	
	To issue or refuse to issue compliance, and occupation certificates under Part 6.	X	X	X	X		X	Х		Х		Х	Х				Х	
	To defend appeals against failure or refusal to issue Part 6 certificates.			X	X		X	^		^		^	^				^	
	To give notice of intention to serve orders and issue orders, and modify or revoke orders pursuant to	Х	Х	Х	Х			-	-									₩
405	To give notice of intention to serve orders and issue orders, and modify or revoke orders pursuant to the Local Government Act, Environmental Planning and Assessment Act, Food Act, Companion Animals Act.	х	х	x	x													
406	To review determinations of development applications made by other staff under delegated authority.	Х	х	х														
407	To issue or refuse to issue a complying development certificate.	Х	Х	Х	Х													
408	To modify or refuse to modify a complying development certificate.	Х	Х	Х	Х													
409	To vary or extend the lapsing period of a consent in accordance with Sections 4.53 and 4.54.	Х	Х	Х	Х													
410	To approve or refuse applications to modify development consents, being consents originally determined under delegated authority.	х	х	Х	х													
411	To defend appeals made pursuant to Part 8 of the Environmental, Planning and Assessment Act (EP&A).	Х	х	х	х													
412	To refer for comment Development Applications within the Conservation Area to the National Trust, where deemed appropriate.	х	х	х	х													
413	That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 9 August 1995 by the Office of Local Government, pursuant to Section 745 of the Local Government Act 1993, as amended in respect to Section 82(3) of that Act in relation to modification of the provisions of Clauses 51 or 52 of the Local Government (General) Regulation 2021.	x	х	x	x													
414	To ensure that premises used for the preparation, storage and/or sale of food are maintained.	Х	Х	Х	Х					Х							Х	
415	To commence legal proceedings pursuant to the Environmental Planning and Assessment Act 1979, the Local Government Act 1993 and the Protection of Environment Operations Act 1997.	х	х	х	х													
416	This item is left intentionally blank																	
	To approve of a flue terminating at a location not complying with the provisions of the policy if satisfied that compliance with the policy is not practicable, and that the proposed alternative is satisfactory.	х	х	х	х													
418	Sign applications on behalf of Council as applicant and/or owner for works previously approved by Council to be undertaken by Council or on Council's behalf.																	
419	To sign Section 10.7 and 6.26 Certificates	Х	Х	Х	Х		Х	Х										
420	To sign and issue Section 121ZP and Section 735A certificates on behalf of Council	Х	Х	Х	Х													
421	To exercise all of the powers of Council in respect of: (a) Applications for all those matters listed in Part A of the Table contained in Section 68 of the Local Government Act 1993.	Х	х	Х	Х													
	(b) The variation of building lines made under Council's Approvals Policy.	х	Х	Х														
	(c) The variation of Restrictive Covenants created pursuant to Section 88B of the Conveyancing Act 1919 as amended, provided that the subject of the variation complies with the relevant planning instrument.	х																
	(d) Applications for those matters contained in Items 5 and 6 of Part B of the table contained in Section 68 of the Local Government Act 1993.	х	х	x	х													
	(e) Applications for all those matters listed in Part C of the table contained in Section 68 of the Local Government Act 1993.	х	х	х	х													
	(f) Applications for those matters contained in Items 3, 4, 5 and 6 of Part D of the table contained in Section 68 of the Local Government Act 1993.	х	х	х	х													
	(g) Applications for all those matters listed in Part E of the table contained in Section 68 of the Local Government Act 1993.	Х	Х	Х	х													

		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA SENV	
	(h) Applications for all those matters listed in Part F of the Table contained in Section 68 of the Local Government Act 1993.	х	х	х	х													
	Determine applications for the creation of temporary construction zones on public roads restricting public parking in such zones.	х	х	х	Х													
423	To take any action considered necessary under the Mount Panorama policies.	Х		Х														
424	To administer the policy in relation to advertising on light standards.	Х	Х	Х	Х													
	To commence the preparation of a draft Local Environmental Plan under Part 3 of the Environmental Planning and Assessment Act, 1979 as amended; (a) Preparation and exhibition of Environmental Studies and Local Environmental Plans in accordance with the Act.	х	Х															
	(b) To exercise any delegation conferred upon him/her from time-to-time by the Director General of the Department of Planning under the Act.	х	х															
426	To prepare a draft Development Control Plan in accordance with Part 3 of the Environmental Planning & Assessment Act 1979 and in accordance with the appropriate Regulations.	Х	Х															
	Development Applications (a) To make any decision or to take any actions required of or open to Council to take in accordance with Part 4 "Development Assessment and Consent" of the Environmental Planning and Assessment Act 1979 as amended, but not including the power: (1) To determine any Development Application in respect of a designated development as defined in the Act; (2) To determine any Development Application in relation to which a negative submission has been received and where the matters raised in that submission have not been resolved; or, (3) To revoke or modify a Development Consent (not being at the applicant's request) in accordance with the Act).	х																
	(b) To call meetings of the Departmental Submission Hearings in relation to any Development Application or Compliance Certificate.	х	х	Х														
	Application or Compliance Certificate. (c) To call meetings of the Council Submission Hearing in relation to any Development Application or Compliance Certificate.	х																
	To assume the concurrence of the Director General of the Department of Planning for variations of development standards in accordance with State Environmental Planning Policy 1 and Department of Environment and Planning Circular 117 and Clause 4.6 of the LEP.	х																
429	To authorise the release of subdivision certificates by signing the required documents, where the Council Seal or Power of Attorney is not required.	х	х	х														
430	To refund unexpended Development Applications fees on actual costs basis.	Х	Х	Х														
	To commission an independent structual assessment of a building for which a Development Application has been made for demolition where, in assessing the development, the building is found to be of heritage significance.	х	х	х	х													
432	To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant under the provisions of Section 88 of the Local Government Act 1993.	х	x	x														
	To carry out rabbit eradication on roadsides in conjunction with the Local Land Services.																	
	To impound stock pursuant to Section 2 of the Act.	Х	Х	Х	Х				Х		Х							
	To implement the delegations from the NSW Heritage Office in respect of issuing approvals under Section 60 of the Heritage Act 1977 and the making of orders.	Х	Х	Х														
436	Pursuant to Section 381(3) of the Local Government Act 1993 approve the NSW Food Authority's delegation to the General Manager to provide written approval for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and Standard 3.2.3 (clauses 10 and 14).	х	х	х	х													
	Pursuant to Section 109E(3) of the Food Act 2003, and conditional upon approval from the NSW Food Authority approve the General Manager to sub-delegate the power to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Codde's Standard 3.2.2 (clause 15 and 17) and standard 3.2.3 (clauses 10 and 14) to the Director Environmental, Planning and Building Services.	х																
	Authority to make recommendtions in relation to applictions for accreditatin of Council building surveyors under the Building Professionals Act 2005.	х	Х	X														
439	To undertake the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 8 November 2012 by the Acting Commissioner for Fair Trading pursuant to Section 21 of the Plumbing and Drainage Act 2011. (a) to monitor compliance with the Plumbing and Drainage Act (s19(a))	х	х	х								х						

	DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	
(b) to ensure that any plumbing and drainage work carried out does not threaten public health or safety	х	х	Х						EHO		х							
(s19(b)) (c) to undertake any other functions conferred or imposed on the plumbing regulator by the Plumbing and Drainage Act (s19(c)) other than: • receiving notices of work and other documentation required to be submitted to the plumbing regulator concerning proposed alternative solutions (s9(3) of the Plumbing and Drainage Act and Clause 10 of the Plumbing and Drainage Regulation) • authorising fittings for use in plumbing and drainage work (s20) • initiating criminal proceedings as provided for in Part 5 of the Plumbing and Drainage Act.	x	х	x								х							
To undertake the following plan-making functions delegated by the Minister (a) to make – and determine not to make – an LEP under the EP&A Act	х																	
(b) to defer inclusion of certain matters in an LEP and (c) to identify which matters must be considered and which stages of the plan-making process must be carried out again prior to resubmission if the council defers the proposal or if a matter is deferred from the LEP	X X																	
To enter into agreements with members of the public for certification works as defined under the Building Professionals Act 2005	Х	х	х															
to transfer properties between categories of notification of land on a Section 7.11 Certificate as outlined in the Bathurst Regional Council Contaminated Land Policy in accordance with the outcomes of appropriate geotechnical investigations.	х	х	х	х														
That Council delegate to the General Manager the powers, authorities, duties and functions delegated to Council by "Instrument of Delegation" dated 14 February 2019 by the Chief Executive of Roads and Maritime Services pursuant to Section 125 (3) of the Roads Act 1993 in relation to the approval of Footway Restaurants.																		
rity to exercise powers/various Acts (Clause 17) - Be authorised to perform all necessary activities, to serve any notices or orders, undertake inspections, issue or refuse licence and permits, to exercise the power of entry, to appoint appropriate staff as an authorised officer, authorised person, authorised Council employee, or impounding officer as the case may be, to exercise the functions of those positions under the following acts and associated regulations and to implement the provisions as relating to the operation of Council of the following Acts and associated regulation, including but not limited to:	х																	
Biodiversity Conservation Act 2016																		
To perform activities and exercise functions	Х		Х	Х		Х	Х					Х						
To serve, issue or refuse notices, licences and or permits	Х		Х	Х		Х	Х					Х						
To undertake inspections and or exercise power of entry	Х		Х	Х		Х	Х					Х						
Appoint authorised Council employee	Х																	
Biosecurity Act 2015																		
To perform activities and exercise functions		Х	Х	Х				Х	х	Х							х	
To serve, issue or refuse notices, licences and or permits		X	X	X								1						
To undertake inspections and or exercise power of entry		Х	Х	Х				Х	Х	Х							Х	
Appoint authorised Council employee																		
Boarding Houses Act 2012																		
To perform activities and exercise functions	Х	Х	Х	Х					х								х	
To serve, issue or refuse notices, licences and or permits	Х	Х	Х	Х					Х								Х	
To undertake inspections and or exercise power of entry Appoint authorised Council employee	Х	Х	Х	X					Х								Х	
Building and Development Certifiers Act 2018																		
To perform activities and exercise functions	Х																	

	DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	
Companion Animals Act 1998																	F
To perform activities and exercise functions		Х	Х	Х			х		Х					Х			H
To serve, issue or refuse notices, licences and or permits		Х	Х	Х			Х		Х					Х			T
To undertake inspections and or exercise power of entry		Х	Х	Х			Х		Х								T
Appoint authorised Council employee																	I
Community Land Development Act 2021																	t
To perform activities and exercise functions		Х	Х	Х													ļ
Conveyancing Act 1919																	İ
To perform activities and exercise functions		Х	Х	Х											-		+
Appoint authorised Council employee																	İ
Crown Land Management Act 2016																	t
To perform activities and exercise functions		х	Х	х			X		Х								f
Dividing Fences Act 1991																	ļ
To perform activities and exercise functions		Х	Х	Х		Х	хх	Х								Х	+
To serve, issue or refuse notices, licences and or permits		Х	Х	Х			Х										Γ
To undertake inspections and or exercise power of entry		Х	Х	Х		Х	хх	Х								Х	Г
Environmental Planning and Assessment Act 1979 as amended																	l
To perform activities and exercise functions		Х	Х	Х		Х	хх	Х	Х	Х	Х		х			Х	+
To serve, issue or refuse notices, licences and or permits		Х	Х	Х													t
To undertake inspections and or exercise power of entry		Х	Х	Х		Х	хх	Х	Х	Х	Х		Х			Х	t
Appoint authorised Council employee																	T
To lodge complaints against an accredited certifier under Section 109V																	Į
Food Act 2003 and Regulation																	t
To perform activities and exercise functions		Х	Х	Х			Х	Х								Х	t
To serve, issue or refuse notices, licences and or permits		Х	Χ	Х			Х	Х								Х	Ι
To undertake inspections and or exercise power of entry		Х	Х	Х			Х	Х								Х	
Appoint authorised Council employee																	Ţ
Authorised officer under Section 114(2)				Х				Х								Х	+
Fire and Rescue NSW Act 1989																	Ŧ
To perform activities and exercise functions		Х	Х	Х		Х	х х	Х	Х		Х					Х	‡
To serve, issue or refuse notices, licences and or permits		X	X	X		1	<u> </u>										1
To undertake inspections and or exercise power of entry Appoint authorised Council employee		Х	Х	Х		Х	ХХ	Х	Х		Х					Х	+
- 44																	t
Government Information (Public Access) Act 2009																	F
Exercise determinations																	t
Exercise review of Determination																	\perp
Act as Council's Right to Information Officer																	

	DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV
Health Records & Information Privacy Act 2002																
To perform activities and exercise functions		Х	Х	Х				Х								Х
To serve, issue or refuse notices, licences and or permits		X	X	X												
To undertake inspections and or exercise power of entry		Х	Х	Х				Х								Х
Appoint authorised Council employee																
Heritage Act 1977																
To perform activities and exercise functions		х	Х	х		Х	Х	Х								х
To serve, issue or refuse notices, licences and or permits		X	Х	Х												
To undertake inspections and or exercise power of entry		Х	Х	X		Х	Х	Х								Х
Appoint authorised Council employee																
Independent Commission Against Corruption Act 1988																
To perform activities and exercise functions																
Interpretation Act 1987																
To exercise functions																
Impounding Act, 1993 as amended																
To perform activities and exercise functions		Х	Х	Х			X		Х					Х		
To serve, issue or refuse notices, licences and or permits		X	X	X			X		X					Х		
To undertake inspections and or exercise power of entry Appoint authorised Council employee		Х	Х	Х			X		Х							
Land Acquisition (Just Terms Compensation) Act 1991																
To perform activities and exercise functions																
To serve, issue or refuse notices, licences and or permits To undertake inspections and or exercise power of entry																
Appoint authorised Council employee																
Library Act 1939																
To perform activities and exercise functions																
To serve, issue or refuse notices, licences and or permits																
To undertake inspections and or exercise power of entry Appoint authorised Council employee																
Local Government Act 1993 as amended plus Regulation																
To perform activities and exercise functions		Х	Х	Х		Х	х х	Х	Х	Х	Х		Х			Х
To serve, issue or refuse notices, licences and or permits		Х	Х	X	Х	Х	X		Х							
To undertake inspections and or exercise power of entry		Х	Х	Х		Х	хх	Х	Х	Х	Х		Х			Х
Local Land Services Act 2013																
To perform activities and exercise functions							Х		Х							
To serve, issue or refuse notices, licences and or permits																
To undertake inspections and or exercise power of entry Appoint authorised Council employee																
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	DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	
Motor Sports Events Act 2022																	Ŧ
To perform activities and exercise functions		х	Х	Х			х	Х	Х							х	t
To serve, issue or refuse notices, licences and or permits								Х	Х							Х	Ť
To undertake inspections and or exercise power of entry		Х	Х	Х			Х	Х	Х							Х	Ť
Appoint authorised Council employee																	Į
Motor Vehicle Sports (Public Safety) Act 1985 as amended plus regulation																	t
To perform activities and exercise functions		Х	х	Х													Ŧ
To serve, issue or refuse notices, licences and or permits		Х	Х	Х													T
To undertake inspections and or exercise power of entry		Х	Х	Х			Х		Х								Τ
Appoint authorised Council employee																	Į
Native Title (New South Wales) Act 1994 as amended																	‡
To perform activities and exercise functions		Х	Х	х													t
To serve, issue or refuse notices, licences and or permits		Х	Х	Х													
To undertake inspections and or exercise power of entry		Х	Х	Х			Х	Х	Х							Х	Ι
Appoint authorised Council employee																	Ŧ
Ombudsman Act 1974																	‡
To perform activities and exercise functions																	ŧ
Plumbing and Drainage Act 2011 plus regulation																	‡
To perform activities and exercise functions	Х	Х	Х	Х				Х		Х						Х	1
To serve, issue or refuse notices, licences and or permits	Х	X	Х	Х				Х		X						Х	
To undertake inspections and or exercise power of entry	Х	Х	Х	X				Х		Х						Х	
Appoint authorised Council employee																	+
Privacy & Personal Information Protection Act 1998																	‡
To perform activities and exercise functions																	‡
To serve, issue or refuse notices, licences and or permits					-			-					-	-		\vdash	+
To undertake inspections and or exercise power of entry Appoint authorised Council employee																	‡
Property and Stock Agents Act 2002																	‡
To perform activities and exercise functions							Х		Х								t
To serve, issue or refuse notices, licences and or permits																	Į
To undertake inspections and or exercise power of entry Appoint authorised Council employee																	+
Protection of Environment Operations Act 1997 as amended																	Ŧ
To perform activities and exercise functions		Х	Х	Х		Х	хх	Х	Х	Х	Х		Х			Х	Ŧ
To serve, issue or refuse notices, licences and or permits		X	X	X		^	X	X	X	X	X		<u> </u>			X	+
To undertake inspections and or exercise power of entry		X	X	X		х	X X	X	X	X	x		х			X	\dagger
Appoint authorised Council employee	_	^	^			^	^ ^	_^	_^_	_^	^	-	_^_			_^	+

Public Fleath Act 2010 and Regulation		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP BARC		RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	,
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Aspected authorised Councel employees Real Property Act 1900 plus regulations To extreme classes or reflute notices, ficences and or permits To extreme classes or reflute notices, ficences and or permits To extreme classes or reflute notices, ficences and or permits To extreme classes or reflute notices, ficences and or permits To extreme classes or reflute notices, ficences and or permits To extreme classes or reflute notices, ficences and or permits XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	To serve, issue or refuse notices, licences and or permits		X	x	Х			x		X					x	<u> </u>		
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To serve, suse or refuse notices, licences and or permits If our subtribute in the control of t	Real Property Act 1900 plus regulations																	t
To serve, suse or refuse notices, licences and or permits If our subtribute in the control of t	To perform activities and exercise functions									-					+	\vdash		+
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To perform activities and exercise functions X X X X X X X X X X X X X X X X X X X	Appoint authorised Council employee		^				^	^ ^	_^	^		_^				 	^	\dagger
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To serve, issue or refuse notices, licences and or permits X X X X X X X X X X X X X X X X X X X	To perform activities and exercise functions		Y	Y	Y		~	YY	Y	Y		Y		Y	-		Y	+
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To perform activities and exercise functions X															1			Ŧ
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To undertake inspections and or exercise power of entry X X X X X X X X X X X X X X X X X X X	To serve, issue or refuse notices, licences and or permits		Х	Х	Х			Х		Х		Х						十
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	DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	
State Emergency and Rescue Management Act 1989																		Ŧ
To perform activities and exercise functions		Х	Х	Х														t
To serve, issue or refuse notices, licences and or permits		X	Х	Х														
To undertake inspections and or exercise power of entry		X	Х	Х														
Appoint authorised Council employee																		_
Act as Chairperson of the Local Emergency Management Committee																		+
State Emergency Service Act 1989																		1
To perform activities and exercise functions		Х	Х	Х		Х												+
To serve, issue or refuse notices, licences and or permits		Х	Х	Х		Х												T
To undertake inspections and or exercise power of entry		Х	Х	Х		X												Ť
Appoint authorised Council employee																		#
Swimming Pools Act 1992 as amended																		‡
To perform activities and exercise functions		Х	Х	Х		Х	Х		Х		Х						Х	+
To serve, issue or refuse notices, licences and or permits		Х	Х	Х														J
To undertake inspections and or exercise power of entry		Х	Х	Х		Х	Х	Х	Х		Х						Х	Τ
Appoint authorised Council employee																		Ŧ
Transport Administration Act 1988																		‡
To perform activities and exercise functions		Х	Х	Х														$^{+}$
To serve, issue or refuse notices, licences and or permits		Х	Х	Х														Т
To undertake inspections and or exercise power of entry		X	Х	Х														
Appoint authorised Council employee																		+
Unclaimed Money Act 1995																		I
To perform activities and exercise functions																		ŧ
Waste Avoidance & Resource Recovery Act 2001																		‡
To perform activities and exercise functions		Х	Х	Х		Х	Х	Х	Х	Х	х	Х					Х	+
To serve, issue or refuse notices, licences and or permits		Х	Х	Х														Ť
To undertake inspections and or exercise power of entry		Х	Х	Х		Х	Х	Х	Х	Х	Х	Х					Х	T
Appoint authorised Council employee																		‡
Water Management Act 2000																		ļ
To perform activities and exercise functions		Х	Х	Х														\pm
To serve, issue or refuse notices, licences and or permits		Х	Х	Х														
To undertake inspections and or exercise power of entry		Х	Х	Х														
Appoint authorised Council employee																		+
Work Health & Safety Act 2011 plus regulation																		‡
To perform activities and exercise functions	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х			Х	+
To serve, issue or refuse notices, licences and or permits																		\perp
To undertake inspections and or exercise power of entry																		Ţ
Appoint authorised Council employee				1	1	1	l l		l		1	l	1	1	1	1		

		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA S	ENV	
Section	on 335																		
	The General Manager delegates the following day to day management functions of Council																		
	Corporate Services/Administraton																	_	
	To make public statements and issue media releases on matters involving Council	Х	х	Х	х	Х			BARC only										
2	To assess grading of staff								Offig									-+	
	To authorise the attendance of staff at conferences and seminars and approve payment of expenses within budget	Х	х	х	х	х													
4	To make decisions in staff matters in dispute	Х																	
	To approve of advertisements for jobs and authorisations to recruit (within approved structure)																		
	Appropriate person in relation to tenders as defined in the Local Government (General) Regulation - as designated for each tender idividually	all	staff																
7	Designated person in relation to Tendering (Clause 175 Local Government (General) Regulation 2005)	all	staff																
8	To act as Council's Code of Conduct Complaints Coordinator																		
	To sime Common and anno subjets referre to																	-+	
21	To sign Correspondence which refers to: * letters offering employment	Х						-										-+	
22	* correspondence relating to unsuccessful employment application	X	_																
23	* initial letter of discipline	X	X	X	X	X													
24	* subsequent letter of discipline	X	^	^	_ ^	^												-+	
25	* final letter of discipline	^																-+	
26	* issue of references	Х																-+	
27	* Issue of testimonials	X																-	
28	* leave applications for staff (sick leave, annual leave)	X	х	Х	Х	Х			Х								Х	х	
29	* leave applications for long service leave	X		^													^	^ +	
30	* leave applications - leave without pay	X																	
31	* approval of secondary employment	X																	
32	* higher duties for staff	X																	
33	* letters dealing with Workers Compensation - initial/determination																		
34	* letters dealing with Workers Compensation - other																		
35	* Appraisal letters, in approved format	Х																	
36	* letters dealing with grant applications	Х	Х	Х	Х	Х													
37	* letters of appreciation	Х	Х	Х	Х	Х													
38	* standard letters incorporated in the manual of standard procedures	Х	Х	Х	Х	Х													
39	* Authorise leave electronically in accordance with the hierarchy as maintained in Council's Authority software	All staff																	
	Administration																		
51	* letters for contracts for the sale and purchase price of land where the sale or purchase has been approved by Council																		
52	* Development Applications on behalf of Council as applicant and/or owner for works previously approved by Council to be undertaken by Council or on Council's behalf.																		
53	* legal contract where Council has approved the making of that Contract																		
54	* letters for promotion of Council	Х				Х													
55	* letters advertising Council	Х	Х	Х	Х	Х													
56	* requests for sponsorship	Х				Х													
57	* agreements for the borrowing/lending of goods/services/exhibitions to or by Council	Х			1													$-\!$	
58	* letters responding to insurance claims and processing thereof																		
	Acknowledgement letters advising of matters referred to Council	X	Х	X	X	X												$-\!\!\!\!+$	
60	*enquiries on programs and services	Х	Х	X	X	X												$-\!\!\!\!+$	
61	* the organisation of functions and events	Х	Х	Х	X	Х													

							000/			SHBS								\top
		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA SEN	′
62	* carry out the functions of the Public Officer as follows																	+
	* deal with requests from the public concerning council's affairs																	
	* assist people to gain access to public documents of council																	
	* receive submissions made to council																	
	* accept service of documents on behalf of council																	
	* represent council in legal or other proceedings																	
	* other functions as may be conferred or imposed on the Public Officer by the General Manager or by																	
	or under the Local Government Act, 1993																	
63	* authorised to access CBD CCTV Scheme for maintenance and daily monitoring of system																	
64	* authorised to access CBD CCTV System for extraction of footage for Police investigations																	
65	* to act as Council's Native Title Manager																	
66	* represent Council as the Public Lighting Customer Representative to liaise with Essential Energy as														х			
00	stipulated in Section 5 of the NSW Public Lighting Code														^			
	177 0 1																	+
74	Library Services				1			-					-		-			+
	* lost or stolen books, *orders which have not been satisfied				1			-									+	+
12	Ordere Willer Have not been equality																	+
	Entertainment Centre							1										1
91	* confirmation of bookings for Bathurst Memorial Entertainment Centre and letters of request to sign																	1
	and return contract																	
92	* letters to season ticketholders and other subscribers																	
93	* Promotional letters advising of forthcoming events																	
	Art Gallery and Museums																	
111	* enquiries requesting history of the gallery,																	
112	*enquiries on the permanent collection																	
113	* enquiries on regional galleries																	
114	* enquiries regarding approved Education/Public Programs																	
115	* organisation and development of the approved education and public programs																	
116	* mailouts to schools and community groups																	
117	* volunteers - recruiting, training, co-ordinating, liaising and with volunteers.																	
118	* Art Gallery Exhibition loan agreements																	
119	* Museum exhibition loan agreements																	
	•																	
120	Australian Fossil & Mineral Museum																	
	* Cause to be prepared the company's annual and long term budgets and management plans																	
	* Appoint the Manager * Oversee and carry out its day to day management and administration																	+
	* Undersee and carry out its day to day management and administration * Implement and support fundraising strategies				1													+
	* Select staff to be employed by the Company as necessary																	1
	* Implement a Friends of The Somerville Collection program																	
	* Oversee and assist in the design and implementation of promotion and marketing activities																	
	* Develop links with the community				1			-										
	* Develop educational programs with the University * Manage the physical resources such as buildings, contents, displays, lighting and security.																	+
	* Manage the physical resources such as buildings, contents, displays, lighting and security * Manage the human resources of the museum housing the Collection				+			 										+
	* Ensure the security of the Collection																	1
	* Manage the general administration and liaising with partners and the providers of services																	
	* Manage the financial business of the Company by administering income and expenditure																	
	* Liaise with the company and the Management Committee																	
	* Implement policies and strategies to increase the number and range of student and other community groups using the collection							1						1				1
	groups using the collection * Work with the Curator in the design and development of learning resources				+												+	+
	* Work with the curator to manage acquisition policy and practice especially with regard to the																	1
	incentives with the Cultural Gifts Program																	
	* Carry out any other tasks as directed by the company and Management Committee																	
																		4
	Child Care																	
131	Family Day Care Loan Agreements																	

			1 1		_		1		1			1							
		DEDDO	MOD	MDA		MED	SDP/	DEV/D	BARC/	SHBS	DOD	DLMD		Б.			T. A	OENI)	
		DEPBS	MSP	MDA	ME	MED	SSP	DEVP	COMP	HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA	SENV	
	P!									LIIO									
	Finance T- Authorise																		
440	To Authorise																		
	Payment of weekly Child Care Benefits																		
	To undertake purchasing requirements during absence of the Purchasing Officer																		
151	requisitions and orders to the value indicated	Х	5000	5000	5000	5000			1000					5000			1000	1000	
	petty cash within prescribed limits	Х												Х			Х		
	Debt collection (rates and other debtors)																		
154	applications to open credit accounts in Council's name dealing with orders																		
	To Sign																		
155	* Financial transactions (excluding investments) on behalf of Council																		
157	*For purchase of goods, works and services within Department and value limits of authority in	х	5000	5000	5000	5000			1000					5000			4000	4000	
450	accordance with funds voted by Council and Council's Purchasing Manual.													5000			1000	1000	
158	*letters of domestic waste charges adjustments				_													\longrightarrow	
159	*letters of additional sewerage charges adjustments																		
160	*letters of confirmation of receipt of notice of transfer																		
161	*letters of replies to ratepayers re rates owing on their property																		
162	*letters of results of extraordinary water meter readings				1			<u> </u>							-				
163	*letters of requests for formal notice of transfer where verbal advice of change of ownership has been received														1				
164	*letters of property ownership details where requested by Department of Social Security													 				+	
165	*letters to leasees in respect of CPI increases in rent and leases																		
166	*letters for refunds overpayments in respect of rates, debtors accounts, 603 Certificates and water																		
	meter reading fees																		
167	*letters confirming change of address																		
168	*Letters of acceptance for Contracts under \$250K, resolved by Council	Х																	
169	*letters for invitation to submit quotation in accordance with Council's purchasing manual	Х	Х	Х	Х	Х									х				
170	*letters accepting quotation within authorised program	Х	Х	Х	Х	Х													
171	*letters advising of successful and unsuccessful tender subject to Council resolution	Х	Х	Х	Х	Х													
171A	* to sign and issue approval of designs for public lighting including Public Lighting Installation and														Х				
	Consent Forms from Essential Energy														^				
	To process donations including approval/refusal letters in accordance with																		
	Council policy:																		
	School Magazines																		
	DA Fees - advertising signs schools																		
	HACC Centre meeting room booking fees																		
	Use of the Art Gallery																		
	Art Gallery/Library Meeting Room																		
177	Bathurst Memorial Entertainment Centre Hire																		
178	Excess water accounts - flood prone properties																		
179	Use of Carrington Park																		
180	Water usage - home dialysis machines																		
181	Use of Council facilities fun runs/rallies and sporting events																		
182	DA fees community/sporting groups on Council property																		
183	Pool fees community service providers																		
184	Basketball Stadium hire																		
185	Authorise changes to telecommunications Registers (eg Yellow/White Pages																		
186	Designation as responsible accounting officer per Financial Management Regulations.																		
	Engineering																		
	To sign Correspondence which refers to:																		
201	*Construction Program.																		
202	* Engineering Design and Construction Standards																		
203	* Technical Civil Engineering advice																		
204	*Contracts resolved by Council																	$\overline{}$	
205	*Variations to Contract, within Expenditure Delegations																		
206	*Construction and Maintenance Priorities for individual functions, subject to Council determination	1																	
-	• •	I				1		1	1			1	l	1					

		DEPBS	MSP	MDA	ME	MED	SDP/	DEVP	BARC/	SHBS HBS	RGR	PLMB	ENV	PA	ESO	ANAT	TLA SENV	
		DLI DO	11101	W.D.		IVILD	SSP		COMP	EHO	rtort	LIVID	2.11			7	TEXT DEIX	l l
	To manage matters pursuant to the overall administration and operation of the																	
	Mount Panorama circuit, including:																	l l
207	Circuit preparation																	
208	Administration of commercial contract relationships																	
209	Approval for use of circuit																	
	Roads																	
	To sign Correspondence which refers to:																	
	*the use of roads for walkathons, car trials, fun runs, collections	Х	Х	Х	Х				Х									
	*Car Club Events																	
	*Road Closures approved by Council																	<u> </u>
	* impending works and service interruptions	Х	Х	Х	Х				Х									
	*Weights of Loads (ie Section 251 Roads Act), and Proceedings/Prosecutions Under Regulations 30C & 30D of the Roads Act 1993, and Interstate Road Transport Act 1985, Traffic Administration Act																	
	* works program (when potholes will be filled, roads sealed)																	
	* road opening Permits.																	
	*submission of objection/support for erection of Bus Shelters *Police notifications, as required	Х	Х	Х	Х				Х		Х							+
	*issue of driveway levels	^	^	^	^				^		^							
	*non-compliance of driveway levels	Х	х	Х	Х													
241	non-compliance of unveway levels	^	^	^	^													-
	W-4 0 0																	
	Water & Sewer *service interruption to carry out work.																	
	*Water Restriction Breaches																	
	*connections for up to 225m.																	
	*Flow/Pressure Test																	
265	*Sewer Blockages in accordance with Council's policy																	
	Dealer																	
	Parks																	
	to authorise or refuse street tree planting to authorise or refuse, William Street/Light Standards Banners	Х	х	Х	Х													+
	to authorise or refuse, use of Parks and Sports Fields, in accordance with Policy			^	_ ^													
	the administration of Tree Preservation Orders																	
	To sign:																	1
	*Correspondence regarding maintenance procedures and programs in accordance with SDI	Х																1
	*Correspondence regarding horticultural advice																	
	*Correspondence regarding the Tennis Court Lease (existing).		L		1													
	*Correspondence regarding street tree planting	X	X	X	X			-	-									
	*Correspondence regarding William Street/Light Standards	Х	Х	Х	Х				1									
	*Correspondence regarding use of Parks and Sports Fields, in accordance with Policy *Correspondence regarding Tree Preservation Order	Х	Х	Х	х				-									+
311	Correspondence regarding Tree Preservation Order		^	^	^				-									+
	Waste Management																	
	*correspondence relating to the existing collection service																	+
	*correspondence relating to new services (copy to City Treasurer), in accordance with Policy							 										+
323	*correspondence for replacement/removal of "Otto" bins, in accordance with Policy																	
	*correspondence relating to existing Trade Waste Agreements																	+
	*correspondence, of liquid waste at the Facility, in accordance with License and Policy																	
326	*correspondence of existing Recycling Contract																	1
	To Authorise:																	+
327	replacement/removal of "Otto" bins, in accordance with Policy																	+
	Approval/Refusal of liquid waste at the Facility, in accordance with License and Policy																	+
520	Approvationation inquire waste at the Facility, in accordance with License and Folloy				+			-	-									+
									1									

		DEPBS	MSP	MDA	ME	MED	SDP/ SSP	DEVP	BARC/ COMP	SHBS HBS EHO	RGR	PLMB	ENV	PA	ESO	ANAT	TLA SEN	,
	Cemetery																	
	To sign correspondence which refers to:																	
341	*existing plots																	
342	*general cemetery enquiries																	
343	*plaque placement																	┷
	Aerodrome																	+-
351	*standard operating procedures																	+
352	*License compliance																	+
353	*approving/refusing landing concessions																	+
	To authorise:																	+
354	approval/refusal of Landing Concessions																	+
																		1
	Mount Panorama																	
L	To Sign correspondence which refers to:																	
361	*Circuit Preparation Procedures																	+-
362	*Circuit Closure notification, including public (advertisements), residents, Police and regular users																	
363	* CAMS Annual License Renewal																	
364	*the approval of circuit use, other than under the Mount Panorama Act and Major Events, in accordance with Policy																	
365	*Circuit maintenance and Construction Program																	
366	*CAMS seeking approval/endorsement of designs for Circuit improvements																	+
	Emergency Services																	+-
381	*standard procedures																	+
382	* the role of LEMO under Emergency Services Act																	
	Planning and Development																	
401	To Sign the following documents:																	
	Letters directing a particular activity/event cease and/or be removed. (a) Applications made pursuant to the table to Part A, Section 68 of the Local Government Act 1993 and Part 4 of the Environmental Planning and Assessment Act 1979.	x	х	x	х													
	(b) Letters requiring an applicant to provide additional information, documentation or fees in respect to applications made under the EPA and Local Government Acts (i) Development, rezoning, home occupation.	х	х	х	х		х											
	(c) Letters informing persons that an application must be made to Council prior to commencing an activity for which the approval of Council is required pursuant to the provisions of: (i) Chapter 7 of the Local Government Act 1993; or, (ii) the Environmental Planning and Assessment Act 1979.	х	х	х	х													
	(d) Local Approvals and Certificates pursuant to Chapter 7 of the Local Government Act 1993;	х	Х	Х	х													
	(e) Approvals for tradesmen and other appropriate persons to park a motor vehicle in the Central Business District while undertaking work on or within a building;	х	х	Х	х				х									1
	(f) Letters providing documents such as Council Codes or general information for surveys and school projects;	х	х	х	х		Х		х	х		х	х		х		х	
	(g) Letters relating to the inspection of food premises such as "work to be done" notices;	х	Х	Х	х					Х							Х	
	(h) Letters and notices relating to approvals pursuant to Chapter 7 of the Local Government Act 1993 as amended, such as work to be done notices, and providing information in respect to applications and approvals.	х	х	х	х													
	Note: The authority to sign letters and documents should be subject to the contents of letters or documents being in conformity with the various statutes, Council policies, and Manual of Standard Procedures, and that any matters of a potentially contentious nature be referred to the General Manager for signature.																	